

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
JANUARY 13, 2025**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Charles Laing, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7:03pm.

Mayor Smythe led the Pledge of Allegiance.

Trustees reviewed the December 9, 2024 meeting minutes and made a correction to a vote.

Mayor Smythe asked for a motion to accept the minutes from the December 9, 2024 Board of Trustees Meeting after correction. The motion was made by Trustee Bradley-Rickard and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe asked for a motion to accept the minutes from the December 19, 2024 Board of Trustees Workshop Meeting. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Trustees welcomed Kelly French, candidate for Trustee of the Red Hook Public Library. Ms. French shared why she was interested in being a Library Trustee. Trustees asked her questions.

Mayor Smythe made a motion to appoint Kelly French to fill the open seat for the remainder of the term ending in January 2027. Trustee Laing seconded the motion. All in favor. Motion approved.

Trustee Appenzeller made a motion to accept a donation of seed packets (\$400 value) from Adam's Fairacre Farms to the Village's Public Spaces Initiative. The motion was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Trustees discussed the existing animal husbandry law and citizen suggested changes. The requested changes would affect approximately 15 parcels. No Trustees made a motion to continue discussions to alter the existing law.

There were no budget adjustments.

COMMITTEE REPORTS:

Lori Urbin read the Treasurer's report and provided financial year to date budget statements to the Board of Trustees for their review.

ACCOUNT BALANCES (12/31/2024)

GENERAL FUND	\$	1,183,324.57
WATER FUND	\$	374,057.85
PAYROLL CLEARING ACCOUNT	\$	52,537.00
SEWER FUND	\$	186,853.63
HARDSCRABBLE	\$	7,068.48
VILLAGE GREEN	\$	7,587.54
HEALTH INSURANCE	\$	13,084.20
PETTY CASH	\$	52.93

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	10,437.50
POLICE (M&T)	\$	17,935.05
USDA (M&T)	\$	145,931.28
HIGHWAY (M&T)	\$	598.89
SNOW RESERVE (M&T)	\$	3,446.18
TOWER RESERVE (M&T)	\$	18,611.71
UNEMPLOYMENT (M&T)	\$	7,382.52
COURT RESERVE (M&T)	\$	3,466.26
OFFICE RESERVE (M&T)	\$	1,021.95

MONTHLY EXPENSES (December)

GENERAL FUND	\$	383,776.74
WATER FUND	\$	39,411.72
PAYROLL CLEARING ACCOUNT	\$	3,179.09
SEWER	\$	10,692.81

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Appenzeller. All in favor. Motion approved.

Mayor Smythe read reports including Sewer Project, Sewer Expansion Phase II, UPSEU Contract Negotiations, WIIA Water Projects reports, and Red Hook Library (on-file).

Mayor Smythe read the Police report:

December 2024	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	308	172	112	24
Water Tower Security Checks		116 (included in above)		
Uniform Traffic Tickets	82	44 (inc. 7 parking tickets)	33 (inc. 0 parking tickets)	5 (inc. 37 parking tickets)
Arrests	6	1	5	0

Mayor Smythe summarized the Fire Department December Report: within the Village, 23 incidences (including 14 EMS, 6 alarms, 2 person in distress, 1 smoke scare), outside the Village, 63 incidences (including 34 EMS, 17 alarms, 5 fire, 4 person in distress, 3 smoke scares).

Deputy Mayor Kjarval read reports including Red Hook Town Economic Development Committee, Dutchess County Safety Action Plan - Advisory Committee, Communication Committee, Human Relations Committee, and Public Works Department reports (on-file).

Trustee Laing read reports including Materials Management, Water Department (including utility billing report), Sawkill Watershed Community, and Community Preservation Fund Committee reports (on-file).

Trustee Bradley-Rickard read reports on Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, and Climate Smart Communities reports (on-file).

Trustee Appenzeller read reports including those on the Public Spaces Initiative, Building Department, and Zoning & Planning (on-file).

Trustee Appenzeller announced that he was in the process of selling his home and is leaving the Village. He stated he would resign from his position when he leaves. Mayor Smythe thanked him for his dedication to the Village. She also stated that NYS Village Law dictates that in cases of vacancy at this time of the official year that the Mayor appoints a replacement for the remainder of the official year (first Monday in April to the first Monday in April) and then does the same for the next official year. A special election will be held in March 2026 to fill the final year of Trustee Appenzeller's term.

No public comment.

No executive session.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Bradley-Rickard made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the January 13, 2025 Village Board Meeting at 8:06pm. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

**Village of Red Hook
Mayor's Report
December 2025**

SEWER PROJECT I:

The major outstanding item is the Single Audit. We are still waiting for this audit. There is one final MWBE report from Carver Construction to be filed with EFC.

SEWER EXPANSION – PHASE II:

An Income Survey is in process which has the potential to increase our chances of getting Bipartisan Infrastructure funding and other grants as well.

UPSEU CONTRACT NEGOTIATIONS:

Retroactive pay has all been issued. Fully executed contracts are in process.

WIIA – WATER PROJECTS:

SCADA Controls Upgrade –System training has been held. The static IP address from our internet supplier, Frontier, has been secured and the alarm system is now fully functioning as intended. Avanti Construction is the contractor. The final cost for this project is \$390,078.

Cherry & Graves Street Water Main Replacement – The physical work is complete. A final change order for \$32,754.37 related to additional paving work, was approved at our last meeting. The contractor was Amity Construction. The final cost for this project is \$1,036,314.37.

Water Tank Rehabilitation –This project is now complete – except for a contracted annual inspection to take place next summer.

