

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING AND PUBLIC HEARING
VILLAGE HALL
DECEMBER 8, 2025**

Present: Mayor Karen Smythe, Trustee Frances Uku, Trustee Amy Smith, and Village Clerk Jen Cavanaugh

Mayor Smythe began the Village Board meeting at 6:04pm for voucher review.

Deputy Mayor Melkorka Kjarval and Trustee Anthony Maccarini joined the meeting at 6:08pm.

General board business started at 6:31PM.

Officials in Attendance: Treasurer Marybeth De Filippis

Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe asked for a motion to accept the minutes from the November 24, 2025 Board of Trustees Workshop. The motion was made by Trustee Smith and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe introduced three topics she wanted to add to the agenda.

Mayor Smythe asked for a motion to add Justice Court audit services, a resolution regarding snow removal and salting, and a resolution regarding mattress/box spring disposal fee to the agenda. The motion was made by Trustee Smith and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Trustee Uku asked to add an item to the agenda.

Trustee Uku asked for a motion to add the discussion of homelessness in the Village to the agenda. The motion was made by Mayor Smythe and seconded by Trustee Smith. All in favor. Motion approved.

Mayor Smythe asked for a motion to approve the agenda as amended. The motion was made by Trustee Uku and seconded by Trustee Smith. All in favor. Motion approved.

Mayor Smythe asked for a motion to open the public hearing on the North Broadway Corridor Land Use & Zoning Study (an amendment to the Village of Red Hook Comprehensive Plan). The motion was made by Trustee Smith and seconded by Trustee Uku. All in favor. Motion approved.

Public hearing began at 6:36pm.

Bonnie Franson, Nelson, Pope, and Voorhis, provided the trustees and public with a presentation on the purpose, gathered information, observations, and goals of the land use and zoning study.

Nancy Bendiner, Graves Street, feels she lives in historic district of smaller homes that it should be protected. She is concerned about what she has heard will be the proposed traffic pattern via backside of CVS to Cherry and Graves Street. She stated that she is in favor of new housing. She asked if Graves Street would be widened because of this development (does not want).

Rose White, Graves Street, stated that she enjoys the uniqueness and historic houses in the Graves/Cherry Street area. She feels the Village needs more housing but is worried about developments made of cheap, ugly houses. She feels there are existing traffic problems on Graves Street and worries if

there is more housing there will be more traffic then there will be accidents. She’s worried about balancing density.

George Beekman, Cherry Street, stated that he feels expansion of the Village is dangerous with limited capabilities – particularly the sewer system. He’d like to see a couple houses built in this undeveloped area, not dense housing. He does not trust that what is shown is what’s going to be built. If dense housing is chosen, he’d like to see one bedroom apartments to limit the number of people. He doesn't want to subsidize housing. He believes the subsidized housing units will ultimately go to foreclose. Mr. Beekman believes the wastewater treatment plant is causing flooding. He feels that people are thinking about moving from Red Hook and New York State because of current municipal operations.

Candia Katich, Park Avenue, stated that no one wants traffic going through their street. She’s concerned about speeding, traffic calming, walking, biking/bike lanes, more crosswalks, and sidewalks on both sides of Park Avenue. She’s concerned about speeding and would like to see the Village speed limit lowered.

Pete Selekas, Cherry Street, believes Red Hook is big enough. He stated housing is needed but not in the Village.

Sven Anderson, Maizeland Road, stated traffic cut throughs are throughout the Village to avoid the traffic light.

Nancy Horne, Hewlett Road (Town resident), stated she wanted to hear more about the commerce proposed for the North Broadway corridor.

Bonnie Franson responded that traffic calming is discussed in the study and there is a desire for sidewalks and parallel roads for better access. She stated that including linkages and interconnections are important to splitting and dispersing traffic. She stated that the study is not envisioning wider roads. She stated that any development would need to go through the Planning Board and possibly the Zoning Board for approval. She stated any development would have to evaluate traffic impacts.

Mayor Smythe asked for a motion to close the public hearing on the North Broadway Corridor Land Use & Zoning Study (an amendment to the Village of Red Hook Comprehensive Plan). The motion was made by Trustee Smith and seconded by Deputy Mayor Kjarval.

Trustee Smith stated that printed copies of the study should be available to the public. Clerk Cavanaugh stated that printed copies are available from her office.

Trustee Maccarini stated that he would like Trustees to receive more input from residents and businesses.

All in favor. Motion approved. The public hearing closed at 7:31pm

In public comment, Charlie Rubin, Prince Street, asked the Board to take urgent action for two homeless Village residents with mental health issues in the freezing temperatures. He asked that the information booth/kiosk to be opened to them.

Clerk Cavanaugh read an update to her October Tax Receivers Report.

Property Taxes Due (total)	\$1,444,135.28
Property Taxes (total parcels)	758
Property Taxes Received to date	\$1,419,872.11
Penalties/Finance Charges Received to date	\$4,999.40
Total Received	\$1,424,871.51

Accounts Receivable Outstanding to the Village as of 11/1/2025 (base + penalty). Must be referred to Dutchess Co. for collection \$26,446.87

Number of Parcels Outstanding 13

Mayor Smythe read a public comment submitted via email by Lisa Loughran, Park Avenue. She would like to see sidewalks better shoveled for improved walkability by all.

Mayor Smythe introduced the Dutchess County Crisis Intervention Team (CIT) Training Program.

Mayor Smythe asked for a motion to authorize her to sign the Dutchess County Crisis Intervention Team (CIT) Training Program Extension Agreement. The motion was made by Trustee Uku and seconded by Trustee Smith. All in favor. Motion approved.

Trustees discussed the Village Code requirement to shovel sidewalks within 24 hours of the end of a storm and the fee assessed for the DPW to clear.

Mayor Smythe stated the Red Hook Responds is looking for people to volunteer to shovel sidewalks for those that may not be able to shovel or pay for a shoveling service.

Trustee Smith made a motion to amend the draft resolution to set the snow removal fee to \$4.00 per linear foot. The motion was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

RESOLUTION #46 – 2025

RESOLUTION TO INCREASE THE SNOW REMOVAL FEE AND ADD A SALTING FEE

WHEREAS, as per Village Code Section 165-1, the owner and/or occupant of every building and/or lot of ground in said Village adjoining which a sidewalk has been made shall remove all snow and ice within 24 hours after a snow/ice storm; and,

WHEREAS, per Section 165-4 indicates that Red Hook Village shall cause such sidewalk or gutter to be properly cleaned and charge the expense thereof against the property owner in the next tax assessment to be collected with the next tax levy; and,

WHEREAS, the current fee of \$2.00 per linear foot does not adequately cover the costs to the Village of this remedy.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Red Hook approves the following:

Set the snow removal fee to \$4.00 per linear foot

Add a sanding/salting fee of \$1.00 per linear foot if required

These fees shall become effective upon approval.

Motion by: Trustee Smith

Seconded by: Deputy Mayor Kjarval

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Maccarini	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION #47 – 2025

RESOLUTION TO INCREASE THE BULK TAG FEE EXTRA FOR A MATTRESS OR BOX SPRING

WHEREAS, the Village of Red Hook offers a bulk item pickup with the purchase of a Bulk Tag which currently costs \$25 with an additional \$5 fee for a mattress or box spring; and,

WHEREAS, Ulster County Resource Recovery Agency (UCRRA), where the Village takes its waste and recycling, has increased their additional fee for mattresses and box strings from \$5 to \$10 per item.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Red Hook approves increasing the additional fee for a mattress or box spring to \$10 per item, effective immediately.

