

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
AUGUST 22, 2024**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, and Trustee Kym Bradley-Rickard

Absent: Trustee Charlie Laing and Trustee Steven Appenzeller

Mayor Smythe opened the Village Board workshop meeting at 7:02PM.

Trustees tabled approving the minutes from the August 5, 2024 Board of Trustees meeting.

Trustee Bradley-Rickard reviewed the request made of the Village of Red Hook to support the showing of the film Beyond Zero at Bard College -- part of the HV Climate Smart Solutions Week+.

Mayor Smythe made a motion to approve the Village sponsorship of the Beyond Zero film and that sponsorship includes the use of the municipal logo and is no cost to the Village. The motion was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

RESOLUTION 26 – 2024 (REVISED)
RESOLUTION TO AUTHORIZE PURCHASE OF 7' x 16' EQUIPMENT TRAILER

WHEREAS, the Village of Red Hook has acquired a mini-excavator, and

WHEREAS, the mini-excavator travels slowly and is best used by being moved to its location via a trailer, and

WHEREAS, a 7' x 16' equipment trailer is the size that is needed to transport the mini-excavator, and

WHEREAS, Jerome Smith, the Village's DPW Foreman, has offered a 7' x 16' equipment trailer to the Village for \$2200 with no delivery charge, and

WHEREAS, we have reviewed 6 quotes for new and used 7' x 16' equipment trailers including the one from Jerome Smith, in adherence with our procurement policy, and

WHEREAS, the quote from Jerome Smith is the lowest even before considering that all the others require delivery, and

WHEREAS, the Village's Code of Ethics, Section 15 in the Village Code, does not prohibit this purchase, and

WHEREAS, the sale to Jerome Smith would be proper because he does not possess the discretionary powers of authorization or approval for this purchase that would create a conflict of interest as defined by General Municipal Law 801, and

WHEREAS, legal counsel has been consulted regarding this purchase to ensure we are following proper procedure.

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees authorizes the purchase of the 2011 Cross Country 7' x 16' equipment trailer offered by Jerome Smith, and

BE IT FURTHER RESOLVED that this equipment be purchased from the Water Fund budget line EW8320.2 – Capital Outlay.

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Bradley-Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Vote Total	3				2
Result	Motion: Passed				

Mayor Smythe reviewed the 2023 Red Hook Fire Company Length of Service Award Program (LOSAP) documents with the Board. She stated that 21 volunteer firefighters qualified for an award in 2023 making them eligible for a payout at the age of 65 of \$1,200 for the 2023 service year. The Town of Red Hook pays this award but the Village must approve because of the Fire Company’s location.

RESOLUTION 27 – 2024

RESOLUTION TO APPROVE 2023 FIREFIGHTER RECORDS FOR SERVICE PROGRAM AWARD (LOSAP)

WHEREAS, Article 11-A of the New York State General Municipal Law requires that a list of Firefighter volunteers who earned a Service Credit during 2023 be certified under oath by the Fire Department and submitted to the Program Sponsor (the Village of Red Hook); and

WHEREAS, the Program Sponsor must review and approve the 2023 Firefighter Records listing; and

WHEREAS, the Red Hook Fire Company has provided the Village of Red Hook Board of Trustees with the 2023 Firefighter Records; and

WHEREAS, the 30 day posting for review at the Fire Department has already occurred from June 10 through July 15, 2024; and

WHEREAS, there were no changes made to the Firefighter Records during the review period;

NOW THEREFORE BE IT RESOLVED, that

- 1) The 2023 Firefighter Records be approved after Board review,
- 2) The mayor is authorized to sign the 2023 SPONSOR AUTHORIZATION FORM that will authorize the program administrator, Penflex Actuarial Services, LLC, to use the data submitted to determine the funding requirements of the Service Award Program.

Motion by: Trustee Bradley-Rickard

Seconded by: Deputy Mayor Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Vote Total	3				2
Result	Motion: Passed				

RESOLUTION 28 – 2024
RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL FUND.

WHEREAS, the Village Board desires to amend the General Fund budget to reflect current information and expenses,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments:

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A1289b	LOSAP Other Gov. - Other	\$ 9,000.00	\$ 3,000.00	\$ 12,000.00	
A2260b	Police - Infrastructure Security	\$ -	\$ 16,425.00	\$ 16,425.00	
A2260c	Police - Dutchess County DWI	\$ 2,100.00	\$ (2,100.00)	\$ -	
A2260T	Village of Tivoli (Patrols)	\$ 10,500.00	\$ 6,500.00	\$ 17,000.00	
A2260U	Village of Tivoli - Court Officer	\$ 5,250.00	\$ (850.00)	\$ 4,400.00	
A2261b	School Police - SRO	\$ 133,250.00	\$ 26,750.00	\$ 160,000.00	
A2262	Fire Dept - Town Work Comp	\$ 30,000.00	\$ 18,700.00	\$ 48,700.00	
A2440	Rental - Other (Cell Tower)	\$ 125,000.00	\$ 22,000.00	\$ 147,000.00	Final pymt from Sprint
A2706	Grants from Local Govt (Lang Access)	\$ -	\$ 5,000.00	\$ 5,000.00	
A2706e	Grants from Local Govt- RH Responds	\$ -	\$ 48,102.00	\$ 48,102.00	Legislative grant from 2021
A2706f	Grants from Local Govt- Police EV	\$ -	\$ 80,000.00	\$ 80,000.00	From Senator Hinchey
A4089	Federal Aid (ARPA)	\$ -	\$ 62,993.00	\$ 62,993.00	Mini-Excavator
EXPENSE:					
A1010.2	Municipal Court - Equip & Capital	\$ -	\$ 407.65	\$ 407.65	TV & wireless in Court Room
A1210.1	Mayor - Per Srv	\$ 8,970.00	\$ 4,650.00	\$ 13,620.00	Puts all in one place
A1640.2	Central Garage - Capital	\$ -	\$ 62,993.00	\$ 62,993.00	Mini Excavator pd by ARPA
A1910.4	Unallocated Insurance - Cont Exp	\$ 50,600.00	\$ 2,285.81	\$ 52,885.81	
A1989.4	Other Gov.t Support	\$ 14,410.20	\$ (13,100.97)	\$ 1,309.23	
A3120.1A	Police - Per Srv - Village Police	\$ 479,500.00	\$ 25,500.00	\$ 505,000.00	LY was higher, making TY higher
A3120.2	Police - Capital	\$ -	\$ 90,028.64	\$ 90,028.64	Police EV (\$80k) & Dodge lease
A63104	Community Action Administration	\$ -	\$ 48,102.00	\$ 48,102.00	RH Responds legislative grant
A8676.4	Prov - Public Ser (Lang Acc Grant)	\$ -	\$ 5,000.00	\$ 5,000.00	
A9010.8	State Retirement System	\$ 40,000.00	\$ (3,072.00)	\$ 36,928.00	Assumes \$9k from Water Fund
A9015.8	Police Retirement - Empl Bene	\$ 91,000.00	\$ 38,687.00	\$ 129,687.00	
A9040.8	Workers Comp - Fire Dept	\$ 40,000.00	\$ 25,038.87	\$ 65,038.87	
TOTAL			\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General Fund budget for Fiscal Year Ending 5/31/25 as shown in the schedule above.

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Bradley-Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
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Trustee Appenzeller	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Vote Total	3				2
Result	Motion: Passed				

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Bradley-Rickard made the motion and it was seconded by Deputy Mayor Kjarval. All in attendance in favor. Motion approved.

In general business, Trustee Bradley-Rickard discussed a possible partnership with Bard College to better introduce students to the Village. She also announced that the Village Green Committee is looking for locations to plant street trees at the next planting event.

Mayor Smythe stated that she did not have an update on Union contract (Highway & Police) negotiations but hoped she would soon.

Mayor Smythe discussed the sewer expansion project and its listing on the Intended Use Plan (IUP) for possible grant funding.

No public comment.

No executive session.

Mayor Smythe asked for a motion to adjourn the August 22, 2024 Village Board Workshop Meeting at 7:57pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk