

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
JANUARY 26, 2026**

Present: Mayor Karen Smythe, Trustee Frances Uku, Trustee Anthony Maccarini, and Village Clerk Jen Cavanaugh

Mayor Smythe began the Village Board meeting at 6:07PM for voucher review.

Deputy Mayor Melkorka Kjarval joined the meeting at 6:10PM.

Trustee Amy Smith joined at 6:15PM.

General board business started at 6:30PM.

Trustee Maccarini made a motion to table the acceptance of the minutes from the January 12, 2016 Board of Trustees Meeting and Public Hearing. No second, no vote taken.

Mayor Smythe asked for a motion to add a discussion of Trustee training and training budget to the agenda. Trustee Smith made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe asked for a motion to accept the amended agenda. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.

In public comment, Jennifer Fier, Village resident, expressed concerned about cost of snow removal and sanding/salting. She stated that there was no notice prior to the fee change. She would have preferred that the Village give a warning first then start charging a fee. She felt the current fees are too high.

Nancy Bendiner, Village resident, stated that Village snow plowers impressed her during the last storm. She stated that ArchTop Fiber provided her with a cost estimate and she felt that it was less expensive than Spectrum.

RESOLUTION #1 – 2026 REVISED

A RESOLUTION SETTING A PUBLIC HEARING ON A PROPOSED RESOLUTION TO AMEND SEWER O&M RATES AND UPDATE SEWER CAPITAL FEE EDU ASSESSMENTS

WHEREAS, the Village operates and maintains a municipal sanitary sewer system and is authorized to establish, fix, and collect sewer rents, rates, charges, and fees for the use of and services furnished by such system, pursuant to the Code of the Village of Red Hook and applicable provisions of New York Village Law; and

WHEREAS, the Board of Trustees has under consideration a proposed resolution to (i) amend the Sewer Operation & Maintenance (“O&M”) rates, and (ii) adopt updated Equivalent Dwelling Unit (“EDU”) assessments for sewer capital fees, including corrections and reallocations as set forth in an attached schedule (Exhibit A); and

WHEREAS, the Board of Trustees desires to hold a public hearing to receive comments from the public on the proposed resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Red Hook, as follows:

1. Set Public Hearing. A public hearing is hereby called and will be held by the Board of Trustees on Monday, February 9th, 2026 at 6:35pm at Village Hall, 7467 S. Broadway, Red Hook, New York 12571, for the purpose of hearing all persons interested in the proposed resolution to amend

sewer O&M rates and to update sewer capital fee EDU assessments (including adoption of Exhibit A).

2. Direction to Publish Post Notice and make a best effort to notify all affected property owners. The Village Clerk is hereby directed to cause a Public Notice of Hearing to be published and/or posted as required by the Code of the Village of Red Hook and applicable law, and to take any additional steps customarily undertaken by the Village for notice of public hearings, including posting at Village Hall and, if applicable, on the Village website.
3. Availability of Proposed Resolution. The proposed resolution (including Exhibit A) shall be made available for public inspection during regular business hours at the Office of the Village Clerk at Village Hall and may be made available electronically to the extent the Village customarily does so.
4. Authority to Make Non-Substantive Edits. The Attorney to the Village and Village Clerk are authorized to make non-substantive, ministerial edits to the form of the proposed resolution and/or public notice (including formatting, typographical corrections, and conformity edits) consistent with the intent of this Resolution.
5. Effective Date. This Resolution shall take effect immediately.

Motion by: Trustee Smith

Seconded by: Trustee Maccarini

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Maccarini	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Mayor Smythe asked for a motion to authorize her to sign the contract with Dutchess County associated with the \$500,000 Grant for Sewer Expansion. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Uku.

Trustees asked details about a reimbursable grant. Deputy Mayor Kjarval confirmed with Mayor Smythe that the Village has the funds to pay for items while waiting for reimbursement. Trustee Maccarini asked about the scope of services and the size of the sewer expansion.

All in favor. Motion approved.

Mayor Smythe reviewed the proposal submitted by ArchTop Fiber for internet services at Village Hall, wastewater treatment plants, and water treatment plant. She stated that it is faster and cheaper than our current provider.

Mayor Smythe asked for a motion to authorize her to sign the contract with ArchTop Fiber. Trustee Maccarini made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe stated that the land use planner will be sending a red-lined revised draft of the northeast quadrant land use study soon.

Mayor Smythe made a motion to hold a special workshop meeting of the Board of Trustees to discuss the amended Northeast Quadrant Land Use & Zoning Study on February 5, 2026, 6PM, at Village Hall (7467 S Broadway; Red Hook, NY). Trustee Smith seconded the motion. All in favor. Motion approved.

Mayor Smythe made a motion to charge users of the Village's public electric vehicle (EV) charger 12 cents/kW as of February 15, 2026. The Board will review use data in 6-months. Additionally, the Board directs the Village Clerk to place a sign on the EV charger announcing the fee. Trustee Uku seconded the motion. All in favor. Motion approved.

Trustees discussed the Trustee training budget line.

Mayor Smythe made a motion to set a Village policy that the Trustee training budget line divided by four (4) is allotted to each Trustee to use for municipal training(s) fee(s) (e.g., NYCOM, NYS Comptroller, etc.) and associated necessary expenditures (e.g., mileage, lodging, etc.) without Board prior approval. If the training fees and associated expenses exceed the allocation (or remaining allocation), the Board of Trustees must discuss and approve prior to the expenditure. All expenses must go through the voucher audit process prior to reimbursement. Deputy Mayor Kjarval seconded the motion. All in favor. Motion approved.

No budget adjustments.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the January 26, 2026 Village Board Workshop Meeting at 8:17pm. Trustee Maccarini made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jennifer Cavanaugh".

Jennifer Cavanaugh, Clerk