

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING & PUBLIC HEARING
VILLAGE HALL
APRIL 14, 2025**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Frances Uku, Trustee Amy Smith, Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7:05pm.

Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe asked for a motion to accept the minutes from the March 10, 2025 Board of Trustees Meeting, March 27, 2025 Board of Trustees Workshop Meeting, and April 3, 2025 Board of Trustees Special Workshop Meeting. The motion was made by Trustee Bradley-Rickard and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe asked for a motion to open the public hearing on the 2025-2026 Village of Red Hook Budget (General, Water, Sewer). The motion was made by Trustee Bradley-Rickard and seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe read the salaries of the elected officials and stated that the Village had filed the required tax cap form that morning and the proposed tax rate increase in under the tax cap (2.2%). She reviewed each of the budgets.

Cat Viega (Red Hook Estates) asked about the interfund transfer from the water fund to the sewer fund and asked why water customers were paying for sewer expenses. Mayor Smythe stated that Village provides the State Comptroller with an Annual Financial Report prepared by the Village's comptroller and independent auditors audit the Village's finances – the transfers are allowed. She stated that the sewer systems allows for a more vibrant village center for which all residents benefit. Ms. Viega questioned the number of years the transfer has been occurring.

Trustee Bradley-Rickard had comments about the bottled water contract that is slated to be cancelled. She also asked about personal protective equipment for sewer staff and how the County compost grant would appear in the budget.

Ms. Viega asked if Red Hook Estates would be repaved in this budget year. Mayor Smythe stated that she is hoping to repave parts of Cambridge.

Mayor Smythe asked for a motion to close the public hearing on the 2025-2026 Village of Red Hook Budget (General, Water, Sewer). The motion was made by Trustee Smith and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Mayor Smythe stated that the Board will vote on the budget at the upcoming workshop meeting.

Mayor Smythe introduced the Liquor License 30-day Advance Notice submitted by Bliss Juice Café.

Mayor Smythe asked for a motion to authorize Clerk Cavanaugh to send a letter to the NYS Liquor Authority to waive the 30-day waiting period. The motion was made by Trustee Uku and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe introduced the New York State Local Retirement System's Standard Work Day Resolution for Employees.

Mayor Smythe asked for a motion to approve the New York State Local Retirement System’s Standard Work Day Resolution for Employees (see attached, not numbers during meeting. Resolution 11). The motion was made by Trustee Smith and seconded by Trustee Bradley-Rickard. Trustee Smith asked if this established overtime. Mayor Smythe responded in the negative. All in favor. Motion approved.

RESOLUTION # 8 – 2025

RESOLUTION TO BROAD FORM – CONSOLIDATED REORGANIZATION

WHEREAS, the Board of Trustees (Board) has received and reviewed the various annual reorganization documents, including:

The Meetings Schedule, Official Newspaper, and the Mayor’s Appointees/Officers designations with any new appointments listed, and

WHEREAS, under Village Law §3-301(3) the Mayor must appoint, with Board approval the offices of Clerk, Treasurer, Deputy Clerk, Associate Justice, and members of boards; and

WHEREAS, the Board has determined that Village Law §4-412(3)(2) requires the designation of banks of trust companies for the deposit of all Village monies; and

WHEREAS, the Board has determined to pay a fixed rate for mileage as reimbursement to Village Officials and employees who use their personal automobiles while performing official duties; and

WHEREAS, the Board has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severably liable for any amount the board of trustees disallows; and

WHEREAS there is to be held during the coming official year a) NYCOM’s Winter Legislative Meeting, b) NYCOM’s Annual Meeting and Training School, c) NYCOM’s Fall Training School, d) NYCOM’s Public Works Training School, and e) the following county association meetings;

- Dutchess County Supervisors & Mayors Association
- Dutchess County Planning Association
- Dutchess County Transportation Council

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality; and

WHEREAS, the Board of Trustees is meeting in person on April 14, 2025; and

WHEREAS, the Board is aware of the existing Ethics Code and Procurement Code as embodied in our Local Law and is reminded of same; and

WHEREAS, the Board intends to complete the annual reorganization with consolidated voting and move to other business.

NOW, THEREFORE, BE IT RESOLVED:

The Board approves the Mayor’s appointments as listed below:

Deputy Clerk (1-yr term ending April 6, 2026): Diana Devens

Deputy Registrar of Vital Statistics: Diana Devens

Zoning Board of Appeals: (5-year term)

David Javicas, term ending April 8, 2030

Maarten Relingh, term ending April 8, 2030

Committees will not be reappointed at this time. They will carry over for one month at which time we will address appointments.

The Board designates the following institutions as depositories of all monies received by the Village Treasurer, Clerk, and Receiver of Taxes. Name of Institutions: Key Bank and M&T Bank; and,

The Board will approve reimbursement to such officers and employees at the current federal IRS rate per mile in effect at the time of the trip; and,

The Board authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severably liable for any amount the board of trustees disallows; and,

The Board acknowledges review and familiarity with the Ethics Code and Procurement Code of the Village of Red Hook; and,

That the following officers and employees are authorized to attend the following schools/meetings subject to budget availability with preference to those who have not previously attended:

- Mayor, Board of Trustees, Clerk, Treasurer: a) NYCOM’s Winter Legislative Meeting, b) NYCOM’s Annual Meeting and Training School, c) NYCOM’s Fall Training School
- Mayor, Department of Public Works Foreman: NYCOM’s Public Works Training School
- Mayor, Deputy Mayor: Dutchess County Supervisors & Mayors Association, Dutchess County Transportation Council
- Planning Board and Zoning Board of Appeals members, Planning/Zoning Clerk: Dutchess County Planning Association

The Board appoints The Daily Freeman (aka Media News Group) as the official newspaper; and,

Renews the meeting schedule as follows. All meetings are held in Village Hall and are open to the public:

Village of Red Hook Justice Court	1st Wednesday	6:00 pm
Village of Red Hook Criminal Court	3rd Wednesday	3:00 pm
Planning Board	2nd Thursday	6:30 pm
Zoning Board of Appeals	4th Thursday	6:30 pm

The following Committee meetings remain until next month when the Committees will be reviewed and reauthorized:

Communications Committee	1st Wednesday	1:30 pm
Events Committee	2nd Tuesday	6:00 pm
Human Relations Committee	1st Thursday	7:00 pm
Public Spaces Initiatives	4th Saturday	10:00 am
Village Green	2nd Sunday of Apr., Jul., Sep., Jan.	6:00 pm
Climate Smart Community Task Force	3rd Thursday	4:00 pm

Village Board of Trustees Meetings:

May 12, June 9, July 14, August 11, September 8, October 6, November 17, December 8, 2025, January 12, February 9, March 9, April 13, 2026 at 7:00 pm

Village Board Workshops (starting in June, meetings will be the 4th Monday):

April 24, May 22, June 23, July 28, August 25, September 22, October 27, November 24, December 22, 2025 January 26, February 23, March 23, 2026 at 7:00 pm

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Uku

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION # 9 – 2025

RESOLUTION TO ADOPT LOCAL LAW 1 of 2025, ENTITLED A LOCAL LAW TO ADOPT A NEW CHAPTER 61 ENTITLED STANDING COMMITTEES OF VILLAGE BOARD OF THE VILLAGE CODE

WHEREAS, a proposed form of Local Law A of 2025 entitled “A Local Law to Adopt a New Chapter 61 – Village Committees” has been laid on the desks of the Village Trustees (the “Proposed Local Law A”); and

WHEREAS, in accordance with the NYS Environmental Quality Review Act (“SEQRA”), the Board is required to determine the classification of the Proposed Local Law; and

WHEREAS, the Village Board has determined that the action to amend the Village of Red Hook Zoning Law as a Type II SEQRA Action; and

WHEREAS, a duly noticed public hearing was held on March 27, 2025, during which all those who wished to speak were heard.

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Red Hook as follows:

1. The Board hereby approves the Type II SEQRA designation requiring no further environmental review.
2. That the Board hereby adopts the Proposed Local Law as Local Law No 1 of 2025 (“The Local Law”) which will amend the Code as follows:

VILLAGE OF RED HOOK LOCAL LAW NO. 1 OF 2025

Section 1. A new Chapter 61 is adopted to read as follows:

§ 61. Standing committees of Village Board.

At its annual organizational meeting of each year, or throughout the year as the need may require, the Village Board of Trustees, by resolution, shall establish the standing committees of the Board and shall prescribe the functions and duties thereof, and may discontinue or abolish any standing committee.

Section 2. If any section of this local law shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this law.

Section 3. Pursuant to Section 22 of this state’s Municipal Home Rule Law, this local law shall modify and supersede any provisions of state statute which are inconsistent with the terms of this local law.

Section 4. This local law shall be effective upon filing with the Secretary of State.

3. That the Village Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Village Code of the Village of Red Hook, to give due notice of the adoption of said Local Law to the Secretary of State of New York, and take all other actions as may be required by law.

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Smith

Trustee Uku asked how Board would review Committees. Mayor Smythe stated that a resolution would be created and brought to the Board for review and vote. She indicated that there would be more discussion at a future Board workshop meeting.

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION # 10 – 2025

RESOLUTION TO SET PUBLIC HEARING FOR FIRE COMPANY AGREEMENT

WHEREAS, the Village of Red Hook desires to contract with the Red Hook Fire Company for Fire Services; and

WHEREAS, Section 4-412 (9)b of the Village Law requires a public hearing for any contract for fire service with an incorporated fire company; and

WHEREAS, the next monthly meeting of the Village Board is April 24, 2025.

NOW THEREFORE BE IT RESOLVED, that the Village Board will schedule a public hearing on the Red Hook Fire Company Agreement on April 24, 2025 at 7:05pm; and the Village Clerk will publish notice in the Village Newspaper.

Motion by: Trustee Smith

Seconded by: Trustee Uku

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Mayor Smythe stated that the Town Water Customer Contract needs to be tabled to the next meeting.

Mayor Smythe asked for a motion to accept a donation of a used mini refrigerator from Bard Freecycle (estimated value \$40) for use by the Water & Sewer Departments. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Uku. All in favor. Motion approved.

Trustees reviewed upcoming events planned within the Village. BeckHook Pride is proposing a parade through Village and festival in the municipal lot on June 22. The Trustees denied the request for a liquor license, as they would like only nighttime events to have the option for alcohol (Pride event to end at 5pm). Trustee Smith asked about the fee schedule for events (currently blank on the form) and the amount the Village will contribute to events in the form of staff hours (Police, DPW). Mayor Smythe stated that she hoped to have a line item in the budget for events. Trustee Smith would like new and legacy events get equal treatment for future Village expenditures.

Mayor Smythe asked for a motion to approve BeckHook Pride’s 2025 parade and festival, waive all fees except for the picnic table fee (\$25/table). The motion was made by Trustee Smith and seconded by Trustee Uku.

The foregoing motion was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Smith	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4		1		
Result	Motion: Passed				

The Red Hook Public Library is proposing a biking Tour de Red Hook – a revived event that used to be held in the Village. The Climate Smart Taskforce may have a table at the event. The route was reviewed and approved by Lt. Hildenbrand. Mayor Smythe believes that the event will require a minimum of \$680 worth of Police labor (2 officers, 4 hours). She would like the Village to cover that cost but that any Police labor needed above that would be charged to the Red Hook Library. It was also discussed that the Red Hook Library may be required to rent portable toilets and bottled water for the event.

Mayor Smythe asked for a motion to approve Red Hook Public Library’s Tour de Red Hook and will charge the Red Hook Public Library for Police labor costs above \$680 (2 officers, 4-hours). Approval is also pending possible required bottled water and toilet access. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Smith. All in favor. Motion approved.

The Red Hook Rotary is proposing the annual Apple Blossom Day on May 10th. As a legacy event, it is approved without a Board vote.

Mayor Smythe asked for a motion to authorize her to sign the updated contract for generator preventative maintenance services from Allstate Power Systems. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe asked for a motion to set a special workshop meeting in the Village Hall courtroom for May 13, 2025 at 7PM to discuss the Indigenous History Project. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Uku. All in favor. Motion approved.

There were no budget adjustments.

COMMITTEE REPORTS:

Marybeth De Filippis read the Treasurer’s report and provided financial year to date budget statements to the Board of Trustees for their review.

ACCOUNT BALANCES (3/31/2025)

GENERAL FUND	\$ 820,407.40
WATER FUND	\$ 349,772.37
PAYROLL CLEARING ACCOUNT	\$ 96,473.68
SEWER FUND	\$ 73,413.41
HARDSCRABBLE	\$ 5,994.48
VILLAGE GREEN	\$ 10,137.54
HEALTH INSURANCE	\$ 13,087.93

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$ 10,495.56
POLICE (M&T)	\$ 18,034.83
USDA (M&T)	\$ 146,743.13
HIGHWAY (M&T)	\$ 602.22
SNOW RESERVE (M&T)	\$ 3,465.35
TOWER RESERVE (M&T)	\$ 18,715.25
UNEMPLOYMENT (M&T)	\$ 7,423.59
COURT RESERVE (M&T)	\$ 3,485.55
OFFICE RESERVE (M&T)	\$ 1,027.63

MONTHLY EXPENSES (March)

GENERAL FUND	\$ 243,229.27
WATER FUND	\$ 109,517.36
PAYROLL CLEARING ACCOUNT	\$ 3,448.53
SEWER	\$ 238,676.94

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe read the Police report:

March 2025	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	310	185	114	11
Water Tower Security Checks		122 (included in above)		
Uniform Traffic Tickets	109	60 (inc. 15 parking tickets)	35 (inc. 0 parking tickets)	14 (inc. 0 parking tickets)
Arrests	7	3	2	2

Mayor Smythe summarized the Fire Department’s January through March Reports: within the Village, 63 incidences (including 49 EMS, 6 alarms, 1 fire, 3 hazardous conditions, 3 person in distress, and 1 smoke

scare), outside the Village, 208 incidences (including 128 EMS, 42 alarms, 2 fire, 3 hazardous conditions, 25 person in distress, and 8 smoke scares). In Village calls are 23% of the total calls responded to by the Red Hook Fire Company.

Mayor Smythe read reports including Personnel, WIIA Water Projects, Sewer Project, Sewer Expansion Phase II, UPSEU Contracts, Red Hook Library, Red Hook Together, Public Spaces Initiative, and Saw Kill Watershed Community (on-file).

Mayor Smythe stated that there was an info session on April 8th regarding the operation of the Village of Red Hook Wastewater Treatment Plants. She announced that the Village would hold a second session on Thursday, May 1st, 7PM, at Village Hall.

Deputy Mayor Kjarval read reports including Building Department, Zoning & Planning Department, Communication Committee, Human Relations Committee, and Community Preservation Fund Committee (on-file).

Trustee Bradley-Rickard read reports on Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, and Climate Smart Communities (on-file).

Trustee Bradley-Rickard read the Arbor Day Proclamation 2025 (see attached).

Trustee Uku read reports on Materials Management and Department of Public Works (on-file)

Trustee Smith read reports on Water Department (including utility billing report) and Events Committee (no meetings)(on-file).

No general business.

In public comment, Paul LaBarbera (Smith St.) asked about testing at the wastewater treatment plants.

George Beekman (Cherry St.) stated that he warned past Boards of Trustees and Mayors that the sewer system as designed would be high maintenance. He recommended a 2-year moratorium on future expansion. He also commented that it's nice to have the Cherry Street construction project completed.

Cat Viega (Cambridge Dr.) asked about the wastewater treatment plant inspection report by NYSDEC. She asked about when the Board would think about establishing a moratorium on all expansion to the sewer system. She asked about the Community Preservation Fund and if it could be used to purchase the wetland adjacent to the wastewater treatment plants.

No executive session.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the April 14, 2025 Village Board Meeting at 9:09pm. Trustee Smith made the motion and it was seconded by Trustee Uku. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Received Date

Standard Work Day Resolution for Employees*

Please type or print clearly
in blue or black ink

Employer Location Code

4 0 2 4 0

See Instructions for completing form on reverse side

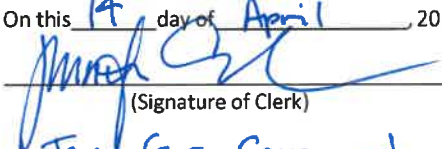
RS 2418

(Rev.05/22)

BE IT RESOLVED, that the Village of Red Hook, Location code 40240, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Village Clerk	7
Typist	7
Laborer	8
Police Officer	8
Treasurer	7
Court Clerk	7

On this 14 day of April, 2025


 (Signature of Clerk) Date enacted: 4/14/25

I, Jennifer Cavanaugh, clerk of the governing board of the Village of Red Hook,
 (Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 14th day of April, 2025 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I hereunto
Set my hand and the seal of the

Village of Red Hook
 (Name of Employer)

(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form Standard Workday and Reporting Resolution for Elected and Appointed Officials (RS2417-A).

For important information and instructions – See Back Page

Instructions for completing the Standard Work Day Resolution

A	B
Title	Standard Work Day (Hrs/day)
Accountant	8.00
Clerk	7.00
Bookkeeper	7.50
Data Collector	6.00
Secretary	7.25
Typist	7.50
Custodian	8.00
Laborers	8.00

Please note: the above table is a **sample**. The titles and values are for illustrative purposes only.

