

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
JANUARY 23, 2025**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, Village Clerk Jen Cavanaugh

Absent: Trustee Charlie Laing

Mayor Smythe opened the Village Board workshop meeting at 7:00PM.

Mayor Smythe asked for a motion to accept the minutes from the January 13, 2025 Board of Trustees Meeting. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to go into Executive Session at 7:01pm to discuss matters leading to an appointment. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

No action taken in Executive Session.

Mayor Smythe asked for a motion return to public session at 7:14pm. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

RESOLUTION 1 - 2025

RESOLUTION AUTHORIZING THE APPOINTMENT OF VILLAGE DEPUTY TREASURER

WHEREAS, current Village Treasurer, Lori Urbin, has submitted her resignation effective April 7, 2025, the end of her term as Village Treasurer; and,

WHEREAS, the Village Board agrees that an overlap with the incoming Treasurer will help ensure a smooth transition to the next Treasurer; and,

WHEREAS, the Village Board passed Resolution #2 on Jan. 13, 2020, that states pursuant to NY Village Law 3-300(2)(a), all appointed officials in the Village of Red Hook need not reside in said Village, but may reside anywhere in the County of Dutchess, State of New York; and,

WHEREAS, the Village Mayor has evaluated the skills, experience, and references of Marybeth De Filippis, resident of Rhinebeck, NY, and has determined that she has the necessary experience and qualifications for the position of Village Treasurer; and,

WHEREAS, the Village Mayor recommends the appointment of Marybeth De Filippis as Deputy Treasurer with the intention of having her succeed our current Treasurer, Lori Urbin;

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook Board of Trustees hereby:

1. Approves the Mayor's recommended appointment of Marybeth De Filippis to be the full-time Village Deputy Treasurer, term ending April 7, 2025, with the intention of appointing her as Village Treasurer following current Treasurer Lori Urbin's end of term, April 7, 2025.

Motion by: Trustee Appenzeller

Seconded by: Deputy Mayor Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4	0			1
Result	Motion: Passed				

Mayor Smythe made a motion to establish a purchasing account with D&S Pump & Supply. The motion was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to accept two donations of seed packets from First American Meadow (value \$112.50) and Hudson Valley Seed Company (value \$70) to the Village's Public Spaces Initiative. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Mayor Smythe stated that she would like to issue a Request for Proposals (RFP) for a Water & Sewer Operator. She stated that it is good practice to go out to RFP for professional service companies about every 5-years.

Mayor Smythe made a motion to proceed with the Request for Proposal process for professional services for the Operation & Maintenance of Water & Wastewater Treatment Facilities. The motion was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Trustees discussed goals for 2025 and activities planned for the first quarter of 2025 including drafting the 2025-2026 Village budget, meeting with the new Village Attorney, formalizing Village committees, re-officiate reserve accounts, drafting an events permit law, northeast quadrant planning & zoning updates, finalizing the Union contracts (Memorandum of Agreement already signed), climate smart community activities, and food trucks.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

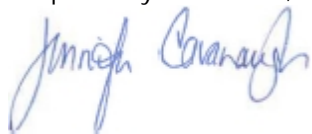
Village Treasurer provided Trustees with year to date, income received and expenses incurred as related to approved 2024-2025 budgets (general, water, sewer)(on file).

In general business, Trustee Bradley-Rickard provided an update on the compost program.

In public comment, a resident of Village commented that they would like to see that all voices know about the open Trustee positions and run for office.

Mayor Smythe asked for a motion to adjourn the January 23, 2025 Village Board Workshop Meeting at 7:55pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk