

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
NOVEMBER 4, 2024**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, Village Clerk Jen Cavanaugh

Absent: Trustee Charles Laing

Mayor Smythe opened the Village Board meeting at 7:04pm.

Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe asked for a motion to accept the minutes from the October 24, 2024 Board of Trustees Workshop Meeting. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Mayor Smythe stated that the Village needed to approve an on-call contract with a towing company for vehicles that violate the seasonal parking rules. She stated that the Village received three proposals. Two of the responses were from uninterested companies (Triebel's Garage & Tim Hart). H&N Towing, the same company contracted by Village in prior years is interested in the contract.

Mayor Smythe asked for a motion to authorize her to enter into an on-call contract with H&N Towing Enterprises at a rate of \$205.00 per vehicle including 3 days of vehicle storage and \$75.00 per day per vehicle thereafter. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Mayor Smythe stated that Village staff typically puts notices on vehicles prior to ticketing.

Mayor Smythe asked for a motion to authorize her to sign the Penflex Service Fee Agreement for the 2024-2025 Service Award Program Administration. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

RESOLUTION 38 – 2024

RESOLUTION TO ABOLISH THE OFFICE OF VILLAGE JUSTICE.

WHEREAS, pursuant to §3-301(2)(a) of the Village Law of the State of New York, the board of trustees of any village by resolution subject to permissive referendum may abolish the office of Village Justice to take effect upon the expiration of the current term of such office, and

WHEREAS, the Board of Trustees has investigated the effectiveness and has considered the financial prudence of abolishing said office and those resultant from the town justices assuming the functions previously performed by the village justices, and

WHEREAS, the Board of Trustees finds that the needs of the Village for the prosecution of violations under the Village Code and other matters can be handled effectively by the Town Court.

NOW THEREFORE, BE IT RESOLVED that the Office of Village Justice, together with the Acting Village Justice, if any, Court Clerk and all supportive services, be, and the same hereby is, abolished upon the expiration of the current term ending on April 5, 2027; and

BE IT FURTHER RESOLVED that this resolution is adopted subject to permissive referendum, and the Village Clerk is hereby authorized and directed to publish and post notice of such adoption in accordance with law; and

BE IT FURTHER RESOLVED that this resolution will be effective upon the date of the expiration of the period for the referendum, or upon a referendum vote supporting the abolition of the office of the Village Justice.

Motion by: Mayor Smythe

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

RESOLUTION 39– 2024
RESOLUTION AUTHORIZE CHANGE TO FULL TIME TREASURER

WHEREAS, the current Treasurer, Lori Urbin, has submitted her resignation effective April 7, 2025 with her last day of work being April 3rd; and

WHEREAS, after discussion and review of the list of duties, it has determined that the Village would benefit from having a Full Time Treasurer; and

WHEREAS, the Board has reviewed the additional cost of a Full Time Treasurer and understands that the additional cost for FY2024-25 if starting January 6, 2025 will range from \$23,000 to \$31,000; and

WHEREAS, the Board has reviewed the budget and recognizes that there is @ \$10,000 available within the existing Treasurer & Clerk budgets in the General, Water, & Sewer Funds; and

WHEREAS, the Board has approved paying for the Planning Work using ARPA funding at a prior meeting, meaning that the \$25,000 in the budget for Planning is available to cover the remaining extra cost;

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook as follows:

1. The Mayor is authorized to proceed with the process to hire a Full Time Treasurer at \$30/hour with 15% contribution toward health insurance from the employee, starting work no earlier than January 6, 2025.
2. The budget will be adjusted when the new Treasurer is hired, and the actual additional costs are clear.
3. The Village has been fortunate to have the talents and expertise and style of Lori Urbin as our Treasurer for the past two years and thanks her for her service.

Motion by: Trustee Bradley-Rickard

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

RESOLUTION 40– 2024

RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL, WATER, & SEWER FUNDS

WHEREAS, the Village Board desires to amend the General, Water, & Sewer Fund budgets to reflect current information and expenses,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments:

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A2389	Other Revenue	\$ -	\$ 2.00	\$ 2.00	Fee for garnishment received
EXPENSE:					
A1110.42	Court-Supplies	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	
A1110.45	Court-Miscellaneous	\$ 3,000.00	\$ 1,000.00	\$ 4,000.00	Extra conference
A1420.42	Law - Legal Union Services	\$ 3,500.00	\$ 1,000.00	\$ 4,500.00	Union negotiations
A1420.43	Law - Miscellaneous	\$ 5,000.00	\$ (1,000.00)	\$ 4,000.00	
A1910.4	Unallocated Insurance	\$ 52,885.81	\$ 120.00	\$ 53,005.81	NYSDOT Work Permit
A5110.2	Maint of Streets - Capital Outlay	\$ 15,000.00	\$ (1,800.00)	\$ 13,200.00	
A7110.41	Abrahams Park	\$ 3,000.00	\$ (1,418.00)	\$ 1,582.00	
A7110.42	Veterans/Memorial Park	\$ 300.00	\$ 3,000.00	\$ 3,300.00	Redo electrical panel
A7610.4	Community Action Partnership	\$ 1,500.00	\$ 100.00	\$ 1,600.00	Per board direction
				\$ -	
	TOTAL		\$ -		

