

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
DECEMBER 1, 2022**

Present: Mayor Karen Smythe, Deputy Mayor Brent Kovalchik, Trustee Melkorka Kjarval, Trustee Declan Dwyer-McNulty, and Village Clerk Jen Cavanaugh

Absent: Trustee Charlie Laing

Meeting opened by Mayor Smythe at 7:03pm

Mayor Smythe asked for a motion to approve the minutes from the November 14, 2022 Village Board of Trustees Meeting. Motion made by Trustee Kjarval and seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

The Trustees discussed the Penflex (LOSAP) contract.

Deputy Mayor Kovalchik made a motion to direct Mayor Smythe to sign the Penflex (LOSAP) contract. The motion was seconded by Trustee Kjarval. All in favor. Motion approved.

The Trustees discusses garbage and recycling collection services and how to increase resident use. Ideas included accepting credit cards for tag purchases, provide garbage bin, provide recycling bins (2, one yellow, one blue), and decorating collection truck.

Mayor Smythe made a motion that the Village of Red Hook become a not-for-profit member of the Red Hook Chamber of Commerce at a cost of \$50 (annual). The motion was seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

RESOLUTION #33 of 2022

RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL FUND & WATER FUND.

WHEREAS, the Village Board desires to amend the General Fund and Water Fund budgets to reflect current information and expenses,

WHEREAS, The Village Board the following budget adjustments are requested to be made:

For the General Fund:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A2389	Other Revenue	\$ -	\$ 632.00	\$ 632.00	NYCOM scholarship - J. Cavanaugh
A2665	Sale of Equipment	\$ 2,500.00	\$ (632.00)	\$ 1,868.00	No equipment specified for sale
A3501	State Aid - Consol Hghwy Aid	\$ 91,400.00	\$ 55,368.21	\$ 146,768.21	All paving, partial mower
	TOTAL	\$ 93,900.00	\$ 55,368.21	\$ 149,268.21	
EXPENSE:					
					All paving = \$136,946.70
A5110.3	CHIPS	\$ 91,400.00	\$ 55,368.21	\$ 146,768.21	Paving & Mower portion (\$9,821.51)
	TOTAL	\$ 91,400.00	\$ 55,368.21	\$ 146,768.21	
				\$ 146,768.21	
	Increase (Decrease) in total net budget		\$ -		

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
EW2142	Water Finals	\$ 2,500.00	\$ (368.00)	\$ 2,132.00	
EW2148	Interest & Penalties	\$ 2,500.00	\$ 500.00	\$ 3,000.00	current bal \$2,687.12
	TOTAL	\$ 5,000.00	\$ 132.00	\$ 5,132.00	
EXPENSE:					
EW8320.43	Generator Contractual	\$ 700.00	\$ 127.00	\$ 827.00	Actual contract
EW8320.48	Tools	\$ 1,700.00	\$ 5.00	\$ 1,705.00	
	TOTAL	\$ 2,400.00	\$ 132.00	\$ 2,532.00	
	Increase (Decrease) in total net budget		\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General Fund & Water Fund budgets as shown in the charts above.

Motion by: Deputy Mayor Kovalchik

Seconded by: Trustee Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kovalchik	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Dwyer-McNulty	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Mayor Smythe made a motion to pay all Village bills after audit. Motion seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

In general business, Trustees discussed the elevator maintenance and service contract currently with Schindler Group and proposal from Otis. Mayor Smythe will present 4 contract options at the next Board meeting.

Mayor Smythe discussed her discussion with Central Hudson regarding possible light pole mapping.

Trustees discussed upcoming NYCOM training to be held in Albany in February. Both Mayor Smythe and Trustee Kjarval are interested in attending.

Mayor Smythe made a motion to go into executive session at 8:09pm to discuss an employment/personnel issue. Motion seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

Trustee Kjarval made motion to restart workshop at 8:24pm. Motion seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

Trustees discussed how escrow is accounted for in accounting software and reports.

Mayor Smythe asked for a motion to establish the position of part-time bookkeeper in place of the fulltime Treasurer position previously approved. Motion made by Trustee Kjarval and seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

Trustees discussed the status of PolicePro training.

Deputy Mayor Kovalchik made a motion to adjourn the December 1, 2022 Village Board of Trustees Workshop Meeting at 8:30pm. Motion seconded by Trustee Dwyer-McNulty. All in favor. Meeting adjourned.

Respectfully Submitted,

Jennifer Cavanaugh, Clerk