

RED HOOK TOWN BOARD MEETING
July 27, 2022

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened by Zoom Videoconference due to COVID-19 pandemic stay in place rules at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember Jacob Testa
Councilmember Julia Solomon
Town Clerk Deanna Cochran
Also Present: Attorney for the Town Christine Chale Esq.

Supervisor McKeon opened with the Pledge of Allegiance and reviewed the agenda.

ANNOUNCEMENTS:
Hardscrabble Day will be held on September 17, 2022.

Tivoli Street Painting Day will be held on September 24, 2022.

The Community Choice Aggregation Program contract will conclude soon. Correspondence is expected from Hudson Valley Community Power.

PUBLIC HEARING: Spectrum Contract Renewal
Supervisor McKeon opened the Public Hearing and explained the contract between the Town and Spectrum Northeast. LLC and the services they provide.

PUBLIC COMMENT: There was no Public Comment.

Supervisor McKeon stated the next Town Board meeting will be held August 29, 2022.

On a motion by Supervisor McKeon seconded by Councilmember Hamel to continue the Public Hearing to August 29, 2022, at 7:35pm

Approved	Ayes	5	McKeon, Hamel, Kane, Testa, Solomon
	Nays	0	

Discussion- Housing Committee
Councilmember Testa began the discussion regarding establishing a Housing Committee for the Town by providing an overview of the mission and some of the topics that would be addressed by this committee. These topics include issues such as addressing affordable housing, providing housing education, ensuring the Town remains a vibrant community, and presenting opportunities for individuals and families seeking to live in the community.

Councilmember Testa expressed some of the goals the Committee, such as meeting monthly and providing monthly reports, tracking the town’s housing stocks and needs, reviewing town code provisions and identifying, and developing issues for renters, homeowners, and potential owners.

The committee would be made up of nine members, with two members designated as liaisons to the Villages.

Councilmember Solomon added the committee would focus on gathering information in the early stages of the committee’s formation.

Councilmember Hamel asked if there was a limit to how many village liaisons there could be in the committee. Councilmember Testa answered it does not have to be limited to two village liaisons, rather the committee should have at least two liaisons from the Villages.

Councilmember Hamel questioned the length of time committee members would sit and added it might be helpful to have a sunset provision for this committee. Having a sunset provision could provide a hard deadline to ensure deliverable solutions in a timely manner. He suggested having a former member from the Centers and Greenspace Committee be a member of the Housing Committee and also suggested some language changes for clarity.

Councilmember Kane added it might not be necessary to require monthly reports. She agreed with Councilmember Hamel that having a member bring ideas from Centers and Greenspace would be very helpful for this committee.

Supervisor McKeon suggested limiting the appointments to two years. He agreed with Councilmember Hamel that recruiting members from other committees would be helpful and suggested to look for someone with housing insecurity experience.

Councilmember Solomon added it would be important to have a member with experience with the Town’s planning efforts and suggested the committee should have access to a planner familiar with the Town’s Code. She added it would be beneficial to have an established standing Housing Committee as there is a need for one and suggested creating timebound deliverables.

Councilmember Testa agreed it would be valuable to the community to have a standing Housing Committee as these housing issues will not be going away.

Councilmember Kane suggested starting with three-year appointments and changing or staggering appointments due to the struggles of recruiting volunteers for committees and the need for maintaining cohesion with the Town’s Comprehensive Plan updates. She added the chairperson could have a three-year appointment for continuity.

Supervisor McKeon suggested having five three-year appointments and four two-year appointments.

On a motion by Councilmember Testa seconded by Councilmember Solomon to establish the Housing Committee

Approved	Ayes	5	McKeon, Hamel, Kane, Testa, Solomon
	Nays	0	

Resolution to Set Public Hearing: Local Law C- Establishing Truck Routes & Weight Limits.

Supervisor McKeon explained there have been many complaints from constituents regarding the many trucks on smaller roads. Local Law C will establish a Truck Route System whereby certain vehicles would be permitted to use only specific roadways. Currently, Lasher Road is included in this system and Supervisor McKeon suggested discussing this with Columbia County to determine if excluding Lasher Road in the future would be necessary.

Attorney Chris Chale explained the SEQRA determination associated with this resolution.

TOWN OF RED HOOK RESOLUTION NO. 45 DATED JULY 27, 2022

ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED HOOK OF LOCAL LAW NO. C (PROPOSED) OF 2022 REGARDING THE ESTABLISHMENT OF A TRUCK ROUTE SYSTEM ON CERTAIN HIGHWAYS IN THE TOWN

WHEREAS, a proposed form of Local Law No. C (Proposed) of 2022 entitled “A LOCAL LAW AMENDING CHAPTER 131, VEHICLES AND TRAFFIC, TO INCLUDE PROVISIONS FOR THE ESTABLISHMENT OF A TRUCK ROUTE SYSTEM ON

CERTAIN HIGHWAYS IN THE TOWN OF RED HOOK” (“Proposed Local Law”) has been submitted to the Town Board of the Town of Red Hook; and

WHEREAS, the Proposed Local Law would create a Truck Route System whereby trucks, commercial vehicles, tractors and tractor-trailer combinations having a total gross weight in excess of ten thousand (10,000) pounds would be permitted to use specifically enumerated highways within the Truck Route System and would be excluded from all other highways in the Town, notwithstanding certain stated exceptions; and

WHEREAS, part of the Truck Route System is located within the Coastal Area, as defined in Section 68-4 of the Town Code; and

