

Town of Red Hook Planning Board
Approved Minutes / Monday March 17, 2025

6:30 PM CALL TO ORDER / DETERMINATION OF QUORUM/ BUSINESS SESSION

Deputy Chairperson Kristina Dousharm called the meeting to order at 6:35pm. Board members present at the Town Hall were Maxine Coleman, Ariadne Montare, and Karen Smythe. Planning Board Clerk Katie Khakhar was present in person. Planning Board consultants Ted Fink and Chris Rokos were present via Zoom.

Kristina Dousharm confirmed the agenda as published.

Karen Smythe made a motion to approve the minutes of the March 3, 2025, meeting. Maxine Coleman seconded, and all members voted in favor.

OLD BUSINESS

Devereux Drainage Improvements- Amended Site Plan- Applicant Devereux Advanced Behavioral Health Continued discussion of an application for drainage improvements on parcel 244300 located on 40 Devereux Way, in the Institutional District.

Applicant representative Tom Kerrigan from Labella Associates, present via zoom reviewed the updated site plan which included revised plans to improve clarity, drainage calculations, and construction schedules. The board members reviewed the comments from the Town Engineer, Tighe & Bond.

Ariadne Montare made a motion to set a Public Hearing on April 21, 2025. Karen Smythe seconded, and all members voted in favor.

Mills Subdivision- Minor Subdivision- Applicants: Thomas and Melissa Mills Continued Discussion of an application to subdivide and create a new 1-acre parcel on the 3.02 acre parcel numbered 858614 located at 32 Hewlett Road and within the RD1 Zoning District.

Applicants Thomas and Melissa Mills, with their engineer Ryan Cornelison of Clover Engineering, were present in person. Ryan Cornelison reviewed the updated subdivision which included the proposed septic fields and reserve fields, and explained they were planning to connect this lot with to the Village of Red Hook water system.

The board members discussed the existing and proposed septic system and the need for Department of Health approval. They questioned what the applicants' plan was if the Board of Health did not approve the size and position of the proposed septic system. The applicants clarified they had room along Norton Road for a larger reserve field if needed. The board members requested the applicant return to the Planning Board once they have Department of Health approval for their plan before submitting a final plat approval for minor subdivision application and setting a public hearing.

OTHER BUSINESS-

Extension request for Shafer Hudson Valley – Current expiry date is April 1, 2025

Karen Smythe made a motion to extend the expiration date for Shafer Hudson Valley to October 1, 2025. Maxine Coleman seconded, and all members voted in favor.

ADJOURNMENT

There being no further business before the board, Karen Smythe made a motion to adjourn the meeting. Ariadne Montare seconded, and all members voted in favor.

The next regular meeting of the Town Planning Board will take place on Monday April 7, 2025.

Only new applications received by **noon** on March 28, 2025, and continuing submissions received by **noon** March 31, 2025, will be considered at the next meeting.

Respectfully submitted,

Katie Khakhar

Clerk for the Board