Motion by: Trustee Uku

Seconded by: Trustee Smith

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Maccarini	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Mayor Smythe asked for a motion to authorize her to sign the contract with Lori Doty, CPA to complete a fiscal audit of the Village of Red Hook Court for year ending 5/31/2025. The motion was made by Trustee Maccarini and seconded by Trustee Smith. All in favor. Motion approved.

Trustees discussed homelessness in the Village. Mayor Smythe stated that the info booth had never been left open for the homeless to use – it was broken into. She stated that the Village Police follows NYS Code Blue laws that require officers to offer a ride to the unhoused in cold temperatures. She went on to say, that the police officers cannot force the unhoused to accept the ride to go to shelter. She provided a summary of last winter’s warming center available thanks to private funding and in collaboration with Hudson River Housing. Unfortunately, a center is not yet available this year. Trustee Uku stated that she believes in personal autonomy and people’s right to accept or refuse help. Mayor Smythe stated that NYS funds for temporary shelters are given to the County and Dutchess County has decided to focus their services in Poughkeepsie – there is a need for regional services. Trustees stressed that everyone on the Board cares, as do the Police Officers and community. Charlie Rubin, resident, would like to see the unhoused sheltered locally. Trustee Smith explained NYS Code Blue laws.

COMMITTEE REPORTS:

Marybeth De Filippis read the Treasurer’s report and provided financial year to date budget statements to the Board of Trustees for review.

ACCOUNT BALANCES (11/30/2025)

General Fund	\$ 507,431.02
NYCLASS General Fund	\$ 767,831.96
Water Fund	\$ 95,998.68
NYCLASS Water Fund	\$ 152,150.81
Sewer Fund	\$ 71,150.80
Payroll Clearing Account	\$ 79,962.24

Hardscrabble Account \$ 42.76
 Village Green \$ 5,156.35
 Health Insurance Deductible Account \$ 10,337.97

RESERVE SAVINGS ACCOUNT BALANCES

Fire Department (M&T) \$ 10,647.09
 Police Department (M&T) \$ 18,295.20
 NYCLASS USDA Water Reserve \$ 149,341.33
 USDA Water Reserve (M&T) \$ 7.93
 Highway Reserve (M&T) \$ 610.91
 Snow Reserve (M&T) \$ 3,515.38
 Tower Reserve (M&T) \$ 18,985.44
 Unemployment Reserve (M&T) \$ 7,530.76
 Court Reserve (M&T) \$ 3,535.87
 Office Reserve (M&T) \$ 1,042.47

MONTHLY EXPENSES (November)

General Fund \$ 168,224.75
 Water Fund \$ 122,035.66
 Payroll Clearing Account \$ 719.66
 Sewer Fund \$ 29,649.49

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe read the Police report:

November 2025	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	278	144	122	12
Water Tower Security Checks		101 (included in above)		
Uniform Traffic Tickets	60	31 (inc. 8 parking tickets)	25 (inc. 0 parking tickets)	4 (inc. 31 parking tickets)
Arrests	6	3	3	0

Mayor Smythe stated that a report from the Fire Company was not available.

Mayor Smythe read reports including the Financial Audit, Employee Handbook and Policies, Saw Kill Watershed Community Advisory Council, Red Hook Library, Public Spaces/Abrahams Park, Climate Smart Community Task Force, Community Engagement, Water Department, and Sewer Department (on-file). Les Coon, H2O Innovations, updated the Trustees on wastewater treatment plant operations.

Deputy Mayor Kjarval read reports including Red Hook Together, Town of Red Hook Comprehensive Plan Committee, Town of Red Hook Community Preservation Fund, Communication Committee, Village and Zoning Review, Building Department, and Zoning & Planning Department (on-file).

Trustee Uku read reports on Village Green, Materials Management, Department of Public Works, and Village Food Waste Collection Program (on-file).

Trustee Smith read reports on Water Department (including utility billing report), Events, Grants and School Speed Zone (on-file).

No budget adjustments.

Mayor Smythe asked for a motion to pay all Village bills after audit. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the December 8, 2025 Village Board Meeting at 9:13pm. Trustee Maccarini made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

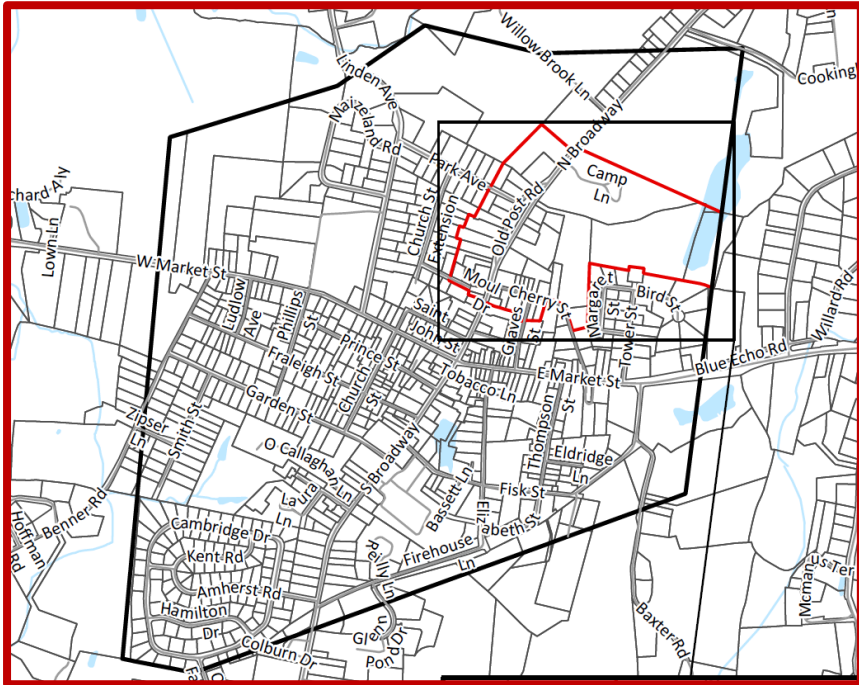
(Not Part of the Official Meeting Minutes)



North Broadway Corridor Land Use and Zoning Study

PUBLIC MEETING
DECEMBER 8, 2025

WITH ASSISTANCE PROVIDED BY:
NELSON, POPE & VOORHIS, LLC





Study Area

“The purpose of this Study is to review the North Broadway corridor, including the Cookingham property and whether the underlying zoning should allow for more options to revitalize this portion of the corridor and allow additional uses which may not be presently allowed. The impetus for reviewing the zoning is the potential development of the Cookingham properties located at the northern end of the Study Area. “

