

**VILLAGE OF RED HOOK
PLANNING BOARD MEETING
May 13, 2021**

REMOTE MEETING VIA RINGCENTRAL

Present Via RingCentral: Co-Chair David Pearson, Member Don Hanson, Member Steve Zacharzuk, Member Jim Rogers

Absent: Chair, Beth Pagano

(Note: All Members were visible, with exception of Member Hanson who was audio only)

Co-Chair Pearson called to Order the May 13, 2021 meeting of the Planning Board at 7:01pm.

Co-Chair Pearson advised meeting is being held in accordance with NYS Executive order 202.1 & continuing orders which Governs the Open Meetings Law and that tonight's meeting is being held remotely via RingCentral and is being recorded and a transcript will be provided at a later date.

Chair Pagano did a Roll Call for Attendance:

Pearson – present

Hanson - present

Zacharzuk – present

Rogers – present

Pagano – absent

There is a quorum for the May 13, 2021 Planning Board meeting.

Co-Chair Pearson made a motion to accept and approve the Planning Board minutes dated April 8, 2021. Motion seconded by Member Zacharzuk. All in favor. Motion approved.

Agenda Item #1

Mark Graminski – 7466-7468 South Broadway – Signage Application
(property owners: DLV Ventures, LLC & 7466 South Broadway, LLC
Tax Parcel ID #'s: 6272-10-435669 & 6272-10-422678

Mark Graminski, P.E. L.S., present

Co-Chair Pearson advised at last month's meeting applicant was asked to bring signage into compliance by changing square footage to a maximum of 20 square feet per Village Code and submit lighting details.

Mr. Graminski advised that the amended plans show that the signage is now 19.88 square feet which meets Code and illuminated from ground surface and included lighting information. Lighting is minor with a 12 watt

warm colored temp bulb. Co-Chair Pearson asked if one on each side and facing up and asked if the units are black. Mr. Graminski said correct and shielded from both sides so it focuses light on the sign and not to spill over. Co-Chair Pearson asked what the sign was made off. Mr. Graminski said all details were listed on the amended plans and wanted so keep some continuity for both this sign and the signage for the MHVFCU and both being manufactured by Timely Signs.

Co-Chair Pearson asked the Board for comment. No comment.

Co-Chair Pearson made a motion to approve the proposed free standing sign for property located at 7466-7468 South Broadway listed as Tax Grid #'s:6272-10-435669 & 6272-10-422678, as depicted in submitted amended proposal received on 5/11/2021. Signage shall not exceed the square footage as provided by the Code of the Village of Red Hook, and signage is within the limits allowed and conforms to all provisions of Section 200-38 of the Code of the Village of Red Hook. Applicant is required to sign and submit required building permit prior to hanging signage. There is no fee for this building permit; with the following condition:

Condition:

- 1. The Planning Board is hereby granted the right to require adjustments to the exterior lighting up to a maximum of 60 days after the issuance of a Certificate of Compliance, but limited to the adjustment, dimming and /or shielding of the lighting fixtures only.**

No sign shall be permitted to be hung until the applicant has received the required building permit. Motion seconded by Member Zacharzuk. All in favor. Motion approved.

Agenda Item #2

Mark Graminski – 7472 South Broadway – Signage Application
(property owner: MHVFCU)
Tax Parcel ID #6272-10-433677

Present: Mark Graminski, P.E. L.S.

Co-Chair Pearson advised at last month's meeting applicant was asked to bring signage into compliance by changing square footage to a maximum of 15 square feet per Code and submit lighting details and possibly have both signs similar in appearance.

Mr. Graminski advised that signs are along Route 9 on separate parcels but the idea was to have as much continuity as possible and it is the same manufacturer for both and the amended plans show that the signage is now 14.9 square feet with a single light fixture on both sides. Mr. Graminski said there will be a stone structure around both signs and tried to keep sign heights and dimensions similar. Co-Chair Pearson asked if base and lighting will be the same. Mr. Graminski said correct.

Co-Chair Pearson asked the Board for comment. No Comment.

