

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
OCTOBER 24, 2024**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, Village Clerk Jen Cavanaugh (arrived at 7:04pm)

Absent: Trustee Charlie Laing

Mayor Smythe opened the Village Board workshop meeting at 7:00PM.

Mayor Smythe asked for a motion to accept the minutes from the October 7, 2024 Board of Trustees Meeting. Trustee Appenzeller made the motion and it was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Mayor Smythe discussed the construction change orders and work change directives in front of the Trustees for review and approval related to the WIIA grant projects.

Mayor Smythe asked for a motion to approve Construction Change Order No. 1, Work Change Directive No. 1, Work Change Directive No. 2, and Work Change Directive No. 3. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Appenzeller.

Trustee Bradley-Rickard stated that Work Change Directive No. 3 had many conflicting dates. Mayor Smythe acknowledged this and stated that she would have the dates corrected. Mayor Smythe stated that the Trustees would be approving an exact dollar amount and corrected dates would not alter the amount.

All in attendance in favor. Motion approved.

Mayor Smythe reviewed the closeout change order. She stated that \$5,000 will be held by the Village for a required final inspection to be held about one-year after the completion of construction (August 2025).

Mayor Smythe asked for a motion to approve Closeout Change Order No.1. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Mayor Smythe reviewed the request made by Community Action Partnership (CAP) for \$1,600. She stated that \$1,500 had been allocated in the Village budget to support CAP. Trustees discussed the amount given to CAP in the past, the services offered by CAP, and the cost increases overtime. Trustee Bradley-Rickard would like to see additional funds provided to CAP. Mayor Smythe discussed inviting representatives from CAP to a future meeting for a presentation.

Mayor Smythe asked for a motion to approve giving Community Action Partnership \$1,600.00. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Trustees discussed the sand and salt cooperative agreement with the Town of Red Hook.

Mayor Smythe asked for a motion to approve her to sign the 2024-2025 Sand & Salt Cooperative Agreement with the Town of Red Hook. Trustee Bradley-Rickard made the motion and it was seconded by Deputy Mayor Kjarval. All in attendance in favor. Motion approved.

2024-2025 Seasonal All-Night Parking Law Towing Contract was tabled until the November 4, 2024 meeting.

Mayor Smythe asked for a motion to approve her to sign an extension to the MIG/Language Access Grant Contract. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Appenzeller.

Trustee Appenzeller asked if the indemnity section of the contract continued to be the same between the original contract and the extension.

All in attendance in favor. Motion approved.

Mayor Smythe reviewed how the garbage dumpster is used at the Village Highway Garage.

Mayor Smythe asked for a motion to approve her to sign a contract with Royal Carting (piggybacking off NYS contract) for a 6 yard dumpster to replace the current 4 yard dumpster, decreasing the monthly cost to the Village. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Bradley-Rickard made the motion and it was seconded by Deputy Mayor Kjarval. All in attendance in favor. Motion approved.

Village Treasurer provided Trustees with year to date, income received and expenses incurred as related to approved 2024-2025 budgets (general, water, sewer)(on file).

In general business, Trustee Bradley-Rickard discussed the educational materials she is drafting related to the control of the spongy moth population. Trustee Appenzeller announced upcoming events including Red Hook Rotary's Citizen of the Year, Todd Baright (10/26/24), Village Halloween Parade (10/26/24), and Village Tree Planting (11/9/24).

No public comment.

Mayor Smythe asked for a motion to go into Executive Session at 8:00pm to discuss collective bargaining negotiations with United Public Service Employees Union (Police and Public Works Departments, 2 contracts). Trustee Bradley-Rickard made the motion and it was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to return to the public session of the October 24, 2024 Village Board Workshop Meeting at 8:40pm. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the October 24, 2024 Village Board Workshop Meeting at 8:41pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Jennifer Cavanaugh". The signature is written in a cursive, flowing style.

Jennifer Cavanaugh, Clerk