A. Title: You must establish a standard work day for each employee title (e.g. clerks, bus drivers, etc.) even if you do not have any full-time employees in that title. You may establish several standard work days for different positions. For example, all laborers may have an eight hour standard work day, all clerical workers seven and a half hours, and all custodial staff six hours. Employers may also establish several standard work days for the same title, depending if there are significant variances in the job duties.

B. Standard Work Day (Hrs/day): The minimum number of hours that can be established for a standard workday is six, while the maximum is eight. A standard workday is the denominator to be used for the days worked calculation; it is not necessarily always the number of hours an employee works. For example, if a clerk is only required to work three hours a day, the employer must still establish a standard workday between six and eight hours as the denominator for their days worked calculation.

Once the Resolution is passed, it must be kept on file by the employer and made available to the Retirement System upon request.



Arbor Day Proclamation 2025

Village of Red Hook, New York

Whereas, the Mayor and Board of Trustees recognize the last Friday in April as Arbor Day in the Village of Red Hook, New York, and

Whereas, the Village of Red Hook, New York is celebrating that it has been recognised as completing it's 23rd year as a Tree City USA, and

Whereas, the estimated annual benefits - improved air quality, energy savings, CO reduction, aesthetics - produced by our village trees as determined by the 2009 street tree inventory is over \$75,000 per year,

Now, therefore, be it resolved, I, Kym Bradley-Rickard, Trustee of the Village of Red Hook, New York and liaison to the Village Green Committee, do hereby proclaim the 25th day of April 2025 as Arbor Day and urge all residents to observe this day by planting trees which are appropriate for this area, track their plantings by using the Tree Tracker as recommended by Governor Hochul in the "25 Million Trees by 2033" Initiative and by participating in Arbor Day programs.

Dated the 14 Day of April in the year 2025

Signed _____

Committee Reports

(Not Part of the Official Meeting Minutes)

**Village of Red Hook
Mayor's Report
March 2025**

POLICE

On March 20th, School Resource Officer David Schmitz saved a Red Hook student from choking. See attached email from Dr. Warden, Superintendent of the RHCS.

PERSONNEL

A final thank you to Trustee Charlie Laing for his years of service on the Village Board of Trustees. And a welcome to returning Deputy Mayor Melkorka Kjarval, and new Trustees Frances Uku and Amy Smith. Welcome aboard! We have reviewed and shifted around assignments which you will see in the agenda.

In other personnel news, please welcome newly appointed Village Treasurer Marybeth De Filippis, as she now fully takes over for former Treasurer Lori Urbin – who has formally retired since our last meeting.

WIIA – WATER PROJECTS:

Financing – We have received confirmation of the additional financing. We are waiting for a closing date which may not be until June. We won't be able to finalize all the projects until then. Only small punch list items remain outstanding.

SEWER PROJECT I:

The major outstanding item is the Single Audit. We are still waiting for the final audit from the audit firm. And there is still one final MWBE report from Carver Construction to be filed with EFC. The Jan-Mar '25 report was filed but Carver didn't make it a final report so there will be at least one more.

SEWER EXPANSION – PHASE II:

We continue to pursue grant funding for the sewer expansion. While the operation issues are significant, the timing for grant applications is such that we need to keep proceeding or we will be put back at least a year. We can always turn down grants should our operations not return to compliance – though I am confident that we will be in compliance well before the grants are awarded. An Income Survey is in process which has the potential to increase our chances of getting Bipartisan Infrastructure funding and other grants as well. If you are contacted, please respond. It's very important.

UPSEU CONTRACT NEGOTIATIONS:

The final Police & DPW Contracts have been received and are now fully signed.

RED HOOK LIBRARY:

I was not able to attend their March board meeting. For information, you can find their board packet on the library's website – redhooklibrary.org/board-of-trustees.

RED HOOK TOGETHER:

I attended the April Red Hook Together meeting held on April 10th, hosted by the Red Hook Central School District in their Innovation Center at the Linden Avenue Middle School. The Innovation Center is on the second floor and has recently been renovated with new flexible/movable furniture and paint including brighter colors. This allows for lots of flexibility to use the room in many different ways.

The meeting was an opportunity for those attending to share upcoming events and information. Of note, several staff members from Family Services were in attendance. They reported on their new outpatient mental health clinic being located in Northern Dutchess, at the old Pet Country store across from Phantom Gardner. They hope to start construction soon. They expect to open sometime next year. They are currently looking to see what other services might be able to be included in that space.

Respectfully submitted,

Mayor Karen Smythe

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
MARCH, 2025**

Building Permits Issued: 12

Certificates of Occupancy Issued: 1
Temporary Certificates of Occupancy: 0

Certificate of Compliance: 4

Municipal Searches: 2

Orders to Remedy: 1 – 7484 South Broadway - signage
Stop Work Orders: 1 – 29-31 Thompson Street (work without building permit)

Do Not Occupy Notice: 0
Court Appearances: 0

Complaints: 1 – 7484 South Broadway – illuminated window sign too large (remedied)
2 – 7437 South Broadway – smoke detector/carbon monoxide issue (remedied)
3 – 25 E. Market Street – signage issue (under review)
4 – 6 Elizabeth Street – new structure issue (remedied)

Fire Inspections: 4

Planning Board Actions:

March 13, 2025:

1. Site Plan & public hearing for St. John Street tabled to April 10, 2025
2. Site Plan/signage for 8 East Market Street approved (retail use – Apotek)
3. Site Plan for 7357 South Broadway tabled to April 10, 2025 (Migliorelli Farm Stand)

Zoning Board of Appeals:

March 27, 2025

No agenda – Minute approval from prior meeting

VILLAGE OF RED HOOK BUILDING DEPARTMENT

MONTHLY TRUSTEE'S REPORT

MONTH OF: **MARCH, 2025**

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
2/18/25	GITSIT Solutions, LLC (paid by VAZ CO Reclaiming)	3 Linden Avenue	Building Permit	\$100.00
2/28/25	Halle (paid by Hudson Search)	35-39 Garden Street	CO Search	\$100.00
3/7/25	Mathews (paid by SunCommon)	3 Ludlow Avenue	Building Permit	\$176.00
3/11/25	Rath (paid by Kaycee Darby)	14 Church St. Ext.	Building Permit	\$143.50
3/13/25	Rogers	5 Fisk Street	Building Permit	\$100.00
12/24/24	RH VFW 7765	30 Elizabeth Street	Building Permit	\$100.00
3/18/25	Vengrin	7575 Old Post Road	Building Permit	\$100.00
3/19/25	Gemmati (paid by Mavrick Abstract)	2 Fraleigh Street	CO Search	\$100.00
3/25/25	Wheeler (paid by Sunrun)	24 Prince Street	Building Permit	\$250.00
3/26/25	RH VFW 7765	30 Elizabeth Street	Building Permit	\$100.00
3/26/25	RH VFW 7765	30 Elizabeth Street	Building Permit	\$100.00
3/27/25	Kittner-Fredricks	7481 South Broadway	Building Permit	\$200.00
TOTAL				\$1,569.50

Village of Red Hook Communications:

The Spring Seasonal Services Update was sent out to water customers and is available online at: redhookvillage.org/192/Seasonal-Service-Updates. Also the Mayor sent out her latest Newsletter on April 7th, - visit <https://www.redhookvillage.org/Newsletter> to subscribe or to access an archive of past newsletters.

The Mayor and I reviewed Trustee Bradley-Rickard's proposed communications policy and we agreed that many of the identified goals outlined align with what the village is already doing, or has been working towards. Some suggested policies & procedures require more consideration. Further discussion was tabled due to other pressing communication requests.

We discussed the Sawkill Collective's request for a dedicated webpage that houses monthly reports, and relevant updates. I have worked with the Mayor and Village/ Sewer Clerk Jen Cavanaugh to organize and extract monthly reports from meeting minutes and upload and organize information on to a dedicated page titled "Sewer Operations".

Resident Cat Viega inquired if the Village's 'Report a Concern' form could create automated replies that would be triggered by whichever category the user selects as the 'indicated problem' category. I have submitted a Help request to Civic Plus support to see if this feature is supported, as I could not find any mention of it in the Request Tracker help documentation on the CivicPlus support website.

Our IT provider CMI-Tec Inc. of Kingston NY successfully transferred Village emails to the new .gov url. Now Village emails end in "redhookvillage.gov". We are continuing to navigate the process of getting the redhookvillage.gov address applied to the Village website. We have failed to successfully connect our CivicPlus website platform customer rep with our IT provider, and are hopeful to have an update on that soon. This year there is a plan to update the appearance of the Civicplus website with a full website redesign. As we prepare ourselves for that project, we will be beginning to update and reconfigure existing content and menus to better reflect changes that have happened since the last major organization project took place four years ago.

Village of Red Hook Human Relations Committee: meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. The latest meeting was held on Thursday, April 3rd, 2025.

Mission: "To promote inclusive engagement in village life for all through listening, advocacy, communication, education, and advising local policy."

Vision: "Red Hook is a place where all who live, work, study, or visit are valued for who they are and are empowered to engage in community life."

Committee member Linda Duval and I met with Heather Bruegl over zoom on Tuesday, March 25th- we discussed promotion of the meeting in May, her discussions with Historic Red Hook, and her anticipated research schedule when she travels to New York in May.

To that end, Historian Heather Bruegl, in conjunction with the committee, will be holding an Indigenous History Project Gathering, Tuesday May 13th at 7:00PM at the Red Hook Village Hall Courtroom. Join us for a brief Indigenous history presentation, explanation of the project and add any thoughts that you may have! Questions about the event can be sent over email: mkjarval@redhookvillage.gov

At the monthly meeting, in light of all village committees being formally formed by the Village Board, the committee discussed requesting that the committee be renamed to include the word 'community' to better reflect the projects that committee has successfully implemented.

For context, the Human Relations Committee was initially launched from the 2021 Police Reform Plan. The committee reviewed the "police reform goals a year out from the plan adoption progress report" (in 2022), created, organized and installed the Inside Out We are Neighbors portrait project exhibit (in 2023), initiated the Red Hook Indigenous History Project (2021-present), and contributed to some of the conversations that led to the eventual coordination of the 2024 warming shelter pilot program at St.Christopher's Church. The committee also was instrumental in the early work of quantifying language access needs in both Library & Village operations in preparation for the grant that the Village Board applied to in 2022.

Also discussed was the suggestion of removing 'advocacy', 'communication' & 'education' from the mission - as those fall outside the role of an advisory committee and attempts in those areas had not successfully been realized, namely a community survey in 2021 did not receive any results, and a bystander brochure which was discussed in 2023, was never developed.

Linda Duval highlighted that being inclusive of everyone in the community has been a central theme in the committee's past work, and that hopefully that would continue to be included in a future mission. Also discussed was the idea of how 'relationship building' & 'listening through various formats' could be somehow part of our mission, although how that is defined and what is useful to the board would be up to the board collectively.

Trustee-elect Frances Uku attended the April meeting as a guest, and suggested the idea of celebrating a community member, and/or senior citizen each month with a profile telling their 'story' - and possibilities for collaboration on a project like that. The concept of celebrating individual community member experiences through storytelling has been a repeated theme in discussions that has not yet been pursued.

Village of Red Hook
Village Green Committee
Monthly Report
March 2025

Planting is almost here - scheduled for April 19. This last month we secured our final spots for the Spring Planting. The committee canvassed and did outreach to our residents trying to recruit some new members to the committee and are all set for our next meeting which will address our preparation for planting day itself and other goals for the year. A reminder that the Village Green meets once a quarter and works on diversifying our tree canopy and is working toward providing helpful information to our residents about how to protect their own trees.

Two representatives from VGC went to the annual Tree Cities luncheon where we were honored in our 23rd year. The DEC gave a presentation on the governor's 25 Million Tree planting effort. The Town is already promoting the use of the DEC's Tree Tracker so that would be a fun thing for the Village to work on and could be a great project for the upcoming year. Any tree planted since January 2024 can be counted. The goal is 25 million by 2033.

We are actively recruiting members. If you are interested in giving back to your community but don't have a lot of time to give this may be the perfect committee for you! Please contact me or Jen Cavanaugh, the Clerk.

Village of Red Hook
Sewer Department
Monthly Report
March 2025

In March, there were some strides and setbacks with the operating of the plant. The Village pressed the operator to send copies of all Notices of Violations, where necessary. Remembering lab results are a month behind, a NOV was confirmed to be sent for the month of February - which happened before a calculated dump of mixed liquor was added to help engage the bugs. There were still mechanical issues in relation to the UV lights and so Chlorine treatment, a standard treatment process, was authorized to continue to be used in the tanks. Working through the to-do list - the crew was able to get the necessary tanks emptied and begin to start work on the list of necessary repairs that came out of the audit - as well as connect the EQ tank to the Odor Control system (which needed the ground to thaw). At the alternating meeting we discussed not moving forward with the RFP process and to shift into a new direction for the operation and maintenance of the WWTP.

We continued to meet with our representative from the New York Rural Water Association who has experience with sewer code and functionality of WWTPs in general.

In the month of March, the contract with C3ND, as our operator for both water and sewer, was terminated and as of March 31, 2025 the Village engaged Delaware Engineering, fully accredited/certified to operate WWTPs, as our operator. These actions

were solidified at the Board's workshop at the end of March. As Delaware is familiar with the plant and with aiding and addressing malfunctioning plants - their goal is to break it down to brass tacks and start from scratch in learning what this particular system needs and how to get it up to snuff. Delaware worked on a plan to attack the plant with more testing (influent) to see if we are bringing something into the plant that is causing the uneven/unhealthy bug environment. Additionally, they were poised to go in on day 1 and do a full assessment of the plant itself. It is a priority to make sure we have a fully functional and operating WWTP. I also acknowledge that residents are duly concerned about the operations of the plant. It will take time, but I am trusting in the new team to whip the plant into shape so that after we can then move forward.

The Sewer team meets every other Friday. If you have concerns, comments, etc. related to the WWTP or the Sewer Use Area please do not hesitate to reach out.

Village of Red Hook
Speed Limit Initiative
Monthly Report
March 2025

There hasn't been any new developments since the last meeting.

Village of Red Hook
Town of Red Hook Greenway and Trails Committee
Monthly Report
March 2025

The March meeting covered proposed road signage/safety measures for the Saw Kill Trail to alert drivers that there will be people on the road as the trail connects on and through the roads. There were some repair/maintenance updates such as repainting the sharrows and also adjusting the culvert bridge to accommodate tractors/mowers more easily, but both are weather dependent.

The committee is actively working on promoting the trails as off-road and safer options for traveling between schools and neighborhoods and working through educational material to send out regarding the "rules of the roads/trails" such as road safety, looking both ways, walking against traffic, riding with traffic, etc.

Upcoming dates: Ribbon Cutting event for Saw Kill Phase 2, by WLT will be held Saturday, April 26th at 1:30 so mark your calendars! It is in conjunction with the Rail to Trail Conservancy's National Trails Day!

Village of Red Hook
Climate Smart Communities
Monthly Report
March 2025

The CSC continues to meet monthly typically on the third Thursday of the month - however, in April due to Spring Break the committee will meet a week earlier (April 10th) at Village Hall, feel free to join us! We received updates on the RHHS compost program (currently only in their kitchens). We talked about the Village's Compost program that will be launching later this spring. And as a quick refresher, we received a grant from the County to start a new food waste drop off/collection site. This will be a 24/7/365 food waste hub - meaning residents will have access to it whenever they want. Residents are urged to express interest now and once the program goes live, you can register for it. After residents register, they will be provided with instructions on how to move forward to officially be signed up with the Village's compost program. Residents will receive complimentary countertop compost bins, while supplies last. And the Food Waste Hub/Drop off will be in the municipal lot. If you are interested in being informed about this new initiative, please reach out to myself or the Clerk's office. A subcommittee of the CSC did some research into the Safe Routes to School program itself and what it entails and was happy to learn that the Village had already engaged with an engineer to work on speed limit and particularly a School Zone. We discussed an upcoming "Tour de Red Hook" that is being organized by the Red Hook Public Library - and could be a good chance to do some resident canvassing regarding bike/pedestrian use of roads to and around the schools. Additionally, it is a great opportunity to engage residents about the Safe Routes to School program. In the meantime, they are tasked next with compiling a list of action items to recommend to the Board for consideration prior to moving forward on action items for the CSC program. In March, I attended the CAC Roundtable event hosted by Dutchess County Planning and Development at Cornell Cooperative Extension's Dutchess Campus and a few days later was at the 3rd annual Climate Summit held at SUNY Orange. Both provided great opportunities to discuss with experts in the areas and other municipalities what they are doing to address climate change and any hiccups they foresee along the way, especially with the current federal administration and funding concerns. Additionally meet with volunteers who are in similar taskforces/committees and the work they are doing within their committees/taskforce.

CSC taskforce meetings are open to the public and we are actively recruiting members. If you are interested in joining the task force or just sitting in, feel free to reach out to me or check the Village's Calendar for upcoming meetings. Our April meeting was moved forward a week due to Spring Break, so we just met; however, we meet the Third Thursday of the month at 4 p.m. at Village Hall - so the next meeting is scheduled for May 15th.

Upcoming events of interest:

[Film Screening](#) of Legion Monday, April 21 @ 6:30 p.m. hosted by Sustainable Hudson Valley

[Repair Café](#) - Saturday, April 26 @ RHCC

Tour de Red Hook - Sunday, May 4th

Drive Electric Vehicles Demo May 10th from 1-4 at the Red Hook Town Hall



Village of Red Hook Wastewater System

Average Daily Flow :		Red Hook Commons 0.007 MGD (Million Gallons per Day)	Village of Red Hook 0.036 MGD (Million Gallons per Day)	
	<u>Required Samples</u>	<u>Result - Old Plant</u>	<u>Result - New Plant</u>	<u>Compliance</u>
February 2025	CBOD	15 mg/L	62 mg/L	5 mg/L
	TSS	13.7 mg/L	110 mg/L	10 mg/L
	NH ₃	4.9	58.2	0.98 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
	Fecal Coliform	2420/100 mL	2420/100 mL	200/100 mL
	Dissolved Oxygen	2.0 mg/L	2.3 mg/L	7.0 mg/L Minimum
	TKN	7.8mg/L	58.2mg/L	0.4 mg/L Minimum
		<u>Deficiencies</u>		
Sand Filter - Red Hook Commons	Sand Filters have never been rebuilt or media replaced. To be reviewed and incorporated into the planning for the Sewer Phase II project.			
Backflow Prev. Replacement - Red Hook Commons	Facilities backflow Preventor in need of replacement.			
UV'S - Red Hook Commons & Village of Red Hook	1 UV on at new plant. C3ND will provide village with pricing on upgraded power supply for the UV system. Ethernet cable was tested and found to be unable to support the energy supply. Awaiting further guidance from Enaqua.			
Treatment Plant Cleaning	Work Completed by Village & C3ND			
Additional Notes:				



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH OF February 2025

SPDES PERMIT NO. NY-- 0271420		FACILITY NAME Village of Red Hook Sewer				FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571										
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D.5		SUSPENDED SOLIDS				
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type			
Sat	01	0.52		0.033		46	48		7.1		7.3	30	<0.1							
Sun	02	0.00		0.004		48	47		7.3		7.5	30	<0.1							
Mon	03	0.14		0.031		46	47		7.3		7.4	28	<0.1							
Tue	04	0.00		0.035		47	49		7.1		7.5	3	<0.1							
Wed	05	0.00		0.042		48	47		7.4		7.7	2	<0.1							
Thur	06	0.00		0.035		48	47		7.5		7.5	40	<0.1							
Fri	07	0.22		0.054		49	48		7.0		7.4	25	<0.1		62		110			
Sat	08	0.00		0.034		48	48		7.6		8.0	35	<0.1							
Sun	09	0.38		0.031		48	46		8.2		7.8	40	<0.1							
Mon	10	0.00		0.053		50	49		7.7		7.5	80	<0.1							
Tue	11	0.00		0.031		49	48		7.7		7.6	70	<0.1							
Wed	12	0.00		0.036		48	47		7.8		7.4	65	<0.1							
Thur	13	0.11		0.044		47	47		7.6		7.5	75	<0.1							
Fri	14	0.00		0.024		48	47		7.8		7.4	110	<0.1							
Sat	15	0.00		0.026		47	47		7.6		7.5	130	<0.1							
Sun	16	0.11		0.021		48	47		7.7		7.7	140	<0.1							
Mon	17	0.62		0.006		48	48		7.7		7.5	200	<0.1							
Tue	18	0.82		0.052		47	47		7.8		7.6	200	<0.1							
Wed	19	0.00		0.042		48	47		7.8		7.4	330	<0.1							
Thur	20	0.00		0.046		47	47		6.7		7.3	360	<0.1							
Fri	21	0.00		0.053		47	47		6.7		7.4	15	<0.1							
Sat	22	0.00		0.030		53	54		6.6		7.7	0	<0.1							
Sun	23	0.00		0.044		48	49		6.5		7.7	0	<0.1							
Mon	24	0.00		0.041		50	48		6.9		7.7	130	<0.1							
Tue	25	0.00		0.040		48	48		7.4		7.5	25	<0.1							
Wed	26	0.00		0.040		48	49		6.7		7.4	6	<0.1							
Thur	27	0.02		0.038		46	48		6.6		7.3	0	<0.1							
Fri	28	0.30		0.044		48	50		6.6		7.5	5	<0.1							
	01																			
	02																			
	03																			
		Total Precip.				Monthly Average	Average Influent	Average Effluent			Minimum	Maximum	Minimum	Maximum	Monthly Maximum	Monthly Maximum	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%		30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%	
		3.24				0.036	48	48			6.5	8.2	7.3	8.0	360.0	<0.1	62 #DIV/0!		110 #DIV/0!	
														30 Day Quantity		18.65 lbs/day		33.09 lbs/day		

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL	CERTIFICATION GRADE 2A
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet MW/CM2		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc
		Influent Type	Effluent Type	#1	#2		
Sat	01			100%	0%		Red Hook Commons UV'S not currently working & in need of replacement of Bulb's.
Sun	02			100%	0%		There has been customer complaints referencing odor from wastewater treatment plant, initial investigation found that some odors are coming from odoris wastewater discharge, while other investigations have found that the odor seems to be coming from the facilities EQ tank vent. The village is aware & are working on a remediation for the odors from the EQ vent line.
Mon	03			100%	0%		
Tue	04			100%	0%		
Wed	05			100%	0%		
Thur	06			100%	0%		
Fri	07			100%	0%	24196	
Sat	08			100%	0%		
Sun	09			100%	0%		
Mon	10			100%	0%		
Tue	11			100%	0%		
Wed	12			100%	0%		
Thur	13			100%	0%		
Fri	14			100%	0%		
Sat	15			100%	0%		
Sun	16			100%	0%		
Mon	17			100%	0%		
Tue	18			100%	0%		
Wed	19			100%	0%		
Thur	20			100%	0%		
Fri	21			100%	0%		
Sat	22			100%	0%		
Sun	23			100%	0%		
Mon	24			100%	0%		
Tue	25			100%	0%		
Wed	26			100%	0%		
Thur	27			100%	0%		
Fri	28			100%	0%		
	01						
	02						
	03						
		30 day flow-weighted avg.(1) Influent(mg/l) Effluent(mg/l)		Monthly Minimum(1) Maximum 0 1		30 day Geometric Mean (1) 24196	
		lbs/day					

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

										FIXED MEDIA PROCESS CONTROL		ACTIVATION SLUDGE PROCESS CONTROL				
		Dissolved Oxygen		Ammonia as Nitrogen		TKN as Nitrogen		Ultimate Oxygen Demand		Recirculation Rate	Media Effluent Settleable Solids	Mixed Liquor S.S. (MLSS)	Settleable Sludge Volume (SSV) ml/l		Return Act. Sludge (RAS)	Waste Act. Sludge (WAS)
Day	Date		Effluent		Effluent		Effluent		Effluent	M.G.D	ml/l	mg/l	30Min	60 Min	M.G.D	Gallons
Sat	01		7.0													
Sun	02		7.0													
Mon	03		7.0													
Tue	04		6.0													
Wed	05		5.0													
Thur	06		5.0													
Fri	07		6.0		45.2		58.2		354							
Sat	08		7.0													
Sun	09		6.0													
Mon	10		5.0													
Tue	11		5.0													
Wed	12		5.0													
Thur	13		6.0													
Fri	14		6.0													
Sat	15		6.0													
Sun	16		7.0													
Mon	17		5.0													
Tue	18		5.0													
Wed	19		5.0													
Thur	20		5.0													
Fri	21		5.0													
Sat	22		3.0													
Sun	23		5.8													
Mon	24		5.9													
Tue	25		5.0													
Wed	26		5.0													
Thur	27		3.3													
Fri	28		2.3													
	01															
	02															
	03															
			5.4													
				lbs/day		lbs/day		0.000 lbs/day								



