

VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
January 10, 2022

Present in Person: Mayor Karen Smythe, Deputy Mayor Bent Kovalchik, Trustee Melkorka Kjarval and Acting Village Clerk Lara Hart

Present Via Zoom: Trustee Charlie Laing and Village Attorney Victoria Polidoro

Mayor Smythe opened the Village Board meeting at 7:00pm with the Pledge of Allegiance.

Mayor Smythe advised Village Meetings are now via Zoom and thanked Red Hook High School Intern Cassy Coleman for her help with running the Village Hybrid meeting.

Mayor Smythe advised we would start with the continuation of the Public Hearing for the Amended version of the Local Law to amend the official Zoning Map of the Village of Red Hook and asked Village Attorney Victoria Polidoro to go over the comments from Dutchess County Planning Department and revisions to the proposed Zoning Law.

Attorney Polidoro shared her screen with the comments from Dutchess County Planning and went over revisions to proposed Zoning:

1. Said Map shall be updated with the date of adoption of this Local Law upon adoption.
2. Section 5 - Definition of Apartment - will read for "one family" not one or more families.
3. Section 5 - Dwelling, Multifamily – three or more families
4. Section 15-B – GBD – County had issues with how similar this was with the General Business District and Attorney Polidoro went over the differences – re: lot coverage, and adding commercial greenhouses and the County suggesting that we have more of a difference between retail and service uses allowed in the Gateway Business District than allowed in the General Business District.
5. County asked what a "repair & machine shop" is. Attorney Polidoro advised we currently do not have a definition, but can leave as is, take out, or add a definition but advised without a definition would be subject to interpretation.
6. Section 15-D-7. Change height to "shall not exceed 45 feet in height or 3 stories, whichever is less".
7. Section 16-c - adding the word "dwelling"
8. Section 20. A. Number of units permitted.
 - a. Adding In the NMU District, six apartments are permitted per building.
 - b. Changing to "five" apartments from three.

NOTE: Copy of proposed Amendments on file for review in the Clerk's office and at the Village website

Mayor Smythe asked if anyone present had any questions. No questions.

Mayor Smythe asked if anyone via Zoom had any questions. No questions.

Mayor Smythe asked the Board for comments.

Deputy Mayor Kovalchik asked if we were just changing the date on the map. Victoria Polidoro advised the date was changed already, dated October 15, 2021 but if the Board adopts the Local Law we will have the final map saying adopted on (with date of adoption).

Attorney Polidoro advised that we continue the public hearing to give the public time to review the proposed changes.

Attorney Polidoro went over some comments that the County made that were not incorporated into the proposed Local Law:

1. Accessory dwellings and different levels of review for an accessory dwelling that is within an existing structure vs. it being in a detached structure. Attorney Polidoro advised we should keep that distinction.
2. Tree line sidewalks. Attorney Polidoro advised this already exists under Site Plan review.

Mayor Smythe made a motion to accept the revised Local Law and hold a continued public hearing on February 14, 2022 for the new version of the Local Law and extend the public hearing to February 14, 2022 at 7:00pm. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

Mayor Smythe advised we were changing order of Agenda to hear public comments.

PUBLIC COMMENT:

#1. Charlie Rubin – 15 Prince Street

Mr. Rubin thanked the Board for their efforts in working with the noise ordinance and wrote a letter to the Board in support of this. Mr. Rubin distributed copies to the Board and read the letter aloud (copy on file with the Clerk's office). Mr. Rubin asked if we have a committee for writing a new noise ordinance and offered to help with that task. Mr. Rubin asked for a timeline as to recreating a new noise ordinance. Mayor Smythe said she does not have an answer at this time but as they work on that she will let Mr. Rubin know. Mayor Smythe thanked Mr. Rubin.

Mayor Smythe asked for any other public comment. No comments received.

Deputy Mayor Kovalchik made a motion to approve the Village Board meeting minutes dated December 6, 2021. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

DEPARTMENT COMMITTEE REPORTS:

TREASURER'S REPORT

Read by Village Treasurer Ray Towle

ACCOUNT BALANCES:

GENERAL FUND	\$ 580,987.25
WATER FUND	\$ 144,906.26
TRUST & AGENCY	\$ 25,104.92
PETTY CASH	\$ 14.79
VILLAGE GREEN	\$ 4,773.92
HARDSCRABBLE	\$ 2,646.55
HEALTH INSURANCE	\$ 4,088.13
SEWER FUND	\$ 10,978.71

RESERVE CHECKING BALANCES:

FIRE DEPARTMENT (M&T)	\$ 5,033.56
POLICE (M&T)	\$ 14,585.79
USDA (M&T)	\$ 134,039.11
HIGHWAY (M&T)	\$ 30,583.45
SNOW RESERVE (M&T)	\$ 3,279.58
TOWER RESERVE (M&T)	\$ 17,711.87
UNEMPLOYMENT (M&T)	\$ 4,544.25
COURT RESERVE (M&T)	\$ 3,298.68
OFFICE RESERVE (M&T)	\$ 972.55

MONTHLY EXPENSES:

GENERAL FUND	\$ 217,282.43
WATER FUND	\$ 17,763.93
TRUST & AGENCY	\$ 1,354.60
SEWER	\$ 1,218.15

Deputy Mayor Kovalchik made a motion to approve the Treasurer's report as submitted by the Village Treasurer. Motion seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe spoke on recent COVID numbers and thanked everyone for wearing their masks. Mayor Smythe informed that Dutchess County has distributed a COVID regulations flyer on what to do if exposed or you test positive for COVID.

Mayor Smythe spoke on the Village's 2 distributions of home COVID test kits provided by the State and given to the County then distributed to Municipalities and thanked Gregg Stolarik, our Deputy Clerk, and the Red Hook Public Library for helping with the distribution of kits. Mayor Smythe advised that she had provided some kits to Red Hook Commons and to the Red Hook Community Center. Mayor Smythe advised we are expecting more distributions and that

you can to keep informed by signing up for the Village newsletter and/or visiting the Village website.

Mayor Smythe advised that the Village Building will be open tomorrow as a warming station and asked that anyone entering the building must wear a mask.

POLICE

Mayor Smythe read the Police Report as follows:

	<i>Village of Red Hook</i>	<i>Town of Red Hook</i>	<i>Tivoli</i>
Incidents: 293	214	76	3
UTT's: 76	23	29	
Arrests: 2	1	1	

PLANNING AND ZONING

Clerk Hart read the reports as follows:

Building Permits:	9
Certificates of Occupancy:	1
Certificates of Compliance:	5
Municipal Searches:	3
Complaints:	0
Order to Remedy:	0
Fire Inspections:	4

\$1,217.00 was collected in fees.

Deputy Mayor Kovalchik read his reports as follows:

**VILLAGE OF RED HOOK
VILLAGE GREEN COMMITTEE (VGC)
MONTHLY REPORT
DECEMBER, 2021**

1. The current balances of the Village Green Committee's related budget accounts, as of December 31, 2021, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance\$ 2,454.21
- Shade Tree – Contractual Expenses (#8560.4)
Balance\$ 2,500.00

- Village Green Committee Checking Account
Balance\$ 4,773.92

2. A Village Green Committee Meeting was held on December 2, 2021 in the Red Hook Village Building. David Pearson, Kathy Pearson, Dave Javsicas, Brian Foran, and Brent Kovalchik attended. The following items were discussed:

- Re-cap the 2021 Annual Fall Planting Day held on November 6, 2021. Sixteen volunteers planted twelve trees throughout the Village.
- Costs for shipping of trees from Schichtel Nursery for the Annual Fall Planting will be shared by the RHT Tree Commission. Tree costs, ordered by the Town, will be reimbursed to the Village.
- David Pearson discussed NY Dig Safely's new online request for locating underground utilities prior to digging planting sites.
- Discussed concerns of a resident who received trees from the VGC during a past planting day. Relocation or removal of a tree on this property will be conducted in the Spring, 2022.
- David Pearson will purchase additional tree trunk protectors and Village Green signs before the Annual Spring Planting Day. Costs will be reimbursed by the Village's General Fund, Community Beautification (#8510.4) Budget Line.
- Reviewed possible tree planting sites for the 2022 Annual Spring Planting/Arbor Day Celebrations in May, 2022.
- Reviewed and confirmed payment of a memorial tree planted in Richard Abrahams Memorial Park during the 2021 Fall Planting. A dedication of the tree, by family members, Village Officials, and VGC Volunteers will occur during the 2022 Spring Planting/Arbor Day Celebration.

