

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
JUNE 12, 2023**

Present: Mayor Karen Smythe, Trustee Charlie Laing, Trustee Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, and Village Clerk Jen Cavanaugh

Absent: None

Mayor Smythe opened the Village Board meeting at 7:08pm and led the Pledge of Allegiance.

Mayor Smythe asked for a motion to approve the minutes from the May 8, 2023, Board of Trustees Public Hearing and Meeting and the May 25, 2023 Board of Trustees Workshop Meeting. The motion was made by Trustee Appenzeller and seconded by Trustee Bradley-Rickard. Mayor Smythe asked for a correction to the May 25, 2023 minutes to change 'a' to 'and' in the seventh paragraph from the end. **All in favor of approving the amended minutes. Motion approved.**

Continuation of public hearing for Local Law 'B' of 2023, A Local Law to Regulate Animal Husbandry, Hens and Honeybees. Residents from Fisk Street asked that the setbacks be reduced for animal husbandry from 200 ft. They also asked that the number of animals per acre be increased. There was a comment made that the honeybee rules may be too restrictive.

Mayor Smythe clarified that in the current draft of the proposed law, the setback was reduced to 100 ft and 2 animals are allowed per 1.5 ac.

Mayor Smythe read a letter from residents on Fraleigh Street. They asked that the lot size requirement be removed from the law and instead focus attention on placement of the hive. They asked that the setbacks from hives also be reduced.

Trustees discussed Local Law 'B'.

Mayor Smythe asked for a motion to extend the public hearing on Local Law 'B' of 2023, A Local Law to Regulate Animal Husbandry, Hens and Honeybees to Board of Trustees workshop meeting on June 22, 2023 at 7pm. Trustee Laing made the motion and it was seconded by Trustee Appenzeller. All in favor. Motion approved.

Mayor Smythe made a motion to make the following changes to Local Law 'B' of 2023, A Local Law to Regulate Animal Husbandry, Hens and Honeybees

- **Animal Husbandry section, reduce set back from 100 ft to 75 ft**
- **Honeybee section: eliminate lot size requirement, reduced distance to 50 ft from a public road, alleyway, or sidewalk, and require public notice to neighboring parcels.**

Trustee Appenzeller seconded the motion. All in favor. Motion approved.

Mayor Smythe appointed Trustee Melkorka Kjarval as the Deputy Mayor of the Village of Red Hook effective immediately.

RESOLUTION 22 – 2023

RESOLUTION AUTHORIZING THE APPOINTMENT OF FIRE INSPECTOR, ZONING & CODE ENFORCEMENT OFFICERS,
BUILDING INSPECTORS & DEPUTIES

WHEREAS, under Village Law 3-301(3), the Mayor appoints, with Board approval, a Fire Inspector, Zoning Enforcement Officer, Code Enforcement Officer & Building Inspector; and

WHEREAS, there has been a change in responsibilities for these positions; and,

WHEREAS, the Board has authorized the hiring of Z3 Consultants, Inc., to provide Zoning Enforcement, Code Enforcement and Building Inspection services for the Village.

NOW THEREFORE BE IT RESOLVED,

The Board approves the Mayor’s new appointments as listed below:

- Fire Inspector: Clark Kimble
- Building Inspector, Code & Zoning Enforcement Officer: Gary Beck
- Deputy Building Inspector & Code Enforcement Officer: William Johosky
- Deputy Zoning Enforcement Officer: Thomas Keith

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 23 – 2023

RESOLUTION TO DECLARE CERTAIN EQUIPMENT TO BE SURPLUS

WHEREAS, certain equipment and material has become obsolete or determined to no longer be of use to the Village,

WHEREAS, the Village would like to sell this equipment and materials at auction to recoup any money possible,

WHEREAS, the Village has received two (2) offers for our three (3) extra 2,000 gallon septic tanks which are significantly below the Village’s purchase price,

NOW THEREFORE BE IT RESOLVED,

1. The following items be declared surplus and put up for auction at the next convenient opportunity:
 - a. 2011 Chevrolet Tahoe Police vehicle with no motor that has been out of service for several years.
 - b. US Saw – track cutting pipe saw – purchased about 10 years ago – no longer used.
 - c. Three (3) 2,000 gallon septic tanks not used for the sewer project – due to changes for certain properties. Return not an option.
 - d. Approximately 50 fiberglass risers for septic tanks – from an excess shipment for the sewer project. No future use foreseen for this many extras.
2. The three (3) septic tanks will have a minimum bid added to them based on the offers the Village has already received.

Motion by: Trustee Laing

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

**RESOLUTION 24 – 2023
RESOLUTION TO RAISE NON-UNION VILLAGE EMPLOYEE WAGES.**

WHEREAS, certain Village employees are not under a Union contract,

WHEREAS, said Village employees have earned a raise in pay through dedication to their work and length of service,

WHEREAS, the Union employees receive a 2.5% increase as of June 1, 2023

NOW THEREFORE BE IT RESOLVED, that the following employees will receive a 2.5% increase as of June 1, 2023:

Clerk to the Justice: Rebecca Kent - from \$21.00/hr to \$21.53/hr

Police & Building Clerk/Typist: Lara Hart – from \$26.22/hr to \$26.88/hr

Village Clerk: Jennifer Cavanaugh – from \$20.54/hr to \$21.05/hr

Deputy Clerk – Special Projects: Doris Balacic-Scheuing – from \$18.10/hr to \$18.55/hr

Part-Time Laborer: Zachary Simmons – from \$16.70/hr to \$17.12/hr

Motion by: Trustee Bradley-Rickard

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

No budget adjustments.

COMMITTEE REPORTS:

Lori Urbin, Treasurer, read the Treasurer’s report.

ACCOUNT BALANCES (05/31/2023)

GENERAL FUND	\$	657,056.29
WATER FUND	\$	326,329.54
PAYROLL CLEARING ACCOUNT	\$	35,383.03
SEWER FUND	\$	58,254.11
HARDSCRABBLE	\$	8,580.60

VILLAGE GREEN	\$	7,674.32
HEALTH INSURANCE	\$	3,969.72
PETTY CASH	\$	60.83

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	5,056.05
POLICE (M&T)	\$	14,651.00
USDA (M&T)	\$	134,638.38
HIGHWAY (M&T)	\$	26,303.16
SNOW RESERVE (M&T)	\$	3,294.09
TOWER RESERVE (M&T)	\$	17,790.34
UNEMPLOYMENT (M&T)	\$	4,564.37
COURT RESERVE (M&T)	\$	3,313.29
OFFICE RESERVE (M&T)	\$	976.85

MONTHLY EXPENSES (May)

GENERAL FUND	\$	214,773.16
WATER FUND	\$	70,494.62
PAYROLL CLEARING ACCOUNT	\$	1,592.33
SEWER	\$	1,261,756.06

Mayor Smythe asked for a motion to accept the Treasurer’s Report. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Richard. All in favor. Motion approved.

Mayor Smythe read the Police Report (on-file) and as follows:

May 2023	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents (i.e., lock outs, SRO, traffic control, drug take backs, finger printing)	347	217	108	22
Water Tower Security Checks		106 (included in above)		
Uniform Traffic Tickets	90	34 (inc. 6 parking tickets)	38 (inc. 0 parking tickets)	18 (inc. 1 parking tickets)
Arrests	6	4	1	1

Mayor Smythe provided a summary of the Red Hook Fire Department’s May report – 22 calls within the Village (11 EMS, 7 alarms), 53 outside the Village limits (30 EMS, 16 alarms).

Victoria L. Polidoro, Esq., Village’s land use attorney, joined the meeting at 7:45pm. She advised that since Local Law B - A Local Law to Regulate Animal Husbandry, Hens and Honeybees was determined by Dutchess County Planning Department to be of local concern, the amendments proposed at this meeting are minor and do not require an additional referral to the County.

Ms. Polidoro reviewed the Local Law B, Full Environmental Assessment Form (FEAF) Part 2 and Part 3 with Board of Trustees.

RESOLUTION 25 – 2023

RESOLUTION TO ADOPT A DETERMINATION OF SIGNIFICANCE (NEGATIVE DECLARATION) IN CONNECTION WITH PROPOSED LOCAL LAW B OF 2023, ENTITLED A LOCAL LAW TO REGULATE ANIMAL HUSBANDRY, HENS AND HONEYBEES IN THE VILLAGE OF RED HOOK

WHEREAS, on May 25, 2023, a proposed form of a Local Law entitled “A Local Law to Regulate Animal Husbandry, Hens and Honeybees in the Village of Red Hook” (the “Proposed Local Law”) was laid on the desks of the Village Board of Trustees; and

WHEREAS, the Proposed Local Law would permit animal husbandry, hens and beekeeping as an accessory use to a residential use in the R10,000 and R20,000 Zoning Districts, subject to controls regulating the activity to minimize impacts to neighboring property owners; and

WHEREAS, a Full Environmental Assessment Form (“EAF”) dated April 27, 2023 has been prepared on behalf of the Board and was executed by the Mayor; and

WHEREAS, on April 27, 2023, the Village Board of Trustees classified the Proposed Local Law as a Type I action in accordance with the New York State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, the Board has reviewed Parts 1, 2 and 3 of the EAF and information obtained through its own knowledge, the public hearing, its consultants and other agencies and has sufficient information on which to base a determination of significance; and

WHEREAS, the Board has considered the criteria contained in 6 NYCRR 617.7 and thoroughly analyzed all identified relevant areas of environmental concern.

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

- The Board hereby adopts a Negative Declaration, finding that the adoption of the Proposed Local Law will not result in any significant adverse environmental impacts and that a Draft Environmental Impact Statement will not be prepared.
- The Village Clerk be and she hereby is directed to file notice of the Negative Declaration with the Environmental Notice Bulletin.

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Ms. Polidoro reviewed the Local Law A- A Local Law to Permit Internally Illuminated Window Signs, Full Environmental Assessment Form (FEAF) Part 2 and Part 3 with Board of Trustees.

RESOLUTION 26 – 2023

RESOLUTION TO ADOPT LOCAL LAW 1 of 2023, ENTITLED A LOCAL LAW TO PERMIT INTERNALLY ILLUMINATED WINDOW SIGNS IN THE VILLAGE OF RED HOOK

WHEREAS, a proposed form of Local Law A of 2023 entitled “A Local Law to Permit Internally Illuminated Window Signs in the Village of Red Hook” has been laid on the desks of the Village Trustees (the “Proposed Local Law”); and

WHEREAS, the Proposed Local Law would permit businesses to install one internally illuminated window sign not to exceed 1.5 square feet; and

WHEREAS, a Full Environmental Assessment Form (“EAF”) dated April 27, 2023 has been prepared on behalf of the Board; and

WHEREAS, in accordance with the New York State Environmental Quality Review Act (“SEQRA”), the Board is required to determine the classification of the Proposed Local Law; and

WHEREAS, on April 27, 2023, the Village Board classified the Proposed Local Law as a Type I SEQRA action and declared itself the only involved agency; and

WHEREAS, the Board has reviewed Parts 1, 2 and 3 of the EAF and information obtained through its own knowledge, the public hearing, its consultants and other agencies and has sufficient information on which to base a determination of significance; and

WHEREAS, the Board has considered the criteria contained in 6 NYCRR 617.7 and thoroughly analyzed all identified relevant areas of environmental concern; and

WHEREAS, the Proposed Local Law was referred to the Dutchess County Department of Planning and Development pursuant to Section 239-m of the General Municipal Law, which responded on June 1, 2023 that the Village not adopt the local law unless it is clarified that only one sign is permitted per each non-residential entity; and

WHEREAS, the Proposed Local Law does limit the number of illuminated signs to one per business; and

WHEREAS, a duly noticed public hearing was held on May 8, 2023, during which all those who wished to speak were heard.

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Board hereby adopts a Negative Declaration, finding that the adoption of the Proposed Local Law will not result in any significant adverse environmental impacts and that a Draft Environmental Impact Statement will not be prepared.
2. The Board hereby adopts the Proposed Local Law as Local Law No 1 of 2023 (“The Local Law”).
3. That the Village Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Village Code of the Village of Red Hook, to give due notice of the adoption of said Local Law to the Secretary of State of New York, and take all other actions as may be required by law.
4. The Village Clerk be and she hereby is directed to file notice of the Negative Declaration with the Environmental Notice Bulletin.

Motion by: Trustee Bradley-Rickard

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

**Supermajority required

VILLAGE OF RED HOOK
LOCAL LAW NO. 1 OF THE YEAR 2023

A LOCAL LAW TO PERMIT INTERNALLY ILLUMINATED WINDOW SIGNS
IN THE VILLAGE OF RED HOOK

Be it enacted by the Village Board of the Village of Red Hook as follows:

Section 1. Legislative Intent

The sign regulations in the Zoning Law prohibit all internally illuminated signs. It is customary for a business to have a single illuminated window sign to let passersby know that the business is open. The purpose of this local law is to permit non-residential uses to have a single internally illuminated window sign not to exceed 1.5 square feet.

Section 2. Section 200-38A(6) of the Zoning Law, entitled “Signs and billboards: Signs not subject to permit process.” is hereby amended to add a new subsection (e) to read as follows:

§ 200-38A(6)(e). In a business district, notwithstanding the prohibition on internally illuminated signs in A(1)(e) and A(3)(a), one internally illuminated window sign per business not to exceed 1.5 square feet (216 square inches) which is illuminated with a constant intensity, no flashing, intermittent or moving lights, only illuminated during business hours, and further subject to all other limitations in 200-38 including but not limited to the limitation that signage located in a window or door shall not occupy more than 25% of the glazing area of that window or door.

Section 3. Subsection B of Section 200-5 of the Zoning Law, entitled, “Definitions,” is hereby amended adding the following new definition:

Window sign – A sign placed within two feet of glass or other translucent material and clearly meant to communicate with viewers outside the building.

Section 4. Severability

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgement shall be confined in its operation to the part of provision or application directly involved in the controversy in which judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Village of Red Hook hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 5. Effective Date

This Local Law shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Mayor Smythe read her remaining reports (on-file) including personnel, sewer project, Red Hook Library, and Highway.

Trustee Laing read the Materials Management, Water Department, and Sawkill Watershed Community reports (on-file). Trustees discussed possible reasons for the increase in water consumption (e.g., dry weather, major structure fire). Mayor Smythe updated Trustees on WIIA grant.

Deputy Mayor Kjarval read Red Hook Together, Red Hook Town Economic Development Committee, Village of Red Hook Communications Committee, Village of Red Hook Hardscrabble / Events Committee, and Village of Red Hook Human Relations Committee reports (on-file).

Trustee Kym Bradley-Rickard read the Village Green, Sewer Department, and Speed Limit Initiative reports (on-file).

Trustee Appenzeller read the Building Department, Zoning & Planning, and Public Spaces Initiative reports (on-file).

Mayor Smythe asked for a motion to adjourn the public Board of Trustees meeting to go into Executive Session at 8:47pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Appenzeller. All in favor. Motion approved.

Mayor Smythe asked for a motion to return to the public Board of Trustees meeting at 8:55pm. Trustee Bradley-Rickard made the motion and it was seconded by Trustee Laing. All in favor. Motion approved.

RESOLUTION 27 – 2023

RESOLUTION AUTHORIZING THE APPOINTMENT OF DIANA DEVENS TO THE POSITION OF DEPUTY CLERK.

WHEREAS, the Village of Red Hook Board is authorized pursuant to Section 3-300 of the New York Village Law to appoint a qualified person to the position of Deputy Clerk to fill a vacancy;

WHEREAS, Section 3-300(1) of the New York Village Law provides that elected and appointed village officers must be village residents to be eligible to serve in that capacity, and

WHEREAS, Section 3-200(2)(a) of the New York Village Law provides that the Village Board of Trustees may, by resolution, provide for modification of the residency requirements to all appointed officers to include residency within the county in which the Village is located,

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook as follows:

1. Diana Devens is hereby appointed to the position of Deputy Village Clerk for the applicable term as provided by law.
2. Pursuant to Section 3-300(2)(a) of the New York Village Law, Diana Devens need not reside in the Village of Red Hook, but may reside anywhere in the County of Dutchess, State of New York.
3. Diana Devens will have a starting salary of \$17.00 per hour.
4. This resolution shall take effect immediately.

Motion by: Trustee Appenzeller

Seconded by: Trustee Bradley-Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

Trustee Appenzeller announced Red Hook Central School District’s upcoming special election and a Red Hook Education Foundation fundraising event.

No public comment.

Mayor Smythe asked for a motion to pay all Village bills after audit. Trustee Laing made the motion and it was seconded by Trustee Appenzeller. All in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the June 12, 2023 Village Board Meeting at 8:57pm. Deputy Mayor Kjarval made the motion and it was seconded by Trustee Bradley-Rickard. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

Village of Red Hook
Mayor's Report
May 2023

POLICE REPORT & LAW ENFORCEMENT:

Patrick Hildenbrand and Travis Sterritt were sworn in by the Honorable Judge Treibwaser as Lieutenant and Sergeant respectively of the Village of Red Hook Police Department on May 30, 2023 in Village Hall. Their new positions are effective as of June 1, 2023. Congratulations to them both. They are a tribute to themselves, their families, and the Village of Red Hook. We look forward to their continued service to our community.

Lt. Hildenbrand and I are meeting with the Lexipol representative in early June to begin the process of engaging and installing the Lexipol software. This project will include a review of all our police policies. Lexipol provides guidance regarding any new laws that would require changes to our policies. I will have more information to share with you next month.

Incident reports – see attached.

FIRE DEPARTMENT:

I reached out to the Fire Department in April to begin our contract renewal discussions. I am waiting for their response. Incident report – see attached.

PERSONNEL:

Doris Balacic-Scheuing is working on special projects for the Village. She is currently focused on reviewing documents and assisting with classification and storage. Brendan Whitton is a high school intern getting his final credits for school by working a few hours a week in the clerk's office. We are in the process of interviewing for a replacement Deputy Village Clerk following the resignation of Annamarie Gruntler-Bussey in March.

Account Clerk Angela Dourdis and I have been meeting with ADP to set up a new system for recording employee time. Starting within the next two months, we will begin a new time and attendance system using ADP's Timekeep Kiosk App. Currently, employees punch in with physical punch cards. The ADP system will have employees punching in via a tablet, located in a similar location to the current punch clocks. In addition to automatically recording time for payroll, this system will automatically keep track of all time-off and remaining balances as well.

INSURANCE:

The medical insurance carrier has been successfully switched from MVP to CDPHP as of May 1, 2023. It is projected to be a slight reduction in costs from the prior year. The deductible amounts are variable so we will review the final costs at the end of the year.

ZONING/BUILDING DEPT:

Z3 Consulting started their contract to provide Building Inspection/Zoning & Code Enforcement services for the Village on June 1. Gary Beck oversees everything. Thomas "Tom" Keith is focused on Code Enforcement. William "Bill" Johosky is focused on Building Inspection & Zoning Enforcement.

NORTHERN DUTCHESS ALLIANCE (NDA) EXECUTIVE COMMITTEE: No meeting was held in May.

Village of Red Hook
Red Hook Infrastructure – Sewer Project
Monthly Report
May 2023

1. Red Hook Sewer Project

Substantial Completion was achieved on March 30, 2023. Restoration & Punch List remain to be completed prior to Final Completion being achieved.

Progress meeting #35 was held on May 5, 2023, in the Red Hook Village Building and via telephone conference call. Carver Construction (A.G. Bourgeois – called in), Sausto Contracting (Mario Sausto – called in), C3ND (Fernando Dongo), C.T. Male (Kathryn Serra, Ron Smaka – both called in), USDA-RD (Jessica DiDomineck – called in) and the Village of Red Hook (Karen Smythe) attended.

