

**VILLAGE OF RED HOOK  
BOARD OF TRUSTEES MEETING  
VILLAGE HALL  
MARCH 11, 2024**

**Minutes Revised 4/25/2024**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, and Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7:00pm.

Mayor Smythe led the Pledge of Allegiance.

**Mayor Smythe asked for a motion to approve the minutes from the February 22, 2024 Board of Trustees Workshop Meeting. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.**

Trustees discussed a parade proposal by BeckHook Pride for June 22, 2024 at 10AM.

**Mayor Smythe made a motion to approve the BeckHook Pride parade proposal for June 22, 2024 and to approve the Village purchase and fly the pride flag on the secondary flag pole (side door) during the month of June as an act of 'government speech'. The motion was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

Trustees discussed Village Hall cleaning proposal from Vanguard Cleaning. Mayor Smythe stated that it is for weekly cleaning services but that in the future could use this company for extras such as window cleaning.

**Mayor Smythe asked for a motion to approve the hiring of Vanguard Cleaning for weekly Village Hall cleaning. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.**

Mayor Smythe introduced generator service contract submitted by Allstate Power Systems (current contract holder) to service generators at Village Hall, water plant, and wastewater treatment plant.

**Mayor Smythe asked for a motion to authorize her to sign the annual service contract with Allstate Power Systems. The motion was made by Trustee Appenzeller and seconded by Trustee Laing. All in favor. Motion approved.**

Mayor Smythe reviewed the 2023-2024 School Year Red Hook Police School Resource Officer (SRO) contract with the Trustees.

**Mayor Smythe asked for a motion to authorize her to sign the 2023-2024 School Year Red Hook Police Department School Resource Officer (SRO) contract with the Red Hook Central School District. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.**

Mayor Smythe introduced the draft Request for Proposals for the 2024-2027 Septic Tank & Grease Trap Pump Out & Hauling Contract.

**Mayor Smythe asked for a motion to proceed with the Request for Proposals for the 2024-2027 Septic Tank & Grease Trap Pump Out & Hauling Contract. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Appenzeller.**

Trustee Bradley-Rickard asked how excess fat, oil, & grease (FOG) is determined. Mayor Smythe stated that they rely on the professional hauler hired to compare to the norm.

**All in favor. Motion approved.**

Trustee Appenzeller introduced the VFW Post 7765 Capital Plan to the Trustees. He stated their goal is to be sustainable, financially viable, and to serve veterans in the area. The proposed capital plan is for \$1.5 million over 5 years. It includes renovating the kitchen and electrical & propane systems. They are considering upgrading to a commercial kitchen that could be rented out by chefs. They also plan to upgrade the golf simulators, repave the parking lot, install a new roof, chimney repair, new siding, and insulation. They would like to reserve money to endow the funding they provide to the Red Hook Central School District for the Washington DC school trip and for scholarships to students going into the military. They are considering buying the property adjacent to the VFW on Fisk Street for office space and to alleviate parking issues. They are also considering turning the VFW into a community heating/cooling site. They are starting this campaign by applying for a grant.

**Trustee Appenzeller asked for a motion to approve the Mayor to write and send a letter of support for the VFW Post 7765 grant application. The motion was made by Trustee Bradley-Rickard and seconded by Deputy Mayor Kjarval.**

Trustee Laing asked if they planned to change the footprint of the parking lot. Mayor Smythe thought the parking lot project should include a discussion of drainage. Deputy Mayor Kjarval asked if anyone knew how often a similar kitchen at the Fire House was used/rented.

**All in favor. Motion approved.**

#### RESOLUTION 7 – 2024

#### RESOLUTION TO MODIFY THE USDA FORM E BUDGET FOR THE SEWER PROJECT.

WHEREAS, the Sewer Project construction is complete and the contract numbers are being finalized, and

WHEREAS, the total Project Cost does not exceed the approved amount however there are adjustments within the line items.

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees approve the following adjustments be made, as reflected in the Modified Budget – Revised Form E dated 2/21/24.

- Decrease contingency and increase McCabe and Mack LLP by \$15,000; new budget \$25,000
- Increase contingency and decrease Rodenhausen Chale & Polidoro LLP by \$3,475; new budget \$95,000
- Decrease contingency and increase Fiscal Coordination by \$10,000; new budget \$22,000
- Decrease contingency and increase Land Rights of Way by \$2,475; new budget \$23,730
- Decrease contingency and increase Single Audits by \$7,000; new budget \$30,000
- Increase contingency and decrease Construction Phase by \$20,564; new budget \$127,875
- Increase contingency and decrease Resident Project Rep by \$7,362.50; new budget \$417,677.50
- Increase contingency and decrease General Contract by \$26,547.76; new budget \$6,644,237.50
- Increase contingency and decrease Electrical Contract by \$2,200; new budget \$439,747
- Contingency remaining \$43,826.00

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

**Mayor Smythe ask for a motion to authorize her to sign the contract with Michele Zagorski LLC for past sewer project related services. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Laing. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to authorize an amendment to the original contract with Financial Advisors and Marketing (2021) to include a not to exceed budget of \$17,000. The motion was made by Trustee Appenzeller and seconded by Trustee Laing. All in favor. Motion approved.**

RESOLUTION 8 – 2024

RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL, WATER & SEWER FUNDS

WHEREAS, the Village Board desires to amend the General, Water, & Sewer Fund budgets to reflect current information and expenses,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments:

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A1001	Real Property Tax	\$ 1,369,370.00	\$ -	\$ 1,369,370.00	(Removed)
A1081	Other Payments in Lieu of Taxes	\$ 12,100.00	\$ 3,019.97	\$ 15,119.97	To adjust for actual
A1090	Interest/Penalty-Real Prop Tax	\$ 6,000.00	\$ 593.79	\$ 6,593.79	
A1255	Clerk Fees	\$ 400.00	\$ 400.00	\$ 800.00	
A1289b	LOSAP Other Gov. - Other	\$ 9,000.00	\$ (1,266.45)	\$ 7,733.55	To adjust for actual
A1689	Other Health Departmental Inc	\$ -	\$ 1,600.00	\$ 1,600.00	Health Bene py m ts by Em ploy ees
A2110	Zoning Fees	\$ 30,000.00	\$ 12,500.00	\$ 42,500.00	Higher than average actuals
A2260a.1	Police - Town of Red Hook - Mileage	\$ 700.00	\$ 800.00	\$ 1,500.00	
A2260e	Dutchess County STEP	\$ 1,200.00	\$ (1,200.00)	\$ -	
A2401	Interest and Earnings	\$ 2,741.80	\$ 10,258.20	\$ 13,000.00	
A2410	Rental Real Property	\$ 250.00	\$ 250.00	\$ 500.00	
A2610d	Fines - Bus Patrol	\$ 1,200.00	\$ 400.00	\$ 1,600.00	
A2650	Scrap Metal	\$ 4,500.00	\$ 1,200.00	\$ 5,700.00	
A2706	Grants from Local Gov't	\$ -	\$ 1,000.00	\$ 1,000.00	Tree City grant rec'd
A3501	CHIPS (State Aid)	\$ 50,000.00	\$ 84,655.96	\$ 134,655.96	Actual applied for
				\$ -	
EXPENSE:					
A1110.45	Court Misc	\$ 4,000.00	\$ 3,000.00	\$ 7,000.00	AED - pd by '22-'23 grant
A1410.42	Clerk - Payroll Fees	\$ 5,500.00	\$ 1,000.00	\$ 6,500.00	Special Project - Time & Att
A1410.43	Clerk - Supplies	\$ 2,000.00	\$ 500.00	\$ 2,500.00	
A1410.47	Clerk - Postage	\$ 2,000.00	\$ 2,900.00	\$ 4,900.00	
A1420.45	Legal Planning Zoning	\$ 7,000.00	\$ 1,000.00	\$ 8,000.00	
A1440.4	Engineer - Contr Exp	\$ -	\$ 11,500.00	\$ 11,500.00	Traffic Study - Pd by ARPA
A1620.43	Buildings - Supplies & Repairs	\$ 8,000.00	\$ 4,000.00	\$ 12,000.00	Pbpg repairs, Backflow
A1910.4	Unallocated Insur - Contr Exp	\$ 49,577.50	\$ 1,039.50	\$ 50,617.00	Auto ins - leased police car
A3120.43	Police - Utilities	\$ 3,000.00	\$ 500.00	\$ 3,500.00	Reflects actual
A3120.44	Police - Vehicle Repairs/Maint	\$ 4,700.00	\$ 2,000.00	\$ 6,700.00	Older cars
A3120.46	Police - Misc	\$ 2,000.00	\$ 1,200.00	\$ 3,200.00	Life Ins., Med now req'd for PT
A5110.3	Chips	\$ 50,000.00	\$ 84,655.96	\$ 134,655.96	Reflects actual
A5110.41	Streets - Vehicle Repairs/Maint	\$ 8,000.00	\$ 1,500.00	\$ 9,500.00	
A5110.43	Streets - Misc	\$ 4,000.00	\$ 700.00	\$ 4,700.00	
A8010.43	Zoning - Misc	\$ 2,000.00	\$ 700.00	\$ 2,700.00	
A8010.47	Zoning - Postage	\$ 1,000.00	\$ (750.00)	\$ 250.00	
A8160.45	Mat'ls Mngmt - Misc	\$ 1,000.00	\$ 2,500.00	\$ 3,500.00	Welsh container
A8160.46	Mat'ls Mngmt - Tags	\$ 500.00	\$ 71.00	\$ 571.00	Actual
A8676.4	Prov-Public Ser (Lang Acc Grant)	\$ -	\$ 153.94	\$ 153.94	To be reimbursed
A9010.8	State Retirement System	\$ 40,000.00	\$ (8,122.34)	\$ 31,877.66	current actual
A9015.8	Police Retirement - Empl Bene	\$ 87,000.00	\$ 3,788.50	\$ 90,788.50	Actual
A9040.81	Workers Comp - Village	\$ 20,000.00	\$ 3,751.97	\$ 23,751.97	Possible actual
A9040.82	Workers Comp - Fire Department	\$ 50,000.00	\$ (10,000.00)	\$ 40,000.00	Estimate
A9710.76	Debt Interest - Garbage/Leaf Truck	\$ -	\$ 5,408.88	\$ 5,408.88	From Short Term Loan
	TOTAL		\$ 1,214.06		

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
<b>REVENUE:</b>					
EW2690	Other Compensation for Loss	\$ -	\$ 517.68	\$ 517.68	Actual
EW2144.a	Water Tapping Fee	\$ 10,000.00	\$ 2,000.00	\$ 12,000.00	Actual
EW2401	Interest and Earnings	\$ 100.00	\$ 250.00	\$ 350.00	Estimate
				\$ -	
<b>EXPENSE:</b>					
				\$ -	
EW8320.41	Water Tapping	\$ 3,000.00	\$ 5,400.00	\$ 8,400.00	
EW8320.42	Fuel	\$ 1,000.00	\$ 1,597.68	\$ 2,597.68	
EW8320.44	Central Hudson	\$ 18,900.00	\$ 3,100.00	\$ 22,000.00	Estimate
EW8320410	Legal	\$ 1,500.00	\$ (1,500.00)	\$ -	
EW8330.42	Water Purification - Other	\$ 7,000.00	\$ 8,000.00	\$ 15,000.00	Pymt from YA
EW8330.41	Software/Hardware Updates	\$ 9,000.00	\$ (5,000.00)	\$ 4,000.00	
EW1989.4	Other Gen Govt Supp - Contr Exp	\$ 4,830.00	\$ (4,830.00)	\$ -	Not needed
	<b>TOTAL</b>		\$ (4,000.00)		Current Budget + \$4k
<b>OTHER INCOME (WIIA):</b>					
E6260	WIIA Grant - Bond Antic. Note	\$ 195,000.00	\$ 2,000.00	\$ 197,000.00	Needs to match expenses
<b>OTHER EXPENSE (WIIA):</b>					
				\$ -	
8341.26	Misc	\$ -	\$ 235.00	\$ 235.00	Public notices
	<b>TOTAL</b>		\$ 1,765.00		

For the SEWER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
<b>REVENUE (O&amp;M):</b>					
ES2140	Interest Income	\$ -	\$ 1,000.00	\$ 1,000.00	
ARPA		\$ -	\$ 15,000.00	\$ 15,000.00	Covers Engr Project
<b>EXPENSE (O&amp;M):</b>					
1710.41	Admin - Extras	\$ -	\$ 1,000.00	\$ 1,000.00	
8120.41	Sanitary Sewers - Electrical Costs	\$ 12,000.00	\$ 15,000.00	\$ 27,000.00	
8120.44	Sanitary Sewers - Supplies	\$ 2,000.00	\$ 1,000.00	\$ 3,000.00	
8120.48	Sanitary Sewers - Engineering	\$ 6,000.00	\$ 9,000.00	\$ 15,000.00	Exp Capacity Study - ARPA
8120.49	Sanitary Sewers - Permits	\$ -	\$ 425.00	\$ 425.00	
9030.8	Social Security	\$ -	\$ 300.00	\$ 300.00	
	<b>TOTAL</b>		\$ (10,725.00)		Current O&M Bud + \$18k
<b>REVENUE (Capital Proj):</b>					
ES5730.2	Bond Anticipation Note	\$ 1,140,000.00	\$ 15,000.00	\$ 1,155,000.00	Bond Covers Cap Expenses
<b>EXPENSE (Capital Proj):</b>					
8341.23	Capital Bond Counsel	\$ -	\$ 15,000.00	\$ 15,000.00	
	<b>TOTAL</b>		\$ -		

NOW THEREFORE BE IT RESOLVED that the Village of Red Hook amends the General Fund budget as shown in the schedule above.

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Mayor Smythe introduced her proposed 2024-2025 Village Budget. She stated that the tax cap for this year is 2.3% and that the assessed value went up and the tax rate went down. She is proposing a tax rate of 5.11%. She proposed no change in water rates.

**Mayor Smythe asked for a motion to set the public hearing on the 2024-2025 Village budget (general, water, and sewer funds) for April 8, 2024 at 7pm. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Laing. All in favor. Motion approved.**

COMMITTEE REPORTS:

Lori Urbin, Treasurer, read the Treasurer’s report.

ACCOUNT BALANCES (2/29/2024)

GENERAL FUND	\$	698,996.88
WATER FUND	\$	535,081.18
PAYROLL CLEARING ACCOUNT	\$	37,531.94
SEWER FUND	\$	93,097.82
HARDSCRABBLE	\$	3,443.68
VILLAGE GREEN	\$	8,532.88
HEALTH INSURANCE	\$	11,745.74
PETTY CASH	\$	52.93

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	7,679.38
POLICE (M&T)	\$	17,440.57
USDA (M&T)	\$	141,907.88
HIGHWAY (M&T)	\$	29,294.62
SNOW RESERVE (M&T)	\$	3,351.16
TOWER RESERVE (M&T)	\$	18,098.57
UNEMPLOYMENT (M&T)	\$	7,178.98
COURT RESERVE (M&T)	\$	3,370.70
OFFICE RESERVE (M&T)	\$	993.77

MONTHLY EXPENSES (February)

GENERAL FUND	\$	354,013.95
WATER FUND	\$	94,883.49
PAYROLL CLEARING ACCOUNT	\$	3,401.42
SEWER	\$	41,232.87

**Mayor Smythe asked for a motion to accept the Treasurer’s Report. Trustee Appenzeller made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

Mayor Smythe read the Police reports for February:

<b>February 2024</b>	<b>Total</b>	<b>Village of Red Hook</b>	<b>Town of Red Hook</b>	<b>Tivoli</b>
<b>Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)</b>	288	163	113	12
<b>Water Tower Security Checks</b>		105 (included in above)		
<b>Uniform Traffic Tickets</b>	80	52 (inc. 6 parking tickets)	22 (inc. 0 parking tickets)	6 (inc. 1 parking ticket)
<b>Arrests</b>	7	2	3	2

Mayor Smythe summarized the Fire Department report for January 2024 - 34 calls in the Village (30 EMS, 3 alarms, 2 person in distress, and 1 good intent), 57 outside the Village limits (32 EMS, 15 alarm, 3 fires, 2 hazardous conditions, 3 person in distress, and 2 good intent)

Mayor Smythe read the Red Hook Library report (on-file).

Deputy Mayor Kjarval read reports including Red Hook Together, Communication Committee, Hardscrabble/Events Committee, Human Relations Committee, and Highway Department reports (on-file).

Trustee Laing read Materials Management and Water Department reports (on-file).

Trustee Bradley-Rickard read the Village Green, Sewer Department, Speed Limit Initiative, Town of Red Hook Greenway and Trails Committee, and Climate Smart Communities reports (on-file).

Trustee Appenzeller read the Building Department, Zoning & Planning, and Public Spaces Initiative reports (on-file).

In general business, Trustee Appenzeller announced upcoming events at the Red Hook Community Center (annual chili night and repair café) and E-waste recycling at Town of Red Hook Recycling Center.

Trustee Bradley-Rickard announced that the Village Green tree-planting event will be at the end of April or early May.

No public comment.

**Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.**

**Mayor Smythe asked for a motion to adjourn the March 11, 2024 Village Board Meeting at 8:55pm. Trustee Laing made the motion and it was seconded by Deputy Mayor Kjarval. All in favor. Motion approved.**

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

# Committee Reports

(Not Part of the Official Meeting Minutes)

**Village of Red Hook  
Red Hook Public Library  
Monthly Report  
February 2024**

The Red Hook Public Library (RHPL) held their regular board meeting on Thursday, February 15<sup>th</sup> at the Library in the third-floor conference room at 6:30pm.

Barry Ramage & Rick Swierat from the Mid-Hudson Library System and I were in attendance.

Library Board members in attendance: President Don O'Shea, Treasurer Amy Husten, Secretary Sarah DeVeer, Leigh Bahnatka, Gareth Davies, Anna Greig. Absent: Martha Tepepa.

**Public Comment**

Barry introduced himself as a representative from the Mid-Hudson Library System. He said they try to visit each library in the system once a year to observe and discern what the needs are and how they can better represent. Barry was the President of the RHPL many years ago – and Don O'Shea was on the board then. He noted a lot of board turnover. He invited all to Mid-Hudson for training and to remember that they are a resource for the board.

Rick spoke about board training from the MHLS. He said that MHLS is known throughout the State. Executive Director Rebecca is a strong advocate. He mentioned Advocacy Day last week where the need for better library funding was advocated for. Rick explained that it's Library Boards that elect Mid-Hudson Representatives. There are 3 reps from each county (5 counties). And that they are here to help the Library Board understand how the system works. Call anytime. Rick's home library is East Fishkill. The third Dutchess County rep is from Beacon.

**Policy Committee**

The Policy Committee met 1/30. They reviewed the mission statement and changing meeting attendance requirements to incorporate Family Leave. A discussion ensued about adding a total number of meetings required per year. The Committee will review and return with revisions.

A new Sustainability Policy and Sustainable Purchasing Policy were approved.

An ADA Policy was discussed. Linda Keeling attended the Policy Committee and shared her thoughts on this policy.

Public Policy Expression policy was approved.

**Board Development Committee**

The committee reviewed the on-boarding for new board members.

**Buildings and Grounds Committee**

Schedule for stucco and porch project is going out for bid in March with projects complete in Summer 2024

Facilities Plan needs updating which this committee will tackle in the future.

**Strategic Plan Committee**

Martha & Alex make up this committee. They are using the Community Needs Assessment. The Community Center is also doing a Strategic Plan. They are looking to develop a survey and do one-on-one interviews with key stakeholders.

### **Finance/Treasurer's Report**

The accountant is closing the books for 2023. MHLS report due 2/16. They are still transitioning from all cash basis to accrual. No reports this month.

Mortgage payments have now been doubled. Budget vs Actual report will be changing. There is some income (\$6k interest, \$3.5k trivia) that was not included in the budget.

