

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
APRIL 27, 2026**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Frances Uku, Trustee Perry Allen, Trustee Craig Rothstein, and Village Clerk Jen Cavanaugh

Mayor Smythe began the meeting at 6:30pm.

Mayor Smythe asked for a motion to accept the agenda. Trustee Uku made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Amy Smith, Events Committee, reviewed the Pride Celebration event application with the Board.

Mayor Smythe asked for a motion to accept the Pride Celebration application contingent on the submission of a Certificate of Insurance. Trustee Uku made the motion and it was seconded by Trustee Allen. All in favor. Motion approved.

No public comment.

Les Coon, Sewer Operator, provided the Board with a summary of the status of sewer operations.

The Board discussed the sewer budget including sludge removal, reserve, and advance from the General Fund.

RESOLUTION TO RESOLVE THE GENERAL FUND ADVANCE TO THE SEWER FUND

WHEREAS, the Sewer Fund could not cover its \$205,430 bond payment in February 2026, and the Board authorized a temporary advance from the General Fund under GML §9-a (Resolution 7–2026); and

WHEREAS, by the terms of Resolution 7–2026 and GML §9-a, the advance must be repaid by May 31, 2026 — 34 days from tonight; and

WHEREAS, the Village Attorney confirmed on April 13, 2026 that failure to repay by May 31 may expose individual Trustees and officers to personal liability under applicable law; and

WHEREAS, the Treasurer is scheduled to present a repayment plan by May 11, 2026, and the FY 2026–27 budget must be adopted before May 1, 2026; and

WHEREAS, converting the advance to a permanent transfer is the simplest resolution: it eliminates the repayment obligation, avoids external borrowing costs, and leaves the Sewer Fund with an opening balance of approximately \$109,000 — sufficient to cover the next bond payment without a repeat of this year’s crisis;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Red Hook as follows:

1. The §9-a General Fund advance authorized by Resolution 7–2026 (\$205,430) is hereby converted to a permanent General Fund transfer to the Sewer Fund. The Sewer Fund’s repayment obligation is eliminated. The Treasurer shall reconcile the advance and amend the FY 2025–26 budgets accordingly.
2. This resolution shall take effect immediately.

Motion by Trustee Uku. No second and no vote.

RESOLUTION 18 – 2026
RESOLUTION TO ADOPT 2026-2027 SEWER BUDGET

WHEREAS, the Board of Trustees (Board) has received and reviewed the tentative budget and held a public hearing on April 13, 2026 on same; and

WHEREAS, funding lines and expense lines have been developed, reviewed to reflect income projections and expenses from trending, ongoing estimates, and history;

NOW, THEREFORE, BE IT RESOLVED THAT, the sewer fund budget will be \$451,490;

And, the Sewer Fund budget is hereby adopted with the Treasurer to be fully advised and authorized to proceed accordingly.

Motion by: Trustee Rothstein

Seconded by: Deputy Mayor Kjarval

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input type="checkbox"/> Aye	<input checked="" type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Allen	<input type="checkbox"/> Aye	<input checked="" type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Rothstein	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	3	2			
Result	Motion: Passed				

Trustees discussed Dutchess County Intermunicipal Agreement for Shared Services.

Trustees reviewed and revised the Guidelines for Village of Red Hook Board Meetings.

Mayor Smythe asked for a motion to accept the Guidelines for Village of Red Hook Board Meetings as revised. Trustee Rothstein made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Trustees discussed whether there was interest in revising the North Broadway Corridor Land Use and Zoning Study. Trustees decided to keep the study as is.

Trustees discussed draft resolution on Professional Training members.

Trustee Uku made a motion to table the resolution entitled Resolution to Authorize Professional Training Attendance and Establish the Procedure for Village Payment of Training Fees. Trustee Allen seconded the motion. Trustee Uku, Trustee Allen, and Trustee Rothstein voted in the affirmative. Mayor Smythe and Deputy Mayor Kjarval did not vote. Motion approved.

Trustees discussed videoconferencing Board meetings. Further discussion tabled.

Trustees reviewed the proposed fee schedule including but not limited to Building Department, Planning Board, Sewer Department, Water Department, etc.

No budget adjustments.

Deputy Mayor Kjarval provided the Trustees with an update on the results to date of the communications survey.

Trustee Allen introduced constituent concerns he has received on the topics of high school field lighting, neighborhood traffic, the unhoused population, and sewer department communications.

Trustees discussed the proposed revisions to the NYS SEQRA rules.

Trustees discussed a potential study regarding emergency services (Town vs. Village).

No Executive Session.

Mayor Smythe asked for a motion to approve payment of audited vouchers as presented in the Treasurer's report dated April 23, 2026, totaling: General Fund \$49,221.38, Water Fund \$23,698.16, Sewer Fund \$3,614.03. Trustee Rothstein made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the April 27, 2026 Village Board Workshop Meeting at 9:55pm. Trustee Allen made the motion and it was seconded by Trustee Rothstein. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

DRAFT