Items discussed included:

- Tasks Completed Since April 14, 2023:
 - Carver completed restoration (topsoil, seed, and paving) this past month
- Tasks Scheduled:
 - Carver Construction – General Contractor:
Complete punchlist items:
 - Perform final inspection of each STEP control panel, fix any issues with electrical seals, etc.
 - Clean up debris around WWTP site.
 - Remove silt fence around WWTP site.
 - 7405 S. Broadway (behind VIP Finance)- air relief cover does not have screws in it.
 - 16 W. Market- for the air relief structure, discuss with owner possible installation of bollards to prevent snow plow damage to cover.
 - * Complete installation at Soap Factory (See Section 10).
 - * Provide required spare parts.
 - * Provide required O&M Manuals- both electronic and three printed/bound copies to DPW.
 - * Coordinate with Orenco on STEP system training for DPW.
 - * Final closeout documents, including record drawings.

Sausto – Electrical Contractor:

Complete punchlist items:

- * At WWTP site, install shelter for the control panel, Sheet E-502.

* Repair cracked display screen for propane tank switch, perform propane tank start up.

- Items Needed From Contractors:
 - Carver Construction – General Contractor:
 - Orenco Training – to be scheduled.
 - As-Built drawings
- Items Needed From C.T. Male:
 - None mentioned.
- Application For Payment Status
 - EFC Short Term financing is complete. USDA-RD will provide the remaining financing for the project, including their \$1.2MM grant.
- Site Safety
 - Worker PPE is used by the Carver crew. There were no noted issues this period.
- RFIs
 - No open RFIs.
- Open Discussion
 - CT Male went through Carver’s preliminary punchlist emailed on 4/20. Many items on that punchlist were specific to the WWTP operation and have been resolved by the operator. The punchlist listed in “Tasks Scheduled” is current.
 - Discussion held on when Carver will be back to touch up any restoration areas.
 - The Soap Factory (Bard) has not set their septic tank, which holds up Carver from completing the connection. Per email from Bard College on 5/3, they have contracted with Vosburgh Excavating to perform the work. Carver to reach out to Vosburgh to coordinate timing of that tank installation so Carver can complete the remainder of the work (pumps, connection to Forcemain).
 - Mayor Smythe discussed a potential issue with basement backup at 61 E. Market Street. The backup appears not to be directly related to sewer project work. Carver & CT Male to provide written clarification of the issue.
 - Discussion held on excess Orenco risers. Village does not need all of them, possibly 5-8 total. Carver to coordinate with DPW on storage.

- CT Male to review air relief valves, which are leaking more than expected.
- Open/Incomplete Items
 - Listed under Tasks Scheduled.
- This will be the last formal biweekly meeting for the project.

June 12, 2023 Library Report
Prepared by Mayor Karen Smythe

The library has announced the hiring of a new Library Manager, Alex Geller. He is to start on June 5, 2023.

The request for an additional \$12,000 was voted on at the same time as the School Board candidates and the School Budget Vote on May 16. The proposition passed. The budget collected by the School District for the Red Hook Public Library will now be \$208,400.

The Red Hook Public Library Board met on May 18th at 6:30pm in the library conference room. Red Hook Village Resident Lorraine “Lolly” Humphrey and I attended the board meeting.

The board reported on their 5/10 personnel meeting and discussed the on-boarding of the new Manager. The board also continues to formalize various prior actions including hiring, terminations, and resignations.

Under the Treasurer’s report there was a discussion of the garbage tag sales and accounting thereof. I confirmed that the Village is receiving all the correct money owed to the Village for garbage tags. The monthly audit is working well for the Village. The Library treasurer indicated after discussion with their new bookkeeper that due to the timing of the deposits and month end closing, the income and expenses shown on the Library’s financial reports will not match. The library now has income and expense lines specifically for “Garbage Tags”.

The Policy Committee is working on some by-law changes. The current by-laws can be found on the library’s website.

The board will be drafting a Budget Line policy to have the board approve a change only when a line item has changed more than 10%.

The library has hired a new landscaper, Transformation Landscaping, to cut the grass and general grounds keeping.

The Interim Manager, Toby Tieger, gave his report including a program report that acknowledged a large drop in programs and attendees in April which is not surprising given the large turnover of staff around that time. May shows more activities and more attendees. Toby mentioned that the employees are writing processes and procedures to be used for training in the future.

The library has received a nice bequest from the estate of Catherine D’Anges and the Board continues to discuss how to best use the bequest based on the criteria given and the person who gave it.

The Board requested that I change the word “elects” to “appoints” for the Villages action regarding Library Board members. It’s a point well taken for future reference to our actions.

During Public Comment, Lolly Humphrey shared her long history as a resident of Red Hook and grateful user of the library. She is especially grateful for the Home Services and Renee Zhang in

particular, for her ongoing help in receiving these services. Lolly also mentioned her appreciation for the former Program Director, Amy Smith.

As part of the on-boarding of the new Library Manager, Alex was introduced to various members of the community on May 25, prior to his start date. I met with Library Trustee Amy Husten and Alex at Village Hall on that day and welcomed Alex to the Red Hook Community.

Respectfully submitted,

Karen Smythe

**Village of Red Hook
Highway Department
Monthly Report
May 2023**

1. Pickup of brush, leaves, and yard debris is scheduled for the FIRST WEEK of every month, pending weather conditions and scheduling. It takes more than one day to get all the way around the Village. Pickup is scheduled for ONCE A MONTH through the Fall.

Residents are reminded to place lawn debris/leaves and brush in separate piles, and tree branches no larger than 6” in diameter. Brush that includes tree trunks, stumps, garbage, or construction material will not be picked up.

2. Revenue of \$723.60 was generated from the sale of scrap metal during the month of May, 2023. Total revenue generated from the sale of scrap metal in FY2022-2023 is \$4,014.60. Since the inception of the Scrap Metal Recycling Program in September of 2007, \$47,878.06 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk’s Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

3. Street cleaning was completed in late April/early May, prior to Apple Blossom Day.
4. The garbage truck remains out of service. The highway department is using other equipment to collect garbage. Please have patience as this process takes longer than usual. In other words, don’t take your garbage bags back in too soon!

We have a quote for a new body that picks up garbage & leaves, however, we are waiting for a quote for the appropriate size truck bed. Currently looking for potential used trucks. The team is managing the garbage pickup. It’s the leaf pickup in the Fall that will create significant issues if we haven’t gotten a replacement truck.

5. The service truck engine has broken down. This truck is used for water and highway projects and tasks. The Highway Foreman, Jake Smith, has reviewed several options including repairing the existing engine (est. \$4,500), to

purchasing a new engine (est. \$5,000), ending with a recommendation to purchase a used engine for \$2,500. Based on use, this cost will be charged 75% to the water fund (EW8320.49 Vehicle Repair/Maintenance) and 25% to the general fund (A5110.41 Streets – Vehicle Repair/Maintenance).

6. Hydrant flushing will take place in late June or early July. Once the schedule has been determined, we will communicate it out to the public.

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

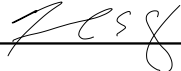
2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
REVENUE														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$2,067.00	\$ 3,069.00	\$2,916.00	\$1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
COSTS														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	\$736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	\$47.99	\$575.88
Contaminated Recycli	\$3.29		\$12.10	\$3.30	\$5.52	\$3.33					\$2.31		\$4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	\$787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00

2022/2023	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.03	1.03	1.27	0.99	0.85	0.92	0.97	1.63	0.93	1.03	0.99	1.05	1.06	12.69
Cardboard	0.39	0.32	0.35	0.52	0.54	0.43	0.55	0.56	0.49	0.34	0.43	0.83	0.48	5.75
Paper	0.88	0.95	0.67	1.04	1.25	0.81	0.89	1.06	0.95	0.92	0.92	1.3	0.97	11.64
Total Recycling	2.8	2.3	2.29	2.55	2.64	2.16	2.41	3.25	2.37	2.29	2.34	3.18	2.55	30.58
Garbage	6.88	5.97	6.95	8.71	9.97	7.28	3.05	9.72	7.36	4.44	7.92	7.02	7.11	85.27
REVENUE														
Tags Sold	\$1,206.00	\$2,775.00	\$ 3,147.00	\$2,346.00	\$2,803.00	\$2,703.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,630.00	\$31,560.00
COSTS														
Garbage @ \$105/ton	\$722.40	\$626.85	\$729.75	\$704.55	\$1,046.85	\$669.40	\$325.25	\$1,069.20	\$809.60	\$488.40	\$876.20	\$772.20	\$736.72	\$8,840.65
Fuel	\$95.72	\$81.48	\$83.92	\$73.98	\$104.70	\$80.32	\$39.84	\$114.94	\$80.96	\$43.96	\$74.49	\$61.78	\$78.01	\$936.09
Contaminated Recycling					\$2.30			\$2.42	\$2.40			\$7.08	\$3.55	\$14.20
TOTAL COSTS	\$818.12	\$708.33	\$813.67	\$778.53	\$1,153.85	\$749.72	\$365.09	\$1,186.56	\$892.96	\$532.36	\$950.69	\$841.06	\$815.91	\$9,790.94
TOTAL REVENUE	\$1,206.00	\$2,775.00	\$3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00	\$2,745.00	\$3,493.00	\$2,625.00	\$2,637.50	\$31,650.00

Public Water System Name		Reporting Month/Year		Date Report Submitted		Source Water Type(s)	
Village of Red Hook		May-23		6/1/23		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI <input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination	
Public Water System ID		County		Town, Village, or City			
NY1302775		Dutchess		Red Hook			
DATE	Source(s) in Use	Treated water volume (1,000 /day)	Chlorination			Comments/Observations	
				Liquid	Free chlorine residual at entry point (mg/l)		
			Hypochlorite added to crock (quarts)				
1	Well 1,3,4,9,12,13,14,15	237.5		20.00	1.0		
2	Well 1,3,4,9,12,13,14,15	230.6		20.00	1.0		
3	Well 1,3,4,9,12,13,14,15	214.1			1.1		
4	Well 1,3,4,9,12,13,14,15	273.0		20.00	1.0		
5	Well 1,3,4,9,12,13,14,15	221.2		20.00	1.0		
6	Well 1,3,4,9,12,13,14,15	265.9			1.1		
7	Well 1,3,4,9,12,13,14,15	243.2			1.0		
8	Well 1,3,4,9,12,13,14,15	203.7			1.0		
9	Well 1,3,4,9,12,13,14,15	224.8		40.00	1.1		
10	Well 1,3,4,9,12,13,14,15	241.7			1.0		
11	Well 1,3,4,9,12,13,14,15	233.8			1.1		
12	Well 1,3,4,9,12,13,14,15	261.1		40.00	1.1		
13	Well 1,3,4,9,12,13,14,15	240.0			1.1		
14	Well 1,3,4,9,12,13,14,15	254.5			1.1		
15	Well 1,3,4,9,12,13,14,15	255.5		20.00	1.0		
16	Well 1,3,4,9,12,13,14,15	205.3			1.0		
17	Well 1,3,4,9,12,13,14,15	321.9		40.00	1.0		
18	Well 1,3,4,9,12,13,14,15	202.6			1.0		
19	Well 1,3,4,9,12,13,14,15	321.8		20.00	1.1		
20	Well 1,3,4,9,12,13,14,15	255.4			1.0		
21	Well 1,3,4,9,12,13,14,15	241.3			1.0		
22	Well 1,3,4,9,12,13,14,15	233.5		20.00	1.0		
23	Well 1,3,4,9,12,13,14,15	226.4			1.2		
24	Well 1,3,4,9,12,13,14,15	262.7		20.00	1.1		
25	Well 1,3,4,9,12,13,14,15	201.6			1.0		
26	Well 1,3,4,9,12,13,14,15	340.1		40.00	1.1		
27	Well 1,3,4,9,12,13,14,15	231.0			1.1		
28	Well 1,3,4,9,12,13,14,15	213.5			1.0		
29	Well 1,3,4,9,12,13,14,15	205.7			1.0		
30	Well 1,3,4,9,12,13,14,15	215.1			1.1		
31	Well 1,3,4,9,12,13,14,15	226.2			1.0		
Total		7,504.7		300			
AVG.		242.1		9.6	1.0		

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine added to - gallons of water in crock

Reported by: Fernando Dongo Title: Operator NYS DOH Operator Certification Number: NY0038297

Signature:  Date: 6/1/2023 Operator Grade Level IIA, IIB, C, D

Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1.Routine 2. Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: <u>2830</u>
28 Prince	5/11/2023	1	Absent	Absent	0.4	Number of microbiological monitoring samples required: <u>3</u>
Traditions Mail Room	5/11/2023	1	Absent	Absent	0.9	Number of microbiological monitoring samples taken: <u>3</u>
2 W. Market	5/11/2023	1	Absent	Absent	0.8	Did an M&R violation
						If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample.
						Did an MCL violation occur?
						If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). <input type="checkbox"/> For systems collecting less than 40 samples per month: two or more of the samples (routine and /or repeat) are positive for total coliform (= total coliform MCL violation). <input type="checkbox"/> For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform MCL violation). <input type="checkbox"/> The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= E.coli MCL violation).
						Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection.
						As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.

