

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
November 8, 2021**

Present: Mayor Karen Smythe, Deputy Mayor Bent Kovalchik, Trustee Melkorka Kjarval, Trustee Charles Laing and Acting Village Clerk Lara Hart.

Mayor Smythe opened the Village Board meeting at 7:00pm with the Pledge of Allegiance.

Mayor Smythe advised tonight was our first hybrid Village Board meeting and thanked Red Hook High School intern Cassy Coleman for all her help in putting this together. Mayor Smythe said she wanted to provide an opportunity for as many people to engage as possible and felt that hybrid was an important way to go.

Deputy Mayor Kovalchik made a motion to open the public hearing. Motion seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe said this was the public hearing for proposed Local Law #1-2021 – Cannabis Law Section 131- opting out of licensing and establishing on-site cannabis consumption establishments within the Village of Red Hook.

Mayor Smythe read aloud Local Law #1-2021:

**Local Law No. 1 of the year 2021
Village of Red Hook, County of Dutchess**

A local law adopted pursuant to Cannabis Law Section 131 opting out of licensing and establishing on-site cannabis consumption establishments within the Village of Red Hook.

Section 1. Legislative Intent

It is the intent of this local law to opt the Village of Red Hook out of hosting on-site cannabis consumption establishments within its boundaries.

Section 2. Authority

This local law is adopted pursuant to Cannabis Law Section 131, which expressly authorizes cities and villages to opt out of allowing on-site cannabis consumption establishments to locate and operate within their boundaries.

Section 3. Local Cannabis On-Site Consumption Opt-Out

The Board of Trustee of the Village of Red Hook, County of Dutchess, hereby opts out of allowing on-site cannabis consumption establishments from locating and operating within the boundaries of the Village of Red Hook.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm, corporation, or circumstances is invalid or unconstitutional, the court's order or judgement shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance directly involved in the controversy in which such judgement or order shall be rendered.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State. Pursuant to Cannabis Law Section 131, this local law is subject to a permissive referendum and thus may not be filed with the Secretary of State until the applicable time period has elapsed to file a petition or a referendum has been conducted approving this local law.

Mayor Smythe asked for any public comment. No comments received.

Mayor Smythe asked for Board comment. No Comment.

Mayor Smythe advised that the Law that we are discussing is to opt the Village out of on-site consumption establishments and NYS Law is written that if we opt out prior to the end of December of this year we do have the opportunity to opt back in at a later time.

Mayor Smythe asked again for any public or Board comments.

Deputy Mayor Kovalchik advised that this Board did receive written statements over the past few months that were acknowledged and taken into consideration.

Deputy Mayor Kovalchik made a motion to close the public hearing at 7:08pm. Motion seconded by Mayor Smythe. All in favor. Motion approved.

Mayor Smythe made a motion to pass Local Law #1-2021. Motion seconded by Trustee Kjarval.

Roll Call:

Deputy Mayor Kovalchik – yes

Trustee Laing – yes

Trustee Kjarval – yes

Mayor Smythe – yes

All in favor. Motion approved.

Mayor Smythe said she has not proposed a Local Law to opt out of retail establishments and feels that we should opt in and this Board should consider at this time.

Mayor Smythe asked the Board for comment. No comment.

Mayor Smythe said the Village will opt in to retail establishments.

Mayor Smythe acknowledged that there are people with concerns and they are not being dismissed but with strong guidelines and regulations we have an opportunity to have a retail establishment that will bring revenue to the Village and in being mindful is something that can be positive for the Village.

Deputy Mayor Kovalchik made a motion to approve the Village Board meeting minutes dated October 18, 2021 and Village Board Workshop meeting minutes dated October 21, 2021. Motion seconded by Trustee Laing. All in favor. Motion approved.

DEPARTMENT COMMITTEE REPORTS:

TREASURER'S REPORT

Read by Village Treasurer Ray Towle

ACCOUNT BALANCES:

GENERAL FUND	\$ 929,153.38
WATER FUND	\$ 200,463.72
TRUST & AGENCY	\$ 23,675.46
PETTY CASH	\$ 14.79
VILLAGE GREEN	\$ 4,652.92
HARDSCRABBLE	\$ 3,619.62
HEALTH INSURANCE	\$ 6,584.04
SEWER FUND	\$ 5,453.36

Treasurer Towle announced that monies from EFC have been received in the amount of \$19,543.75 which now brings the sewer fund balance to \$24,997.11.

Mayor Smythe asked to clarify that monies received from EFC is to pay for invoices related to the sewer project. Treasurer Towle said correct.

Treasurer Towle advised that there was no change to balances in Reserve Checking since September meeting.

