

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
MAY 25, 2023**

Present: Mayor Karen Smythe, Trustee Charlie Laing, Trustee Melkorka Kjarval, Trustee Kym Bradley-Rickard, Trustee Steven Appenzeller, and Village Clerk Jennifer Cavanaugh

Absent: None

Meeting opened by Mayor Smythe at 7:04pm.

Mayor Smythe requested that the meeting minutes from the May 8, 2023 Board of Trustees Meeting be tabled to the next meeting.

Mayor Smythe asked for a motion to approve her to sign the Extension/1st Amendment to the Water Interconnect IMA Agreement, dated 11/1/1991 Between Town & Village of Red Hook. The motion was made by Trustee Laing and seconded by Trustee Appenzeller. All in favor. Motion approved.

The Trustees discussed water rates as they relate to properties within the water district that contain both Town and Village land. Mayor Smythe stated that she will create a policy based on Trustee discussions that will be approved at a later date for inclusion in the Village water code.

The Trustees discussed the proposed water shut off policy.

Trustees discussed Local Law 'A' to Permit Internally Illuminated Window Signs, unchanged from the last Board of Trustee meeting. It was announced that the Trustees will vote on the passage of this local law at the next Board of Trustees meeting.

Mayor Smythe introduced changes to Local Law 'B' to Regulate Animal Husbandry, Hens and Honeybees. Trustees agreed to reduce set back distance and increase weight of animals.

RESOLUTION 18 – 2023

RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING AN AMENDED LOCAL LAW TO REGULATE ANIMAL HUSBANDRY, HENS AND HONEYBEES IN THE VILLAGE OF RED HOOK

WHEREAS, on May 8, 2023, the Village Board of Trustees opened a duly noticed public hearing on a proposed form of a Local Law entitled "A Local Law to Regulate Animal Husbandry, Hens and Honeybees in the Village of Red Hook" (the "Proposed Local Law") which has been continued to June 12, 2023; and

WHEREAS, the Proposed Local Law would permit animal husbandry, hens and beekeeping as an accessory use to a residential use in the R10,000 and R20,000 Zoning Districts, subject to controls regulating the activity to minimize impacts to neighboring property owners; and

WHEREAS, in response to comments, an amended version of the Proposed Local Law has been laid on the desks of the Village Board of Trustees and is on file with the Village Clerk (the "Amended Proposed Local Law"); and

WHEREAS, pursuant to Section 239-m of the General Municipal Law, proposed amendments to the Zoning Law must be referred to the Department of Planning and Development for its review and report thereon; and

WHEREAS, a Full Environmental Assessment Form ("EAF") dated April 27, 2023 has been prepared on behalf of the Board and was executed by the Mayor; and

WHEREAS, on April 27, 2023, the Village Board of Trustees classified the Proposed Local Law as a Type I action in accordance with the New York State Environmental Quality Review Act ("SEQRA").

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Amended Proposed Local Law is a Type I action and is substantially similar to the Proposed Local Law.
2. The public hearing scheduled for June 12, 2023, at 7:00 p.m. at the Village Hall, 7467 South Broadway, Red Hook, New York shall be held on the Amended Proposed Local Law.
3. The Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspapers of the Village, on or before June 1, 2023, which is not less than ten calendar days prior to the date of said public hearing.
4. The Village Clerk is hereby authorized and directed to send a copy of the Amended Proposed Local Law, together with a copy of the EAF, to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law with a request for expedited review and a response by June 12, 2023.
5. The Village Clerk is hereby authorized and directed to send a copy of the public hearing notice to the clerks of the adjacent municipalities.

Motion by: Trustee Appenzeller

Seconded by: Trustee Bradley-Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 19 – 2023

RESOLUTION TO AUTHORIZE A CONSULTANT AGREEMENT BETWEEN Z3 CONSULTANTS, INC., AND THE VILLAGE OF RED HOOK

WHEREAS, the Village of Red Hook (“Village”) is in need of building code and zoning enforcement and currently does not have staff to provide review and enforcement of its building and zoning codes; and

WHEREAS, Z3 Consultants (“Consultant”) is trained and qualified to provide the services required for the investigation and enforcement of building code and zoning compliance and has adequate staff to provide both oversight, enforcement and administrative support, including training of Village employees to perform administrative duties in the building/zoning office of the Village, and Consultant proposes to furnish such services to the Village.

NOW THEREFORE BE IT RESOLVED, that the contract term will be from June 1, 2023 through May 31, 2024 unless sooner terminated as set forth herein at a rate of \$125.00 per hour worked based upon the schedule attached to the contract; and be it further

RESOLVED, that this Agreement may be terminated by the Village upon giving thirty (30) days notice in writing to the Consultant; and be it further

RESOLVED, that the Mayor is hereby authorized to sign the attached contract with Z3 Consultants, Inc., 464 Freedom Plains Road, Poughkeepsie, NY 12603.

Motion by: Trustee Kjarval

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 20 – 2023

RESOLUTION ESTABLISHING A CREDIT ACCOUNTS AT D&S PUMP & SUPPLY AND HARBOR FREIGHT TOOLS

WHEREAS, the Village Highway Department now has a sewer system to operate and maintain; and

WHEREAS, D&S Pump & Supply and Harbor Freight Tools both have equipment and supplies that support the operation and maintenance of the new sewer system; and

WHEREAS, there will be times when purchases need to made quickly for emergency purposes; and

WHEREAS, the majority of the purchases will meet the Procurement Policy guideline of under \$2000 at the discretion of the department head.

NOW THEREFORE BE IT RESOLVED, that the Village Treasurer, Lori Urbin, is hereby authorized to open credit accounts with both D&S Pump & Supply and Harbor Freight Tools for use by the Highway Department; and be it further

RESOLVED, that Jerome “Jake” Smith, Chris Coons, Charles Devens, and Lori Urbin will be authorized signers on the accounts; and be it further

RESOLVED, invoices will be vouchered and approved by the Board prior to payment as usual.

Motion by: Trustee Bradley-Rickard Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

RESOLUTION 20 – 2023

RESOLUTION TO AMEND MEETING SCHEDULE

WHEREAS, the Board of Trustees (Board) has received and reviewed the amended meeting schedule,

NOW THEREFORE BE IT RESOLVED, the Board approves the amended meeting schedule as follows. All meetings are held in Village Hall and are open to the public:

Village Board of Trustees	2nd Monday	7:00 pm
Village Board Workshops	4th Thursday	7:00 pm
Village of Red Hook Justice Court	1st Wednesday	6:00 pm
Village of Red Hook Criminal Court	3rd Wednesday	3:00 pm
Planning Board	2nd Thursday	7:00 pm
Zoning Board of Appeals	4th Thursday	7:00 pm

Motion by: Trustee Laing

Seconded by: Trustee Bradley-Rickard

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	5				
Result	Motion: Passed				

No budget adjustments.

Mayor Smythe announced that the Village has received notice of a new cell tower being proposed in the Town of Red Hook.

Mayor Smythe asked for a motion to pay all Village bills after audit. The motion was made by Trustee Laing and seconded by Trustee Appenzeller. All in favor. Motion approved.

Trustee Bradley-Rickard provided an updated on her research regarding changing the Village speed limit to 25MPH. In part, it would require a traffic study but the specifics of that study were unclear.

Trustees discussed progress on the NY Forward grant and Village walkability.

No public comment.

Mayor Smythe announced the grand opening of the new Red Hook Stationary Company.

The Trustees also discussed if the Village should change the code to allow daycares in the general business district.

Trustees discussed the topic of public restrooms in the Village.

Mayor Smythe stated she continues to work on the street light LED conversion project.

Mayor Smythe asked for a motion to adjourn the May 25, 2023 Village Board Workshop Meeting at 9:16pm. The motion was made by Trustee Laing and seconded by Trustee Kjarval. All in favor. Motion approved.

Respectfully Submitted,

Jennifer Cavanaugh, Clerk