Sample Collector(s): Bryan Smith

Name of NYSDOH Certified Laboratory: Pace Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system?
If so, please explain.

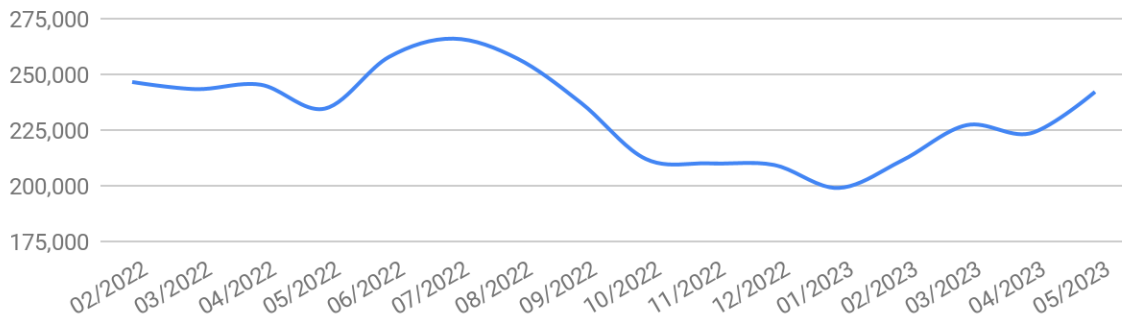
Comments:

Village of Red Hook Water Treatment Facilities Monthly Report

June 6, 2023

System Flow

During the month of May, the water treatment facility treated 7,504,700 total gallons, which is an average of 242,100 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to Pace Analytical Services, Newburgh, New York. Please see below for sample locations and results:

<u>Location</u>	<u>Total Coliform</u>	<u>E. Coli</u>
2 Prince	Absent	Absent
Traditions Mail Room	Absent	Absent
2 W. Market	Absent	Absent

Chemical Usage

During the month of May, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,

A handwritten signature in black ink, appearing to read 'F. Dongo', written in a cursive style.

Fernando Dongo
Principal Consultant
C3ND Environmental Consulting





Village of Red Hook Water & Wastewater Treatment
7467 South Broadway, Red Hook, New York 12571

06/06/2023

Water System

Water System Notes:	
<i>Monthly Total Coliform</i>	<i>All monthly coliform tests were completed with no presence of coliform or e. coli</i>
<u>Deficiencies</u>	
<i>Well Control Issues</i>	<i>Waiting for SCADA update</i>
<i>Town/Village Interconnect</i>	<i>2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.</i>
<i>Well Level/Flow</i>	<i>Well level monitors have been reviewed with a variety of repairs that were required. Currently looking at options for communication to wells 14 & 15 as there is a short in wiring between the plant and the wells</i>
For Future Notes:	

Sawkill Watershed Community

The Sawkill Watershed Community met for the first time in-person since the pandemic in the Red Hook Town Hall on May 16. In attendance were representatives from Bard and their Community Science Monitoring Program, a representative from the Town's Conservation Advisory Committee and the new director of the Hudson River Watershed Alliance (HRWA). The meeting focused on getting back to business and post-Covid reorganization, with discussion of past work such as the amphibians project, field trips and water sampling, and talk of future opportunities and priorities. The group is looking for a fiscal sponsor so it can develop into a 501©3 (a formal not-for-profit) that would be eligible for grant funding. It would also like to increase its awareness/visibility and would like to have links for the group's webpage on the Village & Town websites.

The next SWC meeting is scheduled for June 20th and will be on Zoom.

June 12th, 2023 - Trustee Melkorka Kjarval's Agenda Reports

The following two reports are being compiled by Mayor Smythe until I am able to step back fully into my role following partial family leave.

Red Hook Public Library Report:

Highway Report:

Red Hook Together: Red Hook Together met at 5:30 pm on June 1st at Mill Road Primary School in the 3-5 library. We were treated to a tour of the new STEAM lab which featured innovative lighting and furniture and was an exciting display of what Janet Warden explained to us as the future in educational spaces. The rest of the session was a meet and greet with attendees promoting their upcoming projects and events.

Red Hook Town Economic Development Committee: Bi-weekly meetings have been taking place at Village Hall on alternating Wednesdays at 8:40 am. May 24th meeting's discussion focused on the Migliorelli Barn Fire, and exploring grant opportunities for Tourism promotions. Detailed minutes can be found on the Town Website.

Village of Red Hook Communications Committee: The Communications committee meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room. This month's meeting was tabled due to no pressing agenda items.

Village of Red Hook Hardscrabble / Events Committee: The events committee meets on the 3rd Monday of each month at 6pm at Village Hall.

May's Neighbor's Night was a great success and the committee was very pleased to present former Deputy Mayor Brent Kovalchik with a picnic table featuring a plaque honoring his many decades of service to the village. Next Neighbors Night's are on Friday, July 14th in Abrahms park and Friday, September 22nd in the municipal parking lot.

Preparations for this year's Hardscrabble, taking place September 23, 2023, are ongoing. If you would like to sponsor a picnic table, volunteer for an event, or sign up for a booth on Hardscrabble day please contact us by email at events@redhooknyvillage.org

Village of Red Hook Human Relations Committee: The Human Relations Committee meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. Preparations for the exhibit "We are Neighbors" are underway, as the Pop-up exhibit will take place during the July 14th neighbor's night.

Village of Red Hook
Village Green Committee
Monthly Report
June 2023

The Current balances of the Village Green Committee's related budget accounts, as of June 7, 2023 are as follows:

1. Community Beautification – contractual expenses (#8510.4)----- (no new activity)
2. Shade Tree – contractual expenses (#8560.4)----- (no new activity)
3. Village Green Committee Checking Account Balance-----\$7, 674.32

There were no Village Green Committee Meetings held during the month of May, 2023.

Dave Pearson and I are hoping to meet this month to discuss potential beautification projects as well as member recruitment.

Residents and businesses interested in having a tree(s) planted on their adjacent Village street or NYS highway right-of-ways, volunteering for planting days, or sponsoring a VGC beautification project, may contact David Pearson, myself, Kym Bradley-Rickard, or the Jen Cavanaugh- Village Clerk

Village of Red Hook
Sewer Department
Monthly Report
June 2023

As the sewer is still new we are working out the understandings of the ins and outs of how it works and what testing needs to be done. We addressed changing the owner from Red Hook Commons to the Village of Red Hook, as it is officially in our stead.

We acknowledge there was a plan to divert the RHC plant to the new WWTP in order for Delaware to do a full inspection of the RHC plant; however, at this time we are still waiting for the all clear to go ahead and schedule that switch over and inspection.

There are some areas that need updating and fixing and the Village is in conversation with C3ND about the best route of action and what all is needed for those fixes to come into play.

Village of Red Hook
Speed Limit Initiative
Monthly Report
June 2023

Initial research is underway to understand the process and steps required to undergo a speed limit change within the village to 25 MPH as allowed by recently passed law in Albany. As we have several nuances within the village, particular to note but not limited, State HWY, County Roads, and School Zones, the route to lowering the speed limit is a bit trickier. As of now the Village is doing preliminary research on Traffic engineers to conduct the requested traffic study including what needs to be included in said study.

There is still discussion underway about the best way to do tackle the speed limit and whether it would be more beneficial for the Village to have a reduced Village wide speed limit or zoned linear speed limits in specific areas throughout the boundaries of the Village.

The village is in conversation with the school district to potentially team up as part of the NY Forward grant application of initiating a school zone speed limit – this would help our overall case for lowering the speed limit as well. At the time this report was written there was a meeting on the books for the Village representatives (Mayor Smythe, Trustee Kjarval, Trustee Bradley-Rickard, and Amy Smith) to discuss traffic and roadways and the continued collaboration for the NY Forward and 25 MPH speed limit initiative.



WASTEWATER FACILITY OPERATION REPORT FOR THE MONTH OF April 2023

SPDES PERMIT NO. NY-- 0271420			FACILITY NAME Village of Red Hook Sewer			FACILITY OWNER Village of Red Hook				FACILITY LOCATION 7467 S Broadway Red Hook, NY12571								
Day	Date	Daily Precip in/day	VOLUME OF SEWAGE TREATED			TEMPERATURE (°F.)		pH (S.U)				SETTLABLE SOLIDS		B.O.D.5		SUSPENDED SOLIDS		
			Inst.Max. MGD	Daily Average MGD	Inst. Min MGD	Influent (2)	Effluent (2)	Influent Minimum	Influent Maximum	Effluent Minimum	Effluent Maximum	Influent Maximum	Effluent Maximum	Influent Type	Effluent Type	Influent Type	Effluent Type	
Sat	01	0.18		0.041		56	58		7.6		7.8	15.0	<0.1					
Sun	02	0.14		0.051		56	58		7.8		7.8	21.0	<0.1					
Mon	03	0.00		0.046		57	58		7.7		7.6	36.0	<0.1					
Tue	04	0.00		0.053		56	58		7.5		7.9	24.0	<0.1					
Wed	05	0.00		0.050		56	60		7.8		8.1	37.0	<0.1					
Thu	06	0.04		0.051		57	60		7.6		8.0	12.0	<0.1					
Fri	07	0.00		0.049		57	60		7.9		8.0	28.0	<0.1					
Sat	08	0.00		0.057		57	60		7.8		8.0	21.0	<0.1					
Sun	09	0.00		0.037		57	60		7.9		7.9	19.0	<0.1					
Mon	10	0.00		0.044		57	60		7.7		7.7	35.0	<0.1					
Tue	11	0.00		0.051		57	60		7.8		7.9	10.0	<0.1					
Wed	12	0.00		0.052		58	60		7.8		7.8	33.0	<0.1					
Thu	13	0.00		0.049		58	61		7.8		8.0	29.0	<0.1					
Fri	14	0.00		0.052		58	62		7.9		7.9	36.0	<0.1					
Sat	15	0.00		0.061		58	61		7.8		7.9	32.0	<0.1					
Sun	16	0.45		0.049		58	62		7.8		7.9	28.0	<0.1					
Mon	17	0.00		0.048		60	62		7.9		8.2	47.0	<0.1					
Tue	18	0.08		0.050		60	62		7.7		8.0	40.0	<0.1					
Wed	19	0.00		0.057		61	62		7.8		7.8	34.0	<0.1					
Thu	20	0.00		0.054		61	62		7.6		7.7	23.0	<0.1					
Fri	21	0.00		0.058		62	64		7.9		8.0	17.0	<0.1					
Sat	22	0.00		0.086		61	63		7.8		7.8	20.0	<0.1					
Sun	23	1.16		0.040		62	63		7.9		7.8	28.0	<0.1					
Mon	24	0.40		0.050		63	63		7.7		7.6	13.0	<0.1					
Tue	25	0.00		0.047		63	64		7.9		7.9	21.0	<0.1					
Wed	26	0.00		0.051		64	64		7.6		7.8	39.0	<0.1					
Thu	27	0.30		0.050		63	64		7.8		7.9	25.0	<0.1			4	5	
Fri	28	0.11		0.073		62	63		7.7		8.1	17.0	<0.1					
Sat	29	0.49		0.051		62	64		7.8		8.0	22.0	<0.1					
Sun	30	0.07		0.055		62	63		7.7		8.1	19.0	<0.1					
		Total Precip.	Monthly Average		Average Influent Effluent		Minimum Maximum		Minimum Maximum		Monthly Maximum	Monthly Maximum	30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%			30 day flow-weighted avg (1) Inf.(mg/l) Eff.(mg/l) Rem.%		
		3.42	0.052		59 61		7.5 7.9		7.6 8.2		47.0	<0.1	0.00 lbs/day			2.09 lbs/day		
											30 Day Quantity		0.00 lbs/day			2.09 lbs/day		

FACILITY MAILING ADDRESS (Street, City, State, Zip code) 14 Old Route 199 Red Hook, NY 12571				TELEPHONE NUMBER 845-244-0129		CHIEF OPERATOR'S NAME C3ND ENVIRONMENTAL		CERTIFICATION GRADE 2A	
Day	Date	TOTAL PHOSPHORUS(mg/l)		Ultra Violet		FECAL COLIFORM Effluent MF or MPN/100ml	REMARKS Enter any other comments, observations, operating problems, equipment failure, etc		
		Influent Type	Effluent Type	#1	#2				
Sat	01			100%	100%				
Sun	02			100%	100%				
Mon	03			100%	100%				
Tue	04			100%	100%				
Wed	05			100%	100%				
Thu	06			100%	100%				
Fri	07			100%	100%				
Sat	08			100%	100%				
Sun	09			100%	100%				
Mon	10			100%	100%				
Tue	11			100%	100%				
Wed	12			100%	100%				
Thu	13			100%	100%				
Fri	14			100%	100%				
Sat	15			100%	100%				
Sun	16			100%	100%				
Mon	17			100%	100%				
Tue	18			100%	100%				
Wed	19			100%	100%				
Thu	20			100%	100%				
Fri	21			100%	100%				
Sat	22			100%	100%				
Sun	23			100%	100%				
Mon	24			100%	100%				
Tue	25			100%	100%				
Wed	26			100%	100%				
Thu	27			100%	100%	1			
Fri	28			100%	100%				
Sat	29			100%	100%				
Sun	30			100%	100%				
		30 day flow-weighted avg.(1)		Monthly		30 day Geometric Mean (1)			
		Influent(mg/l)	Effluent(mg/l)	Minimum(1)	Maximum				
				1	1	1			
		lbs/day							

(1) Refer to current edition of "Notice to SPDES Permittees Regarding Use of the National Pollutant Discharge Elimination System (NPDES) Discharge Monitoring Report Form" for procedures to calculate loadings, flow-weighted average, geometric mean, maximum minimum, percent removal, etc.

