

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
SEPTEMBER 11, 2023**

Present: Mayor Karen Smythe, Deputy Mayor Melkorka Kjarval, Trustee Charlie Laing, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, and Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7pm.

Mayor Smythe acknowledged 9.11, the significance of the day and those that perished. Mayor Smythe led the Pledge of Allegiance.

Mayor Smythe suggested a correction to the minutes from the August 24, 2023 meeting to update the date of the next meeting. Mayor Smythe asked for a motion to approve the amended minutes from the August 24, 2023, Board of Trustees Workshop Meeting. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Trustees interviewed the applicants for the two open Red Hook Public Library Board of Trustee positions: Martha A. Tepepa Covarrubias and Leigh Bahnatka. Martha wants to make the library more welcoming to immigrants and to improve overall communication. She said she'd look into the new policy on taking out internet hot spots

Mayor Smythe made a motion to accept the nomination of Martha A. Tepepa Covarrubias to the Red Hook Public Library Board of Trustees to fill the remainder of the term held by Joshua Barfield. The motion was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Leigh described her background including attending library school, working for public libraries, and private sector media archives. She said she'd also look into the new policy on taking out internet hot spots and noted that internet access is essential.

Mayor Smythe made a motion to accept the nomination of Leigh Bahnatka to the Red Hook Public Library Board of Trustees to fill the remainder of the term held by Sally Dwyer-McNulty. The motion was seconded by Trustee Appenzeller. All in favor. Motion approved.

RESOLUTION 47 – 2023

RESOLUTION TO SEEK VOTER APPROVAL TO AMEND THE SERVICE AWARD PROGRAM FOR
ACTIVE VOLUNTEER FIREFIGHTER MEMBERS OF THE RED HOOK FIRE DEPARTMENT

WHEREAS; In accordance with Article 11-A of the New York State General Municipal Law, eligible voters residing in the Village of Red Hook approved a proposition to establish a Defined Contribution Service Award Program, effective January 1, 2007 for active volunteer firefighter members of the Red Hook Fire Department and,

WHEREAS; such Service Award Program is administered by the Board of Trustees of the Village of Red Hook and provides that an active volunteer firefighter currently earns a \$500 Service Award contribution for each calendar year, during which the volunteer firefighter earns 50 or more points under the Service Award Program Point System; and,

WHEREAS; Article 11-A currently allows annual Service Award contributions to be as much as \$1,200; and,

WHEREAS; Article 11-A authorizes the Board of Trustees of the Village of Red Hook to seek voter approval of amendments to the Service Award Program that will improve Service Award Program benefits and thereby are intended to help the Red Hook Fire Department recruit and retain active volunteer firefighters.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Village of Red Hook, as authorized by Article 11-A of the New York State General Municipal Law §216, directs that there shall be a public referendum of eligible voters of the Village of Red Hook in a special election to be held on

October 24, 2023, to determine whether the Red Hook Fire Department Service Award Program shall be amended effective January 1, 2024, to increase the annual Service Award contribution from \$500 to \$1,200 for each calendar year beginning after December 31, 2023, during which an active volunteer firefighter earns a year of service credit under the Point System.

Based on the current active volunteer firefighter roster, the cost of funding the current Program could be as much as \$19,000 or \$500 per volunteer if all current volunteers earn a year of service credit under the Point System. Should voters approve this amendment, the annual cost could be as much as \$45,600 or \$1,200 for each participating volunteer. The annual cost of administration of the program would not change because of the adoption of this amendment. The current program administration cost is about \$3,500 per year.

All other provisions of the Red Hook Fire Department Service Award Program which required voter approval shall not change and the program shall continue to be administered by the Board of Trustees of the Village of Red Hook in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time.

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 48 – 2023

RESOLUTION REGARDING THE ADJUSTMENT OF SEWER CAPITAL AND OPERATION & MAINTENANCE FEES FOR KNOLLWOOD COMMONS

WHEREAS, the Final Revised Apportionment for the Municipal Sewer System – Phase I Resolution approved by the Village Board on May 17, 2021, includes an assessment of full capital and operation & maintenance (O&M) fees for Knollwood Commons; and

WHEREAS, the Sewer construction project, as approved by the Dutchess County Department of Health, called for the use of existing septic tanks and pump systems at Knollwood Commons; and

WHEREAS, the Village is responsible for the upkeep and maintenance of the force main system, into which the Knollwood Commons septic system connected, and the upkeep and maintenance of the Wastewater Treatment Plant (WWTP), but not the operation, maintenance, and repairs of the existing Knollwood Commons system; and

WHEREAS, the full capital and O&M fees include the cost of operation, maintenance, and repairs of the full system.

NOW THEREFORE BE IT RESOLVED, that the capital and O&M fees for Knollwood Commons reflect the costs for their system as constructed as follows:

Capital Cost: Total anticipated construction cost \$7.24MM. The portion related to the force main system and the WWTP totals \$5.0MM or 69%

O&M Cost: Estimate in 2021 for total annual O&M costs is \$91.5k. The portion related to the force main system and the WWTP totals \$69.6k or 76%; and be it further

RESOLVED, that Knollwood Commons will be charged going forward the following fees per EDU

Capital Cost: 69% of charge per EDU. Currently \$716/yr x 69% = \$494.04/yr or \$123.51/qtr

O&M Cost: 76% of charge per EDU. Currently \$311/yr x 76% = \$236.36/yr or \$59.09/qtr; and be it further

RESOLVED, that these charges can be reviewed should changes be warranted in the future.