3. The VGC 2021 Application for the designation of Tree City USA has been submitted. This will be the Village's twentieth year of receiving this designation. Thanks to David Pearson for preparing the application.

**VILLAGE OF RED HOOK
HIGHWAY DEPARTMENT
MONTHLY REPORT
DECEMBER, 2021**

1. The Village's Snow Ordinance is currently in effect (as of November 1, 2021) through March 31, 2022. No parking is permitted on Village Streets from 11:00pm to 6:00am and on NYS Highways (Route 9 (Broadway) and Route 199 (Market Street)) from 2:00am to 6:00am during the same period (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and/or ice removal operations are underway, any vehicle parked or abandoned on any street, may

be removed by, or under the direction of, the Red Hook Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).

2. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: Local Law #1-199; Section 48).
3. The Highway Department requests that property owners remove street side athletic equipment (basketball hoops) and equipment to prevent damage during snow removal/plowing operations.
4. The Old Dutch Village Garden Club has requested that trash receptacles be placed near the Club's garden at the north end of Memorial Park.

(Mayor Smythe advised that the receptacle has already been placed).

5. Revenue was generated from the sale of scrap metal on December 12, 2021 (\$513.60) and on December 29, 2021 (\$929.55). Total revenue generated from the sale of scrap metal in FY2021-2022 is \$4,887.95. Since inception of the Scrap Metal Recycling Program in September, 2007, \$41,180.26 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE
MONTHLY REPORT
DECEMBER, 2021**

1. Red Hook Sewer Project

- a. A Ground Breaking Ceremony was held in the Red Hook Village Municipal Parking Lot on December 23, 2021 to mark the ceremonial beginning of construction for the Red Hook Sewer Project. Attendees included:
 - Richard Mayfield (USDA-RD Syracuse)
 - Sharon Lawyer (USDA-RD Schoharie)

- Chris Steward (USDA-RD Syracuse)
- George Popp (USDA-RD Middletown – Retired)
- Brian Murphy (Acting NYS Director, USDA-RD Syracuse)

- Rebecca Lanahan (NYS EFC)
- Mike Hale (Executive Vice President, NYS EFC)

- Marcus J. Molinaro (DC Executive)
- Kristofer Munn (DC Legislator)

- Harry Colgan (RHT Board and ITF Member – Retired)

- Melkorra Kjarval (RHV Trustee)
- Brent Kovalchik (RHV Deputy Mayor)
- Karen Smythe (RHV Mayor)

- Kathryn Serra (C.T. Male)
- Ablen Amrod (Delaware Engineering)
- A.G. Bourgeois (Carver Construction)
- Fernando Dongo (C3ND – RHV Operator)
- Todd Baright
- Juliet Harrison
- Jackson Kovalchik
- Chris Klose (Historic Red Hook)
- Claudine Klose (Historic Red Hook)
- Kim McGrath (RH Area Chamber of Commerce)

- Patrick Hildenbrand (RH Police)
- Jake Smith (RH Highway Department)
- Ray Towle (RHV Treasurer)
- Gregg Stolarik (RHV Assistant Clerk)
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2. Village of Red Hook Water Distribution System Maintenance and Improvement Project

- a. An asset inventory of water mains, valves, and fire hydrants began on December 15, 2021 in the south/east quadrant of the Village. Delaware Engineering is also locating all water system assets via GPS. A map of locations, sizes, and photo descriptions are being prepared. This data will be used to better maintain and operate the Village Water Distribution System.
- b. A report, “Village of Red Hook Public Water Supply Operation and Maintenance Protocols,” has been prepared and presented to the Village by Delaware Engineering (12/17/21). The report describes needed repairs and general maintenance procedures for the Village wells, treatment plant, and distribution system. A daily, monthly, and quarterly list of operational duties

was also prepared. Copies of the report will be distributed to C3ND (Operator) and the Village Highway Department.

3. Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

- a. There were no ITF Meetings held during the month of December, 2021.
- b. The Red Hook Town Board approved zoning amendments regulating Short-Term Rentals (STRs) in the Town of Red Hook. These regulations are not applicable to the Village of Red Hook and the Village of Tivoli. The amendments are posted and can be referenced on the Town of Red Hook website.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report
December, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of December, 2021.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
December, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of December, 2021.
- b. The current balance of the Community Preservation Fund, as of December 31, 2021, is \$2,651,801.01.
(The balance of the CPF, as of 4/30/20 was \$1,384,370.75.)

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report
December, 2021 – Brent Kovalchik – Local Government Representative

- a. There were no NDA Executive Committee Meetings held during the month of December, 2021.

Saw Kill Watershed Community (SKWC) – Monthly Report
December, 2021 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of December, 2021.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report
December, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. Meetings were held, via Zoom, on December 7 and 17, 2021. The following items were discussed:
 - Review Harbor Management Plans, as precedents and examples, from the Town of Marlboro, NY.
 - Reviewed possible projects to be included in the RHT LWRP gathered from the online survey. Projects included: bird watching platform, small ferry or sailing rider, public/private partnership for Unification Theological Seminary trails, public/private partnership to repair pedestrian bridge over railroad tracks of Poets' Walk, expand stream monitoring of the Mudder Creek and Stony Creek, feasibility study and construction of a community septic system in Barrytown, maintenance chemicals for highway and railroad use, and a public/private partnership to gain access to the River at the site of the Red Hook Boat Club.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report
December, 2021 – Karen Smythe and Brent Kovalchik – Members

- a. There were no RHV – ZRC Meetings held during the month of December, 2021.
- b. The Village Board of Trustees opened the Public Hearing on the proposed amendment to the Official Zoning Map and amendments to Local Law 200 – Village of Red Hook Zoning Law on December 6, 2021. The date of the hearing was set by the adoption of Resolution #20-2021 (11/18/21), submitted for Public Notification to the Kingston Daily Freeman (11/19/21), SEQRA Documents (Parts 2 and 3 EAF), and Negative Declaration was prepared by Four Corners Planning, the Final Draft of the Proposed Zoning Amendments were prepared by Rodenhausen, Chale, and Polidoro, LLP, and the amended Village of Red Hook Official Zoning Map (11/24/21) was prepared by Delaware Engineering.
- c. The Public Hearing is open to include the Trustees' Meeting of 1/10/22. Written comments could be submitted for the Board; consideration starting on December 6, 2021. The proposed zoning law and zoning map have been available to the general public, from December, 2021, on the Red Hook Village Website.
- d. Meetings were held on December 2 and 10, 2021 in the Red Hook Village Building. Victoria Polidoro (Rodenhausen, Chale, and Polidoro, LLP), Karen Smythe, and Brent Kovalchik attended. The following items were discussed:
 - Reviewed Part I, Part II, and the Negative Declaration of the SEQRA EAF.
 - The amendments to the zoning law and zoning map are considered a Type I Action under the SEQRA because the changes in the zoning affects more than 10 acres.
 - Reviewed comments by the Dutchess County Department of Planning and Development (239-m) of 12/6/21.

- e. Actions to review SEQR Documents, approve Negative Impact Statement, and consider approving the zoning law and zoning amendments may take place at the February 14, 2022 Village of Red Hook Board of Trustees Meeting.

WATER/SEWER/MATERIALS MANAGEMENT:

Trustee Laing read monthly reports:

For the month of December, 2021: We had 6.38 tons of garbage; 2.44 tons of recycling; .53 tons of cardboard; .85 tons newspaper and 1.06 tons of commingled.

Trustee Laing reported that there was no charges this month for contamination.

Trustee Laing advised the total sales of garbage tags was \$1,620.00.

WATER/SEWER

During the month of December the water treatment facility treated 7,248,000 total gallons, which is an average of 233,800 gallons per day.

All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY. All results were negative.

During the month of December the water treatment plant used 95 gallons of sodium hypochlorite. The average daily use was 3.06 gallons per day.

Mayor Smythe reported that as of this December we have treated 7.2 total million gallons and back in December, 2020 we treated almost 10 million gallons so we have made a significant reduction in the total.

Deputy Mayor Kovalchik asked if a report could be generated showing how much water we sell compared to how much we treat. Trustee Laing said yes and he would follow up on that.

Trustee Kjarval read monthly reports as follows:

Red Hook Together

Red Hook Together's monthly meeting was held on Thursday afternoon of Jan 6th, 2022. The meeting focused on evaluating last year's format of themed discussions, as well as assessing who was missing from conversations and what outreach efforts can be attempted so that the group further reflects the greater community. New discussion themes were also proposed.

Town Economic Development Council

The EDC met Dec 8th & 15th as well as Jan 5th. On Jan 5th they reviewed the Village's Proposed Zoning law and decided they had no official comment or objections.

Village of Red Hook Communications Committee

The committee meets every Wednesday at 1:30 pm. We thank our Bard CCE interns Cam Evans and Eve Campbell for their help during last semester. The Mayor's third newsletter went out to email inboxes on Thursday, Jan 5th and the 3rd Seasonal Services Updates went out to Water Bill customers last week. Anyone interested in learning more about what is happening in our Village is encouraged to visit the Village's website at redhookvillage.org and subscribe to the Mayor's Village Newsletter.

Unfortunately, I do not have Police webpage progress to share as I (at the time of drafting this report) am still waiting for a reply and approval of the un-published RHPD webpage that I submitted on December third. As a Board, we must collectively prioritize and remain committed to the goals set forth in the 2021 Police Reform Plan drafted by the previous Mayor in consultation with Trustees, Community Stakeholders and the RHPD and adopted by the board on March 8th 2021. The fact that the RHPD's only online presence continues to be a Facebook page for press releases reflects poorly on our shared transparent communication goals outlined in the Village's plan.

Village of Red Hook Hardscrabble / Events Committee

The Events Committee's monthly public meeting is on the third Monday of every month at 6 pm in the Village Hall courtroom. Due to this third Monday falling on Martin Luther King Jr. Day, the 2022 Brainstorming meeting will be on Jan 24th, at 6pm and it will be a virtual public meeting via Zoom. The link will be posted on the Village website.

Village residents and community groups are especially encouraged to attend to help build the 2022 events calendar. No ongoing commitment is required, though enthusiasm and new volunteers are always welcome. If you can't make a meeting, want more information or to get the Zoom link directly, email Committee chair Amy Smith at events@redhooknyvillage.org

Village of Red Hook Human Relations Committee

The Human Relations committee met on Thursday January 6th, 2022 at 7pm. Two working groups were formed - one to look into drafting a Translation grant proposal, and the other to assess Police Reform Plan progress in 2021.

Also, the Committee has also partnered with the Human Rights Commission of Dutchess County to distribute "Hate has no home here" lawn signs, which are available, free of charge, to community members. Signs can be picked up at Village Hall during office hours, 11 am-4pm Monday thru Friday.

Village of Red Hook Public Spaces Initiative Committee

No meeting in December. Also, due to personal time considerations I am formally resigning as co-liaison to this committee, so this will be the last report I submit moving forward.

Red Hook Public Library Report

RHPL is happy to confirm that the library received an Agency Partner Grant for Infrastructure from Dutchess County. The \$200,000 grant will be used to make repairs to the library's roof.

The Library also has proposed that they be a site where residents can purchase Village Garbage tags at no additional cost. They request the Village Board consider it.

REGULAR BUSINESS:

#1. Village Clerk Appointment:

Mayor Smythe announced that she has recommended the appointment of Jennifer Cavanaugh as Village Clerk and thanked Lara Hart for her role as Acting Village Clerk since the previous Clerk's retirement in 2020.

Mayor Smythe read aloud Resolution #3-2022.

VILLAGE OF RED HOOK
RESOLUTION NO. 3-2022
DATED: January 10, 2022

RESOLUTION AUTHORIZING THE APPOINTMENT OF JENNIFER CAVANAUGH TO POSITION OF VILLAGE CLERK

WHEREAS, the Village of Red Hook Board is authorized pursuant to Section 3-300 of the New York Village Law to appoint a qualified person to the position of Village Clerk to fill a vacancy;

WHEREAS, Section 3-300(1) of the New York Village Law provides that elected and appointed village officers must be village residents to be eligible to serve in that capacity, and

WHEREAS, Section 3-300(2)(a) of the New York Village Law provides that the Village Board of Trustees may, by resolution, provide for modification of the residency requirements to all appointed officers to include residency within the county in which the Village is located, now therefore be it

NOW THEREFORE BE IT HEREBY RESOLVED, by the Board of Trustees of the Village of Red Hook as follows:

1. Jennifer Cavanaugh is hereby appointed to the position of Village Clerk for the applicable term as provided by law.
2. Pursuant to Section 3-300(2)(a) of the New York Village Law, Jennifer Cavanaugh need not reside in the Village of Red Hook, but may reside anywhere in the County of Dutchess, State of New York.
3. This resolution shall take effect immediately.

Dated: January 10, 2022

MOVED: _____

SECONDED: _____

Mayor Smythe _____

Deputy Mayor Kovalchik _____

Trustee Laing _____

Trustee Kjarval _____

Deputy Mayor Kovalchik made a motion to accept Resolution #3-2022. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

Mayor Smythe welcomed new Village Clerk Jennifer Cavanaugh.

#2. Request for New Street Light:

Mayor Smythe advised the Village received a letter from a resident requesting a new street light on an existing Central Hudson pole at the intersection of Bird & Tower Street. Mayor Smythe read the letter aloud (copy on file with the Clerk's office). Mayor Smythe advised that our highway foreman indicated that it was location that could use additional lighting and that Central Hudson advised that this Board needs to approve due to additional annual charges. Mayor Smythe had estimate of cost from Central Hudson and a copy was provided to all Board members.



Mayor Smythe <mayor@redhooknyvillage.org>

request for new Central Hudson light

Finn, Brian <BFinn@cenhud.com>
To: Mayor Smythe <mayor@redhooknyvillage.org>

Tue, Dec 21, 2021 at 5:53 PM

Karen,

Thanks for reaching out.

The process is relatively simple in that you (or your representative) will sign the attached Street Light Authority Order on behalf of the Village. Because there is a monthly cost associated with streetlights, we of course need the Village's approval before we create a new streetlight order and set a light on the requested pole. I looked up the other streetlights in this neighborhood and they are 2900 lumens LED lights (25 Watts). Streetlights come at a fixed annual charge; this particular light is \$169.90/year (\$14.16/month). Please know you don't need to choose this type of light, but based on the existing ones and the purpose (looks like a relatively quiet neighborhood) this is what municipalities typically choose. Either way, we certainly have other light options available so please let me know if you want to look at pricing for those.

If you want to move forward with this type of light, please complete the attachment as appropriate. I will then have a job# made at Central Hudson so we can begin the work order process. We of course wouldn't bill this Village for the new light until it is installed and in operation. For billing, we will just add this light and its charges to the existing Village lighting account, account # 21001781679. So, in this example, each month's bill would increase by about \$14.16. For reference, I attached the latest bill for this account.

There are many lighting options, so of course just reach out to me if you want to discuss what's available or have any questions completing the form.

Thank you,

Brian

Also, below is a screen clipping I took from google. Looks like it won't be an issue to install a light here. If for some reason one of my foremen says otherwise, I will certainly let you know.

Mayor Smythe asked for Board comment. No comment.

Mayor Smythe made a motion to approve the request for an additional street light at the intersection of Bird and Tower Street. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

#3. Shared Services Plan:

Mayor Smythe advised this was a shared services contract with the County of Dutchess, but does not require us to share services, but gives the opportunity should it become something that makes sense.

Deputy Mayor Kovalchik made a motion to authorize Mayor Smythe's signature on the Intermunicipal Agreement between the County of Dutchess and the Village of Red Hook. Motion seconded by Trustee Laing. All in favor. Motion approved.

#4. Police IT Upgrades – MIG Grant – Budget Allocations:

Mayor Smythe advised that the Village applied for a grant for IT upgrades to the Police Department due to old software and the addition of body cameras and the grant was approved for the amount of \$17,881.00. The project consists of replacing computers, upgrading software and upgrading the servers. Mayor Smythe advised that budget adjustments will be made for this grant and will have the adjustments at the next Board meeting.

#5. Police – Approval for extension of CIT & BEAT Contract with County:

Mayor Smythe said there was a CIT & BEAT Contract with the County for training the Police Department and includes training related to de-escalation and other types of positive police training. Mayor Smythe advised that Sgt. Hildenbrand informed her that most of the Red Hook Police Officers have completed this training and that he is in favor of continuing this Contract.

Mayor Smythe asked the Board for approval to renew the Contract with the County.

Trustee Kjarval made a motion to authorize Mayor Smythe's signature for the Contract with the County. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

#6. LOSAP – Fire Company Service Awards:

Mayor Smythe advised we received the documentation from the Fire Company for the 2020 LOSAP program.

Mayor Smythe advised we will need formal approval from the Board that we were provided the service awards .

Deputy Mayor Kovalchik made a motion for the approval of the LOSAP – Red Hook Fire Company Service Award Program Agreement dated December 31, 2020. Motion seconded by Trustee Laing. All in favor. Motion approved.

#7. Judicial Audit Review & Acceptance:

Mayor Smythe advised the Board was given a copy of the Justice Court Audit for year ending December 31, 2020 prepared by Lori E. Doty, CPA. Mayor Smythe asked the Board for a motion to accept the report as submitted.

Deputy Mayor Kovalchik made a motion to accept the Village of Red Hook Justice Court Financial Statements and Independent Auditor's Report for Year Ended December 31, 2020. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

#8. LED Lighting:

Mayor Smythe advised that she and Trustee Laing met about a week ago and will be scheduling another meeting but are getting closer and need to confirm the financing for the money required to buy-out the street lights and once secured the numbers are clearly in the Village's favor to buy this out.

Trustee Laing spoke about the previous discussion and estimate for additional street light and spoke on the cost paid to Central Hudson for street lighting.

#9. Salisbury Bank – Authorization.

Mayor Smythe advised that currently the only person authorized is Ed Blundell and is asking this Board to authorize Mayor Smythe to replace Ed Blundell as the authorized person on the Salisbury Bank accounts.

Trustee Kjarval made a motion to approve Mayor Karen Smythe as the authorized representative for the Village of Red Hook's Salisbury Bank accounts. Motion seconded by Trustee Laing. All in favor. Motion approved.

#10. Red Hook Library Board – Trustee Appointment:

Mayor Smythe advised Red Hook Library is recommending Sarah DeVeer to replace Cecilia Cortina as Trustee to the Red Hook Library Board. Mayor Smythe read aloud the letter from the Red Hook Public Library dated December 15, 2021 (copy on file with Clerk's office).

Deputy Mayor Kovalchik made a motion to accept the recommendation from the Red Hook Library Board for the Appointment of Sarah DeVeer as Trustee to the Red Hook Library Board. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

#11. Village Legal Counsel - Mackey, Butts & Wise, Esq. (not on Agenda – but added)

Mayor Smythe advised that David Wise, Esq., of Mackey, Butts and Wise, who has been the Village's legal counsel for several years, has retired and they are recommending Brooke Youngwirth, Esq., as his replacement. Mayor Smythe shared Attorney Youngwirth's background.

Mayor Smythe advised that Mackey, Butts & Wise is requesting that the Village renew our letter of engagement and services at the hourly rate of \$190.00 for attorney and \$110.00 for paralegal services covering all matters of labor and employment legal services.

Mayor Kovalchik made a motion to renew letter of engagement and services of Mackey, Butts & Wise as the Village of Red Hook Legal Counsel. Motion seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe advised that Assemblyman Kevin Cahill indicated that he was looking to secure grant funding for Red Hook Responds in the amount of \$50,000, but because Red Hook Responds is not a non-profit they will need to go through an organization. Mayor Smythe said the Village would be happy to facilitate that. Mayor Smythe said she will keep everyone up-to-date.

Mayor Smythe spoke on purchase of equipment and advised that Highway Foreman Jake Smith advised that Vosburgh is selling a used sander (approximately 5 years old). Mayor Smythe is asking for approval from this Board to purchase the sander with a “not to exceed \$3,000.00” clause. Mayor Smythe advised that a new sander would cost approximately \$8500.00.

Deputy Mayor Kovalchik made a motion to authorize Jake Smith, Highway Foreman, to purchase the used sander from Vosburgh Excavating not to exceed \$3,000.00 and purchase will be used with the scrap metal fund budget line. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

Mayor Smythe spoke on upcoming Village Special Elections and the required Resolutions.

Mayor Smythe read aloud Resolution #1-2022

A meeting of the Village Board of the Village of Red Hook was held on January 10, 2022. The meeting was called to Order by Mayor Karen Smythe.