RED HOOK LIBRARY:

With the holidays, I was not able to attend the December Library board meeting as it conflicted with the Village workshop meeting. You can find their board packet on the Library's website – redhooklibrary.org/board-of-trustees.

Respectfully submitted,

Mayor Karen Smythe

Red Hook Town Economic Development Committee: meets Bi-weekly on the second & fourth Wednesdays of the month at 8:40 am. An emergency meeting was held December 2nd, 2024 at the KDA office at 7531 N Broadway regarding drafting a response letter to the Town's proposed Zoning amendment law. I was not present at that meeting.

The latest meeting was held on Wed, Jan 8th at Village Hall. The committee discussed a member stepping down, as well as possibly offering members who have had a string of absences, ex-officio positions. Over the past year the committee has had several meetings that did not have a quorum of 9-appointed members present. The committee decided to suggest several names to the Town Board although for the newly vacant seat. Next meeting on Jan 22nd is pending confirmation that Town Hall is available.

Dutchess County Safety Action Plan - Advisory Committee: No Update this month. The third meeting of this committee will be taking place on January 27th, 2024 in Poughkeepsie. In the meantime, if you are interested in Plan process you can learn more at: dutchessny.gov/SafetyActionPlan

Village of Red Hook Communications Committee: meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room. The communications committee did not meet this month due to the first Monday falling on New Year's Day.

There has been some progress on ongoing projects:

- The New dual stream recycling guide, and waste collection information sheets were printed. See attached waste collection guide, which I did not include in last month's report.
- The Mayor has received official permission to use a .gov address, which will soon be required by all municipalities in New York State. Stay tuned on that rollout.

Village of Red Hook Human Relations Committee: meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. January's meeting was held on January 2nd.

During the meeting we discussed the ongoing Indigenous History project. We decided we would start a document compiling a list of research shared resources. At a meeting with Heather Bruegl on January 7th, we discussed adding a subpage to the committee website describing the goals of the project.

Village Public Works Department:

1. **Scrap Metal Program:** There has been no revenue received since my last report.

Revenue received since my last report was	\$0
Total revenue for this Fiscal Year (Jun 2024- May 2025) to date is	\$3,376.90

Since the Program's inception, in Sep 2007, donations have yielded a total of

\$58,239.74

Proceeds from the program go towards the purchase of tools & equipment for the Public Works Department. Residents & businesses interested in donating metal may contact the Village Clerk's office to schedule a pickup.

2. Seasonal Tree Pickup: The Public works department will be picking up Christmas trees through the end of January. Please place unwrapped and undecorated trees at the curb.

3. Snow Removal & Seasonal Parking Rules: Now that we have entered snow season, please remember that there is no overnight parking on village streets, and that items may get damaged by the plow trucks if they are left on the street edge. Also if you have a sidewalk adjacent to your property you are required to keep it clear of snow and ice within 24 hours after the end of a winter storm.

No all-night street parking is permitted in the Village from November 1st thru March 31st. Vehicles parked on the streets between 11 PM - 6 AM may be ticketed and towed at the owner's expense.

Property owners are reminded to remove athletic equipment, garbage receptacles and/or any other temporary obstacles from the side of streets to prevent their damage during snow removal operations.

The owner and/or occupant of every building/lot in the village with an adjoining sidewalk, is required to remove snow and ice within 24 hrs of the end of a snowstorm. The Village Public Works Department, at the direction of the Village board of Trustees, may remove uncleared snow/ice, at the cost of \$2.00 per linear foot to the property owner. Charges will be assessed and collected with the next tax levy.

4. Trash & Recycling Pickup:

Trash & Recycling must be out before 5am on Monday mornings.

Cardboard bundles should be bound together with string or tape, Paper recycling should be placed loose within a lidded tub or bin.

Bulk Item tags are available for purchase at the Clerk's office.

Recycling Pickup alternates between Yellow (Paper & cardboard) & Blue (Metal, Plastic & Glass). The Dual-Stream Recycling calendar and guide can be picked up at the Clerk's office, or found online at redhookvillage.org/recycle

Residents can drop off household compost at the Town Recycling Center, Wed & Sat 7:30 a.m. - 1 p.m.

5. Street Light Complaints:

If you notice a street light out in the Village: You may notify Central Hudson directly by going to: cenhud.com/en/outages, selecting 'Report a Street Light' and filling out their online form.



Village of Red Hook Waste Collection Guide

For a list of additional disposal options, such as Composting, Electronics, Hazardous Waste, etc. visit: redhookvillage.org/safe-disposal



VILLAGE GARBAGE SERVICE

The Village Collection service is available to both Village residents & businesses. Bagged garbage must be tagged with purchased stickers and placed at the curb before 5 a.m. on Monday mornings. Dual-Stream recycling is also collected on Monday mornings free of charge (alternating weekly between blue & yellow recycling).

Blue Tag (13 gal): \$3.00 | Red Tag (30 gal): \$6.00

Garbage tags available for purchase at:

Village Clerk's Office Village Hall, 7467 S. Broadway

Red Hook Public Library 7444 S. Broadway

Mac's Agway 68 Firehouse Lane (sold in sheets of 5, \$1 convenience fee per sheet)

Taste Budd's Cafe 40 West Market St. (sold individually, 25¢ convenience fee per tag)

Versión en español disponible en el sitio web de Village o en Village Hall

BULK BAG PICKUP

Cleaning out an attic or moving out of a rental? The Village offers a bulk bag option.



\$75: for up to 25 (30 gal) bags
\$125: for up to 50 (30 gal) bags

Save time by not having to tag each individual bag. Residents must prepay for this service & schedule pick-up with the Village Clerk's office.



OVERSIZE ITEM TAGS

Residents may purchase an oversize item tag at the Village Clerk's office and place tagged items out for pickup on Monday morning. Each oversize item tag is \$25 (+ \$5 for mattress or box spring).

Examples of acceptable items: Furniture (e.g., tables, chairs, couches, headboards), mattresses, box springs, oversized toys, small appliances, dishwashers, carpet (cut into 6-foot length rolls).

Unacceptable items: Electronic waste (a.k.a., e-waste. TVs, monitors, computers), hazardous waste, paints, stumps, dirt, demolition and construction waste (e.g., concrete, shingles, bricks), batteries, tires.

SCRAP METAL DONATION PROGRAM

Residents or businesses interested in donating scrap metal may contact the Village Highway Department, (845) 758-8600 or the Village Clerk's Office, (845) 758-1081 to schedule a free pickup at your convenience.

Acceptable items include: Appliances (including refrigerators, freezers, washers, dryers, microwaves), cast iron radiators, water heaters, piping, bed frames, tire rims, metal siding, doors & gutters.

Unacceptable items: tires, vehicle parts containing oils.



Brush
Apr- Dec



Grass Clippings
Apr-Dec



Autumn Leaves
Oct-Dec

MONTHLY YARD WASTE COLLECTION

Residential yard waste is picked up during the first full week of the month, April - November.

Yard waste should be left on the lawn's edge (not blocking the sidewalk or in the street).

Piles should be limited to 6' x 6' x 6'; smaller piles may be combined with neighbors.

Piles should be put out the weekend before pickup week.

Brush, grass & leaves should be piled separately.

No: Construction debris, soil, garbage, stumps and/or branches larger than 6" in diameter.

Village of Red Hook
Trustee Charlie Laing
Monthly Reports
December

Materials Management

In the month of December the Village Highway Dept collected 2.83 tons of recycling (1.66 tons of comingled; 0.42 tons of cardboard; and 0.75 tons of paper). The Village also collected 2.38 tons of garbage which was transported to UCRRA at a total cost of \$517.15 (\$288.7 in tipping fees and \$17.33 of fuel surcharge). The Village also paid \$211.12 in monthly fees for use of the Royal dumpster service. Over the course of the month the Village collected \$2,517 from sale of garbage tags, broken down as follows: \$1,413 at Village Hall; \$600 from Taste Budds; \$504 from the Red Hook Public Library.

Water Treatment Facilities

See attached C3ND report.

Saw Kill Watershed Community

The SKWC Leadership Committee met via ZOOM on Wednesday, December 18.

SKWC Leadership Team Meeting 12/18/24

6:30 pm, on Zoom

Agenda

1. Update on Benner Road report
 2. Newsletter project update- Sheila
 3. Update on Community meeting-Amy
 4. Water quality sampling project update- Karen
 5. Other business
 6. Next meeting/ timing
2. We need to decide on a date for the Community meeting— which Wednesday do you think is best: January 22 or February 5? Are there any conflicts with other meetings that we should be aware of and take into account? Please let me know what you think, so we can finalize date as soon as possible
3. Attached below is the for-now-final version of the Benner Road report.

Community Preservation Fund Committee

No meetings in the month of November.

Still unclear that they have had a meeting recently but the current balance of the CPF is around \$2,982,968.51?.

Utility Billing Report

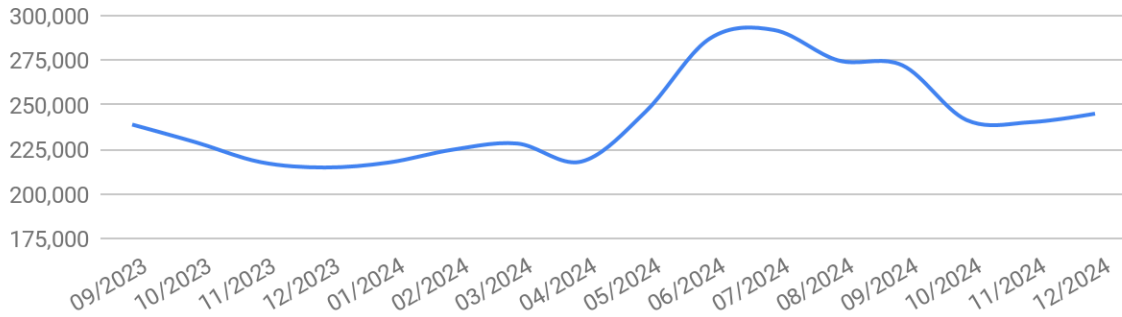
See attached report

Village of Red Hook Water Treatment Facilities Monthly Report

January 1, 2025

System Flow

During the month of December the water treatment facility treated 7,594,809 total gallons, which is an average of 244,994 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<i>Location</i>	<i>Total Coliform</i>	<i>E. Coli</i>
Traditions Mail Room	Absent	Absent
53 Elizabeth	Absent	Absent
29 E. Market	Absent	Absent

Chemical Usage

During the month of December, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

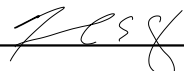
If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,
Fernando Dongo
Principal Consultant
C3ND Environmental Consulting

Public Water System Name		Reporting Month/Year		Date Report Submitted		Source Water Type(s)	
Village of Red Hook		Dec-24		1/1/25		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI <input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination	
Public Water System ID		County		Town, Village, or City			
NY1302775		Dutchess		Red Hook			
DATE	Source(s) in Use	Treated water volume (gallons/day)	Chlorination			Free chlorine residual at entry point (mg/l)	Comments/Observations
				Liquid			
				Hypochlorite added to crock (quarts)			
1	Well 1,3,4,9,12,15	183,539				1.0	
2	Well 1,3,4,9,12,15	236,368				1.0	
3	Well 1,3,4,9,12,15	241,139			40.00	1.1	
4	Well 1,3,4,9,12,15	278,066				1.0	
5	Well 1,3,4,9,12,15	217,137				1.0	
6	Well 1,3,4,9,12,15	248,391			40.00	1.0	
7	Well 1,3,4,9,12,15	249,536				1.0	
8	Well 1,3,4,9,12,15	222,137				1.1	
9	Well 1,3,4,9,12,15	245,048			40.00	1.1	
10	Well 1,3,4,9,12,15	268,090				1.1	
11	Well 1,3,4,9,12,15	268,470				1.1	
12	Well 1,3,4,9,12,15	249,986				1.1	
13	Well 1,3,4,9,12,15	241,035			40.00	1.1	
14	Well 1,3,4,9,12,15	257,920				1.1	
15	Well 1,3,4,9,12,15	256,724				1.1	
16	Well 1,3,4,9,12,15	252,948			20.00	1.1	
17	Well 1,3,4,9,12,15	310,420				1.2	
18	Well 1,3,4,9,12,15	186,348				1.1	
19	Well 1,3,4,9,12,15	243,621				1.1	
20	Well 1,3,4,9,12,15	228,257			40.00	1.1	
21	Well 1,3,4,9,12,15	243,873				1.1	
22	Well 1,3,4,9,12,15	242,064				1.1	
23	Well 1,3,4,9,12,15	243,669				1.1	
24	Well 1,3,4,9,12,15	242,394			40.00	1.1	
25	Well 1,3,4,9,12,15	242,305				1.1	
26	Well 1,3,4,9,12,15	238,535				1.1	
27	Well 1,3,4,9,12,15	255,775			52.00	1.1	
28	Well 1,3,4,9,12,15	243,716				1.1	
29	Well 1,3,4,9,12,15	249,109				1.1	
30	Well 1,3,4,9,12,15	254,081				1.1	
31	Well 1,3,4,9,12,15	254,108			20.00	1.1	
						1.1	
Total		7,594,809			300		
AVG.		244,994			9.6	1.1	

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine added to - gallons of water in crock

Reported by: Fernando Dongo Title: Operator NYS DOH Operator Certification Number: NY0038297

Signature:  Date: 1/1/2025 Operator Grade Level IIA, IIB, C, D

Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1.Routine 2. Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: 2830
						Number of microbiological monitoring samples required: 3
Traditions Mail Rm	12/4/2024	1	Absent	Absent	0.7	Number of microbiological monitoring samples taken: 3 Did an M&R violation If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample. Did an MCL violation occur? If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). <input type="checkbox"/> For systems collecting less than 40 samples per month: two or more of the samples (routine and /or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= <u>E.coli MCL</u> violation). Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection. As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.
53 Elizabeth	12/4/2024	1	Absent	Absent	0.3	
29 E. Market	12/4/2024	1	Absent	Absent	0.8	

Sample Collector(s): Bryan Smith

Name of NYSDOH Certified Laboratory: York Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system?
If so, please explain.

Comments:



Village of Red Hook Water Treatment
7467 South Broadway, Red Hook, New York 12571

01/01/2025

Water System

Water System Notes:	
<i>Monthly Total Coliform</i>	<i>All results absent for the month</i>
<u>Deficiencies</u>	
<i>Town/Village Interconnect</i>	<i>2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.</i>
<i>Well Level/Flow</i>	<i>Avanti completed for system to alternate every 24 hours.</i>
For Future Notes:	

Utility Billing Report
Water/Sewer Department
December 2024

Utility Bills Issued	\$211,023.36
Penalties/Finance Charges Issued	\$419.93
Utility Payments Received	\$34,688.00
Accounts Receivable Outstanding to the Village as of 1/2/2025	\$227,133.78

Bill Adjustments¹

- None

Submitted by,

Jennifer Cavanaugh, Water/Sewer Clerk

¹ All adjustments must be approved by Water Department and Mayor and reviewed by Board of Trustees. One adjustment allowed per 5-year period.

Village of Red Hook
Village Green Committee
Monthly Report
December 2024

The Village Green Committee had a slow December without any meetings. We are hoping to get into our Spring Planting planning so if you are interested in having trees planted please reach out. We are looking to add trees to our village streets too so if you are out and about and see an open space maybe in front of new or old businesses you can send those suggestions to us as well.

We are actively recruiting members. If you are interested in giving back to your community but don't have a lot of time to give this may be the perfect committee for you!

Village of Red Hook
Sewer Department
Monthly Report
December 2024

As we moved through the drought of the fall and into December, unfortunately the odor issues continued to haunt the plant and the neighbors nearby. During December we kept assessing what we could and had a deep look at the plant. Unfortunately, we found that there were many areas of the plant that were under operating. Our bugs weren't at the proper levels to be able to do the job bugs are there to do and there were some equipment issues. To rectify this we scheduled a dump of new "food" into our system to help speed up the process so that we could get the bugs back to healthy levels. Additionally, we reached out to a Waste Water Treatment Senior Project manager who has spent his career in this field to help advise us so that we can address the concerns that come with the plant and to position us in a solid place moving forward. Furthermore, this senior project consultant will help us understand the ins and outs more clearly from an operational standpoint of what our plant specifically needs and what we can do to make sure it gets it.

We have had complaints from neighbors regarding the plant and I want to thank you for alerting us so that we could keep trying to solve the puzzle that is the WWTP. We keep pushing for answers and solutions and processes to ensure we have a healthy and functioning WWTP. Each solution along the way aids in that. As I, myself, am not an expert in WWTP or sewer systems, I am relying on the team of professionals we have hired to guide the Village and provide advice based on their expertise.

We meet every other Friday. If you have concerns about the expansion and/or are currently in the Sewer Use Area and have comments, concerns, etc. please do not hesitate to reach out. There is also the expression of interest form up on our website if you are wanting to connect into the sewer (capacity required). It will put you on our list of places to consider and puts you on our radar.

Village of Red Hook
Speed Limit Initiative
Monthly Report
December 2024

Nothing to report

Village of Red Hook
Town of Red Hook Greenway and Trails Committee
Monthly Report
December 2024

There was no meeting in the month of December.

Village of Red Hook
Climate Smart Communities
Monthly Report
December 2024

The Village has been awarded a compost grant through the county to start a pilot composting pick up site here in the Village. CSC will be spearheading these initiatives. Furthermore, if you are interesting in joining the taskforce please reach out as we are starting to plan our year's projects to move forward.



Village of Red Hook Wastewater System

Red Hook Commons		Village of Red Hook	
Average Daily Flow : 0.010 MGD (Million Gallons per Day)		0.039 MGD (Million Gallons per Day)	
	<u>Required Samples</u>	<u>Result - Old Plant</u>	<u>Result - New Plant</u>
November 2024	CBOD	37 mg/L	25 mg/L
	TSS	<2.59 mg/L	<2.71 mg/L
	NH ₃	<0.05	<0.05
	Fecal Coliform	<1.00/100 mL	<1.00/100 mL
	Dissolved Oxygen	7.0 mg/L	7.0 mg/L
	TKN	<0.4mg/L	<0.4mg/L
			0.98 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
			200/100 mL
			7.0 mg/L Minimum
			0.4 mg/L Minimum
Deficiencies			
Sand Filter - Red Hook Commons	Sand Filters have never been rebuilt or media replaced. To be reviewed and incorporated into the planning for the Sewer Phase II project.		
Backflow Prev. Replacement - Red Hook Commons	Facilities backflow Preventor in need of replacement.		
UV'S - Red Hook Commons & Village of Red Hook	Red Hook Commons in need of replacement of Bulb's. Village of Red Hook UV's not working due to possible power surge. C3ND provided Village with option to replace with new parts or to send out for evaluation.		
Grating -Village of Red Hook	Corroded grating over anoxic zones in the new Besst treatment plant.		
EPA Approved Lab Equipment	Updated equipment required.		
Treatment Plant Cleaning	Removal of rages, old pumps, garbage, unused equipment, misc item's. Dumpster is scheduled for Friday 1/10/25 in the morning. C3ND will update the Village once completed.		
Additional Notes:			



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH November 2024

SPDES PERMIT NY-- 0271420			FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571							
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D. ₅		SUSPENDED SOLIDS	
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type
Fri	01	0.00		0.009		70	70		7.8		7.5	21.0	<0.1				
Sat	02	0.00		0.009		70	70		7.7		7.8	17.0	<0.1				
Sun	03	0.00		0.009		70	70		7.7		7.7	24.0	<0.1				
Mon	04	0.00		0.010		70	70		7.8		7.7	15.0	<0.1				
Tue	05	0.00		0.009		70	70		7.9		7.6	31.0	<0.1				
Wed	06	0.00		0.008		70	70		7.7		7.8	17.0	<0.1				
Thu	07	0.00		0.009		70	70		7.6		7.9	26.0	<0.1				
Fri	08	0.00		0.008		70	70		7.8		7.7	15.0	<0.1				
Sat	09	0.00		0.009		70	70		7.7		7.8	24.0	<0.1				
Sun	10	0.00		0.010		70	70		7.8		7.8	31.0	<0.1				
Mon	11	0.23		0.008		70	70		7.9		8.1	19.0	<0.1				
Tue	12	0.00		0.009		70	70		7.7		7.8	28.0	<0.1				
Wed	13	0.00		0.008		70	70		7.5		7.7	36.0	<0.1				
Thu	14	0.00		0.007		70	70		7.8		7.8	21.0	<0.1				
Fri	15	0.00		0.009		70	70		7.7		8.0	39.0	<0.1				
Sat	16	0.00		0.011		70	70		7.9		7.9	15.0	<0.1				
Sun	17	0.00		0.010		70	70		7.7		7.7	24.0	<0.1				
Mon	18	0.00		0.009		70	70		7.8		7.8	17.0	<0.1				
Tue	19	0.00		0.008		70	70		7.8		8.1	29.0	<0.1				
Wed	20	0.00		0.016		70	70		7.6		7.8	20.0	<0.1				
Thu	21	0.61		0.011		70	70		7.8		7.9	31.0	<0.1				
Fri	22	1.94		0.011		68	70		7.7		7.7	43.0	<0.1		37		3
Sat	23	0.33		0.011		67	70		7.5		7.7	24.0	<0.1				
Sun	24	0.00		0.012		68	70		7.7		7.9	37.0	<0.1				
Mon	25	0.00		0.013		68	70		7.4		7.8	20.0	<0.1				
Tue	26	0.04		0.011		68	69		7.7		7.9	31.0	<0.1				
Wed	27	0.30		0.010		67	68		7.5		7.7	24.0	<0.1				
Thu	28	0.16		0.011		67	68		7.8		7.8	29.0	<0.1				
Fri	29	0.60		0.013		67	68		7.6		7.8	21.0	<0.1				
Sat	30	0.02		0.012		66	68		7.8		7.6	34.0	<0.1				
		Total Precip. 4.23			Monthly Average 0.010	Average Influent 69	Average Effluent 70	Minimum Maximum Minimum Maximum 7.4 7.9 7.5 8.1				Monthly Maximum 43.0	Monthly Maximum <0.1	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 37 ####		30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 3 ####	
											30 Day Quantity		3.11 lbs/day		0.22 lbs/day		

