

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
September 13, 2021**

Present: Mayor Karen Smythe, Deputy Mayor Bent Kovalchik, Trustee William Noonan, Trustee Melkorka Kjarval, Trustee Charles Laing and Village Clerk Lara Hart.

Mayor Smythe opened the meeting at 7:00pm with the Pledge of Allegiance.

Mayor Smythe asked for a moment of silence in memory of all those who lost their lives September 11<sup>th</sup>.

Mayor Smythe started with a brief Information Session of the Marijuana Law and that the Village held a public information session a few weeks ago and recapped the situation that adult recreational use of marijuana is now legal in New York State and what is in question is whether or not the Village of Red Hook will allow retail stores and/or onsite consumption establishments (also known as lounges).

Mayor Smythe said the Village has the opportunity to opt-out should we so choose and if we do not we will automatically be opted in as of January 1<sup>st</sup> and if we opt-out we have the opportunity to opt-in later but if we do not opt-out now we do not have that option later.

Mayor Smythe explained it will be within same perimeters as alcohol laws and cannot be within 500 feet of schools or within 200 feet of religious organization and smoking restrictions are the same for tobacco and marijuana and more details yet to be worked out. Mayor Smythe advised that any time someone applies for a license the Municipality is made aware and able to comment and will be given the opportunity to look at zoning regulations. Mayor Smythe said the question is do we want to opt-out or not.

Mayor Smythe asked for public comment.

Deputy Mayor Kovalchik said he has spoken with some business owners who are in favor of dispensaries and the lounge.

Mayor Smythe said the sales tax would be 4% added to all sales, with 1/4 going to the County and the remaining 75% (if the Town opts in) will be split with the Town in a way which is agreed to be split. If the Town opts out the Village will receive the 3%. If we opt out the Village gets no sales tax.

Mayor Smythe said the EDC has discussed but we have not received a formal response. Mayor Smythe said she did speak with a few people and did not get a strong response to opt-out.

Trustee Noonan asked if we opt out of the lounge can we opt back in later. Mayor Smythe said yes. Trustee Noonan said he felt retail was a good idea but does not understand the lounge and would like more information on that. Mayor Smythe said with a lounge you can consume the product on site. Trustee Noonan asked if it can be combined with a bar. Mayor Smythe said she believes it cannot. Mayor Smythe said a decision will need to be made soon and we may be able to make in October as the permissive referendum time period may not need to be completed before the end of the year but she will confirm. Mayor Smythe asked anyone with comments to please submit to the Village.

**Mayor Smythe made a motion to approve the Village Board meeting minutes dated August 9, 2021 and special meeting minutes dated August 31, 2021. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.**

Mayor Smythe asked the Board if they have time to review the August 19, 2021 Workshop minutes. All said yes.

**Deputy Mayor Kovalchik made a motion to approve the August 19, 2021 Workshop minutes. Motion seconded by Trustee Laing. All in favor. Motion approved.**

Mayor Smythe announced that Amy Smith, Director of Programs at the Red Hook Library, was present.

Amy Smith announced that every October there is a State wide public library program theme called the Great Give Back and this year they are inviting every Village committee, from Village, Town and Tivoli, to talk about openings/positions. Date of event is Saturday, October 16<sup>th</sup> at 10:30am-12noon. For anyone with questions you can contact Amy Smith at [amy@rehooklibrary.org](mailto:amy@rehooklibrary.org). Amy said weather permitting, event will be set-up outside.

## **DEPARTMENT COMMITTEE REPORTS:**

### **TREASURER'S REPORT**

Read by Village Treasurer Ray Towle

#### **ACCOUNT BALANCES:**

GENERAL FUND	\$ 1,145,981.44
WATER FUND	\$ 158,060.33
TRUST & AGENCY	\$ 22,931.20
PETTY CASH	\$ 21.79
VILLAGE GREEN	\$ 4,502.92
HARDSCRABBLE	\$ 7,300.85
HEALTH INSURANCE	\$ 6,160.27
SEWER FUND	\$ 18,262.00

Treasurer Towle advised that due to recent donations the Hardscrabble account is now at \$15,470.85.

#### **RESERVE CHECKING BALANCES:**

FIRE DEPARTMENT (M&T)	\$ 5,033.22
POLICE (M&T)	\$ 14,584.82
USDA (M&T)	\$ 134,030.15
HIGHWAY (M&T)	\$ 30,581.40
SNOW RESERVE (M&T)	\$ 3,279.47
TOWER RESERVE (M&T)	\$ 17,711.27
UNEMPLOYMENT (M&T)	\$ 4,544.10

COURT RESERVE (M&T)	\$	3,298.57
OFFICE RESERVE (M&T)	\$	972.52

**MONTHLY EXPENSES:**

GENERAL FUND	\$	175,503.11
WATER FUND	\$	60,228.64
TRUST & AGENCY	\$	2,334.76
SEWER	\$	1,935.09

Mayor Smythe spoke on line items and asked Treasurer Towle if insurance is a once a year invoice so makes sense that it is not at the 25% of the year. Treasurer Towle said yes.

**Mayor Smythe made a motion to approve the Treasurer’s report as submitted by the Village Treasurer. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.**

**POLICE**

Mayor Smythe read the Police Report as follows:

		<i>Village of Red Hook</i>	<i>Town of Red Hook</i>	<i>Tivoli</i>
Incidents:	388	282	102	4
UTT’s:	43	23	19	
Arrests:	6	2	4	

**PLANNING AND ZONING**

Trustee Noonan read reports as follows:

Building Permits:	8
Certificates of Occupancy:	1
Certificates of Compliance:	1
Municipal Searches:	4
Complaints:	0
Order to Remedy:	0
Fire Inspections:	6

\$1,423.00 was collected in fees.

Trustee Noonan advised that there were no reports for the Fire Company or Veterans Affairs.

**Deputy Mayor Kovalchik read his reports as follows:**

**VILLAGE OF RED HOOK  
VILLAGE GREEN COMMITTEE (VGC)  
MONTHLY REPORT  
August, 2021**

1. The current balances of the Village Green Committee’s related budget accounts, as of August 31, 2021, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$ 4,000.00
  
- Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 10,500.00
  
- Village Green Committee Checking Account  
Balance .....\$ 4,502.62

2. There were no Village Green Committee Meetings held during the month of August, 2021.

3. Preparations, including tree species and site selection, are currently underway in preparation for the 2021 Annual Fall Planting Day. An early November, 2021 Saturday is anticipated. The specific date will be determined by the tree delivery date. Further information will be provided to the VGC Officers and volunteers as they develop.

4. Residents and businesses interested in having a tree(s) planted on their adjacent Village and/or State right-of-ways, volunteering for planting days, or making a donation to support the VGC’s various community beautification projects, may contact David Pearson, Brent Kovalchik, or the Village Clerk.

**VILLAGE OF RED HOOK  
HIGHWAY DEPARTMENT  
MONTHLY REPORT  
AUGUST, 2021**

1. The Village Highway Department is currently picking up brush during the first and third week of the month (weather and schedule permitting).

Residents are reminded to place lawn debris, leaves, and brush in separate piles curbside and not in the road. Please limit the size of brush piles to 6’ x 6’ x 6’ with tree branches no larger than 6” in diameter. Brush that includes tree trunks, stumps, garbage, or construction debris will not be picked up. Neighbors are encouraged to share a brush pile. This will make pick-up easier and quicker. Please limit your brush pile to one household per pick-up date.

2. "Slow: Children at Play" signs will be installed at the west entrance (Amherst Road) and the east entrance (Old Farm Road – inside the Village boundary) to Red Hook Estates.
3. Ludlow Avenue and portions of Fisk Street have been repaved. The cost of approximately \$52,000.00 will be deducted from the General Fund CHIPS Budget Line (#5110.3).
4. Dave's Tree Service has begun removing trees as per a list provided by the Highway Department and Dave's Tree Service of 6/9/21 and reviewed by the Village Green Committee. The cost will be deducted from the General Fund Budget Line: Shade Tree – Contractual Expenses (#8560.4).
5. Estimates are forthcoming for equipment and services to grind/chip brush collected from monthly brush pick-ups. Costs will be deducted from General Fund Budget Lines: Landfill (#5140.4) and Maintenance of Streets – Misc. (#5110.43).
6. Revenue from the sale of scrap metal was received on August 18, 2021 in the amount of \$649.60. Total revenue generated from the sale of scrap metal in FY2021-2022 is \$1,785.40. Since inception of the Scrap Metal Recycling Program in September, 2007, \$38,077.71 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)  
RED HOOK INFRASTRUCTURE  
MONTHLY REPORT  
AUGUST, 2021**