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
EW2690	Other Compensation for Loss	\$ -	\$ 1,125.00	\$ 1,125.00	
EXPENSE:					
\$ -					
Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EW8330.42	Water Purification - Other	\$ -	\$ 10,000.00	\$ 10,000.00	Switching
EW8330.4	Water Purification - Contr Exp -	\$ 10,000.00	\$ (10,000.00)	\$ -	codes
EW8310.1a	Highway Water Maintenance	\$ 21,000.00	\$ 10,000.00	\$ 31,000.00	
EW8320.47	Water Repairs	\$ 42,500.00	\$ (8,875.00)	\$ 33,625.00	jobs done internally
\$ -					
TOTAL			\$ -		
Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
OTHER INCOME (WIIA Proj 18787):					
EW6260	WIIA Grant - Bond Antic Note	\$ -	\$ 1,787,870.92	\$ 1,787,870.92	
OTHER EXPENSE (WIIA):					
\$ -					
EW8341.22	Engineering	\$ -	\$ 40,500.42	\$ 40,500.42	
EW8341.24	Local Counsel	\$ -	\$ 632.50	\$ 632.50	
EW8341.23	Bond Counsel	\$ -	\$ 16,500.00	\$ 16,500.00	
EW8341.	Financial Advisor	\$ -	\$ 8,500.00	\$ 8,500.00	
EW8341.21	Water Distr Capital Exp	\$ -	\$ 1,721,738.00	\$ 1,721,738.00	
\$ -					
TOTAL			\$ -		
GRAND TOTAL			\$ -		

For the SEWER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
ES2140	Interest Income	\$ -	\$ 3,000.00	\$ 3,000.00	Estimate thru Year End
\$ -					
EXPENSE (O&M):					
ES1710.1	Admin - Per Srv	\$ 5,000.00	\$ (500.00)	\$ 4,500.00	
ES8120.44	Supplies	\$ 2,500.00	\$ 2,000.00	\$ 4,500.00	
ES8130.41	Grease Traps - pumping	\$ 15,000.00	\$ (4,000.00)	\$ 11,000.00	
ES8130.45	Tank Pumping	\$ 4,500.00	\$ 4,000.00	\$ 8,500.00	
ES9030.8	Social Security	\$ -	\$ 1,500.00	\$ 1,500.00	
\$ -					
TOTAL			\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General, Water, & Sewer Fund budgets as shown in the schedule above.

Motion by: Trustee Appenzeller

Seconded by: Deputy Mayor Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Trustee Bradley-Rickard introduced a Dutchess County grant (reimbursement) available to municipalities to start compost collection programs. She stated that the grant requires awardees to commit to continuing a collection program for 18-months. Trustees discussed a tentative plan for one bin (size of rolling garbage can) located at or near Village Hall to be transported to Town Recycling Center by Village staff where it would be picked up by Ozone with Town’s collection bins. The cost of the program would be approximately \$650/year.

Mayor Smythe asked for a motion authorizing her to submit a grant application to Dutchess County to establish a compost collection program for the Village assuming the Town of Red Hook will accept the Village bin next to theirs for pick up, that Ozone is also in agreement, and in consultation with Jake Smith, DPW Foreman. Recognizing that this program must last 18-months and the ongoing cost will not exceed \$1,000 per year. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

COMMITTEE REPORTS:

Lori Urbin read the Treasurer’s report and provided financial year to date budget statements to the Board of Trustees for their review.

ACCOUNT BALANCES (10/31/2024)

GENERAL FUND	\$	1,539,816.69
WATER FUND	\$	509,705.00
PAYROLL CLEARING ACCOUNT	\$	46,880.10
SEWER FUND	\$	203,785.84
HARDSCRABBLE	\$	4,803.95
VILLAGE GREEN	\$	8,135.37
HEALTH INSURANCE	\$	12,907.29
PETTY CASH	\$	52.93

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	10,370.16
POLICE (M&T)	\$	17,819.35
USDA (M&T)	\$	144,989.81
HIGHWAY (M&T)	\$	595.02
SNOW RESERVE (M&T)	\$	3,423.95
TOWER RESERVE (M&T)	\$	18,491.64
UNEMPLOYMENT (M&T)	\$	7,334.89
COURT RESERVE (M&T)	\$	3,443.90
OFFICE RESERVE (M&T)	\$	1,015.36

MONTHLY EXPENSES (October)

GENERAL FUND	\$	192,449.61
WATER FUND	\$	365,975.42
PAYROLL CLEARING ACCOUNT	\$	2,162.12
SEWER	\$	18,550.39

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Mayor Smythe read reports including Tax Collection, Red Hook Public Library, Sewer Project, Sewer Expansion Phase II, Abrahams Park Taskforce, UPSEU Contract Negotiations, WIIA Water Projects reports, Other Water Projects, Archtop Fiber, and Dutchess County Transportation Council (on-file).

The Police and Fire Department reports were not available.

Deputy Mayor Kjarval read reports including Red Hook Together, Red Hook Town Economic Development Committee, Dutchess County Safety Action Plan - Advisory Committee, Communication Committee, Hardscrabble/Events Committee, Human Relations Committee, and Highway/Public Works Department reports (on-file).

Mayor Smythe read Trustee Laing’s reports including Water Department (including utility billing report)(on-file).

Trustee Bradley-Rickard read reports on Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, and Climate Smart Communities reports (on-file).

Trustee Appenzeller read his report on the Public Spaces Initiative (on-file).

No general business.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Appenzeller. All in favor. Motion approved.

No public comment.

Mayor Smythe asked for a motion to go into Executive Session at 8:31pm to discuss collective bargaining negotiations with United Public Service Employees Union (Police and Public Works Departments, 2 contracts). Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

No action taken in Executive Session.

Mayor Smythe asked for a motion to return to the public session of the November 4, 2024 Village Board Meeting at 9:19pm. Trustee Appenzeller made the motion and it was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the November 4, 2024 Village Board Meeting at 9:20pm. Trustee Bradley-Rickard made the motion and it was seconded by Deputy Mayor Kjarval. All in attendance in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

**Village of Red Hook
Red Hook Public Library
Monthly Report
October 2024**

The Red Hook Public Library (RHPL) held their regular board meeting on Thursday, October 17th.

All board members were attendance: Anna Greig, President, Martha Tepepa, Vice President, Amy Husten, Treasurer, Sarah DeVeer, Secretary, Gareth Davies, Leigh Bahnatka, and Grace Kachigian. Alex Geller, the Library's Executive Director, was present. I was the only guest.

