

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL & VIDEOCONFERENCING (EXTRAORDINARY CIRCUMSTANCES)
AUGUST 25, 2025**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Frances Uku (via videoconferencing for extraordinary circumstances), Trustee Amy Smith, Trustee Anthony Maccarini, and Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board workshop meeting at 7:04PM.

Mayor Smythe reviewed the three cost sheets for laboratory services (water, sewer) – York/USA Environmental, Adirondack, AG Environmental. She stated that in consultation with and as recommended by H2O Innovations, Village’s water/sewer operator, has decided to switch to AG Environmental. This switch will reduce costs while providing the same level of service.

Trustees discussed the possibility of expanding waste management services to the Village of Tivoli. An intermunicipal agreement would be drafted and Tivoli would need to pay the Village of Red Hook for this service. Trustees discussed the waste management services, in general, and if it was a benefit to the Village given the differential between tag sales (revenue) and the cost including labor, equipment, fuel, and tipping fees.

**RESOLUTION #33 – 2025
RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL, WATER, & SEWER FUNDS**

WHEREAS, the Village Board desires to amend the General, Water, & Sewer Fund budgets to reflect current information and expenses,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments:

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A1289b	LOSAP Other Gov. - Other	\$ 9,000.00	\$ 19,280.96	\$ 28,280.96	Invoices based on actual expenses
A2262	Fire Dept - Town Workers Comp	\$ 30,000.00	\$ 7,300.00	\$ 37,300.00	Based on actual expenses
A2389	Other Revenue	\$ -	\$ 1,030.00	\$ 1,030.00	Work done for Town
A2706f	DC MIG Grants - Lang. Access	\$ -	\$ 3,000.00	\$ 3,000.00	Actual to be reimbursed
A3089	State Aid - Other	\$ -	\$ 670.00	\$ 670.00	Temporary Municipal Assistance
A5031	Interfund Transfer (In) - Fund Bal.	\$ 37,347.50	\$ (812.81)	\$ 36,534.69	
EXPENSE:					
A1330.4	Tax Collector - Contr Exp	\$ -	\$ 600.00	\$ 600.00	New acct to capture specific expenses
A1410.46	Clerk - Bank Fees	\$ -	\$ 33.29	\$ 33.29	Service Charge - late payment
A1480.42	Public Inform - Cont Exp - Other	\$ 13,150.00	\$ 2.00	\$ 13,152.00	PANDA - actual
A8160.47	Mat'ls Mngt - Dumpster Service	\$ -	\$ 2,625.00	\$ 2,625.00	Service not accounted for in budget
A8676.4	Prov- Public Ser (Lang Acc Grant)	\$ -	\$ 3,000.00	\$ 3,000.00	Actual expenditures
A9025.4	Local Pension Contr (LOSAP Contr)	\$ -	\$ 25,307.96	\$ 25,307.96	To be paid by Town
A9040.8	Workers Comp - Fire Department	\$ 40,000.00	\$ 6,590.90	\$ 46,590.90	Actual cost
A9055.8	Disability (Fire)	\$ 2,800.00	\$ 345.00	\$ 3,145.00	Actual cost
A9089.8	Other Employee Benefits (LOSAP)	\$ 12,000.00	\$ (8,036.00)	\$ 3,964.00	Actual Penflex invoice
	TOTAL		\$ -		

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EXPENSE:					
				\$	-
Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EW8310.1c	Treasurer - Per Srv	\$ 29,000.00	\$ (1,500.00)	\$ 27,500.00	
EW9710.61	USDA Principal Phase 1	\$ 25,000.00	\$ 1,000.00	\$ 26,000.00	
EW9710.62	USDA Principal Phase 2	\$ 26,000.00	\$ 500.00	\$ 26,500.00	
TOTAL			\$ -		
Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
OTHER INCOME (WIIA Proj 18787):					
EW6260	WIIA Grant - Bond Antic Note	\$ -	\$ 22,770.00	\$ 22,770.00	
				\$	-
OTHER EXPENSE (WIIA):					
EW8341.21	Water Distr Capital Exp	\$ -	\$ 159,672.42	\$ 159,672.42	
EW8341.23	Bond Counsel	\$ -	\$ 6,054.11	\$ 6,054.11	
TOTAL			\$ (142,956.53)		
GRAND TOTAL			\$ (142,956.53)		

For the SEWER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EXPENSE (O&M):					
ES1910.4	Unallocated Insurance	\$ 2,000.00	\$ (2,000.00)	\$ -	
ES1920.41	Postage	\$ 500.00	\$ (500.00)	\$ -	
ES1930.4	Judgements & Claims	\$ -	\$ 5,000.00	\$ 5,000.00	
ES8120.40	Fuel	\$ -	\$ 1,000.00	\$ 1,000.00	
ES8120.44	Supplies	\$ 5,000.00	\$ 1,500.00	\$ 6,500.00	
ES8130.41	Grease Trap Pumping	\$ 15,000.00	\$ (5,000.00)	\$ 10,000.00	
ES8130.43	WWTP Sludge Removal	\$ 5,500.00	\$ 3,400.00	\$ 8,900.00	
ES9800	USDA Reserve	\$ 18,159.00	\$ (3,400.00)	\$ 14,759.00	
TOTAL			\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General, Water, & Sewer Fund budgets as shown in the schedule above.

Motion by: Mayor Smythe

Seconded by: Deputy Mayor Kjarval

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Maccarini	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4		1		
Result	Motion: Passed				

Mayor Smythe reviewed with the Trustees the projects and programs she would like to work on for the remainder of the calendar year: compost, updating sections of Village Code, northeast quadrant zoning, various police and fire contracts, multiple grant applications, climate smart community certification, DPW vehicle/equipment needs, speed bump/hump pilot, 25 MPH/school zone, employee handbook, sewer capital financing, Abrahams Park master plan (specifically parking), and two financial audits.

Deputy Mayor Kjarval stated that she hoped to make revisions to the Village's website.

In general business, Trustees discussed memorial trees and benches.

Trustee Smith updated Trustees on future events: Day of the Dead has been cancelled by the organizers and there will be a car show in Memorial Park as part of Hardscrabble Day.

Mayor Smythe stated that since it was not unanimously agreed upon, the Village Board will not be sending a letter to the Red Hook Town Board regarding their plan to acquire the Red Hook Boat Club using eminent domain. Trustees may send letters individually if they so wish.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Smith made the motion and it was seconded by Trustee Maccarini. All in favor. Motion approved.

No public comment.

No executive session.

Mayor Smythe asked for a motion to adjourn the August 25, 2025 Village Board Workshop Meeting at 8:43pm. Trustee Maccarini made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Jennifer Cavanaugh". The signature is written in a cursive, flowing style.

Jennifer Cavanaugh, Clerk