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH February 2025

SPDES PERMIT NY-- 0271420			FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571								
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D. ₅		SUSPENDED SOLIDS		
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type	
Sat	01	0.52		0.012		48	49		7.6		8.0	28.0	<0.1					
Sun	02	0.00		0.079		44	43		7.0		7.2	6.0	<0.1					
Mon	03	0.14		0.005		52	50		8.0		7.8	35.0	<0.1					
Tue	04	0.00		0.008		48	51		7.7		7.7	30.0	<0.1					
Wed	05	0.00		0.001		50	49		7.8		7.5	30.0	<0.1					
Thu	06	0.00		0.003		51	50		7.7		7.7	35.0	<0.1					
Fri	07	0.22		0.005		53	51		7.6		7.6	25.0	<0.1		15		14	
Sat	08	0.00		0.007		51	52		7.7		7.7	30.0	<0.1					
Sun	09	0.38		0.006		53	51		7.6		7.6	25.0	<0.1					
Mon	10	0.00		0.002		52	52		7.6		7.7	30.0	<0.1					
Tue	11	0.00		0.003		51	51		7.7		7.7	35.0	<0.1					
Wed	12	0.00		0.005		52	51		7.7		7.7	32.0	<0.1					
Thu	13	0.11		0.001		51	50		7.6		7.5	25.0	<0.1					
Fri	14	0.00		0.002		51	51		7.6		7.6	40.0	<0.1					
Sat	15	0.00		0.005		51	51		7.6		7.5	35.0	<0.1					
Sun	16	0.11		0.006		50	50		7.7		7.6	25.0	<0.1					
Mon	17	0.62		0.003		56	50		7.7		7.5	25.0	<0.1					
Tue	18	0.82		0.001		53	49		7.6		7.4	20.0	<0.1					
Wed	19	0.00		0.003		52	50		7.6		7.6	34.0	<0.1					
Thu	20	0.00		0.001		50	49		7.6		7.5	35.0	<0.1					
Fri	21	0.00		0.001		52	50		7.7		7.8	25.0	<0.1					
Sat	22	0.00		0.005		57	55		7.7		7.5	28.0	<0.1					
Sun	23	0.00		0.001		52	52		7.8		7.7	17.0	<0.1					
Mon	24	0.00		0.004		51	50		7.7		7.7	24.0	<0.1					
Tue	25	0.00		0.005		52	53		7.8		7.7	48.0	<0.1					
Wed	26	0.00		0.006		54	50		7.8		7.7	38.0	<0.1					
Thu	27	0.02		0.005		53	51		7.7		7.8	25.0	<0.1					
Fri	28	0.30		0.016		57	51		8.0		7.7	23.0	<0.1					
	01																	
	02																	
	03											<0.1						
		Total Precip. 3.24			Monthly Average 0.007	Average Influent 52	Average Effluent 50	Minimum 7.0	Maximum 8.0	Minimum 7.2	Maximum 8.0	Monthly Maximum 48.0	Monthly Maximum <0.1	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%			30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%	
														0.91	lbs/day	0.83	lbs/day	

FACILITY MAILING ADDRESS (Street, City, State, Zip code)				TELEPHONE NUMBER		CHIEF OPERATOR'S NAME		CERTIFICATION GRADE	
14 Old Route 199 Red Hook, NY 12571				845-244-0129		C3ND ENVIRONMENTAL		2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	MW/CM2 #1	#2				
Sat	01			25%	0%		Red Hook Commons UV'S not currently working & in need of replacement of Bulb's.		
Sun	02			25%	0%		There has been customer complaints referencing odor from wastewater treatment plant, initial investigation found that some odors are coming from odors wastewater discharge, while other investigations have found that the odor seems to be coming from the facilities EQ tank vent. The village is aware & are working on a remediation for the odors from the EQ vent line.		
Mon	03			25%	0%				
Tue	04			25%	0%				
Wed	05			25%	0%				
Thu	06			25%	0%				
Fri	07			25%	0%	2419			
Sat	08			25%	0%				
Sun	09			25%	0%				
Mon	10			25%	0%				
Tue	11			25%	0%				
Wed	12			25%	0%				
Thu	13			25%	0%				
Fri	14			25%	0%				
Sat	15			25%	0%				
Sun	16			25%	0%				
Mon	17			25%	0%				
Tue	18			25%	0%				
Wed	19			25%	0%				
Thu	20			25%	0%				
Fri	21			25%	0%				
Sat	22			25%	0%				
Sun	23			25%	0%				
Mon	24			25%	0%				
Tue	25			25%	0%				
Wed	26			25%	0%				
Thu	27			25%	0%				
Fri	28			25%	0%				
Sat	01								
Sat	02								
Sat	03								
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean			
		Influent(mg/	Effluent(mg/	Minimum(1)	Maximum				
				0	0	2419			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
REVENUE														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$ 2,067.00	\$ 3,069.00	\$ 2,916.00	\$ 1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
COSTS														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	\$736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	\$47.99	\$575.88
Contaminated Recycli	\$3.29		\$12.10	\$3.30	\$5.52	\$3.33				\$2.31			\$4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	\$787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00
2023/2024	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.84	1.5	0.96	1	0.88	0.92	0.95	1.47	0.86	0.9	0.78	0.85	0.99	11.91
Cardboard	0.45	0.44	0.6	0.48	0.66	0.52	0.55	0.45	0.34	0.43	0.61	0.57	0.51	6.1
Paper	0.68	0.73	0.84	1.06	1.21	1.07	0.91	1.04	0.74	0.74	0.99	0.69	0.89	10.7
Total Recycling	1.97	2.67	2.4	2.54	2.75	2.51	2.41	2.96	1.94	2.07	2.38	2.11	2.39	28.71
Garbage Dumpster	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	
Garbage - UCRRA	4.88	3.98	2.43	1.44	2.7	1.8	3.79	3.96	6.99	4.03	3.83	6.87	7.19	86.3
REVENUE														
Tags Sold	\$3,560.00	\$2,469.00	\$ 1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00	\$2,587.00	\$2,547.00	\$3,211.00	\$2,814.67	\$33,776.00
COSTS														
Garbage @ \$105/ton	\$536.80	\$437.80	\$267.30	\$158.40	\$302.00	\$203.00	\$416.90	\$460.40	\$813.85	\$463.45	\$440.45	\$790.05	\$440.87	\$5,290.40
Fuel	\$38.93	\$30.65	\$20.05	\$13.07	\$26.73	\$17.77	\$34.40	\$35.68	\$59.00	\$34.76	\$33.03	\$57.28	\$33.45	\$401.35
Contaminated Recycli	\$0.00	\$0.00	\$3.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.90	\$0.00	\$0.70	\$8.43
Welch Dumpster	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$2,959.56
TOTAL COSTS	\$822.36	\$715.08	\$537.51	\$418.10	\$575.36	\$467.40	\$697.93	\$742.71	\$1,119.48	\$744.84	\$725.01	\$1,093.96	\$721.65	\$8,659.74
TOTAL REVENUE	\$3,560.00	\$2,469.00	\$1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00	\$2,587.00	\$2,547.00	\$3,211.00	\$2,814.67	\$33,776.00
2024/2025	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.82	1.2	0.9	0.84	0.75	1.01	1.66	1.06	1.11	0.85			1.02	10.2
Cardboard	0.47	0.46	0.43	0.57	0.37	0.41	0.42	0.51	0.2	0.73			0.46	4.57
Paper	0.83	0.61	0.65	1	0.79	0.83	0.75	0.84	0.58	1.19			0.81	8.07
Total Recycling	2.12	2.27	1.98	2.41	1.91	2.25	2.83	2.41	1.89	2.77			2.28	22.84
Garbage Dumpster	3.3	3.3	3.3	3.3	3.3	3.3	5	5	5	5				
Garbage - UCRRA	8.13	4.37	5.62	7.03	1.72	3	2.38	3.21	0	5.33			8.15	80.59
REVENUE														
Tags Sold	\$2,820.00	\$2,927.00	\$ 2,480.00	\$2,696.00	\$3,592.00	\$2,748.00	\$2,517.00	\$3,507.00	\$1,545.00	\$2,979.00			\$2,781.10	\$27,811.00
COSTS														
Garbage @ \$135/ton	\$939.95	\$502.55	\$646.30	\$808.45	\$197.80	\$355.00	\$288.70	\$433.35	\$0.00	\$719.55			\$489.17	\$4,891.65
Fuel	\$65.85	\$33.92	\$43.63	\$50.53	\$11.86	\$21.30	\$17.33	\$24.92	\$0.00	\$44.97			\$31.43	\$314.31
Contaminated Recycli	\$6.10	\$2.44	\$0.00	\$2.43	\$4.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1.58	\$15.81
Welsh/Royal Dumpste	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$211.12	\$211.12	\$211.12	\$211.12			\$232.43	\$2,324.26
TOTAL COSTS	\$1,258.53	\$785.54	\$936.56	\$1,108.04	\$461.13	\$622.93	\$517.15	\$669.39	\$211.12	\$975.64			\$754.60	\$7,546.03
TOTAL REVENUE	\$2,820.00	\$2,927.00	\$2,480.00	\$2,696.00	\$3,592.00	\$2,748.00	\$2,517.00	\$3,507.00	\$1,545.00	\$2,979.00			\$2,781.10	\$27,811.00

Village of Red Hook
Trustee Charlie Laing
Monthly Reports
March

Materials Management

In the month of March the Village Highway Dept collected 2.77 tons of recycling (0.85 tons of comingled; 0.73 tons of cardboard; and 1.19 tons of paper). The Village collected 5.33 tons of garbage which was transported to UCRRA at a total cost of \$764.52 (\$719.55 in tipping fees and \$44.97 of fuel surcharge). The Village also paid \$211.12 in monthly fees for use of the Royal dumpster service. Over the course of the month the Village collected \$2,979 from sale of garbage tags, broken down as follows: \$2,235 at Village Hall; \$144 from the Red Hook Public Library, and \$600 from Taste Budds.