Strategic Planning Committee (Members: Leigh Bahnatka, Anna Greig, Martha Tepepa, Gareth Davies)

This committee reported that they held another small focus group. The committee plans to use the Community Needs Assessment as part of their basis for strategic planning. The tabling they did at Apple Blossom & Hardscrabble was not productive. The focus groups are with leaders of organizations and groups, speaking on behalf of their group. This committee will be reporting in November about their findings.

Board Development (Members: Gareth Davies, Anna Greig, Sarah deVeer)

This committee has met with each board member who joined in the last year. The purpose was to offer feedback, answer questions, discuss assignments, and receive feedback.

This committee has also been reviewing applications for the open board seat. They plan to have a recommendation for the November meeting.

This committee is also responsible for the Executive Director's evaluation. The goal is to complete it by year's end. There was an acknowledgement that this hasn't been done in the past. The board discussed including a 360 process where the board gives feedback, the ED can share their perspective, and the staff has a chance to provide feedback as well. Gareth plans to follow up with establishing a format for this evaluation.

Policy Committee (Members: Sarah deVeer, Martha Tepepa)

The Policy Committee met this evening at 6pm so offered a verbal report. Family leave was discussed, and the group acknowledged that they need to look at the benefits in a systematic way, not one at a time. They discussed the NY Family Leave that the Library has access to through their current insurance coverage. It was determined that the Library needs a policy stating they abide by NY Family Leave.

Personnel Actions

Two personnel actions were approved. The appointment of Lilliana Kahan as Library Assistant, and Julia McNulty as Library Clerk.

When asked, Alex said the Library currently has 2 full time employees and about 10 part time. There was a brief discussion about the health care plan and a question of whether the Library could join the Village's plan and wondered if there would be any benefit in that.

Treasurer's Report

Grace, Alex & Amy met with Rose Wentworth, the Library's accountant, to review the accounting and the various adjustments that are being made. Grace indicated that the Balance Sheet is still in flux from cleaning up from prior months/years. The moving around should be done by year's end. Grace is a CPA. She indicated that the accountant is using workarounds in QuickBooks that are making the balance sheet change in odd ways from month to month. She is okay for now. She plans to review all at year end.

Expenses are in line with the budget. Next year, Grace plans to change the way the Library accounts for the Village garbage tags to reflect that it is a pass through and not a revenue or expense.

Executive Director's Report

E-circulation continues to increase significantly while physical circulation is up slightly. Foot traffic is up but following similar seasonal trends. Programs and outreach to other organizations continue to develop.

For next year, Alex plans to review the Hoopla contract as costs are going up significantly. He plans to coordinate with Tivoli Library.

Several grants were received. There were personnel shifts.

The contractor for the Stucco & Porch projects is MCT. Work was reported to be 1/3 complete. The completion date is contracted to be December 28th. Completion is expected before that.

Other Business

There was a discussion of planning for the annual appeal. The Friends Group is not ready to take that over at this time.

The board is working on setting up a social meeting with the Tivoli Library board. A discussion followed on whether this would fall under the Open Meetings Law and thus need to be public. More to come on that.

Public Comment

I shared the upcoming Village events including Pumpkins in the Park, Halloween Parade, and Tree planting. I also reminded the board that any appointments to the Library board are made by the Village of Red Hook by the Library's original charter. We discussed timing and expectations.

Respectfully submitted,

Karen Smythe

You can find all the full reports provided on the library's website. See details for finding them below.

Board documents can be accessed on the Library Website: www.redhooklibrary.org/board-of-trustees/. The link to the board packet is imbedded in the text toward the bottom of the page.

Upcoming Meetings/Events Next Board Meeting Thursday, November 21, 2024 at 6:30pm in the third floor conference room. Committee meeting schedule is on the library calendar on the website.

**Village of Red Hook
Mayor's Report
October 2024**

SEWER PROJECT I:

The major outstanding item is the Single Audit. A draft of the Single Audit from UHY for year ending 5/31/22 is now expected at the end of November. There is one final MWBE report from Carver Construction to be filed with EFC.

SEWER EXPANSION – PHASE II:

The IUP listing has come out. We were not initially included in the Bipartisan Infrastructure funding. An appeal has been filed which we hope to be successful for the next round of funding. We are working toward doing an Income Survey that might also help get us higher on the list.

ABRAHAMS PARK TASK FORCE:

We have over 100 survey results. This month our task force will meet to review the results and set next steps.

The Cookingham Trails are now officially open. The new parking rules on Park Avenue seem to be working reasonably well, though with cars parked on one side, it does narrow the road significantly. There has been a request to move back the “No Parking from Here to Corner” sign so that there would be parking allowed on only one side of the driveway entrance/exit for 31 Linden Ave – the house on the South corner of Park & Linden – with a driveway on Park Ave. I received a call from a resident who was disappointed that they could no longer park at the base of the Park. They felt it was easier and safer for passengers, especially children, to exit a car right into the Park. I am reviewing this with DPW Foreman Jake Smith.

UPSEU CONTRACT NEGOTIATIONS:

Deputy Mayor Kjarval and I met with UPSEU and the Village reps for the Police contract on Oct. 29th. We reached a tentative agreement. A proposed MOA to follow. A meeting regarding the DPW Contract is scheduled for the week of 11/4.

WIIA – WATER PROJECTS:

SCADA Controls Upgrade – the new SCADA system is fully up and running. The alarm system is now functioning well. We fixed an issue with the phones – the phone number to the water treatment plant was the same as the number to the highway garage. We have now separated the phone lines. The chlorine analyzer has not yet arrived. System training is needed. A deduct change order for \$26,622 has been approved and filed. For background, the SCADA system controls the water system, and this upgrade increases the efficiency of the system. Avanti Construction is the contractor. The original cost for this project was \$416,700. With the deduct change order, the amount is \$390,078.

Cherry & Graves Street Water Main Replacement – The connection of the new water lines to the system took place the week of Oct 21. The new mains are now online and servicing Cherry & Graves Street customers. The remaining work is paving Cherry & Graves Streets. Prepping the roads took place the week of Oct 27. Paving is scheduled for the week of Nov. 4. The contractor is Amity Construction. Substantial completion is contracted to be December 17, 2024. The cost for this project is \$1,003,560. The contingency of \$100,000 has not yet been fully utilized. There might be a small reduction in the final amount – we’ll know after paving is complete.

Water Tank Rehabilitation –The Water Tower is back in service. This project is now complete – except for a contracted annual inspection to take place next summer. The contractor is Worldwide Industries. The contract cost for this project is \$373,500. The deduct change order for \$13,100 has been approved, making the contract amount now \$360,400.

OTHER WATER PROJECTS:

Lead line Inventory – We have submitted our Lead Line Inventory on time as required by NYS. This is a living document which we will continue to update as we get more information. The good news is that so far, we have not found any lead pipes in the Village. We are required to notify all customers for whom we do not have all information on their water line, including the homeowners service line. And if a portion is not identified, we must say there could be lead.

Valve Replacements – Linden & Park Aves.

The DPW started out to replace a leaking valve on Linden Ave near Park Ave. This valve only shut off less than 10 houses so it was determined best to not replace the valve and just continue the line. The valve also on Linden Ave, at Park Ave, had been leaking on and off for a long time. It began to leak more consistently so the crew replaced that valve. In doing so, they discovered that this valve had been leaking down into, probably creating, a large cavity. After replacing the valve, they dug up the hole and filled it in.

Fire Hydrants

The DPW, when they flush the hydrants, have taken measurements recording the flow. Delaware Engineering has taken those measurements and rated them so we can have an accurate map of the hydrant flows. The Red Hook Fire Company already has all this information. Based on the makeup of our water system, not all of our fire hydrants have strong enough flow to use in a fire. We will discuss how best to identify the hydrants in the future.

ARCHTOP FIBER UPDATE

Archtop Fiber has been working in various neighborhoods throughout the Village over the past several weeks. All residents should be receiving notification from Archtop prior to their working in your neighborhood. If anyone has any questions or concerns, you can call Village Hall and we can connect you with Archtop. They are in regular communication with our DPW Foreman to coordinate their work.

DUTCHESS COUNTY TRANSPORTATION COUNCIL (DCTC):

A virtual meeting was held on Oct. 30. The meeting began with a presentation from consultants Cambridge Systematics, who are working on a comprehensive traffic safety study that will become part of the County's Safety Action Plan. They reviewed grant awards including an FTA Section 5310 Program Award to Devereux Foundation for replacement buses. They also reviewed upcoming funding opportunities.

AARP is doing some walk audits and would welcome volunteers. Nov. 18 at 10am in Poughkeepsie. If interested let me know and I can put you in touch. The next meeting is Nov. 26th at 10am.

OTHER:

COOKINGHAM FARM TRAILS RIBBON CUTTING – October 7

I attended this celebration at the connection of the Cookingham Farm Trails to the Richard M Abrahams Memorial Park. The trails are a wonderful addition to the trails in our area.

RHCSD SOLAR ARRAY RIBBON CUTTING – October 16

I attended the celebration of the construction completion of the solar array on the roof of the Mill St. Elementary school.

PUMPKINS IN THE PARK – October 19

This event got some beautiful weather this year! With tables stationed all along the path and the new Farm Trails to lure people further, it was a great opportunity to discover more of Abrahams Park and create some beautiful pumpkins!

OFRENDA IN VILLAGE HALL LOBBY

Once again, the Red Hook Ofrenda Project has installed an ofrenda in the lobby of Village Hall. It will be up through early November. An ofrenda is the offering made during the annual and traditionally Mexican Day of the Dead celebration to commemorate the souls of loved ones.

VILLAGE HALLOWEEN PARADE – October 26

On a beautiful, but windy day, we had about 200 people parade through the Village with the new electric police car & Lt. Hildenbrand flashing the new car lights to lead the way. Thank you to the Events Committee, and especially Deputy Mayor Melkorka Kjarval and her family, the first gentleman, and Lara Hart for making this another successful event. And thank you to Village businesses who kept the celebration going with trick or treating after the parade.

ROTARY CITIZEN OF THE YEAR – TODD BARIGHT – October 26

On behalf of the Village, I presented Todd Baright with a proclamation congratulating him on his Citizen of the Year award and to thank him for all he does for the Village.

VFW POST 7765 TRUNK OR TREAT – October 27

I checked out the decorated trucks – cars and motorcycles! – at the VFW. I left (most of) the candy for the kids.



Respectfully submitted,

Mayor Karen Smythe

Property Tax Collection Report
October 2024

Property Taxes Due to Village (total)	\$1,420,566.62
Total Village Parcels	763

Accounts Receivable Outstanding to the Village as of 11/1/2024 (includes base & penalty)	\$22,679.22
Delinquent Accounts as of 11/1/2024	10
Penalties Due to Village as of 11/1/2024	\$1,483.69

Submitted by,

Jennifer Cavanaugh, Tax Receiver

Red Hook Together: The November meeting had not been held at the time of this Village Board meeting.

Red Hook Town Economic Development Committee: meets Bi-weekly at Village Hall on the second & fourth Wednesdays of the month at 8:40 am. The committee met on October 9th, 23rd. There was a large group of Chamber members who were guests at the October 9th meeting. Conversation focused mostly on introductions and progress around the sewer projects & town moratoriums. October 23rd’s meeting did not have a quorum.

Dutchess County Safety Action Plan - Advisory Committee: No Updates to share, there will be a meeting held later this month over Zoom.

Village of Red Hook Communications Committee: meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room. The November meeting had not been held at the time of this Village Board meeting.

