

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
MAY 13, 2024**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Laing, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, and Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7:01pm.

Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe asked for a motion to approve the minutes from the April 25, 2024 Board of Trustees Workshop Meeting. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Appenzeller. All in favor. Motion approved.

Mayor Smythe asked for a motion to authorize her to sign the NYCOMCO lease renewal agreements for the Highway and Police Departments' communication radios. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

RESOLUTION 12 – 2024
RESOLUTION TO REVISE VILLAGE APPOINTMENTS

WHEREAS, under Village Law §3-301(3) the Mayor must appoint, with Board approval the offices of Clerk, Treasurer, Deputy Clerk, Associate Justice, and members of boards; and

NOW, THEREFORE, BE IT RESOLVED:

The Board approves the Mayor's appointments as listed below:

Sewer Operator: C3ND Environmental Consulting

Water Operator: C3ND Environmental Consulting

Village Green Committee (1-year terms):

Kym Bradley-Rickard, Liaison

Brian Foran, term ends April 7, 2025

David Pearson, term ends April 7, 2025

Kathy Pearson, term ends April 7, 2025

Jason Baker, term ends April 7, 2025

Brenda Cagle, Ex Officio, term ends April 7, 2025

Events Committee (1-year terms):

Melkorka Kjarval, Liaison

Karen Smythe

Amy Smith, Chair, term ends April 7, 2025

Nora Feldhusen, term ends April 7, 2025

Jamie Hoelzel, term ends April 7, 2025

Dan Pucci, term ends April 7, 2025

Jeffrey Walsh, term ends April 7, 2025

Public Spaces Initiative (1-year terms):

Steve Appenzeller, Liaison

Ash Bradley-Rickard, Chair, term ends April 7, 2025
 Perry Allen, term ends April 7, 2025
 Linda DiGasper, term ends April 7, 2025
 Betsy Brauer, term ends April 7, 2025
 Susan Lyne, term ends April 7, 2025
 Nicole Rogers, term ends April 7, 2025
 Victoria Rolfe, term ends April 7, 2025
 David Sokol, term ends April 7, 2025

Human Relations Committee (1-year terms):
 Melkorka Kjarval, Liaison
 David Markusen-Weiss, term ends April 7, 2025
 Renee Zhang, term ends April 7, 2025

Communications Committee (1-year terms):
 Melkorka Kjarval, Liaison
 Karen Smythe
 Lauren Cunningham, term ends April 7, 2025

Main Street Committee (1-year terms): on hiatus

Climate Smart Community Taskforce (1-year terms):
 Steve Appenzeller, Liaison
 Kym Bradley-Rickard
 Betsy Brauer, term ends April 7, 2025
 Hanna Inman, term ends April 7, 2025
 Josh Bardfield, term ends April 7, 2025
 Alex Geller, term ends April 7, 2025

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 13 – 2024

RESOLUTION AUTHORIZING THE TAX LEVY AND WARRANT FOR FISCAL YEAR 2024-2025

WHEREAS, the budget for the fiscal year commencing June 1, 2024 has been duly adopted and filed with the Village Clerk, which includes \$1,401,440 to be raised by the property tax levy; and

WHEREAS, the Assessment Roll established by the Red Hook Assessor for fiscal year June 1, 2024 through May 31, 2025, shows the total assessed valuation of real property in the Village of Red Hook is \$274,226,476.

NOW THEREFORE BE IT RESOLVED that the tax rate for the Village of Red Hook for the fiscal year commencing June 1, 2024, is fixed at the rate of \$5.10744 on each \$1,000 of assessed valuation for properties in the Village of Red Hook; and

BE IT FURTHER RESOLVED that the sum of \$1,401,440 shall be the taxes set for the fiscal year commencing June 1, 2024 and is hereby levied on the taxable property in the Village of Red Hook and that the Village Clerk is hereby authorized and directed to receive and collect such sums without additional charge between the first day of June and July 1; and between July 2nd and July 31st to collect with any sum not yet collected, an additional charge of 5% as penalty; and between August 1 and September 3rd to collect with any sum not yet collected, an additional charge of 6% as penalty; and between September 4th and September 30th to collect with any sum not yet collected, an additional charge of 7% as penalty; and between October 1st and October 31st to collect with any sum not yet collected, an additional charge of 8% as penalty; and

BE IT FURTHER RESOLVED that the Village Clerk shall deliver the tax roll and warrant to the Village Treasurer on or before the first day of June 2024 and in November 2024, to deliver to the Board of Trustees an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing the person or persons to whom the parcel is assessed and showing as to each parcel that amount of tax unpaid; and

BE IT FURTHER RESOLVED that the Village Treasurer, with information provided by the Town Assessor, is authorized to levy and collect additional Village taxes upon termination of exempt status of real property in accordance with provisions of Section 494 of the Real Property Tax Law during the fiscal year beginning June 1, 2024.

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustees asked for clarification on late penalties.

RESOLUTION 14 – 2024
RESOLUTION TO RELEVY UNPAID UTILITY BILLS & PROPERTY MAINTENANCE

WHEREAS, the Village of Red Hook has 30 delinquent utility (water & sewer) accounts totaling \$15,170.12 (\$9,728.33 [water] and \$5,441.79 [sewer]) remaining unpaid, including late fees, from the January 2023 to December 2023 Utility Billings; and

WHEREAS, Resolution 4 of 2022 affirms reimbursement for snow removal by the Village at the rate of \$2.00 per linear foot if a property owner/occupant neglects to clear the adjoining sidewalk within 24 hours after a snow/ice storm as per Village Code §165-1. During the 2023-2024 winter season the Village conducted property maintenance in the form of snow removal in the amount of \$5,824.00.

NOW THEREFORE BE IT RESOLVED, that no further payments will be accepted after April 30, 2024, and any and all unpaid utility accounts and property maintenance (snow removal) will be relieved onto the 2024-2025 Village taxes.

Motion by: Trustee Bradley-Rickard

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 15 – 2024

RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL, WATER & SEWER FUNDS

WHEREAS, the Village Board desires to amend the General, Water, & Sewer Fund budgets to reflect current information and expenses,

WHEREAS, for the General Fund, the Village Board has previously approved using \$101,600 of Fund Balance for the following budget items:

Planning Contract addition - \$10,000 – approved 8/14/23

Police Software - \$11,500 – approved 8/14/23

Garbage Truck Purchase - \$80,100 – approved 1/25/24

WHEREAS, the Village Board approved using \$29,000 from the Highway Reserve Fund, which is not reflected in these budget adjustments; and

WHEREAS, the current General Fund budget reflects a deficit of (\$20,105.94); and

WHEREAS, the current Sewer Fund budget reflects a deficit of (\$10,725.00); and

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments:

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A1090	Interest/Penalty-Real Prop Tax	\$ 6,593.79	\$ 1,851.80	\$ 8,445.59	Adjust for actual
A1120	Non-Prop Tax Dist-Sales Tax	\$ 130,000.00	\$ 4,517.00	\$ 134,517.00	Apr/May to come
A1170	Franchises (Charter/Spectrum)	\$ 43,000.00	\$ (3,497.62)	\$ 39,502.38	Adjust for actual
A1289a	LOSAP Audit Town Share	\$ 3,750.00	\$ (3,750.00)	\$ -	Reflects actual
A1689	Other Health Departmental Inc	\$ 1,600.00	\$ 5,530.91	\$ 7,130.91	Adjust for actual
A2260a.2	Police - Town of Red Hook Court	\$ 12,000.00	\$ 2,560.00	\$ 14,560.00	Apr/May to come
A2260c	Dutchess County DWI	\$ 2,100.00	\$ -	\$ 2,100.00	No more funding
A2260T	Village of Tivoli (Patrols)	\$ 10,000.00	\$ 6,500.00	\$ 16,500.00	Expected actual
A2260U	Village of Tivoli - Court Officer	\$ 5,000.00	\$ (2,500.00)	\$ 2,500.00	Expected actual
A2261a	School Police - activities/events	\$ 5,000.00	\$ 4,000.00	\$ 9,000.00	Expected actual
A2261b	School Police - SRO	\$ 130,000.00	\$ 20,000.00	\$ 150,000.00	
A2261c	School Police - Other	\$ 500.00	\$ (500.00)	\$ -	
A2262	Fire Dept - Town Work Comp	\$ 37,500.00	\$ (10,500.00)	\$ 27,000.00	
A2389	Other Revenue	\$ -	\$ 1,000.00	\$ 1,000.00	Central Hudson
A2401	Interest and Earnings	\$ 13,000.00	\$ 2,000.00	\$ 15,000.00	
A2440	Rental - Other (Cell Tower)	\$ 125,000.00	\$ 3,525.36	\$ 128,525.36	Adjust for actual
A2610c	Zoning Fines	\$ 500.00	\$ (500.00)	\$ -	
A2610d	Fines - Bus Patrol	\$ 1,600.00	\$ 250.00	\$ 1,850.00	
A2625	Forfeiture of Crime Proceeds	\$ 200.00	\$ (200.00)	\$ -	
A2650	Sale of Scrap Metal	\$ 5,700.00	\$ 716.70	\$ 6,416.70	Adjust for actual
A2665	Sale of Equipment	\$ 5,229.00	\$ 17,400.00	\$ 22,629.00	Sale of old garbage truck
A3089	State Aid - Other	\$ -	\$ 500.00	\$ 500.00	Court grant for TV
A3501	CHIPS/PaveNY/POP/EWR	\$ 134,655.96	\$ 776.34	\$ 135,432.30	Adjust for actual
A4089	Federal Aid (ARPA)	\$ -	\$ 6,650.00	\$ 6,650.00	Approved Traffic Study
A5710	Serial Bonds	\$ 218,000.00	\$ (168,000.00)	\$ 50,000.00	To account for New Garbage Truck
A5710.2	Short Term Financing	\$ -	\$ 218,000.00	\$ 218,000.00	To account for New Garbage Truck
EXPENSE:					
A1010.1	Legislative Board - Per Srv	\$ 32,000.00	\$ 1,923.80	\$ 33,923.80	Adjust for actual (full terms)
A1110.45	Court - Misc	\$ 7,000.00	\$ 400.00	\$ 7,400.00	
A1320.2	Auditor - LOSAP	\$ 5,000.00	\$ (5,000.00)	\$ -	
A1410.42	Clerk - Payroll Fees	\$ 6,500.00	\$ 1,500.00	\$ 8,000.00	Time & Attendance not in budget
A1410.43	Clerk - Supplies	\$ 2,500.00	\$ 500.00	\$ 3,000.00	
A1410.45	Clerk - Misc	\$ 3,000.00	\$ 200.00	\$ 3,200.00	
A1410.47	Clerk - Postage	\$ 4,900.00	\$ 100.00	\$ 5,000.00	
A1480.42	Public Inform - Cont Exp - Other	\$ 11,000.00	\$ (65.00)	\$ 10,935.00	Panda - actual
A1620.41	Buildings - Utilities	\$ 40,000.00	\$ 3,000.00	\$ 43,000.00	
A1620.43	Buildings - Supplies & Repairs	\$ 12,000.00	\$ 2,000.00	\$ 14,000.00	
A1620.44	Buildings - Cleaning Services	\$ 6,100.00	\$ 500.00	\$ 6,600.00	
A1640.42	Central Garage - Fuel/Utilities	\$ 1,500.00	\$ 700.00	\$ 2,200.00	
A1640.43	Central Garage - Misc Supplies	\$ 3,000.00	\$ 1,000.00	\$ 4,000.00	
A1640.45	Central Garage - Tools	\$ 1,500.00	\$ (1,000.00)	\$ 500.00	
A1640.46	Central Garage - Scrap Tools	\$ 2,000.00	\$ 1,500.00	\$ 3,500.00	
A1680.41	Central Data Processing - Software	\$ 6,000.00	\$ 2,500.00	\$ 8,500.00	Catching up after buyout
A1680.4	Central Data Processing IT	\$ 20,000.00	\$ (5,000.00)	\$ 15,000.00	
A1910.4	Unallocated Insurance	\$ 50,617.00	\$ 1,074.80	\$ 51,691.80	Additional Auto Insurance
A3120.1A	Police - Per Srv	\$ 470,000.00	\$ 30,000.00	\$ 500,000.00	Additional contract work
A3120.12	Police - Support Staff	\$ 24,000.00	\$ 1,600.00	\$ 25,600.00	
A3120.2	Police - Capital	\$ -	\$ 5,371.99	\$ 5,371.99	Leased Police Car
A3120.41	Police - Equipment Lease/Maint	\$ 21,440.00	\$ 7,850.00	\$ 29,290.00	Leased car fitup purchase
A3120.42b	Police - Supplies - Other	\$ 5,000.00	\$ 1,600.00	\$ 6,600.00	
A3120.44	Police - Vehicle Repairs/Maint	\$ 6,700.00	\$ 300.00	\$ 7,000.00	
A3120.45	Police - Education & Training	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	
A3120.46	Police - Misc	\$ 3,200.00	\$ 200.00	\$ 3,400.00	
A3120.47	Police - Fuel	\$ 18,000.00	\$ 1,000.00	\$ 19,000.00	
A5110.3	CHIPS	\$ 134,655.96	\$ 776.34	\$ 135,432.30	Actual
A5110.41	Streets - Vehicle Repairs/Maint	\$ 9,500.00	\$ 2,000.00	\$ 11,500.00	
A5110.43	Streets - Misc	\$ 4,700.00	\$ 800.00	\$ 5,500.00	
A5110.45	Streets - Fuel	\$ 10,000.00	\$ (1,941.21)	\$ 8,058.79	
A5110.47	Streets - Scrap Tools	\$ 2,500.00	\$ 416.70	\$ 2,916.70	To match revenue
A5142.1	Snow Removal - Per Srv	\$ 14,000.00	\$ (7,348.06)	\$ 6,651.94	Actual
A5142.41	Snow Removal - Materials	\$ 18,000.00	\$ (2,440.68)	\$ 15,559.32	Actual
A542.42	Snow Removal - Equipment Repair	\$ 7,000.00	\$ (5,413.66)	\$ 1,586.34	
A5142.44	Snow Removal - Fuel	\$ 1,500.00	\$ (415.87)	\$ 1,084.13	Actual
A5182.4	Street Lighting	\$ 65,000.00	\$ 2,000.00	\$ 67,000.00	
A7110.41	Abrahams Park	\$ 3,000.00	\$ (1,000.00)	\$ 2,000.00	
A8160.1	Refuse & Garbage - Per Srv	\$ 16,900.00	\$ 3,100.00	\$ 20,000.00	Time w/o truck
A8160.2	Material Management Equipment	\$ 224,229.00	\$ (27,575.28)	\$ 196,653.72	
A8160.42	Materials Mngmt - Fuel	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	
A8160.44	Materials Mngmt - Tipping Fees	\$ 10,000.00	\$ (4,500.00)	\$ 5,500.00	
A8676.4	Prov - Public Ser (Lang Acc Grant)	\$ 153.94	\$ 969.14	\$ 1,123.08	Actual expenditures
A9030.8	Social Security - Employer Cont	\$ 64,500.00	\$ 1,500.00	\$ 66,000.00	
A9040.81	Workers Comp - Village	\$ 23,571.97	\$ (6,820.00)	\$ 16,751.97	
A9040.82	Workers Comp - Fire Department	\$ 40,000.00	\$ (6,705.58)	\$ 33,294.42	Actual
A9055.8	Diability (Fire)	\$ 3,700.00	\$ (1,236.00)	\$ 2,464.00	
A9621	Transfer - Highway Reserve Fund	\$ 2,500.00	\$ (2,500.00)	\$ -	Toward Garbage Truck payment
A9710.66	Debt Principal - Garbage/Leaf Truck	\$ -	\$ 218,000.00	\$ 218,000.00	
A9710.74	Debt Interest - Snowplow	\$ 1,310.80	\$ (0.01)	\$ 1,310.79	
A9710.75	Debt Interest - 2020 Police Truck	\$ 720.00	\$ 1,403.13	\$ 2,123.13	
A9789.7	Short Term Interest	\$ 500.00	\$ (500.00)	\$ -	
Revenue of \$29k from Hwy Res not reflected					
TOTAL			\$ (110,494.06)	Fund Balance use appr'v'd (\$101.6k)	
Current budget shows a Net (\$20,105.94)					

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
EW2690	Other Compensation for Loss	\$ 517.68	\$ 165.00	\$ 682.68	Actual
EW2142	Water Finals	\$ 1,000.00	\$ 232.61	\$ 1,232.61	
EW2144a	Water Tapping Fee	\$ 12,000.00	\$ 6,200.00	\$ 18,200.00	Actual
EXPENSE:					
EW8310.1	Water Admin - Per Srv	\$ 35,000.00	\$ 5,000.00	\$ 40,000.00	
EW8310.42	Water Admin - Contract Extras	\$ 11,750.00	\$ 2,200.00	\$ 13,950.00	
EW8320.2	Capital Outlay	\$ 16,550.00	\$ (5,000.00)	\$ 11,550.00	
EW8320.41	Water Tapping	\$ 8,400.00	\$ 3,787.50	\$ 12,187.50	Actual
EW8320.46	Communications	\$ 2,000.00	\$ 138.06	\$ 2,138.06	
EW8320.47	Water Repairs	\$ 50,000.00	\$ (10,000.00)	\$ 40,000.00	
EW8320.49	Vehicle/Repair Maintenance	\$ 6,000.00	\$ (2,000.00)	\$ 4,000.00	
EW8320412	Office Supplies	\$ 1,000.00	\$ (500.00)	\$ 500.00	
EW8320413	Single Audit/A133	\$ 15,000.00	\$ 840.20	\$ 15,840.20	
EW8320415	Solar Project (Water)	\$ 500.00	\$ (500.00)	\$ -	
EW8330.42	Water Purification - Other	\$ 15,000.00	\$ 991.85	\$ 15,991.85	
EW8330.41	Software/Hardware Updates	\$ 4,000.00	\$ (3,000.00)	\$ 1,000.00	
EW8989.4	Misc Home & Comm Services	\$ -	\$ 14,640.00	\$ 14,640.00	
TOTAL			\$ -		

For the SEWER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EXPENSE (O&M):					
ES1710.1	Admin - Per Srv	\$ 4,500.00	\$ (1,009.00)	\$ 3,491.00	
ES1920.42	Office Supplies	\$ 500.00	\$ (450.00)	\$ 50.00	
ES8120.1	Sanitary Sewer - Per Serv	\$ 13,000.00	\$ (3,000.00)	\$ 10,000.00	
ES8120.41	Electrical Costs	\$ 27,000.00	\$ (2,000.00)	\$ 25,000.00	
ES8120.42	Repairs & Maint	\$ 14,645.00	\$ (5,275.00)	\$ 9,370.00	
ES8120.44	Supplies	\$ 3,000.00	\$ 2,500.00	\$ 5,500.00	
ES8130.41	Grease Traps - pumping	\$ 18,000.00	\$ (8,000.00)	\$ 10,000.00	
ES8130.43	WWTP Sludge Removal	\$ 5,500.00	\$ (500.00)	\$ 5,000.00	
ES8130.45	Tank Pumping	\$ 3,341.00	\$ 6,659.00	\$ 10,000.00	
ES9030.8	Social Security	\$ 300.00	\$ 350.00	\$ 650.00	
TOTAL			\$ (10,725.00)		Current budget shows a deficit of (\$10,725)

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General, Water, & Sewer Fund budgets as shown in the schedule above.

Motion by: Mayor Smythe

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Mayor Smythe discussed the request from RUPCO for the Village of Red Hook to provide a letter of support to

them for a NY Restore Grant application (due 5/22). The grant, if awarded, would be used to restore the barn located on a Cookingham/Gateway east parcel for commercial uses. Commercial uses are not currently permitted in this zone; however, changing the zone designation in this area are in discussions. RUPCO is requesting that the Village provide the grant administrators with clarification on plans for changes to zoning districts in this area.

Mayor Smythe asked for a motion to authorize her to send a letter of support including descriptions regarding possible zoning changes to RUPCO to be included with their NY Restore Grant application. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Appenzeller.

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4		1		
Result	Motion: Passed				

Deputy Mayor Kjarval asked about details regarding the requirements of the NY Restore program.

COMMITTEE REPORTS:

Lori Urbin read the Treasurer’s report.

