

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
OCTOBER 7, 2024**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Charles Laing, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7:02pm.

Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe asked for a motion to accept the minutes from the September 9, 2024 Board of Trustees Public Hearing & Meeting and September 26, 2024 Board of Trustees Workshop Meeting.

Made by: Trustee Bradley-Rickard

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4		1		
Result	Motion: Passed				

Mayor Smythe stated that the 2023-2024 Annual Financial Report (AFR) was submitted to NYS Comptroller on time (after requesting an extension).

Mayor Smythe asked for a motion to accept the 2023-2024 Annual Financial Report (AFR). The motion was made by Trustee Appenzeller and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

RESOLUTION 35 – 2024

AUTHORIZING THE VILLAGE OF RED HOOK TO PURSUE A GRANT APPLICATION TO OBTAIN FUNDING FOR THE VILLAGE OF RED HOOK JUSTICE COURT.

WHEREAS, the Village of Red Hook is authorized to adopt resolutions to address facilities, which are owned, operated, and maintained by the Village of Red Hook and, more particularly, the Village of Red Hook Justice Court; and

WHEREAS, the Village of Red Hook has been advised by the Village Justice, the Hon. Jonah Triebwasser, that certain monies might be available to the Village in order to assist the Village in certain costs associated with the Village of Red Hook Justice Court operations; and

WHEREAS, the Village Board has determined that the Village of Red Hook Justice Court is in need of certain equipment and other necessities which will ensure that the Village of Red Hook provides appropriate mechanisms and ancillary apparatus to the Village Justices and the Court Clerks, as well as all personnel and individuals who have business before the Village of Red Hook Justice Court; and

WHEREAS, the Village Board has been advised that there might be available certain grant monies from the New York State Justice Court Assistance Grant which might enable the Village to obtain certain revenues to help fund

the purchase of certain mechanisms and ancillary apparatus as and for the Village of Red Hook Justice Court; and

NOW, therefore, be it resolved, by the Board of the Village of Red Hook, County of Dutchess, State of New York ("the Village"), as follows:

The Board of the Town of Village Hook authorizes the Red Hook Village Court to apply for a JCAP grant in the 2024-25 grant cycle up to \$30,000.00.

Made by: Trustee Bradley-Rickard

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 36 – 2024

RESOLUTION OF THE VILLAGE OF RED HOOK, NEW YORK, ADOPTED OCTOBER 7, 2024, AMENDING THE BOND RESOLUTION ADOPTED ON AUGUST 28, 2019, AND HERETOFORE AMENDED ON NOVEMBER 14, 2022, RELATING TO VARIOUS IMPROVEMENTS TO THE VILLAGE WATER SYSTEM

Recitals

WHEREAS, the Board of Trustees of the Village of Red Hook, in the County of Dutchess, New York, has heretofore duly authorized the construction of various improvements to the Village water system at the estimated maximum cost of \$1,800,000, pursuant to the bond resolution adopted by the Board of Trustees on August 28, 2019; and

WHEREAS, on November 14, 2022, the Board of Trustees determined that it was appropriate and in the best interests of the Village to amend the description of the project originally stated in the bond resolution adopted on August 28, 2019, to more accurately describe the proposed project and the bond resolution was so amended; and

WHEREAS, it has now been determined that the estimated maximum cost of such project is \$2,000,000, and it is in the public interest to increase said appropriation by \$200,000 and to increase the stated amount of bonds authorized in order to achieve technical compliance with the Local Finance Law, although it is expected that the additional cost shall be paid from grants or other funds and additional bonds shall not be issued;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF RED HOOK, IN THE COUNTY OF DUTCHESS, NEW YORK (by the favorable vote of not less than two-thirds of all members of said Board of Trustees) AS FOLLOWS:

Section (A) The bond resolution of the Village of Red Hook duly adopted by the Board of Trustees on August 28, 2019 and amended on November 14, 2022, entitled:

“Bond Resolution of the Village of Red Hook, New York, adopted August 28, 2019 and amended November 13, 2022, authorizing various improvements to the Village water system, stating the estimated total cost thereof is \$1,800,000, appropriating said amount for such purpose, and authorizing the issuance of bonds in the principal amount of \$1,800,000 to finance said appropriation,”

is hereby amended to read as follows:

BOND RESOLUTION OF THE VILLAGE OF RED HOOK, NEW YORK, ADOPTED AUGUST 28, 2019, AMENDED NOVEMBER 14, 2022 AND FURTHER AMENDED OCTOBER 7, 2024, AUTHORIZING VARIOUS IMPROVEMENTS TO THE VILLAGE WATER SYSTEM, STATING THE ESTIMATED TOTAL COST THEREOF IS \$2,000,000, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, AND AUTHORIZING THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT OF \$2,000,000 TO FINANCE SAID APPROPRIATION

THE BOARD OF TRUSTEES OF THE VILLAGE OF RED HOOK, IN THE COUNTY OF DUTCHESS, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Red Hook, in the County of Dutchess, New York (herein called the "Village"), is hereby authorized to construct various improvements to the Village water system, including PFOA/PFOS removal, water storage upgrades, water system controls upgrades, replacement of certain water mains and lead services, and other related or ancillary work in connection therewith, as described in the report prepared for the Village by Delaware Engineering, D.P.C., as revised. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$2,000,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of bonds in the principal amount of \$2,000,000 to finance said appropriation, and the collection of water rates and/or taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable. Any grant funds received or any other funds appropriated by the Village for the project are authorized to be applied to the cost of said project and the principal amount of bonds or notes issued shall be reduced by the amount of such other funds so appropriated and expended.

Section 2. Bonds of the Village in the principal amount of \$2,000,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

- (a) The period of probable usefulness of the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 1 of the Law, is forty (40) years.
- (b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,
and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Village Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the official newspaper of the Village, having a general circulation within said Village, and posted in at least six (6) public places and in each polling place in the Village, a Notice in substantially the form appearing in Exhibit A hereto.

Section 8. The Village Clerk is hereby authorized and directed, after said bond resolution shall take effect, to cause said bond resolution to be published, in summary, in the official newspaper of the Village, having a general circulation within said Village, together with a Notice in substantially the form as provided by Section 81.00 of the Law.

* * *

Section (B) The amendment of the bond resolution as set forth in Section (A) of this resolution shall in no way affect the validity of any liabilities incurred, obligations issued, or action taken pursuant to said bond resolution prior to amendment, and all such liabilities incurred, obligations issued, or action taken shall be deemed to have been incurred, issued or taken pursuant to said bond resolution, as amended.

Section (C) Said bond resolution, as amended, is subject to a permissive referendum as therein provided. In the event that a valid petition protesting against said bond resolution and requesting that it be submitted to the electors of said Village for their approval or disapproval is filed and the Proposition submitted therefor is defeated, the validity of the bond resolution adopted on August 28, 2019, shall not be in any way affected and shall remain in full force and effect.

