

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
MARCH 10, 2025**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Charles Laing, Trustee Kym Bradley-Rickard, Village Clerk Jen Cavanaugh

Absent: None (One vacant Trustee position)

Mayor Smythe opened the Village Board meeting at 7:03pm.

Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe asked for a motion to accept the minutes from the February 27, 2025 Board of Trustees Workshop Meeting. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe invited Lisa Tarricone, Executive Director of Taconic Resources for Independence, Inc., to make a presentation on Tivoli's efforts to be more accessible to all by updating their zoning code.

Mayor Smythe asked about opportunities and methods to retrofit old buildings.

Mayor Smythe read out the results of the recent Request for Proposals for Professional Services for the Operation & Maintenance of Water & Wastewater Treatment Facilities. There were two proposers: North Dome Operations Inc (\$150,000 annually for Red Hook Wastewater Operations, \$150,000 annually for Red Hook Water Operations) and H2O Innovation Operation & Maintenance, LLC (\$149,040 annually for Red Hook Wastewater Operations, \$90,000 annually for Red Hook Water Operations). A dramatic increase from current rates.

Mayor Smythe made a motion to not award the contract for Professional Services for the Operation & Maintenance of Water & Wastewater Treatment Facilities to either bidder. The motion was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe introduced the proposed engagement letter with Rodenhausen Chale & Polidoro as special counsel to the Planning Board and for general land use related legal advice.

Mayor Smythe asked for a motion to authorize her to authorize her to sign the 2025 engagement letter with Rodenhausen Chale & Polidoro. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe introduced retiree health insurance coverage and the cost saving move to the CDPHP Medicare Advantage plan once the two retirees are Medicare eligible.

Trustee Bradley-Rickard asked for more time to review the pricing sheets provided. The topic was tabled to the next Board meeting.

Mayor Smythe introduced a draft local law to revise the Village Code as it related to Parking on Park Street & Church Street Extension and parking in the electric vehicle charging parking spaces within the municipal lot.

Trustees discussed EV charging station and potentially adding a fee schedule for users.

Deputy Mayor Kjarval asked for a more defined clear zone around crosswalks and a map showing restricted parking areas.

The Trustees decided to continue to review and revise the proposed code changes to parking rules. Mayor Smythe will revise the proposed law based on comments. She noted that the proposed law would need to go through State Environmental Quality Review Act (SEQR).

Mayor Smythe introduced new code that establishes a framework for establishing advisory committees.

RESOLUTION # 3 – 2025
 VILLAGE OF RED HOOK LOCAL LAW NO. ‘A’ OF 2025
 A LOCAL LAW OF THE VILLAGE OF RED HOOK, DUTCHESS COUNTY, NEW YORK ADOPTING A NEW
 CHAPTER 61 ENTITLED STANDING COMMITTEES OF VILLAGE BOARD OF THE VILLAGE CODE.

Section 1. A new Chapter 61 is adopted to read as follows:

§ 61. Standing committees of Village Board.

At its annual organizational meeting of each year, or throughout the year as the need may require, the Village Board of Trustees, by resolution, shall establish the standing committees of the Board and shall prescribe the functions and duties thereof, and may discontinue or abolish any standing committee.

Section 2. If any section of this local law shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this law.

Section 3. Pursuant to Section 22 of this state’s Municipal Home Rule Law, this local law shall modify and supersede any provisions of state statute which are inconsistent with the terms of this local law.

Section 4. This local law shall be effective upon filing with the Secretary of State.

RESOLVED, that a public hearing be held in relation to the proposed changes, as set forth in the form of notice, hereinafter provided, at which hearing interested parties shall have an opportunity to be heard. The public hearing will be held on March 27, 2025, at 7:00 o’clock p.m., Prevailing Time, and that notice of said meeting shall be published in the official newspaper of general circulation in the Village of Red Hook, by the Village Clerk, at least ten (10) days before such hearing and that notice shall be in the attached form:

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Laing

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vacant Seat	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				
Result	Motion: Passed				

Mayor Smythe introduced a proposed local law to establish an Event Permit. Further discussion tabled to a future meeting.

Trustees discussed early voting for the upcoming Village Elections.

There were no budget adjustments.

COMMITTEE REPORTS:

Lori Urbin read the Treasurer’s report and provided financial year to date budget statements to the Board of Trustees for their review.

ACCOUNT BALANCES (2/28/2025)

GENERAL FUND	\$	949,647.14
WATER FUND	\$	446,295.38
PAYROLL CLEARING ACCOUNT	\$	47,514.30
SEWER FUND	\$	228,947.09
HARDSCRABBLE	\$	5,994.48
VILLAGE GREEN	\$	7,587.54
HEALTH INSURANCE	\$	13,089.64

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	10,457.46
POLICE (M&T)	\$	17,969.36
USDA (M&T)	\$	146,210.41
HIGHWAY (M&T)	\$	600.03
SNOW RESERVE (M&T)	\$	3,452.77
TOWER RESERVE (M&T)	\$	18,647.31
UNEMPLOYMENT (M&T)	\$	7,396.64
COURT RESERVE (M&T)	\$	3,472.89
OFFICE RESERVE (M&T)	\$	1,023.90

MONTHLY EXPENSES (February)

GENERAL FUND	\$	195,179.36
WATER FUND	\$	138,775.42
PAYROLL CLEARING ACCOUNT	\$	2,300.79
SEWER	\$	11,770.92

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe read the Police report:

February 2025	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	287	167	111	9
Water Tower Security Checks		104 (included in above)		
Uniform Traffic Tickets	57	30 (inc. 16 parking tickets)	22 (inc. 0 parking tickets)	5 (inc. 0 parking tickets)
Arrests	4	3	1	0

Mayor Smythe read reports including Personnel, WIIA Water Projects, Sewer Project, Sewer Expansion Phase II, UPSEU Contract Negotiations, and Red Hook Library reports (on-file).

Reports from the Fire Department were not available for review.

Deputy Mayor Kjarval read reports including Red Hook Town Economic Development Committee, Dutchess County Safety Action Plan - Advisory Committee, Communication Committee, Human Relations Committee, Public Works Department, Building Department, and Zoning & Planning reports (on-file).

Trustee Laing read reports including Materials Management, Water Department (including utility billing report), Sawkill Watershed Community, and Community Preservation Fund Committee reports (on-file).

Trustee Bradley-Rickard read reports on Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, Climate Smart Communities, and Public Spaces Initiative reports (on-file).

No general business.

No public comment.

No executive session.

Mayor Smythe asked for a motion to pay all Village bills after audit. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the March 10, 2025 Village Board Meeting at 8:47pm. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

**Village of Red Hook
Mayor's Report
February 2025**

PERSONNEL

I missed an opportunity to acknowledge Trustee Steve Appenzeller's final Village meeting on Feb. 27th. His closing did happen on Friday so he is no longer a Village resident and therefore can no longer be a Village trustee. I will be considering options for an appointment to fill his seat in the coming month. But I want to take this opportunity to publicly thank Steve for his two years on the board. And the extend a continued welcome to work on projects in the Village should he so choose.

Our new Deputy Treasurer, Marybeth De Filippis, started last Monday. She is overlapping with current Treasurer Lori Urbin through the first week of April when we will have a resolution to appoint her as our Treasurer, upon Lori's retirement from the Village. Welcome, Marybeth!

WIIA – WATER PROJECTS:

SCADA Controls Upgrade –Achieved Substantial Completion on December 3, 2024.

Cherry & Graves Street Water Main Replacement – Achieved Substantial Completion on October 8, 2024

Water Tank Rehabilitation –Achieved Substantial Completion on September 26, 2024.

Financing – No confirmation yet on the additional financing request.

SEWER PROJECT I:

The major outstanding item is the Single Audit. We have received a draft that we are reviewing. There is one final MWBE report from Carver Construction to be filed with EFC. The Oct-Dec '24 report was filed but Carver didn't make it a final report so there will be at least one more.

SEWER EXPANSION – PHASE II:

An Income Survey is in process which has the potential to increase our chances of getting Bipartisan Infrastructure funding and other grants as well. If you are contacted, please respond. It's very important.

UPSEU CONTRACT NEGOTIATIONS:

The final Police Contract is awaiting final edits. Still waiting for the DPW Contract.

AUDIT FIRM:

Our comptroller and I have met with another audit firm to get a proposal for services. We should receive that proposal in the next few weeks.

RED HOOK LIBRARY:

I attended the Library Board meeting on February 20th. The library board continues to review and update policies. This month they reviewed and approved an Operations Stabilization Reserve Fund Policy, a Tele-communicating Policy, & a Website Policy. The board approved sending a 259 Letter to the School District with a request for an increase of \$10,000 in funding via the school tax bill – for a total of \$234,400. The justification is a general request for "support and maintenance of the library". Financial

reports were reviewed. New board member and Treasurer Grace Kachigan brings her CPA experience and expertise. She is working with the bookkeeping firm to ensure that the financial reports are properly reported. The Director Alex Geller reported on programs and circulation. The juvenile & adult programs are gaining the most in attendance through additional programming for these age groups. Physical circulation continues to decline, and E-circulation continues to increase. They have added back snow shoveling services from the proceeds of their annual appeal. The porch construction project is complete. They spoke of a need for a Library tool shed. The Town may be giving them one that is no longer in use, but the timing is unknown. March 21 they will be having a Spring concert. The 7-part nature walk series is in the final stages of planning. For more detailed information, you can find their board packet on the library's website – redhooklibrary.org/board-of-trustees.

Respectfully submitted,

Mayor Karen Smythe

Red Hook Together: meets on the first Thursday of the month. The latest meeting was held over Zoom on Feb 6th, 2025. County legislators Kristofer Munn, Brennan Kearney & Chris Drago spoke to the group about initiatives they were prioritizing as well as issues they believe are important to address. The three members that spoke are members of the minority Democratic Caucus - which also puts out a newsletter that the members promoted: dutchessvoice.com. The Legislators collectively suggested any constituents that were looking for ways to be involved at a county level, should consider applying to serve on a Legislative Committee. Committees that have vacant seats are listed at: dutchessny.gov/Departments/County-Legislature/Appointment-List.htm

Also present were representatives from Family Services which is slated to expand their offices and services available to our region with a new location in Rhinebeck. More info about the organization can be found at: familyservicesny.org

Finally, concern about EMS response times to the Red Hook Central School district was raised. Staffing can be a challenge for volunteer EMS services, while private ambulance providers can be a very costly service for users and or/ taxpayers. The concern stems from the delay that is caused when 9-11 calls that cannot be served by the primary responder in a designated service area are not readily released to the next available responder.

Red Hook Town Economic Development Committee: Currently inactive.

Dutchess County Safety Action Plan - Advisory Committee:

Mayor Smythe and I attended a meeting on Thursday, March 6th, that was designed to elicit feedback from Dutchess County Village Mayors, Town Supervisors, & Highway & Public Works Supervisors. We were given a brief presentation about the plan, as well as the opportunity to speak to the various consultants and give feedback on developing aspects of the plan.

You can follow along with the process at: dutchessny.gov/SafetyActionPlan

Village of Red Hook Communications Committee: meets every first Wednesday of the month at 1:30 pm in the Village Hall. On Wednesday, March 5th, ed Karen and I met and discussed the Police phone installation, as well as how we may reconfigure signage around the main entrance door to accommodate the new phone box.

On Feb 26th I had a meeting with a Civic Plus representative, Civic Plus is our current website platform. We discussed the change to a .gov address as well as possible redesign packages. We are waiting on updated quotes to bring to the board ahead of adopting next years budget.

Village of Red Hook Human Relations Committee: meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. The latest meeting was held on Thursday, March 6th.

Historian Heather Bruegl, in conjunction with the committee, will be holding a Public Info session on the project, on Tuesday, May 13th at 7pm in the courtroom. We hope anyone who is curious about the project, may have questions for Heather, or are even interested in adding, or contributing to the research project - please attend.

Also discussed was the possibility of the Human Relations Committee hosting a free crafting opportunity at an upcoming Neighbors Night, details are still being discussed.

Village Public Works Department:

1. **Scrap Metal Program:** There has been no revenue received since my last report.

Revenue received (2/10/25) since my last report was	\$720.00
Total revenue for this Fiscal Year (Jun 2024- May 2025) to date is	\$4,096.90
Since the Program's inception, in Sep 2007, donations have yielded a total of	\$58,959.74
<p>Proceeds from the program go towards the purchase of tools & equipment for the Public Works Department. Residents & businesses interested in donating metal may contact the Village Clerk's office to schedule a pickup.</p>	

2. **Snow Removal & Seasonal Parking Rules:** We have one remaining month left in our snow season, please remember that till March 31st, no overnight parking is allowed on village streets. Also items may get damaged by the plow trucks if they are left on the street edge. Please remember that if you have a sidewalk adjacent to your property you are required to keep it clear of snow and ice within 24 hours after the end of a winter storm, Sidewalks include the entrance to any pedestrian street crossings. So if you have a street crossing, you must clear up to the curb cut.

No all-night street parking is permitted in the Village from November 1st thru March 31st. Vehicles parked on the streets between 11 PM - 6 AM may be ticketed and towed at the owner's expense.
Property owners are reminded to remove athletic equipment, garbage receptacles and/or any other temporary obstacles from the side of streets to prevent their damage during snow removal operations.
The owner and/or occupant of every building/lot in the village with an adjoining sidewalk, is required to remove snow and ice within 24 hrs of the end of a snowstorm. The Village Public Works Department, at the direction of the Village board of Trustees, may remove uncleared snow/ice , at the cost of \$2.00 per linear foot to the property owner. Charges will be assessed and collected with the next tax levy.

3. **Trash & Recycling Pickup:**

Trash & Recycling must be out before 5am on Monday mornings.
Cardboard bundles should be bound together with string or tape, Paper recycling should be placed loose within a lidded tub or bin.
Bulk Item tags are available for purchase at the Clerk's office.

Recycling Pickup alternates between Yellow (Paper & cardboard) & Blue (Metal, Plastic & Glass). The Dual-Stream Recycling calendar and guide can be picked up at the Clerk's office, or found online at redhookvillage.org/recycle

Residents can drop off household compost at the Town Recycling Center, Wed & Sat 7:30 a.m. - 1 p.m.

4. Street Light Complaints:

If you notice a street light out in the Village: You may notify Central Hudson directly by going to: cenhud.com/en/outages, selecting 'Report a Street Light' and filling out their online form.

VILLAGE OF RED HOOK BUILDING DEPARTMENT

MONTHLY TRUSTEE'S REPORT

MONTH OF: FEBRUARY, 2025

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
1/29/25	Baright (paid by Haroldsdotter)	12 E. Market Street	Site Plan	\$200.00
1/22/25	Smith	26 Fraleigh Street	Building Permit	\$100.00
1/28/25	Feller (paid by Sila Services, LLC)	33 Thompson Street	Building Permit	\$100.00
1/27/25	Red Hook Holdings, LLC (Joanne Wade)	39-43 W. Market Street	Fire Inspections	\$300.00
2/4/25	Appenzeller (Paid by SMPR Title)	19 Linden Avenue	CO Search	\$100.00
2/12/25	Lawson	18 Phillips Street	Building Permit	\$100.00
2/13/25	Bozzo	23 Garden Street	Building Permit	\$100.00
2/13/25	Keil Reality/Erin Moylan (Paid by KDA)	7536 N. Broiadway	Building Permit	\$200.00 CASH
2/13/25	Methodist Church	52 W. Market Street	Fire Inspection	\$150.00
2/18/25	Gordon	7575 Old Post Road	Building Permit	\$250.00
2/19/25	Benson	38 E. Market Street	Fire Inspection	\$300.00
TOTAL				\$1,900.00

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
FEBRUARY, 2025**

Building Permits Issued: 6

Certificates of Occupancy Issued: 2

Certificate of Compliance: 4

Municipal Searches: 1

Orders to Remedy: 0

Stop Work Orders: 0

Do Not Occupy Notice: 0

Court Appearances: 0

Complaints: 1 – 7441 South Broadway – work safety (REMEDIED)

2 – 46 W. Market Street - Illuminated Signage (too large & flashing) –Letter sent

Fire Inspections: 7

Planning Board Actions:

February 13, 2025 Meeting:

1. Signage approval granted to 7508 North Broadway listed under Tax Parcel ID 6272-10-446726 for retail use - Botanical Holistic Wellness
2. Site Plan & Public Hearing for St. John Street (LeGrand) tabled to March 13, 2025
3. Site Plan approval granted to 19 W. Market Street listed under Tax Parcel ID 6272-10-425729 for eating/drinking establishment - Bliss Juice & Smoothie Bar
4. Site Plan Tabled and Public Hearing set for March 13, 2025 for 12 E. Market Street listed under Tax Parcel ID 6272-10-440706 for retail use - Apotek
5. Site Plan tabled to March 13, 2025 for 7357 South Broadway – renovations to existing farm stand - Migliorelli

Zoning Board of Appeals:

No February meeting due to no Agenda,

Village of Red Hook
Trustee Charlie Laing
Monthly Reports
February

Materials Management

In the month of February the Village Highway Dept collected 1.89 tons of recycling (1.11 tons of comingled; 0.2 tons of cardboard; and 0.58 tons of paper). The Village also paid \$211.12 in monthly fees for use of the Royal dumpster service (There were no garbage deliveries to UCRRA in February). Over the course of the month the Village collected \$1,545 from sale of garbage tags, broken down as follows: \$1,209 at Village Hall; \$336 from the Red Hook Public Library.

Water Treatment Facilities

See attached C3ND report.

Saw Kill Watershed Community

The Saw Kill Watershed Community held three meetings in the month of February; a community meeting on February 5th at the Elmendorph, and two leadership committee meetings on Zoom, Agendas are reprinted below:

SKWC Leadership Team Meeting
February 26, 2025
6:30 pm, Zoom Meeting

Agenda

1. Water Quality Sampling project update: sites, volunteers, training
2. SKWC role in year 2, Bard Data Synthesis Project 2025
 - Synthesis of water quality, eel, macroinvertebrate, and amphibian data
 - Leadership team questions (What do we want to know as a result of our water quality testing; what questions do we need to answer with the data we have (wq, macroinvertebrates, eels, amphibians)
 - Three community meetings (May, Sept., Dec.)
3. Riverkeeper presentation at Bard, March 28, 3pm 10 yr. celebration of the SKWC
4. Possible fiscal sponsor: Good Work Institute, Kingston
5. Winnakee update: Ribbon cutting Apr. 26
6. Updates: Trees for Tribs/ CAC project, Golf Course, Benner Road
7. Newsletter- April or May?
8. Other business
9. Next meeting

Meeting will end by 8:00.

2/12/25 Zoom Meeting Agenda:

1. Follow up to last week's community meeting, notes

2. Sampling project for this spring:

- sampling dates- training and collection
- review of map sites - we have 14 sites listed, and we can do 15. So we need to decide on a likely additional site. Possibilities include an additional site on the Benner Road tributary near Smith St. and along Route 9 north of Red Hook near Fraleigh St.
- location information for each sample site
- volunteers for sampling- email

3. Other?

Agenda

Saw Kill Watershed Community

7 pm, Elmendorph Inn, Red Hook

February 5, 2025

7:00

Welcome, brief SKWC update (Karen Schneller-McDonald)

Revised DEC wetlands regulations- update (Jen Adams)

7:20

Amphibian Migration Project (Amy Shein)

7:50

Update on Bard Community Science Lab (Desiree Lyle)

8:00

Spring 2025 Water Quality Testing Project and sign up form (Karen Schneller-McDonald)

8:10

Community Conversations- Open discussion about local water concerns, questions about water issues

8:30 Meeting adjourns

Community Preservation Fund Committee

No meetings in the month of February.

Still unclear that they have had a meeting recently but the current balance of the CPF is around \$2,982,968.51?

.

Utility Billing Report

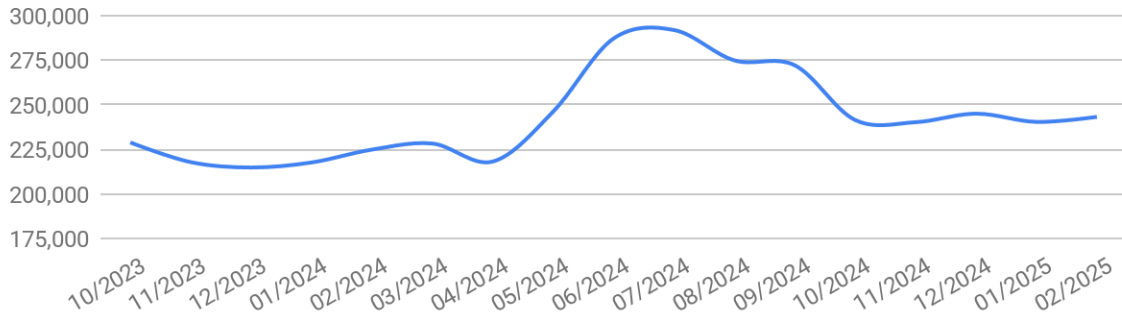
See attached.

Village of Red Hook Water Treatment Facilities Monthly Report

March 5, 2025

System Flow

During the month of February the water treatment facility treated 6,809,761 total gallons, which is an average of 243,206 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<i>Location</i>	<i>Total Coliform</i>	<i>E. Coli</i>
12 Church Street Ext	Absent	Absent
2 W. Market St.	Absent	Absent
7331 S. Broadway	Absent	Absent

Chemical Usage

During the month of February 2025, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.67 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,
Fernando Dongo
Principal Consultant
C3ND Environmental Consulting



Village of Red Hook Water Treatment
7467 South Broadway, Red Hook, New York 12571

03/01/2025

Water System

Water System Notes:

<i>Monthly Total Coliform</i>	<i>All results absent for the month</i>

Deficiencies

Town/Village Interconnect 2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.

For Future Notes:

Public Water System Name		Reporting Month/Year		Date Report Submitted		Source Water Type(s)	
Village of Red Hook		Feb-25		3/1/25		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI <input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination	
Public Water System ID		County		Town, Village, or City			
NY1302775		Dutchess		Red Hook			
DATE	Source(s) in Use	Treated water volume (gallons/day)	Chlorination		Free chlorine residual at entry point (mg/l)	Comments/Observations	
				Liquid Hypochlorite added to crock (quarts)			
1	Well 1,3,9,12,13,14,15	259,447			0.89		
2	Well 1,3,9,12,13,14,15	245,519			0.86		
3	Well 1,3,9,12,13,14,15	249,578		20.00	0.84		
4	Well 1,3,9,12,13,14,15	243,237			0.85		
5	Well 1,3,9,12,13,14,15	242,922		36.00	0.88		
6	Well 1,3,9,12,13,14,15	232,415			0.92		
7	Well 1,3,9,12,13,14,15	248,835			0.93		
8	Well 1,3,9,12,13,14,15	247,875			0.93		
9	Well 1,3,9,12,13,14,15	240,730			0.93		
10	Well 1,3,9,12,13,14,15	243,287		40.00	0.93		
11	Well 1,3,9,12,13,14,15	241,886			0.93		
12	Well 1,3,9,12,13,14,15	241,438		20.00	0.95		
13	Well 1,3,9,12,13,14,15	237,437			0.99		
14	Well 1,3,9,12,13,14,15	196426		40.00	1		
15	Well 1,3,9,12,13,14,15	238884			0.97		
16	Well 1,3,9,12,13,14,15	202711			0.94		
17	Well 1,3,9,12,13,14,15	249259			0.91		
18	Well 1,3,9,12,13,14,15	260345		40.00	0.91		
19	Well 1,3,9,12,13,14,15	258233			0.89		
20	Well 1,3,9,12,13,14,15	245186			0.88		
21	Well 1,3,9,12,13,14,15	287960		40.00	0.88		
22	Well 1,3,9,12,13,14,15	231736			0.92		
23	Well 1,3,9,12,13,14,15	256532			0.94		
24	Well 1,3,9,12,13,14,15	226770		20.00	0.96		
25	Well 1,3,9,12,13,14,15	230182			0.91		
26	Well 1,3,9,12,13,14,15	242125		40.00	0.88		
27	Well 1,3,9,12,13,14,15	228460			0.94		
28	Well 1,3,9,12,13,14,15	280346		20.00	0.91		
29	Well 1,3,9,12,13,14,15						
30	Well 1,3,9,12,13,14,15						
31	Well 1,3,9,12,13,14,15						
Total		6,809,761		300			
AVG.		243,206		9.6	0.9		

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine - gallons of water in crock

Reported by: Well 1,3,9,12,13,14,15 Title: Operator NYS DOH Operator Certification Number: NY0038297
 Signature: [Signature] Date: 3/1/2025 Operator Grade Level: IIA, IIB, C, D

Utility Billing Report
Water/Sewer Department
February 2025

Utility Bills Issued	\$0.00
Penalties/Finance Charges Issued	\$967.08
Utility Payments Received	\$17,473.94
Accounts Receivable Outstanding to the Village as of 3/1/2025	\$24,581.77

Bill Adjustments¹

- None

Submitted by,

Jennifer Cavanaugh, Water/Sewer Clerk

¹ All adjustments must be approved by Water Department and Mayor and reviewed by Board of Trustees. One adjustment allowed per 5-year period.

Village of Red Hook
Village Green Committee
Monthly Report
February 2025

The Village of Red Hook has been honored in another year of being a Tree City and two of our committee members agreed to go to the luncheon next month as our representatives. I am looking forward to hearing about and reporting on their experiences. Additionally, we are looking for a few more spots to plant trees so if you are interested, please reach out sooner than later! Our resident tree expert has selected a handful of varieties that are native to the area, have a higher success rate of planting, can help diversify our canopy and in both taller and smaller varieties. If you are interested in what options we are providing this year for our village streets let us know! We are incredibly thankful to the small committee for the work they do to ensure our canopy remains strong.

We are actively recruiting members. If you are interested in giving back to your community but don't have a lot of time to give this may be the perfect committee for you! Please contact myself or Jen Cavanaugh, the Clerk.

Village of Red Hook
Sewer Department
Monthly Report
February 2025

In February, we continually addressed the issues that the WWTP has been having. The old plant needs some major work and so we devised a plan to reroute the flow and when the holding tank, for all intended purposes, is next to empty after being pumped out, we created a priority list of fixes/repairs/assessments to tackle. This allows the team to have as much as an unobstructed view of the state of the plant and to tackle the most pressing needs first working their way down the list.

In the last month, we announced our request for proposal for potential waste water treatment plant and water plant operators as we are looking to upgrade. We organized a tour of the plant for interested parties so they could see our system and plants and ask any questions they had. We closed out our portal for requests on the last day of the month. There is a review committee who will go through the submitted proposals and make their recommendations to the board.

Additionally, mid-February the team met with our representative again from New York Rural Water Association who has experience with sewer code and

functionality of WWTPs in general. We are looking to codify the code and make sure it is fine tuned to our system prior to the expansion.

The Sewer team meets every other Friday. If you have concerns about the expansion and/or are currently in the Sewer Use Area and have comments, concerns, etc. please do not hesitate to reach out. There is also the expression of interest form up on our website if you are wanting to connect into the sewer (capacity required). It will put you on our list of places to consider and puts you on our radar.

