

**VILLAGE OF RED HOOK  
BOARD OF TRUSTEES MEETING  
VILLAGE HALL  
FEBRUARY 10, 2025**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Charles Laing, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7:00pm.

Mayor Smythe led the Pledge of Allegiance.

**Mayor Smythe asked for a motion to accept the minutes from the January 23, 2025 Board of Trustees Workshop Meeting. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Appenzeller. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to authorize her to sign the Participation Agreement with the Dutchess County Self-Insured Workers' Compensation Plan. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Laing. All in favor. Motion approved.**

Mayor Smythe introduced the Generators Preventative Maintenance Contract and stated that it was for three of the four Village-owned generators. She will request an addendum to the contract for the fourth (generator at the new Wastewater Treatment Plant).

**Mayor Smythe asked for a motion to authorize her to sign the Preventative Maintenance Contract with Allstate Power Systems, LLC covering three of the four Village generators. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.**

Mayor Smythe reviewed the Rider to the existing PANDA agreement (dated 2011). The Rider will be good through 2029. Mayor Smythe noted that she will request an additional clause be added to the Rider stating the Village will confirm the approval of PANDA's proposed budget by April 1 of each calendar year (Rider currently states November 15).

**Mayor Smythe asked for a motion to authorize her to sign the PANDA Intermunicipal Cooperation Agreement including Rider. The motion was made by Trustee Bradley-Rickard and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

RESOLUTION # 2 – 2025

BOND RESOLUTION OF THE VILLAGE OF RED HOOK, NEW YORK, ADOPTED FEBRUARY 10, 2025,  
AUTHORIZING THE ISSUANCE OF BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$20,000,000 TO  
FINANCE THE CONSTRUCTION OF IMPROVEMENTS TO THE VILLAGE'S WASTEWATER TREATMENT PLANT  
(PHASE 2), STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$20,000,000 AND APPROPRIATING  
SAID AMOUNT FOR SUCH PURPOSE

THE BOARD OF TRUSTEES OF THE VILLAGE OF RED HOOK, IN THE COUNTY OF DUTCHESS, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Red Hook, in the County of Dutchess, New York (herein called the "Village"), is hereby authorized to issue bonds in a principal amount not to exceed \$20,000,000 pursuant to the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance the construction of improvements to the Village's wastewater treatment plant

(Phase 2), as described in the engineers report prepared by Delaware Engineering, D.P.C. dated June 2024.

Section 2. The estimated maximum cost of the project described herein, including preliminary costs and costs incidental thereto and the financing thereof, is \$20,000,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of bonds in a principal amount not to exceed \$20,000,000 to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable. It is expected that grant funds shall be received to pay a part of the cost of the project, and any such grant funds received or any other funds appropriated by the Village for the project are authorized to be applied to the cost of said project and the principal amount of bonds or notes issued shall be reduced by the amount of such other funds so appropriated and expended.

Section 2. Bonds of the Village in the principal amount of \$20,000,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

- (a) The period of probable usefulness of the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 4 of the Law, is forty (40) years.
- (b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Village Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the official newspaper of the Village, having a general circulation within said Village, and posted in at least six (6) public places and in each polling place in the Village, a Notice in substantially the form appearing in Exhibit A hereto.

Section 8. The Village Clerk is hereby authorized and directed, after said bond resolution shall take effect, to cause said bond resolution to be published, in summary, in the official newspaper of the Village, having a general circulation within said Village, together with a Notice in substantially the form as provided by Section 81.00 of the Law.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Motion by: Mayor Smythe

Seconded by: Trustee Bradley-Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

**Mayor Smythe asked for a motion to approve her appointment of Laura Avella to the Planning Board to fill the vacant seat with a term ending April 5, 2027. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.**

There were no budget adjustments.

COMMITTEE REPORTS:

Lori Urbin read the Treasurer’s report and provided financial year to date budget statements to the Board of Trustees for their review.

ACCOUNT BALANCES (1/31/2025)

GENERAL FUND	\$	1,112,895.78
WATER FUND	\$	511,234.64
PAYROLL CLEARING ACCOUNT	\$	45,823.18
SEWER FUND	\$	181,637.69
HARDSCRABBLE	\$	5,994.48
VILLAGE GREEN	\$	7,587.54

HEALTH INSURANCE \$ 13,115.73  
 PETTY CASH \$ 0.00

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T) \$ 10,437.50  
 POLICE (M&T) \$ 17,935.05  
 USDA (M&T) \$ 145,931.28  
 HIGHWAY (M&T) \$ 598.89  
 SNOW RESERVE (M&T) \$ 3,446.18  
 TOWER RESERVE (M&T) \$ 18,611.71  
 UNEMPLOYMENT (M&T) \$ 7,382.52  
 COURT RESERVE (M&T) \$ 3,466.26  
 OFFICE RESERVE (M&T) \$ 1,021.95

MONTHLY EXPENSES (January)

GENERAL FUND \$ 177,144.50  
 WATER FUND \$ 549,796.47  
 PAYROLL CLEARING ACCOUNT \$ 8,356.20  
 SEWER \$ 17,356.06

**Mayor Smythe asked for a motion to accept the Treasurer’s Report. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.**

Mayor Smythe read reports including Sewer Project, Sewer Expansion Phase II, UPSEU Contract Negotiations, WIIA Water Projects reports, and Red Hook Library (on-file).

Mayor Smythe read the Police report:

January 2025	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	322	184	123	15
Water Tower Security Checks		119 (included in above)		
Uniform Traffic Tickets	88	54 (inc. 9 parking tickets)	32 (inc. 0 parking tickets)	2 (inc. 9 parking tickets)
Arrests	8	4	4	0

Reports from the Fire Department were not available for review.

Deputy Mayor Kjarval read reports including Red Hook Town Economic Development Committee, Dutchess County Safety Action Plan - Advisory Committee, Communication Committee, Human Relations Committee, and Public Works Department reports (on-file).

Trustee Laing read reports including Materials Management, Water Department (including utility billing report), Sawkill Watershed Community, and Community Preservation Fund Committee reports (on-file).

Trustee Bradley-Rickard read reports on Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, and Climate Smart Communities reports (on-file).

Trustee Appenzeller read reports including those on the Public Spaces Initiative, Building Department, and Zoning & Planning (on-file).

No general business.

No public comment.

No executive session.

**Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Appenzeller made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to adjourn the February 10, 2025 Village Board Meeting at 8:11pm. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.**

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

# Committee Reports

(Not Part of the Official Meeting Minutes)

**Village of Red Hook**  
**Mayor's Report**  
**January 2025**

**WIIA – WATER PROJECTS:**

**SCADA Controls Upgrade** –System training has been held. The static IP address from our internet supplier, Frontier, has been secured. The internet speed is not fast enough to allow the system to function optimally. I am confirming with Frontier whether we are getting the proper speeds or if there is a problem. Final inspection also remains to be completed. Avanti Construction is the contractor. The final cost for this project is \$390,078.

**Cherry & Graves Street Water Main Replacement** – The physical work is complete. A few punch list items remain, including fixing a broken hydrant on Cherry St. and confirming final restoration which will happen in the Spring. The contractor was Amity Construction. The final cost for this project is \$1,036,314.37.

**Water Tank Rehabilitation** –This project is now complete – except for a contracted annual inspection to take place next summer.

**Financing** – The total project costs are about \$2,000,000 – vs the original \$1.8MM. The board approved this increase when we accepted the low bid from Amity Construction for Cherry & Graves Water Main Replacement. EFC originally provided financing for the difference between the \$1.8MM and their grant. I have requested additional financing to cover the additional \$200k for the project. That financing is not guaranteed so if we are denied, I will be back to the board for an alternate plan.

**SEWER PROJECT I:**

The major outstanding item is the Single Audit. We have received a draft that we are reviewing. There is one final MWBE report from Carver Construction to be filed with EFC. The Oct-Dec '24 report was filed but Carver didn't make it a final report so there will be at least one more.

**SEWER EXPANSION – PHASE II:**

An Income Survey is in process which has the potential to increase our chances of getting Bipartisan Infrastructure funding and other grants as well.

We did receive word that we were awarded a \$2MM Mid-Hudson Regional Economic Development Counsel Capital Improvement Grant for Pro-Housing Communities.

The Bond Resolution that is on the agenda for tonight is required for the project to be considered for a WIIA grant. Those grant applications are accepted until late May, announced in the Fall.

There is a County Infrastructure Grant program for which we may be eligible for up to \$500,000 that could be used to support the engineering required for the project. That would allow us to get started while waiting for the other grant funding to be secured.

**UPSEU CONTRACT NEGOTIATIONS:**

I just received the final Police Contract. With some minor edits it will be ready to sign. Still waiting for the DPW Contract.

**RED HOOK LIBRARY:**

I attended the January 16<sup>th</sup> Library board meeting. The Policy Committee continues to work on creating and/or updating policies. This month the committee reviewed their Website, Reserve Fund, Telecommunications & Airborne Infections policies. There was a discussion around Tivoli & Red Hook Library Planning updates. They are moving forward toward working together. The construction projects are complete. There was an understandable dip in foot traffic during construction which has now bumped back up. Additional lighting will be added outside in the ramp & Children's Garden area. The VFW contacted the library to offer to do a volunteer project. They will be patching and painting the 3<sup>rd</sup> floor conference room. The Volunteer Tool on the Daily Catch website was discussed. There was also a discussion around what would be acceptable uses for renting out the community room. For more detailed information, you can find their board packet on the Library's website – [redhooklibrary.org/board-of-trustees](http://redhooklibrary.org/board-of-trustees).

Respectfully submitted,

Mayor Karen Smythe

**Red Hook Together:** meets on the first Thursday of the month. The latest meeting was held over Zoom on Feb 6th, 2025. February's presentation was by [Audubon International Sustainable Communities](#) Group. The group asked attendees to fill out a 3 question [survey](#) describing 'What does 2025 look like for your organization generally?' As well as 'What does 2025 look like for your organization's sustainability offerings?'

The group has assigned '**Housing, Public Safety & Emergency Management, & Economic Health & Tourism**' as the 'focus areas' that they want the Village 'to reflect on'. They will be tracking progress on the focus areas in a "[living document](#)". See below for the chart of assignments given to attendees of the Red Hook Together meeting.

<b>Organization:</b>	<b>Focus Area:</b>
Town gov't	Recreation, Housing, and Transportation
Village gov't	Housing, Public Safety & Emergency Management, and Economic Health & Tourism
Chamber	Tourism and Agriculture
School district	Education and Public Health
Red Hook Responds	Volunteerism
Red Hook Public Library	Volunteerism and Education
Tivoli Free Library	Environment and Resource Use
Red Hook Community Center	Volunteerism and Public Health
Red Hook Rotary	Environment and Resource Use
Historic Red Hook	Education and Volunteerism
local farms	Agriculture and Open Space
Daily Catch	Education
Bard Sustainability	Transportation
Bard CCE	Recreation, Volunteerism, and Education

For a review of this ongoing process; The Red Hook Together Subgroup had applied on behalf of the "Red Hook Community" for a certification which requires the following three stages. [Stage 1](#): Identifies community strengths and areas needing improvement. [Stage 2](#): Incorporates community's goals into a long-term vision plan. And in [Stage 3](#), the community must report implementation of the plan goals to secure certification (Which, according to a local news story, was awarded this past September).

**Red Hook Town Economic Development Committee:** Currently inactive.

The latest meeting was held on Wed, Jan 22nd at Town Hall. The conversation was focused around the new proposed Local Law D (specifically regarding cannabis and subdivisions) and Local Law E regarding an updated smoking ordinance.

On Wednesday, January 29, 2025 during a Special Town Board Meeting the Town Board, and as part of a larger reorganization, the Town Board voted to make the EDC inactive.

There has been a proposal made to establish a joint committee between the Village and the Town of Red Hook. Once I have more information about the proposed structure and/or mission I will share that with the Village board.

**Dutchess County Safety Action Plan - Advisory Committee:** The third meeting of this committee took place on January 27th, 2024 in Poughkeepsie. We reviewed the latest data as well as learned how the consultants are using public input & crash data to select priority locations.

The plan will feature at least one recommended implementable improvement per municipality (on a local or county owned road). It will also contain a more broad suite of improvements that are recommended generally. There is still time for the public to identify areas of safety concern through the map & survey tools which you can access at: [dutchessny.gov/SafetyActionPlan](https://dutchessny.gov/SafetyActionPlan)

**Village of Red Hook Communications Committee:** meets every first Wednesday of the month at 1:30 pm in the Village Hall.

There was discussion about the goals of a Social Media Policy, Developing Google Suite protocols, Considering a website redesign, and next steps around updating website & email urls. Discussion and progress on all items are ongoing.

**Village of Red Hook Human Relations Committee:** meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. January's meeting was held on Feb 6th.

The group discussed the status of the warming center, which is a partnership between community volunteers, Hudson River Housing and St Christopher's Church. Discussion also covered community concern around the new federal administration's objectives, and how the committee can best serve vulnerable community members during this time. No actions to be undertaken by the committee were proposed.

A subpage has been added to the committee webpage introducing the Indigenous History project.

**Village Public Works Department:**

1. **Scrap Metal Program:** There has been no revenue received since my last report.

Revenue received since my last report was	\$0
Total revenue for this Fiscal Year (Jun 2024- May 2025) to date is	\$3,376.90
Since the Program's inception, in Sep 2007, donations have yielded a total of	\$58,239.74

Proceeds from the program go towards the purchase of tools & equipment for the Public Works Department. Residents & businesses interested in donating metal may contact the Village Clerk's office to schedule a pickup.

**2. Snow Removal & Seasonal Parking Rules:** Now that we have entered snow season, please remember that there is no overnight parking on village streets, and that items may get damaged by the plow trucks if they are left on the street edge. Also if you have a sidewalk adjacent to your property you are required to keep it clear of snow and ice within 24 hours after the end of a winter storm.

No all-night street parking is permitted in the Village from November 1st thru March 31st. Vehicles parked on the streets between 11 PM - 6 AM may be ticketed and towed at the owner's expense.

Property owners are reminded to remove athletic equipment, garbage receptacles and/or any other temporary obstacles from the side of streets to prevent their damage during snow removal operations.

The owner and/or occupant of every building/lot in the village with an adjoining sidewalk, is required to remove snow and ice within 24 hrs of the end of a snowstorm. The Village Public Works Department, at the direction of the Village board of Trustees, may remove uncleared snow/ice, at the cost of \$2.00 per linear foot to the property owner. Charges will be assessed and collected with the next tax levy.

**3. Trash & Recycling Pickup:**

Trash & Recycling must be out before 5am on Monday mornings.

Cardboard bundles should be bound together with string or tape, Paper recycling should be placed loose within a lidded tub or bin.

Bulk Item tags are available for purchase at the Clerk's office.

Recycling Pickup alternates between Yellow (Paper & cardboard) & Blue (Metal, Plastic & Glass). The Dual-Stream Recycling calendar and guide can be picked up at the Clerk's office, or found online at [redhookvillage.org/recycle](http://redhookvillage.org/recycle)

Residents can drop off household compost at the Town Recycling Center, Wed & Sat 7:30 a.m. - 1 p.m.

**4. Street Light Complaints:**

If you notice a street light out in the Village: You may notify Central Hudson directly by going to: [cenhud.com/en/outages](http://cenhud.com/en/outages), selecting 'Report a Street Light' and filling out their online form.

Village of Red Hook  
Trustee Charlie Laing  
Monthly Reports  
January

Materials Management

In the month of January the Village Highway Dept collected 2.41 tons of recycling (1.06 tons of comingled; 0.51 tons of cardboard; and 0.84 tons of paper). The Village also collected 8.21 tons of garbage which was transported to UCRRA at a total cost of \$669.39 (\$433.35 in tipping fees and \$24.92 of fuel surcharge). The Village also paid \$211.12 in monthly fees for use of the Royal dumpster service. Over the course of the month the Village collected \$3,507 from sale of garbage tags, broken down as follows: \$3,060 at Village Hall; \$447 from the Red Hook Public Library.

Water Treatment Facilities

See attached C3ND report.

Saw Kill Watershed Community

The SKWC Leadership Committee was scheduled to hold a Community Meeting on January 22 at the Elmendorf Inn, unfortunately that was an extremely cold day and the heat failed at the Elmendorf so the meeting was cancelled and subsequently rescheduled to February 5.

Community Preservation Fund Committee

No meetings in the month of January.  
Still unclear that they have had a meeting recently but the current balance of the CPF is around \$2,982,968.51?

Utility Billing Report

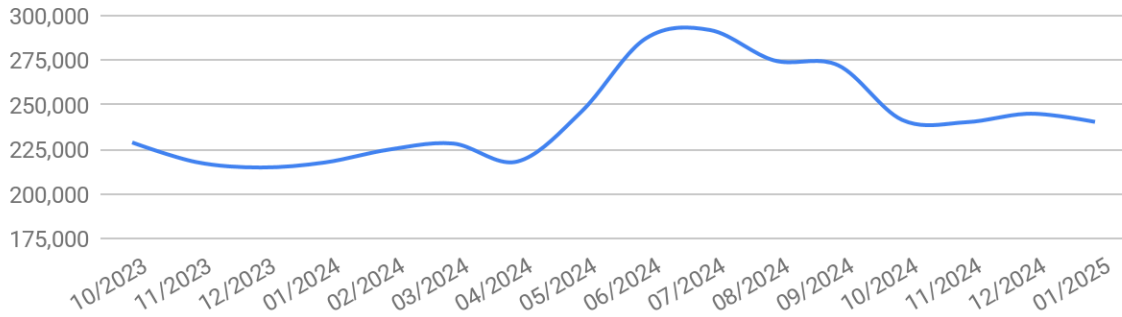
See attached report.

# Village of Red Hook Water Treatment Facilities Monthly Report

February 1, 2025

## ***System Flow***

During the month of January the water treatment facility treated 7,452,193 total gallons, which is an average of 240,393 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<b><i>Location</i></b>	<b><i>Total Coliform</i></b>	<b><i>E. Coli</i></b>
12 Church Street Ext Bathroom Sink	Absent	Absent
4 Living Street Kitchen Sink	Absent	Absent
7296 South Broadway Bathroom Sink	Absent	Absent

## ***Chemical Usage***

During the month of January 2025, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at [Fernando@C3NDEnviro.com](mailto:Fernando@C3NDEnviro.com)

Sincerely,  
**Fernando Dongo**  
**Principal Consultant**  
**C3ND Environmental Consulting**

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**Village of Red Hook Water Treatment**  
7467 South Broadway, Red Hook, New York 12571

02/01/2025

***Water System***

**Water System Notes:**

<i>Monthly Total Coliform</i>	<i>All results absent for the month</i>

**Deficiencies**

*Town/Village Interconnect*    2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.

**For Future Notes:**

Public Water System Name		Reporting Month/Year		Date Report Submitted		Source Water Type(s)	
Village of Red Hook		Jan-25		2/1/25		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI	
Public Water System ID		County		Town, Village, or City		<input type="checkbox"/> Purchase with subsequent chlorination	
NY1302775		Dutchess		Red Hook		<input type="checkbox"/> Purchase w/out subsequent chlorination	
DATE	Source(s) in Use	Treated water volume (gallons/day)	Chlorination			Free chlorine residual at entry point (mg/l)	Comments/Observations
					Liquid Hypochlorite added to crock (quarts)		
1	Well 1,3,4,9,12,15	229,631				1.1	
2	Well 1,3,4,9,12,15	256,048				1.0	
3	Well 1,3,4,9,12,15	218,571			40.00	1.0	
4	Well 1,3,4,9,12,15	226,414				1.0	
5	Well 1,3,4,9,12,15	239,934				1.0	
6	Well 1,3,4,9,12,15	245,013				1.1	
7	Well 1,3,4,9,12,15	237,567			40.00	1.0	
8	Well 1,3,4,9,12,15	238,556				1.0	
9	Well 1,3,4,9,12,15	239,310			20.00	1.0	
10	Well 1,3,4,9,12,15	238,528			28.00	1.2	
11	Well 1,3,4,9,12,15	240,458				1.1	
12	Well 1,3,4,9,12,15	240,320				1.0	
13	Well 1,3,4,9,12,15	246,119				1.1	
14	Well 1,3,4,9,12,15	240,915			20.00	1.0	
15	Well 1,3,4,9,12,15	240,245				1.1	
16	Well 1,3,4,9,12,15	238,421			40.00	1.0	
17	Well 1,3,4,9,12,15	239,961				1.0	
18	Well 1,3,4,9,12,15	241,801				1.0	
19	Well 1,3,4,9,12,15	238,460				1.0	
20	Well 1,3,4,9,12,15	236,707			20.00	1.0	
21	Well 1,3,4,9,12,15	244,227				1.0	
22	Well 1,3,4,9,12,15	237,157			20.00	0.9	
23	Well 1,3,4,9,12,15	249,076				0.9	
24	Well 1,3,4,9,12,15	231,914			48.00	0.9	
25	Well 1,3,4,9,12,15	249,851				0.9	
26	Well 1,3,4,9,12,15	248,280				0.9	
27	Well 1,3,4,9,12,15	252,153				0.9	
28	Well 1,3,4,9,12,15	243,774				1.0	
29	Well 1,3,4,9,12,15	242,742				1.0	
30	Well 1,3,4,9,12,15	240,487				1.0	
31	Well 1,3,4,9,12,15	239,553				0.9	
<b>Total</b>		7,452,193			300		
<b>AVG.</b>		240,393			9.6	1.0	

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine added to - gallons of water in crock

Reported by Fernando Dongo Title: Operator NYS DOH Operator Certification Number NY0038297

Signature:  Date: 2/1/2025 Operator Grade Level IIA, IIB, C, D

### Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1.Routine 2.Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: <u>2830</u>
12 Church Street Ext Bathroom Sink	1/8/2025	1	Absent	Absent	0.2	Number of microbiological monitoring samples required: <u>3</u>
4 Living Street Kitchen Sink	1/8/2025	1	Absent	Absent	0.2	Number of microbiological monitoring samples taken: <u>3</u>
7296 South Broadway Bathroom Sink	1/8/2025	1	Absent	Absent	0.9	Did an M&R violation occur? If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample.
						Did an MCL violation occur? If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). For systems collecting less than 40 samples per month: two or more of the samples (routine and /or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= <u>E.coli MCL</u> violation).
						Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection.
						As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.

Sample Collector(s): Fernando Dongo

Name of NYSDOH Certified Laboratory: York Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system? If so, please explain.

Comments:

Utility Billing Report  
Water/Sewer Department  
January 2025

Utility Bills Issued	\$425.40
Penalties/Finance Charges Issued	\$0.00
Utility Payments Received	\$186,097.55
Accounts Receivable Outstanding to the Village as of 2/1/2025	\$41,088.63

Bill Adjustments<sup>1</sup>

- 1/16/25, Richard Klein, Account 33400, refunded account \$373.00, billed for water service in error, water turned off

Submitted by,

Jennifer Cavanaugh, Water/Sewer Clerk

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<sup>1</sup> All adjustments must be approved by Water Department and Mayor and reviewed by Board of Trustees. One adjustment allowed per 5-year period.

Village of Red Hook  
Village Green Committee  
Monthly Report  
January 2025

Spring Planting planning is underway, if you are interested in having trees planted, please reach out. We are looking to add trees to any of our village streets so if you are out and about and see an open space maybe in front of new or old businesses you can send those suggestions to us as well.

We are actively recruiting members. If you are interested in giving back to your community but don't have a lot of time to give this may be the perfect committee for you!

Village of Red Hook  
Sewer Department  
Monthly Report  
January 2025

In January we worked hard to continue to address the issues that the WWTP has been having. We had received our report back from the Audit that had been scheduled the previous month. Unfortunately, there were several areas of concern, even after the "food dump" in December, that came out of the audit. The audit was thorough and documented many facets of the state of the wastewater treatment plant, processes in place, etc. Based on the report from the project manager we worked on a priority list and slowly have been working to rectify and fix each area we can as quickly as possible – some of which is on an operational standpoint and others are mechanical. Systems had been down and are waiting on parts to fix completely. Additionally, as we think about the expansion, we been working with the Senior Project Manager to provide detailed SOPs for our Wastewater Treatment Operator to follow. The Board also voted to send out an RFP for our WWTP and our Water systems. We continue to have conversations at the department level of what makes the most sense. Additionally, mid-January the team met with a representative from New York Rural Water Association who has experience with sewer code and functionality of WWTPs in general. We are seeking out the experts in the field to continue to help guide us in this endeavor. We are sympathetic to the concerns that this under operating plant has caused and that is why we are actively working to try to fix and repair what has been done and to implement process along that way to hopefully prevent this from happening again.

We meet every other Friday. If you have concerns about the expansion and/or are currently in the Sewer Use Area and have comments, concerns, etc. please do not hesitate to reach out. There is also the expression of interest form up on our website if you are wanting to connect into the sewer (capacity required). It will put you on our list of places to consider and puts you on our radar.

Village of Red Hook  
Speed Limit Initiative  
Monthly Report  
January 2025

We are waiting to hear back from the Engineering team about tackling a portion of the report around the School Zone separately from the overall Village speed limit so that we can move forward.

Village of Red Hook  
Town of Red Hook Greenway and Trails Committee  
Monthly Report  
January 2025

The meeting met on the second Thursday of the month at Town Hall. The committee picked up where it had left off in November continuing to discuss signage along the trails, new blazing projects with Winnakee Land Trust, as well as wanting to collaborate to create alternative or safer pathways into the village from the neighborhoods just next to it.

Village of Red Hook  
Climate Smart Communities  
Monthly Report  
January 2025

We tabled at the recent Repair Café announcing that the Compost program will be launching soon. This had a lot of community engagement and residents seem to be excited about this program coming directly to the Village Center.



**Village of Red Hook Wastewater System**

Average Daily Flow :		<b>Red Hook Commons</b> 0.011 MGD (Million Gallons per Day)	<b>Village of Red Hook</b> 0.037 MGD (Million Gallons per Day)	
	<u>Required Samples</u>	<u>Result - Old Plant</u>	<u>Result - New Plant</u>	<u>Compliance</u>
December 2024	CBOD	13 mg/L	<1.3 mg/L	5 mg/L
	TSS	<3.33 mg/L	<2.50 mg/L	10 mg/L
	NH <sub>3</sub>	<0.05	<0.05	0.98 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
	Fecal Coliform	<1.00/100 mL	<1.00/100 mL	200/100 mL
	Dissolved Oxygen	8.0 mg/L	8.0 mg/L	7.0 mg/L Minimum
	TKN	<0.4mg/L	<0.505mg/L	0.4 mg/L Minimum
		<b><u>Deficiencies</u></b>		
Sand Filter - Red Hook Commons	Sand Filters have never been rebuilt or media replaced. To be reviewed and incorporated into the planning for the Sewer Phase II project.			
Backflow Prev. Replacement - Red Hook Commons	Facilities backflow Preventor in need of replacement.			
UV'S - Red Hook Commons & Village of Red Hook	Red Hook Commons in need of replacement of Bulb's. Village of Red Hook UV's not working due to possible power surge. C3ND provided Village with option to replace with new parts or to send out for evaluation.			
Grating -Village of Red Hook	Corroded grating over anoxic zones in the new Besst treatment plant.			
EPA Approved Lab Equipment	Updated equipment required. Village was in discussion on how to proceed with Quote for EPA equipment.			
Treatment Plant Cleaning	Work Completed by Village & C3ND			
<b>Additional Notes:</b>				



**WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH** December 2024

SPDES PERMIT NY-- 0271420			FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571								
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D. <sub>5</sub>		SUSPENDED SOLIDS		
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type	
Sun	01	0.00		0.011		68	68		7.6		7.8	31.0	<0.1					
Mon	02	0.00		0.013		68	68		7.7		7.7	27.0	<0.1					
Tue	03	0.00		0.012		68	68		7.6		7.9	15.0	<0.1					
Wed	04	0.00		0.014		68	67		7.8		7.8	33.0	<0.1					
Thu	05	0.16		0.013		67	66		7.9		8.1	24.0	<0.1					
Fri	06	0.01		0.013		67	66		7.7		8.0	29.0	<0.1					
Sat	07	0.00		0.016														
Sun	08	0.00		0.017														
Mon	09	0.00		0.017		66	66		7.7		7.7	31.0	<0.1					
Tue	10	0.33		0.005		66	66		7.8		7.9	24.0	<0.1					
Wed	11	0.40		0.013		66	66		7.7		7.8	29.0	<0.1		13		3	
Thu	12	1.62		0.007		66	66		7.9		8.1	21.0	<0.1					
Fri	13	0.00		0.006		66	66		7.6		7.9	36.0	<0.1					
Sat	14	0.00		0.006		66	66		7.7		7.9	28.0	<0.1					
Sun	15	0.00		0.007		66	66		7.7		7.8	37.0	<0.1					
Mon	16	0.26		0.005		65	66		7.5		8.0	30.0	<0.1					
Tue	17	0.33		0.008		65	66		7.6		7.8	28.0	<0.1					
Wed	18	0.00		0.006		65	66		7.6		7.9	27.0	<0.1					
Thu	19	0.36		0.006		65	66		7.5		7.7	39.0	<0.1					
Fri	20	0.00		0.003		65	66		7.7		7.9	24.0	<0.1					
Sat	21	0.08		0.012		65	66		7.4		7.6	29.0	<0.1					
Sun	22	0.02		0.011		65	61		7.5		7.8	20.0	<0.1					
Mon	23	0.00		0.009		65	65		7.3		8.1	18.0	<0.1					
Tue	24	0.12		0.000		63	65		7.6		7.9	24.0	<0.1					
Wed	25	0.00		0.008		63	65		7.3		7.7	36.0	<0.1					
Thu	26	0.00		0.007		62	65		7.7		7.8	29.0	<0.1					
Fri	27	0.00		0.009		62	65		7.6		7.7	24.0	<0.1					
Sat	28	0.14		0.007		62	65		7.6		7.9	37.0	<0.1					
Sun	29	0.10		0.076		62	60		7.8		7.8	30.0	<0.1					
Mon	30	0.48		0.013		59	60		7.9		7.6	26.0	<0.1					
Tue	31	0.00		0.002		56	58		7.7		7.9	39.0	<0.1					
		<b>Total Precip.</b> 4.41	<b>Monthly Average</b> 0.011		<b>Average Influent Effluent</b> 65   65		<b>Minimum Maximum Minimum Maximum</b> 7.3   7.9   7.6   8.1				<b>Monthly Maximum</b> 39.0   <0.1		<b>30 day flow-weighted avg (1)</b> Inf.(mg/l) Eff.(mg/l) Rem.%   13   ####			<b>30 day flow-weighted avg (1)</b> Inf.(mg/l) Eff.(mg/l) Rem.%   3   ####		
											<b>30 Day Quantity</b>		1.23 lbs/day		0.32 lbs/day			

										FIXED MEDIA PROCESS CONTROL		ACTIVATION SLUDGE PROCESS CONTROL				
		Dissolved Oxygen		Ammonia as Nitrogen		TKN as Nitrogen		Ultimate Oxygen Demand		Recirculation Rate	media Effluent Settleable Solids	Mixed Liquor S.S. (MLSS)	Settleable Sludge Volume (SSV) ml/l		Return Act. Sludge (RAS)	Waste Act. Sludge (WAS)
Day	Date		Effluent		Effluent		Effluent		Effluent	M.G.D	ml/l	mg/l	30Min	60 Min	M.G.D	Gallons
Sun	01		8.0													
Mon	02		8.0													
Tue	03		8.0													
Wed	04		8.0													
Thu	05		8.0													
Fri	06		8.0													
Sat	07		8.0													
Sun	08		8.0													
Mon	09		8.0													
Tue	10		8.0													
Wed	11		8.0		0.1		0.4									
Thu	12		8.0													
Fri	13		8.0													
Sat	14		8.0													
Sun	15		8.0													
Mon	16		8.0													
Tue	17		8.0													
Wed	18		8.0													
Thu	19		8.0													
Fri	20		8.0													
Sat	21		8.0													
Sun	22		8.0													
Mon	23		8.0													
Tue	24		8.0													
Wed	25		8.0													
Thu	26		8.0													
Fri	27		8.0													
Sat	28		8.0													
Sun	29		8.0													
Mon	30		8.0													
Tue	31		8.0													
					lbs/day		lbs/day	0.000	lbs/day							

