

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
OCTOBER 10, 2023**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, and Village Clerk Jen Cavanaugh

Absent: Trustee Charlie Laing

Mayor Smythe opened the Village Board meeting at 7:04pm.

Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe asked for a motion to approve the minutes from the September 11, 2023, Board of Trustees Meeting and September 28, 2023 Board of Trustees Workshop. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to open the public hearing on the Community Development Block Grant review and solicitation of ideas. The motion was made by Deputy Mayor Kjarval and seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Mayor mentioned a citizen submitted idea for handicapped parking at the Red Hook Post Office. Mayor Smythe stated that the Post Office is on a State roadway so the Village cannot directly add one there. The Village has forwarded the request to NYSDOT.

Amy Smith, grant writer, summarized the Community Development Block Grant (CDBG) process and eligibility requirements. She also summarized the Village's ideas for the grant submission – "Rethinking Municipal Public Area". Proposed project includes increased accessibility to the Chamber of Commerce information building area, Village Hall (lift to front door, repair of automatic door opener at the back door), and bus stop. It also included converting the chamber of commerce building into an open air, shade structure (e.g., gazebo) for broader use.

Trustee Appenzeller asked why a ramp was not proposed for the front of the building. It was stated that there was not enough space.

The maximum award possible from this grant is \$200,000 and 20% can be used for engineering and/or planner needs.

Public comment included a resident stating that the extensive renovation of the Village Building included adding handicap access at the rear of the building and access at the front was; therefore, not necessary. The resident was not in favor of changing the front of the building.

Trustees discussed that part of the project would be to move the bus stop to in front of existing Chamber info building for easier exit and entrance onto the buses. Mayor Smythe stated that she discussed the plan to move the bus stop with Dutchess County Transit and they were open to the idea. It was stated that moving the bus stop would mean that a few parking spots would be lost in front of the chamber building but would be gained in front of Village Hall.

Trustee Bradley-Rickard asked if there would be any additional public comment periods. It was stated that the application was due at the end of October but the projects can be finalized in the design process if awarded the grant.

Mayor Smythe asked for a motion to close the public hearing on the Community Development Block Grant. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

RESOLUTION 55 – 2023

RESOLUTION AUTHORIZING THE SUBMITTAL OF THE MUNICIPAL AREA IMPROVEMENTS PROJECT GRANT APPLICATION FOR THE FISCAL YEAR 2024 COMMUNITY BLOCK DEVELOPMENT GRANT

WHEREAS, Dutchess County administers a federal funding program called Community Block Development Grants, whose intent is to develop viable, more resilient communities. Activities may address needs such as infrastructure, economic development, public facilities, housing rehabilitation, and public services; and

WHEREAS, applications for the 2024 funding cycle are due at the end of October; and

WHEREAS, the Village has developed a project to improve access to benefit people reliant on public transportation; anyone who needs ADA-compliant access to Village Hall, RHPD, and businesses; and the community at large by relocating the County Bus Stop, reconfiguring the front of Village Hall, the area around the Info Center, and the Prince Street entrance, creating an integrated public space with significantly improved accessibility – referred to as the Municipal Area Improvement Project; and,

WHEREAS, the Village Board held a Public Hearing to solicit ideas and receive comments on this project on October 10, 2023;

NOW THEREFORE BE IT RESOLVED, the Village Board of the Village of Red Hook authorizes the Mayor to submit a Dutchess County Community Development Consortium Fiscal Year 2024 grant application for up to \$200,000 for the Municipal Area Improvement Project.

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Mayor Smythe announced a change to the SCADA upgrades bid award. General Control Systems, the low bidder awarded at the previous meeting, has forfeited their bid. The next lowest bidder was Avanti Control Systems (three total bids). The Village Engineer has confirmed that Avanti is a responsible and qualified bidder.

Mayor Smythe made a motion to award the Water System SCADA Upgrades contract to Avanti Control Systems, Inc., for the bid amount of \$416,700.00. The motion was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

RESOLUTION 56 – 2023

RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS FOR CHERRY & GRAVES STREETS WATER UPGRADES

WHEREAS, the Village Engineer, Delaware Engineering, has requested that the Village proceed with advertising for requests for bid for the Cherry & Graves Streets Water Upgrades, a project included in the 2022 WIIA grant; and

NOW THEREFORE BE IT RESOLVED, that the Village Board of the Village of Red Hook does hereby authorize and direct the solicitation of bids for the Cherry & Graves Streets Water Upgrades Project, with bids to be received by 1:00pm on December 7, 2023 or such later times and dates as determined by the Mayor upon consultation

with the Village Engineer, provided that such publication shall appear not less than five days prior to the date set for bid opening.

Motion by: Trustee Bradley-Rickard

Seconded by: Deputy Mayor Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Mayor Smythe reviewed with the Trustees the bid opening for the Water Tank Rehabilitation project (Contract 1G) held on October 10, 2023. Bids were as follows:

Bidder	Bid Total
Worldwide Industries Corporation	\$373,500
US Tank Painting Inc.	\$571,000
Utility Service Co. Inc.	\$579,300
Brave Industrial Paint, LLC	\$604,300
AMSTAR of Western NY	\$638,000
MW Cole Construction	\$659,500
Atlas Painting and Sheeting Corp	\$795,000

It was stated that the Village Engineer has reviewed the bids and confirmed that the low bidder is a responsive qualified bidder with an understanding of the project’s scope of work.

Mayor Smythe made a motion to award the Water Tank Rehabilitation project (Contract 1G) to Worldwide Industries Corporation, for the bid total amount of \$373,500. The motion was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Trustees discussed the recently submitted Annual Financial Report (AFR). Mayor Smythe recommended that the Board accept the AFR. Treasurer Urbin noted that the reports can be modified as needed either before or after the NYS Comptroller’s review of the submission.

Mayor Smythe made a motion to accept the Annual Financial Report. The motion was seconded by Deputy Mayor Kjarval. All in attendance in favor. Motion approved.

Trustees discussed the details regarding leasing a new Police Department vehicle (approved at prior meeting) and whether the vehicle ‘upfit’ (lights and other necessary equipment) should be included in the lease or paid for in a lump sum. The equipment would be owned by the Village regardless of how the upfit was purchased.

Mayor Smythe made a motion to pay for the emergency vehicle ‘upfit’ (\$15,570.13) upfront using fund balance and lease the new Police Department vehicle as approved at prior meeting. The motion was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Trustees discussed the request by the Highway Department to purchase a line stripper including its uses, benefits, useful life, and ongoing costs.

Mayor Smythe made a motion to approve the purchase of a line stripper for up to \$6,500. The motion was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Trustees discussed moving the October 26, 2023 workshop meeting.

Mayor Smythe made a motion to move the October 26, 2023 Board of Trustees Workshop meeting to November 2, 2023 at 7pm at Village Hall. The motion was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

COMMITTEE REPORTS:

Lori Urbin, Treasurer, read the Treasurer's report.

ACCOUNT BALANCES (09/30/2023)

GENERAL FUND	\$ 1,563,166.36
WATER FUND	\$ 368,108.55
PAYROLL CLEARING ACCOUNT	\$ 35,615.75
SEWER FUND	\$ 118,512.06
HARDSCRABBLE	\$ 10,554.46
VILLAGE GREEN	\$ 10,261.32
HEALTH INSURANCE	\$ 9,988.06
PETTY CASH	\$ 52.93

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$ 7,575.47
POLICE (M&T)	\$ 17,204.60
USDA (M&T)	\$ 139,987.82
HIGHWAY (M&T)	\$ 28,898.25
SNOW RESERVE (M&T)	\$ 3,305.82
TOWER RESERVE (M&T)	\$ 17,853.69
UNEMPLOYMENT (M&T)	\$ 7,081.84
COURT RESERVE (M&T)	\$ 3,325.09
OFFICE RESERVE (M&T)	\$ 980.33

MONTHLY EXPENSES (September)

GENERAL FUND	\$ 121,035.68
WATER FUND	\$ 30,268.91
PAYROLL CLEARING ACCOUNT	\$ 1,988.11
SEWER	\$ 535,971.35

Mayor Smythe asked for a motion to accept the Treasurer's Report. Trustee Appenzeller made the motion and it was seconded by Deputy Mayor Kjarval. All in attendance in favor. Motion approved.

Mayor Smythe updated Trustees on fees charged by Key Bank – service fees are now covered by interest with additional interest paid to the Village. Mayor Smythe stated that M&T has also increased interest paid on Village reserve accounts held there.

Mayor Smythe read the Police Report as follows:

September 2023	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	334	170	129	35
Water Tower Security Checks		101 (included in above)		
Uniform Traffic Tickets	75	40 (inc. 15 parking tickets)	21 (inc. 0 parking tickets)	14 (inc. 8 parking tickets)
Arrests	18	1	2	15

Mayor Smythe stated that negotiations are ongoing with the Red Hook Fire Department, the Fire Incident Report was not available. Mayor Smythe stated that there will be a special election October 24, 2023 from 12 noon to 9pm when voters will decide on a referendum regarding increasing LOSAP service awards to volunteer firefighters.

Mayor Smythe read reports on personnel, sewer capital project, library (she read a portion of a letter sent to the Red Hook Public Library regarding a report by a human resources consultant), Northern Dutchess Alliance (no meeting) reports (on-file).

Deputy Mayor Kjarval read a letter to the public regarding the report drafted by a human resources consultant for the Red Hook Public Library.

Deputy Mayor Kjarval read her report on the New York Forward grant, Red Hook Together, Economic Development Committee, Communication Committee, Hardscrabble/Events Committee, Human Relations Committee, and Highway Department report (on-file).

Mayor Smythe read Trustee Laing’s reports on Materials Management and Water Department (on-file).

Trustee Bradley-Rickard read the Village Green, Sewer Department, and Speed Limit Initiative reports (on-file).

Trustee Appenzeller read the Building Department, Zoning & Planning, and Public Spaces Initiative reports (on-file).

Mayor Smythe mentioned that the code supplementation project was accepted by General Code with an anticipated completion time of 8 weeks. She reminded all of the upcoming Rotary Citizen of the Year event celebrating former Deputy Mayor Brent Kovalchik. She stated that she is working on revisions to the code regarding the municipal parking lot. She also stated that the noise ordinance needs to be revised and that she received a letter related to noise caused by gas powered leaf blowers.

In general business, Mayor Smythe announced a public information session regarding cannabis retail in the Village to be held by a local business owner on October 25, 2023, 7PM at Village Hall.

No public comment.

No executive session.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Appenzeller made the motion and it was seconded by Trustee Bradley-Rickard. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the October 11, 2023 Village Board Meeting at 9:02pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Appenzeller. All in attendance in favor. Motion approved.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jennifer Cavanaugh". The signature is written in a cursive, flowing style.

Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

Village of Red Hook
Mayor's Report
September 2023

POLICE REPORT & LAW ENFORCEMENT:

Lexipol – Lt. Hildenbrand has been working with Lexipol, as planned, to review and confirm policies. This process will take somewhere between 6 to 12 months. The highest impact policies are being reviewed first. At the next meeting, I will have a total number of policies to be reviewed with a chart showing how many are complete. When the process is complete, we will be making the appropriate policies publicly available.

Two policies, Hiring and Reporting, have been submitted to DCJS (Division of Criminal Justice Services), as required, for review to be accredited.

Incident reports – see attached.

FIRE DEPARTMENT:

Fire Contract update: I have received no further communication from the Fire Company since our meeting on July 28. I have reached out to set up a follow up meeting.

LOSAP – special election scheduled for Oct 24 on the referendum question of whether or not to increase the LOSAP annual award from \$500 to \$1200. Voting will be held at Village Hall from 12noon to 9pm. Please spread the word.

Incident report –

PERSONNEL/PAYROLL: ADP Timekeep – all hourly employees are now using both the ADP Timekeep punch clock and the physical timecard systems to continue to work out the kinks.

NORTHERN DUTCHESS ALLIANCE (NDA) EXECUTIVE COMMITTEE: There has been no activity with this committee. I will no longer report on this unless there has been some action.

**Village of Red Hook
Red Hook Public Library
Monthly Report
September 2023**

The Red Hook Public Library (RHPL) held their regular board meeting on September 21 at the Library in the third-floor conference room.

Deputy Mayor Melkorka Kjarval and I were in attendance.

Library Board members in attendance: President Don O'Shea, Treasurer Amy Husted, Anna Greig, Martha Tepepa, Leigh Bahnatka.

Board Developments

New Board members Martha Tepepa & Leigh Bahnatka were welcomed.

A discussion of committee assignments followed. The following committees exist: Policy (meeting 9/28 at 6pm), Personnel, Financial, Buildings & Grounds, Board Development & Fundraising/125th Yr (meeting 9/28 6pm)

New board members were encouraged to familiarize themselves with the by-laws, the Library's charter, minutes from the past year, financial statements. Board members will receive an internal library email address and access to Outlook/Teams. It was also encouraged that all board members take training classes from the Mid-Hudson Library System. 2hrs is required each year.

Personnel

Personnel actions included accepting the resignation of Yadira Ortiz, Library Clerk, and approving the appointments of Sydney McKay, Library Clerk, Sonia Lisboa-Ochoa, Library Assistant & Zoey Frontino, Page, all starting 9/25/23.

The HR Report was discussed. Don O'Shea recommended tabling any discussion for a meeting where the missing board members were present. Amy Husted recommended that they adopt the report, send to Village Board and consider the matter complete. The description around the need for the report was that the Board's hiring practice was questioned. The HR consultant looked at procedures, interviewed the board, looked at resumes, created their report. The stated conclusion was that it was a fair process, description of the position was not consistent with civil service, and that the board had posted the more-restrictive position description first, implying that they had made the process more difficult.

This report was not made available to the other board members or to the public before this meeting. There was no opportunity for discussion or asking questions by the public, except during general Public Comments. I have since reviewed the report and have a separate response.

Fundraising

The Library's 125 birthday celebration includes a tote bag with the graphic of the Library building as a birthday cake created by Jaime Hoelzel. The 125th will be included in the annual appeal.

A bequest has been received from Kenneth & Marcella Appell. This bequest is unrestricted.

Finance/Budget

Treasurer Amy Husted reported on the finances of the Library. She reported on the balance sheet of the Library. The largest liability is the Construction Loan of \$305,000. This is slowly being paid down.

Staffing is the biggest expense. Amy noted that the Library has “always underspent our budget”.

Amy reviewed the cashflow of the Library, noting that the tax payments come to the Library in March and November. Their average monthly operating expenses are just under \$40,000/month. Projected year end balance is \$536,434.

Annual cash run rate:

\$463K /yr

\$433k tax income (collected by the Town & the School)

Leaving a gap of \$30k deficit. That is made up with fundraising & grants.

Amy reviewed with the accountant what could be done with the operations savings:

- Double payments on mortgage – would cut off 7 years and save \$42k in interest. The mortgage currently ends in 2035 – this would end it by 2028. (Board agreed to this as of Nov 1)
- Keep \$135k in Operations Checking/Savings
- Stabilization Reserve – currently \$24k – could add \$125k – per Amy, the accountant recommended “full year of operating expenses” (Board agreed to move \$125k from Operations Savings Account to Stabilization Fund Reserve)
- Put \$235k into the Capital Account
 - Two big projects coming up – replace the stucco on the outside of the building & redoing the porch
 - There are partial grants to fund these projects, and these grants are reimbursable, so they need the cash to fund. When projects are complete, the board can decide what next. (Board agreed to move \$235k from Operations Savings Account to Capital Account before year’s end)

Staff item: moving Trish, Library Assistant, from Part Time to Full Time in December.

Warrants were presented on screen and approved.

Director’s Report

Library Hours are being changed back to “pre-covid hours” effective Oct. 1 (approved by the Board):

10am-7pm Monday thru Thursday

10am – 5pm Friday

11am – 3pm Saturday

Alex is looking at attendance per program (vs total attendance) since there are so fewer programs this year.

Alex mentioned the Great Give Back, partnering with Grace Smith House. Alex suggested that this is the first year RHPL is involved. Actually, the RHPL has participated several times in the past.

More detail can be found on the Library website: [www.RedHookLibrary.org/about/board of trustees](http://www.RedHookLibrary.org/about/board%20of%20trustees). In the body of the copy, there is a link to board documents.

Upcoming Meetings

Policy & Fundraising Committee to meet Sept. 28 at 6pm

Next Board Meeting is Oct. 19 at 6:30pm

Respectfully submitted, Karen Smythe

Village of Red Hook
Red Hook Infrastructure – Sewer Project
Monthly Report
September 2023

Red Hook Sewer Project

Substantial Completion was achieved on March 30, 2023. Restoration & Punch List remain to be completed prior to Final Completion being achieved.

Electrical Contract:

1. Propane tank at WWTP site- schedule start-up training session – scheduled for the week of 9/11/23. **Completed**
2. Install roof on control panel structure. **Work started 10/3 – should be finished by 10/6.**

General Contract:

Final property restoration punch list being worked on the week of 10/9.

1. Perform final inspection of each STEP control panel, fix any issues with electrical seals, etc. Carver shall provide a letter stating that they have performed the required final inspection of each control panel.
2. Provide final spare STEP pump as part of spare parts list. All other spare parts have been delivered.
3. Provide required O&M Manuals. **Due to be delivered by end of October**
4. Provide record drawing per specification Section 017700.1.5.F. **Due to be delivered by end of October**
5. Provide photographic documentation (pre and post work) per Section 013223. **Due to be delivered by end of October**

FINANCING

With Form E #11, we have expended \$7,819,980.90. That leaves \$627,137.10 the majority of which is retainage. **Nothing further expended to date.**

NY Forward:

As of September 29th we are waiting for response and commentary to our application that was submitted to the NY State DOS offices. Once the official review period is over we will analyze any feedback provided and will hopefully have the opportunity to invite DOS Revitalization Specialist Susan Landfried to tour our village in the hopes she will be able to provide us with insights into ideal projects to develop for future applications.

We are very grateful to all the community members who gave us input during Hardscrabble day at the Village booth (some of you won Village Patches!). We really appreciate the ongoing conversation with the public as they tell us what they appreciate about downtown currently, and what they hope to see in the future.

Red Hook Together:

Red Hook Together met October 5th, at noon on Zoom to discuss how the group itself could address the needs identified in community needs assessment, and what format and which specific need attendees would like to commit to exploring.

Childcare was identified as the topic for next month's meeting, which will be virtual to encourage local childcare operators to attend. Various attendees offered to invite either local childcare providers and/or representatives from agencies that are in the childcare arena.

Red Hook Town Economic Development Committee:

The EDC meets the 2nd and 4th wed of the month, at 8:40 am. This month they met on September 13th and 27th.

Discussion on the 13th focused on if the EDC would invite area Farmers and members of the Open Spaces Committee to discuss economic challenges facing the farming community. Discussion of why Red Hook has successful farm stands on operational farms rather than an active weekend farmers market proved a very interesting discussion. Considerations on if a market could benefit the agricultural community and/or downtown traffic was inconclusive. The Conversation on the 27th again focused on Agriculture. The discussion began with talk of easements preserving agricultural land, and how farmer-owned farms were becoming less of a common model in Red Hook. The growing cost of land and thin profit margins were cited as reasons why young farmers leave the industry and/or work underneath the umbrella of larger non-locally owned operations. More comprehensive minutes are available on the Committee webpage on the Town Website.

Village of Red Hook Communications Committee:

The Communications committee meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room. At the Oct 4th meeting we discussed several content updates and eventual organizational changes that will happen to the website - as well as updating formatting and organization of the Mayor's Newsletter.

Village Events Committee:

The events committee meets on the 3rd Monday of each month at 6pm at Village Hall.

Despite Saturday's soggy weather, Neighbors Night and Hardscrabble were a success. A huge thank you goes out to the Events committee; It's Chair Amy Smith for her tireless commitment to our community, Jeff Walsh

heading up the music subgroup, The Mayor for her consummate commitment to coordinating all the village operations needed to support an event like this, Dan Pucci for coordinating the local cider and beer tent, Nora Feldhusen for running our social media updates & Jamie Hoelzel who helped with multiple design projects right down to the wire! We also appreciate the many other people who helped volunteer on the day of, as well as the countless community organizations and community members that showed up and out for Red Hook in wet weather during the day's festivities.

Don't forget that the Annual Village Halloween Parade is on Saturday, October 28th at 1pm! All ages of participants & human-powered floats are welcome! There is no age limit to attend!

Also, If you are interested in joining or volunteering for the events committee please contact the committee chair, Amy Smith by email at events@redhooknyvillage.org

Village of Red Hook Human Relations Committee:

The Human Relations Committee meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. This month's meeting has been moved to October 11th, at 7pm.

The committee presented their InsideOut "We are Neighbors exhibit" on Neighbors Night, and again during Hardscrabble day. At next week's meeting we look forward to uploading the photos of the installation to the Global InsideOut projects website, and discussing our next projects.

Village of Red Hook Highway Department:

1. Brush Pickup

Pickup of brush, and yard debris is scheduled for the first full week of every month, pending weather conditions and scheduling. The last pickup of the year is scheduled for the first week of November. Please be patient as it takes more than one day to get all the way around the Village.

Residents are reminded to place lawn debris and brush in separate piles, and tree branches no larger than 6" in diameter. Brush that includes tree trunks, stumps, garbage, or construction material will not be picked up.

Leaf pickup is underway and will continue until the first snowstorm. Please pile leaves in a row at the street edge. Please remember that the Highway truck cannot pick up leaf piles mixed with other debris, due to possible equipment damage.

2. Scrap Metal Program

Revenue received from the sale of scrap metal during the month of September, 2023 was	\$0.00
Total revenue for this Fiscal Year 2023- 2024 to date is	\$3,014.50
Since the Program's inception, in September 2007, donations have yielded a total of	\$50,892.56

Proceeds go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600 OR highway@redhooknyvillage.org) or the Village Clerk's Office (845-758-1081 OR info@redhooknyvillage.org). Highway Department personnel will assist property owners by picking up scrap metal upon request.

3. Highway Department Equipment N/A

4. Seasonal Projects

Annual Repaving: Due to the paving contractor being unavailable this fall season, paving projects identified as high priority by highway foreman Jake Smith will be slated to be performed in Spring.