Purpose



I. Introduction and Purpose

II. Baseline Conditions

A. *Demographics and Housing*

B. *Existing Land Use*

C. *Zoning*

D. *Historic Resources*

E. *Mobility and Parking*

F. *Utilities*

G. *Environmental Considerations*

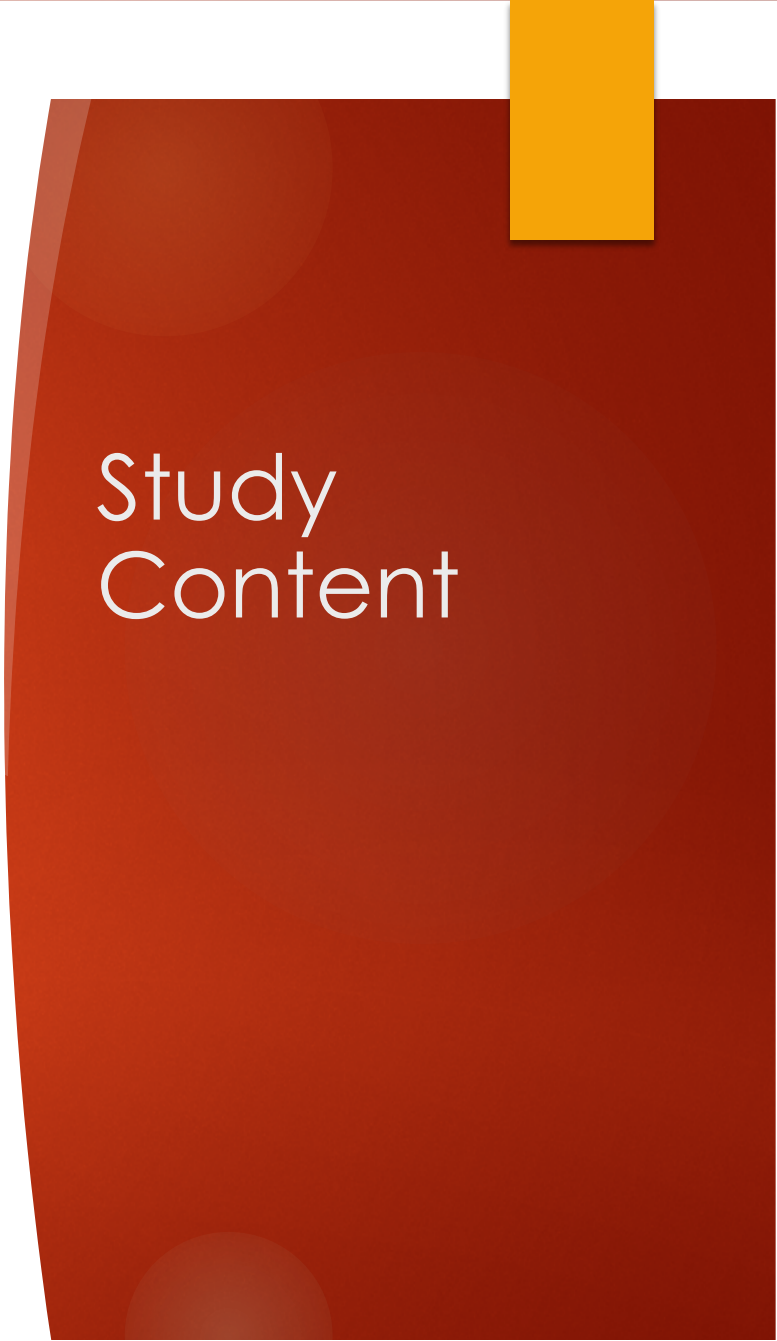
III. Zoning Considerations

A. *Cookingham Property*

B. *Underutilized Properties*

C. *Observation*

D. *Goals and Objectives*



Study Content



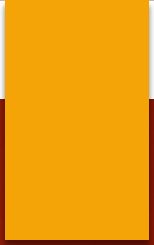
Table 1

Village of Red Hook Population

Year	Estimate	Percent Change
2020	1,975	+0.7%
2010	1,961	+8.6%
2000	1,805	+0.6%
1990	1,794	+6.0%
1980	1,692	+0.7%
1970	1,680	---

Source: U.S. Census Bureau

Population



Housing

Table 3
Units in Structure

Occupied Housing Units	Estimate	Percent
1, detached	640	74.0
1, attached	9	0.9
2 units	74	8.6
3-4 units	36	4.2
5-9 units	11	1.3
10 or more units	91	10.5
Mobile home or other housing	4	0.5

Source: 2022 American Community Survey 5-year estimates, U.S. Census Bureau.

Table 4
Year Structure Built

Occupied Housing Units	Estimate	Percent
2020 or later	10	1.2
2010-2019	80	9.3
2000-2009	92	10.6
1980-1999	208	24.0
1960-1979	83	9.6
1940-1959	171	19.8
1939 or earlier	221	25.5
Total	865	100.0

Source: 2022 American Community Survey 5-year estimates, U.S. Census Bureau.

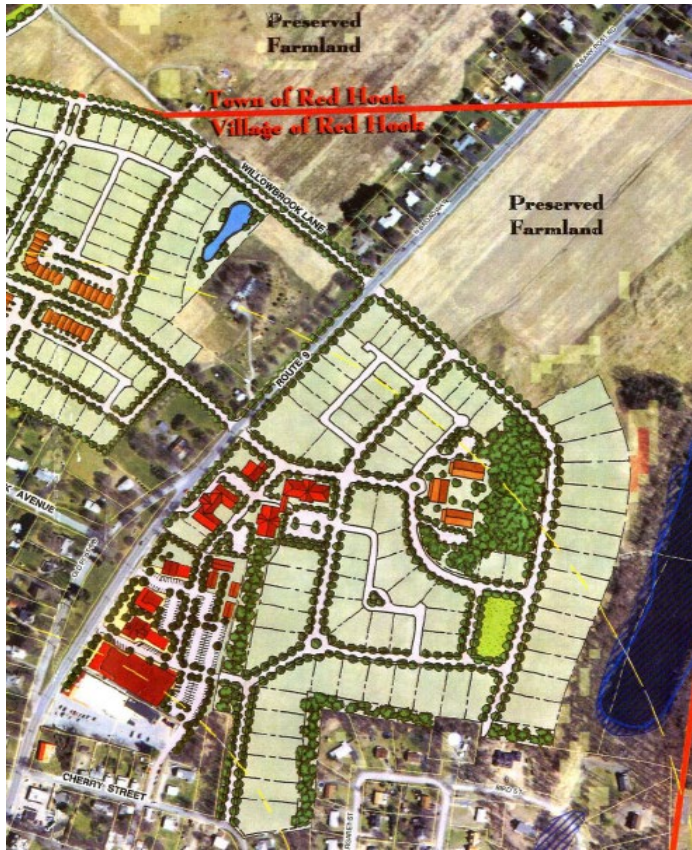


R-20,000 - *The land uses most appropriate in this district include lower-density single-family residences and the public facilities which complement them (e.g., parks and schools). Residential lot sizes would be determined by the capacity of the land to absorb septic waste, but would, in no case, be less than 20,000 square feet per dwelling unit. The relatively undeveloped character of these areas provide opportunities for preserving open space, especially through clustering.*

- **R-10,000** - *The land uses most appropriate in this district include higher-density single-family residences and the public facilities which complement them (e.g., parks and schools). Residential lot sizes would be determined by the capacity of the land to absorb septic waste, but would not, unless served by central sewage facilities, be less than 20,000 square feet per dwelling unit. The relatively concentrated character of residences within this district provides opportunities for extending amenities, such as sidewalks, utilities and streetlighting.*

