

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
MARCH 13, 2023**

Present: Mayor Karen Smythe, Deputy Mayor Brent Kovalchik, Trustee Melkorka Kjarval, Trustee Declan Dwyer-McNulty, and Village Clerk Jen Cavanaugh

Absent: Trustee Charlie Laing

Mayor Smythe opened the Village Board meeting at 7pm and led the Pledge of Allegiance.

Mayor Smythe asked for a motion to approve the minutes from the March 9, 2023 Village Board of Trustees Special Workshop Meeting. Deputy Mayor Kovalchik made the motion and it was seconded by Trustee Dwyer-McNulty. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to accept a \$300 donation from Devereux in gratitude to the Village Police Department. Deputy Mayor Kovalchik made the motion and it was seconded by Trustee Kjarval. All in attendance in favor. Motion approved.

Mayor Smythe recognized Gareth Davies as the nominee to fill a vacant seat on the Red Hook Library Board of Trustees.

Mayor Smythe made a motion to accept the candidacy of Gareth Davies and appoint him to the Red Hook Library Board of Trustees. In discussion, Mr. Davies stated that his vision of a library is one where the library is the center and hub of the community – an important democratic institution. **The motion was seconded by Trustee Dwyer-McNulty.**

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kovalchik	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Kjarval	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Dwyer-McNulty	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	3		1		1
Result	Motion: Passed				

Trustees discussed the AllState Power Systems contract. There was no change in price from the prior contract. It was stated that the contract only covered 3 of the 4 Village generators (missing the new generator at the new wastewater treatment facility). Mayor Smythe stated that she would contact the company to request contract amendment to cover the additional generator.

Mayor Smythe asked for a motion to approve her to sign the AllState Power Systems contract as amended. Deputy Mayor Kovalchik made the motion and it was seconded by Trustee Dwyer-McNulty. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to approve her to sign the Defined Contribution Length of Service Award Program (LOSAP) Investment Policy Statement (RBC Wealth Management) dated April 2023. Deputy Mayor Kovalchik made the motion and it was seconded by Trustee Dwyer-McNulty. All in attendance in favor. Motion approved.

The Trustees discussed the need for a videoconferencing local law so that Trustees can attend meetings remotely in extenuating circumstances.

Mayor Smythe made a motion to hold a Public Hearing on Local Law A of 2023 on Videoconferencing to be held April 10, 2023. The motion was seconded by Deputy Mayor Kovalchik. All in attendance in favor. Motion approved.

Mayor Smythe led a discussion of the 2023-2024 Water and Sewer Fund Budgets.

Mayor Smythe asked for a motion to hold a Public Hearing on the 2023-2024 Village Budget to be held April 10, 2023. Trustee Dwyer-McNulty made the motion and it was seconded by Deputy Mayor Kovalchik. All in attendance in favor. Motion approved.

RESOLUTION #4 – 2023

RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL, WATER, & SEWER FUNDS

WHEREAS, the Village Board desires to amend the General, Water, and Sewer Fund budgets to reflect current information and expenses,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments,

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A2260g	Police - Donations	\$ -	\$ 300.00	\$ 300.00	Donation from Devereux
A2389	Other Revenue	\$ 632.00	\$ 9.95	\$ 641.95	
EXPENSE:					
A1110.42	Court - Supplies	\$ 2,000.00	\$ (200.00)	\$ 1,800.00	
A1110.45	Court - Misc	\$ 3,700.00	\$ 200.00	\$ 3,900.00	
A3120.44	Police - Vehicle Repair	\$ 6,000.00	\$ 2,500.00	\$ 8,500.00	
A3120.49	Police - Software	\$ 12,595.00	\$ (1,190.05)	\$ 11,404.95	
A3310.1	Traffic Control	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	
A5142.42	Snow - Equipment Repair	\$ 7,000.00	\$ 500.00	\$ 7,500.00	
A5142.43	Snow - GBD Snow Removal	\$ 18,000.00	\$ (500.00)	\$ 17,500.00	
	TOTAL		\$ -		

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
E2142	Manual Meter Reads	\$ 2,500.00	\$ (500.00)	\$ 2,000.00	
E2148	Interest & Penalties	\$ 4,500.00	\$ 500.00	\$ 5,000.00	
	TOTAL		\$ -		

For the SEWER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
ES2122	Sewer Charges (Capital)	\$ 68,800.00	\$ 9,000.00	\$ 77,800.00	
ES2128	Interest & Penalties	\$ -	\$ 500.00	\$ 500.00	
EXPENSE:					
ES8120.44	Supplies	\$ 1,000.00	\$ 2,000.00	\$ 3,000.00	
ES8120.46	SCA Software	\$ 500.00	\$ (500.00)	\$ -	
ES8130.43	WWTP Sludge Removal	\$ 6,500.00	\$ (1,500.00)	\$ 5,000.00	
ES9710.6	Sewer Principal Payment	\$ -	\$ 9,500.00	\$ 9,500.00	
	TOTAL		\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General, Water, and Sewer Fund budgets as shown in the schedules above.

Motion by: Deputy Mayor Kovalchik

Seconded by: Trustee Dwyer-McNulty

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kovalchik	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Dwyer-McNulty	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4		0		1
Result	Motion: Passed				

COMMITTEE REPORTS:

Ray Towle, Treasurer, read the Treasurer's report.

ACCOUNT BALANCES (02/28/2023)

GENERAL FUND	\$	729,675.73
WATER FUND	\$	304,637.72
PAYROLL CLEARING ACCOUNT	\$	31,701.25
SEWER FUND	\$	50,812.34
HARDSCRABBLE	\$	8,210.60
VILLAGE GREEN	\$	7,674.32
HEALTH INSURANCE	\$	5,674.24
PETTY CASH	\$	60.83

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	5,047.60
POLICE (M&T)	\$	14,626.54
USDA (M&T)	\$	134,413.56
HIGHWAY (M&T)	\$	26,259.24
SNOW RESERVE (M&T)	\$	3,288.59
TOWER RESERVE (M&T)	\$	17,760.63
UNEMPLOYMENT (M&T)	\$	4,556.75
COURT RESERVE (M&T)	\$	3,307.76

Trustee Dwyer-McNulty read the Building, Planning & Zoning reports.

Building Permits Issued	4	Stop Work Orders	0
Certificates of Occupancy Issued	1	Court Appearances	0
Certificate of Compliance	1	Fire Inspections	135+
Municipal Searches	1	Complaints	4
Orders of Remedy	0	Total Fees Collected	\$1,260.30

In general business, Mayor Smythe announce that Dutchess County issued a State of Emergency as of 8pm on that night which included travel restrictions.

In public comment, multiple people rose to show support of the library and specifically staff member, Amy Smith, for the work that it does for the community as a hub and resource. They applauded the programs including those with marginalized communities and the way all are welcome at the library. They requested that those programs and welcoming staff be preserved and more transparency and accountability from the Library Board of Trustees as they search for a new manager/director of the library. They were concerned about hiring irregularities and the perceived trajectory the Library Board is moving the library in.

A comment was also made about the Cookingham Farm property purchase and development plan. He stated that farming and the farming model is changing and there are many young farmers that need access to land. Easements on large portions of the farmland many not be the best modal. He implored the Board to look at innovative agra-economic development models such as micro and cooperative farming.

Trustee Dwyer-McNulty encouraged the public to attend the next Library Board of Trustees meeting to share their concerns.

Deputy Mayor Kovalchik made a motion to pay all Village bills after audit. Motion seconded by Trustee Dwyer-McNulty. All in attendance in favor. Motion approved.

Mayor Smythe thanked Mr. Towle, Trustee Dwyer-McNulty, and Deputy Mayor Kovalchik for their service to the Village of Red Hook. Mayor Smythe specifically thanked Deputy Mayor Kovalchik for his support of her as she became Mayor.

Deputy Mayor Kovalchik thanked his fellow citizens for their support. He stated that it was an honor and privilege to serve Red Hook over the past 30 years. He thanked the residents of the Village for allowing him to serve this wonderful Village.

Deputy Mayor Kovalchik made a motion to adjourn the March 13, 2023 Village Board Meeting at 8:45pm. Motion seconded by Trustee Dwyer-McNulty. All in attendance in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

Committee Reports

(Not Part of the Official Meeting Minutes)

**VILLAGE OF RED HOOK
VILLAGE GREEN COMMITTEE (VGC)
MONTHLY REPORT
FEBRUARY, 2023**

1. The current balances of the Village Green Committee’s related budget accounts, as of February 28, 2023, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$ (-103.22)

- Shade Tree – Contractual Expenses (#8560.4)
Balance\$ (-800.00)

- Village Green Committee Checking Account
Balance\$ 7,674.32

2. There were no Village Green Committee Meetings held during the month of February, 2023.

3. Residents and businesses interested in having a tree(s) planted on their adjacent Village street or NYS highway right-of-ways, volunteering for planting days, or sponsoring a VGC beautification project, may contact David Pearson, Brent Kovalchik, or the Village Clerk.