Village of Red Hook
Speed Limit Initiative
Monthly Report
February 2025

The engineer has reached out to DOT to ask for guidance as they are looking to update some of the requirements in the next year. We are still hoping to move forward even if we need to go section by section. We are waiting to hear back on what DOT says.

Village of Red Hook
Town of Red Hook Greenway and Trails Committee
Monthly Report
February 2025

The February meeting was cancelled, and the committee will meet again March 13th. Upcoming Ribbon Cutting event for Saw Kill Phase 2, by WLT will be held Saturday, April 26th at 1:30 so mark your calendars! It is in conjunction with the Rail to Trail Conservancy's National Trails Day! This event helps the team provide a target for when to get the safety enhancements in place for Aspinall and Kelly Roads. The committee is also actively working on promoting the trails as off-road and safer options for traveling between schools and neighborhoods and working through educational material to send out regarding the "rules of the roads/trails" such as road safety, looking both ways, walking against traffic, riding with traffic, etc.

Village of Red Hook
Climate Smart Communities
Monthly Report
February 2025

The CSC met last month and has created a standing meeting for the group. We went through the assessment from the end of last year, and pinpointed the routes for the committee. There was a safe routes to school subcommittee that formed that will be meeting separately. This is a specific program that helps look at the walkability and safety of our roads for pedestrians, bikers and cars alike.

The compost program is in the design phase however we have started to order the necessary components for food waste hub but also look into options for the free counter top buckets to give the first set of residents who sign up for the program. We are also working on Village branding and education material to give to residents of the compost program.

Additionally, we were awarded through grant funding the opportunity to partner with CCE again this year for Resiliency Planning. Our representative from CCE will be joining us at our next meeting which is the third Wednesday at 4 p.m. These meetings are open to public and if you are interested in joining the task force or just sitting in feel free to reach out to me or the clerk!



Village of Red Hook Wastewater System

Average Daily Flow :		Red Hook Commons 0.006 MGD (Million Gallons per Day)	Village of Red Hook 0.035 MGD (Million Gallons per Day)	
	<u>Required Samples</u>	<u>Result - Old Plant</u>	<u>Result - New Plant</u>	<u>Compliance</u>
December 2024	CBOD	8 mg/L	226 mg/L	5 mg/L
	TSS	26 mg/L	372 mg/L	10 mg/L
	NH ₃	14.9	53.2	0.98 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
	Fecal Coliform	2.00/100 mL	2420/100 mL	200/100 mL
	Dissolved Oxygen	2.0 mg/L	2.0 mg/L	7.0 mg/L Minimum
	TKN	18.2mg/L	82.9mg/L	0.4 mg/L Minimum
		<u>Deficiencies</u>		
Sand Filter - Red Hook Commons	Sand Filters have never been rebuilt or media replaced. To be reviewed and incorporated into the planning for the Sewer Phase II project.			
Backflow Prev. Replacement - Red Hook Commons	Facilities backflow Preventor in need of replacement.			
UV'S - Red Hook Commons & Village of Red Hook	1 UV on at new plant. C3ND will provide village with pricing on upgraded power supply for the UV system. Ethernet cable was tested and found to be unable to support the energy supply. Awaiting further guidance from Enaqua.			
Grating -Village of Red Hook	Corroded grating over anoxic zones in the new Besst treatment plant.			
EPA Approved Lab Equipment	All supplies have been delivered to Village of Red Hook WWTP except large dipper - Waiting for replacement Dipper from USA Bluebook.			
Treatment Plant Cleaning	Work Completed by Village & C3ND			
Additional Notes:				



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH January 2025

SPDES PERMIT NY-- 0271420			FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571								
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLEABLE SOLIDS		B.O.D. ₅		SUSPENDED SOLIDS		
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type	
Wed	01	0.46		0.005		53	56		7.4		7.6	28.0	<0.1					
Thu	02	0.10		0.005		50	53		7.7		7.8	41.0	<0.1					
Fri	03	0.00		0.006		48	50		7.3		7.5	15.0	<0.1					
Sat	04	0.00		0.006		47	49		7.0		7.2	112.0	<0.1					
Sun	05	0.00		0.006		49	46		7.2		7.4	34.0	2.5					
Mon	06	0.00		0.005		54	50		7.6		7.5	70.0	<0.1					
Tue	07	0.02		0.008		51	46		7.8		7.7	51.0	<0.1					
Wed	08	0.00		0.006		52	45		7.3		7.8	37.0	<0.1					
Thu	09	0.00		0.008		56	50		7.6		8.1	45.0	2.0					
Fri	10	0.00		0.006		56	52		7.4		7.9	30.0	5.0					
Sat	11	0.03		0.007		44	45		7.2		7.6	80.0	3.0					
Sun	12	0.00		0.008		44	43		7.0		7.2	12.0	<0.1					
Mon	13	0.00		0.006		46	48		7.9		7.6	21.0	<0.1					
Tue	14	0.00		0.007		50	52		7.5		8.0	36.0	<0.1					
Wed	15	0.00		0.001		54	50		7.6		7.7	49.0	<0.1					
Thu	16	0.00		0.001		55	49		7.7		7.9	27.0	<0.1					
Fri	17	0.05		0.001		54	56		7.7		7.6	15.0	<0.1					
Sat	18	0.00		0.001		55	55		7.6		7.3	118.0	<0.1					
Sun	19	0.14		0.003		50	50		7.1		7.2	100.0	<0.1					
Mon	20	0.38		0.006		56	49		7.5		7.8	50.0	<0.1					
Tue	21	0.00		0.004		55	52		7.5		7.7	35.0	<0.1					
Wed	22	0.00		0.005		53	54		7.2		8.0	48.0	<0.1					
Thu	23	0.00		0.005		55	52		7.6		7.9	55.0	<0.1		8		20	
Fri	24	0.00		0.008		54	53		7.5		7.8	23.0	<0.1					
Sat	25	0.00		0.005		53	53		7.2		7.6	30.5	<0.1					
Sun	26	0.00		0.006		55	55		7.6		7.3	90.0	<0.1					
Mon	27	0.00		0.011		53	53		7.9		7.8	25.0	<0.1					
Tue	28	0.00		0.005		52	51		7.8		7.6	32.0	<0.1					
Wed	29	0.00		0.000		48	50		7.8		7.6	35.0	<0.1					
Thu	30	0.00		0.006		47	49		7.2		7.5	30.0	<0.1		8		26	
Fri	31	0.00		0.012		50	51		7.4		7.6	35.0	<0.1					
		Total Precip. 1.18			Monthly Average 0.006	Average Influent 52	Average Effluent 51	Minimum Maximum Minimum Maximum 7.0 7.9 7.2 8.1				Monthly Maximum 118.0	Monthly Maximum 5	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 16 ####			30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 45 ####	
											30 Day Quantity		0.74 lbs/day		2.09 lbs/day			

FACILITY MAILING ADDRESS (Street, City, State, Zip code)				TELEPHONE NUMBER		CHIEF OPERATOR'S NAME		CERTIFICATION GRADE	
14 Old Route 199 Red Hook, NY 12571				845-244-0129		C3ND ENVIRONMENTAL		2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	MW/CM2 #1	#2				
Wed	01			0%	0%		Red Hook Commons UV'S not currently working & in need of replacement of Bulb's.		
Thu	02			0%	0%		There has been customer complaints referencing odor from wastewater treatment plant, initial investigation found that some odors are coming from odoris wastewater discharge, while other investigations have found that the odor seems to be coming from the facilities EQ tank vent. The village is aware & are working on a remediation for the odors from the EQ vent line.		
Fri	03			0%	0%				
Sat	04			0%	0%				
Sun	05			0%	0%				
Mon	06			0%	0%				
Tue	07			0%	0%				
Wed	08			0%	0%				
Thu	09			0%	0%				
Fri	10			0%	0%				
Sat	11			0%	0%				
Sun	12			0%	0%				
Mon	13			0%	0%				
Tue	14			0%	0%				
Wed	15			0%	0%				
Thu	16			0%	0%				
Fri	17			25%	0%				
Sat	18			25%	0%				
Sun	19			25%	0%				
Mon	20			25%	0%				
Tue	21			25%	0%				
Wed	22			25%	0%				
Thu	23			25%	0%	1			
Fri	24			25%	0%				
Sat	25			25%	0%				
Sun	26			25%	0%				
Mon	27			25%	0%				
Tue	28			25%	0%				
Wed	29			25%	0%				
Thu	30			25%	0%	2			
Fri	31			25%	0%				
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean			
		Influent(mg/	Effluent(mg/	Minimum(1)	Maximum				
				0	0	1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH January 2025

SPDES PERMIT			FACILITY NAME			FACILITY OWNER				FACILITY LOCATION							
NY-- 0271420			Village of Red Hook Sewer			Village of Red Hook				7467 S Broadway Red Hook, NY12571							
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D. ₅		SUSPENDED SOLIDS	
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type
Wed	01	0.46		0.038		57	57		7.2		7.0	3.0	<0.1				
Thu	02	0.10		0.026		55	53		7.0		7.2	2.0	<0.1				
Fri	03	0.00		0.034		51	48		7.3		7.5	13.0	<0.1				
Sat	04	0.00		0.032		47	49		7.0		7.2	112.0	1.1				
Sun	05	0.00		0.034		46	45		7.1		7.0	15.0	0.1				
Mon	06	0.00		0.027		45	47		6.4		6.5	100.0	2.0				
Tue	07	0.02		0.042		48	45		6.6		7.1	6.0	<0.1				
Wed	08	0.00		0.039		47	47		6.8		7.3	27.0	<0.1				
Thu	09	0.00		0.037		45	48		6.9		7.4	5.0	5.0				
Fri	10	0.00		0.032		44	48		7.3		7.2	33.0	2.0				
Sat	11	0.03		0.034		45	47		7.1		7.3	15.0	<0.1				
Sun	12	0.00		0.036		45	46		7.3		7.0	27.0	<0.1				
Mon	13	0.00		0.028		47	49		7.5		7.2	51.0	6.0				
Tue	14	0.00		0.034		45	48		7.3		7.0	39.0	<0.1				
Wed	15	0.00		0.033		47	48		7.0		7.0	75.0	4.0				
Thu	16	0.00		0.039		49	50		7.5		7.3	36.0	2.0		226		372
Fri	17	0.05		0.036		49	49		6.9		6.8	60.0	<0.1				
Sat	18	0.00		0.034		47	47		7.0		6.9	51.0	<0.1				
Sun	19	0.14		0.039		47	45		7.0		6.7	35.0	<0.1				
Mon	20	0.38		0.036		48	48		7.3		7.2	53.0	5.0				
Tue	21	0.00		0.031		50	53		7.1		7.0	5.0	2.0				
Wed	22	0.00		0.037		54	48		6.8		7.2	1.0	<0.1				
Thu	23	0.00		0.033		47	44		7.0		7.3	3.0	<0.1				
Fri	24	0.00		0.037		45	46		7.3		7.2	25.0	<0.1				
Sat	25	0.00		0.033		48	49		7.4		7.4	45.0	<0.1				
Sun	26	0.00		0.048		49	49		7.2		7.5	50.0	<0.1				
Mon	27	0.00		0.027		47	49		7.3		7.4	3.0	<0.1				
Tue	28	0.00		0.036		47	49		7.2		7.5	20.0	<0.1				
Wed	29	0.00		0.033		48	49		7.3		7.5	20.0	<0.1				
Thu	30	0.00		0.034		49	48		7.3		7.5	20.0	<0.1		192		238
Fri	31	0.00		0.035		49	48		7.5		7.6	10.0	<0.1				
		Total Precip.	Monthly Average		Average Influent Effluent		Minimum Maximum Minimum Maximum				Monthly Maximum	Monthly Maximum	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%			30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%	
		1.18	0.035		48 48		6.4 7.5 6.5 7.6				112.0	6	418 ####			610 ####	
		30 Day Quantity										120.95 lbs/day		176.51 lbs/day			