Motion by: Trustee Bradley-Rickard

Seconded by: Deputy Mayor Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 49 – 2023

RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING TO SOLICIT PROJECT IDEAS FOR COMMUNITY BLOCK DEVELOPMENT GRANT FUNDS

WHEREAS, Dutchess County administers a federal funding program called Community Block Development Grants, whose intent is to develop viable, more resilient communities. Activities may address needs such as infrastructure, economic development, public facilities, housing rehabilitation, and public services; and

WHEREAS, applications for the 2024 funding cycle are due at the end of October and require a public hearing prior to submission; and

WHEREAS, the purpose of the public hearing is to solicit project ideas from the community, and

WHEREAS, the Village has also developed an idea to improve access to benefit people reliant on public transportation; anyone who needs ADA-compliant access to Village Hall, RHPD, and businesses; and the community at large by relocating the County Bus Stop, reconfiguring the front of Village Hall, the area around the Info Center, and the Prince Street entrance, creating an integrated public space with significantly improved accessibility; and,

WHEREAS, in addition to receiving ideas from the public, the Village’s idea will be available for comments as well.

NOW THEREFORE BE IT RESOLVED, that the Board shall hold a public hearing on October 10, 2023 at 7:05pm at the Village Hall, 7467 South Broadway, Red Hook, NY, to hear all interested parties, and

RESOLVED that the Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspapers of the Village, on or before September 29, 2023, which is not less than ten calendar days prior to the date of said public hearing.

Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Mayor Smythe made a motion to authorize the Village to submit a letter of intent to apply for a Community Block Development Grant. The motion was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

RESOLUTION 50 – 2023
RESOLUTION TO APPROVE THE AGREEMENT FOR PROFESSIONAL PLANNING SERVICES WITH
NELSON POPE & VOORHIS.

WHEREAS, the Village of Red Hook desires to engage the services of planning consultants Nelson Pope & Voorhis to aid in our review of the proposed future development involving the Cookingham East property, and

WHEREAS, the proposed agreement including Scope of Services and Associated Fees, has been reviewed by the Board and legal counsel, and

WHEREAS, the Village has included in its 2023-24 budget an amount of \$15,000 for this purpose,

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Red Hook hereby authorizes Mayor Smythe to sign the Letter of Agreement with Nelson Pope & Voorhis; and be it further

RESOLVED, that the current budget of \$15,000 will be adjusted prior to any spending above this amount.

Motion by: Trustee Appenzeller

Seconded by: Deputy Mayor Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustee Bradley-Rickard asked about the number of public meetings associated with the Red Hook Gateway project. Mayor Smythe stated that there will be multiple meetings but, as listed in the contract scope, the Village only plans to have Nelson, Pope, & Voorhis at one of the meetings. Mayor Smythe noted that the site developer is also planning to have public meetings.

RESOLUTION 51 – 2023
RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL, WATER, & SEWER FUNDS.

WHEREAS, the Village Board desires to amend the General, Water, and Sewer Fund budgets to reflect current information and expenses,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments:

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A5710	Serial Bonds	\$ -	\$ 218,000.00	\$ 218,000.00	Garbage Truck
EXPENSE:					
A8160.2	Material Management Equipment	\$ -	\$ 218,000.00	\$ 218,000.00	Garbage Truck
A8160.45	Material Management - Misc	\$ 500.00	\$ 500.00	\$ 1,000.00	
A8160.46	Material Management - Tags	\$ 1,000.00	\$ (500.00)	\$ 500.00	
	TOTAL		\$ -		

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
EW2144.a	Water Tapping Fee	\$ 5,000.00	\$ 2,000.00	\$ 7,000.00	
	WIIA Grant - Bond Anticipation Note	\$ -	\$ 195,000.00	\$ 195,000.00	
EXPENSE:					
EW8320.47	Water Repairs	\$ 50,000.00	\$ 2,000.00	\$ 52,000.00	
EW8341.22	WIIA Grant - Engineering	\$ -	\$ 180,000.00	\$ 180,000.00	
EW8341.24	WIIA Grant - Local Counsel	\$ -	\$ 15,000.00	\$ 15,000.00	
	TOTAL		\$ -		

For the SEWER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
ES5730.2	Bond Anticipation Notes	\$ -	\$ 1,140,000.00	\$ 1,140,000.00	USDA Grant Funding
EXPENSE:					
ES8120451	Capital Expense - Single Audit	\$ -	\$ 2,000.00	\$ 2,000.00	
ES8120461	Capital Expense - Accounting	\$ -	\$ 12,000.00	\$ 12,000.00	
ES8120471	Capital Expense - Legal	\$ -	\$ 18,000.00	\$ 18,000.00	
ES8120481	Capital Expense - Engineering	\$ -	\$ 209,000.00	\$ 209,000.00	
ES8120491	Capital Expense - Constr - Carver	\$ -	\$ 870,000.00	\$ 870,000.00	
ES8120492	Capital Expense - Constr - Sausto	\$ -	\$ 29,000.00	\$ 29,000.00	
	TOTAL		\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General, Water, and Sewer Fund budgets as shown in the schedules above.

Motion by: Trustee Laing

Seconded by: Trustee Bradley Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

COMMITTEE REPORTS:

Lori Urbin, Treasurer, read the Treasurer’s report.

ACCOUNT BALANCES (08/31/2023)

GENERAL FUND	\$	1,605,444.45
WATER FUND	\$	371,428.28
PAYROLL CLEARING ACCOUNT	\$	33,277.12
SEWER FUND	\$	609,084.14
HARDSCRABBLE	\$	17,199.66
VILLAGE GREEN	\$	11,476.32
HEALTH INSURANCE	\$	8,573.21
PETTY CASH	\$	60.83

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	5,068.81
POLICE (M&T)	\$	14,687.98
USDA (M&T)	\$	134,978.17
HIGHWAY (M&T)	\$	26,369.55
SNOW RESERVE (M&T)	\$	3,302.41
TOWER RESERVE (M&T)	\$	17,835.24
UNEMPLOYMENT (M&T)	\$	4,575.89
COURT RESERVE (M&T)	\$	3,321.65
OFFICE RESERVE (M&T)	\$	979.31

MONTHLY EXPENSES (August)

GENERAL FUND	\$	478,617.64
WATER FUND	\$	188,545.82
PAYROLL CLEARING ACCOUNT	\$	2,780.86
SEWER	\$	3,679,327.91

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Trustee Appenzeller made the motion and it was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Mayor Smythe read the Police Report as follows:

August 2023	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	250	149	82	19
Water Tower Security Checks		122 (included in above)		
Uniform Traffic Tickets	103	57 (inc. 11 parking tickets)	29 (inc. 0 parking tickets)	17 (inc. 5 parking tickets)
Arrests	3	2	1	0

Mayor Smythe stated that the Fire Incident Report was not available then she read sewer capital project, library, personnel, Northern Dutchess Alliance (no meeting) reports (on-file).

Deputy Mayor Kjarval read Red Hook Together, Economic Development Committee, Communication Committee, Hardscrabble/Events Committee, Human Relations Committee, Main St. Committee, and Highway Department report (on-file).

Trustee Laing read Materials Management, Water Department, Sawkill Watershed Community (no meetings), Community Preservation Fund Advisory Board (no meetings) report (on-file).

Mayor Smythe stated that the WIIA grant will cover a couple Water Department items including SCADA system upgrades and water tank rehabilitation.

Trustee Bradley-Rickard read the Village Green, Sewer Department, and Speed Limit Initiative reports (on-file).

Trustee Appenzeller read the Building Department, Zoning & Planning, and Public Spaces Initiative reports (on-file).

Mayor Smythe welcomed Zariyat Ahmed, the Village's new Red Hook High School intern.

No general business.

No public comment.

No Executive Session.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Appenzeller made the motion and it was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the September 11, 2023 Village Board Meeting at 8:23pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

**Village of Red Hook
Mayor's Report
August 2023**

POLICE REPORT & LAW ENFORCEMENT:

Incident reports – see attached.

FIRE DEPARTMENT:

Incident report –

PERSONNEL/PAYROLL: We are working on a test of the new timekeep system from ADP – going from manual punch cards to automated timecards via software. We have tablets in the three worker locations. Several employees are punching in through the ADP Timekeep app and we are working through the issues. I hope to launch in parallel by the end of September.

NORTHERN DUTCHESS ALLIANCE (NDA) EXECUTIVE COMMITTEE: No meeting was held in August.

Village of Red Hook
Red Hook Infrastructure – Sewer Project
Monthly Report
August 2023

Red Hook Sewer Project

Substantial Completion was achieved on March 30, 2023. Restoration & Punch List remain to be completed prior to Final Completion being achieved.

The following items are still outstanding:

Electrical Contract:

1. Propane tank at WWTP site- schedule start-up training session – scheduled for the week of 9/11/23.
2. Install roof on control panel structure.

General Contract:

1. Perform final inspection of each STEP control panel, fix any issues with electrical seals, etc. Carver shall provide a letter stating that they have performed the required final inspection of each control panel.
2. Provide final spare STEP pump as part of spare parts list. All other spare parts have been delivered.
3. Provide required O&M Manuals.
4. Provide record drawing per specification Section 017700.1.5.F.
5. Provide photographic documentation (pre and post work) per Section 013223.

FINANCING

USDA-RD \$1.2MM grant is funding the last part of the project. We have now received funding to pay invoices from the USDA Form E #10. We have another distribution (Form E #11) expected later this week.

With Form E #11, we have expended \$7,819,980.90. That leaves \$627,137.10 the majority of which is retainage.

**Village of Red Hook
Red Hook Public Library
Monthly Report
August 2023**

The Red Hook Public Library (RHPL) held their regular board meeting on August 17 at the Library in the third-floor conference room.

I was not able to attend the board meeting, but Library Manager Alex Geller met with me at the Library on August 22 to review the Board meeting and Library activities.

Board Developments

The board decided to leave the Treasurer position as a Board Member. They are working with their accountants to ensure proper financial oversight.

The Board has continued to interview potential board members and has recommended one to the Village Board for their review and approval.

Personnel

Lori Burns was hired as the Assistant Manager. She's local to Red Hook. Previous work experience includes 15 years as a librarian at Marist College in Poughkeepsie.

Several people resigned to return to school including the two college interns. The library is interviewing for a new intern from Bard for outreach and marketing.

The committee is working with the HR firm to present a draft of their report at the next board meeting.

Fundraising

June 2023 was the Red Hook Library's 125 birthday. They are working on a celebration for the end of the year. A committee has been formed.

A bequest has been received from Kenneth & Marcella Appell. This bequest is unrestricted.

Finance/Budget

Board member Amy Husted and Assistant Manager Alex Geller met with the accountants to review budgets and spending. 2023 looks to be on track.

The finance committee is looking at recommending creating reserve investment accounts to preserve the library's financial health.

They will be revisiting their Fixed Asset policy regarding how depreciation gets accounted for.

Programs/Events

Program attendance is down due to less programs than last year. Foot traffic is up 25% vs last month. Circulation is also up across the board. Physical circulation is up 5%.

Touch-a-Truck will take place on Aug 30 in the Village Parking Lot with support from the Village Highway & Police Departments, the Red Hook Fire Company and several area businesses who are bringing trucks of all shapes and sizes.