ACCOUNT BALANCES (4/30/2024)

GENERAL FUND	\$	852,112.95
WATER FUND	\$	458,156.13
PAYROLL CLEARING ACCOUNT	\$	39,763.60
SEWER FUND	\$	39,261.38
HARDSCRABBLE	\$	3,443.68
VILLAGE GREEN	\$	9,761.63
HEALTH INSURANCE	\$	12,544.97
PETTY CASH	\$	52.93

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	7,720.51
POLICE (M&T)	\$	17,534.00
USDA (M&T)	\$	142,668.01
HIGHWAY (M&T)	\$	29,451.54
SNOW RESERVE (M&T)	\$	3,369.12
TOWER RESERVE (M&T)	\$	18,195.52
UNEMPLOYMENT (M&T)	\$	7,217.43
COURT RESERVE (M&T)	\$	3,388.75
OFFICE RESERVE (M&T)	\$	999.10

MONTHLY EXPENSES (April)

GENERAL FUND	\$	219,937.29
WATER FUND	\$	26,102.45

PAYROLL CLEARING ACCOUNT \$ 2,727.10
 SEWER \$ 13,523.68

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe read the Police reports for April:

April 2024	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	306	176	105	25
Water Tower Security Checks		99 (included in above)		
Uniform Traffic Tickets	72	39 (inc. 8 parking tickets)	29 (inc. 0 parking tickets)	4 (inc. 6 parking ticket)
Arrests	9	2	3	4

Mayor Smythe summarized the Fire Department reports for March 2024. 31 calls in the Village (19 EMS, 10 alarms, and 2 person in distress). 52 calls outside of the Village (30 EMS, 9 alarms, 1 fires, 1 hazardous conditions, 7 person in distress, and 4 good intent).

Mayor Smythe read reports including Insurance, Communications, Sewer Project, Sewer Expansion Phase II, Abrahams Park Taskforce, and Red Hook Public Library reports (on-file).

Deputy Mayor Kjarval read reports including Red Hook Together, Communication Committee, Hardscrabble/Events Committee, Human Relations Committee, and Highway Department reports (on-file).

Trustee Laing read Materials Management, Water Department (including utility bill adjustments), Sawkill Watershed Community, and Community Preservation Fund Committee reports (on-file).

Mayor Smythe updated the Trustees regarding progress on the WIIA funded water projects: SCADA upgrades (in process, complete middle of June), replace mains on Cherry & Graves Streets (early stages), and water tower internal rehabilitation (pending completion of SCADA).

Trustee Bradley-Rickard read the Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, and Climate Smart Communities reports (on-file).

Trustee Appenzeller read the Building Department, Zoning & Planning, Zoning Review, and Public Spaces Initiative reports (on-file).

Deputy Mayor Kjarval asked if any Village funds supported the ‘seed library’. Trustee Appenzeller said ‘no’. Deputy Mayor Kjarval also asked for a confirmation that the Hello Bloom event’s theme and brochure development had a “public purpose”. Hello Bloom is a collaboration with the Red Hook Community Center. Deputy Mayor Kjarval stated that she found it troublesome for the Village to be advising residents of things to do on their private property using public funds. Trustee Appenzeller and Trustee Bradley-Rickard responded that the health of pollinators affects all in the Village.

Mayor Smythe made a motion to have a special start to the May 23, 2024 Board of Trustee Workshop Meeting at 5PM to accommodate a meeting with the Village’s Land Use Planners (Nelson Pope Voorhis). Deputy Mayor Kjarval seconded the motion. All in favor. Motion approved.

No general business.

No public comment.

Mayor Smythe asked for a motion to pay all Village bills after audit. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Appenzeller. All in favor. Motion approved.

Mayor Smythe asked for a motion to close the public meeting to go into Executive Session to discuss union contract negotiations. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Laing. All in favor. Motion approved.

Public meeting paused at 8:26pm.

No actions taken in Executive Session.

Mayor Smythe asked for a motion to return to public session. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Public session restarted at 8:58pm.

Mayor Smythe asked for a motion to adjourn the May 13, 2024 Village Board Meeting at 8:59pm. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

Village of Red Hook
Mayor's Report
April 2024

INSURANCE: NYMIR Insurance is up for renewal on June 1. Our insurance brokers, Marshall & Sterling, are working on this and I should be receiving something shortly. The health insurance switch of plans has occurred, and I have heard of no issues to date.

COMMUNICATIONS NOTE: You haven't missed it. May newsletter hasn't gone out yet.

SEWER PROJECT: Long-term financing is scheduled to close on May 16, 2024. EFC is providing the long-term financing at zero interest. Part of the transaction on May 16 includes EFC paying off the USDA-RD \$3.6mm loan. There will be some final interest to pay to USDA-RD of about \$18,000, which will be paid out of the capital funds collected in the Sewer Fund. Once complete, our loan with EFC is for 30 years with payments due annually on March 18th for \$205,430.

I have worked through most of the details and updates with USDA-RD for the December disbursement request. Once finalized, I will prepare the final disbursement request and that will complete the project. I am waiting for a response from USDA-RD about whether the requested sewer related items can be purchased using the remaining contingency funds. These are grant funds so there will be no savings if we cannot use these funds.

SEWER EXPANSION – PHASE II: Delaware Engineering has been working on the grant application for the Sewer Phase II Expansion. Our working group meets every two weeks to continue the process. The grant application is due in mid-June. The proposed map includes the three potential development projects – Cookingham East, the Ross property & Anderson Commons – as well as expanding service to the south of the WWTP along Rt. 9, to the West to include the Middle & High schools, to the East to include the former Red Hook Electric and to the South East to include the Light Industrial District and a good portion of the residential district. Once we have applied for the grant, any additions will not change the grant amount. We can always make the expanded area smaller so it is advantageous to apply for a larger area.

The Town is simultaneously working through their procedure to establish a sewer district, which they are required to do for the Village to provide them with sewer services. Part of the process includes an Intermunicipal Agreement between the Town & the Village. A draft agreement is with our Village attorney. Once he has reviewed it, I will forward to the board for review. We will need to approve it at our June meeting to meet the Town's timing for the grant for which they are applying.

ABRAHAM'S PARK TASK FORCE: The Abrahams Task Force met on April 12. Amy Parrella & Betsy Brauer each did a separate sketch of the park including various elements that have been discussed and have come up in discussions with residents and users of the park. These include parking, a bathroom, stage/amphitheater, picnic/pavilion, a "natural playground", walking trails.

Betsy developed a survey to collect more feedback around park usage. Edits were recommended and Betsy was going to work on a final version.

Next steps are to finalize the survey and distribute it as widely as possible. Continue to work on the parking plan, which is focused on the area off Linden Avenue. Contact the park planner at Scenic Hudson to see what assistance they might be able to provide us. Schedule the next meeting.

**Village of Red Hook
Red Hook Public Library
Monthly Report
April 2024**

The Red Hook Public Library (RHPL) held their regular board meeting on Thursday, April 18th at the Library in the third-floor conference room at 6:30pm.

Library Board members in attendance: President Anna Greig, Vice President Martha Tepepa, Treasurer Amy Husten, Secretary Sarah DeVeer, Leigh Bahnatka, Gareth Davies, Don O'Shea.

Others present: RHPL Director Alex Geller, Village Mayor Karen Smythe

Policy Committee

The Policy Committee reviewed several policy updates including Lending Rules, Programming, Internet Access, Open Meetings, Petty Cash & Privacy. All were accepted.

Strategic Plan Committee

The Strategic Plan Committee has developed a survey around library usage. The survey was reviewed and approved. RHPL will include it in their May newsletter, have it at the Circulation Desk and have it available at Apple Blossom Day.

Finance/Treasurer's Report

The Treasurer reported that Cash Flow is "very good". The Balance Sheet was reviewed. The Treasurer reported that the accountant prefers a reserve of 1 year of expenses. Current expenses are at 20% of budget through 25% of the year.

Retirement Plans for staff were discussed. Option 1 was a simple IRA – must work for 2 years, 2% contribution. Option 2 was a Deferred Compensation Plan. This is flexible with no admin cost. Not thought to add any real benefit to staff. Per Alex, very few libraries participate in the Deferred Compensation Plan.

Director's Report

Alex reported on foot traffic, program attendance, circulation, and upcoming programs. The Friends of the Library will start as a Board Committee. Friends will table at Apple Blossom Day and be included in the Rotary directory.

Request for bids for the construction work will be announced May 1 – closing at the end of May.

The Library will table at the RHCS D Budget Expo to share budget information.

A combined meeting of the boards of RHPL & Tivoli Library was discussed with the idea of a joint retreat. No date set.

Respectfully submitted, Karen Smythe

Board documents can be accessed on the Library Website: www.redhooklibrary.org/board-of-trustees/. The link to the board packet is imbedded in the text toward the bottom of the page.

Upcoming Meetings/Events

Next Board Meeting Thursday, May , 2024 at 6:30pm

Committee meeting schedule is on the library calendar on the website.

Red Hook Together: Met on April, 11th at Bard College - attendance was limited to the Town of Red Hook, Red Hook Central School, Bard College, Daily Catch & myself as the reminder with the time and location was sent an hour before the meeting. Attendees shared upcoming programming and events. Next Red Hook Together is scheduled for noon on May 9, at the Red Hook High School Performing Arts Atrium. (That date falls after the report is due to the Village clerk so I will include that meeting in next month's report.)

Red Hook Town Economic Development Committee: Bi-weekly meetings have been taking place at Village Hall on the second & fourth Wednesdays of the month at 8:40 am. On April 24th - the owners and real estate agent for Rollin Lanes spoke to the committee about the hardships they are facing in trying to sell their property. The EDC decided to review the Zoning overlay districts (Scenic Corridor Overlay District and Hudson River National Historic District) that apply to the property. They discussed if the committee would like to address zoning for that parcel, and other adjacent commercial businesses properties, by drafting a letter to the Town Board, or eventually preparing a recommendation to the Town's Comprehensive plan taskforce.

On May 8th the Rollin lanes discussion was tabled. Conversation touched on many stories covered by Daily Catch in the past week as well as asking for clarification on the status of the pond behind the library. I reiterated that the Village could only intercede on the public's behalf once public property was under threat of damage. Also discussed was Mega Brain Comics joining the Village as well as the transfer in ownership of Brigitte Restaurant. The next meeting is May 22nd, at 8:40 am.

Village of Red Hook Communications Committee: The Communications committee meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room. This month's meeting was dedicated to reviewing the budget and goals of the Language Access Project.

Village of Red Hook Hardscrabble / Events Committee: The events committee meets on the 2nd Tuesday of each month at 6pm at Village Hall. Our April 9th meeting was discussing upcoming Neighbors nights (May 31 & Sep 13th) as well as the Hardscrabble Music Festival progress. Sponsor Packets have been sent out to business owners by committee volunteers & the Website has been updated with this year's forms.

Hardscrabble will be on September 14th this year (14-24) - and you can follow Social Media for updates at (facebook.com/hardscrabblerh & instagram.com/villageofrhevents/).

Village of Red Hook Human Relations Committee: The Human Relations Committee meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. May 2nd's meeting was moved to May 8th at 7pm due to illness of a member. (That date falls after the report is due to the Village clerk so I will include the report on that meeting in next month's report.)

Village of Red Hook Highway Department:

1. **Street Striping** will begin this month.
2. **Village Brush / Yard Waste Pickup** - Pickups are scheduled for the first full week of every month, pending weather conditions and scheduling. Residents are reminded of the following rules:
 - Place lawn clippings and brush in separate piles.
 - Place piles on the edge of your lawn, not on the sidewalk or in the street.
 - Do not include stumps, branches larger than 6" in dia, garbage, and/or construction debris, as these will not be picked up.
 - Piles should be limited to 6' x 6' x 6'.
 - Consider combining smaller piles with a neighbor to facilitate efficient pickups.
3. **Potholes:** You can notify the village of potholes on Village roads by calling the Village Clerk's office or filling out the "Report a Concern" form at: redhookvillage.org/concern. Please note that the Village is not allowed to conduct repairs on State Highways. If you would like to report a pothole on a State Highway, The Village can forward your concern - or you can submit your complaint directly to the NYS DOT by calling 1.800.POTHOLE (1.800.768.4653).
4. **Street Light Complaints:** If you notice a street light out - you may notify Central Hudson directly by going to: cenhud.com/en/outages, selecting 'Report a Street Light' and filling out their online form.

5. **Scrap Metal Program:**

Revenue received since the last report (on 03/14/24) was	\$728.00
Total revenue for this Fiscal Year (Jun 2023- May 2024) to date is	\$6,416.70
Since the Program's inception, in Sep 2007, donations have yielded a total of	\$54,294.84

6.

The following amounts have been allocated for 2024-25 to the Village from NYSDOT:

Program	Total Balance	23-24 Apportionment Balance	Cumulative Rollover Balance
CHIPS (Consolidated Local Street and Highway Improvement Program)	\$58,089.03	\$58,089.03	\$0.00
PAVE-NY	\$13,834.82	\$13,834.82	\$0.00
EWR (Extreme Winter Recovery)	\$11,051.50	11,051.50	\$0.00
POP (Pave Our Potholes).	\$9,223.22	\$9,223.22	\$0.00
Combined	\$92,198.57	\$92,198.57	\$0.00

Now that we have received these amounts - we will review them with Supervisor Jake Smith. I will share what paving projects he proposes for this year's projects, their estimated costs, as well as what will be financed in whole, or in part, by these funding sources in a future report.

Village of Red Hook
Trustee Charlie Laing
Monthly Reports
APRIL

Materials Management

In the month of April the Village Highway Dept collected 2.38 tons of recycling (0.78 tons of comingled; 0.61 tons of cardboard; and 0.99 tons of paper). The Village also collected 3.83 tons of garbage which was transported to UCRRA at a total cost of \$498.21 (\$440.45 in tipping fees and \$33.03 of fuel surcharge, but also \$4.90 in charges for contaminated recycling). Over the course of the month the Village collected \$2,547 from sale of garbage tags, broken down as follows: \$1,590 at Village Hall; \$600 from Taste Budds; \$357 from the Red Hook Public Library. I turns out that its not very easy to get an accurate volume of the garbage removed in the Welch dumpster since we just pay for the service and the garbage is mixed with other refuse before it is weighed at UCRRA.

Water Treatment Facilities

See attached C3ND report.

Saw Kill Watershed Community

The Saw Kill Watershed Community (SKWC) met in person at Village Hall on April 24 to continue discussion of organizational needs and priorities for 2024. In attendance were representatives from Bard College, Winnakee Land Trust, and members of the Red Hook community. The group was very appreciative of the use of Village Hall for their meeting and will plan to utilize the facility on the fourth Wednesday of every month.

The following issues and interests were discussed as priorities going forward:

- Residential use of herbicides/pesticides & potential watershed impacts
- Engagement on the Town of Red Hook sewer discussion
- Ground water sampling
- Amphibian migration project
- Community science projects
- Winnakee stream hike

Other areas of interest are the Village's sewer discharges and the lead service line assessment.

Community Preservation Fund Committee

No meetings in the month of April.

I reached out to Christine Kane to get an update on the next meeting and current status of the CPF fund and am still awaiting a reply.

Water/Sewer Utility Bill Adjustments

See report submitted by J.Cavanaugh

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
REVENUE														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$ 2,067.00	\$ 3,069.00	\$ 2,916.00	\$ 1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
COSTS														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	\$736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	\$47.99	\$575.88
Contaminated Recycli	\$3.29	\$12.10	\$12.10	\$3.30	\$5.52	\$3.33					\$2.31		\$4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	\$787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00

2022/2023	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.03	1.03	1.27	0.99	0.85	0.92	0.97	1.63	0.93	1.03	0.99	1.05	1.06	12.69
Cardboard	0.39	0.32	0.35	0.52	0.54	0.43	0.55	0.56	0.49	0.34	0.43	0.83	0.48	5.75
Paper	0.88	0.95	0.67	1.04	1.25	0.81	0.89	1.06	0.95	0.92	0.92	1.3	0.97	11.64
Total Recycling	2.8	2.3	2.29	2.55	2.64	2.16	2.41	3.25	2.37	2.29	2.34	3.18	2.55	30.58
Garbage	6.88	5.97	6.95	8.71	9.97	7.28	3.05	9.72	7.36	4.44	7.92	7.02	7.11	85.27
REVENUE														
Tags Sold	\$1,206.00	\$2,775.00	\$ 3,147.00	\$ 2,346.00	\$ 2,803.00	\$ 2,793.00	\$ 2,454.00	\$ 3,520.00	\$ 1,743.00	\$ 2,745.00	\$ 3,493.00	\$ 2,625.00	\$ 2,637.50	\$ 31,650.00
COSTS														
Garbage @ \$105/ton	\$722.40	\$626.85	\$729.75	\$704.55	\$1,046.85	\$669.40	\$325.25	\$1,069.20	\$809.60	\$488.40	\$876.20	\$772.20	\$736.72	\$8,840.65
Fuel	\$95.72	\$81.48	\$83.92	\$73.98	\$104.70	\$80.32	\$39.84	\$114.94	\$80.96	\$43.96	\$74.49	\$61.78	\$78.01	\$936.09
Contaminated Recycling				\$2.30				\$2.42	\$2.40			\$7.08	\$3.55	\$14.20
TOTAL COSTS	\$818.12	\$708.33	\$813.67	\$778.53	\$1,153.85	\$749.72	\$365.09	\$1,186.56	\$892.96	\$532.36	\$950.69	\$841.06	\$815.91	\$9,790.94
TOTAL REVENUE	\$1,206.00	\$2,775.00	\$3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00

2023/2024	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.84	1.5	0.96	1	0.88	0.92	0.95	1.47	0.86	0.9	0.78		1.01	11.06
Cardboard	0.45	0.44	0.6	0.48	0.66	0.52	0.55	0.45	0.34	0.43	0.61		0.50	5.53
Paper	0.68	0.73	0.84	1.06	1.21	1.07	0.91	1.04	0.74	0.74	0.99		0.91	10.01
Total Recycling	1.97	2.67	2.4	2.54	2.75	2.51	2.41	2.96	1.94	2.07	2.38		2.42	26.6
Garbage	4.88	3.98	2.43	1.44	2.7	1.8	3.79	3.96	6.99	4.03	3.83		3.62	39.83
REVENUE														
Tags Sold	\$3,560.00	\$2,469.00	\$ 1,939.00	\$ 2,610.00	\$ 3,156.00	\$ 2,718.00	\$ 2,973.00	\$ 3,456.00	\$ 2,550.00	\$ 2,587.00	\$ 2,547.00		\$ 2,778.64	\$ 30,565.00
COSTS														
Garbage @ \$105/ton	\$536.80	\$437.80	\$267.30	\$158.40	\$302.00	\$203.00	\$416.90	\$460.40	\$813.85	\$463.45	\$440.45		\$409.12	\$4,500.35
Fuel	\$38.93	\$30.65	\$20.05	\$13.07	\$26.73	\$17.77	\$34.40	\$35.68	\$59.00	\$34.76	\$33.03		\$31.28	\$344.07
Contaminated Recycli	\$0.00	\$0.00	\$3.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.90		\$0.77	\$8.43
Welch Dumpster	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63		\$246.63	\$2,712.93
TOTAL COSTS	\$822.36	\$715.08	\$537.51	\$418.10	\$575.36	\$467.40	\$697.93	\$742.71	\$1,119.48	\$744.84	\$725.01		\$687.80	\$7,565.78
TOTAL REVENUE	\$3,560.00	\$2,469.00	\$1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00	\$2,587.00	\$2,547.00		\$2,778.64	\$30,565.00



Village of Red Hook Water Treatment
7467 South Broadway, Red Hook, New York 12571

05/01/2024

Water System

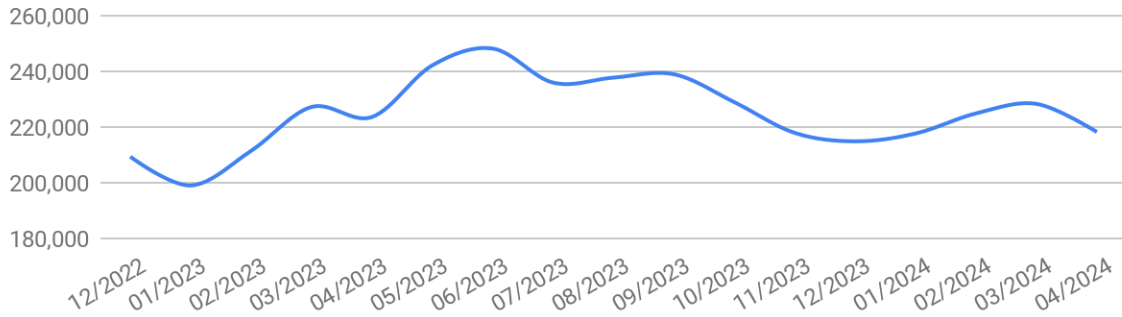
Water System Notes:	
Monthly Total Coliform	All results absent for the month
Deficiencies	
Well Control Issues	Avanti Controls said panels are in final stages and will be ready for installation in the beginning of May. Stissing Electric says ground work is currently being laid.
Town/Village Interconnect	2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.
Well Level/Flow	Well level monitors have been reviewed with a variety of repairs that were required. Currently looking at options for communication to wells 14 & 15 as there is a short in wiring between the plant and the wells
Well 13 & 14 Project	Waiting for well pump data to finalize VFD startup. Avanti Controls is going to pull the data from the old VFD'S for both wells.
For Future Notes:	