RESERVE CHECKING BALANCES:

FIRE DEPARTMENT (M&T)	\$ 5,033.30
POLICE (M&T)	\$ 14,585.06
USDA (M&T)	\$ 134,032.35
HIGHWAY (M&T)	\$ 30,581.91
SNOW RESERVE (M&T)	\$ 3,279.50
TOWER RESERVE (M&T)	\$ 17,711.42
UNEMPLOYMENT (M&T)	\$ 4,544.14
COURT RESERVE (M&T)	\$ 3,298.59
OFFICE RESERVE (M&T)	\$ 972.52

MONTHLY EXPENSES:

GENERAL FUND	\$ 185,017.94
WATER FUND	\$ 38,118.54
TRUST & AGENCY	\$ 1,682.00
SEWER	\$ 5,661.36

Treasurer Towle announced that a \$500,000 bond was paid off. Mayor Smythe asked what the bond was for. Treasurer Towle said he believes it was for the renovation of the Village building.

Deputy Mayor Kovalchik made a motion to approve the Treasurer’s report as submitted by the Village Treasurer. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

Mayor Smythe thanked Linda Keeling who recently emailed the Village regarding unclaimed funds under the name Village of Red Hook . Mayer Smythe advised that the NYS Comptroller has an office of unclaimed funds and after doing some research found that the Village does have \$400.00 in unclaimed funds.

POLICE

Mayor Smythe read the Police Report as follows:

	<i>Village of Red Hook</i>	<i>Town of Red Hook</i>	<i>Tivoli</i>
Incidents: 337	255	77	5
UTT’s: 42	17	25	
Arrests: 3	2	1	

Mayor Smythe announced that the Village Police Department was involved with the recent vehicle explosion on Spring Lake Road on Friday, October 22nd, and that the Dutchess County Legislature is giving an Accommodation to the First Responders. Village of Red Hook Police Officer Morgan Smith will be present this evening to accept the Accommodation on behalf of the Police Department. Mayor Smythe read a portion of the Accommodation. Mayor Smythe, on behalf of the Village and Town of Red Hook, thanked our Police Department, Fire Department and all First Responders.

Mayor Smythe announced the three positions currently open for the Village of Red Hook: F/T Highway foreman; P/T highway laborer and P/T Village Clerk and asked if anyone interested to please contact the Village Hall.

Mayor Smythe announced that Thursday, November 11th is Veterans Day and there will be at ceremony at Memorial Park hosted by the VFW Post #7765 at 6pm.

PLANNING AND ZONING

Clerk Hart read the reports as follows:

Building Permits:	10
Certificates of Occupancy:	0
Certificates of Compliance:	10
Municipal Searches:	6
Complaints:	2
Order to Remedy:	0
Fire Inspections:	10

\$3,012.50 was collected in fees.

Mayor Smythe announced the Village is down one Trustee and asked if anyone is interested to please reach out to her at the Village Hall.

Deputy Mayor Kovalchik read his reports as follows:

**VILLAGE OF RED HOOK
VILLAGE GREEN COMMITTEE (VGC)
MONTHLY REPORT
OCTOBER, 2021**

1. The current balances of the Village Green Committee’s related budget accounts, as of October 31, 2021, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance\$ 4,000.00
- Shade Tree – Contractual Expenses (#8560.4)
Balance\$ 2,500.00
- Village Green Committee Checking Account
Balance\$ 4,652.92

2. There were no Village Green Committee Meetings held during the month of October, 2021.

3. Preparations for the 2021 Annual Fall Planting Day are underway. Saturday November 6, 2021 has been scheduled. Volunteers will assemble at the Village of Red Hook Municipal Parking Lot (Prince Street/South Broadway) at 9:00am for team assignments and photo ops. Volunteers are reminded to bring rakes, shovels, and anyone interested in helping to plant trees. Twelve trees will be planted along Village street right-of-ways on Fraleigh Street, Garden Street, Amherst Road, Benner Road, and in Richard Abrahams Memorial Park. (DM

Kovalchik added and thanked Mayor Smythe, Trustee Kjarval and Clerk Hart for their participation in Tree planting on Saturday).

4. Tree City USA applications are being prepared. Applications are due by December 31, 2021 through the Arbor Day Foundation's portal.
5. Residents and businesses interested in having a tree(s) planted on their adjacent Village and/or State road right-of-ways, volunteering for planting days, or making a donation to support the VGC's various community beautification projects, may contact David Pearson, Brent Kovalchik, or the Village Clerk.