Village of Red Hook Hardscrabble / Events Committee: meets on the 2nd Tuesday of each month at 6pm at Village Hall. The committee met on October 8th, and planned out the Village Halloween Parade - which was held on Saturday 26th. The event enjoyed windy but beautiful weather and a large crowd, which enjoyed marching through the Village. An extra thank you to the Red Hook Police Department for doing such a great job with traffic control, and also to the Public Works department who helped us with some last minute solutions to modify decorations for the wind. The next events committee meeting will be November 12th at 6pm.

Village of Red Hook Human Relations Committee: meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. The November meeting had not been held at the time of this Village Board meeting.

Village of Red Hook Highway / Public Works Department:

1. **Yard Waste & Leaf Pickup:** The Public works department is picking up leaves, please remember that leaves, lawn clippings and brush must be placed in separate heaps.

Brush/yard waste & leaf pickup rules:
Pickups are scheduled for the first full week of every month, pending weather conditions & scheduling.
Avoid creating unsightly long-term piles, please place piles out just prior to pick-up week.
Lawn clippings, brush & leaf piles should be set out in separate heaps.
Place piles on the edge of your lawn (not on the sidewalk or in the street).
Construction debris, soil, garbage, stumps, and/or branches larger than 6” in diameter will not be collected.
Piles should be limited to 6' x 6' x 6'.
Consider combining smaller piles with a neighbor to facilitate efficient pickups.

2. Snow Removal & Seasonal Parking Rules:

No all-night street parking is permitted in the Village from November 1st thru March 31st. Vehicles parked on the streets between 11 PM - 6 AM may be ticketed and towed at the owner's expense.

Property owners are reminded to remove athletic equipment, garbage receptacles and/or any other temporary obstacles from the side of streets to prevent their damage during snow removal operations.

The owner and/or occupant of every building/lot in the village with an adjoining sidewalk, is required to remove snow and ice within 24 hrs of the end of a snowstorm. The Village Highway Department, at the direction of the Village board of Trustees, may remove uncleared snow/ice, at the cost of \$2.00 per linear foot to the property owner. Charges will be assessed and collected with the next tax levy.

3. Trash & Recycling Pickup:

Trash & recycling must be out before 5am on Monday mornings.

Cardboard bundles should be bound together with string or tape, Paper recycling should be placed loose within a lidded tub or bin.

Bulk Item tags are available for purchase at the Clerk's office.

Recycling Pickup alternates between Yellow (Paper & cardboard) & Blue (Metal, Plastic & Glass). The Dual-Stream Recycling calendar can be picked up at the Clerk's office, and it is also available at redhookvillage.org/recycle

Residents can drop off household compost at the Town Recycling Center, Mon & Sat 7:30 a.m. - 1 p.m.

4. Street Light Complaints:

If you notice a street light out in the Village:

You may notify Central Hudson directly by going to: cenhud.com/en/outages, selecting 'Report a Street Light' and filling out their online form.

5. Scrap Metal Program:

Revenue received since my last report 9/30 (\$685.80) & 10/16 (\$633.60) was	\$1,319.40
Total revenue for this Fiscal Year (Jun 2024- May 2025) to date is	\$2,787.00
Since the Program's inception, in Sep 2007, donations have yielded a total of	\$57,649.84

Proceeds from the program go towards the purchase of tools & equipment for the Public Works Department. Residents & businesses interested in donating scrap metal may contact the Village Clerk's office to schedule a pickup.

6. **Paving:** Potholes are being patched on Village Streets. All other paving projects (not including Cherry & Graves Street, which will be repaved as part of the water project) will be proposed in the spring.

If you are concerned about a hazardous pothole in the Village:

You can notify the village of potholes on Village roads by calling the Village Clerk's office or filling out the "Report a Concern" form at redhookvillage.org/concern.

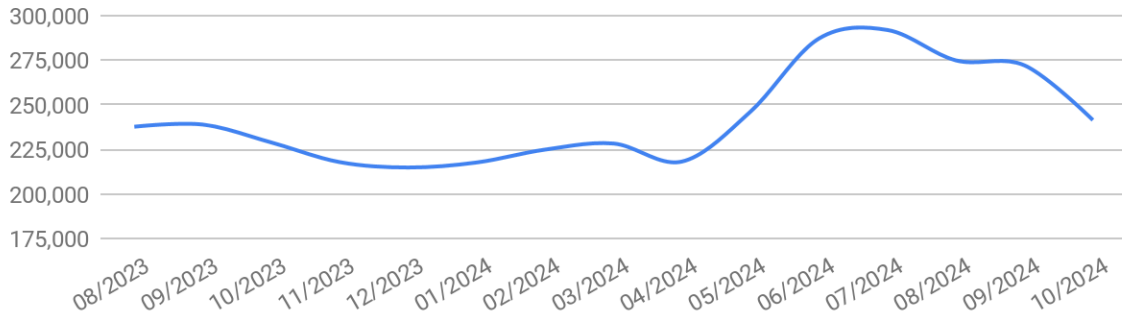
Please note that the Village is not allowed to conduct repairs on State Highways. If you would like to report a pothole on a State Highway, The Village can forward your concern - or you can submit your complaint directly to the NYS DOT by calling 1.800.POTHOLE (1.800.768.4653).

Village of Red Hook Water Treatment Facilities Monthly Report

November 1, 2024

System Flow

During the month of October the water treatment facility treated 7,484,117 total gallons, which is an average of 241,423 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<i>Location</i>	<i>Total Coliform</i>	<i>E. Coli</i>
Traditions Mail Room	Absent	Absent
2 W Market	Absent	Absent
16 Kent	Absent	Absent

Chemical Usage

During the month of October, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,
Fernando Dongo
Principal Consultant
C3ND Environmental Consulting

Utility Billing Report
Water/Sewer Department
October 2024

Utility Bills Issued	\$0.00
Penalties/Finance Charges Issued	\$0.00
Utility Payments Received	\$168,901.22
Accounts Receivable Outstanding to the Village as of 11/1/2024	\$55,261.45

Bill Adjustments¹

- 8 Tower Street - \$25.00 bounced check fee waived. No prior bounced checks and no late payments since April 2022. (Not considered a "Bill (Leak) Adjustment".)