Village of Red Hook Water Treatment Facilities Monthly Report

May 1, 2024

System Flow

During the month of April the water treatment facility treated 6,547,116 total gallons, which is an average of 218,237 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<i>Location</i>	<i>Total Coliform</i>	<i>E. Coli</i>
2 W. Market	Absent	Absent
Traditions Mail Rm	Absent	Absent
7550 N. Broadway	Absent	Absent

Chemical Usage

During the month of April, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,
Fernando Dongo
Principal Consultant
C3ND Environmental Consulting

Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1.Routine 2. Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: 2830
2 W. Market	4/10/2024	1	Absent	Absent	0.8	Number of microbiological monitoring samples required: 3
Traditions Mail Rm	4/10/2024	1	Absent	Absent	0.9	Number of microbiological monitoring samples taken: 3
7550 N. Broadway	4/10/2024	1	Absent	Absent	0.9	Did an M&R violation
						If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample.
						Did an MCL violation occur?
						If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). <input type="checkbox"/> For systems collecting less than 40 samples per month: two or more of the samples (routine and /or repeat) are positive for total coliform (= total coliform MCL violation). <input type="checkbox"/> For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform MCL violation). <input type="checkbox"/> The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= E.coli MCL violation).
						Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection.
						As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.

Sample Collector(s): Bryan Smith

Name of NYSDOH Certified Laboratory: Pace Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system?
 If so, please explain.

Comments:

Utility Billing Report
Water/Sewer Department
April 2024

Utility Bills Issued	\$197,681.73
Bounced Check Fees	\$25.00
Utility Payments	\$145,650.99
Accounts Receivable Outstanding to the Village as of 4/30/2024	\$34,123.82

Bill Adjustments¹ - Approved by Water Department and Mayor. One adjustment allowed per 5-year period.

- 4/1/2024, 16 Cherry Street. Acct 43600, burst pipe.
 - Credit to Account = \$167.94

- 4/10/2024, 7575 Old Post Road, Acct 39800, unexplained high usage, in hospital.
 - Credit to Account = \$178.61

Submitted by,

Jennifer Cavanaugh, Water/Sewer Clerk

¹ All adjustments must be approved by Mayor and reviewed by Board of Trustees.

Village of Red Hook
Village Green Committee
Monthly Report
April 2024

The Current balances of the Village Green Committee's related budget accounts, at the **end of April** are as follows:

1. Community Beautification – contractual expenses (#8510.4) ----- no expenses, balance remains \$440.03
2. Shade Tree – contractual expenses (#8560.4) ----- no expenses, balance remains 11,667.97
3. Village Green Committee Checking Account Balance -----
\$9,761.63 —

The Village green had their annual Spring Arbor Day Planting and Volunteer Luncheon on Saturday, April 13th. It was a blistery day, but the rain held off and the fifteen volunteers that came out were incredibly thankful for the dry yet muddy planting experience. Thank you to volunteers who came out early Saturday morning. We planted Five (5) Prairie Pink Dogwoods, twp (2) Worplesdon Sweetgums, and one (1) each of Pink Mist Sargent Cherry, Thornluess Cockspur Hawthorn, and Heritage Birch. The ground was surprisingly muddy in areas sucking at our boots as we stamped in the soil back around the tree. Mulch donuts were perfected and receiving residents were given instructions about the gator bags we attached to the trees for watering, and later postcards were delivered which linked to tree care instructions. Further enabling the best care for the future of these trees. An additional thank you to Michelle Decker of Decker Construction and Dave Pearson for digging and preparing the tree sites; the Village Highway Department for the post-planting watering, Kathy Pearson for organizing the volunteer luncheon and Brenda Cagle, Betsy Brauer and Kay for tagging the trees. I also wanted to thank Committee Member Brian Foran for this work on the post card that went out to residents, and Jason Baker for canvassing residents to find tree spots, delivering post cards and his dedicated work on recruiting and educating our villagers about The Village Green Committee and what we can do for you!

The VGC is working to diversify our tree population here in the Village and boost our native tree species. In such ,we hope to begin the long process of taking inventory of the trees. VGC attended a Bard Intern Fair in hopes of recruiting a bard student for the summer and if funding going through we may have some help. This will take much efforts but the payoff will be much better for the environment and future of our green canopy. As always we are looking for more people to join our efforts. There are many opportunities to volunteer whether directly helping with the inventory project to media graphics, workshop

development and education materials. If you are interested in learning more about tree diversity and how that affects the health of the village please reach out!

Residents and businesses interested in having a tree(s) planted on their adjacent Village street or NYS highway right-of-way's, volunteering for planting days, or sponsoring a VGC beautification project, myself, Kym Bradley-Rickard, or the Jen Cavanaugh- Village Clerk.

Meetings are open to the public and we are actively seeking members of our community to join the committee. Please reach out if you are interested in joining the next meeting.

Village of Red Hook
Sewer Department
Monthly Report
April 2024

We continue to work with the village engineer on the planning of expansion phase II.

As a reminder to all residents whether you are in the Sewer Use Area or not be kind to your pipes! Please put only 3 P's in the toilet: Pee, Poop and (Toilet) Paper and while in the kitchen (or near other drains) no Fats, Oils, or Grease "FOG" – they clog up the pipes and make the system stressed. What goes down the drain matters!

If you are in the sewer use area and the emergency alarm goes off, call the Village Sewer Operator (845) 758-1081, option 8. Press the "Silence Alarm" button ONLY AFTER notifying the Sewer Operator. Please do not open the box or tamper with Village owned equipment.

Village of Red Hook
Speed Limit Initiative
Monthly Report
April 2024

We received an initial draft of the Speed Limit engineer report that covered data retrieved from the Village Streets. This is just one step in a multi-step process. However, at initial analysis Creighton Manning recommends Village of Red Hook to enact a area wide speed limit of 25 mph. At this moment it does not include state or county roads such as Route NY 199 (Market), NY 9 (Broadway) or Linden Ave. We are waiting future reports regarding state and county data as well as a report for school zone.

Village of Red Hook
Town of Red Hook Greenway and Trails Committee
Monthly Report
April 2024

The Town's Greenway & Trails committee covered trail updates, the state of trail blazes and a potential fence on the red trail behind Linden Acres. There was a decent part of the meeting dedicated to discuss the location of a bridge at Cookingham which would connect trails to the Rec Park. Additionally, the Greenway and Trails committee along with Winnakee Land Trust have been invited to present to the Red Hook Rotary at their June 11th meeting. June 1st is national trails day – get out and work the trails. You can look to the GTC or Winnakee Land Trust about information on specific locations for trail work that day.

