

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
DECEMBER 22, 2025**

Present: Mayor Karen Smythe, Trustee Frances Uku, Trustee Anthony Maccarini, and Village Deputy Clerk Diana Devens

Mayor Smythe began the Village Board meeting at 6:00PM for voucher review.

Deputy Mayor Melkorka Kjarval joined the meeting at 6:04PM.

Trustee Amy Smith joined at 6:11PM.

General board business started at 6:34PM.

Officials in Attendance: Lieutenant Patrick Hildenbrand

Mayor Smythe asked for a motion to accept the minutes from the December 8, 2025 Board Meeting and Public Hearing with suggested edits. The motion was made by Trustee Smith and seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe asked for a motion to accept the agenda. Trustee Uku made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.

No public comment.

Mayor Smythe asked for a motion to enter into executive session to discuss matters leading to employment and employment review. The motion was made by Trustee Smith and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Public session paused at 6:38PM

No action taken in Executive Session.

Mayor Smythe asked for a motion to resume public session. Trustee Smith made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Public session resumed at 7:02PM.

Lt. Hildenbrand introduced Brian Clements as a candidate for the position of part-time officer in the Red Hook Police Department.

Mayor Smythe made a motion to hire Brian Clements as a part-time police officer at the 5th year rate, effective immediately. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Smith. All in favor. Motion approved.

Mayor Smythe reviewed with the Trustees the role of the Village Board, Planning Board, and Zoning Board of Appeals in the process of creating a comprehensive plan, making amendments to the comprehensive plan, adopting zoning laws, and specific project's site plan approval.

Trustees had a discussion of the North Broadway Corridor Land Use & Zoning Study and Gateway North Zoning Amendment including a review of past planning projects and amendments to the Village's comprehensive plan led by Brent Kovalchik, former Deputy Mayor, Planning Board, Zoning Board of Appeals, Zoning Review Committee member. He stated that amendments to the Comprehensive Plan include the Greenway Compact, Pattern Book, and Gateway East Business District. Mr. Kovalchik stated

that the Comprehensive Plan and its amendments are the “will of the people.” The zoning code is the law (the “teeth”).

Trustees discussed promoting development in the walkable center of the Village (0.25 and 0.50 mile radiuses of the Village center). They also discussed interconnecting the Village with gridded roads and sidewalks. They discussed traffic calming methods including narrowing road width, planting street trees, and sidewalks.

Trustee Uku asked about hospitality and hybrid business land uses.

Trustee Smith suggested that the land use study talk more about the rental housing market and the dynamics introduced by that land use.

Mayor Smythe asked for a motion to set the second Public Hearing for the North Broadway Corridor Land Use and Zoning Study on January 12, 2026 and direct Clerk Cavanaugh to put a legal notice in the Village’s newspaper of record. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe briefed the trustees on Francisco Pujol qualifications, her appointment as a member to the Planning Board.

Mayor Smythe asked for a motion to approve her appointment of Francisco Pujol to the Planning Board. Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe introduced an amendment to H2O Innovation’s contract as the Village’s Water and Sewer Operator. She stated that item number 2 in the amendment has been updated to state that both parties must collaborate on the operation of the sewer system.

Mayor Smythe asked for a motion to authorize her to sign the revised amendment #1 to the existing Operation and Maintenance Agreement with H2O Innovation. Trustee Uku made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.

The waterline easement on Cookingham West was tabled to a future meeting. Mayor Smythe also stated that the Village will need a second easement with the Town for an area near the walking trail for a future water well.

RESOLUTION #48 – 2025
RESOLUTION TO INCREASE AN EMPLOYEE’S WAGES

WHEREAS, Peter Frisenda was hired as a Part-Time Laborer in the Village DPW on 4/1/25; and,

WHEREAS, Peter received his CDL License this month which adds to his value to the Village because he can now drive the larger trucks including the Garbage/Leaf truck; and,

NOW THEREFORE BE IT RESOLVED, that Peter Frisenda will receive the following increase effective the next payroll period starting 12/19/25:

Part-Time Laborer Peter Frisenda - an increase from \$18.54/hr to \$20.60/hr which matches our other Part-Time Laborer with a CDL.

Motion by: Trustee Smith

Seconded by: Trustee Uku

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Maccarini	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION #49 – 2025
RESOLUTION TO INCREASE AN EMPLOYEE’S WAGES

WHEREAS, Marybeth De Filippis was hired as the Village’s Full Time Treasurer on 3/3/25; and,

WHEREAS, Marybeth did not receive an increase on 6/1/25 when other employees received an increase; and,

WHEREAS, Marybeth has embraced the role of Treasurer and successfully established our NY Class accounts thus generating increased interest income for the Village, established systems to update and organize our financial systems, converted QuickBooks from desktop to online creating significant efficiencies, and assisted with two years of audits in her first nine months.

NOW THEREFORE BE IT RESOLVED, that Marybeth De Filippis will receive the following increase effective the next payroll period starting 12/19/25:

Treasurer: Marybeth De Filippis – a 3% increase: from \$30.00/hr to \$30.90/hr

Motion by: Trustee Maccarini

Seconded by: Trustee Uku

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input type="checkbox"/> Aye	<input checked="" type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Maccarini	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4	1			
Result	Motion: Passed				

Mayor Smythe stated that the Town of Red Hook is now charging \$0.12/kW at their level 2 electric vehicle chargers (chargers similar to the Village’s). Mayor Smythe asked that the Trustees think about the Board’s goal(s) for charging at the EV chargers.

No budget adjustments.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the December 22, 2025 Village Board Workshop Meeting at 9:19pm. Trustee Maccarini made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk