

**VILLAGE OF RED HOOK  
BOARD OF TRUSTEES MEETING  
VILLAGE HALL  
NOVEMBER 14, 2022**

Present: Mayor Karen Smythe, Deputy Mayor Brent Kovalchik, Trustee Melkorka Kjarval, Trustee Declan Dwyer-McNulty, and Village Clerk Jen Cavanaugh

Absent: Trustee Charlie Laing

Mayor Smythe opened the Village Board meeting at 7:04pm and led the Pledge of Allegiance.

**Mayor Smythe asked for a motion to approve the minutes from the October 27, 2022 Village Board Regular Workshop Meeting. Motion made by Deputy Mayor Kovalchik and seconded by Trustee Dwyer McNulty.**

Mayor Smythe	VOTING <u>aye</u>
Deputy Mayor Kovalchik	VOTING <u>aye</u>
Trustee Laing	VOTING <u>absent</u>
Trustee Kjarval	VOTING <u>aye</u>
Trustee Dwyer McNulty	VOTING <u>aye</u>

**Motion approved.**

Mayor Smythe stated that the 2022-2023 Village Property Tax season is now complete and delinquent property taxes have been referred to the County – \$8,625.46 (6 parcels).

**RESOLUTION #27 - 2022  
RESOLUTION FOR MARCH 21, 2023 VILLAGE ELECTIONS**

WHEREAS, as per Election Law Section 15-104(1) (b) and Section 15-104(3)(b) the Board of Trustees of the Village of Red Hook will hold Village Elections on Tuesday, March 21, 2023 with the Polling Location being at the Village Hall; 7467 South Broadway, Red Hook, NY between the hours of 12:00 noon and 9:00 pm; and

WHEREAS, on November 16, 2022 the Village Election was published by a Legal Notice in the local newspaper advising of One (1) Mayor position to fill an expired term; Two (2) Trustee positions to fill expired terms; and One (1) Justice position to fill an expired term; and

WHEREAS, per Election Law Section 15-116(1) the Board of Trustees of the Village of Red Hook is authorized to appoint two (2) Election Inspectors for Village Elections and hereby appoints the following persons as Election Inspectors for the March 21, 2023 Village Election:

1. Lori Urbin
2. Jennifer VanVoorhis

WHEREAS, per Election Law Section 15-116 the Board of Trustees of the Village of Red Hook is authorized to appoint an Alternate Election Inspector and hereby appoints the following person as Alternate Election Inspector:

1. Beverly VanVoorhis



Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kovalchik	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Dwyer-McNulty	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Mayor Smythe explained that the Board needed to approve an amendment to the Bond resolution for the WIIA grant due to a change of scope.

RESOLUTION #29 of 2022 OF THE VILLAGE OF RED HOOK, NEW YORK, ADOPTED NOVEMBER 14, 2022, AMENDING THE BOND RESOLUTION ADOPTED ON AUGUST 28, 2019, RELATING TO VARIOUS IMPROVEMENTS TO THE VILLAGE WATER SYSTEM

Recitals

WHEREAS, the Board of Trustees of the Village of Red Hook, in the County of Dutchess, New York, has heretofore duly authorized the construction of various improvements to the Village water system, including the installation/construction of a carbon filtration system at the water plant, reconditioning the interior of the elevated water tank on Tower Street and insertion of a pumping station at the Town/Village inter-connect, at the estimated maximum cost of \$1,800,000 pursuant to the bond resolution adopted by the Board of Trustees on August 28, 2019; and

WHEREAS, after further consideration of the scope of work to be done, the Board of Trustees has determined that it is appropriate and in the best interests of the Village to amend the description of the project to more accurately describe the proposed project;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF RED HOOK, IN THE COUNTY OF DUTCHESS, NEW YORK (by the favorable vote of not less than two-thirds of all members of said Board of Trustees) AS FOLLOWS:

Section (A) The bond resolution of the Village of Red Hook duly adopted by the Board of Trustees on August 28, 2019, entitled:

“Bond Resolution of the Village of Red Hook, New York, adopted August 28, 2019, authorizing various improvements to the Village water system, stating the estimated total cost thereof is \$1,800,000, appropriating said amount for such purpose, and authorizing the issuance of bonds in the principal amount of \$1,800,000 to finance said appropriation,”

is hereby amended to read as follows:

BOND RESOLUTION OF THE VILLAGE OF RED HOOK, NEW YORK, ADOPTED AUGUST 28, 2019 AND AMENDED NOVEMBER 14, 2022 AUTHORIZING VARIOUS IMPROVEMENTS TO THE VILLAGE WATER SYSTEM, STATING THE ESTIMATED TOTAL COST THEREOF IS \$1,800,000, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, AND AUTHORIZING THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT OF \$1,800,000 TO FINANCE SAID APPROPRIATION

THE BOARD OF TRUSTEES OF THE VILLAGE OF RED HOOK, IN THE COUNTY OF DUTCHESS, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Red Hook, in the County of Dutchess, New York (herein called the "Village"), is hereby authorized to construct various improvements to the Village water system, including PFOA/PFOS removal, construction of a booster pump station at the Town-Village interconnect, water storage upgrades, water system controls upgrades, replacement of certain water mains and lead services, and other related or ancillary work in connection therewith, as described in the report prepared for the Village by Delaware Engineering, D.P.C., dated August 2019 and revised November 2021. The estimated total cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$1,800,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of bonds in the principal amount of \$1,800,000 to finance said appropriation, and the collection of water rates and/or taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable. Any grant funds received or any other funds appropriated by the Village for the project are authorized to be applied to the cost of said project and the principal amount of bonds or notes issued shall be reduced by the amount of such other funds so appropriated and expended.

Section 2. Bonds of the Village in the principal amount of \$1,800,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness of the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 1 of the Law, is forty (40) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation

of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Village Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the official newspaper of the Village, having a general circulation within said Village, and posted in at least six (6) public places and in each polling place in the Village, a Notice in substantially the form appearing in Exhibit A hereto.

Section 8. The Village Clerk is hereby authorized and directed, after said bond resolution shall take effect, to cause said bond resolution to be published, in summary, in the official newspaper of the Village, having a general circulation within said Village, together with a Notice in substantially the form as provided by Section 81.00 of the Law.

\* \* \*

Section (B) The amendment of the bond resolution as set forth in Section (A) of this resolution shall in no way affect the validity of any liabilities incurred, obligations issued, or action taken pursuant to said bond resolution prior to amendment, and all such liabilities incurred, obligations issued, or action taken shall be deemed to have been incurred, issued or taken pursuant to said bond resolution, as amended.

Section (C) Said bond resolution, as amended, is subject to a permissive referendum as therein provided. In the event that a valid petition protesting against said bond resolution and requesting that it be submitted to the electors of said Village for their approval or disapproval is filed and the Proposition submitted therefor is defeated, the validity of the bond resolution adopted on August 28, 2019, shall not be in any way affected and shall remain in full force and effect.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES: Mayor Karen Smythe  
Deputy Mayor Brent Kovalchik,  
Trustee Melkorka Kjarval,  
Trustee Declan Dwyer-McNulty

NOES:

ABSENT: Trustee Charlie Laing

**The resolution was declared adopted.**

RESOLUTION #30 - 2022  
RESOLUTION FOR ENGAGING BOND COUNSEL FOR WIIA GRANT

WHEREAS, the Village of Red Hook has received a grant for Drinking Water State Revolving Fund (DWSRF) Water System Improvements, EFC Project 18787; and

WHEREAS, the Village requires Bond Counsel to support the financing of the above referenced project;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Red Hook hereby authorizes the Mayor to engage the firm of Hawkins Delafield & Wood LLP to serve as Bond Counsel for the Drinking Water State Revolving Fund (DWSRF) Water System Improvements, EFC Project 18787.

Motion by: Deputy Mayor Kovalchik

Seconded by: Trustee Dwyer-McNulty

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kovalchik	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Dwyer-McNulty	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

RESOLUTION #31 - 2022

RESOLUTION FOR ENGAGING LEGAL COUNSEL FOR WIIA GRANT

WHEREAS, the Village of Red Hook has received a grant for Drinking Water State Revolving Fund (DWSRF) Water System Improvements, EFC Project 18787; and

WHEREAS, the Village requires Legal Counsel to protect the interests of the Village in the above referenced project;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Red Hook hereby authorizes the Mayor to engage the firm of McCabe & Mack, LLP to serve as Legal Counsel for the Drinking Water State Revolving Fund (DWSRF) Water System Improvements, EFC Project 18787.

Motion by: Deputy Mayor Kovalchik

Seconded by: Trustee Dwyer-McNulty

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kovalchik	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Dwyer-McNulty	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

The Trustees discussed the need to initiating sewer fees on those properties within the Sewer District as listed in the Village’s Sewer Law.

**A motion was made by Mayor Smythe to initiate capital fees on those properties in the Sewer Use District on the December Utility Bill (Quarter 4, 2022) and initiate the operation and maintenance (O&M) fee on the April bill (Quarter 1, 2023). The motion was seconded by Deputy Mayor Kovalchik.**

Mayor Karen Smythe

VOTING aye

Deputy Mayor Brent Kovalchik

VOTING aye

Trustee Charles Laing

VOTING absent

Trustee Melkorka Kjarval  
 Trustee Declan Dwyer McNulty

VOTING aye  
 VOTING aye

**Motion approved.**

**RESOLUTION #32 – 2022**  
**RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL FUND & WATER FUND**

WHEREAS, the Village Board desires to amend the General Fund and Water Fund budgets to reflect current information and expenses,

WHEREAS, The Village Board the following budget adjustments are requested to be made:

For the General Fund:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
<b>REVENUE:</b>					
A1090	Interest/Penalty - Prop Tax	\$ 5,500.00	\$ 300.00	\$ 5,800.00	to reflect actual
	<b>TOTAL</b>	<b>\$ 5,500.00</b>	<b>\$ 300.00</b>	<b>\$ 5,800.00</b>	
<b>EXPENSE:</b>					
A1110.42	Court - Supplies	\$ 2,500.00	\$ (150.00)	\$ 2,350.00	
A1110.45	Court - Misc	\$ 3,000.00	\$ 150.00	\$ 3,150.00	
A1620.47	Covid	\$ 1,000.00	\$ (700.00)	\$ 300.00	County & State provided kits/masks
A8510.4	Community Beautification	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00	
	<b>TOTAL</b>	<b>\$ 10,500.00</b>	<b>\$ 300.00</b>	<b>\$ 10,800.00</b>	
				<b>\$ 10,800.00</b>	
	Increase (Decrease) in total net budget		\$ -		

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
<b>EXPENSE:</b>					
E8320414	Postage	\$ 1,000.00	\$ 500.00	\$ 1,500.00	Stamped envelope order
E8230.47	Water Repairs	\$ 78,500.00	\$ (500.00)	\$ 78,000.00	
	<b>TOTAL</b>		<b>\$ -</b>		
	Increase (Decrease) in total net budget		\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General Fund & Water Fund budgets as shown in the charts above.

Motion: Deputy Mayor Kovalchik

Seconded by: Trustee Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kovalchik	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused

Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Dwyer-McNulty	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

**COMMITTEE REPORTS:**

Mayor Smythe read the Treasurer’s report.

ACCOUNT BALANCES (10/31/2022)

GENERAL FUND	\$ 1,250,947.64
WATER FUND	\$ 243,612.75
PAYROLL CLEARING ACCOUNT	\$ 71,042.26
SEWER FUND	\$ 32,831.98
HARDSCRABBLE	\$ 10,514.48
VILLAGE GREEN	\$ 7,618.92
HEALTH INSURANCE	\$ 4,030.59
PETTY CASH	\$ 30.83

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$ 5,034.28
POLICE (M&T)	\$ 14,587.90
USDA (M&T)	\$ 134,058.50
HIGHWAY (M&T)	\$ 30,587.87
SNOW RESERVE (M&T)	\$ 3,279.92
TOWER RESERVE (M&T)	\$ 17,713.73
UNEMPLOYMENT (M&T)	\$ 4,544.73
COURT RESERVE (M&T)	\$ 3,299.02
OFFICE RESERVE (M&T)	\$ 972.65

MONTHLY EXPENSES (October)

GENERAL FUND	\$ 326,037.81
WATER FUND	\$ 29,760.53
PAYROLL CLEARING ACCOUNT	\$ 600.00
SEWER	\$ 449,607.58

**Deputy Mayor Kovalchik made a motion to accept the Treasurer’s Report. Motion seconded by Trustee Dwyer-McNulty.**

Mayor Karen Smythe	VOTING <u>aye</u>
Deputy Mayor Brent Kovalchik	VOTING <u>aye</u>
Trustee Charles Laing	VOTING <u>absent</u>
Trustee Melkorka Kjarval	VOTING <u>aye</u>
Trustee Declan Dwyer McNulty	VOTING <u>aye</u>

**Motion approved.**

Mayor Smythe read the Police Report as follows:

	<b>Total</b>	<b>Village of Red Hook</b>	<b>Town of Red Hook</b>	<b>Tivoli</b>
<b>Incidents</b>	346	203	114	29
<b>Water Tower Security Checks</b>	105			
<b>Uniform Traffic Tickets</b>	104	46 (inc. 5 parking tickets)	19	39 (inc. 8 parking tickets)
<b>Arrests</b>	9	3	3	3

Mayor Smythe read the Red Hook Fire Company report

	<b>Sep 2022 Village only</b>
<b>EMS Call - Rescue, EMS Incident, Medical Assist</b>	17
<b>Alarm - Smoke Alarm, CO Alarm, False Alarm, Unintentional</b>	5
<b>Fire – Building Fire, Cooking Fire, Brush Fire</b>	0
<b>Hazardous Conditions – power line down</b>	1
<b>Assist Invalid – Service Call, person in distress</b>	1
<b>Good Intent Call – Hazmat release investigation, smoke scare</b>	0
<b>Severe Weather – natural disaster</b>	0
<b>Not in District</b>	
<b>Total Calls</b>	24

Deputy Mayor Kovalchik read his reports including Village Green Committee, Highway Department, and Intermunicipal Task Force/Red Hook Infrastructure. Mayor Smythe gave demonstration of newly purchased Diamond Map software to host Village infrastructure.

Deputy Mayor Kovalchik continued reports on Town of Red Hook Zoning Review Committee, Community Preservation Fund Advisory Board (Community Preservation Fund balance is \$3,352,617.12), Saw Kill Watershed Community, Town of Red Hook Local Waterfront Revitalization Program Working Group, Village of Red Hook Zoning Review Committee, Northern Dutchess Alliance Executive Committee, and Village of Red Hook Public Spaces Initiative.

Mayor Smythe read the Water & Sewer Reports.

Clerk Cavanaugh read the Materials Management Report.

Trustee Kjarval read her reports including Red Hook Together, Village of Red Hook Communications Committee, Village of Red Hook Hardscrabble / Events Committee, and Village of Red Hook Human Relations Committee. Trustee Kjarval submitted a quote from Heather Bruegl for the preparation of an Indigenous History of Red Hook (paying \$650 from Committee budget and remainder from grant funding [yet to secure]).

Trustee Kjarval continued with report on the Red Hook Public Library.

Trustee Dwyer-McNulty read the Building, Planning & Zoning reports.

Building Permits Issued	6	Stop Work Orders	0
Certificates of Occupancy Issued	2	Court Appearances	0
Certificate of Compliance	12	Fire Inspections	28

Municipal Searches	6	Complaints	2
Orders of Remedy	0	Total Fees Collected	\$1,750

Rob Frey, Representative of the Red Hook Fire Company, stated that parking lot lighting had been installed at the Fire House and requested permission to do so after the fact. Trustees stated that the Fire Company will need to submit an application to the Planning Board for review and approval.

**Mayor Smythe made a motion to provide permission to the Red Hook Fire Company to proceed in the Planning Board application process to install additional parking lot lighting. Motion seconded by Trustee Dwyer-McNulty.**

Mayor Karen Smythe	VOTING <u>aye</u>
Deputy Mayor Brent Kovalchik	VOTING <u>aye</u>
Trustee Charles Laing	VOTING <u>absent</u>
Trustee Melkorka Kjarval	VOTING <u>aye</u>
Trustee Declan Dwyer McNulty	VOTING <u>aye</u>

**Motion approved.**

There was no General Business, Executive Session, or Public Comment.

**Deputy Mayor Kovalchik made a motion to pay all Village bills after audit. Motion seconded by Trustee Dwyer-McNulty.**

Mayor Karen Smythe	VOTING <u>aye</u>
Deputy Mayor Brent Kovalchik	VOTING <u>aye</u>
Trustee Charles Laing	VOTING <u>absent</u>
Trustee Melkorka Kjarval	VOTING <u>aye</u>
Trustee Declan Dwyer McNulty	VOTING <u>aye</u>

**Motion approved.**

**Deputy Mayor Kovalchik made a motion to adjourn the November 14, 2022 Village Board Meeting at 8:17pm. Motion seconded by Trustee Kjarval.**

Mayor Karen Smythe	VOTING <u>aye</u>
Deputy Mayor Brent Kovalchik	VOTING <u>aye</u>
Trustee Charles Laing	VOTING <u>absent</u>
Trustee Melkorka Kjarval	VOTING <u>aye</u>
Trustee Declan Dwyer McNulty	VOTING <u>aye</u>

**Meeting adjourned.**

Respectfully Submitted,



Jennifer Cavanaugh, Clerk

# Committee Reports

(Not Part of the Official Meeting Minutes)

**VILLAGE OF RED HOOK  
VILLAGE GREEN COMMITTEE (VGC)  
MONTHLY REPORT  
OCTOBER, 2022**

1. The current balances of the Village Green Committee's related budget accounts, as of October 31, 2022, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance . . . . . \$ 1,644.60
  
- Shade Tree – Contractual Expenses (#8560.4)  
Balance . . . . . \$ 700.00
  
- Village Green Committee Checking Account  
Balance . . . . . \$ 7,618.92

2. A Village Green Committee Meeting was held on October 7, 2022 in the Red Hook Village Building. David Pearson, Kathy Pearson, Brian Foran, and Brent Kovalchik attended. The following items were discussed:

- Reviewed tree list for the 2022 Annual Fall Planting Day.
- Discussed Volunteer Luncheon, with the Red Hook Tree Commission, for the Annual Fall Planting Day.
- Discussed arrangements for site preparation with Michele Decker (Decker Construction) and contacting NYS Dig Safely prior to hole digging.

3. The 2022 Annual Fall Planting Day was held on November 5, 2022. Volunteers assembled at Richard M. Abrahams Memorial Park for team assignments and photo ops. Eighteen trees were planted at Richard M. Abrahams Memorial Park, Memorial Park, Firehouse Lane and the Village of Red Hook Municipal Parking Lot. Grants for the NYS Urban Forestry Council (\$1,000.00), the Dutchess Land Conservancy (\$1,500.00), and David Seymour covered the cost of all trees planted at the 2022 Annual Fall Planting Day.

- A luncheon was prepared by the Village Green Committee and the Red Hook Town Tree Commission for all volunteers. The luncheon was held at the Red Hook Town Hall immediately after tree planting.

4. Residents and businesses interested in having a tree(s) planted on their property's adjacent Village or State right-of-ways, volunteering for planting days, or sponsoring a VGC community beautification project, may contact David Pearson, Brent Kovalchik, or the Village Clerk.

**VILLAGE OF RED HOOK  
HIGHWAY DEPARTMENT  
MONTHLY REPORT  
OCTOBER, 2022**

1. The Village Highway Department is currently picking up brush during the first week of the month (weather and schedule permitting).

Residents are reminded to place lawn debris, leaves, and brush in separate piles at the edge of the street. Please limit brush piles to 6' x 6' x 6' with tree branches no larger than 6" in diameter. Brush that includes tree trunks, stumps, garbage, or construction material will not be picked up. Residents with smaller amounts of brush are encouraged to share a brush pile with a neighbor. Please limit your brush pile to one pile per household per month.

2. The Village will be picking up leaves in November. Leaf pick-up will continue through December as weather permits. Please pile leaves in a row at the street edge. The Highway Department will not pick up leaves mixed with brush, or other debris, due to possible equipment damage.
3. The Village's Snow Ordinance is currently in effect (as of November 1, 2022) through March 31, 2023. No parking is permitted in Village Streets from 11:00pm to 6:00am and on NYS Highways (Route 9 (Broadway) and Route 199 (Market Street)) from 2:00am to 6:00am (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and/or ice removal operations are underway, any vehicle parked or abandoned on any street may be removed by, or under the direction of, the Red Hook Police Department, or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).
4. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: Local Law #1-199; Section 165-1). At the direction of the Mayor and Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: Local Law #1-199; Section 48).
5. The Village Highway Department assisted with repaving the following Village Streets during the month of October, 2022:
  - Park Avenue from Old Post Road to Linden Avenue;
  - Elizabeth Street from East Market Street to Firehouse Lane; and
  - Tobacco Lane from Elizabeth Street to the north and south private parking lots.

Revenue from the General Fund CHIPS (#5110.3) Budget Line will be used to pay for this repaving project. Total Project Cost is \$136,946.70.

6. Revenue from the sale of scrap metal was received on October 13, 2022 in the amount of \$553.00. Total revenue generated from the sale of scrap metal in FY2022-2023 is \$2,284.20. Since inception of the Scrap Metal Recycling Program in September, 2007, \$46,147.66 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)  
RED HOOK INFRASTRUCTURE  
MONTHLY REPORT  
OCTOBER, 2022**

**1. Red Hook Sewer Project**

Meetings were held on October 7 and 21, 2022 in the Red Hook Village Building and via telephone conference call.

a. October 7, 2022 – Progress Meeting #22: C.T. Male Associates (Kathryn Serra and Ron Smaka), Carver Construction (A.G. Bourgeois and Eric Klefbeck), Sausto Contracting (Mario Sausto), C3ND (Fernando Dongo), and the Village of Red Hook (Karen Smythe and Brent Kovalchik) attended. Items discussed included:

- A total of 33 septic tanks with simplex pumps, including risers, control panels, service lateral runs have been placed and installed.
- Air piping and shut-off from WWTP blower pad is complete.
- Sausto Contracting has completed conduit runs from control panels to riser split boxes at the WWTP. Wiring from existing main panels to new control panels, and wiring from pump vault splice boxes to the control panels at individual properties has begun.
- Septic tank and pump placement continue on properties located on East Market Street and South Broadway.
- Site grading, with fill from individual property septic tanks are being used for site grading and backfill at the WWTP.
- The emergency generator propane tank has been set at the WWTP.
- Carver Construction to provide two week look ahead schedule.
- Carver Construction's Pay Application #8 has been processed by RHV and is being processed for payment by NYSEFC.
- All site safety procedures and precautions are being observed with weekly site visits by Carver Construction safety personnel.
- The excessive soil cover for the tank at Christ Church has been resolved. Tank had to be placed lower to accommodate existing discharge from the building. A more heavily reinforced tank has been installed to handle the extra weight of top soil fill.
- C3ND is working with Neemar on required VFDs and required components of the blower/main panel system at the WWTP.
- Transfer switch from the generator to the control panels at the WWTP is still on back order. No date for delivery has been issued.
- Tank upgrades at 31-35 West Market Street are being reviewed. Costs of upgrades will be paid separately and will not be included within the Sewer Project Budget.

b. October 21, 2022 – Progress Meeting #23: C.T. Male Associates (Kathryn Serra, Kevin Dufek, and Ron Smaka), Carver Construction (A.G. Bourgeois and Eric Klefbeck), Sausto Contracting (Mario Sausto), C3ND (Fernando

Dongo), and Village of Red Hook (Karen Smythe and Brent Kovalchik) attended. Items discussed included:

- 42 septic tanks including pumps, risers, control panels, service lateral runs and conduit runs have been placed and installed.
- The odor control unit at the WWTP has been set in place.
- Sausto Contracting continues with electrical work, including wiring from existing main electrical panels to new control panels and wiring from pump vault splice boxes to the control panels at existing properties.
- Tank, vault, pump and wiring continues on properties located on North Broadway.
- The Village of Red Hook removed approximately 20 trees at the WWTP for maintenance, safety and preventative measures.
- The security fence around the facilities at the WWTP is being prepared for installation.
- Sausto Contracting will continue wiring pumps, controls, power runs at properties in the Sewer Service Area where tanks have been installed.
- Carver Construction to issue a two week look ahead schedule.
- Carver Construction's Pay Application #9 has been submitted by the Village of Red Hook to NYSEFC.
- Sausto Contracting's Pay Application #7 has been approved and is being processed by NYSEFC.
- Current open-graded areas from construction activities should be stabilized, especially in sloped sections (i.e. 62 East Market Street).
- November 14, 2022 will be when the components, hook-up and initial start-up of the WWTP will begin.
- The transfer switch from the WWTP generator to the controls is pending a confirmed delivery date.
- Property owners at 31-35 West Market Street, 7588 North Broadway and 51 West Market Street have requested tank installation as soon as possible.
- A letter by Mayor Smythe to Carver Construction was issued outlining the Village's position on continuing progress of installing tanks despite delays in the start-up of the WWTP.

## **2. Village of Red Hook Water Distribution System Maintenance and Improvement Project/Sewer Service Area Operating/Maintenance Procedures and Protocol**

Water/Sewer Service Area Operating/Maintenance Meetings were held on October 7, 14, and 21, 2022 at the Red Hook Village Building.

- a. October 7, 2022 – Delaware Engineering (Robert Flores) and the Village of Red Hook (Karen Smythe and Brent Kovalchik) attended. Items discussed included:
  - The Village has passed a resolution to amend the SEQR Application and forwarded to Delaware Engineering for processing.

- Discussions are ongoing to resolve issues with invoices from Delaware Engineering to Kirchhoff (Traditions) regarding the Water Loop Project (Old Farm Road/South Route 9) for compliance inspection fees.
- NYSEFC will review and make determinations regarding Short Term and Long Term Financing for the remaining \$720,000.00 debt obligation (of the total \$1.8 million water improvement project) within 2-3 months.
- Discussed costs involved of installing flush curbs on Graves Street and Cherry Street as part of the WIIA Grant Water Improvement Project. Reviewed progress drawings for improvements, including new mains, valves, connections and hydrants for the WIIA Grant Water Improvement Project (Contract Specifications and Bid Documents – Contract 19 (October, 2022)).