* * *

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Made by: Trustee Appenzeller

Seconded by: Trustee Bradley-Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

EXHIBIT A

(Below is the Notice for Publication and Posting)

VILLAGE OF RED HOOK, NEW YORK

PLEASE TAKE NOTICE that on October 7, 2024, the Board of Trustees of the Village of Red Hook, in the County of Dutchess, New York, adopted a resolution amending the bond resolution adopted by said Board of Trustees on August 28, 2019 and heretofore amended on November 14, 2022, which bond resolution, as amended, is entitled

“Bond Resolution of the Village of Red Hook, New York, adopted August 28, 2019, amended November 14, 2022 and further amended October 7, 2024, authorizing various improvements to the Village water system, stating the estimated total cost thereof is \$2,000,000, appropriating said amount for such purpose, and authorizing the issuance of bonds in the principal amount of \$2,000,000 to finance said appropriation,”

an abstract of such bond resolution concisely stating the purpose and effect thereof, being as follows:

FIRST: AUTHORIZING said Village to construct various improvements to the Village water system, including PFOA/PFOS removal, water storage upgrades, water system controls upgrades, replacement of certain water mains and lead services, and other related or ancillary work in connection therewith; STATING the estimated total cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$2,000,000; APPROPRIATING said amount for such purpose; and STATING that the plan of financing includes the issuance of bonds in the principal amount of \$2,000,000 to finance said appropriation, and the collection of water rates and/or taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable, and that any grant funds received or any other funds appropriated by the Village for the project are authorized to be applied to the cost of said project and the principal amount of bonds or notes issued shall be reduced by the amount of such other funds so appropriated;

SECOND: AUTHORIZING the issuance of \$2,000,000 bonds of the Village pursuant to the Local Finance Law of the State of New York to finance said appropriation;

THIRD: DETERMINING and STATING the period of probable usefulness applicable to the purpose for which said bonds are authorized to be issued is forty (40) years; the proceeds of said bonds and any bond anticipation notes issued in anticipation thereof may be applied to reimburse the Village for expenditures made after the effective date of this bond resolution for the purpose for which said bonds are authorized; and the proposed maturity of said bonds will exceed five (5) years;

FOURTH: DETERMINING that said bonds and any bond anticipation notes issued in anticipation of said bonds and the renewals of said bond anticipation notes shall be general obligations of the Village; and PLEDGING to their payment the faith and credit of the Village;

FIFTH: DELEGATING to the Village Treasurer the powers and duties as to the issuance of said bonds and any bond anticipation notes issued in anticipation of said bonds, or the renewals thereof; and

SIXTH: DETERMINING that the bond resolution is subject to a permissive referendum.

DATED: October 7, 2024

Jen Cavanaugh, Village Clerk

* * *

Trustee Bradley-Rickard reviewed the services provided by U-Audit, utility and telecommunications billing, cable franchise agreements and gross receipts tax auditing company, vetted by NYCOM. Trustee Appenzeller asked for clarification on the fees charged for future cost savings.

Mayor Smythe asked for a motion to authorize her to sign the agreement with U-Audit on written confirmation and written into the agreement of the fee for future cost saving -- to be a duration no more than one-year. The motion was made by Trustee Bradley-Rickard and seconded by Deputy Mayor Kjarval. All in favor. Motion approved.

Mayor Smythe stated that she hired part-time employees for the Department of Public Works (DPW). She stated that one of the hires is the son of Jake Smith, DPW Foreman. She stated that she consulted with the Village Labor Attorney who saw no legal barrier to this hire.

Mayor Smythe made a motion for the Board of Trustees to approve her hiring of Cameron Duntz and Jerome Smith III, to fill vacant part-time laborer positions in the Department of Public Works. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe asked for a motion to accept two gifts to the Public Spaces Initiative: Kesicke Farm to sell pumpkins to the Village of Red Hook at wholesale prices, a gift of \$300, and a bookcase (value \$323) donated by David Sokol to be used at the Red Hook Community Center for the seed library program. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Mayor Smythe stated that she would look into any insurance coverage needed to have a bookcase at the Red Hook Community Center.

Trustees discussed the unobligated ARPA funds. Mayor Smythe stated that the Department of Public Works Foreman, Jake Smith, would like an additional storage container and metal canopy to be placed over this new container and the existing container located at the Village Highway Garage.

RESOLUTION 37 – 2024

RESOLUTION TO AUTHORIZE PURCHASE OF EQUIPMENT FOR THE HIGHWAY DEPARTMENT USING ARPA FUNDING

WHEREAS, the Village of Red Hook Highway department is responsible for storing all our equipment and vehicles, and

WHEREAS, we have recently acquired new equipment to save on costs for the Village, and

WHEREAS, the new Sewer service requires additional inventory for proper maintenance of the system, and

WHEREAS, it is best practice to exercise the valves on our fire hydrants at least once a year, and

WHEREAS, exercising the fire hydrant valves is physically draining and by hand only a few can be done per day.

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees authorizes the purchase the following:

- One 20ft used storage container to serve as storage and be housed in the back area of the old highway garage – for a cost of up to \$2,300
- One 20ft x 20ft Galvanized steel carport canopy shelter – to serve as covering between the two containers in the back area of the old highway garage – for a cost of up to \$2,000
- One Hydro Verge Hydrant Buddy portable cordless hydrant & gate valve exerciser – for a cost of up to \$5,500

BE IT FURTHER RESOLVED that this equipment be purchased using available ARPA funding.

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustees asked if the existing valve exerciser could work on hydrants. Mayor Smythe indicated it was not a direct match.

Mayor Smythe stated that the Village will convert the existing Court printer/copier/scanner lease contract to a month-to-month basis instead of signing a 5-year contract. Month-to-month is the cheaper option.

No budget adjustments.

COMMITTEE REPORTS:

Lori Urbin read the Treasurer’s report and provided financial year to date budget statements to the Board of Trustees for their review.

ACCOUNT BALANCES (9/30/2024)

GENERAL FUND	\$ 1,630,105.10
WATER FUND	\$ 292,128.08
PAYROLL CLEARING ACCOUNT	\$ 87,903.59
SEWER FUND	\$ 221,250.03
HARDSCRABBLE	\$ 12,204.89
VILLAGE GREEN	\$ 8,454.61
HEALTH INSURANCE	\$ 9,116.60
PETTY CASH	\$ 52.93

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$ 10,334.05
POLICE (M&T)	\$ 17,774.49
USDA (M&T)	\$ 144,624.83
HIGHWAY (M&T)	\$ 593.52
SNOW RESERVE (M&T)	\$ 3,415.33

TOWER RESERVE (M&T)	\$	18,445.09
UNEMPLOYMENT (M&T)	\$	7,316.42
COURT RESERVE (M&T)	\$	3,435.23
OFFICE RESERVE (M&T)	\$	1,012.80

MONTHLY EXPENSES (September)

GENERAL FUND	\$	161,346.88
WATER FUND	\$	424,891.63
PAYROLL CLEARING ACCOUNT	\$	2,542.69
SEWER	\$	16,231.21

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Laing. All in attendance in favor. Motion approved.

