

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
FEBRUARY 23, 2026**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Anthony Maccarini, and Village Clerk Jen Cavanaugh

Mayor Smythe began the Village Board meeting at 6:19PM for voucher review.

Trustee Amy Smith joined at 6:21PM.

Trustee Frances Uku joined the meeting at 6:28PM.

General board business started at 6:30PM.

Mayor Smythe made a motion to add a water supply agreement for 65 Willow Brook Lane to the agenda. The motion was seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe made a motion to add a discussion of the 2026-2027 budget timeline to the agenda. The motion was seconded by Trustee Smith. All in favor. Motion approved.

Mayor Smythe made a motion to add a review of Trustee Uku's 'Red Hook Village Sewer Billing' document and next steps to the agenda. The motion was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe asked for a motion to accept the agenda as amended. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.

No public comment.

Trustees discussed a temporary advance from the General Fund to the Sewer Fund.

RESOLUTION 7 – 2026

A RESOLUTION AUTHORIZING A TEMPORARY INTERFUND ADVANCE FROM THE GENERAL FUND TO
THE SEWER FUND FOR PAYMENT OF DEBT SERVICE

WHEREAS, the Village maintains a General Fund and a Sewer Fund; and

WHEREAS, the Village anticipates that the Sewer Fund is experiencing a temporary cash flow shortfall such that sufficient cash may not be available to timely make a scheduled debt service payment when due; and

WHEREAS, General Municipal Law Section 9-a authorizes a municipal corporation to make temporary interfund advances of moneys not immediately required for the purpose for which they were raised or received, provided such advance is duly authorized and repaid as required by law; and

WHEREAS, the Board of Trustees finds that it is in the best interest of the Village to authorize a temporary interfund advance from the General Fund to the Sewer Fund to avoid late payment, penalties, or default with respect to such debt service obligation;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook, as follows:

1. Authorization of Temporary Interfund Advance. Pursuant to General Municipal Law Section 9-a, the Board hereby authorizes a temporary interfund advance from the Village General Fund to the Village Sewer Fund in an amount not to exceed \$205,430 (the "Advance"), for the purpose of paying Sewer Fund debt service due on or about March 18, 2026

2. Source of Funds; Availability. The Advance shall be made only from General Fund moneys that are not immediately required for General Fund purposes and that are otherwise legally available for temporary advance under General Municipal Law Section 9-a.
3. Terms; Repayment; Interest. The Advance is a temporary interfund advance, not a transfer. The Sewer Fund shall repay the Advance to the General Fund from Sewer Fund revenues as soon as moneys are available, but in any event no later than the close of the fiscal year ending May 31, 2026, together with no interest. A repayment schedule shall be prepared by the Village Treasurer and presented to the board no later than May 11, 2026.
4. Records; Accounting. The Village Treasurer is authorized and directed to (i) make the Advance, (ii) maintain suitable records of the Advance and any repayment, and (iii) take all actions necessary to properly account for the transaction in accordance with applicable law and guidance from the Office of the State Comptroller.
5. Further Authority. The officers, employees, and agents of the Village are authorized and directed to take all further actions and execute all documents as may be necessary or convenient to carry out the intent of this Resolution.
6. Severability. If any provision of this Resolution is determined to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.
7. Effective Date. This Resolution shall take effect immediately.

Motion by: Trustee Smith

Seconded by: Deputy Mayor Kjarval

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Maccarini	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustees discussed next steps in the Land Use & Zoning Study (amendment to the Village’s Comprehensive Plan) adoption process.

Trustees discussed the Zoning Amendment, Local Law ‘A’ of 2026.

Trustees reviewed the idea of updating Fee Schedule to include all Village fees from all Departments. Mayor Smythe will provide draft at a future meeting.

Mayor Smythe asked for a motion to authorize her to sign the Water Supply Agreement with 65 Willow Brook Lane, Town of Red Hook. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.

Mayor Smythe discussed the schedule for 2026-2027 Village Budget review and adoption.

Mayor Smythe asked for a motion to set two special workshops to discuss the 2026-2027 Village Budget on March 12th at 6:30pm and March 22nd at 6:00pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.

Trustee Uku shared her document on sewer use billing.

Trustees discussed the use of artificial intelligence (AI) platforms and the need for a Village policy.

No budget adjustments.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Maccarini made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the February 23, 2026 Village Board Workshop Meeting at 8:21pm. Trustee Maccarini made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk