

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
APRIL 8, 2024**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, and Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7:06pm.

Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe asked for a motion to approve the minutes from the March 28, 2024 Board of Trustees Workshop Meeting. The motion was made by Trustee Appenzeller and seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe asked for a motion to open the public hearing for the 2024-2025 Village of Red Hook Budgets (general, water, sewer). The motion was made by Deputy Mayor Kjarval and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

George Beekman (Cherry Street) asked questions about the income line for school activities and Police water infrastructure checks. Mayor Smythe explained that the water infrastructure checks are being recorded differently and she believes COVID is the cause of the drop of school activity income in certain years.

Mayor Smythe asked for a motion to close the public hearing for the 2024-2025 Village of Red Hook Budgets (general, water, sewer). The motion was made by Deputy Mayor Kjarval and seconded by Trustee Appenzeller. All in favor. Motion approved.

Mayor Smythe explained the minor changes she made to the proposed budgets after the March 28, 2024 review at the Trustee's workshop meeting.

Mayor Smythe reminded the audience that the property assessments in the Village increased and, thus, the tax rate has decreased.

RESOLUTION 9 – 2024
RESOLUTION TO ADOPT 2024-2025 BUDGET

WHEREAS, the Board of Trustees (Board) has received and reviewed the tentative budget and held a public hearing on same; and

WHEREAS, funding lines and expense lines have been developed, reviewed and established in Board Workshop Meetings to reflect income projections and expenses from trending and history; and

WHEREAS, the Village's budget has three areas: General Fund; Water Fund, and Sewer Fund;

NOW, THEREFORE, BE IT RESOLVED THAT,

The resulting general fund budget will be within the NYS Comptroller Formula for the tax cap and be a reduction in the tax rate. The General Fund budget will be \$2,249,772; and

BE IT FURTHER RESOLVED, the water fund budget and the sewer fund budget will remain as listed in the tentative budgets, water at \$560,000, and sewer at \$345,965;

And, those general fund, water fund, and sewer fund budgets are hereby adopted with the Treasurer to be fully advised and authorized to proceed accordingly.

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustees discussed items related to the Village’s reorganization.

RESOLUTION 10 – 2024
RESOLUTION TO BROAD FORM – CONSOLIDATED REORGANIZATION

WHEREAS, the Board of Trustees (Board) has received and reviewed the various annual reorganization documents, including:

The Meetings Schedule, Official Newspaper, and the Mayor’s Appointees/Officers designations with any new appointments listed, and

WHEREAS, under Village Law §3-301(3) the Mayor must appoint, with Board approval the offices of Clerk, Treasurer, Deputy Clerk, Associate Justice, and members of boards; and

WHEREAS, the Board has determined that Village Law §4-412(3)(2) requires the designation of banks of trust companies for the deposit of all Village monies; and

WHEREAS, the Board has determined to pay a fixed rate for mileage as reimbursement to Village Officials and employees who use their personal automobiles while performing official duties; and

WHEREAS, the Board has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows; and

WHEREAS there is to be held during the coming official year a) NYCOM’s Winter Legislative Meeting, b) NYCOM’s Annual Meeting and Training School, c) NYCOM’s Fall Training School, d) NYCOM’s Public Works Training School, and e) the following county association meetings;

- Dutchess County Supervisors & Mayors Association
- Dutchess County Planning Association
- Dutchess County Transportation Council

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality; and

WHEREAS, the Board of Trustees is meeting in person on April 8, 2024; and

WHEREAS, the Board is aware of the existing Ethics Code and Procurement Code as embodied in our Local Law and is reminded of same; and

WHEREAS, the Board intends to complete the annual reorganization with consolidated voting and move to other business.

NOW, THEREFORE, BE IT RESOLVED:

The Board approves the Mayor's appointments as listed below:

Village Clerk (2-yr term): Jennifer Cavanaugh, term ends April 6, 2026

Deputy Clerk (1-yr term): Diana Devens, term ends April 7, 2025

Associate Justice (1-yr term): Thomas Mansfield, term ends April 7, 2025

Fire Inspector: Gary Beck

Deputy Fire Inspector: Thomas Keith

Planning Board: (5-year term)

David Markusen-Weiss, term ends April 2, 2029

Zoning Board of Appeals: (5 year term)

Erik Cuthell, Chair, term ends April 2, 2029

Village Green Committee (1-year terms):

Kym Bradley-Rickard, Liaison

Brian Foran, term ends April 7, 2025

David Pearson, term ends April 7, 2025

Kathy Pearson, term ends April 7, 2025

Jason Baker, term ends April 7, 2025

Brenda Cagle, Ex Officio, term ends April 7, 2025

Events Committee (1-year terms):

Melkorka Kjarval, Liaison

Karen Smythe

Amy Smith, term ends April 7, 2025

Gabrielle Melton, term ends April 7, 2025

Jeffrey Walsh, term ends April 7, 2025

Nora Feldhusen, term ends April 7, 2025

Public Spaces Initiative (1-year terms):

Steve Appenzeller, Liaison

Perry Allen, term ends April 7, 2025

Ash Bradley-Rickard, term ends April 7, 2025

Polina Malikin, term ends April 7, 2025

Nicole Rogers, term ends April 7, 2025

Betsy Brauer, term ends April 7, 2025

Linda DiGasper, term ends April 7, 2025

Human Relations Committee (1-year terms):

Melkorka Kjarval, Liaison

David Markusen-Weiss, term ends April 7, 2025

Renee Zhang, term ends April 7, 2025

Communications Committee (1-year terms):

Melkorka Kjarval, Liaison

Karen Smythe

Lauren Cunningham, term ends April 7, 2025

Main Street Committee (1-year terms): on hiatus

Climate Smart Community Task Force (1-year terms):

Steve Appenzeller, Liaison

Kym Bradley-Rickard

Betsy Brauer, term ends April 7, 2025

Hanna Inman, term ends April 7, 2025

Josh Bardfield, term ends April 7, 2025

Alice Geller, term ends April 7, 2025

The Board designates the following institutions as depositories of all monies received by the Village Treasurer, Clerk, and Receiver of Taxes. Name of Institutions: Key Bank and M&T Bank; and,

The Board will approve reimbursement to such officers and employees at the current federal IRS rate per mile in effect at the time of the trip; and,

The Board authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows; and,

The Board acknowledges review and familiarity with the Ethics Code and Procurement Code of the Village of Red Hook; and,

That the following officers and employees are authorized to attend the following schools/meetings:

- Mayor, Board of Trustees, Clerk, Treasurer: a) NYCOM’s Winter Legislative Meeting, b) NYCOM’s Annual Meeting and Training School, c) NYCOM’s Fall Training School
- Mayor, Highway Foreman: NYCOM’s Public Works Training School
- Mayor: Dutchess County Supervisors & Mayors Association, Dutchess County Transportation Council
- Planning Board and Zoning Board of Appeals members, Planning/Zoning Clerk: Dutchess County Planning Association

The Board appoints The Daily Freeman (aka Media News Group) as the official newspaper; and,

Renews the meeting schedule as follows. All meetings are held in Village Hall and are open to the public:

Village of Red Hook Justice Court	1st Wednesday	6:00 pm
Village of Red Hook Criminal Court	3rd Wednesday	3:00 pm
Planning Board	2nd Thursday	6:30 pm
Zoning Board of Appeals	4th Thursday	6:30 pm
Communications Committee	1st Wednesday	1:30 pm
Events Committee	2nd Tuesday	6:00 pm
Human Relations Committee	1st Thursday	7:00 pm
Public Spaces Initiatives	4th Saturday	10:00 am

Village Green

2nd Sunday of Apr., Jul., Oct., Jan.

6:00 pm

Village Board of Trustees Meetings: May 13, June 10, July 15, August 5, September 9, October 7, November 4, December 9, 2024, January 13, February 10, March 10, April 14, 2025 at 7:00 pm

Village Board Workshops: April 25, May 23, June 27, July 25, August 22, September 26, October 24, November 21, December 19, 2024, January 23, February 27, March 27, 2025 at 7:00 pm

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Bradley-Rickard

Mayor Smythe made a motion to accept discussed adjustments and amendments. The motion was seconded by Trustee Appenzeller. All in favor in approving the amendments.

Vote to approve the resolution as amended:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustees discussed the proposed Catalis renewal contract for Village’s tax and utility software.

Mayor Smythe asked for a motion to authorized her to sign the Catalis License Renewal Contrat. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Appenzeller All in favor. Motion approved.

RESOLUTION 10 – 2024

RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL, WATER & SEWER FUNDS

WHEREAS, there were errors in the “current budget” in prior budget amendments, and

WHEREAS the Village Board desires to correct the prior amendments to the General, Water, & Sewer Fund budgets to reflect current information,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustment corrections:

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EXPENSE:					
A8010.1	Zoning - Per Srv	\$ 40,000.00	\$ (5,000.00)	\$ 35,000.00	Correcting 11/13/23 Adj
A8010.48	Zoning - Contr. Exp - Per Srv	\$ 45,000.00	\$ 5,000.00	\$ 50,000.00	Correcting 11/13/23 Adj
	TOTAL		\$ -		

The 11/13/23 budget adjustments showed the “Current Budget” at \$85,000 and \$0 respectively. The final “Revised Budget” remains the same as the 11/13 budget adjustments.

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EXPENSE:					
EW8320.47	Water Repairs	\$ 48,000.00	\$ 2,000.00	\$ 50,000.00	Correcting 9/11/23 adj
	TOTAL		\$ (2,000.00)		

The 9/11/23 budget adjustment showed the “Current Budget” at \$50,000 when it should have been \$48,000. The addition of \$2,000 was already covered by a \$2000 increase in EW2144.a Water Tapping Fee revenue.

For the SEWER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EXPENSE:					
ES1710.1	Admin - Per Srv	\$ 5,000.00	\$ (500.00)	\$ 4,500.00	Correcting 9/28/23 adj
	TOTAL		\$ 500.00		

The 9/28/23 budget adjustment showed a “Current Budget” of \$10,000 when it should have been \$5,000. The 9/28 budget adjustment was a \$3,000 deduction. The 11/2/23 budget adjustment was a \$2500 increase. So this deduction of \$500 starts with the correct “Current Budget” and now ends where it should.

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook approves these corrections to the General, Water & Sewer Fund budgets as shown in the schedule above.

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

COMMITTEE REPORTS:

Mayor Smythe read the Treasurer’s report.

ACCOUNT BALANCES (3/31/2024)

GENERAL FUND	\$	835,530.76
WATER FUND	\$	348,326.65
PAYROLL CLEARING ACCOUNT	\$	36,363.38
SEWER FUND	\$	41,500.95
HARDSCRABBLE	\$	3,443.68
VILLAGE GREEN	\$	9,761.63
HEALTH INSURANCE	\$	12,978.14
PETTY CASH	\$	52.93

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	7,699.23
POLICE (M&T)	\$	17,485.67
USDA (M&T)	\$	142,274.77
HIGHWAY (M&T)	\$	29,370.36
SNOW RESERVE (M&T)	\$	3,359.83
TOWER RESERVE (M&T)	\$	18,145.37
UNEMPLOYMENT (M&T)	\$	7,197.54
COURT RESERVE (M&T)	\$	3,379.41
OFFICE RESERVE (M&T)	\$	996.34

MONTHLY EXPENSES (March)

GENERAL FUND	\$	141,783.81
WATER FUND	\$	210,075.39
PAYROLL CLEARING ACCOUNT	\$	2,442.45
SEWER	\$	149,986.98

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Appenzeller. All in favor. Motion approved.

Mayor Smythe read the Police reports for March:

February 2024	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	281	162	106	13
Water Tower Security Checks		101 (included in above)		
Uniform Traffic Tickets	98	53 (inc. 4 parking tickets)	37 (inc. 0 parking tickets)	8 (inc. 2 parking ticket)
Arrests	8	3	2	3

Mayor Smythe summarized the Fire Department reports for the entirety of 2023. 285 calls in the Village (175 EMS, 71 alarms, 1 fire, 3 hazardous conditions, 24 person in distress, and 9 good intent). 727 calls outside of the Village (409 EMS, 203 alarms, 20 fires, 14 hazardous conditions, 39 person in distress, and 31 good intent). The Village represented 28% of the total Fire Department calls in 2023.

Mayor Smythe continued that in the month of February there were 41 calls in the Village (23 EMS, 11 alarms, 1 fire, 5 person in distress, and 1 good intent) and 93 outside the Village (51 EMS, 26 alarms, 1 fire, 2 hazardous conditions, 9 person in distress, and 4 good intent).

Mayor Smythe updated the Trustees on the sewer construction project stating that the financing was scheduled to close in June.

Mayor Smythe reported that the Red Hook Library Board of Trustees had a new president, Anna Greig.

Mayor Smythe stated that the Abraham’s Task Force will start meeting soon.

She stated that the Village had successfully changed the medical insurance plan from CDPHP Silver to Bronze which will have no effect on the care received and has the potential to save Village money.

Mayor Smythe shared that NYMIR (most insurance coverage) had recently completed an inspection related to risk and safety and a second would be conducted by Dutchess County (worker’s comp related) soon.

Deputy Mayor Kjarval read reports including Red Hook Together, Communication Committee, Hardscrabble/Events Committee, Human Relations Committee, and Highway Department reports (on-file).

Trustee Laing read Materials Management, Water Department (including utility bill adjustments, \$38.96 credited to Acct 34900, Victoria Mayes, leak), Sawkill Watershed Community, and Community Preservation Fund Committee reports (on-file).

Trustee Bradley-Rickard read the Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, and Climate Smart Communities reports (on-file).

Trustee Appenzeller read the Building Department, Zoning & Planning, Zoning Review, and Public Spaces Initiative reports (on-file).

No general business

In public comment, George Beekman (Cherry Street) stated he is interested in hearing more about the upcoming Cherry Street water main project. He requested that the road width be maintained as large trucks use the road and that the road elevation be lower to mitigate drainage issues.

Mayor Smythe asked for a motion to pay all Village bills after audit. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the April 8, 2024 Village Board Meeting at 8:40pm. Trustee Laing made the motion and it was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

2024		VILLAGE ONLY												
Month	% Ttl	TOTAL	300s	700s	100s	400s	500s	600s	800s	900s				
			(EMS)	(alarms)	(fires)	(hazard)			(weather)	(outside)				
TOTAL	34%	77	53	14	1	0	7	2	0	0	0.69	100s	Fire, Building Fire, cooking fire, brush fire	
Jan	39%	36	30	3	0	0	2	1	0	0	0.87	300s	EMS call, Rescue, EMS incident, Medical assist	
Feb	31%	41	23	11	1	0	5	1	0	0		400s	Hazardous condition, power line down	
Mar	#DIV/0!	0										500s	Assist invalid, service call, person in distress	
Apr	#DIV/0!	0										600s	Good intent call, Hazmat release investigation, smoke scare	
May	#DIV/0!	0										700s	Alarm, smoke alarm, CO alarm, false alarm, unintentional	
Jun	#DIV/0!	0										800s	severe weather, natural disaster	
Jul	#DIV/0!	0										900s	special type - not in district	
Aug	#DIV/0!	0												
Sep	#DIV/0!	0												
Oct	#DIV/0!	0												
Nov	#DIV/0!	0												
Dec	#DIV/0!	0												
2024		OUTSIDE VILLAGE												
Month	% Ttl	TOTAL	300s	700s	100s	400s	500s	600s	800s	900s				
			(EMS)	(alarms)	(fires)	(hazard)			(weather)	(outside)				
TOTAL	66%	150	83	41	4	4	12	6	0	0	0.55			
Jan	61%	57	32	15	3	2	3	2	0	0	0.83			
Feb	69%	93	51	26	1	2	9	4	0	0				
Mar	#DIV/0!	0												
Apr	#DIV/0!	0												
May	#DIV/0!	0												
Jun	#DIV/0!	0												
Jul	#DIV/0!	0												
Aug	#DIV/0!	0												
Sep	#DIV/0!	0												
Oct	#DIV/0!	0												
Nov	#DIV/0!	0												
Dec	#DIV/0!	0												
2024		TOTAL INCIDENTS												
	Town %	66%	61%	75%	80%	100%	63%	75%	#DIV/0!	#DIV/0!				
Month		TOTAL	300s	700s	100s	400s	500s	600s	800s	900s				
			(EMS)	(alarms)	(fires)	(hazard)			(weather)	(outside)				
TOTAL		227	136	55	5	4	19	8	0	0				
Jan		93	62	18	3	2	5	3	0	0				
Feb		134	74	37	2	2	14	5	0	0				
Mar		0	0	0	0	0	0	0	0	0				
Apr		0	0	0	0	0	0	0	0	0				
May		0	0	0	0	0	0	0	0	0				
Jun		0	0	0	0	0	0	0	0	0				
Jul		0	0	0	0	0	0	0	0	0				
Aug		0	0	0	0	0	0	0	0	0				
Sep		0	0	0	0	0	0	0	0	0				
Oct		0	0	0	0	0	0	0	0	0				
Nov		0	0	0	0	0	0	0	0	0				
Dec		0	0	0	0	0	0	0	0	0				

Village of Red Hook Fire Incident Report thru October 2023

2023		VILLAGE ONLY													
Month	% Ttl	TOTAL	300s	700s	100s	400s	500s	600s	800s	900s					
			(EMS)	(alarms)	(fires)	(hazard)			(weather)	(outside)					
TOTAL	28%	285	175	71	1	3	24	9	2	0	0.61	100S	Fire, Building Fire, cooking fire, brush fire		
Jan	28%	26	20	6	0	0	0	0	0	0	0.86	300s	EMS call, Rescue, EMS incident, Medical assist		
Feb	40%	31	18	10	0	0	2	0	1	0		400s	Hazardous condition, power line down		
Mar	26%	22	15	3	1	1	2	0	0	0		500s	Assist invalid, service call, person in distress		
Apr	28%	20	8	10	0	0	2	0	0	0		600s	Good intent call, Hazmat release investigation, smoke scare		
May	29%	22	11	7	0	0	2	2	0	0		700s	Alarm, smoke alarm, CO alarm, false alarm, unitentional		
Jun	32%	23	15	5	0	1	0	2	0	0		800s	severe weather, natural disaster		
Jul	34%	34	21	6	0	0	5	2	0	0		900s	special type - not in district		
Aug	28%	24	14	6	0	0	4	0	0	0					
Sep	21%	16	12	2	0	1	1	0	0	0					
Oct	27%	23	12	9	0	0	1	1	0	0					
Nov	24%	21	16	1	0	0	2	2	0	0					
Dec	22%	23	13	6	0	0	3	0	1	0					
2023		OUTSIDE VILLAGE													
Month	% Ttl	TOTAL	300s	700s	100s	400s	500s	600s	800s	900s					
			(EMS)	(alarms)	(fires)	(hazard)			(weather)	(outside)					
TOTAL	72%	727	409	203	20	14	39	31	9	2	0.56				
Jan	72%	66	46	12	3	1	2	2	0	0	0.84				
Feb	60%	46	27	12	3	2	0	2	0	0					
Mar	74%	62	41	13	0	0	5	3	0	0					
Apr	72%	52	32	17	1	0	0	2	0	0					
May	71%	53	30	16	1	0	4	2	0	0					
Jun	68%	48	35	7	2	0	1	3	0	0					
Jul	66%	65	40	13	1	3	5	2	1	0					
Aug	72%	62	31	25	1	0	0	4	0	1					
Sep	79%	62	23	26	2	4	5	2	0	0					
Oct	73%	63	36	18	2	1	4	2	0	0					
Nov	76%	68	35	21	1	2	6	2	0	1					
Dec	78%	80	33	23	3	1	7	5	8	0					

Red Hook Together: did not meet for the month of April.

Red Hook Town Economic Development Committee: Bi-weekly meetings have been taking place at Village Hall on the second & fourth Wednesdays of the month at 8:40 am.

On March 20th - there was a special meeting held to discuss the Town's (at that time) proposed moratoriums. Concerns and objections were raised by multiple members of the committee as well as several guests. Town Supervisor McKeon was also in attendance and answered questions. The regularly scheduled March 29th meeting also focused on the moratorium issue, and whether the EDC should submit an official letter. It was decided that one of the members would instead attend the board meeting that evening and speak on behalf of the committee objecting to each of the 3 moratoriums.

Village of Red Hook Communications Committee: The Communications committee meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room. This month's meeting was rescheduled due to conflicts with other meetings.

In the Past Month:

- A digital version of the "What does the Village do for you" has also been posted online under the "Stay Informed" section.
- The new sign describing how to reach the Police during & after Village Hall business hours has been posted alongside the main door buzzer.
- I have begun reviewing the current website navigation menus with Village Clerk, Jen Cavanaugh, in order to incorporate her observations & recommendations.
- On April 4th The Mayor and I met to discuss progress on the Language Access Grant. We worked to research remaining purchases and identify final goals before the grant period ends this fall.

Village of Red Hook Hardscrabble / Events Committee: The events committee meets on the 3rd monday of each month at 6pm at Village Hall. Our March 12th meeting was about the upcoming events in the village, what support they would need, as well as discussing progress on the events permit development. We also had a followup task meeting on March 25th to update this year's Hardscrabble Sponsor Packet. Hardscrabble will be on September 14th this year (14-24) - and you can follow Social Media for updates at (facebook.com/hardscrabblerrh & instagram.com/villageofrhevents/).

Village of Red Hook Human Relations Committee: The Human Relations Committee meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. We did not meet during the month of April due to members' travel schedules. The next meeting is May 2nd.

Village of Red Hook Highway Department:

1. **Street Sweeping** will take place at the end of April or early May (it will be done before Apple Blossom Day which will be held on May 11th). Street Striping will take place after street sweeping has commenced. Please sweep/rake sand and gravel from lawn edges onto the side of the street, dispersed in a row, (not in a large pile) to facilitate cleanup by the street sweeping machines.

2. **Village Brush / Yard Waste Pickup** - will begin again this week, (the first full week of the month). Pickups will be scheduled for the first full week of every month, pending weather conditions and scheduling. Residents are reminded of the following rules:
 - Place lawn clippings and brush in separate piles.
 - Place piles on the edge of your lawn, not on the sidewalk or in the street.
 - Stumps, branches larger than 6” in diameter, garbage, and/or construction debris will not be picked up.
 - Piles should be limited to 6' x 6' x 6'.
 - Consider combining smaller piles with a neighbor to facilitate efficient pickups.
3. **Potholes:** You can notify the village of potholes on Village roads by calling the Village Clerk’s office or filling out the “Report a Concern” form at: redhookvillage.org/concern. Please note that the Village is not allowed to conduct repairs on State Highways. If you would like to report a pothole on a State Highway, The Village can forward your concern - or you can submit your complaint directly to the NYS DOT by calling 1.800.POTHOLE (1.800.768.4653).
4. **Street Light Complaints:** If you notice a street light out - you may notify Central Hudson directly by going to: cenhud.com/en/outages, selecting ‘Report a Street Light’ and filling out their online form.
5. **Scrap Metal Program:**

Revenue received since the last report was	\$0
Total revenue for this Fiscal Year (Jun 2023- May 2024) to date is	\$5,688.70
Since the Program’s inception, in Sep 2007, donations have yielded a total of	\$53,566.84

Proceeds from the program go towards the purchase of tools & equipment for the Public Works Department. Residents & businesses interested in donating scrap metal may contact the Village Clerk’s office to schedule a pickup.

Village of Red Hook
Trustee Charlie Laing
Monthly Reports
March

Materials Management

In the month of March the Village Highway Dept collected 2.07 tons of recycling (0.9 tons of comingled; 0.43 tons of cardboard; and 0.7 tons of paper). The Village also collected 4.03 tons of garbage which was transported to UCRRRA at a total cost of \$498.21 (\$463.45 in tipping fees and \$34.76 of fuel surcharge). Over the course of the month the Village collected \$2,587 from sale of garbage tags, broken down as follows: \$1,813 at Village Hall; \$600 from Taste Budds; \$174 from the Red Hook Public Library.

I am still trying to pin down the actual volume and cost associated with garbage that is collected in the Welch roll-off and hope to have that information soon to plug in to the materials management spreadsheet.

Water Treatment Facilities

See attached C3ND report.

Saw Kill Watershed Community

The Saw Kill Watershed Community (SKWC) met via Zoom on March 26 to discuss organizational needs and priorities for 2024. In attendance were representatives from Bard College, Winnakee Land Trust, the Hudson River Watershed Alliance (HRWA) and members of the Red Hook community. Emily Vail, Executive Director of the HRWA, an umbrella organization for groups like the SKWC, stated that a lot of similar small volunteer groups were struggling post-COVID, some had ceased to operate while others were trying to reorganize. Key priorities for SKWC are figuring out finances, application for and disbursement of grants, organizational leadership and role of Bard.

The group recognized the value of the current suite of SKWC programs, including amphibian migration, new trails initiatives, riparian buffer protection, water quality and groundwater testing, and community outreach and responding to local issues (i.e. recent SKWC comments on new State wetland protection regulations).

They are also interested in access to a physical meeting space, and I said I would look into whether use of Village Hall was an option.

Community Preservation Fund Committee

No meetings in the month of March.

Water/Sewer Utility Bill Adjustments

See attached report from Village Clerk.

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
REVENUE														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$ 2,067.00	\$ 3,069.00	\$ 2,916.00	\$ 1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
COSTS														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	\$736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	\$47.99	\$575.88
Contaminated Recycling	\$3.29	\$12.10	\$12.10	\$3.30	\$5.52	\$3.33					\$2.31		\$4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	\$787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00

2022/2023	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.03	1.03	1.27	0.99	0.85	0.92	0.97	1.63	0.93	1.03	0.99	1.05	1.06	12.69
Cardboard	0.39	0.32	0.35	0.52	0.54	0.43	0.55	0.56	0.49	0.34	0.43	0.83	0.48	5.75
Paper	0.88	0.95	0.67	1.04	1.25	0.81	0.89	1.06	0.95	0.92	0.92	1.3	0.97	11.64
Total Recycling	2.8	2.3	2.29	2.55	2.64	2.16	2.41	3.25	2.37	2.29	2.34	3.18	2.55	30.58
Garbage	6.88	5.97	6.95	8.71	9.97	7.28	3.05	9.72	7.36	4.44	7.92	7.02	7.11	85.27
REVENUE														
Tags Sold	\$1,206.00	\$2,775.00	\$3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00
COSTS														
Garbage @ \$105/ton	\$722.40	\$626.85	\$729.75	\$704.55	\$1,046.85	\$669.40	\$325.25	\$1,069.20	\$809.60	\$488.40	\$876.20	\$772.20	\$736.72	\$8,840.65
Fuel	\$95.72	\$81.48	\$83.92	\$73.98	\$104.70	\$80.32	\$39.84	\$114.94	\$80.96	\$43.96	\$74.49	\$61.78	\$78.01	\$936.09
Contaminated Recycling				\$2.30				\$2.42	\$2.40			\$7.08	\$3.55	\$14.20
TOTAL COSTS	\$818.12	\$708.33	\$813.67	\$778.53	\$1,153.85	\$749.72	\$365.09	\$1,186.56	\$892.96	\$532.36	\$950.69	\$841.06	\$815.91	\$9,790.94
TOTAL REVENUE	\$1,206.00	\$2,775.00	\$3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00