- Current Project Estimates for the WIIA Water Upgrade Project:

▪ SCADA System at WTP	=	\$201,000
▪ Graves Street/Cherry Street	=	\$913,000
▪ RHT/RHV Interconnect	=	\$305,000
▪ Tower Street Tank Re-painting	=	<u>\$356,000</u>

Total = \$1.785 million

- b. October 14, 2022 – Delaware Engineering (Anthony Mantas and Robert Flores), C3ND (Kaitlyn Dongo and Fernando Dongo), and the Village of Red Hook (Karen Smythe, Jen Cavanaugh, Jake Smith, and Brent Kovalchik) attended. Items discussed included:
- Reviewed previous water rates. The last increase was in 2017. Rates need to be reviewed and amended as necessary.
  - The current Water System (meters, work orders) were discussed. New meters (small volumes) have been able to be delivered with the latest version of cell read meter heads. There are supply side issues for meter horns and meter heads (at least 3 month lead time). The Village cannot complete all work orders without changing out meter heads and meter horns.
  - Discussed Traditions Development off of Old Farm Road. Nine properties, not connected to the Traditions' master water meter, will have separate meters. Discussed procedures, protocols and consistent meters that are compatible with Village meter reading technology.
  - Discussed delinquent payments for water customers located in portions of the Town of Red Hook where delinquent payments cannot be assessed, by the Village, or Dutchess County taxes.
  - Discussed Badger Meter software, and hardware, updates.
  - The Village's southeast quadrant, two portions of the Town, east of the Village are connected to the Village water distribution system.
- c. October 21, 2022 – Delaware Engineering (Robert Flores), C3ND (Fernando Dongo), and the Village of Red Hook (Karen Smythe and Brent Kovalchik) attended. Items discussed included:
- Status of Asset Survey – The southeast, northeast quadrants, Park Avenue and portions of the Town of Red Hook east of the Village

connected to the Village's water distribution system have been surveyed. Mains, hydrants, valves have been located and mapped.

- Bard College interns have been performing a GPS survey of curb stop/individual property shut-off valves in portions of the Village.
  - Delaware Engineering is entering all survey data. The Village Highway Department did receive a tablet that all data, including maps locating water system assets and spreadsheets, will be entered and connected to Diamond Map software.
  - WIIA Water Improvement Project Updates – Agreements between the Village of Red Hook and Bond Council will be approved, via RHV Resolutions, and forwarded to Delaware Engineering for processing.
  - Discussed procedures for bidding and contractual agreements for the WIIA Water Improvement Project. The SCADA/controls of the WTP, Tower Street Elevated Water Storage Tank re-painting, infrastructure improvements of Graves and Cherry Street, and the RHT/RHV Interconnect will be bid and executed as separate contracts.
  - Discussed installing meters at Father Carroll Field and at the fire hydrant near the old Highway Garage.
3. A conference call with McCabe and Mack LLP (Rich Olson and Michael Towey) and the Village of Red Hook (Karen Smythe and Brent Kovalchik) was held on October 17, 2022 to review contractual obligations, procedures and protocols regarding the Red Hook Sewer Project.
  4. A conference call with C.T. Male Associates (Kathryn Serra, Kevin Dufek, Chad Kortz, and Ron Smaka), McCabe and Mack LLP (Michael Towey), and the Village of Red Hook (Karen Smythe and Brent Kovalchik) was held to review and discuss scheduling, contractual obligations, procedures and protocol regarding the Red Hook Sewer Project.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report  
October, 2022 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of October, 2022.

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
October, 2022 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of October, 2022.
- b. The current balance of the Community Preservation Fund, as of October 31, 2022, is \$3,352,617.12.

Saw Kill Watershed Community (SKWC) – Monthly Report  
October, 2022 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of October, 2022.

Town of Red Hook Local Waterfront Revitalization Plan (LWRP) Working Group – Monthly Report  
October, 2022 – Brent Kovalchik – RH Village Representative/Member

- a. A LWRP Working Group Meeting was held on October 18, 2022 via Zoom. The following items were discussed:
  - Review Section 6: State and Federal Actions and Programs Likely to Affect Implementation.
    - 6.1 State Actions and Programs Which Should be Undertaken in a Manner Consistent with the LWRP.
    - 6.2 Federal Activities Affecting Land and Water Uses and Natural Resources in the Coastal Zone of New York State.
    - 6.3 State and Federal Actions and Programs Likely to Affect Implementation.
  - Review Section 7: Consultation with Affected Federal, State, Regional and Local Agencies and Local Commitment.
  - Review SEQR Review. The Process happens after the NYSDOS signals that the document is ready for the 60 day posting on the NYSDOS website.
  - Reviewed Major Planning Initiatives Taken which will be added to the LWRP Appendix.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report  
October, 2022 – Brent Kovalchik – Local Government Representative/Member

- a. There were no NDA Executive Committee Meetings held during the month of October, 2022.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report  
October, 2022 – Karen Smythe and Brent Kovalchik – Members

- a. There were no RHV – ZRC Meetings held during the month of October, 2022.

Village of Red Hook Public Spaces Initiative (RHV – PSI) – Monthly Report  
October, 2022 – Declan Dwyer-McNulty and Brent Kovalchik – Co-Liaisons

