

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES SPECIAL WORKSHOP MEETING
VILLAGE HALL
NOVEMBER 13, 2025**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Frances Uku, Trustee Amy Smith, Trustee Anthony Maccarini, and Village Clerk Jen Cavanaugh

Mayor Smythe opened the Village Board special workshop meeting at 5:32PM.

Jen Cavanaugh, Clerk & Tax Receiver, read the October Tax Receiver's Report.

Property Taxes Due (total)	\$1,444,135.28
Property Taxes (total parcels)	758
Property Taxes Received	\$1,419,872.11
Penalties/Finance Charges Received	\$2,874.02
Total Received	\$1,424,871.51
Accounts Receivable Outstanding to the Village as of 11/1/2025 (base + penalty). Must be referred to Dutchess Co. for collection	\$26,446.87
Number of Parcels Outstanding	13

Trustees reviewed the delinquent list and compared to the Tax Collector's List (prepared by Dutchess County). Clerk Cavanaugh stated that the penalty amount is different by 1 cent as the County's system rounds numbers slightly differently than the Village's tax system.

Mayor Smythe asked for a motion to certify that the unpaid 2025-2026 Village property taxes referred to Dutchess County for collection is \$26,446.88 (\$24,263.17 principal, \$2,183.71 penalty) as compared and confirmed with the Village's tax collection records. Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

RESOLUTION #43 – 2025

RESOLUTION FOR MARCH 18, 2026 VILLAGE ELECTIONS

WHEREAS, as per Election Law Section 15-104(1) (b) and Section 15-104(3)(b) the Board of Trustees of the Village of Red Hook will hold Village Elections on Wednesday, March 18, 2026 with the Polling Location being at the Village Hall, 7467 South Broadway, Red Hook NY between the hours of 12:00 noon and 9:00 pm; and

WHEREAS, on November 10, 2025 the Village Election was published by a Legal Notice in the local newspaper advising of Two (2) Trustee positions to fill single years of vacated terms (term of offices end April 5th, 2027); and

WHEREAS, per Election Law Section 15-116(1) the Board of Trustees of the Village of Red Hook is authorized to appoint two (2) Election Inspectors for Village Elections and hereby appoints the following persons as Election Inspectors for the Village Election:

1. Ellen Triebwasser, Chairperson
2. Steve Zacharzuk

WHEREAS, per Election Law Section 15-116 the Board of Trustees of the Village of Red Hook is authorized to appoint an Alternate Election Inspector and hereby appoints the following person as Alternate Election Inspector:

1. Lori Urbin

WHEREAS, as per Election Law Section 15 the Board of Trustees of the Village of Red Hook is authorized to give a compensation to Election Inspectors and hereby agrees to compensate at the rate of \$16.00 per hour to each election inspector for hours worked during Village Election; and

WHEREAS, as per Election Law Section 15 the Board of Trustees of the Village of Red Hook hereby appoints Jennifer Cavanaugh, Village Clerk, as the person to read the results of the Village Election; and

WHEREAS, as per Election Law Section 15-118(4) the Board of Trustees of the Village of Red Hook is required to notify that the Village of Red Hook utilizes the Registered Voter’s List from the County of Dutchess Board of Elections and does not hold a separate registration day.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Red Hook hereby approves said Resolution.

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Smith

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Maccarini	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustees reviewed a Notice to Involved Agencies to Designate Lead Agency for a proposed development at 87 East Market Street sent by the Village Planning Board to the Village Water Department.

Mayor Smythe asked for a motion to authorize her to consent to having the Village Planning Board serve as the Lead Agency for the proposed project located at 87 East Market Street. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.

Mayor Smythe announced that the Village Planning Board formally notified the Village Board of a development project proposed for Firehouse Lane, as the Village owns adjacent land (Red Hook Fire Company).

Mayor Smythe asked for a motion to adjourn the November 13, 2025 Village Board Special Workshop Meeting at 5:48PM. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.

Respectfully Submitted,

Jennifer Cavanaugh, Clerk