Mayor Smythe read reports including Tax Collection, Red Hook Public Library, Sewer Project, Sewer Expansion Phase II, Abrahams Park Taskforce, UPSEU Contract Negotiations, WIIA Water Projects reports, Lead Line Inventory, and Dutchess County Transportation Council (on-file).

Mayor Smythe read the Police report:

September 2024	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	330	198	114	18
Water Tower Security Checks		110 (included in above)		
Uniform Traffic Tickets	56	33 (inc. 11 parking tickets)	18 (inc. 0 parking tickets)	5 (inc. 4 parking tickets)
Arrests	8	1	1	6

Mayor Smythe summarized the Fire Department July Report: within the Village, 31 incidences (including 19 EMS, 6 alarms, 2 fires, 3 person in distress, 1 smoke alarm), outside the Village, 51 incidences (including 31 EMS, 11 alarms, 4 hazards, 3 person in distress, 4 smoke alarms).

Deputy Mayor Kjarval read reports including Red Hook Together, Red Hook Town Economic Development Committee, Dutchess County Safety Action Plan - Advisory Committee, Communication Committee, Hardscrabble/Events Committee, Human Relations Committee, and Highway/Public Works Department reports (on-file).

Trustee Laing read reports including Materials Management, Water Department (including utility billing report), Sawkill Watershed Community, and Community Preservation Fund Committee reports (on-file).

Trustee Bradley-Rickard read reports on Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, and Climate Smart Communities reports (on-file).

Trustee Appenzeller read reports including those on the Public Spaces Initiative, Building Department, and Zoning & Planning (on-file).

In general business, Mayor Smythe discussed the unhoused community within the Village. She stated that the Police Department regularly communicates with them and offers support and services. She stated that they have been asking them about their plans for the winter months. She discussed the Code Blue law. She stated that she is in contact with Dutchess County and Hudson River Housing, regarding the lack of services and shelters north of Poughkeepsie.

In public comment, George Beekman (Cherry Street) stated that the construction project on Cherry and Graves Street has caused excessive dust.

No executive session.

Mayor Smythe asked for a motion to pay all Village bills after audit. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the October 7, 2024 Village Board Meeting at 8:20pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

Property Tax Collection Report
September 2024

Property Taxes Due to Village (total)	\$1,420,566.62
Total Village Parcels	763

Accounts Receivable Outstanding to the Village as of 10/1/2024 (includes base & penalty)	\$34,595.73
Delinquent Accounts as of 10/1/2024	19
Penalties Due to Village as of 10/1/2024	\$2,263.27

Submitted by,

Jennifer Cavanaugh, Tax Receiver

**Village of Red Hook
Mayor's Report
September 2024**

SEWER PROJECT I:

The major outstanding item is the Single Audit. We are awaiting a draft of the Single Audit from UHY for year ending 5/31/22. There are also final MWBE reports to be filed with EFC, due Oct 17. Now that final disbursements have been made these can be finalized.

The sign in the Village parking lot has been taken down.

SEWER EXPANSION – PHASE II:

Our working group met September 12 & 27 to review both the ongoing operations and the Phase II project.

The draft IUP listing has come out. We were not included in the Bipartisan Infrastructure funding. An appeal has been filed. We are working toward doing an Income Survey that might also help get us higher on the list.

ABRAHAMS PARK TASK FORCE:

The survey is on the Village website. The survey has a Spanish version included. We are still looking to get more respondents so if you haven't filled it out, please do so! We want your input.

The Cookingham West trails are not yet formally open. The southern trail connects with Abrahams Park. A reminder that parking on the North side of Park Avenue is now prohibited. Signs are on order and will be installed soon.

UPSEU CONTRACT NEGOTIATIONS:

Deputy Mayor Kjarval and I met with UPSEU and the Village reps for both DPW (formerly referred to only as Highway) and Police Departments. We are progressing and hope to come to full agreement in the coming weeks.

FIRE CONTRACT:

I meet with the Fire Co. on September 12th. Discussions are ongoing.

WIIA – WATER PROJECTS:

SCADA Controls Upgrade – the new SCADA system is on auto and running the water system. There are several punch list items being worked on including replacing the chlorine analyzer, adjusting the alarm system & adjusting how the system alternates. For background, the SCADA system controls the water system, and this upgrade will increase the efficiency of the system. Avanti Construction is the contractor. The cost for this project is \$416,700.

Cherry & Graves Street Water Main Replacement –The new water main on Graves Street is now complete. New service lines to residences served by these water mains are being installed now. Final work will be paving Cherry & Graves Streets. Both streets are closed except for local traffic. No traffic is allowed on Graves St. expect for those who live there. The contractor is Amity Construction Substantial completion is contracted to be December 17, 2024. The cost for this project is \$1,003,560.

Water Tank Rehabilitation – We have received the official approval to put the Water Tower back in service from both the engineer and the County Department of Health. This project is now complete. The contractor was Worldwide Industries. The contract cost for this project is \$373,500.

Lead line Inventory (not a WIIA project) – We met on September 12th to review all the information we have for our Lead Line Inventory, which is due to the State on October 16th. We are working with Village Engineer Delaware Engineering. We will be submitting the information we have in early October. This is a living document which we will continue to update as we get more information. The good news is that so far, we have not found any lead pipes in the Village.

DUTCHESS COUNTY TRANSPORTATION COUNCIL (DCTC):

We met in person on September 25th at the Wallace Visitor Center in Hyde Park.

RED HOOK LIBRARY:

I did not make it to the September Library board meeting, so I only have a brief report. As you will notice if you drive by, construction has begun on the porch project. The front door is closed but the library is still open. All entries through the back door. Once the porch project is complete, the stucco repair will begin.

OTHER:

NEIGHBOR'S NIGHT (9/13) & HARDSCRABBLE DAY (9/14)

A huge thank you to Festival Organizer Jeff Walsh, Deputy Mayor Melkorka Kjarval, Events Chair Amy Smith and Cider Tent Manager Dan Pucci and all those who helped make these wonderful events happen. Thank you, Thank you! And thank you to all who came out to enjoy the day and be a part of the community.

WELCOME TO THE NEW VFW COMMANDER

The new Commander for the Red Hook VFW Post 7765, Jon Conroe came to meet with me on September 27. We look forward to working together in support of our community.

TIVOLI STREET PAINTING

I visited the Tivoli Street Painting on Saturday, September 28th. A wonderful festival with many very talented artists!