Water Treatment Facilities

See attached C3ND report.

Saw Kill Watershed Community

The Saw Kill Watershed Community held one meeting in the month of February; the focus was on the Benner Rd Saw Kill tributary water quality and concerns with a visit from Zoe Evans representing the Saw Kill Tributary Coalition at Benner Creek, Agenda reprinted below:

Saw Kill Watershed Community
Leadership Team
Wednesday, March 26, 2025
6:30 pm Village Hall

Agenda

- | | |
|--------|---|
| 6:30pm | Benner Road water quality, recent water quality test results, and community meeting (Our guest, Zoe Evans, is a representative from the Saw Kill Tributary Coalition at Benner Creek) |
| 7:00pm | Water quality project update |
| 7:30pm | Good Work Institute fiscal sponsorship update |
| 7:45pm | Other business and updates |
| 8pm | adjourn. |

Community Preservation Fund Committee

No meetings in the month of March.
The current balance of the CPF is \$3,066,467.00.

Utility Billing Report

See attached.

1. **Seasonal Updates:**

Village Tree Pruning & or Removal: Damaged or ailing trees in the Village right of way have been identified and marked with pink marking tape.
Street Sweeping: will take place in the last week of April or first week of May. Please sweep/rake sand and gravel from lawn edges onto the side of the street, dispersed in a row, (not in a large pile) to facilitate cleanup by the street sweeping machines.
Yard Waste: Yard Waste Pickup of lawn clippings & brush resumes in April.

2. **Scrap Metal Program:**

Revenue received (3/31/25) since the last report was	\$726.00
Total revenue for this Fiscal Year (Jun 2024- May 2025) to date is	\$4,822.90
Since the Program's inception, in Sep 2007, donations have yielded a total of	\$59,685.74
<p>Proceeds from the program go towards the purchase of tools & equipment for the Public Works Department. Residents & businesses interested in donating metal may contact the Village Clerk's office to schedule a pickup.</p>	

3. **Yard Waste & Leaf Pickup:**

Brush/yard waste & leaf pickup rules:
Pickups are scheduled for the first full week of every month, pending weather conditions & scheduling.
Avoid creating unsightly long-term piles, please place piles out just prior to pick-up week.
Lawn clippings, brush & leaf piles should be set out in separate heaps.
Place piles on the edge of your lawn (not on the sidewalk or in the street).
Construction debris, soil, garbage, stumps, and/or branches larger than 6" in diameter will not be collected.
Piles should be limited to 6' x 6' x 6'.
Consider combining smaller piles with a neighbor to facilitate efficient pickups.

4. **Trash & Recycling Pickup:**

Trash & Recycling must be out before 5am on Monday mornings.
Cardboard bundles should be bound together with string or tape, Paper recycling should be placed loose within a lidded tub or bin.
Bulk Item tags are available for purchase at the Clerk's office.

Recycling Pickup alternates between Yellow (Paper & cardboard) & Blue (Metal, Plastic & Glass). The Dual-Stream Recycling calendar and guide can be picked up at the Clerk's office, or found online at redhookvillage.org/recycle

Residents can drop off household compost at the Town Recycling Center, Wed & Sat 7:30 a.m. - 1 p.m.

5. **Street Light Complaints:**

If you notice a street light out in the Village: You may notify Central Hudson directly by going to: cenhud.com/en/outages, selecting 'Report a Street Light' and filling out their online form.

6. **Potholes:**

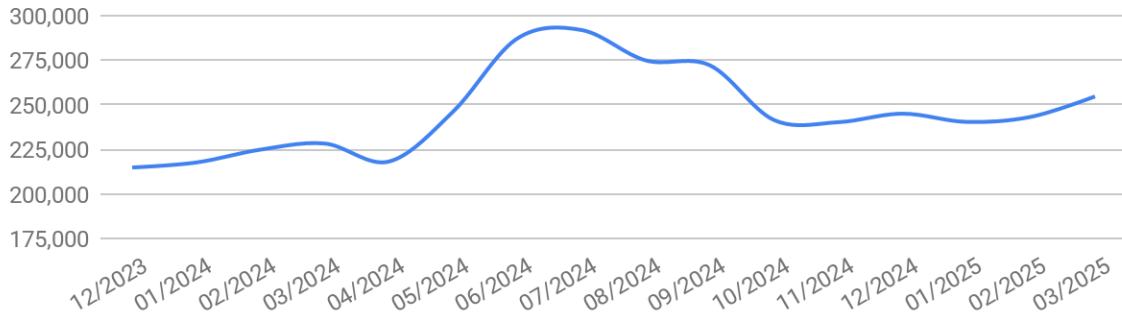
If you are concerned about a pothole on a Village road you can call the Village Clerk's office to report it, or use the 'report a concern' form on the Village website at: redhookvillage.org/concern . Please be aware that State Highways are maintained by NYS DOT, and the Village is not allowed to conduct repairs on a State Highway. If the pothole appears on a State Highway (either Broadway rt 9 or Market rt199) - You may still alert the village so that we can forward your concern to NYSDOT, or you can report a pothole directly to the NYSDOT by calling 1.800.POTHOLE (1.800.768.4653).

Village of Red Hook Water Treatment Facilities Monthly Report

April 9, 2025

System Flow

During the month of March the water treatment facility treated 7,893,291 total gallons, which is an average of 254,622 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<i>Location</i>	<i>Total Coliform</i>	<i>E. Coli</i>
7329 S. Broadway	Absent	Absent
2 W. Market St.	Absent	Absent
7331 S. Broadway	Absent	Absent

Chemical Usage

During the month of March 2025, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.41 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,
Fernando Dongo
Principal Consultant
C3ND Environmental Consulting



Village of Red Hook Water Treatment
7467 South Broadway, Red Hook, New York 12571

04/01/2025

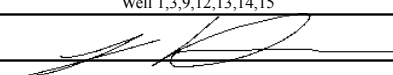
Water System

Water System Notes:	
<i>Monthly Total Coliform</i>	<i>All results absent for the month</i>
<u>Deficiencies</u>	
<i>Town/Village Interconnect 2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.</i>	
For Future Notes:	

Public Water System Name		Reporting Month/Year		Date Report Submitted		Source Water Type(s)	
Village of Red Hook		Mar-25		4/10/25		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI <input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination	
Public Water System ID		County		Town, Village, or City			
NY1302775		Dutchess		Red Hook			
DATE	Source(s) in Use	Treated water volume (gallons/day)	Chlorination		Free chlorine residual at entry point (mg/l)	Comments/Observations	
				Liquid			
				Hypochlorite added to crock (quarts)			
1	Well 1,3,9,12,13,14,15	248,612			0.91		
2	Well 1,3,9,12,13,14,15	252,077			0.91		
3	Well 1,3,9,12,13,14,15	249,938		20.00	0.92		
4	Well 1,3,9,12,13,14,15	248,838			0.92		
5	Well 1,3,9,12,13,14,15	244,502		20.00	0.92		
6	Well 1,3,9,12,13,14,15	238,409			0.85		
7	Well 1,3,9,12,13,14,15	244,207		40.00	0.8		
8	Well 1,3,9,12,13,14,15	241,184			0.77		
9	Well 1,3,9,12,13,14,15	248,398			0.78		
10	Well 1,3,9,12,13,14,15	251,865			0.78		
11	Well 1,3,9,12,13,14,15	245,861		40.00	0.78		
12	Well 1,3,9,12,13,14,15	249,981			0.75		
13	Well 1,3,9,12,13,14,15	249,252			0.72		
14	Well 1,3,9,12,13,14,15	247,707		40.00	0.71		
15	Well 1,3,9,12,13,14,15	248,228			0.72		
16	Well 1,3,9,12,13,14,15	253,476			0.74		
17	Well 1,3,9,12,13,14,15	227,789		40.00	0.76		
18	Well 1,3,9,12,13,14,15	345,852			0.92		
19	Well 1,3,9,12,13,14,15	281,373			1.02		
20	Well 1,3,9,12,13,14,15	274,295			0.74		
21	Well 1,3,9,12,13,14,15	182,043		40.00	0.65		
22	Well 1,3,9,12,13,14,15	217,928			0.72		
23	Well 1,3,9,12,13,14,15	218,484			0.72		
24	Well 1,3,9,12,13,14,15	284,307		20.00	0.73		
25	Well 1,3,9,12,13,14,15	307,554		16.00	0.8		
26	Well 1,3,9,12,13,14,15	259,519			0.77		
27	Well 1,3,9,12,13,14,15	248,911			0.75		
28	Well 1,3,9,12,13,14,15	232,382			0.75		
29	Well 1,3,9,12,13,14,15	318,879			0.8		
30	Well 1,3,9,12,13,14,15	272,278			0.8		
31	Well 1,3,9,12,13,14,15	259,162			0.8		
Total		7,893,291		300			
AVG.		254,622		9.6	0.8		