ESL will return in the Fall. Home bound deliveries are returning.

Red Hook Stationary added to the gifts for the summer reading programs.

They are reworking their Wi-Fi hotspot rules to ensure the program meets the original intentions.

On Hardscrabble Day, the Library will have tables out front along with Bard CCE.

Teen usage has gone down significantly. They will be hosting focus groups to plan out adult and teen space.

Grants

The grant to replace the stucco on the outside of the building has been submitted.

A grant for rehabilitating the porch has also been approved.

Communications/Website

The website calendar format has been changed. The new system allows for RSVP for programs to happen online and more efficiently collects information.

Special Project

They are currently weeding out the adult collection to make more efficient use of space in the Library. Anything not checked out in 3 years is being reviewed for removal.

Upcoming Meetings

Policy & Fundraising Committee to meet Sept. 28 at 6pm

Next Board Meeting is Sept. 21 at 6:30pm

Respectfully submitted, Karen Smythe

Red Hook Together:

Red Hook Together met on September 7th, at the Community Center for a presentation on the Community Needs Assessment by the President of Patterns for Progress, Adam Bosch. Covered in detail were the 12 key needs identified, (1) Food Support, (2) Childcare, (3) Youth Services and Opportunities, (4) Challenges to Aging in Place, (5) Pedestrian Safety, (6) Community Cohesion, (7) Communications, (8) Sustainability of organizations reliant on Volunteer support, (9) Access to Healthcare, (10) Public Transportation, (11) Mental Health, (12) Attainable Housing. Included in the presentation were some recommendations on how to address those needs. Those recommendations and the entire 172 page report can be found online, by visiting the Village of Red Hook's Home Page. Just scroll down to the Community Bulletin Board section and click on the link "Read Full Report".

Red Hook Town Economic Development Committee:

The EDC did not meet during the month of August. The next scheduled meeting is Wednesday, September 13th.

Village of Red Hook Communications Committee:

The Communications committee meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room. This month's meeting was tabled due to a lack of agenda items.

Village of Red Hook Hardscrabble / Events Committee:

The events committee meets on the 3rd Monday of each month at 6pm at Village Hall.

Preparations for this year's Hardscrabble, taking place September 23, 2023, are ongoing. The band lineup has been announced on Hardscrabbleday.org. Posters and Signage will be going up in the next week. If you would like to volunteer for the day, or sign up your institution or group for a booth please contact the committee chair, Amy Smith by email at events@redhooknyvillage.org

Also, Save the Date for the Annual Village Parade on Saturday, October 28th at 1pm! All ages of participants & human powered floats are welcome!

Village of Red Hook Human Relations Committee:

The Human Relations Committee meets every first Thursday of the month at 7:00 pm in the Village Hall conference room.

The committee met on September 7th to strategize how to install and present the InsideOut "We are Neighbors exhibit" - however the meeting had to be called short when the Village lost power due to the evening's severe thunderstorm. The Meeting is tentatively rescheduled for 7pm on Tuesday, September 12th.

Village of Red Hook Highway Department:

1. Brush Pickup

Pickup of brush, and yard debris is scheduled for the first full week of every month, pending weather conditions and scheduling. Please be patient as it takes more than one day to get all the way around the Village. As of now, pickup is scheduled for ONCE A MONTH through the Fall.

Residents are reminded to place lawn debris and brush in separate piles, and tree branches no larger than 6” in diameter. Brush that includes tree trucks, stumps, garbage, or construction material will not be picked up.

2. Scrap Metal Program

Revenue received on 8/10 from the sale of scrap metal during the month of Aug, 2023 was	\$602.00
The total revenue for this Fiscal Year 2023- 2024 to date is	\$3,014.50
Since the Program’s inception in 9/2007, scrap metal donations have yielded a total of	\$50,892.56

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600 OR highway@redhooknyvillage.org) or the Village Clerk’s Office (845-758-1081 OR info@redhooknyvillage.org). Highway Department personnel will assist property owners by picking up scrap metal upon request.

3. Highway Department Equipment N/A

4. Seasonal Projects

Catch Basins: Catch basin cleaning has taken place from tues sep 5-7th. See previous report for details.

Annual Repaving: We are still awaiting prices on the various repaving projects identified as high priority by highway Foreman, Jake Smith

Village Tree Pruning & or Removal: Dave’s Tree Service has submitted the following prices for annual tree removal and maintenance:

5 Fisk st	Tree marked with a pink ribbon. Take down and grind the stump.	\$1,500.00
2 Fraleigh St	Tree marked with a pink ribbon. Take down and grind the stump.	\$1,200.00
49 W Market St	Tree marked with a pink ribbon. Take down and grind the stump.	\$800.00

51 W Market St	Tree marked with a pink ribbon. Take down and grind the stump.	\$3,000.00
50 Fisk St - Baxter Rd	4 trees hanging over the road marked in pink. Leave the stump.	\$1,200.00
Phillips St	Trim branches to 16', entire street.	\$750.00
Ludlow Ave	Trim branches to 16', entire street.	\$750.00
Amherst & Kent	Trim branches for street light "19 Kent"	\$750.00
Kent	Cut back trees to clear stop sign & intersection	\$750.00
	Total	\$10,700.00

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
REVENUE														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$ 2,067.00	\$ 3,069.00	\$ 2,916.00	\$ 1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
COSTS														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	\$736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	\$47.99	\$575.88
Contaminated Recycli	\$3.29		\$12.10	\$3.30	\$5.52	\$3.33					\$2.31		\$4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	\$787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00

2022/2023	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.03	1.03	1.27	0.99	0.85	0.92	0.97	1.63	0.93	1.03	0.99	1.05	1.06	12.69
Cardboard	0.39	0.32	0.35	0.52	0.54	0.43	0.55	0.56	0.49	0.34	0.43	0.83	0.48	5.75
Paper	0.88	0.95	0.67	1.04	1.25	0.81	0.89	1.06	0.95	0.92	0.92	1.3	0.97	11.64
Total Recycling	2.8	2.3	2.29	2.55	2.64	2.16	2.41	3.25	2.37	2.29	2.34	3.18	2.55	30.58
Garbage	6.88	5.97	6.95	8.71	9.97	7.28	3.05	9.72	7.36	4.44	7.92	7.02	7.11	85.27
REVENUE														
Tags Sold	\$1,206.00	\$2,775.00	\$ 3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00
COSTS														
Garbage @ \$105/ton	\$722.40	\$626.85	\$729.75	\$704.55	\$1,046.85	\$669.40	\$325.25	\$1,069.20	\$809.60	\$488.40	\$876.20	\$772.20	\$736.72	\$8,840.65
Fuel	\$95.72	\$81.48	\$83.92	\$73.98	\$104.70	\$80.32	\$39.84	\$114.94	\$80.96	\$43.96	\$74.49	\$61.78	\$78.01	\$936.09
Contaminated Recycling					\$2.30			\$2.42	\$2.40			\$7.08	\$3.55	\$14.20
TOTAL COSTS	\$818.12	\$708.33	\$813.67	\$778.53	\$1,153.85	\$749.72	\$365.09	\$1,186.56	\$892.96	\$532.36	\$950.69	\$841.06	\$815.91	\$9,790.94
TOTAL REVENUE	\$1,206.00	\$2,775.00	\$3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00

2023/2024	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	0.84	1.5	0.96										1.10	3.3
Cardboard	0.45	0.44	0.6										0.50	1.49
Paper	0.68	0.73	0.84										0.75	2.25
Total Recycling	1.97	2.67	2.4										2.35	7.04
Garbage	4.88	3.98	2.43										3.76	11.29
REVENUE														
Tags Sold	\$3,560.00	\$2,469.00	\$ 1,939.00										\$2,656.00	\$7,968.00
COSTS														
Garbage @ \$105/ton	\$536.80	\$437.80	\$267.30										\$413.97	\$1,241.90
Fuel	\$38.93	\$30.65	\$20.05										\$29.88	\$89.63
Contaminated Recycling			\$3.53										\$3.53	\$3.53
TOTAL COSTS	\$575.73	\$468.45	\$290.88										\$445.02	\$1,335.06
TOTAL REVENUE	\$3,560.00	\$2,469.00	\$1,939.00										\$2,656.00	\$7,968.00



Village of Red Hook Water & Wastewater Treatment
 7467 South Broadway, Red Hook, New York 12571

09/01/2023

Water System

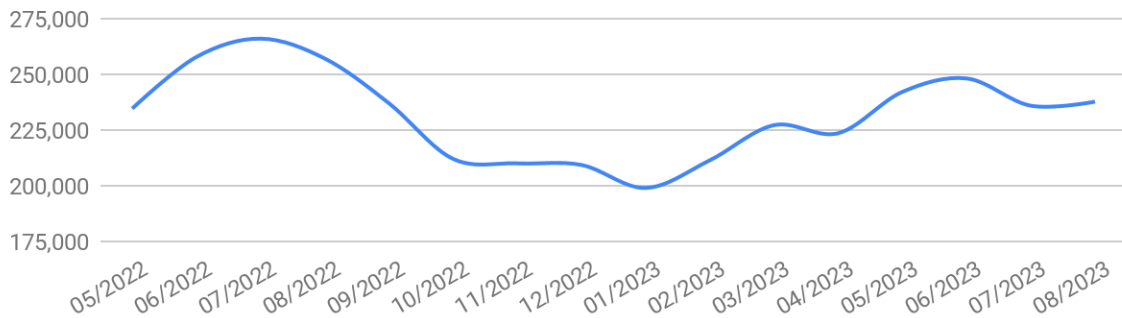
Water System Notes:	
<i>Monthly Total Coliform</i>	<i>All results absent for the month</i>
<u>Deficiencies</u>	
<i>Well Control Issues</i>	<i>Waiting for SCADA update</i>
<i>Town/Village Interconnect</i>	<i>2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.</i>
<i>Well Level/Flow</i>	<i>Well level monitors have been reviewed with a variety of repairs that were required. Currently looking at options for communication to wells 14 & 15 as there is a short in wiring between the plant and the wells</i>
<i>Well 13 VFD Failure</i>	<i>Well 13 VFD shorted and is ordered. Delaware reviewed with C3ND and Hitchcock Electric. Waiting for Hitchcock Electric to provide a report on relocating the VFD's to the back wells as part of the future SCADA upgrade.</i>
For Future Notes:	

Village of Red Hook Water Treatment Facilities Monthly Report

September 1, 2023

System Flow

During the month of August, the water treatment facility treated 7,367,500 total gallons, which is an average of 237,700 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to Pace Analytical Services, Newburgh, New York. Please see below for sample locations and results:

<u>Location</u>	<u>Total Coliform</u>	<u>E. Coli</u>
Mail Rm. Traditions	Absent	Absent
80 Glen Ridge	Absent	Absent
2 W. Market	Absent	Absent

Chemical Usage

During the month of August, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,

A handwritten signature in black ink, appearing to read 'F. Dongo', with a stylized flourish at the end.


Fernando Dongo
Principal Consultant
C3ND Environmental Consulting



Public Water System Name		Reporting Month/Year		Date Report Submitted		Source Water Type(s)	
Village of Red Hook		Aug-23		9/1/23		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI <input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination	
Public Water System ID		County		Town, Village, or City			
NY1302775		Dutchess		Red Hook			
DATE	Source(s) in Use	Treated water volume (1,000 /day)	Chlorination			Comments/Observations	
				Liquid	Free chlorine residual at entry point (mg/l)		
			Hypochlorite added to crock (quarts)				
1	Well 1,3,4,9,12,13,14,15	123.2		20.00	1.0		
2	Well 1,3,4,9,12,13,14,15	276.2		19.00	1.0		
3	Well 1,3,4,9,12,13,14,15	249.3			0.9		
4	Well 1,3,4,9,12,13,14,15	229.6		32.00	0.9		
5	Well 1,3,4,9,12,13,14,15	237.5			0.9		
6	Well 1,3,4,9,12,13,14,15	239.9			0.9		
7	Well 1,3,4,9,12,13,14,15	239.8		20.00	1.2		
8	Well 1,3,4,9,12,13,14,15	247.6			1.1		
9	Well 1,3,4,9,12,13,14,15	245.1		20.00	1.1		
10	Well 1,3,4,9,12,13,14,15	253.5			1.1		
11	Well 1,3,4,9,12,13,14,15	224.6		40.00	1.2		
12	Well 1,3,4,9,12,13,14,15	242.9			1.1		
13	Well 1,3,4,9,12,13,14,15	186.0			1.1		
14	Well 1,3,4,9,12,13,14,15	275.6		20.00	1.1		
15	Well 1,3,4,9,12,13,14,15	265.5			1.2		
16	Well 1,3,4,9,12,13,14,15	256.3		20.00	1.1		
17	Well 1,3,4,9,12,13,14,15	236.0		40.00	1.3		
18	Well 1,3,4,9,12,13,14,15	192.7			1.1		
19	Well 1,3,4,9,12,13,14,15	293.3			1.2		
20	Well 1,3,4,9,12,13,14,15	246.7			1.1		
21	Well 1,3,4,9,12,13,14,15	225.4		20.00	1.1		
22	Well 1,3,4,9,12,13,14,15	250.4			1.0		
23	Well 1,3,4,9,12,13,14,15	232.8		20.00	1.1		
24	Well 1,3,4,9,12,13,14,15	243.1		20.00	1.0		
25	Well 1,3,4,9,12,13,14,15	241.7		40.00	1.1		
26	Well 1,3,4,9,12,13,14,15	208.2			1.1		
27	Well 1,3,4,9,12,13,14,15	251.0			1.1		
28	Well 1,3,4,9,12,13,14,15	217.1			1.2		
29	Well 1,3,4,9,12,13,14,15	238.6		20.00	1.1		
30	Well 1,3,4,9,12,13,14,15	272.0			1.1		
31	Well 1,3,4,9,12,13,14,15	226.1		20.00	1.2		
Total		7,367.5		300			
AVG.		237.7		9.6	1.1		

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine added to - gallons of water in crock

Reported by: Fernando Dongo Title: Operator NYS DOH Operator Certification Number: NY0038297

Signature:  Date: 9/1/2023 Operator Grade Level IIA, IIB, C, D



Village of Red Hook Wastewater System

		Red Hook Commons	Village of Red Hook	
<i>Average Daily Flow :</i>		0.009 MGD (Million Gallons per Day)	0.040 MGD (Million Gallons per Day)	
		Required Samples	Result	Compliance
		BOD (June 1 - Oct 31)	<4.0 mg/L	5 mg/L
		TSS	<10.0 mg/L	10 mg/L
July 2023		UOD (Ultimate Oxygen Demand) Nov 1 - May 31	<10.5 mg/L	34.0 mg.L
		NH3	1.3 mg/L	18 mg/L (June 1 - Oct 31) 1.81 mg/L (Nov 1 - May 31)
		Fecal Coliform	<1.0/100 mL	200/100 mL
		Dissolved Oxygen	7.0 mg/L	7.0 mg/L Minimum
Deficiencies				
Anoxic Mixers	Currently a Medora mixer in place to keep Anoxic tank solids moving. May need to consider this in future updates.			
Sand Filter Rebuild	Sand Filters have never been rebuilt or media replaced. Should price and schedule for the near future.			
Train Down for Review	One process train is down for review of deficiencies.			
Pump Station	Pump Station pumps clogging issues have been an issue for some time. Pump Station mixing should be implemented to help with pump failure and pump station pump outs.			
Backflow Prev.	Facilities backflow Preventor in need of replacement.			
Additional Notes:				



WASTEWATER FACILITY OPERATION REPORT FOR THE MON July 2023

SPDES PERMIT NO.		FACILITY NAME			FACILITY OWNER				FACILITY LOCATION												
NY-- 0271420		Village of Red Hook Sewer			Village of Red Hook				7467 S Broadway Red Hook, NY12571												
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLEABLE SOLIDS		B.O.D. ₅		SUSPENDED SOLIDS					
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type				
Sat	01	0.00		0.047		68	68	7.5	7.8		7.7	22.0	<0.1								
Sun	02	0.60		0.030		68	68	7.5	7.7		7.7	28.0	<0.1								
Mon	03	0.30		0.037		68	68	7.5	7.7		7.6	20.0	<0.1								
Tue	04	0.86		0.036		68	68	7.6	7.8		7.8	31.0	<0.1								
Wed	05	0.01		0.043		68	68	7.7	7.8		7.7	28.0	<0.1								
Thu	06	0.00		0.042		68	68	7.7	7.7		7.9	13.0	<0.1								
Fri	07	0.00		0.056		69	69	7.5	7.9		7.6	36.0	<0.1								
Sat	08	0.00		0.043		68	68	7.6	7.8		7.7	25.0	<0.1								
Sun	09	0.00		0.033		68	68	7.7	7.7		7.6	20.0	<0.1								
Mon	10	4.56		0.038		68	68	7.6	7.9		7.8	17.0	<0.1								
Tue	11	0.00		0.038		69	68	7.8	7.9		7.6	26.0	<0.1								
Wed	12	0.00		0.044		69	69	7.5	7.7		7.9	33.0	<0.1								
Thu	13	0.00		0.052		69	69	7.7	7.8		7.7	24.0	<0.1								
Fri	14	0.22		0.064		68	68	7.5	7.6		7.9	21.0	<0.1								
Sat	15	0.23		0.039		68	69	7.7	7.8		7.8	23.0	<0.1								
Sun	16	1.45		0.032		69	68	7.6	7.7		7.7	26.0	<0.1								
Mon	17	0.19		0.032		69	69	7.5	7.8		7.7	31.0	<0.1								
Tue	18	0.00		0.045		68	68	7.7	7.9		7.9	39.0	<0.1								
Wed	19	0.16		0.045		68	68	7.9	7.8		7.8	24.0	<0.1		4		1				
Thu	20	0.00		0.050		68	68	7.6	7.8		8.1	15.0	<0.1								
Fri	21	0.01		0.053		69	68	7.7	7.8		7.7	19.0	<0.1								
Sat	22	0.00		0.065		69	68	7.7	7.8		8.0	37.0	<0.1								
Sun	23	0.00		0.034		69	69	7.7	7.7		7.9	12.0	<0.1								
Mon	24	0.00		0.059		69	68	7.7	7.8		8.2	38.0	<0.1								
Tue	25	0.00		0.049		69	68	7.7	7.8		8.0	30.0	<0.1								
Wed	26	0.83		0.054		69	68	7.7	7.9		8.1	25.0	<0.1								
Thu	27	0.00		0.037		69	68	7.7	7.8		8.0	28.0	<0.1								
Fri	28	0.67		0.064		69	68	7.8	7.8		8.1	25.0	<0.1								
Sat	29	0.01		0.046		69	68	7.8	7.8		7.9	32.0	<0.1								
Sun	30	0.38		0.055		68	68	7.7	7.8		7.9	25.0	<0.1								
Mon	31	0.00		0.041		68	68	7.7	7.7		7.8	27.0	<0.1								
		Total Precip. 10.48				Monthly Average 0.045		Average Influent Effluent 68 68		Minimum Maximum Minimum Maximum 7.6 7.9 7.6 8.2				Monthly Maximum Maximum 39.0 <0.1		30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 4 ####			30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.% 1 ####		
												30 Day Quantity		1.51 lbs/day		0.38 lbs/day					

FACILITY MAILING ADDRESS (Street, City, State, Zip code)				TELEPHONE NUMBER		CHIEF OPERATOR'S NAME		CERTIFICATION GRADE	
14 Old Route 199 Red Hook, NY 12571				845-244-0129		C3ND ENVIRONMENTAL		2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	MW/CM2					
				#1	#2				
Sat	01			100%	100%				
Sun	02			100%	100%				
Mon	03			100%	100%				
Tue	04			100%	100%				
Wed	05			100%	100%				
Thu	06			100%	100%				
Fri	07			100%	100%				
Sat	08			100%	100%				
Sun	09			100%	100%				
Mon	10			100%	100%				
Tue	11			100%	100%				
Wed	12			100%	100%				
Thu	13			100%	100%				
Fri	14			100%	100%				
Sat	15			100%	100%				
Sun	16			100%	100%				
Mon	17			100%	100%				
Tue	18			100%	100%				
Wed	19			100%	100%	1			
Thu	20			100%	100%				
Fri	21			100%	100%				
Sat	22			100%	100%				
Sun	23			100%	100%				
Mon	24			100%	100%				
Tue	25			100%	100%				
Wed	26			100%	100%				
Thu	27			100%	100%				
Fri	28			100%	100%				
Sat	29			100%	100%				
Sun	30			100%	100%				
Mon	30			100%	100%				
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean			
		Influent(mg/l)	Effluent(mg/l)	Minimum(1), Maximum					
				1	1	1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

Village of Red Hook
Village Green Committee
Monthly Report
August 2023

The Current balances of the Village Green Committee’s related budget accounts, as of Sept. 7 are as follows:

1. Community Beautification – contractual expenses (#8510.4)----- (-)
2. Shade Tree – contractual expenses (#8560.4)----- (-)
3. Village Green Committee Checking Account Balance -----**\$11,476.32--**

There were no formal Village Green Committee Meetings held during the month of August, 2023. However, Dave and I met to coordinate for the upcoming Fall Planting which will take place in November and for future grant opportunities. Part of the role of the Village Green Committee is to promote access to the green spaces in our village and part of that is fulfilling Bench requests/donations. The bench donations from the VFW are in design mode and are moving forward and hopefully will be solidified this month.

Residents and businesses interested in having a tree(s) planted on their adjacent Village street or NYS highway right-of-ways, volunteering for planting days, or sponsoring a VGC beautification project, may contact David Pearson, myself, Kym Bradley-Rickard, or the Jen Cavanaugh- Village Clerk.

The upcoming meeting will be to discuss the Fall Planting that happens in November. Feel free to join to see what is happening and to prepare for the fall planting in November.