**1. Red Hook Sewer Project**

- a. Meetings were held on August 6, 13, 20, and 27, 2021 at the Red Hook Village Building and via telephone conference calls. Kathryn Serra (C.T. Male Associates), Victoria Polidoro (Rodenhausen Chale and Polidoro LLP), Karen Smythe, and Brent Kovalchik participated. The following items were discussed:
  - C.T. Male is to review checklist and verify all requirements from bidding documents and the "Notice to Proceed" as required by USDA-RD and NYS EFC have been submitted and approved.
  - USDA-RD has requested that the dates of the contracts with Carver Construction, Inc. and Sausto Contracting, Inc. and the Performance and Payment Bonds have the same date. Upon review and agreement with Red Hook Village Attorney, Carver Construction, Inc. and Sausto Contracting, Inc. redated the contract agreements with the date of May 20, 2021. Mayor Smythe forwarded the signature pages to John Helgrin (USDA-RD; State Engineer/State Environmental Coordinator) on August

27, 2021. USDA-RD responded on 8/31/21 noting that their concurrence on the contracts are forthcoming via email.

- C.T. Male is finalizing MWBE portions of the work.
- USDA-RD requested copies of the resolutions by the Village Board of the contract awards. Copies of Resolutions 14 and 15-2021 were forwarded to USDA-RD on 8/13/21.
- Contract Checklist was forwarded to USDA-RD on 8-6-21.
- The checklist included:
  - Village Board's resolutions of award for each contract.
  - Notice of Award of Contract for each contract.
  - Executed Agreement with original signatures for each contract (originally signed 7/9/21; amended date 5/20/21).
  - Contractors' executed Performance and Payment Bonds with original signatures of 5/20/21 (EJDC #C-610 and C-615 Forms).
  - Contractors' Certificate of Insurance.
  - Exhibit 1 (Certificate of Owner's Attorney).
  - Resume of proposed Resident Construction Inspector.
  - Confirmation from the NYS DEC that they have received the NOI for the SWPPP.
- MWBE Utilization Plans for both Carver Construction, Inc. and Sausto Contracting, Inc. were forwarded to NYS EFC by C.T. Male on 8/2/21.
- The "Notice to Proceed" for both Carver Construction, Inc. and Sausto Contracting, Inc. were issued on 8/3/21.
- Discussed repairs required and financing options for the existing WWTP at Red Hook Commons.
- Confirmed easement maps and contract documents were coordinated.
- Carver Construction is preparing a schedule of construction for the Village of Red Hook. Informational meetings are being planned to inform customers in the Sewer Service Area of upcoming construction schedules and expectations during the construction process.
- Closing Documents of the NYS EFC Short Term Loan of 7/8/21 were forwarded to USDA-RD.
- C.T. Male is currently receiving and reviewing submittals from Carver Construction including tanks, piping, pumps, etc.
- Based on review of the Map, Plan, and Report and the Sewer Use Law, additional costs regarding a change in use, or scope of work from the USDA-RD, NYS EFC, and DC DOH Documents initiated by a property owner, will be the responsibility of the property owner to pay.
- A proposal to prepare a Single Audit for the Sewer Project from UHY LLP (8/13/21) was received by the Village. A Single Audit is required by USDA-RD if an amount of at least \$750,000.00 was spent on an USDA-RD funded project.
- C.T. Male's contract with the Village for the Sewer Project expired on 1/16/2020. C.T. Male is preparing a new contract. Increased cost of services will be covered by the project's contingency budget.
- Construction of the Sewer Project will begin in the late October, 2021. The forced mains will be the first item to be installed. Schedules from Carver Construction, Inc. are forthcoming.