**VILLAGE OF RED HOOK
HIGHWAY DEPARTMENT
MONTHLY REPORT
OCTOBER, 2021**

1. The Village Highway Department is currently picking up leaves. Leaf pick-up will continue through December as weather permits. Please pile leaves curbside for removal. The Highway Department will not pick up leaves mixed with brush due to possible equipment damage.
2. The Village's Snow Ordinance is currently in effect (as of November 1, 2021) through March 31, 2022. No parking is permitted on Village Streets from 11:00pm to 6:00am and on NYS Highways (Route 9 (Broadway) and Route 199 (Market Street)) from 2:00am to 6:00am during the same period (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and/or ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).
3. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: Local Law #1-199; Section 48).
4. Red Hook Village Highway Department Foreman, Dan Streib, has announced his retirement effective November 29, 2021. Dan has provided over 25 years of service to the Village maintaining/plowing Village streets and parking lots, maintaining parks, removing brush and leaves, providing material management services, repairing water, catch basins, sidewalks and other essential infrastructure, and has taken care of the Village Building and other structures for the Village residents and businesses. Dan will be missed and his service has

been greatly appreciated. The Village Board of Trustees wishes him a happy, productive and much deserved retirement.

5. The Village is currently interviewing candidates to replace Dan Streib for the position of Red Hook Highway Department Foreman. All applications received up to and including November 5, 2021 will be reviewed and candidates' qualifications will be considered. (DM Kovalchik added 3 interviews done to date).
6. Revenue from the sale of scrap metal was received by the Village on September 22, 2021 in the amount of \$504.00. Total revenue generated from the sale of scrap metal in FY2021-2022 is \$2,289.40. Since inception of the Scrap Metal Recycling Program in September, 2007, \$38,581.71 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE
MONTHLY REPORT
OCTOBER, 2021**

1. Red Hook Sewer Project

- a. Meetings were held on October 8, 15, and 29, 2021 at the Red Hook Village Building and via telephone conference call. The following items were discussed:
 - October 8, 2021 – Pre-Construction Meeting with Carver Construction (Prime General Contractor), C.T. Male Associates, and Red Hook Village Officials. A.G. Bourgeois (Carver Construction), Kevin Blair (Carver Construction), Kevin Dupak (C.T. Male Associates), Ron Smocker (C.T. Male Associates), Kathryn Serra (C.T. Male Associates), Karen Smythe, and Brent Kovalchik attended. Items reviewed included:
 - Outstanding items including final approval of the MWBE Utilization Plan and Waivers by the NYS EFC and final approval of the amended "Letter of Conditions" by USDA-RD.
 - Schedule – Pending funding agency approvals, delivery, and pipe size, the Project is scheduled to start the week of November 15, 2021. The NYS DOT Mobilization Plan regarding directional drilling under NYS Highways to approve disturbances

caused by drill pits to sidewalks, curbs, etc. Carver Construction to move pit locations off of NYS DOT right-of-ways to avoid this issue. C.T. Male Associates addressed the NYS DOT comments on the Bid Documents.

- Project Coordination – Carver Construction is responsible to notify private and public property owners when work will occur on their properties. A list of property owners' addresses, in the Sewer Service Area, has been provided to Carver Construction by the Village of Red Hook. Carver Construction will provide a continuously updated two-week schedule of proposed work and specific Service Area locations. This schedule will be submitted to the Village of Red Hook every Thursday and posted on the Village Website every Friday.
 - Photographic Documentation – Pre-construction photo documentation of existing conditions of all properties in the Sewer Service Area occurred during the week of October 18, 2021 by Carver Construction.
 - Project Survey and Layout – Carver Construction will locate all utilities prior to beginning of construction. All documents will be kept in the Carver Construction site trailer and at their home office.
- b. October 15, 2021 – Pre-Construction Meeting with USDA-RD, Carver Construction (Prime General Contractor), Sausto Contracting (Prime Electrical Contractor), C.T. Male Associates (Project Engineers), and Village Officials. John Helgrin (USDA-RD Syracuse), Gretchen Pinkel (USDA-RD Middletown), A.G. Bourgeois (Carver Construction), Kevin Blair (Carver Construction), Mario Sausto (Sausto Contracting), Karen Smythe, and Brent Kovalchik attended. Items reviewed included:
- Introduction of Contractors – Carver Construction presented a tentative schedule for the Project:
 - November 15, 2021 – Project begins construction
 - November 15, 2022 – Substantial Completion
 - December 15, 2022 – Final Completion
 - The Prime General Contractor will maintain all documents pertaining to the construction of the Project in both their site trailer and home office.
 - Village of Red Hook's Responsibilities – The Village, assisted by C.T. Male Associates, will seek final approvals from NYS EFC and USDA-RD. The Village, assisted by Rodenhausen, Chale, and Polidoro, will verify that all easements are secured and properly filed with Dutchess County. The Village will hold weekly meetings with C.T. Male Associates site/field inspectors and administrators to review the status of the Project. Monthly meetings will occur with C.T. Male and Contractors to review and approve payment applications and disbursements with funding agencies.
 - Project Engineers (C.T. Male Associates) Responsibilities – Full-time construction administrators and field inspectors will be on site during Project construction. They will assist with daily inspections, reports, meeting minutes, and property owners' concerns.