**VILLAGE OF RED HOOK
HIGHWAY DEPARTMENT
MONTHLY REPORT
FEBRUARY, 2023**

1. The Village Highway Department is not picking up brush, leaves, or yard debris during the winter. Brush pickup services will resume in the Spring of 2023.
2. The Village's Seasonal All-Night Parking Law is currently in effect (as of November 1, 2022) through March 31, 2023. No parking is permitted on Village Streets from 11:00pm to 6:00am and on NYS Highways (Route 9 (Broadway) and Route 199 (Market Street)) from 2:00am to 6:00am (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and/or ice removal operations are underway, any vehicle parked or abandoned on any street may be removed by, or under the direction of, the Red Hook Police Department, or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).
3. The Highway Department requests that property owners remove street side athletic equipment (basketball hoops, etc.), garbage receptacles, and other temporary obstacles from the sides of streets to prevent damage during snow removal operations.
4. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: Local Law #1-199; Section 165-1). At the direction of the Mayor and/or Board of Trustees, the Highway Department may remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: Local Law #1-199; Section 48).
5. Revenue from the sale of scrap metal was received on February 11, 2023 in the amount of \$576.00. Total revenue generated from the sale of scrap metal in FY2022-2023 is \$3,291.00. Since inception of the Scrap Metal Recycling Program in September, 2007, \$47,154.46 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE
MONTHLY REPORT
FEBRUARY, 2023**

1. Red Hook Sewer Project

Meetings were held on February 10 and 24, 2023 in the Red Hook Village Building and via telephone conference call.

- a. February 10, 2023 – Progress Meeting #30: C.T. Male Associates (Ron Smaka, Kevin Dufek), Carver Construction (A. G. Bourgeois, Eric Klefbeck), Sausto Contracting (Mario Sausto), and the Village of Red Hook (Karen Smythe, Brent Kovalchik) attended. Items discussed included:
 - Tasks completed since January 27, 2023:
 - A total of 113 tanks are placed (103 septic tanks and 10 grease traps) with associated electrical and plumbing connections. Approximately 98 properties have been fully connected and are operational. 39 tanks, including 31 septic tanks and 8 grease traps, remain to be installed.
 - Sausto Contracting continues to wire existing domestic electric service panels and stubbing out wire for pump control panels.
 - Some properties have been identified with having deep laterals (existing discharge pipes) requiring structurally upgraded tanks to support increased cover from parking lot grade. Other properties have excessive landscape features in the area of the proposed tank installation. Meetings between property owners and Carver Construction continue to resolve and determine best tank locations.
 - Tasks Scheduled:
 - Carver Construction to provide a two-week look ahead schedule.
 - Restaurant hook-up continues to be a priority. Restaurants remaining to be connected include: Golden Wok, Salvatore's, Historic Red Hook Diner, Yum-Yum Noodle Bar, and Bridget Bistro.
 - Items needed from Contractors:
 - Nothing from Carver Construction.
 - Sausto Contracting to provide a proposal to replace insufficient main electrical panels at three locations, provide a reduced cost proposal for WWTP VFD installation, and an estimate to upgrade wiring for a property on North Broadway.
 - Items needed from C.T. Male Associates:
 - The Village has requested a breakdown of the site construction inspectors' additional hours past originally scheduled Substantial Completion date and overtime hours.
 - Application for Payment Status:
 - Carver Construction Pay Applications #11 and #12 have been approved and are pending payment.

- Erosion/Sediment Control:
 - No erosion has been observed due to winter conditions.
- Site Safety:
 - No incidents have been reported. Carver Construction employees have completed an annual in-house safety training.
- Open Discussion:
 - Interior work to separate the grease and septic lines of a restaurant is scheduled to be complete during the week of 2/13/23.
 - A canopy/kiosk is to be installed over the WWTP main electrical panel board.
 - The transfer switch has arrived to complete hook-up of the WWTP generator.
- b. February 24, 2023 – Progress Meeting #31: C.T. Male Associates (Kathryn Serra, Ron Smaka, Kevin Dufek), Carver Construction (A.G. Bourgeois), Sausto Contracting (Mario Sausto), and the Village of Red Hook (Karen Smythe, Brent Kovalchik) attended. Items discussed included:
 - Tasks completed since February 10, 2023:
 - 129 tanks (117 septic tanks and 12 grease traps) have been installed. 22 tanks (16 septic and 6 grease traps) remain to be installed.
 - Substantial Completion is anticipated by March 15, 2023.
 - Two properties on South Broadway are being evaluated to determine best locations and procedures to install tanks (depth of existing drainage pipe and site obstacles are reasons for concern and discussions with property owners).
 - Several tanks have been switched out to accommodate extra depth or circumstances involving structural capacity to carry loads of vehicles in parking lot locations.
 - Items needed from Contractors:
 - A project schedule up to the Substantial Completion date has been requested from Carver Construction.
 - All proposals for electrical upgrades have been submitted and approved for Sausto Contracting.
 - Carver Construction will start site restoration immediately following tank installation based on weather conditions.
 - Application for Payment Status:
 - Carver Construction received payments for Pay Applications #11 and #12.
 - Sausto Contracting is up-to-date on payments; all Pay Applications have been paid.
 - Erosion/Sediment Control:
 - There have been no issues with erosion during construction.
 - Site Safety:
 - No issues have been reported.

- Open Discussion:
 - Internal plumbing to separate grease and septic lines at a restaurant on South Broadway will be completed during the week of 2/27/23.
 - The odor control unit at the WWTP has been installed and will be operational the week of 2/27/23.
 - Switching for lights at the WWTP have been installed and Sausto Contracting will confirm operational status is complete.
 - The transfer switch for the generator at the WWTP will be installed during the week of 2/27/23.
 - Discussed a “Public Outreach/Informational” campaign (issue a written list) of items not to be flushed and procedures/protocol for emergency alarm situations.

2. Village of Red Hook Water Distribution System Maintenance and Improvement Project - Sewer Service Area Operating/Maintenance Procedures and Protocol

Meetings were held on February 16, 2023 in the Red Hook Village Building. Delaware Engineering (Robert Flores), C3ND (Fernando Dongo), and the Village of Red Hook (Karen Smythe, Brent Kovalchik) attended. Items discussed included:

- Develop scope of work for repair, maintenance, and upgrades to the former RH Commons WWTP including the sand filter, flow meters, and connection from the new RHV WWTP to the existing/former RH Commons WWTP. Repairs can now be scheduled since the new WWTP is operational and can treat wastewater from RH Commons residential units.
- Reviewed/revised RFP for sludge pumping services for the WWTP, septic tanks, and grease traps in the Sewer Service Area.
- Discussed the status of testing for sulfur at the WTP that may be causing non-harmful cloudiness in the drinking water distribution system. C3ND is to conduct testing in the month of March, 2023.
- Discussed the status of the WIIA Project. Bid documents and specifications have been proposed for the Tower Street Elevated Tank Rehabilitation/Painting Project, and the Cherry Street/Graves Street Water Distribution System Upgrades. The SCADA System Upgrade Project is in final preparation based on an approved Schematic Design Proposal.
- Reviewed the status of short-term and long-term financing through the NYSEFC. The long-term financing will cover the Village’s \$720,000.00 debt obligation of the \$1.8 million project cost.

3. Intermunicipal Task Force (ITF) – Monthly Report

February, 2023 – Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

- a. There were no ITF Meetings held during the month of February, 2023.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report
February, 2023 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of February, 2023.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
February, 2023 – Brent Kovalchik – RH Village Representative/Member

- a. A CPF Advisory Board Meeting was held on February 16, 2023 in the Red Hook Town Hall to review the application for RH Town funding from RTC Farm Lane (aka locally as the Cookingham Farm – East of Route 9). Items included:
 - Review aerial photographs, agricultural soils on the subject property and the CPF Project Plan/parcel list. Nine parcels are noted in the application, including:
 - 3 of the 4 larger parcels (#564993 (5 acres)), (#620835 (12+ acres)), and (#68083 (3.9 acres)) are located in the Village of Red Hook and listed in the CPF Project Plan. Parcel #564933, while not acknowledged in the Project Plan, maintains high agricultural scores due to the presence of prime agricultural soils, is part of NYS Agricultural District 20 and an operating farm.
 - Parcel #795956 (37+ acres) is in the Town of Red Hook and listed number one in Group One of the CPF Project Plan with the highest conservation score.
 - Discussions included issues for the Village including the potential for future growth and the value of the gateway. The Advisory Board encourages the Town and Village Boards to collaborate on a plan that fosters appropriate growth on the land adjacent to the Village and not included in the conservation easement.
 - The approximate cost to fund the conservation easement only is \$900,000.00 which will come from the Community Preservation Fund.
- b. The current balance of the Community Preservation Fund, as of February 28, 2023, is \$3,544,407.60.

Saw Kill Watershed Community (SKWC) – Monthly Report
February, 2023 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of February, 2023.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report
February, 2023 – Brent Kovalchik – Local Government Representative/Member

- a. There were no NDA Executive Committee Meetings held during the month of February, 2023.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report
February, 2023 – Karen Smythe and Brent Kovalchik – Members

- a. There were no RHV – ZRC Meetings held during the month of February, 2023.

Village of Red Hook Public Spaces Initiative (PSI) – Monthly Report
February, 2023 – Declan Dwyer-McNulty and Brent Kovalchik – Co-Liaisons

- a. There were no PSI Meetings held during the month of February, 2023.
- b. Ash Bradley-Rickard and Brent Kovalchik met on February 24, 2023 in the Red Hook Village Building to review and discuss a grant opportunity for Pollinator Pathway Groups involving both the Village Public Spaces Initiative and the Village Green Committee. The possible grant award of \$3,000.00 is to be used for habitat restoration. The grant, sponsored by “One Tree Planted,” will support a range of activities, including tree planting and pollinator gardens for environmental restoration. Ash Bradley-Rickard is preparing the application due on February 28, 2023.

VILLAGE OF RED HOOK RESOURCE RECOVERY DATA/REPORT

2021/2022	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.11	1.13	1.58	1.24	1.06	1.09	1.06	1.1	1.13	1.3	0.84	0.93	1.13	13.57
Cardboard	0.78	0.54	0.27	0.59	0.46	0.68	0.53	1.02	0.3	0.35	0.3	0.59	0.53	6.41
Paper	1.57	1.23	0.77	1.08	1.13	1.47	0.85	0.94	0.95	1.13	0.91	1.51	1.13	13.54
Total Recycling	3.46	2.9	2.73	2.91	2.65	3.27	2.44	3.06	2.38	2.78	2.07	3.03	2.81	33.68
Garbage	8.87	6.85	8.02	6.84	8.32	8.04	6.38	8.26	5.58	5.79	6.04	8.11	7.26	87.1
REVENUE														
Tags Sold	\$ 1,755.00	\$ 3,345.00	\$ 1,485.00	\$2,067.00	\$ 3,069.00	\$2,916.00	\$1,620.00	\$ 2,634.00	\$ 2,688.00	\$ 2,628.00	\$ 3,528.00	\$ 3,429.00	\$ 2,597.00	\$ 31,164.00
COSTS														
Garbage @ \$105/ton	\$931.35	\$719.25	\$842.10	\$715.85	\$663.60	\$844.20	\$669.90	\$774.30	\$585.90	\$607.95	\$634.20	\$851.55	736.68	\$8,840.15
Fuel	\$44.25	\$35.96	\$42.11	\$35.80	\$34.84	\$50.65	\$41.86	\$46.46	\$38.09	\$45.60	\$66.58	\$93.68	47.99	\$575.88
Contaminated Recycli	\$3.29		\$12.10	\$3.30	\$5.52	\$3.33					\$2.31		4.98	\$29.85
TOTAL COSTS	\$978.89	\$755.21	\$896.31	\$755.45	\$703.96	\$898.18	\$711.76	\$820.76	\$623.99	\$653.55	\$703.09	\$945.23	787.20	\$9,446.38
TOTAL REVENUE	\$1,755.00	\$3,345.00	\$1,485.00	\$2,067.00	\$3,069.00	\$2,916.00	\$1,620.00	\$2,634.00	\$2,688.00	\$2,628.00	\$3,528.00	\$3,429.00	\$2,597.00	\$31,164.00

2022/2023	June*	July	August	September	October	November	December	January	February	March	April	May	Average	YTD
TONS														
Commingled	1.03	1.03	1.27	0.99	0.85	0.92	0.97	1.63	0.93				1.07	9.62
Cardboard	0.39	0.32	0.35	0.52	0.54	0.43	0.55	0.56	0.49				0.46	4.15
Paper	0.88	0.95	0.67	1.04	1.25	0.81	0.89	1.06	0.95				0.94	8.50
Total Recycling	2.8	2.3	2.29	2.55	2.64	2.16	2.41	3.25	2.37				2.53	22.77
Garbage	6.88	5.97	6.95	8.71	9.97	7.28	3.05	9.72	7.36				7.32	65.89
REVENUE														
Tags Sold	\$1,206.00	\$2,775.00	\$ 3,147.00	\$2,346.00	\$2,803.00	\$2,703.00	\$2,454.00	\$3,520.00	\$1,743.00				\$2,521.89	\$22,697.00
COSTS														
Garbage @ \$105/ton	\$722.40	\$626.85	\$729.75	\$704.55	\$1,046.85	\$669.40	\$325.25	\$1,069.20	\$809.60				\$744.87	\$6,703.85
Fuel	\$95.72	\$81.48	\$83.92	\$73.98	\$104.70	\$80.32	\$39.84	\$114.94	\$80.96				\$83.98	\$755.86
Contaminated Recycling					\$2.30			\$2.42	\$2.40				\$2.37	\$7.12
TOTAL COSTS	\$818.12	\$708.33	\$813.67	\$778.53	\$1,153.85	\$749.72	\$365.09	\$1,186.56	\$892.96				\$829.65	\$7,466.83
TOTAL REVENUE	\$1,206.00	\$2,775.00	\$3,147.00	\$2,346.00	\$2,803.00	\$2,793.00	\$2,454.00	\$3,520.00	\$1,743.00				\$2,531.89	\$22,787.00

Public Water System Name		Reporting Month/Year	Date Report Submitted		Source Water Type(s)	
Village of Red Hook		Feb-23	3/10/23		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI	
Public Water System ID		County	Town, Village, or City		<input type="checkbox"/> Purchase with subsequent chlorination	
NY1302775		Dutchess	Red Hook		<input type="checkbox"/> Purchase w/out subsequent chlorination	
DATE	Source(s) in Use	Treated water volume (1,000/day)	Chlorination			Comments/Observations
				Liquid	Free chlorine residual at entry point (mg/l)	
				Hypochlorite added to crock (quarts)		
1	Well 1,3,4,9,12,13,14,1	158.0		40.00	1.2	
2	Well 1,3,4,9,12,13,14,1	34.4			1.2	
3	Well 1,3,4,9,12,13,14,1	201.2			1.2	
4	Well 1,3,4,9,12,13,14,1	291.1			1.1	
5	Well 1,3,4,9,12,13,14,1	334.9			1.2	
6	Well 1,3,4,9,12,13,14,1	146.3		40.00	1.1	
7	Well 1,3,4,9,12,13,14,1	212.9		20.00	1.1	
8	Well 1,3,4,9,12,13,14,1	212.2			1.1	
9	Well 1,3,4,9,12,13,14,1	207.9			1.0	
10	Well 1,3,4,9,12,13,14,1	193.9			1.1	
11	Well 1,3,4,9,12,13,14,1	236.0		20.00	1.1	
12	Well 1,3,4,9,12,13,14,1	202.0			1.1	
13	Well 1,3,4,9,12,13,14,1	206.5		20.00	1.0	
14	Well 1,3,4,9,12,13,14,1	209.6			1.0	
15	Well 1,3,4,9,12,13,14,1	203.0		20.00	1.1	
16	Well 1,3,4,9,12,13,14,1	203.9			0.8	
17	Well 1,3,4,9,12,13,14,1	183.3		32.00	0.9	
18	Well 1,3,4,9,12,13,14,1	246.2			1.1	
19	Well 1,3,4,9,12,13,14,1	161.9			1.1	
20	Well 1,3,4,9,12,13,14,1	272.5			1.0	
21	Well 1,3,4,9,12,13,14,1	195.4		40.00	1.2	
22	Well 1,3,4,9,12,13,14,1	225.2			1.2	
23	Well 1,3,4,9,12,13,14,1	214.2			1.1	
24	Well 1,3,4,9,12,13,14,1	239.6		32.00	1.2	
25	Well 1,3,4,9,12,13,14,1	216.8			1.2	
26	Well 1,3,4,9,12,13,14,1	227.4			1.1	
27	Well 1,3,4,9,12,13,14,1	250.3			1.0	
28	Well 1,3,4,9,12,13,14,1	235.0		24.00	1.0	
Total		5,921.5		300		
AVG.		211.5		9.6	1.1	

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine added to - gallons of water in crock

Reported by Fernando Dongo Title: Operator NYS DOH Operator Certification Number NY0038297