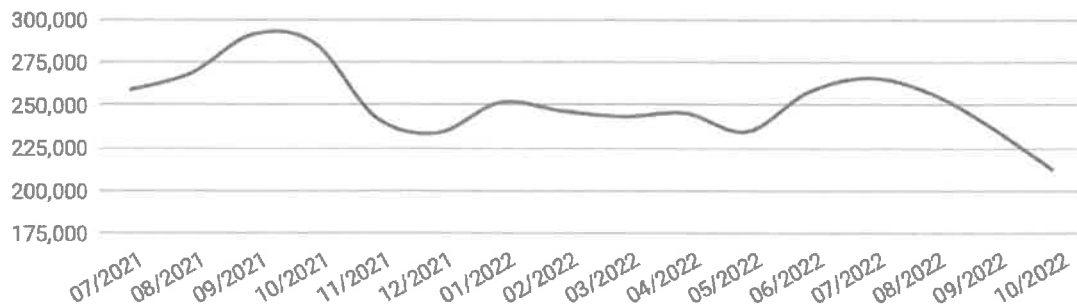
- a. A PSI Committee Meeting was held on October 22, 2022 in the Village of Red Hook Municipal Parking Lot. The following items were discussed:
  - Reminder that the Red Hook Village Green Committee will be planting trees on November 6, 2022 at Richard M. Abrahams Memorial Park.
  - Historic Red Hook and Petal and Moss expressed interest in having a Pollinator Garden planted on/or adjacent to their property/business.
  - Discussed possible new Pollinator Garden locations in front of Village Businesses along Broadway and Market Street; Village Municipal Parking Lot, Prince Street and Broadway planting beds; and at Richard M. Abrahams Memorial Park.
  - Discussed placing cards/signs identifying plant species in existing and future pollinator gardens.
  - Discussed re-stocking seeds and supplies for Pollinator Gardens at the Community Center.
  - Discussed ideas for events, exhibits and programs that could be held at Richard M. Abrahams Memorial Park.

# Village of Red Hook Water Treatment Facilities Monthly Report

November 7, 2022

## *System Flow*

During the month of October, the water treatment facility treated 6,573,600 total gallons, which is an average of 212,100 gallons per day. See below for the Annual Daily Average Flow Chart:



All bacteriological samples for the month were collected and transported to Pace Analytical Services, Newburgh, New York. Please see below for sample locations and results:

<u>Location</u>	<u>Total Coliform</u>	<u>E. Coli</u>
Traditions ( Mail Room)	Absent	Absent
2 W. Market	Absent	Absent
7519 N. Broadway	Absent	Absent

## *Chemical Usage*

During the month of October, the water treatment plant used 75 gallons of sodium hypochlorite. The average daily use was 2.4 gallons per day.

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If you should have any questions in regards to this report, please feel free to reach out to me at our main office at (845) 244-0129 or by email at [Fernando@C3NDEnviro.com](mailto:Fernando@C3NDEnviro.com)

Sincerely,

A handwritten signature in black ink, appearing to read "FCS8".

**Fernando Dongo**  
**Principal Consultant**  
**C3ND Environmental Consulting**

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**Village of Red Hook Water & Wastewater Treatment**  
7467 South Broadway, Red Hook, New York 12571

11/07/2022

<i>Water System</i>		<i>Wastewater System</i>			
<i>Water System Notes: The PFOA/PFOS, 1,4 Dioxane annual samples were collected for 2022 from each well with below regulatory limit results.</i>		<i>Wastewater System Notes: Sample results for September 2022, with reporting submitted on or before October 28th 2022.</i>			
<i>Monthly Total Coliform</i>	<i>All monthly coliform tests were completed with no presence of coliform or e. coli</i>	<i>September 2022</i>	<u>Required Samples</u>	<u>Result</u>	<u>Compliance</u>
			<i>BOD</i>	<i>&lt;4.0</i>	
			<i>TSS</i>	<i>3.7</i>	<i>10 mg/L</i>
			<i>NH3</i>	<i>&lt;0.50</i>	<i>1.81 mg/L</i>
			<i>Fecal Coliform</i>	<i>&lt;1.0</i>	<i>200/100 mL</i>
<u>Deficiencies</u>		<u>Deficiencies</u>			
<i>Well 9 Vent</i>	<i>Completed on 10/10</i>	<i>Anoxic Mixers</i>	<i>Currently a Medora mixer in place to keep Anoxic tank solids moving. May need to consider this in future updates.</i>		
<i>Well 3 Pressure Gauge</i>	<i>Completed on 10/31</i>	<i>Sand Filter Rebuild</i>	<i>Sand Filters have never been rebuilt or media replaced. Should price and schedule for the near future.</i>		
<i>Well 15 Number Placard</i>	<i>Completed on 10/31</i>	<i>Train Down for Review</i>	<i>One process train is down for review of deficiencies. Review to be completed this week and sent for review.</i>		
<i>Well Control Issues</i>	<i>Well controls need to be evaluated as communication issues have occurred. Delaware Engineering is presenting to new Mayor.</i>	<i>Blower System Maintenance</i>	<i>Parts have been ordered. Waiting for oil &amp; belts.</i>		
<i>Town/Village Interconnect</i>	<i>2020 test indicated this was not a viable option for Village flow in case of emergency. Engineering review currently in place.</i>	<i>Pump Station</i>	<i>Pump Station pumps clogging issues have been an issue for some time. Pump Station mixing should be implemented to help with pump failure and pump station pump outs.</i>		
<i>Well Level/Flow</i>	<i>Well level monitors have been reviewed with a variety of repairs that were required. Currently looking at options for communication to wells 14 &amp; 15 as there is a short in wiring between the plant and the wells</i>	<i>Backflow Prev. Replacement</i>	<i>Facilities backflow Preventor in need of replacement.</i>		
<i>Storage Tank Inspections</i>	<i>All storage tanks have been inspected and are awaiting report.</i>				
<i>For Future Notes:</i>					

