

**VILLAGE OF RED HOOK  
BOARD OF TRUSTEES WORKSHOP MEETING  
VILLAGE HALL  
APRIL 24, 2025**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Frances Uku, Trustee Amy Smith, Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board workshop meeting at 7:02PM.

**RESOLUTION 12  
RESOLUTION TO RESET PUBLIC HEARING FOR FIRE COMPANY AGREEMENT**

WHEREAS, the Village of Red Hook desires to contract with the Red Hook Fire Company for Fire Services; and

WHEREAS, Section 4-412 (9)b of the Village Law requires a public hearing for any contract for fire service with an incorporated fire company; and

WHEREAS, the public hearing was originally set for April 24, 2025 but was not adequately public noticed; and

WHEREAS, the next monthly meeting of the Village Board is May 12, 2025.

NOW THEREFORE BE IT RESOLVED, that the Village Board will schedule a public hearing on the Red Hook Fire Company Agreement on May 12, 2025 at 7:05pm; and the Village Clerk will publish notice in the Village Newspaper.

Motion by: Trustee Smith

Seconded by: Trustee Bradley-Rickard

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustees discussed the Water Service Contract with a Town Property (14 Blue Echo Road). This contract will serve as a template for all future town customers.

The Trustees updated the property owner, corrected a conflict with the current Village’s water code, removed the word “average” referring to the upper limit of consumption allowed per quarter, and adding language stating that if there is conflict between the contract and the Village Code then refer to the Code.

**Mayor Smythe asked for a motion to authorize her to sign the water service contract with 14 Blue Echo Road after corrections. Trustee Uku made the motion and it was seconded by Trustee Smith. All in favor. Motion approved.**

Mayor Smythe reviewed the 2025-2026 general, water, and sewer budgets with the Trustees.

RESOLUTION 13  
RESOLUTION TO ADOPT 2025-2026 BUDGET

WHEREAS, the Board of Trustees (Board) has received and reviewed the tentative budget and held a public hearing on same; and

WHEREAS, funding lines and expense lines have been developed, reviewed and established in Board Workshop Meetings to reflect income projections and expenses from trending and history; and

WHEREAS, the \$2000 listed for A8040.4 - Human Relations Committee is specifically for a contract for historical services; and

WHEREAS, the Village’s budget has three areas: General Fund; Water Fund, and Sewer Fund;

NOW, THEREFORE, BE IT RESOLVED THAT,

The resulting general fund budget will be within the NYS Comptroller Formula for the tax cap. The General Fund budget will be \$2,432,927; and

The account A8040.4 will be changed to A7510.4 – Historian – Contractual; and

BE IT FURTHER RESOLVED, the water fund budget and the sewer fund budget will be as follows: Water Fund at \$593,500, and sewer at \$365,689;

And, those General Fund, Water Fund, and Sewer Fund budgets are hereby adopted with the Treasurer to be fully advised and authorized to proceed accordingly.

Motion by: Trustee Smith

Seconded by: Deputy Mayor Kjarval

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 14  
RESOLUTION TO RELEVY UNPAID UTILITY BILLS & PROPERTY MAINTENANCE

WHEREAS, the Village of Red Hook has 37 delinquent utility (water & sewer) accounts totaling \$12,183.23 (\$8,787.92 [water] and \$3,395.31 [sewer]) remaining unpaid, including late fees, from the January 2024 to December 2024 Utility Billings; and

WHEREAS, Resolution 4 of 2022 affirms reimbursement for snow removal by the Village at the rate of \$2.00 per linear foot if a property owner/occupant neglects to clear the adjoining sidewalk within

24 hours after a snow/ice storm as per Village Code §165-1.

WHEREAS, there was no qualifying snow removal by the Village of Red Hook during the 2024-2025 winter season.

NOW THEREFORE BE IT RESOLVED, that no further payments will be accepted after April 22, 2025, and any and all unpaid utility accounts and property maintenance (snow removal) will be relieved onto the 2025-2026 Village taxes.

Motion by: Trustee Bradley-Rickard

Seconded by: Trustee Uku

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 15  
RESOLUTION TO AUTHORIZE FINAL ARPA FUNDING

WHEREAS, the Village of Red Hook has a final report to account for the remaining ARPA funding expenditures, and

WHEREAS, the Board acknowledges that some of the previously approved items have come in at costs less than allocated, which results in an amount of \$5,205.44 available to fund other items/projects already purchased or completed prior to December 31, 2024.

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees authorizes the following 2024 costs to be covered by the remaining ARPA funds to the extent funds are available:

- WWTP Capacity Upgrade and Collection System Expansion – work thru August 2024 - \$6,340

Motion by: Trustee Bradley-Rickard

Seconded by: Trustee Smith

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
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Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

No budget adjustments

**Mayor Smythe asked for a motion to pay all Village bills after audit. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.**

Village Treasurer provided Trustees with year to date, income received and expenses incurred as related to approved 2024-2025 budgets (general, water, sewer)(on file).

In general business, Mayor Smythe indicated that she will be meeting with the Village Attorney and at the next meeting she will be working to schedule a time for the entire Board to meeting with him.

Trustee Bradley-Rickard stated that the Town of Red Hook Conservation Advisory Council approached the Climate Smart Taskforce to see if the Village would like to partner on an EV Drive event. She stated that this partnership (e.g., help advertise, volunteer at the event) would give the Village points towards the Climate Smart Certification. The Trustees were not willing to participate unless there was a waiver relieving the Village of liability.

Deputy Mayor Kjarval asked of the status of the sign (sandwich board) law. Mayor Smythe stated that there are three pending laws.

Trustees discussed painting curbs yellow to designate parking and crosswalks.

Trustees would like to see Village law updated such that walking one's dog with a leash on the sidewalk is not technically against the code.

No executive session.

**Mayor Smythe asked for a motion to adjourn the April 24, 2025 Village Board Workshop Meeting at 8:17pm. Trustee Smith made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.**

Respectfully Submitted,



Jennifer Cavanaugh, Clerk