## **2. Village of Red Hook Water Distribution System Maintenance and Improvement Project**

- a. A meeting was held on August 20, 2021 at the Red Hook Village Building and via telephone conference call. Robert Flores (Delaware Engineering), Karen Smythe, and Brent Kovalchik attended. The following items were discussed:
  - Discussed the status of the Water Improvement Project Phase IIA WIIA Grant application. Terms and benchmarks for submission pending decision by the new NYS Governor. The Village will re-submit a revised Engineering Report, SEQR Determination and Bond Resolution from the 2019 NYS EFC DWSRF WIIA Grant. Items to be financed include: repainting the Tower Street Elevated Tank, RHT/RHV Water Interconnect on Willowbrook Lane, various gooseneck connections from the Village water mains to private property service lines, restoration, valve replacements, and upgrades to the water treatment plant control systems.
  - Reviewed items to be included in a comprehensive water/highway/sewer maintenance program spreadsheet. Valve exercising, hydrant flushing, street sweeping, stop bar painting, catch basin cleaning, tank and grease trap pumping, and pump inspections will be included.
  - Reviewed a draft map of the Village water distribution system including mains and locations of valves and hydrants. Amendments/revisions to the map are forthcoming from Delaware Engineering. The map will be updated and coordinated with the maintenance spreadsheet on an annual basis to include repairs, dates of service, parts replaced, and locations of repairs.

## **3. Red Hook Solar CSA**

- b. A map and spreadsheet have been prepared of trees and plants that have not survived and/or in need of pruning, replacement, and proper maintenance. The Town of Red Hook and SunCommon are reviewing the list for submission to the landscape company that originally planted the trees and shrubs. These are currently under warranty and should be remedied at no cost/or minimal cost to the Solar CSA.

## **4. Intermunicipal Task Force (ITF)**

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

- a. An ITF Meeting was held on August 20, 2021 at the Red Hook Town Hall. The following items were discussed:
  - The affects of Short Term Rentals (STRs) on affordable housing and availability.
  - The need for STRs in the Town of Red Hook and necessary zoning regulating location, impact to neighborhoods, and housing stock availability.
  - Consider allowing more than one STR in the Ag/Business District, but must be a “working” agricultural farm and primary place of residence.
- b. Review STRs permitted in the R1, R1.5, H, and HB Zones.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report  
August, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of August, 2021.

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
August, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of August, 2021.
- b. The current balance of the Community Preservation Fund, as of August 31, 2021, is \$2,391,161.71.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report  
August, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no LWRP Working Group Meetings held during the month of August, 2021.
- b. Dutchess County Department of Planning and Development has prepared a new map. The “Permanently Protected Lands – 2021” map, including parcels protected by conservation easement, held by Scenic Hudson, New York State, Winnakee Land Trust, Dutchess Land Conservancy, and including Municipal Parks in the Town of Red Hook (excluding the Villages of Red Hook and Tivoli) will be included in the amended/revised Town of Red Hook LWRP.
- c. The LWRP Working Group located a NYS DEC conservation easement along the shoreline of Montgomery Place, between the Scenic Hudson easement and the Hudson River. The LWRP Working Group determined that Montgomery Place transferred their deeded underway lands (under the Hudson River) to the NYS DEC for \$1.00 in 1989.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report  
August, 2021 – Brent Kovalchik – Local Government Representative

- a. There were no NDA Executive Committee Meetings held during the month of August, 2021.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report  
August, 2021 – Karen Smythe and Brent Kovalchik – Members

- a. A RHV – ZRC Meeting was held on August 6, 2021 in the Red Hook Village Building. Victoria Polidoro (Rodenhausen Chale and Polidoro, LLP), Karen Smythe, and Brent Kovalchik attended. The following items were discussed:
  - Bulk regulations and definitions for Accessory Dwelling Units in Accessory Buildings for all Village zoning districts.
  - Review a draft/amended Zoning Map prepared by Delaware Engineering. Revision, including the addition of parcel numbers and a zoning district boundary revision for a parcel on Smith Street from NMU to R10,000.

Saw Kill Watershed Community (SKWC) – Monthly Report  
August, 2021 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of August, 2021.
- b. The SKWC are looking for adult volunteers, who are interested in outdoor education and passionate about the environment, to help run education stations for place based hands-on-learning of Red Hook Middle School students. Anyone interested can contact the SKWC via email: sawkillwatershedcommunity@gmail.com.

Trustee Kjarval asked for clarification on what “forced mains” are. Deputy Mayor Kovalchik explained there were 4 components to the sewer system and the forced mains are under pressure which are the main pipes that would carry the upload to the treatment plant and connected to the mains are the laterals which are pipes that are connected to the septic tanks and will take care of the discharge from people’s homes. the forced mains is the actual structure of the sewer system before it is attached to any individual home, which will be installed prior to the septic tanks being replaced.

### **WATER/SEWER/MATERIALS MANAGEMENT:**

#### **Trustee Laing read monthly reports:**

For the month of August, 2021: We had 5.35 tons of garbage; 2.73 tons of recycling; .27 tons of cardboard; 77 tons newspaper and 1.58 tons of commingled.

Trustee Laing advised that there was a small amount of contaminated recycling with a charge. Deputy Mayor Kovalchik said this is usually due to pizza boxes being recycled and said they are not recyclable.

- During the month of August the water treatment facility treated 8,323,800 total gallons, which is an average of 268,500 gallons per day. (Trustee Laing said usage had a little increase).

Mayor Smythe advised that we have valves being replaced and work will continue. Mayor Smythe advised that during the overnight on September 21<sup>st</sup> the Village be shutting down the water system for the Village (around 12-1am) in order to replace the valve.

- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY. All results were negative.
- During the month of June the water treatment plant used 95 gallons of sodium hypochlorite. The average daily use was 3.06 gallons per day.

### **Reports read by Trustee Kjarval:**

#### **Red Hook Together**

Red Hook Together theme this month was “Mental Health”. We had a presentation from Dr. Chris St.Germain, who is a licensed clinical psychologist and the Director of Coordinated Services for the Dutchess County Dept of Behavioral & Community Health. He detailed many of the programs that are available to Dutchess County Residents & organizations, such as mental health services & trauma informed training for staff. The conversation following the presentation focused around how we can

make mental health services even more accessible and available to Red Hook Community members as well as the organizations who deal and serve the public.

Mayor Smythe advised that's this lead to a follow up meeting with Mental Health America who is running the mobile crisis unit and the Red Hook Library and Red Hook Community Center joined the meeting to discuss how we can bring more services to the Northwestern part of the County and this was an excellent meeting and the Mental Health America is very interested in making services available for our area and she is very encouraged and thanked Amy Smith for being a part of this conversation.

Mayor Smythe spoke on the "undoing racism workshop" and has no objection to offering any remaining spots to the Human Rights Committee members and has spoken with Sgt. Hildenbrand. Mayor Smythe said this is a commitment asked if any Trustees are willing to please participate.

### **Red Hook Public Library**

RHPL hired a new tech support person, Joanna, who will be here on Fridays and Saturdays at 11am. She can provide tech help in person or online. This program is funded by the Ascienzo Family Foundation.

The RHPL Neighborhood Wireless network is back up with better quality equipment. This makes our free wifi reach about a block in each direction. Also grant funded thanks to Ascienzo Family Foundation.

Red Hook Public Library will be receiving \$50,000 from the Dutchess County Learn, Play, Create initiative. With the money, which is limited to youth services, The Library will be updating the children's and teen rooms.

The Red Hook Public Library and the Red Hook Community center are partnering with the Dutchess County Commission on Human Rights to bring PISAB's 'Undoing Racism Workshop' to leaders and community members in Red Hook. Since 1980 the People's Institute has been working to train people to effectively engage in communities with humanistic and antiracist principles. This nationally lauded program normally costs \$16,500 for 20 participants. Through a Dutchess County Human Rights Commission funding program in combination with grant matching the Village Board and the RHPD were offered two seats (4 spots total) free of charge. The training takes place during Columbus Day weekend - from Friday, Oct 8th thru Sunday, Oct 10th over zoom.

### **Village Human Relations Committee**

The Human Relations committee met a fifth time on September 2nd, 2021. We continued to plan out details for our booth at Hardscrabble Day. There has been discussion about whether the Human Relations committee should request a budget to do outreach in the community, and how best to approach that goal.

I also would like to respectfully ask the board for the opportunity to offer the PISAB training to Human Relation committee members if any of the three remaining Village slots remain unclaimed.

### **Village Events Committee & Hardscrabble Community Association**

As of writing this, Hardscrabble Day is still planned for **Saturday, September 18th, 2021**. Please visit the Hardscrabble Website [hardscrabbleday.org](http://hardscrabbleday.org) for more information. Our Parade theme is "Apple Harvest" and there is a free concert, booths, games, a cider house, live children's entertainment, kids

activities and even a vaccination pop-up site provided by the Dutchess County Department of Behavioral & Community Health.

We have taken the precautions of extending the Parade route so that attendees can socially distance and have removed all of the Concert Crowd tents to allow for maximum air-flow.

The Hardscrabble Community Association Committee is **recommending** that visitors be masked when they cannot maintain a 6' distance from people outside their household. We are also **requiring** Vendors within tented booths, Hardscrabble volunteer staff and all Village Hall visitors, regardless of vaccination status, to be masked. Please visit our website for our latest COVID and Cancellation policies.

The events committee has also begun to discuss the annual Village Halloween celebration.

### **Village Communications Committee**

The Communications committee met with RHPD to discuss their previous website, and to investigate if we could migrate any of the previous content over to the Police section within the Village website. We have since discovered that is not possible, as the previous site was lost during its inactive period.

We are currently working to identify and create content that needs to be updated on the Village website.

Chris Donahue has created training videos to provide staff with guides on how to do routine updates.

The committee has also been identifying and defining the different methods of contacting Village community members. We plan to implement a "Monthly Village News" email newsletter, as well as launch an expanded "Village alerts" system that would allow us to reach our audience with urgent emergency notices. Additionally we plan to transition our current water bill "Village Vibrant Post" into a "Seasonal Village Services" sheet that is updated quarterly and specifically focuses on seasonal changes to services as well as scheduled disruptions of service.

Mayor Smythe advised that the Village will be getting 2 Bard interns to help with communications.

Mayor Smythe thanked Trustee Kjarval for her work and commitment to Hardscrabble Day committee. Mayor Smythe said we will have a fun community focused day of activities. Mayor Smythe thanked Amy Smith for her work as well.

Trustee Kjarval spoke on the Parks and Public Arts Initiative and that they were able to walk around the Village and look for park areas to be utilized by the public for community arts.

Mayor Smythe thanked Trustee Noonan for his help with the bands for Hardscrabble day.

### **REGULAR BUSINESS:**

Associate Judge Appointment - Mayor Smythe advised that the Village Court does not have an Associate Judge and is asking the Board for approval to appoint Hon. Thomas Mansfield as Associate Judge.

Mayor Smythe read aloud a bio on Hon. Thomas Mansfield. Mayor Smythe advised that the Associate Judge position receives a \$500.00 stipend.

**Deputy Mayor Kovalchik made a motion to appoint the Hon. Thomas Mansfield as Associate Judge for the Village Court. Mayor Smythe Motion seconded by Trustee Kjarval. All in favor. Motion approved.**

Library Trustee Appointment- Mayor Smythe read aloud a letter from the Red Hook Library dated August 30, 2021 recommending the appointment of Trish Dantzig as Trustee of Red Hook Library Board.

**Mayor Smythe made a motion to appoint Trish Dantzig as Trustee. Motion seconded by Trustee Laing. All in favor. Motion approved.**

Police/Highway Employment Contracts – Mayor Smythe said with the help of Trustee Noonan and several meetings they have all come to an agreement with both the Highway and Police Department Union Contracts and feel confident and pleased with all.

Mayor Smythe said the Union is the United Public Service Employees Union.

Mayor Smythe spoke on details of the Union Contract for the Highway Department.

Mayor Smythe asked the Board for questions/discussion. Trustee Noonan said this was very important and a win-win situation and in recognition of the work of our Highway Department.

**Trustee Noonan made a motion to authorize Mayor Smythe to sign the Highway Department Union Contract on behalf of the Village. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.**

Mayor Smythe spoke on details of the Union Contract for the Police Department.

Mayor Smythe asked the Board for questions/discussion.

**Trustee Noonan made a motion to authorize Mayor Smythe to sign the Police Department Union Contract on behalf of the Village. Motion seconded by Trustee Kjarval. All in favor. Motion approved.**

Hardscrabble Village Support– Mayor Smythe advised that they received incredible and positive support for Hardscrabble Day and that the Village is supporting with security through the Police Department; support from the Highway Department and Village staff support. Mayor Smythe thanked all for their support.

Surplus – Mayor Smythe advised that the Highway Department has a hand chain saw, broken beyond repair, that needs to be declared as surplus and sold for scrap; and also a Police Department Ford Tahoe vehicle, that is no longer functioning.

**Deputy Mayor Kovalchik made a motion to declare these two items as surplus. Motion seconded by Trustee Laing. All in favor. Motion approved.**

LED Lighting – Mayor Smythe said there was no update. Trustee Laing said they are still waiting on Central Hudson.

Mayor Smythe spoke on the Intermunicipal Agreement between the Town and the Village of Red Hook and that this was created a year ago for the building department due to the some properties being both in the Town and Village and if we are in an Intermunicipal Agreement we could have one or the other do inspections. Mayor Smythe said there needs to be agreement on both sides. Mayor Smythe said it appears the Board approved that last October, but feels it should be brought up and this Board give approval for the Mayor to sign on behalf of the Village.

**Deputy Mayor Kovalchik made a motion to authorize Mayor Smythe to sign the Intermunicipal Agreement between the Town of Red Hook and the Village of Red Hook. Motion seconded by Trustee Laing. Mayor Smythe asked for any questions/discussion. All in favor. Motion approved.**

**Deputy Mayor Kovalchik made a motion to pay bills after audit. Motion seconded by Trustee Kjarval. All in favor. Motion approved.**

Mayor Smythe asked the Board for any further questions/discussions on General Business.

Deputy Mayor Kovalchik advised that the Mayor Smythe had applied for the Municipal Investment Grant and the Village was awarded \$17,881.00 for the upgrade to existing police department computers and servers to increase efficiency and enhance storage of video footage from body worn cameras. Deputy Mayor Kovalchik thanked Mayor Smythe.

### PUBLIC COMMENT: (8:13pm)

#### **#1. Steven Zacharzuk – 92 Cambridge Drive.**

Mr. Zacharzuk asked that Board members please speak into their microphone as hearing them was an issue.

No other comments.

Mayor Smythe said the Board needs to enter into Executive Session to discuss personnel issues.

Board entered into Executive Session at 8:15pm. Clark Hart did not enter into Executive Session.

**Mayor Smythe motioned to return from Executive Session at 8:50pm. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.**

**Mayor Smythe made a motion to hire Morgan Smith as a part time police officer. Deputy Mayor Kovalchik felt it was good to hire a female police officer and that we are seeking diversity in the police force. Mayor Smythe said Morgan Smith has 2 1/2 year experience. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.**

Mayor Smythe said now that they have agreed on Union contracts for Highway and Police she would like to propose a 1.5% raise for the Village non-union employees with 2 exceptions:

1. Ray Towle, Treasurer, pay rate will increase to \$35.00 per hour.
2. Rebecca Kent, Court Clerk, pay rate will increase to \$20.00 per hour.

**Mayor Smythe made a motion to approve said raises for non union employees. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.**

**Deputy Mayor Kovalchik made a motion to adjourn the September 13, 2021 Village Board Meeting at 8:53pm. Motion seconded by Trustee Laing. All in favor. Meeting adjourned.**

Submitted by,

Lara Hart  
Village Clerk