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL		CERTIFICATION GRADE 2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet MW/CM2		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	#1	#2				
Sun	01			100%	100%		Red Hook Commons UV'S not currently working & in need of replacement of Bulb's.		
Mon	02			100%	100%		There has been customer complaints referencing odor from wastewater treatment plant, initial investigation found that some odors are coming from odoris wastewater discharge, while other investigations have found that the odor seems to be coming from the facilities EQ tank vent. The village is aware & are working on a remediation for the odors from the EQ vent line.		
Tue	03			100%	100%				
Wed	04			100%	100%				
Thu	05			100%	100%				
Fri	06			100%	100%				
Sat	07			100%	100%				
Sun	08			100%	100%				
Mon	09			100%	100%				
Tue	10			100%	100%				
Wed	11			100%	100%	1			
Thu	12			100%	100%				
Fri	13			100%	100%				
Sat	14			100%	100%				
Sun	15			0%	0%				
Mon	16			0%	0%				
Tue	17			0%	0%				
Wed	18			0%	0%				
Thu	19			0%	0%				
Fri	20			0%	0%				
Sat	21			0%	0%				
Sun	22			0%	0%				
Mon	23			0%	0%				
Tue	24			0%	0%				
Wed	25			0%	0%				
Thu	26			0%	0%				
Fri	27			0%	0%				
Sat	28			0%	0%				
Sun	29			0%	0%				
Mon	30			0%	0%				
Tue	31			0%	0%				
		30 day flow-weighted avg.(1) Influent(mg/l) Effluent(mg/l)		Monthly Minimum(1) Maximum		30 day Geometric Mean (1)			
				0 1		1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.





**WASTEWATER FACILITY OPERATION REPORT FOR THE MON** December 2024

SPDES PERMIT NY-- 0271420			FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571								
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLEABLE SOLIDS		B.O.D. <sub>5</sub>		SUSPENDED SOLIDS		
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type	
Sun	01	0.00		0.040		66	68		7.0		6.7	3.0	<0.1					
Mon	02	0.00		0.033		67	66		7.1		6.6	13.0	<0.1					
Tue	03	0.00		0.041		67	67		7.0		6.5	5.0	<0.1					
Wed	04	0.00		0.046		66	66		6.8		6.6	10.0	<0.1					
Thu	05	0.16		0.036		66	66		6.7		6.6	6.0	<0.1					
Fri	06	0.01		0.033		66	66		6.7		6.5	11.0	<0.1					
Sat	07	0.00		0.037		66	66		7.1		6.7	7.0	<0.1					
Sun	08	0.00		0.036		66	66		7.3		7.0	10.0	<0.1					
Mon	09	0.00		0.041		66	66		7.0		6.8	8.0	<0.1					
Tue	10	0.33		0.034		66	66		7.5		7.6	11.0	<0.1					
Wed	11	0.40		0.051		66	66		7.5		7.5	7.0	<0.1		1		3	
Thu	12	1.62		0.038		66	66		7.3		7.5	9.0	<0.1					
Fri	13	0.00		0.032		66	66		7.2		7.3	6.0	<0.1					
Sat	14	0.00		0.035		66	66		7.1		7.1	3.0	<0.1					
Sun	15	0.00		0.032		66	66		7.2		7.0	10.0	<0.1					
Mon	16	0.26		0.040		66	66		7.0		7.3	15.0	<0.1					
Tue	17	0.33		0.044		66	66		7.1		7.3	4.0	<0.1					
Wed	18	0.00		0.034		65	66		7.0		7.4	6.0	<0.1					
Thu	19	0.36		0.032		65	66		7.0		7.4	3.0	<0.1					
Fri	20	0.00		0.046		65	66		6.7		7.3	5.0	<0.1					
Sat	21	0.08		0.034		65	66		7.9		7.6	3.0	<0.1					
Sun	22	0.02		0.038		65	66		7.1		7.2	5.0	<0.1					
Mon	23	0.00		0.032		65	66		7.0		7.7	10.0	<0.1					
Tue	24	0.12		0.031		65	65		7.0		7.5	3.0	<0.1					
Wed	25	0.00		0.033		62	65		7.1		7.2	6.0	<0.1					
Thu	26	0.00		0.046		62	65		7.0		7.0	12.0	<0.1					
Fri	27	0.00		0.028		62	65		7.0		7.2	5.0	<0.1					
Sat	28	0.14		0.032		62	65		7.2		7.0	7.0	<0.1					
Sun	29	0.10		0.028		61	64		7.0		7.1	2.0	<0.1					
Mon	30	0.48		0.038		63	64		7.0		7.3	5.0	<0.1					
Tue	31	0.00		0.038		60	58		6.9		7.1	1.0	<0.1					
		<b>Total Precip.</b> 4.41	<b>Monthly Average</b> 0.037		<b>Average Influent Effluent</b> 65 66		<b>Minimum Maximum Minimum Maximum</b> 6.7 7.9 6.5 7.7				<b>Monthly Maximum</b> 15.0	<b>Monthly Maximum</b> <0.1	<b>30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%</b> 1 ####			<b>30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%</b> 3 ####		
											<b>30 Day Quantity</b>		0.40 lbs/day		0.77 lbs/day			