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
REVENUE														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$ 2,067.00	\$ 3,069.00	\$ 2,916.00	\$ 1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
COSTS														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	\$736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	\$47.99	\$575.88
Contaminated Recycli	\$3.29	\$12.10	\$3.30	\$5.52	\$3.33						\$2.31		\$4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	\$787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00

2022/2023	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.03	1.03	1.27	0.99	0.85	0.92	0.97	1.63	0.93	1.03	0.99	1.05	1.06	12.69
Cardboard	0.39	0.32	0.35	0.52	0.54	0.43	0.55	0.56	0.49	0.34	0.43	0.83	0.48	5.75
Paper	0.88	0.95	0.67	1.04	1.25	0.81	0.89	1.06	0.95	0.92	0.92	1.3	0.97	11.64
Total Recycling	2.8	2.3	2.29	2.55	2.64	2.16	2.41	3.25	2.37	2.29	2.34	3.18	2.55	30.58
Garbage	6.88	5.97	6.95	8.71	9.97	7.28	3.05	9.72	7.36	4.44	7.92	7.02	7.11	85.27
REVENUE														
Tags Sold	\$1,206.00	\$2,775.00	\$ 3,147.00	\$ 2,346.00	\$ 2,803.00	\$ 2,793.00	\$ 2,454.00	\$ 3,520.00	\$ 1,743.00	\$ 2,745.00	\$ 3,493.00	\$ 2,625.00	\$ 2,637.50	\$ 31,650.00
COSTS														
Garbage @ \$105/ton	\$722.40	\$626.85	\$729.75	\$704.55	\$1,046.85	\$669.40	\$325.25	\$1,069.20	\$809.60	\$488.40	\$876.20	\$772.20	\$736.72	\$8,840.65
Fuel	\$95.72	\$81.48	\$83.92	\$73.98	\$104.70	\$80.32	\$39.84	\$114.94	\$80.96	\$43.96	\$74.49	\$61.78	\$78.01	\$936.09
Contaminated Recycling					\$2.30			\$2.42	\$2.40			\$7.08	\$3.55	\$14.20
TOTAL COSTS	\$818.12	\$708.33	\$813.67	\$778.53	\$1,153.85	\$749.72	\$365.09	\$1,186.56	\$892.96	\$532.36	\$950.69	\$841.06	\$815.91	\$9,790.94
TOTAL REVENUE	\$1,206.00	\$2,775.00	\$3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00

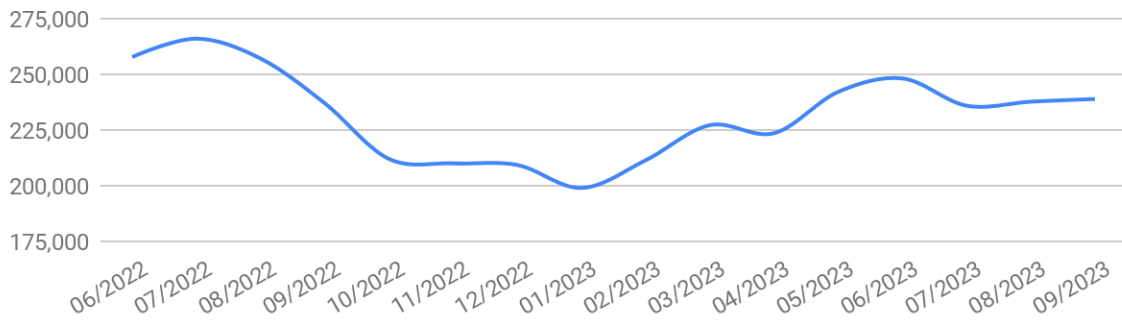
2023/2024	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.84	1.5	0.96	1									1.08	4.3
Cardboard	0.45	0.44	0.6	0.48									0.49	1.97
Paper	0.68	0.73	0.84	1.06									0.83	3.31
Total Recycling	1.97	2.67	2.4	2.54									2.40	9.58
Garbage	4.88	3.98	2.43	1.44									3.18	12.73
REVENUE														
Tags Sold	\$3,560.00	\$2,469.00	\$ 1,939.00	\$ 2,610.00									\$2,644.50	\$10,578.00
COSTS														
Garbage @ \$105/ton	\$536.80	\$437.80	\$267.30	\$158.40									\$350.08	\$1,400.30
Fuel	\$38.93	\$30.65	\$20.05	\$13.07									\$25.68	\$102.70
Contaminated Recycling			\$3.53										\$3.53	\$3.53
TOTAL COSTS	\$575.73	\$468.45	\$290.88	\$171.47									\$376.63	\$1,506.53
TOTAL REVENUE	\$3,560.00	\$2,469.00	\$1,939.00	\$2,610.00									\$2,644.50	\$10,578.00

Village of Red Hook Water Treatment Facilities Monthly Report

October 1, 2023

System Flow

During the month of September, the water treatment facility treated 7,166,100 total gallons, which is an average of 238,900 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to Pace Analytical Services, Newburgh, New York. Please see below for sample locations and results:

<u>Location</u>	<u>Total Coliform</u>	<u>E. Coli</u>
Mail Rm. Traditions	Absent	Absent
2 W. Market	Absent	Absent
29 E. Market	Absent	Absent

Chemical Usage

During the month of September, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,

A handwritten signature in black ink, appearing to read 'F Dongo'.

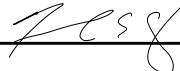
Fernando Dongo
Principal Consultant
C3ND Environmental Consulting