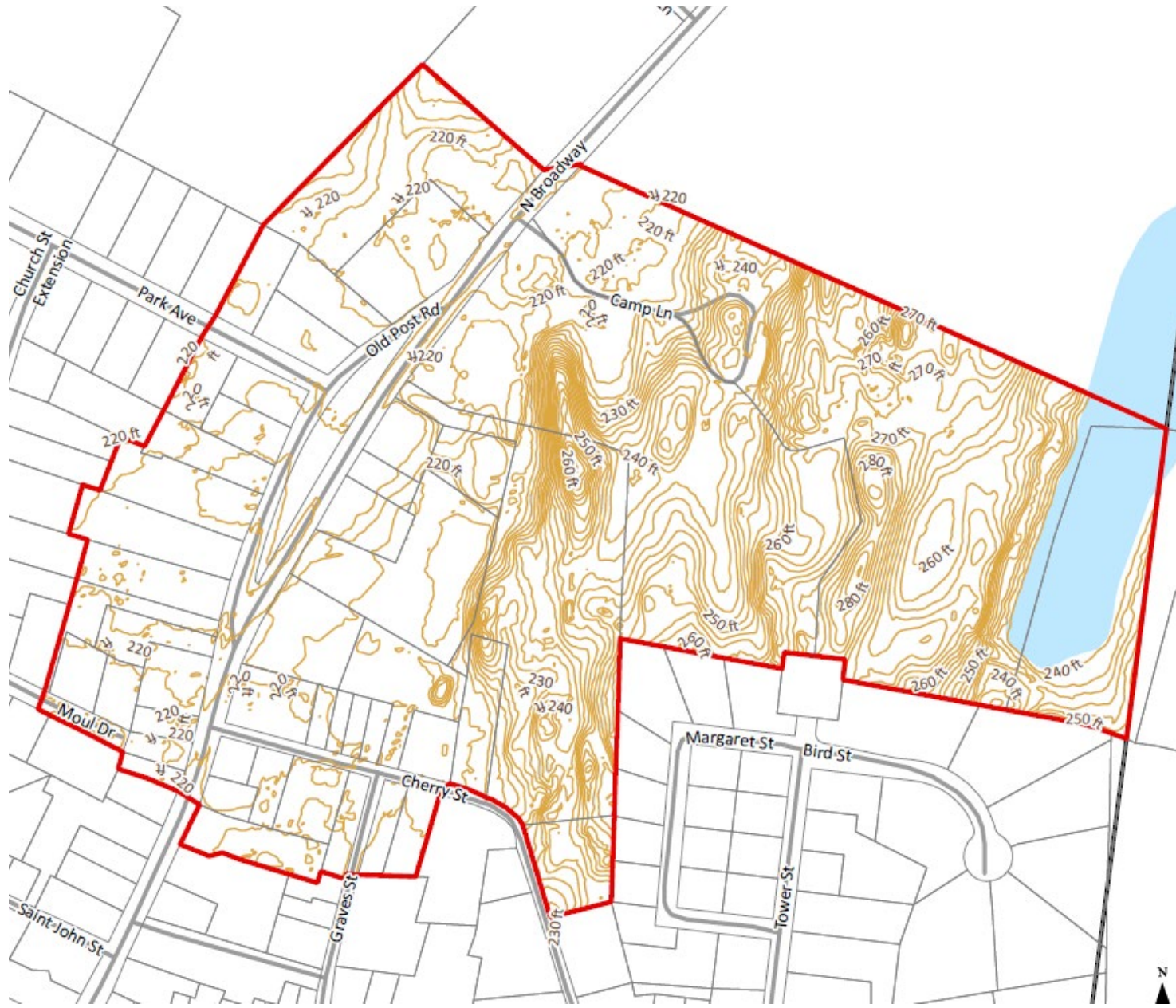
- **General Business** - *The land uses most appropriate in this central commercial area include those business appealing to pedestrians, as well as institutions and public facilities with community-wide orientation. In addition, the upper floors of commercial structures may provide limited opportunities for accessory residences, especially for seniors.*

Zoning



The Red Hook Neighborhood Extension Illustrative Sketch Plan – from the Pattern Book

Plans



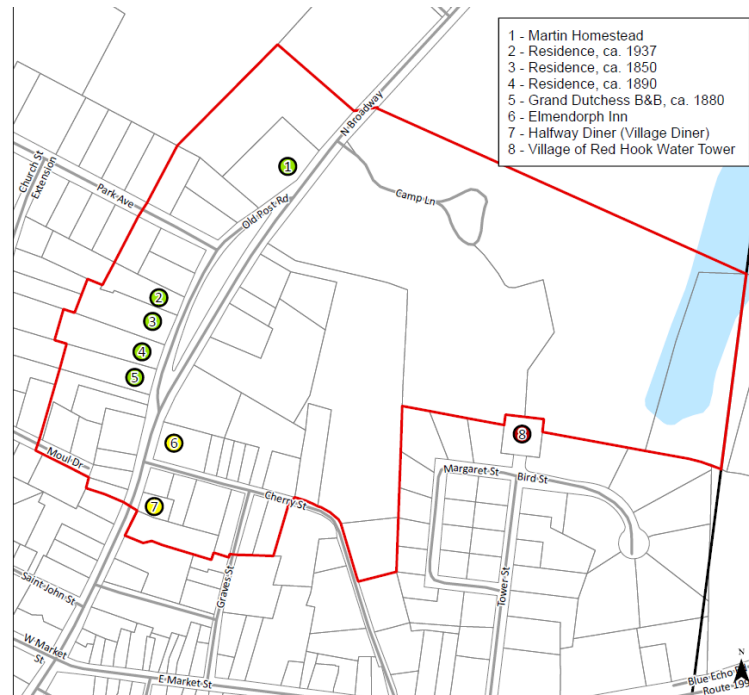
Environment



Table 9
Historic Properties Within Study Area

Name	Address	Designation	Description
Martin Homestead	7605 N. Broadway	NRE; SR	USN 02749.000001
Residence ca 1937	7581 Old Post Road	NRE; SR	USN 02749.000072
Residence ca 1850	7579 Old Post Road	NRE; SR	USN 02749.000071
Residence ca 1890	7575 Old Post Road	NRE; SR	USN 02749.000070
Grand Dutchess B&B ca 1880	7571 Old Post Road	NRE; SR	USN 02749.000069
Halfway Diner	North Broadway	NR; SR	90NR00449 -
Elmendorph Inn	North Broadway	NR; Sr	90NR00450

Source: The New York State Historic Preservation Office (SHPO) Cultural Resource Information System (CRIS), 2024.



Historic Resources



The above pattern reflects that the North Broadway corridor is a transitional area, away from the higher density, attached building pattern exhibited in the center of the Village as one travels into the northerly agricultural areas of the unincorporated Town.

Introducing a dense building pattern along North Broadway may take away from and compete with the central business district and the uses there.

While the TND concept portrayed a layout which could be accommodated in the Study Area, it does not realistically consider that most buildings will remain and would not be demolished to accommodate the conceptual layout.