### **Director's Report**

Alex reviewed the programming. He continues to adapt the report and comparisons to find the optimal reporting. Physical circulation was up 11% in January – this is inconsistent. E-circulation was up 44%.

Alex discussed the wireless access information. # of connections are going down. He's asking why people are using the library? Who is and who isn't using the library and why? And if people are not using the computer desks, the space could be repurposed.

Anna mentioned crossover programs/bridging generations. Alex said "for community social cohesion". More to discuss.

Naturalist-in-Residence program to launch March 9. Vernal Equinox is March 19.

Friends of the Library group is being developed. It's in early stages. Headed up by Sally McNulty.

\$13.3k was raised for the annual appeal. Some grants applied for.

Discussion around applying for an increase in 259 (through the school) funding. Discussion around how much they could ask for and still be under the cap. Tivoli is also apparently exploring an increase in 259 funding.

Annual Report due tomorrow (2/16). It was noted that the programming numbers were off by 1000 vs prior year. And in the transition from Dawn to the Accountant, the numbers don't match. They are looking to standardize definitions for better comparisons. Annual Report approved.

Board election was tabled to next month.

The meeting was adjourned at 8:37pm.

Respectfully submitted,

Karen Smythe

Board documents can be accessed on the Library Website: [www.redhooklibrary.org/board-of-trustees/](http://www.redhooklibrary.org/board-of-trustees/). The link to the board packet is imbedded in the text toward the bottom of the page.

### **Upcoming Meetings/Events**

Next Board Meeting Thursday, March. 21, 2024 at 6:30pm

Committee meeting schedule is on the library calendar on the website.

Board members and Terms noted in the Annual Report:

	<u>Term Begins</u>	<u>Term Expires</u>	<u>Oath of Office</u>
Martha Tepepa	September 2023	September 2028	September 11, 2023
Leigh Bahnatka	September 2023	September 2028	September 11, 2023
Donald O'Shea	May 2020	May 2025	May 11, 2020
Amy Husten	January 2022	January 2027	February 9, 2022
Sarah deVeer	January 2022	January 2027	January 14, 2022
Gareth Davies	March 2023	March 2028	March 13, 2023
Anna Greig	January 2023	January 2028	January 19, 2023

**Red Hook Together:**

Red Hook Together meets the 1st Thu. of the month - at alternating times of day and locations. Invitations and meeting times are coordinated by Bard CCE. This month's meeting was not held.

**Town of Red Hook Economic Development Committee:**

The EDC holds public meetings on the 2nd and 4th Wed. of the month, at 8:40 am in the Red Hook Village Hall Courtroom. I attended the meeting on Valentine's Day - there was not a quorum present. Discussion ranged around Tivoli discussing Short term Rentals, reaction from public to housing projects, The Town Comprehensive Plan Process & the administrative limits to applying for grants. I was unable to attend March 28th's meeting. The next meeting will be this week on March 13th.

**Village of Red Hook Communications Committee:**

The Communications committee meets every 1st Wed. of the month at 1:30 pm in the Village Hall conference room. March 6th's meeting was spent reviewing signage at the main door of the Village Hall with Police Lieutenant Hildenbrand and Sergeant Sterritt. A temporary sign explaining how to reach the police, even outside of Village Hall office hours, has been ordered to be mounted alongside the existing buzzer. Also both English & Spanish versions of our new brochure, explaining Village services arrived from the printers this week.

If you haven't yet, please visit: [redhookvillage.org/notifyme](https://redhookvillage.org/notifyme) to sign up for Village notifications. as well as [redhookvillage.org/newsletter](https://redhookvillage.org/newsletter) to subscribe to the Mayor's monthly newsletter.

**Village Events Committee:**

The events committee meets the 2nd Tues. of each month at 6pm at Village Hall. February's meeting discussion focused on the different elements that a Village event permit must address. We also discussed the timeline of adopting a Village permit ahead of slated upcoming events. The next meeting will be on Tuesday, March 12th, at 6 pm in the Village courtroom.

If you are interested in volunteering or joining the committee please email [events@redhooknyvillage.org](mailto:events@redhooknyvillage.org)

**Village of Red Hook Human Relations Committee:**

The Human Relations Committee holds public meetings every 1st Thu. of the month at 7 pm in the Village Hall conference room. March's meeting was tentatively postponed to Wed March 15th at 7pm in the Village Hall conference room.

**Village of Red Hook Highway Department:**

1. **No all-night street parking is permitted in the Village** from November 1st thru March 31st. Vehicles parked on the streets between 11 PM - 6 AM may be ticketed and towed at the owner's expense.
2. **Please Note that the addition to the law regarding the Village Parking lot** (<https://www.redhookvillage.org/AgendaCenter/ViewFile/Agenda/12112023-423>) adopted by the board in December 2023 has gone into effect. Overnight parking IS still allowed. However in order to facilitate public parking being available to the general public, all long term parking is prohibited, and parking is limited to 4 hours during the hours between 8 am and 5pm.
3. **Street Sweeping** will take place at the end of April or early May (it will be done before Apple Blossom Day, which will be held on May 11th). Street Striping will take place after street sweeping has commenced.

Please sweep/rake sand and gravel from lawn edges onto the side of the street, dispersed in a row, (not in a large pile) to facilitate cleanup by the street sweeping machines.

4. **Residential Recycling Pickup**, It has been recommended by Highway Personnel that weekly Recycling should be placed loose (not bagged) within lidded containers. The lids help keep the recycling protected from precipitation, and /or being blown out of containers by the wind. Please also tie together any cardboard into bundles.
5. **Village Brush / Yard Waste Pickup** - will begin the week of April 8th, so please do not place out any piles until the month of March is over. Pickups will be scheduled for the first full week of every month, pending weather conditions and scheduling. Residents are reminded of the following rules:
  - a. Place lawn debris and brush in separate piles.
  - b. Place piles on the edge of your lawn, not on the sidewalk or in the street.
  - c. Tree stumps, branches larger than 6” in diameter, garbage, or construction material will not be picked up.
  - d. Piles should be limited to 6' x 6' x 6'.
  - e. Consider combining smaller piles with a neighbor to facilitate efficient pickups.
6. **Potholes:** If you are concerned about a pothole on a Village road you can call the Village Clerk’s office to report it, or use the ‘report a concern’ form on the Village website at: [redhookvillage.org/concern](http://redhookvillage.org/concern) . Please be aware that State Highways are maintained by NYS DOT, and the Village is not allowed to conduct repairs on a State Highway. If the pothole appears on a State Highway (either Broadway [Rt 9] or Market [Rt199]) - You may still alert the village so that we can forward your concern to NYSDOT, or you can report a pothole directly to the NYS DOT by calling 1.800.POTHOLE (1.800.768.4653).
7. **Street Light Complaints:** If you notice a streetlight out - you may notify Central Hudson directly by going to: [cenhud.com/en/outages/streetlight-out/](http://cenhud.com/en/outages/streetlight-out/) and submitting the location of the lamp in their notification form.
8. **Street Brining Presentation:** The Town of Red Hook’s Street Brining presentation has been moved to April 9th.
9. **Scrap Metal Program:**

Revenue received since the last report was	<b>\$0</b>
Total revenue for this Fiscal Year (Jun 2023- May 2024) to date is	<b>\$5,688.70</b>
Since the Program’s inception, in Sep 2007, donations have yielded a total of	<b>\$53,566.84</b>

Proceeds from the program go towards the purchase of tools & equipment for the Public Works Department. Residents & businesses interested in donating scrap metal may contact the Village Clerk’s Office to schedule a pickup.

**VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT**

2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
<b>TONS</b>														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
<b>REVENUE</b>														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$ 2,067.00	\$ 3,069.00	\$ 2,916.00	\$ 1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
<b>COSTS</b>														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	\$736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	\$47.99	\$575.88
Contaminated Recycli	\$3.29		\$12.10	\$3.30	\$5.52	\$3.33					\$2.31		\$4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	\$787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00

2022/2023	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
<b>TONS</b>														
Commingled	1.03	1.03	1.27	0.99	0.85	0.92	0.97	1.63	0.93	1.03	0.99	1.05	1.06	12.69
Cardboard	0.39	0.32	0.35	0.52	0.54	0.43	0.55	0.56	0.49	0.34	0.43	0.83	0.48	5.75
Paper	0.88	0.95	0.67	1.04	1.25	0.81	0.89	1.06	0.95	0.92	0.92	1.3	0.97	11.64
Total Recycling	2.8	2.3	2.29	2.55	2.64	2.16	2.41	3.25	2.37	2.29	2.34	3.18	2.55	30.58
Garbage	6.88	5.97	6.95	8.71	9.97	7.28	3.05	9.72	7.36	4.44	7.92	7.02	7.11	85.27
<b>REVENUE</b>														
Tags Sold	\$1,206.00	\$2,775.00	\$ 3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00
<b>COSTS</b>														
Garbage @ \$105/ton	\$722.40	\$626.85	\$729.75	\$704.55	\$1,046.85	\$669.40	\$325.25	\$1,069.20	\$809.60	\$488.40	\$876.20	\$772.20	\$736.72	\$8,840.65
Fuel	\$95.72	\$81.48	\$83.92	\$73.98	\$104.70	\$80.32	\$39.84	\$114.94	\$80.96	\$43.96	\$74.49	\$61.78	\$78.01	\$936.09
Contaminated Recycling				\$2.30				\$2.42	\$2.40			\$7.08	\$3.55	\$14.20
TOTAL COSTS	\$818.12	\$708.33	\$813.67	\$778.53	\$1,153.85	\$749.72	\$365.09	\$1,186.56	\$892.96	\$532.36	\$950.69	\$841.06	\$815.91	\$9,790.94
TOTAL REVENUE	\$1,206.00	\$2,775.00	\$3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00

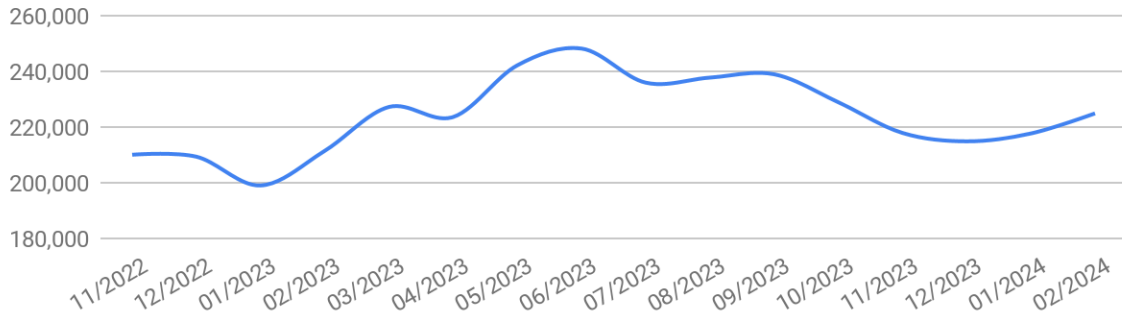
2023/2024	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
<b>TONS</b>														
Commingled	0.84	1.5	0.96	1	0.88	0.92	0.95	1.47	0.86				1.04	9.38
Cardboard	0.45	0.44	0.6	0.48	0.66	0.52	0.55	0.45	0.34				0.50	4.49
Paper	0.68	0.73	0.84	1.06	1.21	1.07	0.91	1.04	0.91				0.92	8.28
Total Recycling	1.97	2.67	2.4	2.54	2.75	2.51	2.41	2.96	1.94				2.46	22.15
Garbage Roll off	7	7	7	7	7	7	7	7	7				7.00	63
Garbage	4.88	3.98	2.43	1.44	2.7	1.8	3.79	3.96	6.99				3.55	31.97
Garbage Total	11.88	10.98	9.43	8.44	9.7	8.8	10.79	10.96	13.99				10.55	94.97
<b>REVENUE</b>														
Tags Sold	\$3,560.00	\$2,469.00	\$ 1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00				\$2,825.67	\$25,431.00
<b>COSTS</b>														
Garbage @ \$105/ton	\$536.80	\$437.80	\$267.30	\$158.40	\$302.00	\$203.00	\$416.90	\$460.40	\$813.85				\$399.61	\$3,596.45
Fuel	\$38.93	\$30.65	\$20.05	\$13.07	\$26.73	\$17.77	\$34.40	\$35.68	\$59.00				\$30.70	\$276.28
Contaminated Recycling			\$3.53										\$3.53	\$3.53
Welsh Roll-off	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63	\$246.63					
TOTAL COSTS	\$822.36	\$715.08	\$537.51	\$418.10	\$575.36	\$467.40	\$697.93	\$742.71	\$1,119.48				\$677.33	\$6,095.93
TOTAL REVENUE	\$3,560.00	\$2,469.00	\$1,939.00	\$2,610.00	\$3,156.00	\$2,718.00	\$2,973.00	\$3,456.00	\$2,550.00				\$2,825.67	\$25,431.00

# Village of Red Hook Water Treatment Facilities Monthly Report

March 1, 2024

## ***System Flow***

During the month of February the water treatment facility treated 6,623,100 total gallons, which is an average of 224,900 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to York Analytical, Newton, Connecticut. Please see below for sample locations and results:

<b><i>Location</i></b>	<b><i>Total Coliform</i></b>	<b><i>E. Coli</i></b>
2 W. Market	Absent	Absent
Traditions Mail Rm	Absent	Absent
29 E. Market	Absent	Absent