Public Water System Name		Reporting Month/Year	Date Report Submitted		Source Water Type(s)	
Village of Red Hook		Sep-23	10/1/23		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI	
Public Water System ID		County	Town, Village, or City		<input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination	
NY1302775		Dutchess	Red Hook			
DATE	Source(s) in Use	Treated water volume (1,000/day)	Chlorination			Comments/Observations
				Liquid	Free chlorine residual at entry point (mg/l)	
			Hypochlorite added to crock (quarts)			
1	Well 1,3,4,9,12,13,14,1	230.2		20.00	1.1	
2	Well 1,3,4,9,12,13,14,1	211.8			1.0	
3	Well 1,3,4,9,12,13,14,1	189.7			1.1	
4	Well 1,3,4,9,12,13,14,1	210.6		40.00	1.2	
5	Well 1,3,4,9,12,13,14,1	210.9			1.1	
6	Well 1,3,4,9,12,13,14,1	252.9		20.00	1.2	
7	Well 1,3,4,9,12,13,14,1	248.8			1.2	
8	Well 1,3,4,9,12,13,14,1	262.9		40.00	1.1	
9	Well 1,3,4,9,12,13,14,1	243.5			1.1	
10	Well 1,3,4,9,12,13,14,1	240.4			1.1	
11	Well 1,3,4,9,12,13,14,1	286.8		20.00	1.2	
12	Well 1,3,4,9,12,13,14,1	216.6			1.2	
13	Well 1,3,4,9,12,13,14,1	237.3		40.00	1.1	
14	Well 1,3,4,9,12,13,14,1	237.8			1.1	
15	Well 1,3,4,9,12,13,14,1	240.2			1.1	
16	Well 1,3,4,9,12,13,14,1	246.3			1.2	
17	Well 1,3,4,9,12,13,14,1	259.4		40.00	1.1	
18	Well 1,3,4,9,12,13,14,1	251.7			1.1	
19	Well 1,3,4,9,12,13,14,1	207.2			1.2	
20	Well 1,3,4,9,12,13,14,1	306.4		40.00	1.1	
21	Well 1,3,4,9,12,13,14,1	230.2			1.2	
22	Well 1,3,4,9,12,13,14,1	234.2		20.00	1.2	
23	Well 1,3,4,9,12,13,14,1	232.9			1.1	
24	Well 1,3,4,9,12,13,14,1	228.1			1.2	
25	Well 1,3,4,9,12,13,14,1	203.0		40.00	1.2	
26	Well 1,3,4,9,12,13,14,1	246.2			1.1	
27	Well 1,3,4,9,12,13,14,1	254.2			1.2	
28	Well 1,3,4,9,12,13,14,15	11.6		20.00	1.2	Well system SCADA stuck in production mode, allowing the computer system generated flow sheet to record flow while no production was being applied to the plant. Flow data adjusted based on a manual read of the flow monitoring equipment.
29	Well 1,3,4,9,12,13,14,1	346.4			1.1	
30	Well 1,3,4,9,12,13,14,1	388.0			1.2	
Total		7,166.1		300		
AVG.		238.9		9.6	1.1	

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine added to - gallons of water in crock

Reported by: Fernando Dongo Title: Operator NYS DOH Operator Certification Number NY0038297

Signature:  Date: 10/1/2023 Operator Grade Level IIA, IIB, C, D

Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1.Routine 2.Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: <u>2830</u>
						Number of microbiological monitoring samples required: <u>3</u>
Mail Rm.Traditions	9/12/2023	1	Absent	Absent	0.9	Number of microbiological monitoring samples taken: <u>3</u>
2 W. Market	9/12/2023	1	Absent	Absent	0.9	Did an M&R violation occur? If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample. Did an MCL violation occur? If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). <input type="checkbox"/> For systems collecting less than 40 samples per month: two or more of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= <u>E.coli MCL</u> violation). Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection. As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.
29 E. Market	9/12/2023	1	Absent	Absent	0.8	

Sample Collector(s): Bryan Smith

Name of NYSDOH Certified Laboratory: Pace Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system? If so, please explain.

Comments:

Village of Red Hook
Village Green Committee
Monthly Report
August 2023

The Current balances of the Village Green Committee’s related budget accounts, as of Sept. 7 are as follows:

1. Community Beautification – contractual expenses (#8510.4)----- (-)
2. Shade Tree – contractual expenses (#8560.4)----- (-)
3. Village Green Committee Checking Account Balance-----\$10,261.20--

The Village Green Committee met last month as part of the newly established quarterly meeting schedule. There was a discussion about the history of the VGC, tree plantings and recruitment. They also used this meeting for preliminary planning for the upcoming Fall planting which will happen early to mid-November. Additionally, we discussed the grant application and process. The grant was submitted at the end of the month. Word should come middle to end of October about any award.

Residents and businesses interested in having a tree(s) planted on their adjacent Village street or NYS highway right-of-ways, volunteering for planting days, or sponsoring a VGC beautification project, may contact David Pearson, myself, Kym Bradley-Rickard, or the Jen Cavanaugh- Village Clerk.

The next regularly scheduled meeting will be the Second Sunday of December at 6 p.m.

Village of Red Hook
Sewer Department
Monthly Report
August 2023

We continue to meet regularly to discuss the final steps for the sewer project. We met on 29th to discuss the need for some bigger plans and to address the requests and future requests to connect. Currently we are working on edits to the code and ensuring all documentation is up to date and accurate.

There are still a few items on the checklist needing to be completed prior to a full completion of the Sewer Project.

As a reminder to all residents whether you are in the Sewer Use Area or not be kind to your pipes! Please put only 3 P’s in the toilet: Pee, Poop and (Toilet) Paper and while in the kitchen (or near other drains) no Fats, Oils, or Grease “FOG” – they clog up the pipes and make the system stressed. What goes down the drain matters!

If you are in the sewer use area and the emergency alarm goes off, call the Village Sewer Operator (845) 758-1081, option 8. Press the "Silence Alarm" button ONLY AFTER notifying the Sewer Operator. Please do not open the box or tamper with Village owned equipment.

Village of Red Hook
Speed Limit Initiative
Monthly Report
August 2023

We have reconnected with the engineer firm and the next steps are for them to prepare a proposal which will be reviewed by the Board. The proposed traffic study will cover at least one to two streets per quadrant focusing on high traffic roads and neighborhoods. We will take consideration from existing studies to inform areas of interest and what would be best for the Village businesses and residents.