Observations



1. **General Land Use.** Allow a diverse mix of residential and nonresidential uses.
2. **Housing.** Encourage a diversity of housing.
3. **Commercial.** Allow commercial uses to continue and allow for the expansion of additional commercial uses on the east side of North Broadway.
4. **Utilities.** Expand utilities to achieve the other goals and objectives of the Study.
5. **Streetscape and Mobility.** Continue and extend the more traditional historic Village streetscape into the Study Area.
6. **Community Character.** Acknowledge that the Study Area is a transitional area between the Village's central business district and low-density land use traveling north to the Town. Allow the community character to evolve from a more conventional commercial appearance to one which incorporates new infill development but at a lower density than the center of the Village.
7. **Implementation.** Explore options to achieve the goals and objectives set forth in this Study.

Goals



General Land Use. Allow a diverse mix of residential and nonresidential uses.

- *Continue commercial development along the easterly frontage of North Broadway.*
- *Allow for limited mixed use (apartments above stores) along the easterly frontage.*
- *Allow for properties to be developed with multiple uses, e.g., a residential building and a commercial building could be situated on the same lot. Buildings that are solely used for residential development would not front to North Broadway.*
- *Protect the existing residential uses and character on the west side of North Broadway.*
- *Protect and acknowledge the remaining agricultural uses on the Cookingham property as part of any zoning effort.*

Objectives



1. The Study will be adopted as an addendum to the Comprehensive Plan.
2. Hold another public hearing.
3. Revise as appropriate.
4. Finalize a Draft of Zoning Amendments to adopt that are consistent with the Study (which will require a public hearing).
5. Conduct SEQR Review.
6. Village Board may adopt.
7. Documents can be found here:
<https://www.redhookvillage.gov/156/Building-Planning-Zoning-Department>

COMMENTS?

Next Steps

**Village of Red Hook
Mayor's Report
November 2025**

VILLAGE FINANCIAL AUDITS

Our auditors, RBT, are continuing with our 2023 & 2024 audits. We hope to have all the documents and answers to them in the next couple of weeks.

EMPLOYEE HANDBOOK

Over the next several months, our payroll clerk, Irene Holsapple, and I will be meeting to review a proposed Employee Handbook. It's a long document so it will take a while, but the Village does not have a formal handbook – Employee Benefits, outside of union contracts, are currently listed in our Village code. It is well past time that we tackled this project.

SAWKILL WATERSHED COMMUNITY ADVISORY COUNCIL (SKWC)

The SKWC met on Nov. 19th at 6:30pm in Village Hall. Attendees were Sheila Buff, Henry Woods, Amy Shein, Ruth Ford, Amanda Sandor & Karen Smythe.

The application to Open Spaces Institute (OSI) to be approved for fiscal sponsorship has been submitted. There was a discussion around funding sources and confirming the upfront money that would be required.

SKWC will be facilitating a kitchen table conversation for the Town's Comprehensive Plan with a focus on water and water protection. It will be held on Thursday, Jan. 22 from 1-2:30pm at the Red Hook Library. Significant updates to the website were done by Amanda. She will also make a flyer for the Comp Plan discussion when all details are confirmed.

The big final event that was supposed to happen in conjunction with Bard will now happen probably the 3rd week in February on an evening. The goal will be to present all the data available and also to celebrate the 10th anniversary of the SKWC.

Dutchess Soil & Water may have funds available to support a SKWC project. Ideas included further water testing, Fisk Pond, replanting banks to reduce erosion.

There is a funding program – septic system replacement fund – that is available for those on individual septic systems. Information will be shared with the SKWC email list.

Sheila will investigate signing up for the program through which you can apply for a Hudson River Estuary grant. Likely for next year. The next meeting is scheduled for Wed. Dec. 17th.

RED HOOK LIBRARY (RHPL)

The RHPL had their November board meeting on Nov. 20th. Attendees were President Anna Greig, Vice President Martha Tepepa, Treasurer Grace Kachigan and Board members - Leah Bahnatka, Gareth Davies, & Kelly French, Jared Vengrin and Executive Director Alex Geller. PandaTV & Karen Smythe were also in attendance.

PandaTV was present to record the meeting which is now available at www.pandatv.org.

The Policy Committee reviewed the social media & Communications policies. ReciteMe was discussed and I was able to remind the board that the last two years of ReciteMe were due to a joint County grant with the Village.

A preliminary 2026 budget was presented. Discussion included the expectation that there will be less County funding, a concern about foundation funding, the need for the part time children's programming staff person to go to full time, and a health benefit increase of +18%.

The treasurer, Grace Kachigan, reported that their current bookkeeper will no longer be supporting libraries in 2026, so she is interviewing possible replacements and hopes to have a proposal for the December meeting.

The parking lot paving project has final punch list items to complete.

The Library had received a \$5k grant for electrification of the back door to enable it to open automatically with a button. The existing door cannot accommodate electrification, so they'll need a new door. Alex is getting a second quote for this work. It is likely way over budget.

The patron reset between Red Hook, Tivoli, and other jurisdictions resulted in no major changes.

For more information, you can find their board packet on the library's website – redhooklibrary.org/board-of-trustees. Their next board meeting will be Thursday, Dec. 18th at 6:30pm.

PUBLIC SPACES/ABRAHAMS PARK

The Public Spaces Committee met on Monday, Nov. 17th at 7pm in Village Hall. This overlapped with our Village Board meeting so I could not attend. Please see the attached minutes.

Next meeting is scheduled for Dec. 15th at 7pm in Village Hall.

CLIMATE SMART COMMUNITY TASK FORCE

The Task Force did not meet in November. Our next meeting is Dec. 4th at 6pm in Village Hall. We will review the report from CCE that was presented to the Village Board at our Nov. 17th meeting and plan out next steps towards securing Bronze Certification.

COMMUNITY ENGAGEMENT

Saturday, November 15th was a busy day in the Village:

I attended Village resident Roger Loughran's Eagle Scout Court of Honor and presented him with a Proclamation of Achievement.

I stopped by local business Bliss' Grand Opening for their evening hours offering cocktails and a tapas menu.

I also attended the Rotary's Citizen of the Year event honoring Lisa Murray & Maria Scibelli for hosting a Red Hook High School Prom After Party for decades.

Monday, November 17th, I was invited by the Rhinebeck Rotary to share with them what's happening in the Village of Red Hook.

Tuesday, November 18th, the Red Hook Chamber of Commerce hosted a "Meet the Mayor" evening meeting at Bliss where I was able to share with this group all that's happening in the Village. It was a great opportunity to connect with some of the local business owners and answer questions and here ideas.

Thursday, November 20th, I joined Erin Canaan, Vice President for Civic Engagement at Bard College, on her new Action Now podcast. We discussed major issues and projects in the Village, policy solutions and how people can get involved.

Sunday, November 30th, I joined Bill Moore and three others on a judging panel at the VFW for Voices for Democracy. 9th thru 12th grade students submit a recorded essay. The 2025-26 theme is: "*How Are You Showing Patriotism and Support for Our Country?*" We reviewed and scored 9 submissions from the Red Hook VFW region.