Signature:  Date: 3/1/2023 Operator Grade Level IIA, IIB, C, D

Microbiological Samples and Free Chlorine Residual

Sample Location	Date of Sample	Sample Type 1.Routine 2.Repeat	Total Coliform Positive	E.coli Positive	Free Chlorine Residual (mg/l)	Population Served: <u>2830</u>
41 Cambridge	2/2/2023	1	Absent	Absent	0.8	Number of microbiological monitoring samples required: <u>3</u>
Traditions Mail Room	2/2/2023	1	Absent	Absent	0.8	Number of microbiological monitoring samples taken: <u>3</u>
2 West Market	2/2/2023	1	Absent	Absent	0.9	Did an M&R violation occur? If "Yes," check reason (s) below: <input type="checkbox"/> Actual number of samples is fewer than required. <input type="checkbox"/> Did not collect/analyze repeat sample. <input type="checkbox"/> Did not collect/analyze for E. coli for positive total coliform from routine/repeat sample.
						Did an MCL violation occur? If "Yes," check reason(s) below (see also Part 5, Table 6 for additional information). <input type="checkbox"/> For systems collecting less than 40 samples per month: two or more of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> For systems collecting 40 or more samples per month: more than 5% of the samples (routine and/or repeat) are positive for total coliform (= total coliform <u>MCL</u> violation). <input type="checkbox"/> The original sample was E.coli positive and at least 1 repeat sample was positive for total coliform (= <u>E.coli MCL</u> violation).
						Reminder: System must collect a minimum of five (5) routine microbiological monitoring samples during the month following a repeat sample collection.
						As required by 5-1.72, "Operation of a Public Water System," a copy of this form shall be sent to your local health department by the 10th calendar day of the next reporting period.

Sample Collector(s): Bryan Smith

Name of NYSDOH Certified Laboratory: Pace Analytical

Did any MCL violation occur? If so, please describe: No

Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system? If so, please explain.

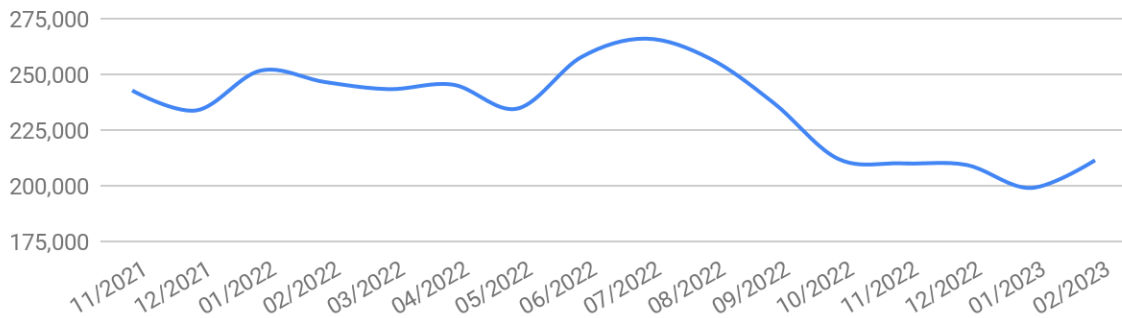
Comments:

Village of Red Hook Water Treatment Facilities Monthly Report

March 6, 2023

System Flow

During the month of February, the water treatment facility treated 5,921,500 total gallons, which is an average of 211,500 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to Pace Analytical Services, Newburgh, New York. Please see below for sample locations and results:

<u>Location</u>	<u>Total Coliform</u>	<u>E. Coli</u>
41 Cambridge	Absent	Absent
Traditions Mailroom	Absent	Absent
2 West Market	Absent	Absent

Chemical Usage

During the month of February, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at Fernando@C3NDEnviro.com

Sincerely,

A handwritten signature in black ink, appearing to read 'FDS' with a stylized flourish at the end.

Fernando Dongo
Principal Consultant
C3ND Environmental Consulting





03/06/2023

<i>Water System</i>		<i>Wastewater System</i>			
Water System Notes:		Wastewater System Notes: Sample results for January 2023, with reporting submitted on or before February 28, 2023.			
Monthly Total Coliform	All monthly coliform tests were completed with no presence of coliform or e. coli	Required Samples	Result	Compliance	
		January 2023	BOD	<4.0	
			TSS	10	10 mg/L
			NH3	0.77	1.81 mg/L
			Fecal Coliform	<1.0	200/100 mL
Deficiencies		Deficiencies			
Well Control Issues	Waiting for SCADA update	Anoxic Mixers	Currently a Medora mixer in place to keep Anoxic tank solids moving. May need to consider this in future updates.		
Town/Village Interconnect	2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.	Sand Filter Rebuild	Sand Filters have never been rebuilt or media replaced. Should price and schedule for the near future.		
Well Level/Flow	Well level monitors have been reviewed with a variety of repairs that were required. Currently looking at options for communication to wells 14 & 15 as there is a short in wiring between the plant and the wells	Train Down for Review	One process train is down for review of deficiencies. Review to be completed this week and sent for review.		
		Blower System Maintenance	Belts,oils and filters were replaced.		
		Pump Station	Pump Station pumps clogging issues have been an issue for some time. Pump Station mixing should be implemented to help with pump failure and pump station pump outs.		
		Backflow Prev. Replacement	Facilities backflow Preventor in need of replacement.		
For Future Notes:					