NEW YORK STATE DEPARTMENT OF HEALTH  
Bureau of Water Supply Protection

Water Systems Operation Report  
Microbiological Sample Results

Public Water System Name		Reporting Month/Year	Date Report Submitted		Source Water Type(s)
Village of Red Hook		Oct-22	11/1/22		<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI
Public Water System ID		County	Town, Village, or City		<input type="checkbox"/> Purchase with subsequent chlorination
NY1302775		Dutchess	Red Hook		<input type="checkbox"/> Purchase w/out subsequent chlorination
DATE	Source(s) in Use	Treated water volume (1,000/day)	Chlorination		Comments/Observations
			Liquid	Free chlorine residual at entry point (mg/l)	
			Hypochlorite added to crock (quarts)		
1	Well 1.3.4.9.12.13.14.1	189.5		0.7	
2	Well 1.3.4.9.12.13.14.1	221.3		1.0	
3	Well 1.3.4.9.12.13.14.1	234.7	40.00	1.1	
4	Well 1.3.4.9.12.13.14.1	185.3		1.0	
5	Well 1.3.4.9.12.13.14.1	259.4		1.0	
6	Well 1.3.4.9.12.13.14.1	184.1	20.00	1.0	
7	Well 1.3.4.9.12.13.14.1	167.7	20.00	1.1	
8	Well 1.3.4.9.12.13.14.1	219.1		1.0	
9	Well 1.3.4.9.12.13.14.1	239.4		1.0	
10	Well 1.3.4.9.12.13.14.1	217.4	40.00	1.0	
11	Well 1.3.4.9.12.13.14.1	162.6		1.1	
12	Well 1.3.4.9.12.13.14.1	247.6		1.1	
13	Well 1.3.4.9.12.13.14.1	141.5		1.1	
14	Well 1.3.4.9.12.13.14.1	200.6	40.00	1.1	
15	Well 1.3.4.9.12.13.14.1	235.1		1.1	
16	Well 1.3.4.9.12.13.14.1	239.9		1.1	
17	Well 1.3.4.9.12.13.14.1	192.5	20.00	1.1	
18	Well 1.3.4.9.12.13.14.1	233.5		1.1	
19	Well 1.3.4.9.12.13.14.1	223.8	40.00	1.1	
20	Well 1.3.4.9.12.13.14.1	235.2		1.1	
21	Well 1.3.4.9.12.13.14.1	241.7	20.00	1.0	
22	Well 1.3.4.9.12.13.14.1	195.3		1.1	
23	Well 1.3.4.9.12.13.14.1	218.0		1.2	
24	Well 1.3.4.9.12.13.14.1	317.2		1.2	
25	Well 1.3.4.9.12.13.14.1	226.0	40.00	1.1	
26	Well 1.3.4.9.12.13.14.1	158.3		1.3	
27	Well 1.3.4.9.12.13.14.1	232.9		1.2	
28	Well 1.3.4.9.12.13.14.1	192.0	40.00	1.2	
29	Well 1.3.4.9.12.13.14.1	218.3		1.2	
30	Well 1.3.4.9.12.13.14.1	169.3		1.2	
31	Well 1.3.4.9.12.13.14.1	174.2		1.3	
<b>Total</b>		6,573.6	300		
<b>AVG.</b>		212.1	9.6	1.1	

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine added to - gallons of water in crock

Reported by Fernando Donato Title: Operator NYS DOH Operator Certification Number: NY0038297

Signature: [Signature] Date: 11/1/2022 Operator Grade Level: IIA, IIB, C, D



November 14th, 2022

## Trustee Melkorka Kjarval's Agenda Reports

### Red Hook Together

Red Hook Together's monthly meeting was held on Thursday Nov <sup>3rd</sup> ~~14th~~, 2022

- Guest speakers were the Red Hook Area Chamber and a member from the EDC. Agatha Bachlear, current Chamber Director, explained her hours & compensation, spoke about goals of collaboration, a Membership Drive, a Furoshiki Fundraiser and redoing the Chamber website with a member directory. She shared a "heat map" project she had created demonstrating how there are days when various mainstreets retail and restaurants are open & closed.
- The EDC representative, Emily Sachar, spoke about building a directory / contact list of Red Hook Businesses, as well as talking to entrepreneurs that want to start a business in Red Hook.
- The Town Supervisor, Robert McKeon said he would be interested in supporting any town business directory listing.

### Red Hook Town Economic Development Committee

The committee meets every other Wednesday in person in Village Hall, at 8:30 am.

- For further information, detailed minutes of EDC meetings are available on the Town of Red Hook's website.

### Village of Red Hook Communications Committee

The committee meets the first Wednesday of the month at 1:30 pm in the Village Hall conference room.

- This month's meeting was postponed due to illness - The rescheduled meeting will be held at 1pm on November 16th.

### Village of Red Hook Hardscrabble / Events Committee

The committee meets every third Monday in person in Village Hall, at 6pm, This month's meeting will be Monday Nov 21st.

- We enjoyed beautiful weather and a large turnout for last month's Halloween Parade - and we are grateful for Ulster Savings sponsorship of the event.
- We also were very pleased to host an Ofrenda in Village Hall as part of the Red Hook Ofrenda Project.

### Village of Red Hook Human Relations Committee

The Human Relations meets the first Thursday of every month at 7pm in person.

- Our meeting is in the midst of rescheduled to November 16th at 7pm.
- The Human Relations received a quote from Historian Heather Bruegl - we have discussed a payment plan with Ms. Bruegl which will allow us to pay \$650 of the quote in 2022 as a

down payment while we search for grant opportunities for the remainder of the funds. We would like to submit the Partial payment at next month's meeting.

### **Red Hook Public Library Report**

The RHPL Board of Trustees meets at 6:30 pm on the third Thursday of each month.

- RHPL is delighted that the HVAC is finally complete after a delay of many years. Library users and employees can look forward to summer's hottest days now with functioning A/C on the main floor!
- Library staff were also trained in CPR / AED Training this month.