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chl - gallons of water in crock

Reported by: Well 1,3,9,12,13,14,15 Title: Operator [YS DOH Operator Certification Number: NY0038297

Signature:  Date: 4/10/2025 Operator Grade Level IIA, IIB, C, D

Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1. Routine 2. Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: <input type="text" value="2830"/>
Traditions	3/4/2025	Total Coliform	Absent	Absent	0.6	Number of microbiological monitoring samples required: <input type="text" value="3"/>
7329 S. Broadway	3/13/2025	Total Coliform	Absent	Absent	0.6	Number of microbiological monitoring samples taken: <input type="text" value="3"/>
2 W Market St	3/4/2025	Total Coliform	Absent	Absent	0.7	Did an M&R violation If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample. Did an MCL violation occur? If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). <input type="checkbox"/> For systems collecting less than 40 samples per month: two or more of the samples (routine and /or repeat) are positive for total coliform (= total coliform MCL violation). <input type="checkbox"/> For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform MCL violation). <input type="checkbox"/> The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= E.coli MCL violation). Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection. As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.
7331 S Broadway	3/4/2025	Total Coliform	Absent	Absent	0.8	

Sample Collector(s): Fernando Dongo
 Name of NYSDOH Certified Lab: York Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system?

Comments

Utility Billing Report
Water/Sewer Department
March 2025

Utility Bills Issued	\$204,135.13
Penalties/Finance Charges Issued	\$505.66
Utility Payments Received	\$8,406.23
Accounts Receivable Outstanding to the Village as of 4/1/2025	\$220,816.33

Bill Adjustments¹

- None

Submitted by,

Jennifer Cavanaugh, Water/Sewer Clerk

¹ All adjustments must be approved by Water Department and Mayor and reviewed by Board of Trustees. One adjustment allowed per 5-year period.

Climate Smart Communities Task Force

Draft Meeting Notes: March 20, 2025

Present: Kym Bradley-Rickard, Betsy Brauer, Alex Geller, Cat Viega

Progress Reports

A. Composting.

1. Currently composting at RHHS, kitchen only. Not sure whether school action is applicable to Village CSC.
2. Composting shed has arrived. working to adjust it for better functionality.
3. Program hopes to commence in May. Free to Village residents. One-gallon buckets will be available. Maximum 25-50 households. Successful applicants will be provided an access code to open the shed.
4. Informational/educational materials will be provided. Might try to get countertop buckets to be stamped imprinted on the buckets, or a sticker depending on cost and value.
5. Art call for kids to participate in the design

B. Safe Routes to School

1. Preliminary map of needed walking/biking routes. More research into feasibility needed before presentation to Village Board
2. An engineering study for the school speed limit zone has been completed – waiting on finalized reports. For both Market Street and Linden Avenue. A draft report from engineers has recommendations but nothing finalized. Flashing signs. Not yet certain what hours would be included. - School Zone can be used in the work on SRTS
3. Purchase of flashing speed limit signs for highway entrances to the Village approved. Waiting on approval from DOT of the actual signs.
4. Alex is planning the 2025 Tour d'Red Hook. Needs Village Board approval for the CSC Task Force to sponsor it. It is currently proposed:
 1. There will be short and long routes, bike rodeo, bike tune-up station, free helmets.
 2. Opportunity to get public opinions about unsafe places for pedestrians and bicyclists. Suggested to have a giant map of the village with post-it arrows for people to place.

Ongoing and Future CSC Plans

A. Comparing CSC certification with CEC (Clean Energy Communities)

1. CSC requires submission to include all programs and achievements at once
2. For CEC, programs and achievements can be submitted as completed.

B. Steve is looking into Town CSC certification are applicable for the Village's application, and is working with two others who are working on compiling necessary information for our GHG emissions.

C. Continuing assistance from Cornell Cooperative Extension (CCE)

3. A new person, Scott, is available; not sure what services he will offer

4. Kym has circulated the CCE results from earlier Task Force work that identified actions that are completed, in progress, recommended or not recommended.
5. Kym requests all Task Force members to review this report and select actions that best meet one of two criteria: Will be compiled on shared CSC Google Drive
 1. of the greatest benefit to the community / meet community needs
 2. easily accomplished as a way to accrue points.

Other Actions

- A. CSC page on the Village website needs regular updating. Photos for the webpage also can be used (with date taken) as part of CSC submission.
- B. Task Force promotes to the Board adoption of a policy to make a good faith effort to utilize green suppliers.
- C. Task Force promotes to the Board policy(ies) requiring developers of new housing projects to incorporate Complete Streets in their plan. This will need to be delved into and see if other municipalities have this policy and what it may look like.
- D. Need to review the proposed plan for Smart Energy Towns from 2009 to align projects.

Related Community Activities

1. RH Library is working with CCE and presenting two workshops
 1. April 10 – composting
 2. April 30 – energy saving
2. Town E-Waste Day – April 5 @ Recycling Center
3. Town tree planting is April 26
4. Village tree planting, date TBD
5. Quarterly Repair cafe at RHCC on April 26 (CSC can table)



Wednesday, January 22, 2025

PUBLIC SPACES INITIATIVE

OUR MISSION

*To develop and facilitate the creation of public park, art,
and community spaces throughout the village of Red Hook*

Agenda

1. Welcome and Opening Remarks

- Acknowledge Steve's contributions as Village Board liaison.
- New trustees are sworn in on 3/28, may take a few weeks for a new liaison to be assigned.

2. RHCC Seed Exchange

Discussion Points:

- Update on Winter Sowing Class (March 1, 11 AM–1 PM):
- Event was a success, quite a few people showed up and all enjoyed the planting.

Follow-Up Actions:

- Plan to do similar event for fall planting
- Winter Sowing event next year as well

3. High School Outreach

Discussion Points:

- Engaging National Honor Society students to fulfill volunteering requirements.
- Coordinating with local high school contacts for outreach.

Follow-Up Actions:

- No update this week.
- Look to expand PSI volunteers and members to help with reach out items.



Wednesday, January 22, 2025

4. PSI Budget Submission

Discussion Points:

- PSI has budget for this year
- Items to budget for:
 - a. ~~Hello Blooms event (June): Raffle prize, pots, potting soil, labels.~~
 - b. Pumpkins in the Park (October): Supplies.
 - c. Extension hose for pollinator garden.
 - d. Tablecloths for events.
 - e. PSI T-shirts.
 - f. Pollinator Garden plants for Village garden
 - g. PSI name tags (check with Jen Cavanaugh for badge options).

Follow-Up Actions:

- Confirm amount of budget
- Susan to check on table banner and logo possibilities
- Follow up on PSI logo for T Shirts

5. Hello Blooms event

Discussion Points

- Date selection – Partner with Rotary club to have space at Appleblossom event, May 10th
- Plant give away, seed potting, painting station

Follow up Actions

- Reach out to Rotary for Appleblossom participation
- Define activities to be present at PSI space
- Volunteer communication

6. Miscellaneous Topics

Discussion Points:

- Review of survey results (180 submissions shared with the Village).



Wednesday, January 22, 2025

- Exploring walking tour initiative showcasing Red Hook's history (RHCC's transformation over the years).
- Address potential conflicts between seed exchange and local businesses. Wanted to just be aware for future, no issues currently.
- Review mission statement(Stated at top of Agenda/Notes) Determine if it needs to be redefined
- Partner with Alex and Library on pollinator garden and pathway area
- Items for consideration from Brent
 1. <https://www.cnu.org/publicsquare/2023/09/25/how-creative-placemaking-enhances-sense-place>
 2. <https://www.ncfp.org/knowledge/effective-family-philanthropy-the-mortimer-mimi-levitt-foundation/>

Follow-Up Actions:

- Discuss survey feedback with Village officials.
- Develop a plan for promoting the walking tour.
- Reach out to Alex for garden planting and participation
- Reach out to Mayor to determine when Abraham's task force will meet again and what the next steps are
 1. More foot traffic through park has been observed, could be a good identifier of how the park needs to be designed.