Public Spaces Committee – November 17th, 2025 Meeting Notes

Members Present: Barbara, David, Betsy, Linda, Ash

Members Absent: Karen

Resident Attendees: Camille

1. Architecture Student / Park Master Plan – Betsy
 - a. Ross Adams, Head of Architecture Dept Bard
 - i. Ash, Karen and Betsy to meet and determine parameters of involvement, need to respond before student is unavailable
 - b. Do we need funding to support student
 - c. Could be a class project, present ideas to community, provide feedback
 - d. Would it be possible to partner with Scenic Hudson?
2. Bard Art Partnership – Barbara
 - a. Curatorial student may not be interested
 - b. Barbara is following up on Tues Nov 18th
 - c. Meet with Brent to discuss previous sculpture events in village, review his documentation and plans
 - d. Ash to provide Barbara contact for Julia West who partnered with village previously on event in Abraham's Park
3. Seed Exchange – Victoria and Ash
 - a. Ash and Victoria to meet with Jueng-Il on Saturday, Nov 22nd to discuss donation of Seed Exchange
 - b. Resolution needed to voted on by Board to approve donation to RHCC
4. Grants – David and Perry
 - a. Is there a grant that could be used for the parking lot project
 - b. David to work on priority and grouping of grants
5. Misc
 - a. Members discussed meeting with and including Zoe Evans in discussion around meadow gardening
 - b. Cornell Extension has documentation that could be used to research meadow/wild gardening
 - c. Look at other municipalities for meadow gardening codes
 - d. Initial discussion on motorized vehicles and electric bikes within Abraham's Park once redesigned

Red Hook Together meets every first Thursday of the month. The December 4th meeting was held at Olin Hall at Bard. Participants were prompted by RHPL's Alex Gellar to offer topics and then the group was split into groups that would "strategically plan" on those prompts. We were not allowed to visit both groups. One prompt was Transitional Housing, and the other was Community Festivals & Events. The groups are now tasked to 'take next steps' on these issues after defining what the ideas to be addressed were. Newly named "Anchor Events" proposed that festival planners should coordinate with Red Hook Together to change dates to better accommodate schedules. They also identified communication as an issue and lamented that there wasn't a central calendar, there weren't any trollies for events to transport festival goers around the Village and that event organizers do not promote each other's events. They also wanted to find out how to engage Tivoli. There was no mention of the Village role in Anchor Events mentioned.

The second group which I was allowed to attend discussed short & long term solutions for housing. We discussed last year's overnight warming shelter (organized with private donations that covered bedding supplies & a Hudson River Housing staffer for evening shifts, donated space & volunteer provided food drop-offs & evening/early morning shifts) & including challenges ahead for replicating the shelter this year. Also discussed were the different types of shelter options (intimate partner violence shelters, teen shelters, group homes etc as well as other models - and what needs we have here in the Northern Dutchess Region). Kris Munn has a proposal to the legislature (not yet adopted or funded) to have Municipal Investment grants for de-centralized shelters that would be available to municipalities. McKeon shared that there is a NYS town law that allows the town to spend \$10,000 on Mental Health. For those who don't know, Dutchess County is our NYS Local Department Social services district. That means that Dutchess County receives NYS taxpayer funding to provide social services within its boundaries. Many of those social services are located around and in the Poughkeepsie area. I shared that I found a training session called "Navigating the System - Housing and Temporary Assistance Programs" offered annually by the County incredibly helpful for understanding what options currently exist and also how much has changed due to COVID and since.

Both groups were tasked with meeting up the next month to take 'next steps'.

Also of note Community Action Partnership, which the Village of Red Hook contributes towards is moving forward with plans to close its Red Hook office.

Town of Red Hook Comprehensive Plan: The Town committee meets monthly from 7:30pm to 9pm on the fourth Tuesday at Town Hall.

The Town hosted an Comprehensive Plan Public Workshop on **Tuesday, November 25th**. Discussion focused on upcoming "Kitchen tables discussions", outreach and the Public's awareness of the process. Kitchen Table's are social events you can host in your own social circle to talk through the

comprehensive plan goals. Any responses collected will help determine the goals and priorities in the proposed Town Comprehensive Plan. If you are interested in hosting your own kitchen table email: comprehensiveplan@redhookny.gov.

I have also included links to some of the resources and webpages about the Town’s process:

Webpage to learn more: redhookny.gov/578/Town-of-Red-Hook-Comprehensive-Plan

Key facts: redhookny.gov/DocumentCenter/View/4982/Town-of-Red-Hook-Key-Facts?

What is a comprehensive plan?:

redhookny.gov/DocumentCenter/View/4933/Town-of-Red-Hook-Comprehensive-Plan-Newsletter---September-2025

Link to the online survey: surveymonkey.com/r/RedHookVision

Town of Red Hook Community Preservation Fund: A new balance has not been released since the past report.

From the November Monthly Statement of the Red Hook Town Supervisor		Balance
	(These figures were reported in last months report)	
M&T Consolidated Account	Cm C'munity Pres 0102 -	109,758.40
Nyclass Master Account	Cm Community Pres. 0203	1,501,356.21
	Green CPF 0204.100 Investment	1,828,486.09
	Greene (Cpf Funds) 0204	69,966.66
Town of Red Hook CPF Total Balance as of		3,509,567.36

Full Statement available online at: redhookny.gov/AgendaCenter/ViewFile/Item/1057?fileID=19461

Village of Red Hook Communications:

I have continued to work with Tivoli on their Trash & Recycling Flyers & calendar, and finished customizing those designs. I am also beginning to work on the Villages calendar and considering if I can use a smaller format for trash pickup days.

Village and Zoning Review:

On the morning of Monday, November 24th at 9:30 am, the Mayor and I met with planning consultant Bonnie Franson and the Village’s planning lawyer Victoria Polidoro, to discuss the draft law and listen to their professional recommendations to questions posed by Trustee Uku’s written comments.

It was agreed that we should move forward with setting a public hearing for the Planning Study (Since the study will act as an amendment to the comprehensive plan it requires two separate hearings).

We also discussed the idea of working, at a later time, with a dedicated purpose and budget to fully re-examine all the existing use definitions and considering if updating uses to more form-based definitions was appropriate, as some of the uses seem unnecessarily specific, dated and/or seemed to overlap each other. We discussed at length the difference between Formula businesses (as defined in the code), Fast Food (as defined in our Code) and Restaurants (as

defined in our code). For a list of adopted definitions you the village website at Redhookvillage.gov navigate to Government tab > click in the side bar Key Information > select the village Code link> and find [Chapter 200-5](#)

Planning/Zoning & Building Department:

See attached Reports.

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
NOVEMBER, 2025**

Building Permits Issued:	12
Certificates of Occupancy Issued:	1
Temporary Certificates of Occupancy:	
Certificate of Compliance:	11
Municipal Searches:	2
Orders to Remedy:	0
Stop Work Orders:	0
Do Not Occupy Notice:	0
Court Appearances:	0
Complaints:	0
Fire Inspections:	1 – 65-67 E. Market Street (Red Hook Yard Sales) 2 – 7481-7483 S. Broadway (Kittner)

Planning Board Actions:

November 13, 2025 meeting:

Site Plan approval granted to Hughes Holdings of Dutchess, LLC for property located at Firehouse Lane.

Minor Subdivision approval granted to Judith Carr for property located at 15 Maizeland Road.

Site Plan & Public hearing for 87 E. Market Street tabled to the November 13th planning board meeting.

Site Plan for 31 E. Market Street tabled to November 13th planning board meeting.

Zoning Board of Appeals:

November 20, 2025 meeting:

Area variance application for 37 E. Market Street tabled to December 18, 2025 ZBA meeting.

