

**VILLAGE OF RED HOOK  
BOARD OF TRUSTEES WORKSHOP MEETING  
VILLAGE HALL  
NOVEMBER 30, 2023**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, and Village Clerk Jen Cavanaugh

Absent: Trustee Charlie Laing

Mayor Smythe opened the Village Board meeting at 7:03pm.

**Mayor Smythe asked for a motion to approve the minutes from the November 13, 2023 Board of Trustees Meeting. The motion was made by Trustee Bradley-Rickard and seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.**

Mayor Smythe welcomed Bard College's Studio Art students. The students presented on an outdoor art installation they hope to have at Abraham's Park on 12/14, 10AM to 12PM. The Board gave them permission to hold this private event.

**Mayor Smythe asked for a motion to go into Executive Session to review hiring documents, discuss Union negotiations, and individual contract negotiations. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.**

Public session closed at 7:38pm

No action was taken in executive session.

**Trustee Bradley-Rickard made a motion to continue public session at 7:55pm. The motion was seconded by Deputy Mayor Kjarval. All in attendance in favor. Motion approved.**

Trustees discussed a memorandum of agreement with the United Public Service Employees Union (UPSEU) to amend the Collective Bargaining Agreement (CBA) to include the position of "hourly police officer".

**Mayor Smythe asked for a motion to allow her to sign the MOA with UPSEU amending the CBA to include the position of "hourly police officer". The motion was made by Deputy Mayor Kjarval and seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.**

RESOLUTION 67 – 2023  
RESOLUTION REGARDING TRANSFERRING PART TIME POLICE OFFICER TYRONE LAWSON TO  
FULL TIME HOURLY POSITION

WHEREAS, the Village Board has determined that to improve operations and efficiency within Village Hall and best serve the public, it is appropriate to utilize the vacant Full Time Hourly Police Officer position; and

WHEREAS, the Village has consulted with the Dutchess County Department of Human Resources, and the Village has a vacant Full Time Hourly position that does not offer benefits; and

WHEREAS, the Village Board has discussed the need for the additional Police officer hours due to the limited number of Part Time officers and the additional contracts procured; and

WHEREAS, the Village Board desires to appoint Officer Tyrone Lawson to the position of Full-Time Hourly Police Officer.

NOW THEREFORE BE IT RESOLVED, that the Village Board hereby appoints Officer Tyrone Lawson to the position of Full Time Hourly Police Officer effective November 30, 2023; and be it further

RESOLVED, that the hourly pay will be as per Article 8A - Part-Time hourly rate schedule of the collective bargaining agreement between the Village and the United Public Service Employees Union (UPSEU) dated 6/1/21 to 5/31/24; and be it further

RESOLVED, that the Village Board authorizes Mayor Smythe or her designee to execute and file any appropriate documentation to effectuate the terms of this resolution.

Motion by: Trustee Bradley-Rickard

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Mayor Smythe commended Officer Lawson as a valued member of the Police Department.

Trustees discussed the proposal to add vehicle repeaters to the Police vehicles. The repeaters would extend the capacity of the vehicle radio so portable radios will be more effective. Lt Hildenbrand will be receiving a sample to confirm the effectiveness prior to ordering.

RESOLUTION 68 – 2023  
RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL FUNDS

WHEREAS, the Village Board desires to amend the General Fund budget to reflect current information and expenses,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments:

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
<b>EXPENSE:</b>					
A3120.41	Police - Equipment/Lease	\$ 13,800.00	\$ 7,640.00	\$ 21,440.00	Car lease, radio repeaters
A1989.4	Other Gen Gov't Support (Fund Bal	\$ 10,335.00	\$ (7,640.00)	\$ 2,695.00	
	<b>TOTAL</b>		\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General Fund budget as shown in the schedule above.

Motion by: Trustee Appenzeller

Seconded by: Trustee Bradley-Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Trustees discussed the need for a payroll schedule change for the all personnel except the Police Department to get all employees on the same standard pay week.

Trustee discussed the ARPA funding that's currently available for Village projects and possible project ideas.

Mayor Smythe announced that Archtop Fiber has approached the Village, as well as neighboring municipalities, to install fiber optic lines for future internet and phone service. Negotiations are ongoing.

**Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Bradley-Rickard made the motion and it was seconded by Deputy Mayor Kjarval. All in attendance in favor. Motion approved.**


In general business, Trustees discussed anti-virus software options. Three estimates were gathered and BitDefender was chosen as the least expensive, qualified option.

Mayor Smythe announced that Hardscrabble will be the second Saturday in September (9/14/24).

No public comment.

**Mayor Smythe asked for a motion to adjourn the November 30, 2023 Village Board Workshop Meeting at 9:38pm. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.**

Respectfully Submitted,



Jennifer Cavanaugh, Clerk