Note: Refer to current SPDES permit for specific monitoring requirements. Sample type for chlorine residual and fecal coliforms is grab.

VILLAGE OF RED HOOK BUILDING DEPARTMENT

MONTHLY TRUSTEE'S REPORT

MONTH OF: May, 2023

DATE	PROPERTY OWNER	ADDRESS	TYPE OF APPLICATION	CHECK AMOUNT
5/1/23	Kell	7536 North Broadway	Fire Inspection	\$100.00
5/3/23	Abrahams	8 Eldridge Lane	Building Permit	\$100.00 CASH
5/5/23	Borenstein	75 E. Market Street	Building Permit	\$100.00
5/9/23	Curry	29 Church Street	Building Permit	\$100.00 CASH
5/11/23	Sokol	61 W. Market Street	Building Permit	\$1,608.00
5/12/23	Chocolate Factory at Red Hook	54 Elizabet Street	Fire Inspection	\$2,600.00
5/15/23	35 W. Market Street, LLC	35 W. Market Street	Building Permit	\$1,861.00
5/15/23	Rhinebeck Bank	7350 South Broadway	Building Permit	\$200.00
5/16/23	Lawson (paid by Quen City Abstract)	8 Thompson Street	CO Search	\$100.00
5/18/23	Dahlia Design, LLC (paid by Washington Hollow Restor.)	26 Cherry Street	Building Permit	\$100.00
5/19/23	Boryk	65 Fraleigh Street	Building Permit	\$100.00
5/20/23	Baright (paid by Red Hook BJJ, LLC)	7518 N. Broadway	Building Permit	\$100.00
5/23/23	Halle (paid by Atty. Angela Lore)	35-39 Garden Street	Site Plan/Lot Line Application	\$200.00
5/23/23	Kaufman (paid by Rob Dupont, Architect)	7366 South Broadway	Site Plan Application	\$200.00
5/23/23	Amy Smith (paid by Gkontos, Inc.)	26 Fraleigh Street	Building Permit	\$100.00
5/20/23	DLV Ventures, LLC	7472 South Broadway	Building Perimt	\$200.00 CASH
TOTALS				\$7,769.00

**VILLAGE OF RED HOOK BUILDING DEPARTMENT
MONTHLY TRUSTEE REPORT
ZONING & PLANNING
MAY, 2023**

Building Permits Issued: 9

Certificates of Occupancy Issued: 2

Certificate of Compliance: 4

Municipal Searches: 1

Orders to Remedy: 0

Stop Work Orders: 0

Court Appearances: 0

Fire Inspections: 3

Complaints: 3

1. 25 Fisk Street – Property Maintenance * (remedied)

Planning Board Actions:

May 11, 2023 Meeting:

- 1) Signage approval granted to property located at 7 East Market Street – Red Hook Stationary Co.
- 2) Site Plan approval granted to property located 7373-7375 South Broadway (Dance Studio).

Zoning Board of Appeals:

May 25, 2023 Meeting:

- 1) Interpretation/Appeal application for 25 Fisk Street tabled to June 22, 2023.
- 2) Resolution to Reverse the Determination of the Code Enforcement Officer was Approved on the Interpretation/Appeal application for 26 Elizabeth Street, LLC re: illegal 3-family use. Decision granted as the 3-family was a pre-existing non-conforming use.

Public Spaces Initiative June Board Update

- Ash Bradley-Rickard, Chair
- Perry Allen
- Linda DiGasper
- Betsy Brauer
- Polina Malikin
- Nicole Rogers
- Trustee Steven Appenzeller, Liaison

Mission To develop and facilitate the creation of public park, art, and community spaces throughout the Village of Red Hook

Public Meetings are held the 4th Saturday of each month at 10 am, in person at the Village Hall unless otherwise noted (email Ash Bradley-Rickard for the meeting location).

Hello Spring, Native Flower Festival Held at the Red Hook Community Center on Saturday May 21st showcasing the Community Center's pollinator garden and seed commons area along with other activities.

The PSI Hello Spring event was held at the Community Center inside the auditorium because of the unsettled weather. The auditorium was festively setup with multiple areas including a PSI information table, pollinator plant and insect information table with a free book drawing (provided by member Betsy Brauer), our Ask a Master table with 2 master gardener volunteers along with plant take aways, artist station with local artists drawing/painting, and multiple kids areas for decorating seed packets, egg carton planting and creating seedballs. The stage hosted live music performances from Perry Allen and Jim Rogers.

An estimated 40 to 50 people pass through the event, possibly more. Five attendees filled out cards requesting more information about the committee when submitting for the book raffle along with multiple others who filled in the sign in sheet. Out of the 50 plants that were brought as take aways, none were left at the end of the day. We also had help from the Rotary club with three volunteers for set up, running stations and break down during the event.

PSI considers the event a success and will be discussing next year possibilities during its June meeting. Also in discussion is looking at a Fall festival event in October at Abraham's park in collaboration with local artists and farms for a community Pumpkin Carving event along with a lighting ceremony once done.

On Saturday June 3rd, the PSI team participated in the Historic Red Hook Then and Now event at the Elmhurst Inn. The event went well and the PSI had a table set up next to the Pollinator garden that was installed for the Inn. David Sokol worked on the design and planting and very positive feedback was received from the Historic Society's board members and event visitors. Linda DiGasper, our master gardener was present during the event and spoke to quite a few people who stopped by the table for information about the garden and local planting.

Currently the PSI does not have any more planned events at this time but will be meeting in June to discuss summer initiatives and reflect back on the first part of the year. Follow up is planned with the interested people who attended the May Hello Spring event. Ash will also be working on responding to requests through the link on the Village's website.

Overall it has been a busy spring for the PSI with two successful events.