Village of Red Hook Wastewater System

		Red Hook Commons	Village of Red Hook	
<i>Average Daily Flow :</i>		0.007 MGD (Million Gallons per Day)	0.043 MGD (Million Gallons per Day)	
		<u>Required Samples</u>	<u>Result</u>	<u>Compliance</u>
		BOD (June 1 - Oct 31)	<4.0 mg/L	5 mg/L
		TSS	<10.0 mg/L	10 mg/L
August 2023		UOD (Ultimate Oxygen Demand) Nov 1 - May 31	<10.5 mg/L	34.0 mg.L
		NH3	<0.5 mg/L	18 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
		Fecal Coliform	<1.0/100 mL	200/100 mL
		Dissolved Oxygen	7.0 mg/L	7.0 mg/L Minimum
<u>Deficiencies</u>				
<i>Anoxic Mixers</i>	<i>Currently a Medora mixer in place to keep Anoxic tank solids moving. May need to consider this in future updates.</i>			
<i>Sand Filter Rebuild</i>	<i>Sand Filters have never been rebuilt or media replaced. Should price and schedule for the near future.</i>			
<i>Train Down for Review</i>	<i>One process train is down for review of deficiencies.</i>			
<i>Pump Station</i>	<i>Pump Station pumps clogging issues have been an issue for some time. Pump Station mixing should be implemented to help with pump failure and pump station pump outs.</i>			
<i>Backflow Prev.</i>	<i>Facilities backflow Preventor in need of replacement.</i>			
<i>Additional Notes:</i>				



WASTEWATER FACILITY OPERATION REPORT FOR THE MON August 2023

SPDES PERMIT NO. NY-- 0271420		FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571												
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D. ₅		SUSPENDED SOLIDS					
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type				
Tue	01	0.00		0.042		69	69	7.8	7.9		8.0	13.0	<0.1								
Wed	02	0.00		0.048		68	69	7.7	7.7		8.0	17.0	<0.1								
Thu	03	0.00		0.050		68	69	7.8	7.9		7.8	24.0	<0.1								
Fri	04	0.00		0.059		69	68	7.6	7.8		8.0	15.0	<0.1								
Sat	05	0.03		0.042		68	68	7.7	7.8		8.0	18.0	<0.1								
Sun	06	0.00		0.034		69	68	7.8	7.8		8.0	16.0	<0.1								
Mon	07	0.93		0.045		68	68	7.7	7.9		7.8	36.0	<0.1								
Tue	08	0.04		0.050		69	69	7.6	7.7		7.9	20.0	<0.1								
Wed	09	0.03		0.046		68	68	7.6	7.9		8.0	37.0	<0.1								
Thu	10	0.00		0.044		68	69	7.8	7.8		7.8	21.0	<0.1								
Fri	11	0.33		0.053		69	68	7.7	7.9		7.7	28.0	<0.1								
Sat	12	0.00		0.058		68	68	7.7	7.7		7.8	25.0	<0.1								
Sun	13	3.36		0.032		69	68	7.7	7.8		7.7	29.0	<0.1								
Mon	14	0.00		0.044		69	69	7.5	7.8		7.9	39.0	<0.1								
Tue	15	1.09		0.054		68	68	7.7	7.6		7.6	20.0	<0.1								
Wed	16	0.09		0.052		68	68	7.7	7.9		7.9	33.0	<0.1								
Thu	17	0.15		0.047		68	69	7.8	7.8		7.8	15.0	<0.1								
Fri	18	0.35		0.070		68	68	7.7	7.9		7.8	20.0	<0.1								
Sat	19	0.00		0.031		68	68	7.7	7.7		7.7	23.0	<0.1								
Sun	20	0.00		0.045		68	68	7.7	7.8		7.8	26.0	<0.1								
Mon	21	0.00		0.044		69	68	7.8	7.9		8.0	24.0	<0.1								
Tue	22	0.00		0.047		68	68	7.6	7.8		8.2	39.0	<0.1								
Wed	23	0.00		0.047		68	69	7.7	7.8		8.0	13.0	<0.1								
Thu	24	0.00		0.055		68	68	7.8	7.7		8.1	37.0	<0.1		4		1				
Fri	25	0.40		0.060		68	68	7.6	7.9		8.0	10.0	<0.1								
Sat	26	0.07		0.038		68	68	7.7	7.7		8.2	18.0	<0.1								
Sun	27	0.00		0.039		68	68	7.6	7.8		8.1	15.0	<0.1								
Mon	28	0.00		0.047		68	68	7.6	7.8		8.1	29.0	<0.1								
Tue	29	0.00		0.050		68	68	7.7	7.7		7.9	10.0	<0.1								
Wed	30	0.31		0.049		68	68	7.7	7.7		7.8	15.0	<0.1								
Thu	31	0.00		0.049		68	68	7.6	7.9		7.8	36.0	<0.1								
		Total Precip. 7.18				Monthly Average 0.047		Average Influent Effluent 68 68		Minimum Maximum Minimum Maximum 7.6 7.9 7.6 8.2				Monthly Maximum Maximum 39.0 <0.1		30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 4 ####			30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 1 ####		
												30 Day Quantity		1.58 lbs/day		0.40 lbs/day					

FACILITY MAILING ADDRESS (Street, City, State, Zip code)			TELEPHONE NUMBER		CHIEF OPERATOR'S NAME	CERTIFICATION GRADE	
14 Old Route 199 Red Hook, NY 12571			845-244-0129		C3ND ENVIRONMENTAL	2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc
		Influent Type	Effluent Type	MW/CM2 #1	MW/CM2 #2		
Tue	01			100%	100%		
Wed	02			100%	100%		
Thu	03			100%	100%		
Fri	04			100%	100%		
Sat	05			100%	100%		
Sun	06			100%	100%		
Mon	07			100%	100%		
Tue	08			100%	100%		
Wed	09			100%	100%		
Thu	10			100%	100%		
Fri	11			100%	100%		
Sat	12			100%	100%		
Sun	13			100%	100%		
Mon	14			100%	100%		
Tue	15			100%	100%		
Wed	16			100%	100%		
Thu	17			100%	100%		
Fri	18			100%	100%		
Sat	19			100%	100%		
Sun	20			100%	100%		
Mon	21			100%	100%		
Tue	22			100%	100%		
Wed	23			100%	100%		
Thu	24			100%	100%	1	
Fri	25			100%	100%		
Sat	26			100%	100%		
Sun	27			100%	100%		
Mon	28			100%	100%		
Tue	29			100%	100%		
Wed	30			100%	100%		
Thu	31			100%	100%		
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean	
		Influent(mg/l	Effluent(mg/l	Minimum(1)	Maximum		
				1	1	1	
		lbs/day					