Village of Red Hook
Sewer Department
Monthly Report
August 2023

This last month we took a trip to the Waste Water Treatment Plant (WWTP) to familiarize ourselves with the layout potential maintenance issues and spur ideas for the future of the sewer. During the month of July the average daily flow was 9 Million Gallons Per day at Plant B (old Red Hook Commons Plant) and 40 Million gallons per day at Plant A (New plant). There were samples sent out for testing and all came back normal. There are a few items needed for repair/maintenance.

There are still a few items on the checklist needing to be completed prior to a full completion of the Sewer Project.

As a reminder to all residents whether you are in the Sewer Use Area or not be kind to your pipes! Please put only 3 P’s in the toilet: Pee, Poop and (Toilet) Paper and while in the kitchen (or

near other drains) no Fats, Oils, or Grease “FOG” – they clog up the pipes and make the system stressed. What goes down the drain matters!

If you are in the sewer use area and the emergency alarm goes off, call the Village Sewer Operator (845) 758-1081, option 8. Press the “Silence Alarm” button ONLY AFTER notifying the Sewer Operator. Please do not open the box or tamper with Village owned equipment.

Village of Red Hook
Speed Limit Initiative
Monthly Report
August 2023

As summer is rounding the corner, I reached back out to our contact at the engineer firm and the next steps are for them to prepare a proposal which will be reviewed by the Board. The proposed traffic study will cover at least one to two streets per quadrant focusing on high traffic roads and neighborhoods. We will take consideration from existing studies to inform areas of interest and what would be best for the Village businesses and residents.

VILLAGE OF RED HOOK BUILDING DEPARTMENT

MONTHLY TRUSTEE'S REPORT

MONTH OF: AUGUST, 2023

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
7/17/23	Rawls (paid by Suncommon)	14 Park Avenue	Building Permit	\$162.75
7/18/23	Scanlon Cleaners	7528 North Broadway	Fire Inspection	\$300.00
7/31/23	7366 South Broadway, LLC (paid by Integrity Land Services)	7385 South Broadway	CO Search	\$100.00
7/31/23	A'Brial (paid by Apache Legend Group Corp)	8 Tower Street	Building Permit	\$150.00
8/2/23	Matwey	7484 South Broadway	Fire Inspections	\$1,000.00
8/2/23	St. Christophers	7411 South Broadway	Fire Inspections	\$200.00
8/2/23	Arsams, Inc.	7550 North Broadway	Fire Inspection	\$100.00
8/3/23	St. Christophers	7411 South Broadway	Building Permit	\$200.00
8/4/23	Keil (paid by Moylan)	7536 North Broadway	Site Plan	\$100.00
8/7/23	Elizabeth 26, LLC	26 Elizabeth Street	Fire Inspection	\$300.00
8/7/23	Paterson	3 Church Street	Building Permit	\$100.00
8/9/23	Jun Seo (paid by Conscious Eneergy, Inc.)	8 Thompson Street	Building Permit	\$100.00

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
8/9/23	Center	71 Fraleigh Street	Building Permit	\$100.00
8/10/23	KDA	7529-7531 North Broadway	Fire Inspections	\$100.00
8/11/23	Gervais	2 Cambridge Drive	ZBA Application	\$100.00
8/18/23	Whalesback, LLC	7545 North Broadway	Fire Inspections	\$200.00
8/18/23	Halle	41 Garden Street	Building Permit	\$100.00
8/18/23	Laing	10 Maizeland Road	Building Permit	\$100.00
8/24/23	Cascone (paid by ELGG Properties, LLC)	7375-7377 South Broadway	Building Permit	\$3,018.00
8/25/23	Elizabeth 26, LLC	26 Elizabeth Street	Building Permit	\$100.00
8/28/23	Singleton	19 Smith Street	Building Permit	\$100.00
8/28/23	Carr	15 Maizeland Road	Bee Permit	\$25.00
8/28/23	Jacobs	90 Cambridge Drive	CO Search	\$100.00
8/30/23	Borenstein	75 E. Market Street	Building Permit	\$271.25
8/30/23	DLV Venture	7472 South Broadway	Building Permit	\$540.00
8/31/23	Red Hook Senrios	Laura Lane	Fire Inspections	\$400.00
TOTALS				\$8,067.00

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
AUGUST, 2023**

Building Permits Issued: 12

Certificates of Occupancy Issued: 2

Certificate of Compliance: 16

Municipal Searches: 2

Orders to Remedy: 0

Stop Work Orders: 0

Court Appearances: 0

Fire Inspections: 7545 N. Broadway – 2 commercial units
7581 South Broadway – commercial
84 W. Market Street – commercial
102 W. Market Street – commercial
43 Thompson Street – 3-Family
Firehouse Lane/Knollwood Commons – Front Commercial Buildings
42-44 W. Market Street – commercial (3 buildings)

Complaints: 3

1. 52 W. Market St. – property maintenance - remedied
2. 2 Cambridge Drive – fence (pending in front of ZBA)
3. 7588 N. Broadway – signage/banner - remedied

Planning Board Actions:

August 10, 2023 Meeting:

- 1) Site plan approval granted to property located at 29 W. Market (outdoor seating)
- 2) Site plan approval granted to property located at 7366 South Broadway – commercial to residential (2 apartments)
- 3) Site plan application for 59 Fisk Street tabled to September 14, 2023
- 4) Site plan approval granted to property located at 7536 North Broadway (storage)

Zoning Board of Appeals:

August 24, 2023 Meeting:

- 1) Public hearing scheduled for area variance application for property located at 2 Cambridge Drive. Application tabled to September 28, 2023.