MOVED BY: Mayor Karen Smythe. SECONDED BY: Deputy Mayor Kovalchik

RESOLUTION FOR MARCH 15, 2022 VILLAGE SPECIAL ELECTIONS

WHEREAS, as per Election Law Section 15-104(1) (b) and Section 15-104(3)(b) the Board of Trustees of the Village of Red Hook will hold a Special Village Election on Tuesday, March 15, 2022 with the Polling Location being at the Village Hall, 7467 South Broadway, Red Hook NY between the hours of 12:00 noon and 9:00 pm; and

WHEREAS, On November 11, 2021 the Village Election was published by a Legal Notice in the local newspaper advising of One (1) Mayor Position to fill an unexpired term; One (1) Trustee position to fill an unexpired term; and

WHEREAS, per Election Law Section 15-116(1) the Board of Trustees of the Village of Red Hook is authorized to appoint two (2) Election Inspectors for Village Elections and hereby appoints the following persons as Election Inspectors for the March 15, 2022 Village Election:

1. Ellen Triebwasser
2. Jennifer VanVoorhis

WHEREAS, per Election Law Section 15-116 the Board of Trustees of the Village of Red Hook is authorized to appoint an Alternate Election Inspector and hereby appoints the following person as Alternate Election Inspector:

1. Beverly VanVoorhis

WHEREAS, as per Election Law Section 15 the Board of Trustees of the Village of Red Hook is authorized to give a compensation to Election Inspectors and hereby agrees to compensate at the rate of \$15.00 per hour to each election inspector for hours worked during Village Election; and

WHEREAS, as per Election Law Section 15 the Board of Trustees of the Village of Red Hook hereby appoints Jennifer Cavanaugh, Village Clerk, as the person to read the results of the Village Election.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Red Hook hereby approves said Resolution #1-2022.

Mayor Smythe	Yes
Deputy Mayor Kovalchik	Yes
Trustee Laing	Yes
Trustee Kjarval	Yes

ALL IN FAVOR. MOTION APPROVED.

Mayor Smythe read aloud Resolution #2-2022

A meeting of the Village Board of the Village of Red Hook was held on January 10, 2022. The meeting was called to Order by Mayor Karen Smythe.

MOVED BY: Mayor Karen Smythe SECONDED BY: Deputy Mayor Kovalchik

RESOLUTION FOR MARCH 15, 2022 VILLAGE SPECIAL ELECTIONS

WHEREAS, as per Election Law Section 15-104(1) (b) and Section 15-104(3)(b) the Board of Trustees of the Village of Red Hook will hold a Special Village Election on Tuesday, March 15, 2022 with the Polling Location being at the Village Hall, 7467 South Broadway, Red Hook NY between the hours of 12:00 noon and 9:00 pm; and

WHEREAS, On November 11, 2021 the Village Election was published by a Legal Notice in the local newspaper advising of One (1) Mayor Position (1) year term to fill an unexpired term; and One (1) Trustee position (1) year term to fill an unexpired term; and

WHEREAS, per Election Law Section 15-118(4) the Board of Trustees of the Village of Red Hook is required to notify that the Village of Red Hook utilizes the Registered Voter's List from the County of Dutchess Board of Elections and does not hold a separate registration day.

NOW THEREFORE BE IT RESOLVED that the Board of Trustee of the Village of Red Hook hereby approves said Resolution #2-2022.

Mayor Smythe	yes
Deputy Mayor Kovalchik	yes
Trustee Laing	yes
Trustee Kjarval	yes

All in favor. Motion approved.

Mayor Smythe asked if anyone had any further business to discuss. No comment.

Mayor Smythe asked for any additional public comment. No comment.

Mayor Smythe advised that there was no executive session this evening.

Deputy Mayor Kovalchik made a motion to pay bills after audit. Motion seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe advised that there will be a Workshop meeting on Thursday, January 20, 2022 at 7:00pm in-person at the Village Hall. This meeting is not currently set up for Hybrid.

Mayor Smythe advised the next Village Board meeting will be held on February 14, 2022 at 7:00pm and will be a hybrid meeting.

Mayor Smythe spoke on the ground breaking ceremony for the Sewer project and the nice articles in the Mid-Hudson News and Northern Dutchess News.

Deputy Mayor Kovalchik made a motion to adjourn the January 10, 2022 Village Board Meeting at 8:33pm. Motion seconded by Trustee Kjarval. All in favor. Meeting adjourned.

Submitted by,

Lara Hart
Acting Village Clerk