Submitted by,

Jennifer Cavanaugh, Water/Sewer Clerk

¹ All adjustments must be approved by Water Department and Mayor and reviewed by Board of Trustees. One adjustment allowed per 5-year period.

Village of Red Hook
Village Green Committee
Monthly Report
October 2024

Our upcoming Planting Day is this coming Saturday at 9 a.m. meeting here at the Municipal Lot. There will be a free Thank you Luncheon for the volunteers who helped plant. If you are interested in planting please let me know by Wednesday if you wish to join to luncheon to ensure we have enough food and any necessary dietary accommodations.

Residents and businesses interested in having a tree(s) planted on their adjacent Village Street or NYS highway right-of-way's, volunteering for planting days, or sponsoring a VGC beautification project, please contact myself, Kym Bradley-Rickard, or Jen Cavanaugh - Village Clerk.

We are actively recruiting members. If you are interested in giving back to your community but don't have a lot of time to give this may be the perfect committee for you!

Village of Red Hook
Sewer Department
Monthly Report
October 2024

We meet every other Friday. If you have concerns about the expansion and/or are currently in the Sewer Use Area and have comments, concerns, etc. please do not hesitate to reach out. There is also the expression of interest form up on our website if you are wanting to connect into the sewer (capacity required). It will put you on our list of places to consider and puts you on our radar.

For current Sewer rates please see attached report.

As a reminder to all residents whether you are in the Sewer Use Area or not be kind to your pipes! Please put only 3 P's in the toilet: Pee, Poop and (Toilet) Paper and while in the kitchen (or near other drains) no Fats, Oils, or Grease "FOG" – they clog up the pipes and make the system stressed. What goes down the drain matters!

If you are in the sewer use area and the emergency alarm goes off, call the Village Sewer Operator (845) 758-1081, option 8. Press the "Silence Alarm"

button ONLY AFTER notifying the Sewer Operator. Please do not open the box or tamper with Village owned equipment.

Village of Red Hook
Speed Limit Initiative
Monthly Report
October 2024

We received an updated draft report from the engineers and have a few questions we sent back. We are waiting for an updated draft prior to sharing publicly. However, we are interested in reaching out to the School District and sharing the information we found – particularly about the school speed zone and gain their support.

Village of Red Hook
Town of Red Hook Greenway and Trails Committee
Monthly Report
October 2024

There were no meetings in the month of October due to conflicting schedules, however, there was an organized trail walk to walk some of the newer cleared trails.

Village of Red Hook
Climate Smart Communities
Monthly Report
October 2024

We are actively seeking members and hope to have a standing meeting on the books soon.



Village of Red Hook Wastewater System

Red Hook Commons		Village of Red Hook		
Average Daily Flow :	0.008 MGD (Million Gallons per Day)		0.038 MGD (Million Gallons per Day)	
	Required Samples	Result - Old Plant	Result - New Plant	Compliance
	BOD (June 1 - Oct 31)	<1.0 mg/L	<21.0 mg/L	5 mg/L
September 2024	TSS	4.40 mg/L	<2.50 mg/L	10 mg/L
	NH ₃	<0.05	<0.05	0.98 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
	Fecal Coliform	<1.00/100 mL	<1.00/100 mL	200/100 mL
	Dissolved Oxygen	7.0 mg/L	7.0 mg/L	7.0 mg/L Minimum
Deficiencies				
Sand Filter	Sand Filters have never been rebuilt or media replaced. To be reviewed and incorporated into the planning for the Sewer Phase II project.			
Backflow Prev. Replacement	Facilities backflow Preventor in need of replacement.			
Additional Notes:				



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH OF September 2024

SPDES PERMIT NO.		FACILITY NAME				FACILITY OWNER				FACILITY LOCATION										
NY-- 0271420		Village of Red Hook Sewer				Village of Red Hook				7467 S Broadway Red Hook, NY12571										
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLEABLE SOLIDS		B.O.D.5		SUSPENDED SOLIDS				
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type			
Sun	01	0.00		0.037		73	70		8.1		7.5		<0.1							
Mon	02	0.00		0.037		70	69		7.0		8.2		<0.1							
Tue	03	0.00		0.046		70	70		8.1		8.4		<0.1							
Wed	04	0.00		0.038		68	70		8.4		7.5		<0.1							
Thu	05	0.00		0.039		68	70		8.4		7.5		<0.1							
Fri	06	0.00		0.041		67	70		7.8		7.3		<0.1							
Sat	07	0.00		0.039		67	71		8.4		7.6		<0.1							
Sun	08	0.43		0.040		71	70		8.4		8.1		<0.1							
Mon	09	0.00		0.036		67	70		8.4		8.1		<0.1							
Tue	10	0.00		0.052		65	70		8.3		8.1		<0.1							
Wed	11	0.00		0.031		69	70		8.1		8.0		<0.1							
Thu	12	0.00		0.038		67	70		8.2		7.9		<0.1							
Fri	13	0.00		0.039		68	70		8.4		7.5		<0.1							
Sat	14	0.00		0.042		77	66		7.8		8.0		<0.1							
Sun	15	0.00		0.041		68	66		7.9		8.2		<0.1							
Mon	16	0.00		0.035		68	67		8.1		8.1		<0.1							
Tue	17	0.00		0.040		68	67		8.3		8.0		<0.1							
Wed	18	0.00		0.036		68	67		8.4		8.0		<0.1							
Thu	19	0.00		0.036		68	67		8.4		8.1		<0.1							
Fri	20	0.00		0.039		68	67		8.2		8.1		<0.1							
Sat	21	0.00		0.038		68	67		7.8		7.9		<0.1							
Sun	22	0.00		0.037		69	68		8.0		8.1		<0.1							
Mon	23	0.00		0.034		68	69		8.4		8.1		<0.1							
Tue	24	0.00		0.038		68	68		8.4		8.2		<0.1		1		3			
Wed	25	0.00		0.035		68	68		8.4		8.2		<0.1							
Thu	26	0.04		0.041		67	67		8.4		8.2		<0.1							
Fri	27	0.40		0.038		68	68		8.2		8.2		<0.1							
Sat	28	0.00		0.041		68	69		8.0		7.9		<0.1							
Sun	29	0.21		0.022		67	69		7.8		8.2		<0.1							
Mon	30	0.05		0.034		64	70		7.3		8.2		<0.1							
		Total Precip.	Monthly Average			Average Influent	Average Effluent	Minimum	Maximum	Minimum	Maximum	Monthly Maximum	Monthly Maximum	30 day flow-weighted avg (1)			30 day flow-weighted avg (1)			
		1.13	0.038			68	69	7.0	8.4	7.3	8.4	0.0	<0.1	Inf.(mg/l)	Eff.(mg/l)	Rem.%	1	#DIV/0!	3	#DIV/0!
												30 Day Quantity		0.32 lbs/day		0.79 lbs/day				