WHEREAS, pursuant to the State Environmental Quality Review Act (“SEQRA”), the Town Board has reviewed an Environmental Assessment Form (EAF), in the form on file with the Town Clerk, and has determined that the proposed local law constitutes an unlisted action; and

WHEREAS, pursuant to Section 68-12 of the Town Code, the Town Board must determine that its actions within the Coastal Area are consistent with the Local Waterfront Revitalization Program (LWRP) policy standards and conditions by preparing a Coastal Assessment Form (CAF) and referring a copy of the CAF to the Waterfront Advisory Committee for its review; and

WHEREAS, a CAF has been prepared in the form on file with the Town Clerk; and

WHEREAS, the proposed amendments are consistent with the recommendations of the Town’s Comprehensive Plan; and

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Red Hook (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

- 1. The Town Board of the Town of Red Hook shall hold a public hearing on August 29, 2022, at 7:35 p.m. at the Town Hall, 7340 South Broadway, Red Hook, New York, to hear all interested parties on said Proposed Local Law; and
- 2. The Town Clerk is hereby authorized and directed to publish notice of said public hearing in the Poughkeepsie Journal, the official newspaper of said Town, on or before August 19, 2022, which is not less than five calendar days prior to the date of said public hearing.
- 3. The Town Clerk is hereby authorized and directed to send a copy of the Proposed Local Law to the Planning Board, together with the Coastal Assessment Form, for its recommendations regarding consistency with the Local Waterfront Revitalization Plan.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session on July 27, 2022 at 7:30 p.m. local time via videoconference and/or teleconference pursuant to NYS Laws Ch. 1 of 2022 and Executive Order 11, as amended. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such law.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon		
Councilmember William Hamel		
Councilmember Christine Kane		
Councilmember Julia Solomon		
Councilmember Jacob Testa		

The following persons were ALSO PRESENT:

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Hamel, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 45
DATED JULY 27, 2022**

**ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING
THE ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED HOOK OF
LOCAL LAW NO. C (PROPOSED) OF 2022 REGARDING THE ESTABLISHMENT OF A
TRUCK ROUTE SYSTEM ON CERTAIN HIGHWAYS IN THE TOWN**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

Resolution Authorizing Amendment to Employee Handbook Update

Supervisor McKeon explained the employee handbook needs to be updated to reflect the changes made in the union agreement. Those changes focused mainly on employee's health benefits.

**TOWN OF RED HOOK
RESOLUTION NO. 46
DATED JULY 27, 2022**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE
EMPLOYEE HANDBOOK OF THE TOWN OF RED HOOK**

WHEREAS, a proposed amendment has been prepared to update certain provisions of the Town's Employee Handbook, a form of which is on file with the Town Clerk ("Handbook Amendments");

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Red Hook, Dutchess County, New York (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Town Board of the Town of Red Hook hereby authorizes and approves the Handbook Amendments in the form on file with the Town Clerk.
2. The Supervisor and the Town's other officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Town, to do all acts and things required or provided by the provisions of the Employee Handbook as updated by the Handbook Amendments.
3. This resolution shall take effect immediately.

EXTRACT OF MINUTES

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The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	Via Zoom	
Councilmember William Hamel	Via Zoom	
Councilmember Christine Kane	Via Zoom	
Councilmember Julia Solomon	Via Zoom	
Councilmember Jacob Testa	Via Zoom	

The following persons were ALSO PRESENT:

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Testa, to wit;

**RESOLUTION NO. 45
DATED JULY 27, 2022**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE
EMPLOYEE HANDBOOK OF THE TOWN OF RED HOOK**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

BOARD & COMMITTEE REPORTS:

WATER BOARD REPORT: The pump and motor have been replaced in Well #2 and it is running well.

RECREATION COMMISSION: The Summer Rec program is up and running. General maintenance included limb removal and installation of playground cushion. Planning for Phase II of the Skate Park Project is underway.

TREE PRESERVATION COMMISSION: Two new “Planted by...” signs were ordered. The missing Tree City Sign has not been found; A new sign will be ordered soon. Member Eleanor Friery has stepped down. The committee hopes she will continue to be a part of the group as a mentor. A letter of interest was received from Alisha Riepma.

On a motion by Councilmember Testa seconded by Supervisor McKeon to appoint Alisha Riepma as a member for a term ending in 2023.

Approved	Ayes	5	McKeon, Hamel, Kane, Testa, Solomon
	Nays	0	

ANIMAL CONTROL: There were two loose dogs, one nuisance dog, one cat and one wildlife reported for the month of June.

BUILDING & ZONING: For the month of June, 40 permits, 122 inspections, 34 CO’s & CC’s were reported. They collected \$13,233.80 in revenue.

CORRESPONDENCE: Resident Janice Kipp submitted a letter discussing her concerns about the ongoing water issues at her property and inquired about ways the Board would address them.

ANNOUNCEMENTS:

Linden Avenue Middle School is looking for volunteers to help out on August 5-7, and 12 building their new playground. For more information or to sign up, visit redhookcentralschools.org

The Red Hook Rotary Club is accepting nominations for 2022 Citizen of the Year. The deadline for nominations is August 1, 2022. For more information, visit their website redhookrotaryclub.org.

On a motion by Supervisor McKeon seconded by Councilmember Kane to adjourn the meeting. The next Town Board Meeting will be held on August 29, 2022.

Approved	Ayes	5	McKeon, Hamel, Kane, Testa, Solomon
	Nays	0	

Respectfully Submitted,

Deanna Cochran, Town Clerk