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
SEPTEMBER, 2023**

Building Permits Issued: 8

Certificates of Occupancy Issued: 1

Temporary Certificate of Occupancy Issued: 1

Certificate of Compliance: 1

Municipal Searches: 2

Orders to Remedy: 0

Stop Work Orders: 0

Court Appearances: 0

Fire Inspections: 5

Complaints: 3

- a. 5 Amherst – Dogs at large – remedied
- b. 25 Fisk Street – lawn/property maintenance – remedied
- c. 7536 N. Broadway – noise -generator – remedied

Notice of Violation: 1

52 E. Market Street – property maintenance – work in progress in stages

Planning Board Actions:

September 14, 2023 Meeting:

- 1) Site Plan for 59 Fisk Streer tabled to October 12, 2023
- 2) Subdivision Application for 7412 S. Broadway tabled to October 12, 2023. Public hearing scheduled for 10/12/2023.
- 3) Site Plan application for 60 E. Market Street tabled to October 12, 2023
- 4) Minor Subdivision/Lot Line Alteration application for Town of Red Hook/ Cookingham Property tabled to October 12, 2023. Public Hearing scheduled for 10/12/2023.
- 5) Village of Red Hook Planning Board gave approval for the Town of Red Hook to act as lead agency for the Minor Subdivision/Lot Line Alteration for Town of Red Hook/Cookingham property West.

Zoning Board of Appeals:

September 28, 2023 Meeting:

- 1) Area Variance application for 2 Cambridge Drive table to October 26, 2023.
- 2) Area Variance application for 4 Kent Road tabled to October 26, 2023. Public hearing scheduled for 10/26/2023.

VILLAGE OF RED HOOK BUILDING DEPARTMENT

MONTHLY TRUSTEE'S REPORT

MONTH OF: SEPTEMBER, 2023

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
9/1/23	St. Paul's	7412 South Broadway	Subdivision App.	\$450.00 (CASH)
9/1/23	Zulch	8 Prince Street	Fire Inspection	\$100.00
9/1/23	60 E. Market LLC (paid by Catherine Ackert)	60 E. Market Street	Site Plan App	\$200.00
9/1/23	Crane (paid by RYCOR)	81 Cambridge Drive	Building Permit	\$100.00
9/1/23	Red Hook Senior Housing	Laura Lane	Fire Inspections	\$400.00
9/5/23	Coon	59 Garden Street	Building Permit	\$100.00
9/5/23	Market Street Holdings, LLC	20 Church Street	Fire Inspection	\$300.00
9/6/23	Odak (paid by The Title Service Company)	40 Thompson Street	CO Search	\$100.00
9/6/23	Town of Red Hook/Cookingham (paid by Mark Graminski)	Albany Post Rd. & Rt. 9	Minor Subdiv. App	\$750.00
9/11/23	37 Market Street, LLC	16 St. John Street	Building Permit	\$100.00
9/12/23	Bradway	4 Kent Road	Zoning App	\$100.00
9/13/23	Grassi (paid by LG Home Remodeling)	21 Garden Street	Building Permit	\$100.00

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
9/14/23	LaSalvia	8 Church Street Ext.	Building Permit	\$634.55
9/14/23	Knollwood Commons	Firehouse Lane	Fire Inspections	\$700.00
9/15/23	Mogelnicki (aid by Xterior Solutions)	7641 N. Broadway	Building Permit	\$100.00
9/18/23	Nlc Enterprises, LLC	42-44 W. Market Street	Fire Inspections	\$300.00
9/19/23	Market At Benner, LLC	2 Bener Road	Fire Inspection	\$100.00
9/20/23	Griffin (paid by Whitbeck, Benedict & Smith)	15 Blvd Street	CO Search	\$100.00
9/20/23	James Ross (paid by HVNY DSO, LLC)	84 W. Market Streert	Fire Inspection	\$100.00
9/20/23	UBS (paid by O'Callaghan)	15-45 O'Callaghan Lane	Fire Inspection	\$400.00
9/20/23	Gordon	7575 Old Post Road	Building Permit	\$100.00
9/22/23	Moss (paid by Dutchess Building Specialists)	6 Park Avenue	Building Permit	\$100.00
9/28/23	Cookingham	Route 9	Subdiv./Lot Line	\$600.00
9/30/23	Halle (paid by Reneeovations)	41 Garden Street	Building Permit	\$252.00
TOTALS				\$6,286.55

Public Spaces Initiative October Board Update

- Ash Bradley-Rickard, Chair
- Perry Allen
- Linda DiGasper
- Betsy Brauer
- Polina Malikin
- Nicole Rogers
- Trustee Steven Appenzeller, Liaison

Mission To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

Public Meetings are held the 4th Saturday of each month at 10 am, in person at the Village Hall unless otherwise noted (email Ash Bradley-Rickard for the meeting location).

October 21st Fall Pumpkin Event – Pumpkins in the Park

1. Two preschools have agreed to participate for the event, Funshine and LittleFeet with volunteers and supplies
2. PSI has reached out to multiple farms and grocers for wholesale pumpkins and is waiting for responses. Follow ups will be sent this week
3. Portapotty has been secured with ADA accessibility
4. Flyers have been designed and printed for public posting through the village and submission to events.
5. Date set as Oct 21st, from 1 pm to 3 pm

Pollinator Pathway

1. Members are finalizing submission for Village of Red Hook page on the Pollinator Pathway website and will be submitting this month for approval.
2. Have had positive feedback this year from the RHCC and Elmendorf Inn on the gardens currently established

Abraham's Park Project

1. Members have been meeting with the Mayor and other Village and Town representatives to help with the vision for the Park.
2. Had a successful survey set up during Hardscrabble day with community feedback.

Bard College

1. Bard college has reached out for information on outdoor art installations
2. PSI working to help document what is needed by Village from artists or others when applying to have an installation or for using Village space.