Public hearing scheduled.

Village of Red Hook Building Department

Monthly Trustee's Report

MONTH OF: November 2025

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT	Check #	Notes:
11/4/2025	Stelmach	54 Garden Street	Building Permit	100.00	894	
10/27/2025	Gallagher	37 E. Market Street	Building Permit	200.00	2166	paid by Cort Contracting
11/3/2025	Pringle-Wallace	17 Fraleigh Street	Building Permits	250.00	6094/6095	paid by Infinity Solar
10/29/2025	Stern-Archer	17 Garden Street	Building Permit	100.00	3786	paid by Sila Services, LLC
11/3/2025	Allen	16 Cherry Street	CO Search	100.00	85597	paid by DataTrace
11/12/2025	Haddad	67 E. Market Street	Building Permit	100.00	2343	
11/12/2025	Pickering	24 Linden Avenue	Building Permit	100.00	CASH	
11/13/2025	Lewis	27 Thompson Street	Buiding Permit	100.00	3270	paid by Emily Majer
11/10/2025	Walker (Trustee)	45 Benner Road	CO Search	100.00	11947	paid by Queen City
11/20/2025	Benson	38 E. Market Street	Building Permit	100.00	3593	
11/20/2025	Crafton	5 Moul Drive	Building Permit	220.00	481	
11/25/2025	Grady	1 Maizeland Road	Building Permit	100.00	2213	
11/26/2025	Forte	15 Thompson	Building Permit	100.00	8242	paid by Taconic Renewables
11/20/2025	Ventures, LLC	5 Elizabeth Street	Building Permit	490.00	1003	paid by Mauro Gonzalez Cante
TOTAL				2160.00		

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

2024/2025	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.82	1.2	0.9	0.84	0.75	1.01	1.66	1.06	1.11	0.85	0.93	0.9	1.00	12.03
Cardboard	0.47	0.46	0.43	0.57	0.37	0.41	0.42	0.51	0.2	0.73	0.33	0.51	0.45	5.41
Paper	0.83	0.61	0.65	1	0.79	0.83	0.75	0.84	0.58	1.19	0.75	0.71	0.79	9.53
Total Recycling	2.12	2.27	1.98	2.41	1.91	2.25	2.83	2.41	1.89	2.77	2.01	2.12	2.25	26.97
Garbage Dumpster	3.3	3.3	3.3	3.3	3.3	3.3	5	5	5	5	5	5		
Garbage - UCRRA	8.13	4.37	5.62	7.03	1.72	3	2.38	3.21	0	5.33	0.53	7.07	8.18	98.19
REVENUE														
Tags Sold	\$2,820.00	\$2,927.00	\$2,480.00	\$2,696.00	\$3,592.00	\$2,748.00	\$2,517.00	\$3,507.00	\$1,545.00	\$2,979.00	\$2,490.00	\$2,078.00	\$2,698.25	\$32,379.00
COSTS														
Garbage @ \$135/ton	\$939.95	\$502.55	\$646.30	\$808.45	\$197.80	\$355.00	\$288.70	\$433.35	\$0.00	\$719.55	\$81.55	\$964.45	\$494.80	\$5,937.65
Fuel Surcharge	\$65.85	\$33.92	\$43.63	\$50.53	\$11.86	\$21.30	\$17.33	\$24.92	\$0.00	\$44.97	\$5.10	\$57.87	\$31.44	\$377.28
Contaminated Recycling	\$6.10	\$2.44	\$0.00	\$2.43	\$4.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.32	\$15.81
Welsh/Royal Dumpster	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$218.51	\$218.51	\$218.51	\$218.51	\$218.51	\$218.51	\$232.57	\$2,790.84
TOTAL COSTS	\$1,258.53	\$785.54	\$936.56	\$1,108.04	\$461.13	\$622.93	\$524.54	\$676.78	\$218.51	\$983.03	\$305.16	\$1,240.83	\$760.13	\$9,121.58
TOTAL REVENUE	\$2,820.00	\$2,927.00	\$2,480.00	\$2,696.00	\$3,592.00	\$2,748.00	\$2,517.00	\$3,507.00	\$1,545.00	\$2,979.00	\$2,490.00	\$2,078.00	\$2,698.25	\$32,379.00
2025/2026	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.29	0.78	0.85	0.83	1.02	1.68							1.08	6.45
Cardboard	0.65	0.44	0.52	0.64	0.52	0.90							0.61	3.67
Paper	0.68	0.65	0.62	1.08	0.77	1.17							0.83	4.97
Total Recycling	2.62	1.87	1.99	2.55	2.31	3.75							2.52	15.09
Garbage - Dumpster	5	5	5	5	5	5.00								
Garbage - UCRRA	5.83	9.89	6.62	9.98	13.39	9.19								
Garbage - Total	10.83	14.89	11.62	14.98	18.39	14.19							14.15	84.90
REVENUE														
Tags Sold	\$2,383.00	\$2,848.00	\$2,289.00	\$2,985.00	\$3,318.00	\$1,813.00								
Tivoli Service @ \$682.50/wk						\$2,730.00								\$2,730.00
COSTS														
Garbage @ \$135/ton	\$807.05	\$1,402.75	\$893.70	\$1,357.30	\$1,807.65	\$1,250.65							\$1,253.18	\$7,519.10
Fuel Surcharge	\$48.54	\$87.81	\$55.86	\$84.83	\$112.98	\$78.18							\$78.03	\$468.20
Garbage - Total	\$855.59	\$1,490.56	\$949.56	\$1,442.13	\$1,920.63	\$1,328.83								
Contaminated Recycling	\$2.70	\$2.70	\$7.06	\$0.00	\$1.41	\$2.83							\$2.78	\$16.70
Welsh/Royal Dumpster	\$218.51	\$218.51	\$218.51	\$218.51	\$218.51	\$218.51							\$218.51	\$1,311.06
TOTAL COSTS	\$1,932.39	\$3,202.33	\$2,124.69	\$3,102.77	\$4,061.18	\$2,879.00							\$2,883.73	\$17,302.36
TOTAL REVENUE	\$2,383.00	\$2,848.00	\$2,289.00	\$2,985.00	\$3,318.00	\$4,543.00							\$3,061.00	\$18,366.00

6 yd dumpster start Dec 2024

inc. Tivoli garbage (started 6/24/25)

Highway Department:

<p><u>Materials Management</u></p> <p>Here are this month’s costs and expenses. Please refer to the attached Resource Recovery Data Report.</p>
<p><u>Trash & Recycling Pickup</u></p> <p>Trash & recycling must be out before 5am on Monday mornings.</p> <ol style="list-style-type: none"> 1. Cardboard bundles should be bound together with string or tape. 2. Paper recycling should be placed loose within a lidded tub or bin. <p>Recycling pickup alternates between Yellow (paper & cardboard) & Blue (metal, plastic & glass).</p> <p>Bulk Waste disposal (of mattresses, large furniture, etc.) is available to Village residents and businesses at a very affordable rate.</p> <p>Please contact the Clerk to purchase tags for any Village disposal services: (845) 758-1081 – info@redhookvillage.gov - or in person M-F, 11AM- 4PM</p>
<p>The Dual-Stream Recycling Calendar and Guide is available at Village Hall, and at redhookvillage.org/recycle</p>
<p><u>Food Waste Dropoff</u></p> <p>Residents are welcome to join the Village’s Food Waste Collection Program, made possible in part by a composting grant from Dutchess County. To sign up, contact the Clerk or visit redhookvillage.gov/compost</p>
<p><u>Brush / Yard Waste Pickup</u></p> <p>Concluded for the season. See you in the spring!</p>