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL		CERTIFICATION GRADE 2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	#1	#2				
Sun	01			100%	100%				
Mon	02			100%	100%				
Tue	03			100%	100%				
Wed	04			100%	100%				
Thu	05			100%	100%				
Fri	06			100%	100%				
Sat	07			100%	100%				
Sun	08			100%	100%				
Mon	09			100%	100%				
Tue	10			100%	100%				
Wed	11			100%	100%				
Thu	12			100%	100%				
Fri	13			100%	100%				
Sat	14			100%	100%				
Sun	15			100%	100%				
Mon	16			100%	100%				
Tue	17			100%	100%				
Wed	18			100%	100%				
Thu	19			100%	100%				
Fri	20			100%	100%				
Sat	21			100%	100%				
Sun	22			100%	100%				
Mon	23			100%	100%				
Tue	24			100%	100%				
Wed	25			100%	100%				
Thu	26			100%	100%				
Fri	27			100%	100%				
Sat	28			100%	100%				
Sun	29			100%	100%				
Mon	30			100%	100%	1			
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean (1)			
		Influent(mg/l)	Effluent(mg/l)	Minimum(1)	Maximum				
				1	1	1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

										FIXED MEDIA PROCESS CONTROL		ACTIVATION SLUDGE PROCESS CONTROL				
		Dissolved Oxygen		Ammonia as Nitrogen		TKN as Nitrogen		Ultimate Oxygen Demand		Recirculation Rate	Media Effluent Settleable Solids	Mixed Liquor S.S. (MLSS)	Settleable Sludge Volume (SSV) ml/l		Return Act. Sludge (RAS)	Waste Act. Sludge (WAS)
Day	Date		Effluent		Effluent		Effluent		Effluent	M.G.D	ml/l	mg/l	30Min	60 Min	M.G.D	Gallons
Sun	01		7.0													
Mon	02		7.0													
Tue	03		7.0													
Wed	04		7.0													
Thu	05		7.0													
Fri	06		7.0													
Sat	07		7.0													
Sun	08		7.0													
Mon	09		7.0													
Tue	10		7.0													
Wed	11		7.0													
Thu	12		7.0													
Fri	13		7.0													
Sat	14		7.0													
Sun	15		7.0													
Mon	16		7.0													
Tue	17		7.0													
Wed	18		7.0													
Thu	19		7.0													
Fri	20		7.0													
Sat	21		7.0													
Sun	22		7.0													
Mon	23		7.0													
Tue	24		7.0		0.1											
Wed	25		7.0													
Thu	26		7.0													
Fri	27		7.0													
Sat	28		7.0													
Sun	29		7.0													
Mon	30		7.0													
					lbs/day		lbs/day	0.000	lbs/day							



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH OF September 2024

SPDES PERMIT NO. NY-- 0271420			FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook			FACILITY LOCATION 7467 S Broadway Red Hook, NY12571										
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D.5		SUSPENDED SOLIDS			
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type		
Sun	01	0.00		0.009		73	70		8.1		7.5		<0.1						
Mon	02	0.00		0.009		70	69		7.0		8.2		<0.1						
Tue	03	0.00		0.009		70	70		8.1		8.4		<0.1						
Wed	04	0.00		0.009		68	70		8.4		7.5		<0.1						
Thu	05	0.00		0.008		68	70		8.4		7.5		<0.1						
Fri	06	0.00		0.009		67	70		7.8		7.3		<0.1						
Sat	07	0.00		0.008		67	71		8.4		7.6		<0.1						
Sun	08	0.43		0.008		71	70		8.4		8.1		<0.1						
Mon	09	0.00		0.008		67	70		8.4		8.1		<0.1						
Tue	10	0.00		0.013		65	70		8.3		8.1		<0.1						
Wed	11	0.00		0.007		69	70		8.1		8.0		<0.1						
Thu	12	0.00		0.009		67	70		8.2		7.9		<0.1						
Fri	13	0.00		0.009		68	70		8.4		7.5		<0.1						
Sat	14	0.00		0.009		77	66		7.8		8.0		<0.1						
Sun	15	0.00		0.009		68	66		7.9		8.2		<0.1						
Mon	16	0.00		0.015		68	67		8.1		8.1		<0.1						
Tue	17	0.00		0.002		68	67		8.3		8.0		<0.1						
Wed	18	0.00		0.008		68	67		8.4		8.0		<0.1						
Thu	19	0.00		0.008		68	67		8.4		8.1		<0.1						
Fri	20	0.00		0.006		68	67		8.2		8.1		<0.1						
Sat	21	0.00		0.008		68	67		7.8		7.9		<0.1						
Sun	22	0.00		0.010		69	68		8.0		8.1		<0.1						
Mon	23	0.00		0.007		68	69		8.4		8.1		<0.1						
Tue	24	0.00		0.009		68	68		8.4		8.2		<0.1		1		3		
Wed	25	0.00		0.009		68	68		8.4		8.2		<0.1						
Thu	26	0.04		0.008		67	67		8.4		8.2		<0.1						
Fri	27	0.40		0.003		68	68		8.2		8.2		<0.1						
Sat	28	0.00		0.009		68	69		8.0		7.9		<0.1						
Sun	29	0.21		0.011		67	69		7.8		8.2		<0.1						
Mon	30	0.05		0.007		64	70		7.3		8.2		<0.1						
		Total Precip.	Monthly Average		Average Influent Effluent		Minimum Maximum		Minimum Maximum		Monthly Maximum	Monthly Maximum	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%			30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%			
		1.13	0.008		68 69		7.0 8.4		7.3 8.4		0.0	<0.1	1 #DIV/0!			3 #DIV/0!			
												30 Day Quantity		0.07 lbs/day		0.18 lbs/day			