FACILITY MAILING ADDRESS (Street, City, State, Zip code)				TELEPHONE NUMBER		CHIEF OPERATOR'S NAME		CERTIFICATION GRADE	
14 Old Route 199 Red Hook, NY 12571				845-244-0129		C3ND ENVIRONMENTAL		2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	MW/CM2 #1	#2				
Fri	01			100%	100%		Red Hook Commons UV'S not currently working & in need of replacement of Bulb's.		
Sat	02			100%	100%		There has been customer complaints referencing odor from wastewater treatment plant, initial investigation found that some odors are coming from odors wastewater discharge, while other investigations have found that the odor seems to be coming from the facilities EQ tank vent. The village is aware & are working on a remediation for the odors from the EQ vent line.		
Sun	03			100%	100%				
Mon	04			100%	100%				
Tue	05			100%	100%				
Wed	06			100%	100%				
Thu	07			100%	100%				
Fri	08			100%	100%				
Sat	09			100%	100%				
Sun	10			100%	100%				
Mon	11			100%	100%				
Tue	12			100%	100%				
Wed	13			100%	100%				
Thu	14			100%	100%				
Fri	15			100%	100%				
Sat	16			100%	100%				
Sun	17			100%	100%				
Mon	18			100%	100%				
Tue	19			100%	100%				
Wed	20			100%	100%				
Thu	21			100%	100%				
Fri	22			100%	100%	1			
Sat	23			100%	100%				
Sun	24			100%	100%				
Mon	25			100%	100%				
Tue	26			100%	100%				
Wed	27			100%	100%				
Thu	28			100%	100%				
Fri	29			100%	100%				
Sat	30			100%	100%				
Sat									
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean			
		Influent(mg/	Effluent(mg/	Minimum(1)	Maximum	1			
		lbs/day		1 1		1			

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH November 2024

SPDES PERMIT NY-- 0271420			FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571							
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D. ₅		SUSPENDED SOLIDS	
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type
Fri	01	0.00		0.041		70	70		7.2		7.2	10.0	<0.1				
Sat	02	0.00		0.038		70	70		7.3		7.2	6.0	<0.1				
Sun	03	0.00		0.039		70	70		7.1		7.2	3.0	<0.1				
Mon	04	0.00		0.042		70	70		7.4		7.0	7.0	<0.1				
Tue	05	0.00		0.043		70	70		7.7		7.1	5.0	<0.1				
Wed	06	0.00		0.039		70	70		7.3		7.2	9.0	<0.1				
Thu	07	0.00		0.039		70	70		7.1		7.1	6.0	<0.1				
Fri	08	0.00		0.037		70	70		7.4		7.4	7.0	<0.1				
Sat	09	0.00		0.039		70	70		7.3		7.0	4.0	<0.1				
Sun	10	0.00		0.037		70	70		7.1		7.3	10.0	<0.1				
Mon	11	0.23		0.029		70	70		7.4		7.5	5.0	<0.1				
Tue	12	0.00		0.039		70	70		7.3		7.1	9.0	<0.1				
Wed	13	0.00		0.043		70	70		7.1		7.0	6.0	<0.1				
Thu	14	0.00		0.040		70	70		7.2		6.7	15.0	<0.1				
Fri	15	0.00		0.041		70	70		7.0		7.0	10.0	<0.1				
Sat	16	0.00		0.031		70	70		7.3		7.0	8.0	<0.1				
Sun	17	0.00		0.035		70	70		7.1		7.0	10.0	<0.1				
Mon	18	0.00		0.034		70	70		7.2		7.0	5.0	<0.1				
Tue	19	0.00		0.034		70	70		7.2		7.0	11.0	<0.1				
Wed	20	0.00		0.052		70	70		7.0		6.8	15.0	<0.1				
Thu	21	0.61		0.043		70	70		7.6		7.3	10.0	<0.1				
Fri	22	1.94		0.040		70	70		7.4		7.2	17.0	<0.1		25		3
Sat	23	0.33		0.039		70	70		7.1		7.0	6.0	<0.1				
Sun	24	0.00		0.041		70	70		7.0		7.3	9.0	<0.1				
Mon	25	0.00		0.039		70	67		7.0		7.0	16.0	<0.1				
Tue	26	0.04		0.033		70	67		7.0		6.7	24.0	<0.1				
Wed	27	0.30		0.036		70	67		7.1		6.8	10.0	<0.1				
Thu	28	0.16		0.042		70	67		7.0		6.6	15.0	<0.1				
Fri	29	0.60		0.038		69	67		7.0		6.7	6.0	<0.1				
Sat	30	0.02		0.036		68	68		7.0		7.1	15.0	<0.1				
		Total Precip. 4.23			Monthly Average 0.039	Average Influent 70	Average Effluent 69	Minimum Maximum Minimum Maximum 7.0 7.7 6.6 7.5				Monthly Maximum 24.0	Monthly Maximum <0.1	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 25 ####		30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 3 ####	
											30 Day Quantity		8.07 lbs/day		0.87 lbs/day		

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL		CERTIFICATION GRADE 2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet MW/CM2		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	#1	#2				
Fri	01			100%	100%		Village of Red Hook UV's not working due to possible power surge.		
Sat	02			100%	100%		There has been customer complaints referencing odor from wastewater treatment plant, initial investigation found that some odors are coming from odoris wastewater discharge, while other investigations have found that the odor seems to be coming from the facilities EQ tank vent. The village is aware & are working on a remediation for the odors from the EQ vent line.		
Sun	03			100%	100%				
Mon	04			100%	100%				
Tue	05			100%	100%				
Wed	06			100%	100%				
Thu	07			100%	100%				
Fri	08			100%	100%				
Sat	09			100%	100%				
Sun	10			100%	100%				
Mon	11			100%	100%				
Tue	12			100%	100%				
Wed	13			100%	100%				
Thu	14			100%	100%				
Fri	15			100%	100%				
Sat	16			100%	100%				
Sun	17			100%	100%				
Mon	18			100%	100%				
Tue	19			100%	100%				
Wed	20			100%	100%				
Thu	21			100%	100%				
Fri	22			100%	100%	1			
Sat	23			100%	100%				
Sun	24			100%	100%				
Mon	25			100%	100%				
Tue	26			100%	100%				
Wed	27			100%	100%				
Thu	28			100%	100%				
Fri	29			100%	100%				
Sat	30			100%	100%				
Sat									
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean			
		Influent(mg/l)	Effluent(mg/l)	Minimum(1)	Maximum				
				1	1	1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

Appendix B

SECTION 1



New York State Department of Environmental Conservation
Division of Water



Report of Noncompliance Event

To: DEC Water Contact Vijay Gandhi DEC Region: 3

Report Type: 5 Day [checked] Permit Violation Order Violation Anticipated Noncompliance Bypass/Overflow Other

SECTION 2

SPDES #: NY-0271420 Facility: Village of Red Hook

Date of noncompliance: 11/22/2024 Location (Outfall, Treatment Unit, or Pump Station):

Description of noncompliance(s) and cause(s): Effluent CBOD exceedance. Exceedance due to lack of MLSS concentration and process control.

Has event ceased? No If so, when? Was event due to plant upset? No SPDES limits violated? Yes

Start date, time of event: 11/22/2024 12:00 am End date, time of event: 01/03/2025 10:30 am

Date, time oral notification made to DEC? 01/03/2025 3:24 pm DEC Official contacted: Vijay Gandhi

Immediate corrective actions: MLSS from the Red Hook Commons Plant has been transferred over to help seed the plant with healthier biology. Additional measures were taken to help reduce flow velocity through the plant.

Preventive (long term) corrective actions: Additional sampling to help indicate influent flow characteristics, additional process control measures to help determine where biological breakdown is taking place.

SECTION 3

Complete this section if event was a bypass: Bypass amount: Was prior DEC authorization received for this event? No DEC Official contacted: Date of DEC approval:

Describe event in "Description of noncompliance and cause" area in Section 2. Detail the start and end dates and times in Section 2 also.

SECTION 4

Facility Representative: Fernando Dongo Title: Prin Date: 01/10/2025

Phone #: (845) 244-0129 Fax #: ()

I Certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of Principal Executive Officer or Authorized Agent

INSTRUCTIONS

The Division of Water developed this standardized form to simplify the reporting of noncompliance events. The SPDES Permit General Conditions, require that certain discharges of untreated or partially treated sewage must be reported orally within either 2 hours¹ or 24 hours and also in writing within five (5) days as required by the appropriate regulation. All other permit noncompliance shall be reported as attachments to the Discharge Monitoring Report (DMR). This form should be used for these events as well as to report noncompliance relating to consent orders, scheduled events and bypass events.

All necessary information can readily be reported to DEC on this form. Additional information required to describe the event can be attached. **Please make additional copies of this form and use as needed.** Instructions are provided below. For questions on form use please contact the appropriate office listed below for the county where your permitted facility is located. Thank you for your cooperation.

Instructions to complete and submit Noncompliance Report

1. Provide facility information and all applicable event details in Sections 1 through 3. Dates should be completed in month/day/year format.
2. Provide your name, title, business phone number, and date report was completed in Section 4. Use additional sheets as needed to provide full detail of the event in Section 2.
3. For 5-day written reports, mail or fax the completed form to the appropriate DEC Regional Office listed below. Attach all other noncompliance reports to the DMR submittal (be sure to attach to each set of DMR copies) or mail separately if related to consent order/scheduled event noncompliance. After hours and weekend reporting of unusual discharge events of other noncompliance must be reported through the DEC Telephone Hotline, which is 1-800-457-7362.

DEC Regional Offices:

<p><u>REGION 1</u> Regional Water Engineer NYS SUNY , Bldg. 40 Loop Road Stony Brook, NY 11790-2356 Phone: 631-444-0405 Fax: 631-444-0373 Counties: Nassau Suffolk</p>	<p><u>REGION 2</u> Regional Water Engineer One Hunters Point Plaza 47-40 21st St. Long Island City, NY 11101-5407 Phone: 718-482-4900 Fax: 718-482-6516 Counties: New York Queens Bronx Richmond Kings</p>	<p><u>REGION 3 **</u> Regional Water Engineer 21 So. Putt Corners Rd New Paltz, NY 12561-1696 Phone: 845-256-3000 Fax: 845-255-0714 Counties: Rockland Dutchess Sullivan Orange Ulster Putnam Westchester</p>
<p><u>REGION 4</u> Regional Water Engineer 1150 North Westcott Rd. Schenectady, NY 12306-2014 Phone: 518-357-2045 Fax: 518-357-2398 Counties: Montgomery Albany Otsego Rensselaer Columbia Delaware Schoharie Greene Schenectady</p>	<p><u>REGION 5 **</u> Regional Water Engineer Route 86, P.O. Box 296 Ray Brook N.Y. 12977-0296 Phone: 518-897-1241 Fax: 518-897-1245 Counties: Clinton Hamilton Franklin Essex Saratoga Warren Fulton Washington</p>	<p><u>REGION 6 **</u> Regional Water Engineer Region 6 Suboffice State Office Bldg. 207 Genesee St. Utica, NY 13500 Phone: 315-793-2554 Fax: 315-793-2748 Counties: Lewis Jefferson Herkimer Oneida St. Lawrence</p>
<p><u>REGION 7</u> Regional Water Engineer 615 Erie Blvd West Syracuse, NY 13204-2400 Phone: 315-426-7506 Fax: 315-426-7402 Counties: Madison Cayuga Broome Onondaga Oswego Chenango Tioga Tompkins Cortland</p>	<p><u>REGION 8</u> Regional Water Engineer 6274 East Avon-Lima Rd Avon, NY 14414-9519 Phone: 585-226-2466 Fax: 585-226-2830 Counties: Orleans Genesee Chemung Schuyler Seneca Livingston Steuben Ontario Monroe Wayne Yates</p>	<p><u>REGION 9</u> Regional Water Engineer 270 Michigan Avenue Buffalo, NY 14203-2999 Phone: 716-851-7070 Fax: 716-851-7009 Counties: Allegany Erie Cattaraugus Niagara Wyoming Chautauqua</p>