## ***Chemical Usage***

During the month of February, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at [Fernando@C3NDEnviro.com](mailto:Fernando@C3NDEnviro.com)

Sincerely,  
**Fernando Dongo**  
**Principal Consultant**  
**C3ND Environmental Consulting**

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**Village of Red Hook Water Treatment**  
 7467 South Broadway, Red Hook, New York 12571

03/01/2024

**Water System**

<b>Water System Notes:</b>	
<i>Monthly Total Coliform</i>	<i>All results absent for the month</i>
<b><u>Deficiencies</u></b>	
<i>Well Control Issues</i>	<i>Waiting for SCADA update</i>
<i>Town/Village Interconnect</i>	<i>2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.</i>
<i>Well Level/Flow</i>	<i>Well level monitors have been reviewed with a variety of repairs that were required. Currently looking at options for communication to wells 14 &amp; 15 as there is a short in wiring between the plant and the wells</i>
<i>Well 14 &amp; 15 Project</i>	<i>Waiting for well pump data to finalize VFD startup. Installation work complete.</i>
<i>Computer</i>	<i>Dell Came out to diagnose boot failure. Found both power supplies &amp; PIB Board were bad and had to replace. Replaced all parts, system ran for 1 week and then system went down again. Dell came out again and they replaced the sensor &amp; cable, system was running when technician left. System failed again 2 days later. Dell came out and replaced the intrusion cable which was causing the fans to run on high. System was working again. System failed again on 3/6/2024, C3ND was able to get system temporarily running. Dell is scheduled to come out on 3/7/2024 to possibly replace the motherboard.</i>
<b>For Future Notes:</b>	



## Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1.Routine 2.Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: <u>2830</u>
						Number of microbiological monitoring samples required: <u>3</u>
2 W. Market	2/6/2024	1	Absent	Absent	0.8	Number of microbiological monitoring samples taken: <u>3</u>
Traditions Mail Rm	2/6/2024	1	Absent	Absent	0.8	Did an M&R violation occur? <input type="checkbox"/>
29 E. Market	2/6/2024	1	Absent	Absent	0.9	If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample.
						Did an MCL violation occur? <input type="checkbox"/>
						If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). <input type="checkbox"/> For systems collecting less than 40 samples per month: two or more of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= <u>E.coli MCL</u> violation).
						Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection.
						As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.

Sample Collector(s): Bryan Smith

Name of NYSDOH Certified Laboratory: Pace Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system? If so, please explain.

Comments:

Village of Red Hook  
Village Green Committee  
Monthly Report  
February 2024

The Current balances of the Village Green Committee's related budget accounts, at the end of December are as follows:

1. Community Beautification – contractual expenses (#8510.4) ----- no charges
2. Shade Tree – contractual expenses (#8560.4) ----- no expenses
3. Village Green Committee Checking Account Balance -----  
\$8,532.88 —no change from previous month.

The Village Green Committee is working on diversifying our tree population here in the Village and boosting our native tree species. This last month, 5 different tree species were selected out of the available list from the nursery for residents to plant in their right-of-ways. The VGC is taking a new direction in tree plantings and are hoping that the attention to diversification and native species will allow for better selections and a clearer idea to present to residents.

10 Trees were ordered (just in time for the deadline) by the Chair Dave Pearson after the committee went out to canvass our residents.

Residents and businesses interested in having a tree(s) planted on their adjacent Village street or NYS highway right-of-way's, volunteering for planting days, or sponsoring a VGC beautification project, may contact David Pearson, myself, Kym Bradley-Rickard, or the Jen Cavanaugh- Village Clerk.

The Village Green has started to plan the Spring Arbor Day Celebration and Tree planting. The planting will be held in early spring.

Meetings are open to the public and we are actively seeking members of our community to join the committee. Our next scheduled meeting is the second Sunday of April (12 April 2024).

Village of Red Hook  
Sewer Department  
Monthly Report  
February 2024

We are actively planning Phase II of the sewer program and are eager to find the best solution for both use capacity but also physical space and limitations. The village engineer is working on compiling a report for potential build out areas as we look to add more housing and protect our water supply.

The Old Plant processed on average 14,000 GPD and the new BK Plant processed 37,000 GPD. All samples came back within range. And there are a few deficiencies noted but at this point do not affect the overall well-being of the plants.

As a reminder to all residents whether you are in the Sewer Use Area or not be kind to your pipes! Please put only 3 P's in the toilet: Pee, Poop and (Toilet) Paper and while in the kitchen (or near other drains) no Fats, Oils, or Grease "FOG" – they clog up the pipes and make the system stressed. What goes down the drain matters!

If you are in the sewer use area and the emergency alarm goes off, call the Village Sewer Operator (845) 758-1081, option 8. Press the "Silence Alarm" button ONLY AFTER notifying the Sewer Operator. Please do not open the box or tamper with Village owned equipment.

Village of Red Hook  
Speed Limit Initiative  
Monthly Report  
February 2024

There have been no updates during February other than Creighton Manning is working to compile their report.

Village of Red Hook  
Town of Red Hook Greenway and Trails Committee  
Monthly Report  
February 2024

The Town's Greenway & Trails committee met on the second Thursday of February. They discussed the trail expansion of the Saw Kill Trails with potential areas to move the trail to make a better and safer access on Aspinwall trying to avoid the curve and potential speeders. Additionally, in collaboration with Winakee Land Trust there was a Volunteer Day to extend and clear the Saw Kill.

Village of Red Hook  
Climate Smart Communities  
Monthly Report  
February 2024

Trustee Steve Appenzeller and I met to discuss the plan for building the Climate Smart taskforce. We will be putting together this taskforce in the next month and so if you are interested in participating the Village's Efforts for Climate Smart and Clean Energy Programs please do not hesitate to reach out to me through the Village email. Furthermore I met with Trustee Vanessa Bertozzi with Village of Rhinebeck's Climate Smart Community and am looking forward for future collaboration with our neighbors.

There is a scheduled meeting Early March with the representative at Cornell Cooperative for our Assessment Kick off.



**Village of Red Hook Wastewater System**

		<b>Red Hook Commons</b>			<b>Village of Red Hook</b>	
<i>Average Daily Flow :</i>		<i>0.014 MGD (Million Gallons per Day)</i>			<i>0.037 MGD (Million Gallons per Day)</i>	
		<b><u>Required Samples</u></b>	<b><u>Result</u></b>			<b><u>Compliance</u></b>
<i>January 2024</i>		<i>BOD (June 1 - Oct 31)</i>	1.3 mg/L			5 mg/L
		TSS	<5.00 mg/L			10 mg/L
		NH <sub>3</sub>	<0.50			0.98 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
		Fecal Coliform	<1.00/100 mL			200/100 mL
		Dissolved Oxygen	8.0 mg/L			7.0 mg/L Minimum
<b><u>Deficiencies</u></b>						
<i>Anoxic Mixers</i>	<i>Currently a Medora mixer in place to keep Anoxic tank solids moving. May need to consider this in future updates.</i>					
<i>Sand Filter Rebuild</i>	<i>Sand Filters have never been rebuilt or media replaced. Should price and schedule for the near future.</i>					
<i>Train Down for Review</i>	<i>Reviewed Train and found air getting into the aeration tank. Currently working on pricing for replacement parts. Train scheduled to go back online on 1/8/2024</i>					
<i>Pump Station</i>	<i>Pump Station pumps clogging issues have been an issue for some time. Pump Station mixing should be implemented to help with pump failure and pump station pump outs.</i>					
<i>Backflow Prev.</i>	<i>Facilities backflow Preventor in need of replacement.</i>					
<b><u>Additional Notes:</u></b>						



**WASTEWATER FACILITY OPERATION REPORT FOR THE MON** January 2024

SPDES PERMIT NO.		FACILITY NAME			FACILITY OWNER				FACILITY LOCATION									
NY-- 0271420		Village of Red Hook Sewer			Village of Red Hook				7467 S Broadway Red Hook, NY12571									
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLEABLE SOLIDS		B.O.D. <sub>5</sub>		SUSPENDED SOLIDS		
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type	
Mon	01	0.00		0.054		50	52		7.3		7.4	3.2	<0.1					
Tue	02	0.00		0.049		52	50		7.3		7.7	5.0	<0.1					
Wed	03	0.00		0.053		50	50		7.4		7.5	8.1	<0.1					
Thu	04	0.02		0.061		52	50		6.6		7.5	6.0	<0.1					
Fri	05	0.00		0.041		50	50		6.8		7.3	15.0	<0.1					
Sat	06	0.00		0.050		49	47		7.2		7.4	10.0	<0.1					
Sun	07	0.96		0.058		48	50		7.0		7.6	18.0	<0.1					
Mon	08	0.28		0.045		52	50		7.2		7.3	8.0	<0.1					
Tue	09	0.00		0.067		54	48		7.2		7.4	7.0	<0.1					
Wed	10	2.34		0.039		50	50		7.1		7.2	8.0	<0.1					
Thu	11	0.00		0.064		52	48		7.2		7.3	4.3	<0.1					
Fri	12	0.00		0.058		54	50		6.8		7.5	6.0	<0.1					
Sat	13	0.50		0.044		48	44		7.1		7.3	7.0	<0.1					
Sun	14	0.08		0.043		45	46		7.3		6.7	15.0	<0.1					
Mon	15	0.00		0.037		42	40		7.4		7.0	5.0	<0.1					
Tue	16	0.05		0.051		40	42		7.1		7.2	3.7	<0.1					
Wed	17	0.19		0.048		44	40		7.2		7.3	4.0	<0.1					
Thu	18	0.00		0.048		48	42		7.1		7.5	5.0	<0.1		1		5	
Fri	19	0.00		0.054		46	40		7.4		7.4	3.0	<0.1					
Sat	20	0.09		0.048		44	45		7.2		7.3	17.0	<0.1					
Sun	21	0.01		0.056		46	45		7.3		7.4	24.0	<0.1					
Mon	22	0.00		0.047		48	46		7.2		7.2	4.0	<0.1					
Tue	23	0.00		0.053		44	42		7.4		7.4	7.1	<0.1					
Wed	24	0.17		0.052		50	48		7.2		7.3	3.0	<0.1					
Thu	25	0.81		0.058		48	46		7.1		7.2	6.0	<0.1					
Fri	26	0.43		0.052		42	44		7.4		7.0	4.0	<0.1					
Sat	27	0.01		0.066		44	47		7.2		7.1	18.0	<0.1					
Sun	28	0.37		0.047		44	45		7.0		7.1	9.0	<0.1					
Mon	29	0.73		0.048		44	43		7.2		7.0	11.0	<0.1					
Tue	30	0.00		0.053		40	40		7.4		7.2	15.0	<0.1					
Wed	31	0.00		0.050		48	50		7.2		7.0	19.0	<0.1					
		<b>Total Precip.</b>	<b>Monthly Average</b>		<b>Average Influent Effluent</b>		<b>Minimum Maximum Minimum Maximum</b>				<b>Monthly Maximum</b>	<b>Monthly Maximum</b>	<b>30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%</b>			<b>30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%</b>		
		7.04	0.051		47 46		6.6 7.4 6.7 7.7				24.0	<0.1	1 ####			5 ####		
												<b>30 Day Quantity</b>		0.56 lbs/day		2.14 lbs/day		

FACILITY MAILING ADDRESS (Street, City, State, Zip code)				TELEPHONE NUMBER		CHIEF OPERATOR'S NAME		CERTIFICATION GRADE	
14 Old Route 199 Red Hook, NY 12571				845-244-0129		C3ND ENVIRONMENTAL		2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM		REMARKS Enter any other comments, observations, operating problems, equipment failure, etc	
		Influent Type	Effluent Type	MW/CM2		Effluent MF or MPN/100ml			
				#1	#2				
Mon	01			100%	100%				
Tue	02			100%	100%				
Wed	03			100%	100%				
Thu	04			100%	100%				
Fri	05			100%	100%				
Sat	06			100%	100%				
Sun	07			100%	100%				
Mon	08			100%	100%				
Tue	09			100%	100%				
Wed	10			100%	100%				
Thu	11			100%	100%				
Fri	12			100%	100%				
Sat	13			100%	100%				
Sun	14			100%	100%				
Mon	15			100%	100%				
Tue	16			100%	100%				
Wed	17			100%	100%				
Thu	18			100%	100%	1			
Fri	19			100%	100%				
Sat	20			100%	100%				
Sun	21			100%	100%				
Mon	22			100%	100%				
Tue	23			100%	100%				
Wed	24			100%	100%				
Thu	25			100%	100%				
Fri	26			100%	100%				
Sat	27			100%	100%				
Sun	28			100%	100%				
Mon	29			100%	100%				
Tue	30			100%	100%				
Wed	31			100%	100%				
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean			
		Influent(mg/l)	Effluent(mg/l)	Minimum(1)	Maximum				
				1	1	1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

										FIXED MEDIA PROCESS CONTROL		ACTIVATION SLUDGE PROCESS CONTROL				
		Dissolved Oxygen		Ammonia as Nitrogen		TKN as Nitrogen		Ultimate Oxygen Demand		Recirculation Rate	Effluent Settleable Solids	Mixed Liquor S.S. (MLSS)	Settleable Sludge Volume (SSV) ml/l		Return Act. Sludge (RAS)	Waste Act. Sludge (WAS)
Day	Date		Effluent		Effluent		Effluent		Effluent	M.G.D	ml/l	mg/l	30Min	60 Min	M.G.D	Gallons
Mon	01		8.0													
Tue	02		8.0													
Wed	03		8.0													
Thu	04		8.0													
Fri	05		8.0													
Sat	06		8.0													
Sun	07		8.0													
Mon	08		8.0													
Tue	09		8.0													
Wed	10		8.0													
Thu	11		8.0													
Fri	12		8.0													
Sat	13		8.0													
Sun	14		8.0													
Mon	15		8.0													
Tue	16		8.0													
Wed	17		8.0													
Thu	18		8.0		2.0		1.46									
Fri	19		8.0													
Sat	20		8.0													
Sun	21		8.0													
Mon	22		8.0													
Tue	23		8.0													
Wed	24		8.0													
Thu	25		8.0													
Fri	26		8.0													
Sat	27		8.0													
Sun	28		8.0													
Mon	29		8.0													
Tue	30		8.0													
Wed	31		8.0													
								0.000								



# VILLAGE OF RED HOOK BUILDING DEPARTMENT

## MONTHLY TRUSTEE'S REPORT

### MONTH OF: February, 2024

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
1/24/24	Haddad	32 Garden Street	Site Plan Application	\$200.00
2/2/24	Market At Ludlow, LLC (paid by River City Abstract)	90 W. Market Street	CO Seach	\$100.00
2/15/24	Dietz	33 Fisk Street	Building Permit	\$200.00
2/16/24	Stewarts Corp.	7558 N. Broadway	Fire Inspection	\$150.00
2/16/24	Griffing (paid by Freer Abstract)	19 Park Avenue	CO Search	\$100.00
2/16/24	Haddad	38 Garden Street	Building Permit	\$100.00
2/18/24	Sherman & Sheedy	7381-7385 S. Broadway	Fire Inspection	\$200.00
2/20/24	Methodist Church	52 W. Market Street	Fire Inspection	\$150.00
2/20/24	Adams	32 Phillips Street	CO Search	\$100.00
2/24/24	LeGrand	St. John Street	Site Plan Application	\$200.00
2/26/24	ECP Holdings	7461 South Broadway	Fire Inspection	\$100.00
2/27/24	Benson	38 E. Market Street	Building Permit	\$100.00
<b>TOTALS</b>				<b>\$1,700.00</b>

**VILLAGE OF RED HOOK BUILDING DEPARTMENT  
MONTHLY TRUSTEE REPORT  
ZONING & PLANNING  
FEBRUARY, 2024**

Building Permits Issued: 4

Certificates of Occupancy Issued: 1

Certificate of Compliance: 10

Municipal Searches: 3

Orders to Remedy: 1 – 31 Fraleigh Street (POD) - PENDING

Notice of Violation: 1- 33 Fisk Street – REMEDIATED

Stop Work Orders: 0

Do Not Occupy Notice: 0

Court Appearances: 0

Complaints: 2

1. 33 Fisk Street – POD & Dumpster & work w/out required building permit - REMEDIATED
2. 49 W. Market Street – illuminated signage – REMEDIATED – SIGN REMOVED

Fire Inspections: 3

Fire Re-Inspections: 1

**Planning Board Actions:**

February 8, 2024 Planning Board meeting:

Site Plan for 7385 South Broadway tabled to March 14, 2024/Public Hearing Scheduled

Site Plan for 59 Fisk Street tabled to March 14, 2024/Public Hearing closed.

Site Plan for 7536 North Broadway tabled to March 14, 2024/Public Hearing Scheduled

Site Plan for Firehouse Lane (Inwood Foundation) tabled to March 14, 2024

**Zoning Board of Appeals:**

No February, 2024 meeting due to no Agenda,

## Public Spaces Initiative March Board Update

**Mission** To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

**Public Meetings** are held the 4th Saturday of each month at 10 am, in person at the Village Hall unless otherwise noted (email the PSI chair [Ash Bradley-Rickard](#) for the meeting location). The second meeting of the year was held at 10am on Saturday March 2<sup>nd</sup> at the Red Hook Community Center.

### 2024 Planning

The primary focus of the meeting was continuing the planning for the upcoming year. All agreed 2024 should build on existing successful activities while broadening the reach of the PSI work. At the next meeting a preliminary budget will be reviewed. Having a PSI table banner was identified as a short-term priority item. Discussion centered around the following ideas:

- Look for ways to become more involved in local events and spread the word about PSI including by having a presence at local events such as the April 6th Repair Café at RHCC, AppleBlossom Day
- June 15th Hello Spring Event (PSI) in partnership with RHCC. Members suggested perhaps having future year events at other possible venues (e.g., Elmendorf, Village Hall, Library or possibly in Village parks)
- Other events:
  - HardScrabble Day
  - Oct 19<sup>th</sup> – Pumpkins in the Park Event (PSI)
  - Other possible events with Elmendorf, Composting Event at Recycling Center.
- Pollinator Garden Initiative
  - KDA has reached out asking for assistance in planning a pollinator garden at their location in Red Hook, looking for PSI to provide guidance on plants and planting. Ash is working to schedule a meeting to discuss details. It was discussed that public funds could not be used for a private business.
  - Village Hall Pollinator Garden. Location to be determined but focus could be in the front space of Village Hall to complement any other possible projects in that area.
  - Community Center Pollinator Garden: Plan on maintenance of current garden with the possibility of expansion to other areas in the front of the building. RHCC has a new gardener, and the team would like to meet with her to discuss the plans and maintenance of the garden. As a garden upgrade, small metal signs may be used to label plants so that visitors can identify what plants are usable in the area.
- Pollinator Pathway: Linda working to finalize the Pollinator Pathway website submission. PSI will share information at events on how people can self-certify their gardens for the website.
- Other Collaborations: Ash has reached out to Julia West, the art teacher involved in last year's Abraham's Park Art project. Bard is meeting first part of 2024 to plan the year and will then provide information for opportunities of collaboration. The possibility of utilizing Bard students as volunteers for events in June and Oct will be explored through Bard's Center for Civic Engagement and the Village.
- Library: Now has a resident Naturalist for 3 months, Susan Rogers. Alex, the director, is proposing a new Field Station next to the pond for nature engagement and viewing wildlife. PSI members will continue Library outreach and communications.
- Red Hook Central School District: PSI will Reach out to school garden educators looking for possible collaboration opportunities
- Discussed having speakers at PSI meetings to share information. (e.g., Deputy Town Supervisor Bill Hamel, to share information about a recent pollinator workshop he attended. Other speakers could include Bard College subject matter experts and PSI members and master gardeners Linda and Victoria.