FACILITY MAILING ADDRESS (Street, City, State, Zip code)				TELEPHONE NUMBER		CHIEF OPERATOR'S NAME		CERTIFICATION GRADE	
14 Old Route 199 Red Hook, NY 12571				845-244-0129		C3ND ENVIRONMENTAL		2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	MW/CM2 #1	#2				
Wed	01			0%	0%		Red Hook Commons UV'S not currently working & in need of replacement of Bulb's.		
Thu	02			0%	0%		There has been customer complaints referencing odor from wastewater treatment plant, initial investigation found that some odors are coming from odoris wastewater discharge, while other investigations have found that the odor seems to be coming from the facilities EQ tank vent. The village is aware & are working on a remediation for the odors from the EQ vent line.		
Fri	03			0%	0%				
Sat	04			0%	0%				
Sun	05			0%	0%				
Mon	06			0%	0%				
Tue	07			0%	0%				
Wed	08			0%	0%				
Thu	09			0%	0%				
Fri	10			0%	0%				
Sat	11			0%	0%				
Sun	12			0%	0%				
Mon	13			0%	0%				
Tue	14			0%	0%				
Wed	15			0%	0%				
Thu	16			0%	0%				
Fri	17			100%	0%				
Sat	18			100%	0%				
Sun	19			100%	0%				
Mon	20			100%	0%				
Tue	21			100%	0%				
Wed	22			100%	0%				
Thu	23			100%	0%	2420			
Fri	24			100%	0%				
Sat	25			100%	0%				
Sun	26			100%	0%				
Mon	27			100%	0%				
Tue	28			100%	0%				
Wed	29			100%	0%				
Thu	30			100%	0%	2420			
Fri	31			100%	0%				
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean			
		Influent(mg/	Effluent(mg/	Minimum(1)	Maximum				
				0	1	2420			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

										FIXED MEDIA PROCESS CONTROL		ACTIVATION SLUDGE PROCESS CONTROL				
		Dissolved Oxygen		Ammonia as Nitrogen		TKN as Nitrogen		Ultimate Oxygen Demand		Recirculation Rate	media Effluent Settleable Solids	Mixed Liquor S.S. (MLSS)	Settleable Sludge Volume (SSV) ml/l		Return Act. Sludge (RAS)	Waste Act. Sludge (WAS)
Day	Date		Effluent		Effluent		Effluent		Effluent	M.G.D	ml/l	mg/l	30Min	60 Min	M.G.D	Gallons
Wed	01		6.0													
Thu	02		6.0													
Fri	03		6.0													
Sat	04		6.0													
Sun	05		6.0													
Mon	06		7.0													
Tue	07		2.0													
Wed	08		6.0													
Thu	09		6.0													
Fri	10		6.0													
Sat	11		6.0													
Sun	12		6.0													
Mon	13		6.0													
Tue	14		7.0													
Wed	15		7.0													
Thu	16		6.0													
Fri	17		7.0													
Sat	18		6.0													
Sun	19		6.0													
Mon	20		7.0													
Tue	21		7.0													
Wed	22		7.0													
Thu	23		7.0		46.8		82.9									
Fri	24		7.0													
Sat	25		8.0													
Sun	26		7.0													
Mon	27		7.0													
Tue	28		5.0													
Wed	29		5.0													
Thu	30		5.0		53.2		63.3									
Fri	31		5.0													
					lbs/day		lbs/day	0.000	lbs/day							

Village of Red Hook, Public Spaces Initiative

Victoria provided an update on the upcoming Winter Sowing class she will be teaching at the Red Hook Community Center on March 1st at 11am -1pm. The potting soil was provided by the RHCC and the seeds came from the seed library, many of which were from the recent donations. Betsy Brauer and Ash Bradley-Rickard were there to help run the event. The event was quite popular – had great community engagement of village residents. Victoria started off the event with a demonstration on how to start your seeds early by using plastic jugs as mini green houses. Then it was hands on for those participating. There were many residents who participated in the seed exchange as well where they brought in dried seeds, from the previous garden's yield, or open packets they were not needing anymore. Many seeds were planted, brought in and exchanged. This led to a discussion and Q&A session about types of plants/vegetables/times of year and good options based on our location.

In other areas, they are in contact with the high school to collaborate and have student involvement/NHS for volunteers particularly with their upcoming Hello Bloom event. They discussed what they see as a useful budget for their committee. Additionally, they are looking to diversify their engagement with the community and discussed organizing (in partnership with others) a walking tour of Red Hook highlighting its history. This was Steve's last meeting as the Liaison and they wait to hear who will be the next.

The Public Spaces Initiative meets the final Saturday of the month at 10 a.m. at Village Hall. Meetings are open to the public.