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL		CERTIFICATION GRADE 2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	#1	#2				
Sun	01			100%	100%				
Mon	02			100%	100%				
Tue	03			100%	100%				
Wed	04			100%	100%				
Thu	05			100%	100%				
Fri	06			100%	100%				
Sat	07			100%	100%				
Sun	08			100%	100%				
Mon	09			100%	100%				
Tue	10			100%	100%				
Wed	11			100%	100%				
Thu	12			100%	100%				
Fri	13			100%	100%				
Sat	14			100%	100%				
Sun	15			100%	100%				
Mon	16			100%	100%				
Tue	17			100%	100%				
Wed	18			100%	100%				
Thu	19			100%	100%				
Fri	20			100%	100%				
Sat	21			100%	100%				
Sun	22			100%	100%				
Mon	23			100%	100%				
Tue	24			100%	100%				
Wed	25			100%	100%				
Thu	26			100%	100%				
Fri	27			100%	100%				
Sat	28			100%	100%				
Sun	29			100%	100%				
Mon	30			100%	100%	1			
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean (1)			
		Influent(mg/l)	Effluent(mg/l)	Minimum(1)	Maximum				
				1	1	1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

										FIXED MEDIA PROCESS CONTROL		ACTIVATION SLUDGE PROCESS CONTROL				
		Dissolved Oxygen		Ammonia as Nitrogen		TKN as Nitrogen		Ultimate Oxygen Demand		Recirculation Rate	Media Effluent Settleable Solids	Mixed Liquor S.S. (MLSS)	Settleable Sludge Volume (SSV) ml/l		Return Act. Sludge (RAS)	Waste Act. Sludge (WAS)
Day	Date		Effluent		Effluent		Effluent		Effluent	M.G.D	ml/l	mg/l	30Min	60 Min	M.G.D	Gallons
Sun	01		7.0													
Mon	02		7.0													
Tue	03		7.0													
Wed	04		7.0													
Thu	05		7.0													
Fri	06		7.0													
Sat	07		7.0													
Sun	08		7.0													
Mon	09		7.0													
Tue	10		7.0													
Wed	11		7.0													
Thu	12		7.0													
Fri	13		7.0													
Sat	14		7.0													
Sun	15		7.0													
Mon	16		7.0													
Tue	17		7.0													
Wed	18		7.0													
Thu	19		7.0													
Fri	20		7.0													
Sat	21		7.0													
Sun	22		7.0													
Mon	23		7.0													
Tue	24		7.0		0.1											
Wed	25		7.0													
Thu	26		7.0													
Fri	27		7.0													
Sat	28		7.0													
Sun	29		7.0													
Mon	30		7.0													
								0.000								
					lbs/day		lbs/day									

Public Spaces Initiative November Board Update

Mission To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

Public Meetings are held the 4th Saturday of each month at 10 am, in person at Village Hall. The October PSI meeting was not held because of the time conflicts with the Pumpkins in the Park event. The November meeting will take place on Saturday November 2nd at Village Hall.

Key Topics

- **Seed Library:** The PSI seed library is located at the Red Hook Community Center, and at the start of summer was moved to a more accessible location by the building entrance. The PSI will continue its planning on how to maximize the visibility and benefit of the seed library.
- **Repair Cafe:** The PSI tabled at the September 7th Repair Café at the Red Hook Community Center and is planning to participate in the next event scheduled for January 25th.
- **Village Hall Garden Planning:** Discussions on an initiative to plant pollinator plants at the Municipal Lot will continue to review the plans and discuss design, budget, and maintenance considerations.
- **Pumpkins in the Park Event:** The event took place at Abrahams Park on Saturday October 19th from 11AM to 2PM. The event was extremely successful, aided by the wonderful stretch of fall weather we have been experiencing. It was estimated that approximately 75 people attended, including families with children who decorated pumpkins and participated in various crafts activities. The Red Hook Community Center participated and took a lead role in supervising some of the crafts activities. Quite a few of the attendees had not previously visited Abrahams Park and were excited to learn about this excellent community resource. All the attendees were happy to learn about the recently opened trails and many took the opportunity to explore them for the first time. People were made aware of the Abrahams Park Community Survey and welcomed to submit their feedback and suggestions on what they would like to see in the future. Information was also shared on the opportunity to bring unpainted pumpkins to the Town Recycling Center on Saturday November 2nd for composting.

Planning Update

The Village's planner, Nelson Pope and Voorhis, has prepared an initial draft of zoning language to amend the existing code to create a Gateway North zoning district where the proposed mixed-use project on, and adjacent to, the Cookingham East property will be located. This initial draft will be reviewed shortly. Once the initial conversations on the draft have been completed, the revised document will be made available for further review, public community discussions and public hearings. Nelson Pope and Voorhis will also assist the Village with the SEQR process and other next steps as the project moves forward.