Scrap Metal Program:

Revenue received (11/30/25) since the last report was	\$0
Total revenue for this Fiscal Year (Jun 2025- May 2026) to date is	\$2914.20
Since the Program’s inception, in Sep 2007, donations have yielded a total of	\$58431.44
<p>Proceeds from the program go towards the purchase of tools & equipment for the Public Works Dept. Residents & businesses interested in donating metal may contact the Village Clerk’s office to schedule a pickup.</p>	

Snow Removal & Seasonal Parking Rules:

No all-night street parking is permitted in the Village from November 1st - March 31st . Vehicles parked on the streets between 11 PM - 6 AM may be ticketed and towed at the owner's expense.
Property owners are reminded to remove athletic equipment, garbage receptacles and/or any other temporary obstacles from the side of streets to prevent their damage during snow removal operations.
The owner and/or occupant of every building/lot in the village with an adjoining sidewalk, is required to remove snow and ice within 24 hrs of the end of a snowstorm . The Village Highway Department may remove uncleared snow/ice , at the cost of \$2.00 per linear foot to the property owner.

Street Light Complaints:

If you notice a street light out in the Village: You may notify Central Hudson directly by going to: cenhud.com/en/outages, selecting 'Report a Street Light' and filling out their online form.

Potholes:

You can notify the village of potholes on Village roads by calling the Village Clerk's office or filling out the "Report a Concern" form at: redhookvillage.org/concern. Please note that the Village is not allowed to conduct repairs on State Highways. If you would like to report a pothole on a State Highway, The Village can forward your concern - or you can submit your complaint directly to the NYS DOT by calling 1.800.POTHOLE (1.800.768.4653).

Foreman Appreciation, or, "Giving Jake his Flowers":

Thank you Jake and Team DPW for conducting the magical transformation of our leaf truck into snow plough. Our roads were clear mere moments after the first snowstorm of the season, and residents took notice.

francesuku@redhookvillage.gov



VGC Chair Tara Barrett submitted the Village's 2025 application for **Tree City USA membership renewal** on 11/26/2025. Applicants are required to show proof of the following:

- an active tree board and/or department
- a tree care ordinance [*ours dated 10/07/2002*]
- a community forestry program with an annual budget of at least \$2 per capita [*ours \$20.62*]
- an Arbor Day observance and proclamation [*ours dated 04/19/2025, see photo*]

Thanks again to former Trustee and VGC Liaison Kym Bradley-Rickard for keeping meticulous records, without which our submission would not have been possible.

Reminders:

- I have set up a [Village Street Tree Request Form](#). Ask your Clerk (or friendly neighborhood Liaison) if a complimentary street tree is right for you. The form can currently be accessed from the Agenda page for this meeting on the Village website.
- If you have a little free time and would like to meet fun neighbors while beautifying where you live, the VGC warmly welcomes you!
- All current terms end 12/31/25, and all committee members seek reappointment.

As always, it's a pleasure to serve this hardworking team.

francesuku@redhookvillage.gov

Village residents are invited to sign up at redhookvillage.gov/compost, in person, or by phone/email to the Clerk, I made a slight change to Deputy Mayor Kjarval’s design for the individual countertop pails. They’ve arrived!



Our hauler, Ray Silverman of Laughing Fox Farm, has provided our latest collection data:

CODE
746725

RED HOOK VILLAGE COMPOST PROGRAM VOLUME TRACKING

Dates 9/4/25 - 11/28/25

PICKUP DATE	VOLUME (32GAL BINS)	APPROX WEIGHT (170LBS PER FULL BIN)	NOTES
9/4/25	0.5 small amt	10 lbs	first pickup
9/11/25	.5 bin	85 lbs	
9/18/25	1 full bin	170 lbs	
9/25/25	.5 bin	85 lbs	
10/2/25	.5 bin	85 lbs	
10/9/25	.5 bin	85 lbs	
10/16/25	.5 bin	85 lbs	
10/23/25	.75 bin	127.5 lbs	
10/30/25	.25 bin	42.5 lbs	
11/6/25	.5 bin	85 lbs	
11/13/25	.5 bin	85 lbs	
11/20/25	.25 bin	42.5 lbs	
11/28/25	.5 bin	85 lbs	

Estimated total volume diverted from landfill since the program’s inception:	1,163 lbs
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As part of our larger plan to have all program materials available in Spanish, our hauler has also installed bilingual collection bins advising:

NO TRASH! FOOD SCRAPS ONLY
¡NO BASURA! SOLO RESTOS DE COMIDA

Next up: The FWP volunteer crew will be in the building this week to prepare all the countertop bins for distribution. Register now and get yours in time for the holidays!

December Reports - Amy Smith

Water Use

In November, the Village of Red Hook treated a little over 6.5 million gallons (6,538,703) for an average of nearly 22,000 per day (21,796). The high was 273,300 gallons on November 5 and the low was 206,800 gallons on November 11. Average daily chlorine residuals in those gallons for November was 1.4 mg/liter with a high of 2.11 mg/l on November 7 and a low of 0.68 mg/l on November 22. Three locations were tested on November 13 and all samples were all negative for e.coli and coliform.

Events

The Village Tree Lighting event by the Chamber of Commerce was a fun, if chilly time. The Chamber did a great job of bringing businesses and residents together; the RHPD and the Village Department of Public Works employees made the event both more fun and safer by closing the block across from the tree.

I encourage everyone to come out for the next community event in the Village - the lighting of the menorah at the top of the municipal parking lot with Rabbi Hecht from Dutchess Chabad - Rhinebeck Jewish Center. The lighting will be just after sundown on Monday, Dec 15.

Grants

While we wait to hear back from the Hudson River Valley Greenway Compact grants – should be any day now, I've been researching smaller grants that would supplement the Village's in-kind match. These include sources that the Village could potentially use to pay for plantings, signs and lighting.

School Speed Zone

I'm waiting on the letter from the County; Robert Balkind's office is sending a letter to indicate the County's lack of objection to changing the speed limit on Linden Ave near the schools. The letter was delayed by the office's Thanksgiving vacation plans. But, I got a written commitment to completing it by the end of this week. That letter remains the only piece missing from our submission to the state for a new school speed zone.

As a reminder, establishing a school speed zone is one step of the plan for getting the Villagewide speed limit reduced.

Finally, since our last meeting, I've worked with the deputy mayor on handouts about social service resources and started the new work with the mayor to help with revisions and development of personnel policies and procedures for the Village.

Utility Billing Report
Water/Sewer Department
November 2025

Utility Bills Issued	\$582.52
Penalties/Finance Charges Issued	\$1,506.04
Utility Payments Received	\$30,796.82
Accounts Receivable Outstanding to the Village as of 12/1/2025	\$23,299.26

Bill Adjustments¹

- None

Submitted by,

Jennifer Cavanaugh, Water/Sewer Clerk

¹ All adjustments must be approved by Water Department and Mayor and reviewed by Board of Trustees. One adjustment allowed per 5-year period.