** **REGION 3 Suboffice**
Regional Water Staff
200 White Plains Rd., 5th Floor
Tarrytown, NY 10591-5805
Phone: 914-332-1835
Fax: 914-332-4670

REGION 5 Suboffice
Regional Water Staff
Box 220, Hudson St Extension
Warrensburg, NY 12885-0220
Phone: 518-623-1200
Fax: 518-623-4193

REGION 6 Suboffice
Regional Water Staff
317 Washington St.
Watertown, NY 13601-3787
Phone: 315-785-2513
Fax: 315-785-2422

¹ This requirement reflects proposed pending regulations.

VILLAGE OF RED HOOK BUILDING DEPARTMENT

MONTHLY TRUSTEE'S REPORT

MONTH OF: DECEMBER, 2024

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
12/2/24	239 All Angels, LLC	24 E. Market Street	Building Permit	\$100.00
12/2/24	Crafton	5 Moul Drive	Building Permit	\$498.00
11/25/24	Malikin (paid by Integrity Land Services)	39 Thompson Street	CO Search	\$100.00
10/29/24	Garifine	65 Fraleigh Street	Hen Permit	\$25.00
12/5/24	Andazola (paid by Integrity Land Services)	35 Benner Road	CO Search	\$100.00
12/6/24	Red Hook Partnership (paid by DataTrace)	7385 South Broadway	CO Search	\$100.00
12/9/24	Kittner	7481 South Broadway	Building Permit	\$200.00
12/15/24	Lauria (paid by Queen City Abstract)	15 Amherst Road	CO Search	\$100.00
12/9/24	Henke Insurance	29 E. Market Street	Fire Inspection	\$150.00
12/10/24	Wicks (paid by C2G)	2 Church St. Ext.	Building Permit	\$100.00
12/10/24	Zduniak (paid by Integrity Land Services)	8 Zipser Lane	CO Search	\$100.00

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
12/12/24	Schultz (paid by Home Evolution)	19 Fisk Street	Building Permit	\$100.00
12/20/24	Baright (paid by Tara Sullivan)	19 W. Market Street	Site Plan Application	\$200.00
12/24/24	Smith	26 Fraleigh Street	Building Permit	\$340.50
12/24/24	Austin (paid by Sila Services, LLC)	19 Garden Street	Building Permit	\$100.00
TOTAL				\$2,313.50

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
DECEMBER, 2025**

Building Permits Issued: 6

Certificates of Occupancy Issued: 0

Certificate of Compliance: 4

Municipal Searches: 4

Orders to Remedy: 0
Stop Work Orders: 0
Do Not Occupy Notice: 0
Court Appearances: 0
Complaints: 0

Fire Inspections: 5

**2 Garden Street (St. Christophers Church)
52 W. Market Street
15-45 O'Callaghan Lane (UBS)
43 W. Market Street**

Re-inspection for Cancun's Restaurant at 7481-7483 South Broadway - all items remedied.

Planning Board Actions:

December 12, 2024 Planning Board Meeting:

Site plan & public hearing for St. John Street (Thomas LeGrand) tabled to January 9, 2025

Site Plan approval granted to 7484 South Broadway – Retail Use

Site Plan extension approval granted to property located at 7536 North Broadway (Lofty)

Site Plan extension approval granted to property located at 59 Fisk Street (Red Hook Community Center)

Zoning Board of Appeals:

No December meeting due to no Agenda,

Public Spaces Initiative January 2025 Board Update

Mission To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

Public Meetings are held the 4th Saturday of each month at 10 am, in person at Village Hall. The October PSI meeting was not held because of the time conflicts with the Pumpkins in the Park event. No meeting was held during the month of December.

- **Seed Library:** The PSI seed library has received donations of seeds from Sow Rite Seeds and Adams.
- **Repair Cafe:** The PSI will participate in the next scheduled Repair Café on January 25th at the Red Hook Community Center with a "repair your garden" table providing information on winter garden activities such as soil amendments, seed starting, and planting layout planning.

Planning Update

The Village's planner, Nelson Pope and Voorhis, has prepared an initial draft of zoning language to amend the existing code to create a Gateway North zoning district where the proposed mixed-use project on, and adjacent to, the Cookingham East property will be located. As part of the review process a December 11th meeting was held with RUPCO, the potential obtainable housing developer of the on the southern portion of the Gateway site, to present the draft zoning and discuss sewer capacity and infrastructure issues. A follow up meeting was held on December 19th to discuss how the affordability aspects of the project could be administered. RUPCO subsequently provided some background material which will be discussed in an upcoming meeting.