Village of Red Hook
Climate Smart Communities
Monthly Report
April 2024

The taskforce met for the first time and we were are off to a jubilant start. Lots of interest in moving forward with an understanding there may be more tedious work ahead as we move to look into mapping our Greenhouse Gas Emissions. Our next meeting is Wednesday, May 15th at 5:30 p.m. at Village Hall Second Floor Conference Room. This taskforce is open and still recruiting. If you are interested in being involved and to express ideas and knowledge of the way to

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE'S REPORT
MONTH OF: APRIL, 2024**

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
4/1/24	Jamelson	7361 South Broadway	Building Permit	\$200.00
4/1/24	Crum (paid by PD Sheeley Contracting)	19 Park Avenue	Building Permit	\$100.00
4/3/24	Luks	51 W. Market Street	Building Permit	\$100.00
4/2/24	Rickard (paid by PlugPV, LLC)	3 Scism Circle	Building Permit	\$100.00
4/4/24	Migdal (paid by Integrity Land Svcs.)	23 Garden Street	CO Search	\$100.00
4/12/24	Kaufman (paid by Stefan)	7385 South Broadway	Demo Permit	\$100.00 (CASH)
4/8/24	Denegar (paid by Garlinghouse Builders)	13 Garden Street	Building Permit	\$100.00
4/9/24	Methodist Church (paid by Church St. Nursery School)	52 W. Market Street	Zoning Application	\$100.00
4/11/24	Red Hook VFW	30 Elizabeth Street	Fire Inspection	\$150.00
4/11/24	Hobson	7387 South Broadway 51 Elizabeth Street	Fire Inspections	\$200.00
4/17/24	Bradway	4 Kent Road	Building Permit	\$100.00
4/18/24	Weaver (paid by Roosa Enterprises, LLC)	66 Fraleigh Street	Building Permit	\$100.00
4/19/24	Boryk	65 Fraleigh Street	Building Permit	\$500.00
4/19/24	Traudt (paid by RJ JW Renovations, LLC)	36 Fraleigh Street	Building Permit	\$100.00
4/22/24	Abrahams	South Broadway	Site Plan	\$200.00 (CASH)
4/23/24	Haan (paid by River City Abstract)	12 Church St. Ext.	CO Search	\$100.00
4/23/24	Boyrk (paid by First Hudson Title)	65 Fraleigh Street	CO Search	\$100.00
4/23/24	Curtis	40 Thompson Street	Building Permit	\$200.00 (CASH)
4/24/24	Dillon (paid by Megabrain Comics)	21 W. Market Street	Signage Application	\$100.00
TOTALS				\$2,750.00

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
APRIL, 2024**

Building Permits Issued: 14

Certificates of Occupancy Issued: 1

Certificate of Compliance: 2

Municipal Searches: 4

Orders to Remedy:

1. 56 E. Market Street (open)
2. 28 Garden Street (open)
3. 7578 North Broadway (open)
4. 51 Elizabeth Street (open)
5. 15 Eldridge Lane (open)
6. South Broadway (open)
7. 72 W. Market Street (open)
8. 98 W. Market Street (open)

Stop Work Orders:

1. 56 E. Market Street

Notice of Violation:

1. 50 E Market Street (construction w/out building permit/Air BnB Use)

Do Not Occupy Notice: 0

Court Appearances: 0

Complaints:

1. 56 E. Market Street (construction in an incinerator w/out building permit)
2. 4 Cherry Street – fire escape inspection
3. 15 Eldridge Lane – shipping container on property
4. 7578 North Broadway – shipping containers (2) on property
5. 51 Elizabeth Street – shipping container on property
6. 59-61 E. Market Street – ADA issues
7. South Broadway – signage issue
8. 72 W. Market Street – signage issue
9. 98 W. Market Street – signage issue

Fire Inspections: 0

Planning Board Actions:

April 11, 2024 Planning Board Meeting:

1. Site plan application for Firehouse Lane withdrawn (Inwood Foundation),
2. Site Plan approval granted to property located at 59 Fisk Street (Red Hook Community Center).
3. Site Plan approval granted to property located at 46 W. Market Street (Catalina's Italian Deli)
4. Site Plan & public hearing for property located at 49 W. Market Street tabled to May 16, 2024
5. Site Plan & public hearing for property located at 7385 North Broadway tabled to May 16, 2024.

Notice sent for originally scheduled planning board meeting date of May 9th to be changed to May 16, 2024 at 6:30pm.

Zoning Board of Appeals:

April 25, 2024 ZBA Meeting:

1. Area Variance for property located at 52 W. Market Street tabled to May 23, 2024; and public hearing set.

Public Spaces Initiative March Board Update

Mission To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

Public Meetings are held the 4th Saturday of each month at 10 am, in person at the Village Hall unless otherwise noted (email the PSI chair [Ash Bradley-Rickard](#) for the meeting location). The fourth meeting of the year was held at 10am on Saturday May 4th at Village Hall.

Key Topics

- **Seed Library:** The seed library is currently hosted at the Red Hook Community Center
 - Work is underway with the Community Center leadership to relocate the library from the basement to a more prominent location
 - Concurrent with the planned move will be a redesign of the library as well as installing new signage which will be donated by a local artist
 - Ideally the move will be completed by the June 15th “Hello Blooms” event at the RHCC
- **Abraham’s Park:** As part of the ongoing redesign visioning, work is underway to produce a survey that will capture public input from Village residents and also other park users
 - The PSI has reached out to Bard College to initiate conversations on a possible collaboration for a studio art program outdoor exhibit
- **Pollinator Pathway:** The Village of Red Hook page is live at <https://www.pollinator-pathway.org/towns/red-hook>
 - Developing a brochure highlighting the benefits of pollinator gardens and highlighting current gardens is under consideration
 - The PSI would like to work on designing a pollinator garden for the front of Village Hall in conjunction with planning for possible entryway upgrades
- **Upcoming Events**
- Apple Blossom Day, May 11: PSI members will be tabling to share pollinator garden information, provide garden advice, and distribute seeds
- Historic Red Hook “Then & Now” event, June 1st 11am – 4pm at the Elmendorph Inn. This year’s event is themed “Farms, Food, and Families which is congruent with the PSI’s mission. The PSI will be tabling at the event. Prior to the event PSI volunteers will clean up the Elmendorph’s pollinator garden.
- Hello Blooms, June 15th, 11:30am – 2:30pm will be held in partnership with RHCC. Activities will include a plant give-away, informational tables, painting and pot decorating for kids, music, and a tours of the Community Center pollinator garden and seed library. Activities will be outdoors, weather permitting, or inside the Community Center in the event of rain.
- Oct 19th – Pumpkins in the Park Event

Planning Update

On Tuesday April 30th Mayor Smythe and Trustee Appenzeller had a Zoom meeting with Bonnie Franson with Nelson Pope and Voorhis (NPV), the firm working with the Village to support the planning for the Village Gateway (Cookingham East) project. The meeting was a productive working session to review a preliminary draft of NPV’s land use and zoning study. NPV will incorporate feedback from the meeting and continue augmenting the report with the goal of having a draft for an in-person meeting with the full project task force.