

**VILLAGE OF RED HOOK  
BOARD OF TRUSTEES WORKSHOP MEETING  
VILLAGE HALL  
OCTOBER 27, 2025**

Present: Mayor Karen Smythe, Trustee Amy Smith, Trustee Anthony Maccarini, and Village Clerk Jen Cavanaugh

Mayor Smythe began the Village Board meeting at 6:08PM for voucher review.

Deputy Mayor Melkorka Kjarval joined the meeting at 6:15PM.

Trustee Frances Uku joined at 6:26PM.

Other Officials in Attendance: Lt. Patrick Hildenbrand

General board business started at 6:30PM.

**Mayor Smythe asked for a motion to accept the minutes from the October 6, 2025 Board of Trustees Meeting and October 13, 2025 Special Workshop. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Maccarini. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to accept the agenda. Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to go into Executive Session to discuss personnel matters leading to employment. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.**

Public session paused at 6:31PM

No action taken in Executive Session.

**Mayor Smythe asked for a motion to resume public session. Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

Public session resumed at 6:43PM.

Lt. Hildenbrand introduced David Comesanas as a candidate for the position of part-time officer in the Red Hook Police Department's School Resource Officer program.

**Mayor Smythe made a motion to hire David Comesanas as a part-time police officer, effective immediately. The motion was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

In public comment, Jennifer Fier (E. Market, Village of Red Hook) stated she has had issues with yard waste removal and provided photos of the yard waste at her property.

Trustees reviewed the Village of Tivoli Garbage and Recycling Collection shared services agreement. Mayor Smythe stated that all collection costs would be paid by the Village of Tivoli not by Village of Red Hook residents.

**Mayor Smythe asked for a motion to authorize her to sign the Intermunicipal Agreement between the Village of Red Hook and Village of Tivoli regarding the Collection and Transportation of Solid Waste. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to authorize her to sign the 2025-2026 Sand and Salt Cooperative Agreement with the Town of Red Hook. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.**

Mayor Smythe reviewed the proposals received for the seasonal towing contract associated with the Seasonal All-Night Parking Law – only one towing company expressed interest in the contract.

**Mayor Smythe asked for a motion to award the 2025-2026 Seasonal All-Night Parking Law Towing Contract to H&N Towing (7309 S Broadway, Red Hook). Trustee Maccarini made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

Mayor Smythe reviewed the services provided by Penflex, the Village’s current administrator of the Length of Service Award Program (LOSAP) for volunteer members of the Red Hook Fire Company, and the LOSAP program in general.

**Mayor Smythe asked for a motion to authorize her to sign the Penflex Service Fee Agreement for 2025-2026 Service Award Program (LOSAP) Administration. Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to authorize her to sign VanDeWater & VanDeWater 2026 engagement agreement. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to authorize her to sign the agreement with Dutchess County related to the Village’s Compost Program grant. Trustee Maccarini made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.**

Mayor Smythe stated that she will research the process to extended the contract (if needed).

Trustees discussed the 30-day notice for on-premises beverage license for East Market Hospitality LLC dba Charlie O’s d/b/a Behind the Curtain (23 East Market Street).

**Mayor Smythe asked for a motion to waive the 30-day notice period for the NYS Liquor License application for East Market Hospitality LLC d/b/a Charlie O’s d/b/a Behind the Curtain (23 East Market Street). Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

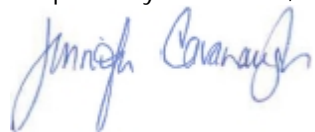
Mayor Smythe reviewed the next steps for to the proposed planning documents and zoning code amendments related to the North Broadway/Gateway North Corridor. Next steps included a public hearing.

No budget adjustments.

**Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Smith made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to adjourn the October 27, 2025 Village Board Workshop Meeting at 8:53pm. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.**

Respectfully Submitted,



Jennifer Cavanaugh, Clerk