FACILITY MAILING ADDRESS (Street, City, State, Zip code)				TELEPHONE NUMBER		CHIEF OPERATOR'S NAME	CERTIFICATION GRADE
14 Old Route 199 Red Hook, NY 12571				845-244-0129		C3ND ENVIRONMENTAL	2A
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS  Enter any other comments, observations, operating problems, equipment failure, etc
		Influent Type	Effluent Type	MW/CM2 #1	MW/CM2 #2		
Sun	01			100%	100%		Red Hook Commons UV'S not currently working & in need of replacement of Bulb's.
Mon	02			100%	100%		There has been customer complaints referencing odor from wastewater treatment plant, initial investigation found that some odors are coming from odors wastewater discharge, while other investigations have found that the odor seems to be coming from the facilities EQ tank vent. The village is aware & are working on a remediation for the odors from the EQ vent line.
Tue	03			100%	100%		
Wed	04			100%	100%		
Thu	05			100%	100%		
Fri	06			100%	100%		
Sat	07			100%	100%		
Sun	08			100%	100%		
Mon	09			100%	100%		
Tue	10			100%	100%		
Wed	11			100%	100%	1	
Thu	12			100%	100%		
Fri	13			100%	100%		
Sat	14			100%	100%		
Sun	15			0%	0%		
Mon	16			0%	0%		
Tue	17			0%	0%		
Wed	18			0%	0%		
Thu	19			0%	0%		
Fri	20			0%	0%		
Sat	21			0%	0%		
Sun	22			0%	0%		
Mon	23			0%	0%		
Tue	24			0%	0%		
Wed	25			0%	0%		
Thu	26			0%	0%		
Fri	27			0%	0%		
Sat	28			0%	0%		
Sun	29			0%	0%		
Mon	30			0%	0%		
Tue	31			0%	0%		
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean	
		Influent(mg/l)	Effluent(mg/l)	Minimum(1)	Maximum	1	
				0	1		





## Public Spaces Initiative February 2025 Board Update

**Mission** To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

**Public Meetings** are held the 4th Saturday of each month at 10 am, in person at Village Hall. Because of a conflict with the Repair Café, the January meeting was held on Sunday January 26<sup>th</sup> at 11AM in Village Hall.

### Key Issues

- **Seed Library:** The PSI seed library has received donations of seeds from Sow Rite Seeds and Adams, First American Meadow, and the Hudson Valley Seed Company. A plan for volunteers to maintain the seed library was discussed.
- **Repair Cafe:** The PSI participated in the January 25<sup>th</sup> Repair Café on at the Red Hook Community Center with a “repair your garden” table providing information on winter garden activities such as soil amendments, seed starting, and planting layout planning. The Repair Café was very well attended and dozens of visitors stopped by the PSI table.
- **Village Hall Garden Plan:** The PSI team will be setting up a meeting with the Mayor to discuss potential locations. The approach is to use native plants for any garden to be created.
- **Events:** Excellent feedback is still coming from community members who participated in the fall Pumpkins in the Park event. A date will be identified with the Community Center for the annual Hello Blooms event and the PSI team will coordinate with the Village Events committee.

### Planning Update

The Village’s planner, Nelson Pope and Voorhis (NPV), is continuing to create draft zoning language to amend the existing code to create a Gateway North zoning district where the proposed mixed-use project on, and adjacent to, the Cookingham East property will be located. After several meetings with RUPCO, the potential developer of the on the southern portion of the Gateway site, NPV drafted additional zoning language to address how the affordability aspects of the project could be administered. This was incorporated into a new “workforce housing” section of the proposed zoning language which will be reviewed in an upcoming Board meeting. RUPCO is looking to get some level of certainty on the progress towards buildout of the additional sewer capacity as part of its progress towards acquisition of the property from the Town of Red Hook.

**VILLAGE OF RED HOOK BUILDING DEPARTMENT  
MONTHLY TRUSTEE REPORT  
ZONING & PLANNING  
JANUARY, 2025**

Building Permits Issued: 9

Certificates of Occupancy Issued: 0

Temporary Certificates of Occupancy: 2

Certificate of Compliance: 6

Municipal Searches: 2

Orders to Remedy: 0

Stop Work Orders: 0

Do Not Occupy Notice: 0

Court Appearances: 0

Complaints: 1 – 7484 South Broadway – Flags – Remedied

Fire Inspections: 5

**Planning Board Actions:**

Jan. 9, 2025 Meeting:

Site Plan & public hearing for St. John Street tabled to February 13, 2025

Site Plan for 19 W. Market Street tabled to February 13, 2025

**Zoning Board of Appeals:**

No January meeting due to no Agenda,

# VILLAGE OF RED HOOK BUILDING DEPARTMENT

## MONTHLY TRUSTEE'S REPORT

### MONTH OF:     **JANUARY, 2025**

<b>DATE</b>	<b>PROPERTY OWNER</b>	<b>ADDRESS</b>	<b>TYPE OF APPLICATION</b>	<b>CHECK AMOUNT</b>
12/7/24	Kittner	7481-7483 South Broadway	Building Permit	\$200.00
1/6/25	Gordon (paid by First Hudson Title)	7575 Old Post Road	CO Search	\$100.00
1/7/25	Luks	51 W. Market Street	Building Permit	\$100.00
1/8/25	Chew	7592 North Broadway	Temp. CO	\$300.00
1/9/25	Ventures Red Hook, Inc.	5 Elizabeth Street	Building Permit	\$100.00 CASH
1/15/25	Becker (paid by Integrity)	9 Cambridge Drive	CO Search	\$100.00
1/21/25	Gemmati	7441 South Broadway	Building Permit	\$630.00
1/21/25	St. Christophers	7411 South Broadway	Fire Inspection	\$150.00
1/22/25	Migliorelli	7357 South Broadway	Building Permit	\$200.00 CASH
1/28/25	Baright (paid by Pieri)	7508 N. Broadway	Signage	\$100.00
1/29/25	All Angels, LLC	24 E. Market Street	Building Permit	\$525.00
1/31/25	Migliorelli	7357 South Broadway	Site Plan	\$200.00 CASH
1/31/25	Braud (paid by Koerner Construction)	8 Zipser Lane	Building Permit	\$228.00
<b>TOTAL</b>				<b>\$2,933.00</b>