RED HOOK COMMUNITY CENTER GALA

I attended the RHCC Gala on Saturday, September 28th. A great gathering of the community to support the Community Center. Executive Director Sara Ugolini announced that the Auditorium will now be named for the Community Center's Founder and Benefactor, Dr. George Verrilli.

BEST WISHES TO ANNE – WE WILL MISS ANNABELLES

I stopped by on the last day of Annabelle's, Sunday, September 30. After 7 years of being an anchor on a corner of the main intersection at the center of the Village, Anne is retiring. Thank you for all the deliciousness you provided to the Village!

Respectfully submitted,

Mayor Karen Smythe

Red Hook Together: The October meeting was held at noon on Oct. 2nd, over Zoom.

The guest speaker was Robin Peritz who is the Clinical Program Director from Dutchess County Department of Mental Health. Attendees raised concerns about if the county contracted services are being made equitably accessible to Red Hook. The conversation also touched on the topic of transitional housing facilities - and the difficulties posed by the county's overnight county shelters being located in Poughkeepsie. No immediate solutions were proposed or announced.

November's meeting time, topic and location is TBA.

Red Hook Town Economic Development Committee: meets Bi-weekly at Village Hall on the second & fourth Wednesdays of the month at 8:40 am. The committee met on September 11th & 25th. Conversation on the 11th focused mainly on the progress of the three building moratoriums in the Town of Red Hook. Councilperson Jacob Testa fielded questions about updates, communications and anticipated conditions in which the three separate moratoriums will be lifted. The September 25th conversation was focused on community events, the new fencing at the Cookingham West trails, as well as how the committee could facilitate better communication and information flow between advisory committees & the Town Council.

Dutchess County Safety Action Plan - Advisory Committee: No Updates to share.

Village of Red Hook Communications Committee: meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room.

The October 3rd meeting was focused on the application for a 1-year extension for the Language Access grant. We also identified a list of businesses & community partners who we will ask to host brochure holders & distribute Village brochures. We discussed making the Website Recite-me more prominent on the page and/or including explanation text underneath the icon. We also discussed reformatting the bi-lingual information contained in the brochures into a poster format that can be displayed in the Village Hall lobby and at community events. We also discussed the goal of refreshing the Village website's menu bar and page structure now that we are almost 4 years out from our last redesign.

Village of Red Hook Hardscrabble / Events Committee: meets on the 2nd Tuesday of each month at 6pm at Village Hall.

The committee met on September 10th, The meeting was focused on the then upcoming Hardscrabble event.

This year the Village launched a new activity called "Kid Village" during the hardscrabble festival. For two hours kids of all ages visited 13 interactive stations that engaged children's problem solving skills as they learned about different aspects of the Village government and municipal departments. Kids wrote laws with the Mayor, identified incorrectly tagged garbage bags, learned what materials commonly clog sewer lines, sorted mail into clerk's office mailboxes, awarded building permits, and learned how local judges determine fines. We were lucky to have both the Public Works department, and the Red Hook Police Department set up displays that illustrated in full scale the newest equipment used by Village departments to provide important services. The Hardscrabble Music Festival had beautiful weather and a great lineup of talented performers.

Attendees may have noted the increase in food vendors and sponsors this year, which was a credit to the event coordinator Jeff Walsh, and the assistance of our exceptional Bard CCE Intern Jing Yi Sutherland. We also want to extend a large thank you to all the Village departments that help to support this annual event, especially the Public Works Department & the Police Department that help setup, breakdown & monitor the event all day.

The next event organized by the Village Events committee is the Village Halloween Parade. Parade participants are invited to congregate at the Village Municipal lot at 1pm. There will be Trick or Treating at participating Village businesses coordinated by the Red Hook Area Chamber of Commerce following the parade.

The next public meeting will be October 8th at 6pm in the village courtroom.

Village of Red Hook Human Relations Committee: meets every first Thursday of the month at 7:00 pm in the Village Hall conference room.

During the October 3rd meeting we discussed a historian contacting us about the Indigenous history project that we had put on hold previously. We are hoping to meet with her later this month to discuss resuming this important project. The rest of meeting was spent discussing the Blue Law and the unhoused population. Linda Duval, Deacon at Christ Church, shared with us that a group of clergy from various denominations in Red Hook recently met to see what they could collectively do to serve the community members that are unhoused. They came up with several short term and immediate proposals, one is to create care packages that contain things such as energy bars, emergency blankets, gloves, hats and chapstick. The other was coordinating daytime warming centers so that there is always a safe warm place available during the day, and the third was investigating whether the local churches themselves could offer emergency overnight shelter during evenings when the temperature is forecast to go below 32F. The conversation is ongoing, and they are meeting again in two weeks to discuss.

The next public meeting will be on November 7th.

Village of Red Hook Highway / Public Works Department:

1. **Village Brush / Yard Waste and Leaf Pickup:** The Public works department will begin to pick up piles of leaves the week of October 16th, please remember that leaves, lawn clippings and brush must be placed in separate heaps.

Brush/yard waste & leaf pickup rules:
Pickups are scheduled for the first full week of every month, pending weather conditions & scheduling.
Avoid creating unsightly long-term piles, please place piles out just prior to pick-up week.
Lawn clippings, brush & leaf piles should be set out in separate heaps.
Place piles on the edge of your lawn (not on the sidewalk or in the street).
Construction debris, soil, garbage, stumps, and/or branches larger than 6" in diameter will not be collected.
Piles should be limited to 6' x 6' x 6'.

Consider combining smaller piles with a neighbor to facilitate efficient pickups.

2. **Trash & Recycling Pickup:**

Trash & recycling rules:

Trash & recycling must be out before 5am on Monday mornings.

Cardboard bundles should be bound together with string or tape, Paper recycling should be placed loose within a lidded tub or bin.

Bulk Item tags are available for purchase at the Clerk's office.

Recycling Pickup alternates between Yellow (Paper & cardboard) & Blue (Metal, Plastic & Glass). The Dual-Stream Recycling calendar can be picked up at the Clerk's office, and it is also available at redhookvillage.org/recycle

Residents can drop off household compost at the Town Recycling Center, Mon & Sat 7:30 a.m. - 1 p.m.

3. **Potholes:**

If you are concerned about a hazardous pothole in the Village:
You can notify the village of potholes on Village roads by calling the Village Clerk’s office or filling out the “Report a Concern” form at redhookvillage.org/concern .
Please note that the Village is not allowed to conduct repairs on State Highways. If you would like to report a pothole on a State Highway, The Village can forward your concern - or you can submit your complaint directly to the NYS DOT by calling 1.800.POTHOLE (1.800.768.4653).

4. **Street Light Complaints:**

If you notice a street light out in the Village:
You may notify Central Hudson directly by going to: cenhud.com/en/outages , selecting ‘Report a Street Light’ and filling out their online form.