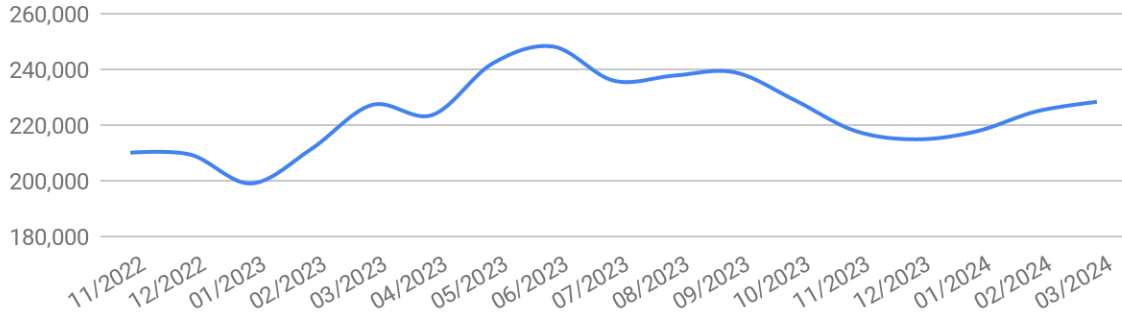
2023/2024	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.84	1.5	0.96	1	0.88	0.92	0.95	1.47	0.86	0.9			1.03	10.28
Cardboard	0.45	0.44	0.6	0.48	0.66	0.52	0.55	0.45	0.34	0.43			0.49	4.92
Paper	0.68	0.73	0.84	1.06	1.21	1.07	0.91	1.04	0.74	0.74			0.90	9.02
Total Recycling	1.97	2.67	2.4	2.54	2.75	2.51	2.41	2.96	1.94	2.07			2.42	24.22
Garbage	4.88	3.98	2.43	1.44	2.7	1.8	3.79	3.96	6.99	4.03			3.60	36
REVENUE														
Tags Sold	\$3,560.00	\$2,469.00	\$1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00	\$2,587.00			\$2,801.80	\$28,018.00
COSTS														
Garbage @ \$105/ton	\$536.80	\$437.80	\$267.30	\$158.40	\$302.00	\$203.00	\$416.90	\$460.40	\$813.85	\$463.45			\$405.99	\$4,059.90
Fuel	\$38.93	\$30.65	\$20.05	\$13.07	\$26.73	\$17.77	\$34.40	\$35.68	\$59.00	\$34.76			\$31.10	\$311.04
Contaminated Recycling			\$3.53										\$3.53	\$3.53
Welch Dumpster	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63				
TOTAL COSTS	\$822.36	\$715.08	\$537.51	\$418.10	\$575.36	\$467.40	\$697.93	\$742.71	\$1,119.48	\$744.84			\$684.08	\$6,840.77
TOTAL REVENUE	\$3,560.00	\$2,469.00	\$1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00	\$2,587.00			\$2,801.80	\$28,018.00

Village of Red Hook Water Treatment Facilities Monthly Report

April 1, 2024

System Flow

During the month of March the water treatment facility treated 7,076,100 total gallons, which is an average of 228,300 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<i>Location</i>	<i>Total Coliform</i>	<i>E. Coli</i>
2 W. Market	Absent	Absent
Traditions Mail Rm	Absent	Absent
7329 S. Broadway	Absent	Absent

Chemical Usage

During the month of March, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,
Fernando Dongo
Principal Consultant
C3ND Environmental Consulting



Village of Red Hook Water Treatment
 7467 South Broadway, Red Hook, New York 12571

04/01/2024

Water System

Water System Notes:

<i>Monthly Total Coliform</i>	<i>All results absent for the month</i>

Deficiencies

<i>Well Control Issues</i>	<i>Avanti Controls said panels are in final stages and will be ready for installation in the beginning of May.</i>
<i>Town/Village Interconnect</i>	<i>2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.</i>
<i>Well Level/Flow</i>	<i>Well level monitors have been reviewed with a variety of repairs that were required. Currently looking at options for communication to wells 14 & 15 as there is a short in wiring between the plant and the wells</i>
<i>Well 14 & 15 Project</i>	<i>Waiting for well pump data to finalize VFD startup. Installation work complete.</i>

For Future Notes:

Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1.Routine 2. Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: 2830
						Number of microbiological monitoring samples required: 3
7329 S Broadway	3/11/2024	1	Absent	Absent	0.9	Number of microbiological monitoring samples taken: 3
Traditions Mail Rm	3/11/2024	1	Absent	Absent	0.8	Did an M&R violation If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample. Did an MCL violation occur? If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). <input type="checkbox"/> For systems collecting less than 40 samples per month: two or more of the samples (routine and /or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= E.coli <u>MCL</u> violation). Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection. As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.
2 W. Market	3/11/2024	1	Absent	Absent	0.8	

Sample Collector(s): Bryan Smith

Name of NYSDOH Certified Laboratory: Pace Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system?
If so, please explain.

Comments:

Utility Bill Adjustment Report¹
Water/Sewer Department
January - March 2023

1/24/2024 – Bill Adjustment approved by Water Department and Mayor

- Acct 34900, Victoria Mayes. Leaky fixtures, plumber invoice provided.
- Credit to account = \$38.96
- No additional adjustments allowed for 5 years

¹ All adjustments must be approved by Mayor and reviewed by Board of Trustees.

ACCOUNTS RECEIVABLE POSTING REGISTER

VILLAGE OF RED HOOK

Page: 1

POSTING JOURNAL NUMBER: 00001011

Date: 1/24/2024 Time: 2:21:23 PM

ISTRICT: 001

Customer #	Customer Name	Doc Type	Doc Num.	Reference
0000034900	MAYES, VICTORIA	CM	00002629	Bill adj (leak), no more fo
	WA-USE:	\$38.96	WA-PEN:	\$0.00
	Doc. Total :\$38.96			

Totals For District 001: No. of Transactions = 1

Transactions Total = (\$38.96)

	<u>Service Usage</u>	<u>Penalty</u>	<u>Total</u>
WA:	\$38.96	\$0.00	\$38.96

Total Of The 1 Transactions Printed = (\$38.96)

	<u>Service Usage</u>	<u>Penalty</u>	<u>Total</u>
WA:	\$38.96	\$0.00	\$38.96

Village of Red Hook
Village Green Committee
Monthly Report
March 2024

The Current balances of the Village Green Committee's related budget accounts, at the end of December are as follows:

1. Community Beautification – contractual expenses (#8510.4) ----- no expenses, balance remains \$440.03
2. Shade Tree – contractual expenses (#8560.4) ----- no expenses, balance remains 11,667.97
3. Village Green Committee Checking Account Balance -----
\$9,761.63 — increase from last month due to new memorial bench project in the works thanks to the donation of Old Dutch Village Garden Club.

At the end of the month, The Village Green Committee via one of the members and myself attended the NYS Urban Forestry's 2024 Annual Tree Cities Recognition Luncheon at SUNY New Paltz. Not only were we recognized as being a member of the Tree Cities program for 22 years but were also able to network with fellow Tree City, Tree Line and Tree Campus members. It was a great opportunity to network, workshop ideas and discuss what other people are doing in the tree world.

As the VGC is working on diversifying our tree population here in the Village and boosting our native tree species we looking to tackle the large project of taking inventory of the trees. If we don't know what we have it is harder to diversify our tree population. This project is quite the undertaking and we hope to be able to reach out for some grant money and other support to help us get it done. We also need more people to help with the project so if you are interested in learning more about tree diversity and how that affects the health of the village please reach out!

Our annual Tree planting is EARLY! Last month we were estimated the tree planting to be at the end of the month, however, we received notice the trees will be delivered on this Wednesday with the planting scheduled for SATURDAY APRIL 13! If you are interested in planting trees with us (no experience necessary) we will meet in the Village LOT this time for a little Tree demo and to break into groups. Also this will be the Annual Arbor Day Tree planting! We hope to see you there.

Residents and businesses interested in having a tree(s) planted on their adjacent Village street or NYS highway right-of-way's, volunteering for planting days, or

sponsoring a VGC beautification project, may contact David Pearson, myself, Kym Bradley-Rickard, or the Jen Cavanaugh- Village Clerk.

Meetings are open to the public and we are actively seeking members of our community to join the committee. Please reach out to myself if you are interested in joining the next meeting.

Village of Red Hook
Sewer Department
Monthly Report
March 2024

We have gone through one thorough round of our Sewer Code and are on the second round ensuring accuracy, feasibility, and fairness. We continue to work with the village engineer on the planning of expansion phase II.

As a reminder to all residents whether you are in the Sewer Use Area or not be kind to your pipes! Please put only 3 P's in the toilet: Pee, Poop and (Toilet) Paper and while in the kitchen (or near other drains) no Fats, Oils, or Grease "FOG" – they clog up the pipes and make the system stressed. What goes down the drain matters!

If you are in the sewer use area and the emergency alarm goes off, call the Village Sewer Operator (845) 758-1081, option 8. Press the "Silence Alarm" button ONLY AFTER notifying the Sewer Operator. Please do not open the box or tamper with Village owned equipment.

Village of Red Hook
Speed Limit Initiative
Monthly Report
March 2024

Creighton Manning has worked on several tasks of the report and will be reviewing the village road section first. We should start to receive reports and early findings this upcoming month.

Village of Red Hook
Town of Red Hook Greenway and Trails Committee
Monthly Report
March 2024

The Town's Greenway & Trails committee did not meet during the month of March as there was no new business, it would also have been at the same time as a volunteer Saw Kill Trail Clean up and the State of the County Address and so the committee voted to hold off on meeting.

Village of Red Hook
Climate Smart Communities
Monthly Report
March 2024

We have started to build our taskforce and are looking forward to planning the goals of this team. If you are interested in being involved and to express ideas and knowledge of the way to best move forward and working within the team setting to build the pathway forward we are interested in your input.



Village of Red Hook Wastewater System

		Red Hook Commons			Village of Red Hook
Average Daily Flow :		0.015 MGD (Million Gallons per Day)			0.039 MGD (Million Gallons per Day)
		Required Samples	Result		
		BOD (June 1 - Oct 31)		5 mg/L	
		TSS	1.3 mg/L	10 mg/L	
		NH ₃	<2.50mg/L	0.98 mg/L (June 1 - Oct 31)	1.81 mg/L (Nov 1 - May 31)
		Fecal Coliform	<0.50	200/100 mL	
		Dissolved Oxygen	<1.00/100 mL	7.0 mg/L Minimum	
			8.0 mg/L		
<u>Deficiencies</u>					
Anoxic Mixers	Placed Aeration tank back in service, system is working properly				
Sand Filter Rebuild	Sand Filters have never been rebuilt or media replaced. Should price and schedule for the near future.				
Train Down for Review	Reviewed Train and found air getting into the aeration tank. Currently working on pricing for replacement parts. Train scheduled to go back online on 1/8/2024				
Pump Station	Pump Station pumps clogging issues have been an issue for some time. Pump Station mixing should be implemented to help with pump failure and pump station pump outs.				
Backflow Prev.	Facilities backflow Preventor in need of replacement.				
Additional Notes:					

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL		CERTIFICATION GRADE 2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	MW/CM2 #1	MW/CM2 #2				
Thu	01			100%	100%				
Fri	02			100%	100%				
Sat	03			100%	100%				
Sun	04			100%	100%				
Mon	05			100%	100%				
Tue	06			100%	100%				
Wed	07			100%	100%				
Thu	08			100%	100%				
Fri	09			100%	100%				
Sat	10			100%	100%				
Sun	11			100%	100%				
Mon	12			100%	100%				
Tue	13			100%	100%				
Wed	14			100%	100%				
Thu	15			100%	100%				
Fri	16			100%	100%				
Sat	17			100%	100%				
Sun	18			100%	100%				
Mon	19			100%	100%				
Tue	20			100%	100%				
Wed	21			100%	100%				
Thu	22			100%	100%	1			
Fri	23			100%	100%				
Sat	24			100%	100%				
Sun	25			100%	100%				
Mon	26			100%	100%				
Tue	27			100%	100%				
Wed	28			100%	100%				
Thu	29			100%	100%				
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean (1)			
		Influent(mg/l)	Effluent(mg/l)	Minimum(1)	Maximum				
				1	1	1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
MARCH, 2024**

Building Permits Issued: 5

Certificates of Occupancy Issued: 1

Certificate of Compliance: 2

Municipal Searches: 1

Orders to Remedy: 0

Stop Work Orders: 0

Do Not Occupy Notice: 0

Notice of Violation: 0

Court Appearances: 0

Complaints: 1 – 3 St. John Street – remedied/no issue

Fire Inspections: 1

Planning Board Actions:

March 14, 2024 Meeting:

1. Signage approval granted to property located at 7478 South Broadway
2. Site Plan approval granted by Resolution to property located at 7385 South Broadway
3. Site Plan application for 59 Fisk Street tabled to April 11, 2024
4. Site Plan application for 7536 North Broadway tabled to April 11, 2024
5. Special Permit approval granted to property located at 32 Garden Street
6. Site Plan Application for property located at St. John Street tabled to April 11, 2024
7. Site Plan Extension application for property located at Firehouse Lane tabled to April 11, 2024

Zoning Board of Appeals:

No March, 2024 meeting due to no Agenda,

VILLAGE OF RED HOOK BUILDING DEPARTMENT

MONTHLY TRUSTEE'S REPORT

MONTH OF: **March, 2024**

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
2/28/24	Rockefeller (paid by Exterior Solutions)	15 Tower Street	Building Permit	\$100.00
3/1/24	Uccellini	7478 South Broadway	Signage Application	\$100.00 CASH
3/1/24	Brochetti Catering (paid by Catherine Ackert)	46 W. Market Street	Site Plan	\$200.00
3/5/24	Annunziata (paid by Integrity Land Services)	7588 North Broadway	CO Search	\$100.00
3/7/24	Peterson	34 Prince Street	Building Permit	\$200.00
3/7/24	Borenstein	59-61 E. Market Street	Fire Inspection	\$100.00
3/12/24	Annunziata (paid by Thomas LeGrand)	7588 North Broadway	Building Permit	\$100.00
3/13/24	Kanpp (paid by Folkes Home Services)	68 Cambridge Drive	Building Permit	\$100.00
3/15/24	Morgans Way LLC	4 Morgans Way	Fire Inspection	\$150.00
3/20/24	Fleck	7 Kent Road	Hen Permit	\$25.00
3/27/24	Fluegel (paid by Bay Horse, LLC)	19 Phillips Street	Building Permit	\$100.00
3/26/24	Stephens (paid by Gkontos)	20 Linden Avenue	Building Permit	\$100.00
3/31/24	7466 South Broadway, LLC	7466 South Broadway	Fire Inspection	\$100.00
TOTALS				\$1,475.00

Public Spaces Initiative March Board Update

Mission To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

Public Meetings are held the 4th Saturday of each month at 10 am, in person at the Village Hall unless otherwise noted (email the PSI chair [Ash Bradley-Rickard](#) for the meeting location). The third meeting of the year was held at 10am on Saturday March 30th at Village Hall.

Key Topics

- The topic of public purpose for spending funds was discussed and the Chair will be contacting the Events team to coordinate upcoming events for the year.
- As part of the PSI outreach efforts the committee will be tabling at the Red Hook Repair Café on April 6th at the Red Hook Community Center
- June 15th Hello Spring Event (PSI) will be held in partnership with RHCC. Specific activities will be discussed, but will include crafts for kids, garden advice, and activities centered around the seed commons library
- Other events:
 - HardScrabble Day
 - Oct 19th – Pumpkins in the Park Event (PSI)
 - Other possible events with Historic Red Hook at the “Then & Now” event, Composting Event at Recycling Center.
 - Pollinator Pathway: Linda has finalized the Pollinator Pathway website submission. The Red Hook page is live at <https://www.pollinator-pathway.org/towns/red-hook>
- David is working with the Library on their Pond initiative and has collaborated in identifying site appropriate species of plants with the director Alex including:
 - Swamp milkweed (*Asclepias incarnata*)
 - White Wood Aster (*Eurybia divaricata*)
 - Wild Geranium (*Geranium maculatum*)
 - Chokecherry (*Prunus virginiana*)
 - Broadleaf Arrowhead (*Sagittaria latifolia*)
 - Lyreleaf Sage (*Salvia lyrata*)
- Deputy Town Supervisor Bill Hamel joined as a guest speaker and presented a lot of information on pollinator gardens. He shared information about the Town’s efforts to look at green spaces that could be used for pollinator gardens, possibly alongside current and/or with solar farm sites