- USDA-RD – USDA-RD will not have construction inspectors on site during the Project construction. All pay applications will be done electronically. C.T. Male Associates will prepare and forward to USDA-RD. Progress reports (meeting minutes) will also be forwarded to USDA-RD by C.T. Male Associates. The Schedule of Values are to mirror the bid documents (EJCDC – 620 Document for Payment Applications). If a single item is over \$200,000.00, has release of lien, must be submitted. Outstanding items required for the amended “Letter of Conditions” are being reviewed by USDA-RD. USDA-RD requires certifications and submittal of products to conform to American Iron and Steel (AIS) requirements (NYS EFC requires certification before construction; USDA-RD requires certification at the end of the project). Contractors are to provide photos of products before installation. USDA-RD requires a general schedule and updates are required only if a significant change occurs. USDA-RD also requires contractors to submit a list of all subcontractors used on the Project.
 - Permits – SPDES Permit (NYS DEC) and Perm 32 (NYS DOT) for directional drilling on NYS Highways need to be secured prior to construction.
 - Project Acceptance and Final Payment.
 - Utilities – Carver Construction to locate all utilities prior to construction.
 - Certified Payrolls – USDA-RD does not need certified payrolls. Once Project costs reach \$3.7 million, USDA-RD would prefer to close out their loan. (NYS EFC CWSRF long-term financing to cover USDA-RD loan reimbursement).
- c. October 29, 2021 – Pre-Construction Meeting with Carver Construction, C.T. Male Associates, and Village of Red Hook Officials. A.G. Bourgeois (Carver Construction), Kathryn Serra (C.T. Male Associates), Karen Smythe, and Brent Kovalchik attended. Items discussed included:
- C.T. Male Associates have been forwarding reminders to NYS EFC to review and approve Prime General Contractor’s MWBE Utilization Plan and Waivers.
 - C.T. Male Associates have been forwarding reminders to USDA-RD to review, approve, and issue the amended “Letter of Conditions.”
 - USDA-RD has approved the construction sign. Carver Construction plans to install sign in the planting bed facing South Broadway at the Red Hook Municipal Parking Lot during the week of November 8, 2021.
 - All pipes ordered by Carver Construction will be available by November 15, 2021. Construction is anticipated to begin in the vicinity of the WWTP.
 - Staging and material storage will be located at the WWTP and other locations within the Village if needed.

- Carver Construction will begin sending notifications to Service Area property owners upon receipt of final approvals from NYS EFC and USDA-RD and ten days prior to the actual start of construction.
 - Carver Construction will provide a General Project Schedule outlining construction progress to C.T. Male Associates and Village of Red Hook for review.
 - Most submittals of products and materials from Carver Construction have been reviewed and approved by C.T. Male Associates.
 - Carver Construction's Office Trailer will be located at the WWTP. Other locations may be considered as Project progresses.
 - Carver Construction will begin construction with one crew. A second crew may join at a later date.
 - Permits have been obtained by Carver Construction from NYS DOT to directional drill under NYS Highways. All cross-road connections will be made by directional drilling, no trenching will be needed.
 - Pre-construction photographic documentation have been completed by Carver Construction.
 - All contact information for Carver Construction, Sausto Contracting, and C.T. Male Associates will be added to the Red Hook Village Website.
- d. October 29, 2021 – USDA-RD responds to request to issue the amended "Letter of Conditions." Discrepancies in the Form E have been resolved and forwarded to USDA-RD on 10/29/21.

2. Village of Red Hook Water Distribution System Maintenance and Improvement Project

- a. A meeting was held on October 29, 2021 to review Village street stormwater concerns of two property owners at the Red Hook Village Building. Representatives from Delaware Engineering, Karen Smythe, and Brent Kovalchik attended. The following items were discussed:
- Solutions to remedy stormwater run-off, ponding, and foundation infiltration were presented and discussed. Property owners will be notified of the proposals; cost estimates and procedures will be conducted prior to beginning of work to be performed by the Village Highway Department.
 - The Village submitted signed applications to Delaware Engineering on November 1, 2021 for NYS EFC submission of the 2021 NYS EFC DWSRF WIIA Grant. The \$1.8 million Village of Red Hook, NY PFOAS Removal and Water System Upgrades will finance 60% of the following items: repainting the Tower Street elevated water storage tank, RHT/RHV Water System Interconnection on Willowbrook Lane, repair/replace various gooseneck connections from the Village water mains to private property service lines, street/property restoration, valve replacements, and upgrades to the water treatment plant control systems.

- b. The Village and Delaware Engineering is completing a comprehensive water/highway/sewer maintenance program spreadsheet for use by the Village Highway Department, Water Operator, and Sewer Operator. Water distribution system valve exercising, hydrant flushing, street sweeping, stop bar/crosswalk/parking lot painting, catch basin cleaning, STEP System tank and grease trap pumping and STEP System pump inspections will be included.
 - A map of the Village Water System, including parts of the system located in the Town of Red Hook, is being prepared and amended by Delaware Engineering. The map will show locations of hydrants, valves, and mains of the Village Water Distribution System. The map and spreadsheets will be amended annually to include repairs, dates of service, parts replaced, locations of repairs and maintenance areas.

3. Red Hook Solar CSA

- a. Work continues to prune and/or replace trees and shrubbery of the vegetative screening surrounding the Red Hook Solar CSA located at the Village's Firehouse Lane Well Fields. SunCommon, LCS Landscaping, Red Hook Town Supervisor Robert McKeon, Red Hook Village Mayor Karen Smythe are working to resolve issues with the screening. (DM Kovalchik added as of today 21 trees and all shrubbery is slated for replacement).

4. Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

- a. There were no ITF Meetings held during the month of October, 2021.
- b. The Red Hook Town Board is considering proposals from both the ITF and Red Hook Economic Development Committee (EDC) regarding Short-Term Rental (STR) regulations.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report October, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of October, 2021.

Community Preservation Fund (CPF) Advisory Board – Monthly Report October, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of October, 2021.
- b. The current balance of the Community Preservation Fund, as of October 31, 2021, is \$2,487,860.13.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report
October, 2021 – Brent Kovalchik – Local Government Representative

- a. There were no NDA Executive Committee Meetings held during the month of October, 2021.

Saw Kill Watershed Community (SKWC) – Monthly Report
October, 2021 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of October, 2021.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report
October, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. The LWRP Working Group presented, via Zoom, the proposed amendments of the Town of Red Hook LWRP to the Town Board on October 27, 2021. Copies of the proposed amendments and maps are available for public review at the Red Hook Town Hall, Red Hook Public Library, and the Tivoli Free Library.
- b. A survey requesting input and suggestions to be considered by the Working Group including: active and passive recreational amenities on the Hudson River Waterfront, upgrades regarding visual and/or visual access to facilities and infrastructure, access to the river, additional inventory and analysis information, and additional resources for the LWRP Working Group to consider is currently available to the public online at: <https://www.surveymonkey.com/r/LRMRL5G>.
- c. Next steps for the LWRP Working Group to resolve and amend include: Policies, Harbor Management Plan, and Projects.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report
October, 2021 – Karen Smythe and Brent Kovalchik – Members

- a. A RHV – ZRC Meeting was held, via telephone conference call, on October 8, 2021. Victoria Polidoro (Rodenhausen, Chale, and Polidoro, LLP), Karen Smythe, and Brent Kovalchik participated. The following items were discussed:
 - Resolutions to set a date for Public Hearing regarding SEQR Determination (December 6, 2021).
 - Submit amendments of the RHV Zoning Law and Official Zoning Map to the Dutchess County Department of Planning and Development for review and comment.
 - Prepare Negative Declaration (SEQR – EAF Part 2) for actions regarding the RHV Zoning Law and Official Zoning Map.

- b. The following proposed amendments to Chapter 200 of the Code of the Village of Red Hook are being considered:
- Bulk regulations and definitions for Accessory Dwelling Units in Accessory Buildings for all Village Zoning Districts.
 - Section 200-5 (Definitions) for Accessory Dwelling Units in Accessory Buildings for all Village Zoning Districts.
 - Section 200-19 (Apartments).
 - Section 200-31 (Multi-Family Dwelling Units) in the General Business (GB) and Gateway Business (GWB) Districts.
 - Section 200-5 (Definitions) for single family and two family dwelling units in the R10,000 and R20,000 Districts.
 - Regulations for studio, one bedroom, two bedroom, and three bedroom dwelling units in the GB and GWB Districts.
 - Section 200-11. Deletion of the Highway Business (HB) District. Replace with standards for the Gateway Business (GWB) District.
 - Section 200-11 – Use and Bulk Regulations of the GWB District.
 - Section 200-9 (R10,000 District) regarding Special Permitted Uses for Live/Work Units for properties located on East Market Street that are also in the Sewer Service Area.
 - Section 200-5 to include a definition of Live/Work Units.
 - Adding shed bulk regulations to the R10,000 and R20,000 Districts.
 - Amending the Official Zoning Map of the Village of Red Hook to add eight properties, currently in the R10,000 District on South Broadway and Fisk Street to the Neighborhood Mixed-Use (NMU) District; and add one property, currently in the R10,000 District on East Market Street, to the proposed Gateway Business (GWB) District.

WATER/SEWER/MATERIALS MANAGEMENT:

Trustee Laing read monthly reports:

For the month of October, 2021: We had 8.32 tons of garbage; 2.65 tons of recycling; .46 tons of cardboard; 1.13 tons newspaper and 1.06 tons of commingled.

Trustee Laing advised that there was a small amount of contaminated recycling with a charge and we need to make sure we keep an eye on this. Trustee Laing suggested something be added to the next newsletter to advise residents to check their recycling.

During the month of October the water treatment facility treated 8,868,700 total gallons, which is an average of 286,100 gallons per day, which seems to be leveling out and looks ok.

All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY. All results were negative.

During the month of June the water treatment plant used 95 gallons of sodium hypochlorite. The average daily use was 3.06 gallons per day.

Trustee Laing said there are still some outstanding water system issues and deficiencies. Mayor Smythe announced that relating to the water system we are in the process of putting in a WIIA Grant for several of the items, for example the Town-Village interconnect and this was approved as an action 2 years ago and we are working with Delaware Engineering to put that grant in, and should we receive it, we will be in a position to take care of several issue and working with C3ND to get pricing for some sewer upgrades that are required.

Trustee Kjarval read the following Report:

Red Hook Together

Red Hook Together's meeting, was held on the afternoon of Nov 4th. The theme was called 'Red Hook's Reputation'. Participants were encouraged to consider 'What is Red Hook's reputation?', "what do you want it to be?", and 'How can we work towards this?'. Discussion points ranged from positive attributes such as our rural character, community values, educational excellence and forward thinking environmental & conservation policies. The later discussion points touched on ways we can be more welcoming and inclusive.

Town Economic Development Council

The EDC has moved their now weekly meetings back to the zoom platform. This week they began to review the current Town of Red Hook's Comprehensive Plan. This past Wednesday on Nov 3rd, the discussion focused primarily on the ways in which the local agricultural industry has changed since the plan was adopted in 1993.

Village of Red Hook Human Relations Committee

The Human Relations committee met on the evening of Nov 4th, over zoom. We discussed and approved our website copy, as well as an initial policy for the committee. We also reviewed a resident's application to join the committee, the applicant will be invited to the next monthly committee meeting so she can observe a meeting, and introduce herself. We also discussed the PISAB training that three of the committee members attended as well as reviewing the community survey results.

Village of Red Hook Hardscrabble / Events Committee

The Events Committee regrettably had to cancel the Halloween parade & Costume Carnival due to an inclement weather forecast. We are happy to report that the cider and donuts purchased by Ulster Savings were distributed to trick or treaters at the VFW's 'Trunk or Treat' event on Sunday. We thank Ulster Savings Bank for being a generous community sponsor.

We are now looking forward to celebrating our small businesses and our lovely downtown during the winter season. We will be looking for volunteers to deck the streets with lights ahead of “Small Business Saturday” if you are looking to volunteer please contact event chair Amy@redhooklibrary.org

Village of Red Hook Public Spaces Initiative Committee

Nothing to report at this time.

Red Hook Public Library Report

Due to scheduling issues the Red Hook Public Library has moved its “Committee Sampler” program to November 13th, at 10 am to 12 pm on the Library lawn. All of our Village’s committees will be featured. The public is invited to “Come to Committee Sampler and meet heads and chairs of committees on the Village level. Learn about the committees’ missions, the time commitment necessary, and how to get involved.”

Trustee Kjarval said she left out the “Communications Committee” report.

Mayor Smythe announced the new monthly Village newsletter and asked people to sign up at the Village website. Mayor Smythe said this was a monthly newsletter with important information as well as fun information about Village events with pictures. Mayor Smythe said there will be a link to the recycling calendar. Mayor Smythe thanked Bard interns Eve Campbell and Cam Evans for all their help, and thanked Village Trustee Kjarval for all her incredibly hard work on the Village website.

Mayor Smythe encouraged all to visit the Village of Red Hook website.

Mayor Smythe announced that the first newsletter is out and has been posted at Red Hook Commons and we will post in the Red Hook Chamber Kiosk.

Trustee Kjarval said there will be a link at the newsletter to view a recycling flyer.

REGULAR BUSINESS:

#1. Highway Department - Enclosed Trailer Acquisition:

Mayor Smythe announced that the Village Highway Department previously received approval for an enclosed trailer with an amount not to exceed \$8,500. Mayor Smythe said it is a very difficult market and the vehicle they were looking at is not available and the price is no longer guaranteed and will be significantly higher.

Deputy Mayor Kovalchik gave details on the approval which was granted at the July 12, 2021 Board meeting and funding package approved was not to exceed \$8,500 and in reading the fine print of the estimate it was realized that the price was only guaranteed for 24 hours, so now we are in a position to look for a new trailer, and one was found but at a higher cost coming in at \$10,900.00. The Highway Department is asking the Board to increase the amount of \$8,500 to \$9,500 which would be taken from CHIPS Fund and the balance being taken from the Scrap Metal Revenue account.

Deputy Mayor Kovalchik made a motion to increase the amount for the enclosed trailed to \$11,500.00. Motion seconded by Mayor Smythe. Trustee Kjarval asked Deputy Mayor Kovalchik if he approved of this. Deputy Mayor Kovalchik said yes.

Roll call:

DM Kovalchik – yes

Trustee Laing – yes

Trustee Kjarval – yes

Mayor Smythe – yes

All in favor. Motion approved.

#2. Proposed Zoning Amendments:

Mayor Smythe asked Deputy Mayor Kovalchik to speak.

Deputy Mayor Kovalchik advised they have been working on proposed Zoning Amendments and advised there was a draft Local Law and a revised addition of the official Zoning Map. Deputy Mayor Kovalchik advised there were SEQR documents and this would require a public hearing.

Mayor Smythe said the proposed amendments have been forwarded to the Building Department for their review. Mayor Smythe asked the Board if they felt they were ready to have a public hearing on December 6th or discuss in December and hold the public hearing at the January Board meeting. Board discussed options.

Deputy Mayor Kovalchik felt an internal review should be done prior to posting on the website.

Mayor Smythe said we could set the public hearing for December 6th and extend to January, if needed.

Treasurer Towle advised that the next Board meeting was December 13th not the 6th. Mayor Smythe announced that we have changed the December Board meeting to December 6th.

Mayor Smythe asked for Board comment.

Trustee Kjarval said she felt having 2 meetings was good because there was a lot to go over. Trustee Laing felt setting the public hearing for December 6th and extending if necessary was good.

Mayor Smythe read aloud Resolution #19-2021:.

VILLAGE OF RED HOOK
RESOLUTION NO. 19-2021
DATED NOVEMBER 8, 2021

RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING A LOCAL LAW TO AMEND THE OFFICIAL ZONING MAP OF THE VILLAGE OF RED HOOK, CREATE THE GATEWAY BUSINESS DISTRICT, AND MAKE OTHER ASSOCIATED CHANGES

WHEREAS, a proposed form of a Local Law entitled “A Local Law to Amend the Official Zoning Map of the Village of Red Hook, Create the Gateway Business District, and Make Other Associated Changes” (the “Proposed Local Law”) has been submitted to the Village Board of Trustees of the Village of Red Hook (the “Board”); and

WHEREAS, the Proposed Local Law would modify certain provisions of the Zoning Law; and
WHEREAS, pursuant to Section 239-m of the General Municipal Law, proposed amendments to the Zoning Law must be referred to the Department of Planning and Development for its review and report thereon;

WHEREAS, a Full Environmental Assessment Form (“EAF”) dated November 8, 2021 has been prepared on behalf of the Board; and

WHEREAS, in accordance with the New York State Environmental Quality Review Act (“SEQRA”), the Board is required to determine the classification of the proposed project; and

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The adoption of the Proposed Local Law is a Type I action under SEQRA.
2. The Mayor is authorized to sign page 13 of the EAF.
3. The Board is the only involved agency under SEQRA.
4. The Board shall hold a public hearing on December 6, 2021, at 7:00 p.m. at the Village Hall, 7467 South Broadway, Red Hook, New York, to hear all interested parties on said Proposed Local Law; and
5. The Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspapers of the Village, on or before November 24, 2021, which is not less than ten calendar days prior to the date of said public hearing.
6. The Village Clerk is hereby authorized and directed to send a copy of the Proposed Local Law, together with a copy of the EAF, to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law.
7. The Village Clerk is hereby authorized and directed to send a copy of the Proposed Local Law to the Planning Board for a report and recommendation thereon, to be provided within 30 days of the referral.
8. The Village Clerk is hereby authorized and directed to send a copy of the public hearing notice to the clerks of the adjacent municipalities.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

- (1) She is the duly qualified and acting Clerk of the Village of Red Hook, Dutchess County, New York (hereinafter called the "Village") and the custodian of the records of the Village, including the minutes of the proceedings of the Village Board, and is duly authorized to execute this certificate.
- (2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Village Planning Board held on the 8th day of November, 2021 and entitled:

"VILLAGE OF RED HOOK

RESOLUTION #19-2021 DATED NOVEMBER 8, 2021 ~ RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING A LOCAL LAW TO AMEND THE OFFICIAL ZONING MAP OF THE VILLAGE OF RED HOOK, CREATE THE DATEWAY BUSINESS DISTRICT, AND MAKE OTHER ASSOCIATED CHANGES"

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Village. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Village Board was present throughout said meeting, and a legally sufficient number of members (majority of the Village Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Village and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this _____ day of November, 2021.

-SEAL-

Lara Hart
Village Clerk

Mayor Smythe asked the Board for any further comment regarding said Resolution.

Deputy Mayor Kovalchik asked Secretary Hart to get the number for Resolution.

Mayor Smythe moved forward with meeting and advised that the Red Hook Fire Company is looking to update their heating system and that the Red Hook Fire Company leases their building from the Village.

Clerk Hart returned and reported that Resolution will be #19-2021.

Deputy Mayor Kovalchik made a motion to approve Resolution #19-2021. Motion seconded by Trustee Kjarval.

Roll Call:

Deputy Mayor Kovalchik – yes

Trustee Laing – yes

Trustee Kjarval – yes

Mayor Smythe – yes

All in favor. Motion approved.

Mayor Smythe thanked all who spent time on these Zoning Amendments.

Red Hook Fire Company continuation:

Mayor Smythe said the Red Hook Fire Company is required to get permission from the Village for any changes to the property and the Red Hook Fire Company is looking to update their heating system in replacing the fuel oil fired boiler and water heater with propane fired boiler. Their plan is to install an underground 1000 gallon propane tank on the property and looking at 2 possible locations:

1. North side of the building between the building and sidewalk on MM Hamm Memorial Firehouse Lane
2. East side of building between the Firehouse and Village garage/maintenance building.

They are requesting permission to install the underground tank per NFPA and Building Code requirements. They have received multiple quotes and asking for Village approval but advised of past Village concern due to being in close proximity to the well in the parking lot.

Mayor Smythe advised that they would need to submit to the Building Department for approval and issuance of permit.

Deputy Mayor Kovalchik asked if the CEO would check on issue of being close to the well field.

Mayor Smythe asked if the Board would make a motion on approval providing there is authorization from the Village of Red Hook Code Enforcement Officer that it is safe due to issue of wells and our drinking water.

Secretary Hart advised that the Building Department has not received anything to review as of this date.

Deputy Mayor Kovalchik made a motion to approve the request of the Red Hook Fire Company for the update to their heating system in replacing the fuel oil fired boiler and water heater with propane fired boiler and install an underground 1000 gallon propane tank on the property provided that the Village of Red Hook Code Enforcement Officer approves the building plans submitted and address any concerns of being to close the well field and Village drinking water. Motion seconded by Trustee Laing.

Roll Call:

Deputy Mayor Kovalchik – yes

Trustee Laing – yes

Trustee Kjarval – yes

Mayor Smythe – yes

All in favor. Motion approved.

PUBLIC COMMENT:

Mayor Smythe asked for any public comment.

#1. Bailey Williams –

Bailey Williams inquired about Village minutes and if they were on the Village website.

Mayor Smythe thanked Bailey Williams for her comment and asked Trustee Kjarval about the minutes. Trustee Kjarval advised we are in the process of adding minutes to the website.

Bailey Williams asked about the Police Reform Plan and the monthly data and if that was going to be released soon. Mayor Smythe asked which data that would be. Bailey Williams advised the demographics for arrests. Mayor Smythe said she will review and get back to her on that.

Mayor Smythe advised that we are working on the Police website and unfortunately recently found out that we lost all data from their old website, but are working on recreating a new website.

No other public comments.

Mayor Smythe advised there was no Executive Session.

Mayor Smythe thanked Cassy Coleman for her help with setting up tonight's hybrid meeting and

Mayor Smythe advised that in January they will be switching from RingCentral to a Zoom format.

Mayor Smythe made a motion to pay bills after audit. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

Mayor Smythe announced that there will be a Workshop meeting held on November 18th but no Workshop meeting in December.

Deputy Mayor Kovalchik made a motion to adjourn the October 18, 2021 Village Board Meeting at 8:16pm. Motion seconded by Trustee Laing. All in favor. Meeting adjourned.

Submitted by,

Lara Hart
Village Clerk