5. **Scrap Metal Program:** There has been no additional revenue since my last report.

There was no revenue received since my last report,	\$0
Total revenue for this Fiscal Year (Jun 2024- May 2025) to date is	\$1,467.60
Since the Program’s inception, in Sep 2007, donations have yielded a total of	\$56,330.44

Proceeds from the program go towards the purchase of tools & equipment for the Public Works Department. Residents & businesses interested in donating scrap metal may contact the Village Clerk’s office to schedule a pickup.

6. **CHIPS funding:** the following amounts have been allocated to the Village of Red Hook from NYS DOT for NYS FY 2024-2025 :

Program	Total Balance	24-25 Apportionment Balance	Cumulative Rollover Balance
CHIPS Consolidated Local Street & Highway Improvement Program	\$58,089.03	\$58,089.03	\$0.00
PAVE-NY	\$13,834.82	\$13,834.82	\$0.00
EWR Extreme Winter Recovery	\$11,051.50	11,051.50	\$0.00
POP Pave Our Potholes	\$9,223.22	\$9,223.22	\$0.00
Combined	\$92,198.57	\$92,198.57	\$0.00

7. **Annual Paving:** projects will be proposed by Public Works Supervisor Jake Smith in the new year. Note that Cherry & Graves streets are slated to be paved after the water main replacement project is completed this October.

Village of Red Hook
Trustee Charlie Laing
Monthly Reports
September

Materials Management

In the month of September the Village Highway Dept collected 2.41 tons of recycling (0.84 tons of comingled; 0.57 tons of cardboard; and 1.0 tons of paper). The Village also collected 7.03 tons of garbage which was transported to UCRRRA at a total cost of \$861.41 (\$808.45 in tipping fees and \$50.53 of fuel surcharge). Unfortunately, the Village paid \$2.43 for contaminated recycling. The Village also paid \$246.63 in monthly fees for use of the Welsh dumpster service. Over the course of the month the Village collected \$2,696 from sale of garbage tags, broken down as follows: \$1,115 at Village Hall; \$1,200 from Taste Budds; \$381 from the Red Hook Public Library.

Water Treatment Facilities

See attached C3ND report.

Saw Kill Watershed Community

The SKWC Leadership Committee did not meet in the month of September.

The next meeting is scheduled for October 30 at Village Hall.

Community Preservation Fund Committee

No meetings in the month of September.

Still unclear that they have had a meeting recently but the current balance of the CPF is around \$2,982,968.51?

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Utility Billing Report

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
REVENUE														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$ 2,067.00	\$ 3,069.00	\$ 2,916.00	\$ 1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
COSTS														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	\$736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	\$47.99	\$575.88
Contaminated Recycli	\$3.29	\$12.10	\$12.10	\$3.30	\$5.52	\$3.33					\$2.31		\$4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	\$787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00

2023/2024	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.84	1.5	0.96	1	0.88	0.92	0.95	1.47	0.86	0.9	0.78	0.85	0.99	11.91
Cardboard	0.45	0.44	0.6	0.48	0.66	0.52	0.55	0.45	0.34	0.43	0.61	0.57	0.51	6.1
Paper	0.68	0.73	0.84	1.06	1.21	1.07	0.91	1.04	0.74	0.74	0.99	0.69	0.89	10.7
Total Recycling	1.97	2.67	2.4	2.54	2.75	2.51	2.41	2.96	1.94	2.07	2.38	2.11	2.39	28.71
Garbage	4.88	3.98	2.43	1.44	2.7	1.8	3.79	3.96	6.99	4.03	3.83	6.87	3.89	46.7
REVENUE														
Tags Sold	\$3,560.00	\$2,469.00	\$ 1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00	\$2,587.00	\$2,547.00	\$3,211.00	\$2,814.67	\$33,776.00
COSTS														
Garbage @ \$105/ton	\$536.80	\$437.80	\$267.30	\$158.40	\$302.00	\$203.00	\$416.90	\$460.40	\$813.85	\$463.45	\$440.45	\$790.05	\$440.87	\$5,290.40
Fuel	\$38.93	\$30.65	\$20.05	\$13.07	\$26.73	\$17.77	\$34.40	\$35.68	\$59.00	\$34.76	\$33.03	\$57.28	\$33.45	\$401.35
Contaminated Recycling			\$3.53								\$4.90		\$4.22	\$8.43
Welch Dumpster	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$2,959.56
TOTAL COSTS	\$822.36	\$715.08	\$537.51	\$418.10	\$575.36	\$467.40	\$697.93	\$742.71	\$1,119.48	\$744.84	\$725.01	\$1,093.96	\$721.65	\$8,659.74
TOTAL REVENUE	\$3,560.00	\$2,469.00	\$1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00	\$2,587.00	\$2,547.00	\$3,211.00	\$2,814.67	\$33,776.00

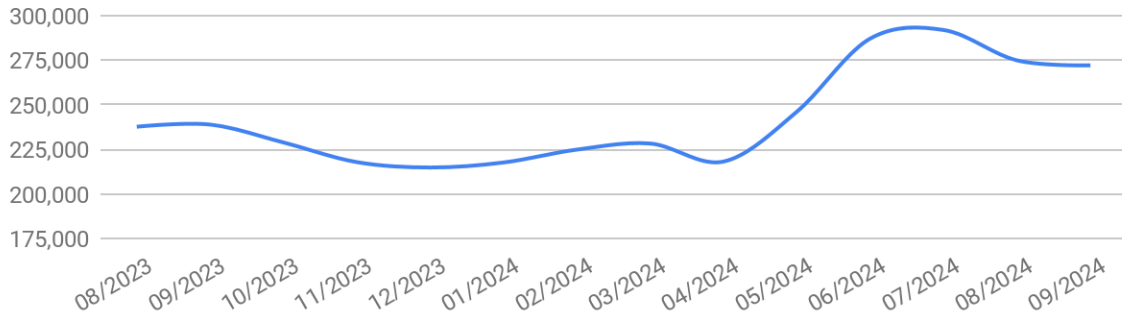
2024/2025	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.82	1.2	0.9	0.84									0.94	3.76
Cardboard	0.47	0.46	0.43	0.57									0.48	1.93
Paper	0.83	0.61	0.65	1									0.77	3.09
Total Recycling	2.12	2.27	1.98	2.41									2.20	8.78
Garbage	8.13	4.37	5.62	7.03									6.29	25.15
REVENUE														
Tags Sold	\$2,820.00	\$2,927.00	\$ 2,480.00	\$2,696.00									\$2,730.75	\$10,923.00
COSTS														
Garbage @ \$105/ton	\$939.95	\$502.55	\$646.30	\$808.45									\$724.31	\$2,897.25
Fuel	\$65.85	\$33.92	\$43.63	\$50.53									\$48.48	\$193.93
Contaminated Recycli	\$6.10	\$2.44	\$0.00	\$2.43									\$2.74	\$10.97
Welch Dumpster	\$246.63	\$246.63	\$246.63	\$246.63										\$986.52
TOTAL COSTS	\$1,258.53	\$785.54	\$936.56	\$1,108.04									\$1,022.17	\$4,088.67
TOTAL REVENUE	\$2,820.00	\$2,927.00	\$2,480.00	\$2,696.00									\$2,730.75	\$10,923.00

Village of Red Hook Water Treatment Facilities Monthly Report

October 1, 2024

System Flow

During the month of September the water treatment facility treated 8,432,729 total gallons, which is an average of 272,024 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<i>Location</i>	<i>Total Coliform</i>	<i>E. Coli</i>
Traditions Mail Room	Absent	Absent
2 W Market	Absent	Absent
29 E Market	Absent	Absent

Chemical Usage

During the month of September, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,
Fernando Dongo
Principal Consultant
C3ND Environmental Consulting



Village of Red Hook Water Treatment
7467 South Broadway, Red Hook, New York 12571

10/01/2024

Water System

Water System Notes:	
<i>Monthly Total Coliform</i>	<i>All results absent for the month</i>
<u>Deficiencies</u>	
<i>Town/Village Interconnect</i>	<i>2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.</i>
<i>Well Level/Flow</i>	<i>Avanti needs to Adjust boosters so they alternate every 24 hours.</i>
For Future Notes:	

Utility Billing Report
Water/Sewer Department
September 2024

Utility Bills Issued	\$215,120.54
Penalties/Finance Charges Issued	\$301.65
Utility Payments Received	\$10,038.08
Accounts Receivable Outstanding to the Village as of 10/1/2024	\$224,093.23

Bill Adjustments¹

- None during the month

Submitted by,

Jennifer Cavanaugh, Water/Sewer Clerk

¹ All adjustments must be approved by Water Department and Mayor and reviewed by Board of Trustees. One adjustment allowed per 5-year period.

Village of Red Hook
Village Green Committee
Monthly Report
September 2024

Trees have been ordered and we are waiting on hearing about our delivery date. If growing availability is similar to last year, we can expect to be planting the first week of November. If you are interested in Joining for planting day (many hands make work light) Please reach out.

Residents and businesses interested in having a tree(s) planted on their adjacent Village Street or NYS highway right-of-way's, volunteering for planting days, or sponsoring a VGC beautification project, please contact myself, Kym Bradley-Rickard, or Jen Cavanaugh - Village Clerk.

We are actively recruiting members. If you are interested in giving back to your community but don't have a lot of time to give this may be the perfect committee for you!

Village of Red Hook
Sewer Department
Monthly Report
September 2024

We meet every other Friday and are currently going over the next steps of Phase II which, the draft IUP and reviewing the Sewer Use code, as well as connected documents for the Town's Sewer district. If you have concerns about the expansion and/or are currently in the Sewer Use Area and have comments, concerns, etc. please do not hesitate to reach out. There is also the expression of interest form up on our website if you are wanting to connect into the sewer (capacity required). It will put you on our list of places to consider and puts you on our radar.

For current Sewer rates please see attached report.

As a reminder to all residents whether you are in the Sewer Use Area or not be kind to your pipes! Please put only 3 P's in the toilet: Pee, Poop and (Toilet) Paper and while in the kitchen (or near other drains) no Fats, Oils, or Grease "FOG" – they clog up the pipes and make the system stressed. What goes down the drain matters!

If you are in the sewer use area and the emergency alarm goes off, call the Village Sewer Operator (845) 758-1081, option 8. Press the "Silence Alarm" button ONLY AFTER notifying the Sewer Operator. Please do not open the box or tamper with Village owned equipment.

Village of Red Hook
Speed Limit Initiative
Monthly Report
September 2024

We are still waiting for updated reports from the engineer who was waiting on data from the County.

Village of Red Hook
Town of Red Hook Greenway and Trails Committee
Monthly Report
September 2024

The town has been certified as a Sustainable Community by Audubon International in which the trails is a large component of that (as well as the little art boxes around). The extension of Saw Kill trail is almost done which includes 400+ ft of bog bridging, a split rail fence entrance which connects Look out Loop and the outlet to Aspinwall Road. They worked the last week of September with many volunteers and Winnakee Land Trust on building the small footbridge.

Also the Cookingham Farm trails are almost ready – although not open yet the trail signs are in and last I checked were waiting for installment along the trail. I have yet to walk the trails myself but the committee will is planning to do so in an official capacity prior to their official opening to the public. If you are in around the trail, please respect the closed signs.

Village of Red Hook
Climate Smart Communities
Monthly Report
September 2024

The taskforce should hear back soon from CCE about the assessment we undertook. But during the month of September, we officially joined forces with the Town and are members of ICLEI and will work with them to get our

Greenhouse Gas Emissions Inventory done (hopefully the baseline and an update). As part of our membership with ICLEI we will have access to their library of resources and their GHG Emissions inventory Tool which will make this process much smoother. Additionally at the beginning of the month, we were involved with helping the quarterly Repair Café and are working to create a full cycle of item headed to the landfill and instead work on dismantling with tools in order to deconstruct it and then send it to local artists to become reinvented. If you are interested in having a small item, which has been deconstructed for an art project, please reach out and we can coordinate the process. Past items that have been deconstructed are: Vacuum cleaner, Rotary telephone, computer tower, DVD player etc. all items were headed to the landfill and instead played a crucial part in the repair café.



Village of Red Hook Wastewater System

		Red Hook Commons			Village of Red Hook
Average Daily Flow :		0.009 MGD (Million Gallons per Day)			0.039 MGD (Million Gallons per Day)
		Required Samples	Result - Old Plant	Result - New Plant	Compliance
		<i>BOD (June 1 - Oct 31)</i>	<1.3 mg/L	<2.3 mg/L	5 mg/L
August 2024		TSS	4.40 mg/L	<2.94 mg/L	10 mg/L
		NH ₃	<0.05	<0.05	0.98 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
		Fecal Coliform	<1.00/100 mL	<1.00/100 mL	200/100 mL
		Dissolved Oxygen	8.0 mg/L	8.0 mg/L	7.0 mg/L Minimum
<u>Deficiencies</u>					
Sand Filter	Sand Filters have never been rebuilt or media replaced. To be reviewed and incorporated into the planning for the Sewer Phase II project.				
Backflow Prev. Replacement	Facilities backflow Preventor in need of replacement.				
Additional Notes:					



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH OF August 2024

SPDES PERMIT NO. NY-- 0271420		FACILITY NAME Village of Red Hook Sewer				FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571								
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D.5		SUSPENDED SOLIDS		
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type	
Thu	01	0.53		0.038		70	70		7.7		7.0	15.0	<0.1					
Fri	02	0.00		0.032		70	70		7.8		6.6	7.0	<0.1					
Sat	03	1.09		0.037		70	70		7.3		7.0	10.0	<0.1					
Sun	04	0.17		0.029		70	70		7.1		6.8	16.0	<0.1					
Mon	05	0.78		0.052		69	70		7.0		6.8	6.0	<0.1					
Tue	06	0.09		0.042		74	70		7.1		7.3	11.0	<0.1					
Wed	07	0.61		0.042		72	70		7.2		7.4	15.0	<0.1					
Thu	08	0.00		0.040		72	70		8.2		7.4	3.0	<0.1					
Fri	09	0.27		0.040		72	70		8.2		7.7	4.0	<0.1					
Sat	10	0.99		0.041		74	70		8.3		7.4	3.0	<0.1					
Sun	11	0.00		0.034		73	70		8.0		7.7	6.0	<0.1					
Mon	12	0.00		0.040		73	70		8.4		7.5	3.0	<0.1					
Tue	13	0.00		0.038		70	68		8.2		7.1	10.0	<0.1					
Wed	14	0.00		0.036		72	70		7.3		7.3	9.0	<0.1					
Thu	15	0.00		0.040		73	70		8.4		7.7	3.0	<0.1					
Fri	16	0.00		0.044		73	70		8.2		7.4	16.0	<0.1					
Sat	17	0.00		0.041		74	70		7.6		7.5	4.0	<0.1					
Sun	18	0.03		0.036		76	70		7.4		7.5	3.0	<0.1					
Mon	19	0.42		0.038		74	70		8.5		7.5	4.0	<0.1					
Tue	20	0.10		0.039		76	70		8.2		7.6	8.0	<0.1					
Wed	21	0.00		0.039		76	70		7.9		7.4	11.0	<0.1					
Thu	22	0.00		0.037		76	70		6.7		7.6	9.0	<0.1					
Fri	23	0.00		0.046		76	70		6.7		7.5	7.0	<0.1					
Sat	24	0.00		0.042		76	70		6.5		7.5	5.0	<0.1					
Sun	25	0.00		0.043		76	70		8.4		7.6	6.0	<0.1					
Mon	26	0.41		0.034		77	70		6.7		7.5	8.0	<0.1					
Tue	27	0.00		0.039		78	70		7.3		7.1	10.0	<0.1					
Wed	28	0.00		0.038		76	68		8.2		7.5	7.0	<0.1					
Thu	29	0.00		0.036		77	70		8.4		7.6	9.0	<0.1		1		3	
Fri	30	0.12		0.047		77	70		8.4		8.0	10.0	<0.1					
Sat	31	0.00		0.040		77	70		8.0		7.6	6.0	<0.1					
		Total Precip. 5.61			Monthly Average 0.039	Average Influent 74	Average Effluent 70	Minimum 6.5	Maximum 8.5	Minimum 6.6	Maximum 8.0	Monthly Maximum 16.0	Monthly Maximum <0.1	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 1 #DIV/0!			30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 3 #DIV/0!	
												30 Day Quantity		0.43 lbs/day		0.96 lbs/day		

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL		CERTIFICATION GRADE 2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	MW/CM2 #1	MW/CM2 #2				
Thu	01			100%	100%				
Fri	02			100%	100%				
Sat	03			100%	100%				
Sun	04			100%	100%				
Mon	05			100%	100%				
Tue	06			100%	100%				
Wed	07			100%	100%				
Thu	08			100%	100%				
Fri	09			100%	100%				
Sat	10			100%	100%				
Sun	11			100%	100%				
Mon	12			100%	100%				
Tue	13			100%	100%				
Wed	14			100%	100%				
Thu	15			100%	100%				
Fri	16			100%	100%				
Sat	17			100%	100%				
Sun	18			100%	100%				
Mon	19			100%	100%				
Tue	20			100%	100%				
Wed	21			100%	100%				
Thu	22			100%	100%				
Fri	23			100%	100%				
Sat	24			100%	100%				
Sun	25			100%	100%				
Mon	26			100%	100%				
Tue	27			100%	100%				
Wed	28			100%	100%				
Thu	29			100%	100%	1			
Fri	30			100%	100%				
Sat	31			100%	100%				
		30 day flow-weighted avg.(1) Influent(mg/l) Effluent(mg/l)		Monthly Minimum(1) Maximum		30 day Geometric Mean (1)			
				1 1		1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH OF August 2024

SPDES PERMIT NO.		FACILITY NAME				FACILITY OWNER				FACILITY LOCATION											
NY-- 0271420		Village of Red Hook Sewer				Village of Red Hook				7467 S Broadway Red Hook, NY12571											
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D.5		SUSPENDED SOLIDS					
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type				
Thu	01	0.53		0.009		68	70		7.7		7.0	14.0	<0.1								
Fri	02	0.00		0.008		68	70		7.7		6.6	31.0	<0.1								
Sat	03	1.09		0.008		68	70		7.8		7.0	25.0	<0.1								
Sun	04	0.17		0.008		69	70		7.6		6.8	17.0	<0.1								
Mon	05	0.78		0.011		69	70		7.6		6.8	27.0	<0.1								
Tue	06	0.09		0.009		68	70		7.7		7.3	11.0	<0.1								
Wed	07	0.61		0.008		68	70		7.7		7.4	15.0	<0.1								
Thu	08	0.00		0.009		68	70		8.0		7.4	33.0	<0.1								
Fri	09	0.27		0.008		70	70		7.5		7.7	28.0	<0.1								
Sat	10	0.99		0.008		70	70		7.5		7.4	15.0	<0.1								
Sun	11	0.00		0.012		70	70		7.6		7.7	41.0	<0.1								
Mon	12	0.00		0.010		70	70		7.7		7.5	31.0	<0.1								
Tue	13	0.00		0.012		68	68		7.7		7.1	28.0	<0.1								
Wed	14	0.00		0.011		71	70		7.6		7.3	26.0	<0.1								
Thu	15	0.00		0.010		70	70		7.8		7.7	36.0	<0.1								
Fri	16	0.00		0.009		70	70		7.7		7.4	42.0	<0.1								
Sat	17	0.00		0.014		69	70		7.5		7.5	15.0	<0.1								
Sun	18	0.03		0.008		70	70		7.7		7.5	10.0	<0.1								
Mon	19	0.42		0.009		70	70		7.5		7.5	21.0	<0.1								
Tue	20	0.10		0.008		70	70		7.5		7.6	18.0	<0.1								
Wed	21	0.00		0.007		70	70		7.6		7.4	37.0	<0.1								
Thu	22	0.00		0.009		70	70		7.7		7.6	24.0	<0.1								
Fri	23	0.00		0.009		70	70		7.7		7.5	36.0	<0.1								
Sat	24	0.00		0.008		72	70		7.5		7.5	32.0	<0.1								
Sun	25	0.00		0.009		70	70		7.7		7.6	20.0	<0.1								
Mon	26	0.41		0.009		70	70		7.6		7.5	17.0	<0.1								
Tue	27	0.00		0.009		71	70		7.9		7.1	29.0	<0.1								
Wed	28	0.00		0.014		70	68		7.7		7.5	16.0	<0.1								
Thu	29	0.00		0.009		73	70		7.5		7.6	18.0	<0.1			1	4				
Fri	30	0.12		0.008		70	70		7.7		8.0	17.0	<0.1								
Sat	31	0.00		0.007		70	70		7.8		7.6	24.0	<0.1								
		Total Precip.				Monthly Average	Average Influent	Average Effluent	Minimum	Maximum	Minimum	Maximum	Monthly Maximum	Monthly Maximum	30 day flow-weighted avg (1)			30 day flow-weighted avg (1)			
		5.61				0.009	70	70	7.5	8.0	6.6	8.0	42.0	<0.1	Inf.(mg/l)	Eff.(mg/l)	Rem.%	Inf.(mg/l)	Eff.(mg/l)	Rem.%	
															1	#DIV/0!		4	#DIV/0!		
															30 Day Quantity			0.10	lbs/day	0.34	lbs/day

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL		CERTIFICATION GRADE 2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	#1	#2				
Thu	01			100%	100%				
Fri	02			100%	100%				
Sat	03			100%	100%				
Sun	04			100%	100%				
Mon	05			100%	100%				
Tue	06			100%	100%				
Wed	07			100%	100%				
Thu	08			100%	100%				
Fri	09			100%	100%				
Sat	10			100%	100%				
Sun	11			100%	100%				
Mon	12			100%	100%				
Tue	13			100%	100%				
Wed	14			100%	100%				
Thu	15			100%	100%				
Fri	16			100%	100%				
Sat	17			100%	100%				
Sun	18			100%	100%				
Mon	19			100%	100%				
Tue	20			100%	100%				
Wed	21			100%	100%				
Thu	22			100%	100%				
Fri	23			100%	100%				
Sat	24			100%	100%				
Sun	25			100%	100%				
Mon	26			100%	100%				
Tue	27			100%	100%				
Wed	28			100%	100%				
Thu	29			100%	100%	1			
Fri	30			100%	100%				
Sat	31			100%	100%				
		30 day flow-weighted avg.(1) Influent(mg/l) Effluent(mg/l)		Monthly Minimum(1) Maximum		30 day Geometric Mean (1)			
				1 1		1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

Public Spaces Initiative October Board Update

Mission To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

Public Meetings are held the 4th Saturday of each month at 10 am, in person at Village Hall. The September PSI meeting took place on Saturday September 28th at Village Hall.

Key Topics

- **Seed Library:** The PSI seed library is located at the Red Hook Community Center, and at the start of summer was moved to a more accessible location by the building entrance. A new bookcase was gifted, pending Board approval, to house the seed library. Additional literature on how to save and use seeds is now available.
- **Repair Cafe:** The PSI tabled at the September 7th Repair Café at the Red Hook Community Center. This was an excellent platform for sharing information about the PSI and its activities and is a successful community partnership.
- **Village Hall Garden Planning:** Discussions on an initiative to plant pollinator plants at the Municipal Lot are underway and meetings will be scheduled with the Mayor and Highway Department to review the plans and discuss design, budget, and maintenance considerations. The possibility of adding plantings by the side entrance of Village Hall was also discussed.
- **Pumpkins in the Park Event:** The event will take place at Abrahams Park on Saturday October 19th from 11AM to 2PM. The event is a community celebration of fall and Halloween and will feature arts and crafts including pumpkin decorating, music, and other activities for children. Pumpkins will be purchased from Kesicke Farm who is offering them at the wholesale rate. A restroom rental from Superior Sanitation has been confirmed. A final site plan will be submitted to the Village for approval prior to the event.

Planning Update

The Villages planner, Nelson Pope and Voorhis, has submitted a time and expense estimate to get to the adopted zoning law, which remains within their original overall estimate. Specific next steps include the preparation of draft zoning language, preparing mapping, working on SEQR documents and meeting materials. Public community discussions and public hearings will be included in this next project phase.

VILLAGE OF RED HOOK BUILDING DEPARTMENT

MONTHLY TRUSTEE'S REPORT

MONTH OF: SEPTEMBER, 2024

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
8/28/24	Smith (paid by Kevin Wade, Esq.)	27 Prince Street	CO Search	\$100.00
9/3/24	Manaher (paid by Titlesq.)	5 Margeret Street	CO Search	\$100.00
9/4/24	Wicklund (paid by Gkontos, Inc.)	22 Prince Street	Building Permit	\$100.00
9/5/24	Cinquemani (paid by Greenacre Abstrat)	7585 Old Post Road	CO Search	\$100.00
9/5/24	Cascade Funding Mortgage (paid by River City Abstract)	12 Tobacco Lane	CO Search	\$100.00
9/9/24	Stern-Asher (paid by Venture Home Solar, LLC)	17 Garden Street	Building Permit	\$353.00
9/12/24	Donato Gemmati	2 Fraleigh Street	Building Permit	\$377.00
9/12/24	Fier	56 E. Market Street	Building Permit	\$200.00
6/17/24	Paccione	6 Amherst Road	Building Permit	\$100.00
9/24/24	Rose (paid by Bruan Hommel Improvements)	19 Cambridge Drive	Building Permit	\$100.00
9/25/24	Red Hook Library	7444 South Broadway	Building Permit	\$200.00
9/25/24	Pujol	15 Church Street	Building Permit	\$560.00
9/25/24	Brochetti (paid by Catherine Ackert)	46 W. Market Street	Building Permit	\$200.00
TOTALS				\$2,590.00

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
SEPTEMBER, 2024**

Building Permits Issued: 9

Certificates of Occupancy Issued: 0

Certificate of Compliance: 25

Municipal Searches: 4

Orders to Remedy: 0

Stop Work Orders: 0

Do Not Occupy Notice: 0

Court Appearances: 0

Complaints: 1 – 13-15 St. John – Garbage – (remedied)
2 – 25 Fisk Street – Goats (pending site plan)
3 – 5 Ludlow – Metal roof – glare issue (pending)
4 – 7578 N, Broadway – Antique Flag (pending)
5 – 7582 N. Broadway – sign lighting & parking (pending)

Fire Inspections: 4

Planning Board Actions:

September 12, 2024 meeting:

Site plan applications tabled to October 10, 2024:

St. John Street

25 Fisk Street

Zoning Board of Appeals:

No September meeting due to no Agenda