March 13th, 2023 - Trustee Melkorka Kjarval's Agenda Reports

Red Hook Together: The Red Hook Together met over Zoom on Wed March 1st at noon. The topic was affordable housing and there was a presentation made by City of Kingston's Director of Housing Initiatives and Bard Alum, Bartek Starodaj on various ways that Kingston is working to address housing issues in Kingston.

Red Hook Town Economic Development Committee: Bi-weekly meetings have been taking place at Village Hall on alternating Wednesdays at 8:40 am. The EDC is looking forward to having Melaine Rottkamp, President of Dutchess County Tourism do a presentation at the March 22nd meeting. Anyone interested in attending the presentation is welcome to join.

Village of Red Hook Communications Committee: The Communications committee meets every first Wednesday of the month at 1:30 pm in the Village Hall conference room. Our meeting this month was another work session where we discussed progress on Village communication such as the Village Newsletter, Recycling calendar & how to best communicate a proposed public event permit process.

Village of Red Hook Hardscrabble / Events Committee: The events committee meeting did not hold a meeting in February. The next meeting will be on March 20th, at 6pm at Village Hall. Please mark your calendars for Hardscrabble on September 23, 2023. As well as upcoming neighbors nights scheduled for Friday, May 19th, Friday, July 14th and Friday, September 22nd.

Village of Red Hook Human Relations Committee: The Human Relations Committee meets every first Thursday of the month at 7:00 pm in the Village Hall conference room. This month's meeting has been postponed till March 15th, 2023 at 7pm in the Village Hall conference room.

Red Hook Public Library Report: The RHPL board has public meetings on the third Thursday of each month, the next meeting is on Thursday March 16th, 2023 at 6:30 pm in the community room on the third floor.

As promised I have prepared an update on the search for Library Director. The former director resigned in early **October 2022**, effective February 28th, giving the Library Board 5 months to hire a replacement.

On **January 3, 2023** the board posted a job opening for "Library Director 1," a position with specific requirements per Dutchess County Civil Service.

Following the interview process, the board reported on **February 9th, 2023** that all three of the board's top candidates withdrew their applications. The remaining applicant who is also a current member of staff was rejected and the Board voted to reopen the search.

At the same **February 9th** meeting the Library Board also voted to approach Tobias Tieger for the position of Interim Director for approximately \$5,500 a month. Mr. Tieger, who lives in Philadelphia, began work on **Feb. 27**, commuting to the Library 4 days a week.

On **Friday, March 10th**, nearly a month after electing to reopen the search, the RHPL board posted a new job listing for “Library Manager”; the change in the civil service job title allows the board to interview candidates who have 2 years of college study, rather than a masters degree in library science as “Library Director 1” position requires.

As a point of clarification, Red Hook Public Library’s New York State legal status is that of a Municipal Library, because it is chartered to the Village of Red Hook. This is why the Village Board votes to approve Library board trustees, and I, as Library liaison, continue to submit monthly Library reports for the Village record.

In spite of the fact that the tax base of the Library is the Town of Red Hook and the Red Hook School District, Red Hook’s Public Library’s 1865 charter establishes its service area as the *population of the Village of Red Hook*. The United States 2020 centennial census sets the population of the Village at 1,975. By NY State Law¹ libraries that serve under 4,999 patrons may avoid the expense of a certified public librarian by hiring a library manager with only 2 years of college study.

To complicate matters, though the Town and School District are considered “unserved” areas on Dutchess County Library Service Area map², the Library Board’s “Library Manager” job listing posted on **March 10th**, describes RHPL as ‘serving’ over 11,000 people. By the same NYS Law as referenced above, a public library with a service area of that population size (well over the 7,500 threshold), must hire a Library Director who has a Masters in Library and Information Science and is a certified public librarian.

As Village of Red Hook Library Liaison, I will continue to update the board and the public on further developments.

1. New York Public and Association Libraries Minimum Standards: <https://www.nysl.nysed.gov/libdev/compchart.htm>
2. Mid Hudson Library System Maps: <https://www.nysl.nysed.gov/libdev/libs/service-area-maps/system-and-county-maps/mid-hudson.pdf>