Co-Chair Pearson made a motion to approve the proposed free standing sign for property located at 7472 South Broadway listed as Tax Grid #'s:6272-10-433677 as depicted in submitted amended proposal received on 5/11/2021. Signage shall not exceed the square footage as provided by the Code of the Village of Red Hook, and signage is within the limits allowed and conforms to all provisions of Section 200-38 of the Code of the Village of Red Hook. Applicant is required to sign and submit required building permit prior to hanging signage. There is no fee for this building permit; with the following condition:

Condition:

- 1. The Planning Board is hereby granted the right to require adjustments to the exterior lighting up to a maximum of 60 days after the issuance of a Certificate of Compliance, but limited to the adjustment, dimming and /or shielding of the lighting fixtures only.**

No sign shall be permitted to be hung until the applicant has received the required building permit. Motion seconded by Member Zacharzuk. All in favor. Motion approved.

Agenda Item #3

Amy Wallace - Coldwell Banker – 7484 South Broadway – Signage Application
(property owner: Michael Matwey)
Tax Parcel ID #6272-10-442688

Amy Wallace, applicant, present.

Amy presented her signage proposal as submitted and said they are using the pre-existing post and signage is 9.17 square feet and made of PVC laminate. Co-Chair Pearson said window coverage cannot exceed 25%. Ms. Wallace said they are within the 25%. Co-Chair Pearson asked about the height of the existing pole and asked about possibly grandfathering it in. Ms. Wallace did not have the height and assumed that the prior owner got signage approval for that post. Secretary Hart advised that the prior tenant did get approval for their signage and up to the Board how to proceed. Co-Chair Pearson advised that per Code (Section 200-38-A-1-C) ..."no sign shall exceed 10 feet in height or extend above the façade of the building to which it is allocated". Ms., Wallace said she measured the height from sidewalk up and that meets Code. Co-Chair Pearson asked the Board for their comment.

Member Rogers said when it comes to grandfathering the sign if the prior sign was put in before the rules took effect then grandfathering could be automatic and if it was grandfathered, than grandfathering does not Transfer but he is fine and it can transfer, and we could make an exception but we would not make the exception based upon the fact that it happened before and we would have to say what the reasons were, if hardship, unnecessary impact; so if it does not meet Code the choices are specifically exempted, which he is happy to do, with reason, or change it.

Co-Chair Pearson said that was a detailed opinion and that the pole has been there a long time. Member Zacharzuk said to go in there and say now it has to be up to Code, no and felt we should grandfather it in.

Co-Chair Pearson asked Ms. Wallace if the sign was installed. Ms. Wallace said yes.

Member Hanson was in agreement with Member Zacharzuk and to grandfather it in and it does not distract from the beauty of the Village.

Member Rogers said the motion language should read “allow the signage to go forward as is based on the fact that to not grandfather it would be disruptive, costly and unnecessary and can be revisited at a later time. Co-Chair Pearson said they can revisit if and when there is another application and any idea how to motion that. Member Rogers said motion that the Board is prepared to allow this sign to remain as is for this application and this applicant and will not transfer to the next application and revisited at that time.

Co-Chair Pearson made a motion to approve the proposed free standing sign for property located at 7484 South Broadway listed as Tax Grid #: 6272-10-442688 as depicted in submitted proposal with the following condition:

Condition:

The Board has agreed to grandfather in that the existing pole can remain as is which is not conforming to Section 200-38-A-1-C and shall remain for this application/applicant only.

Applicant is required to sign and submit required building permit prior to hanging signage. There is no fee for this building permit;

Motion seconded by Member Rogers. All in favor. Motion approved.

Agenda Item #4

Michele Winstral – MPOWER – 7484 South Broadway – Signage Application
(property owner: Michael Matwey)
Tax Parcel ID #6272-10-442688

Michele Winstral, applicant, present

Ms. Winstral presented her signage proposal as submitted. Ms. Winstral said the signage was made of wood, white background, white vinyl lettering and the “M” being red and which includes a yoga image. Dimensions were 60 x 15.5. Co-Chair Pearson asked if hung on existing brackets with eyelets. Ms. Winstral said eyelets were preexisting. Co-Chair Pearson asked if she would consider adding a 3rd eyelet. Ms. Winstral said sure. Ms. Winstral said her hardware was new.

Co-Chair Pearson asked Board for comment. No comment.

Co-Chair Pearson made a motion to approve the proposed signage to be flat and against the side of the building located at 7484 South Broadway listed as Tax Grid #: 6272-10-442688 as depicted in submitted proposal. Signage shall not exceed the square footage as provided by the Code of the Village of Red Hook,

and signage is within the limits allowed and conforms to all provisions of Section 200-38 of the Code of the Village of Red Hook. Applicant is required to sign and submit required building permit prior to hanging signage. There is no fee for this building permit; with the following condition:

Condition:

Applicant to add a 3rd eyelet to the middle of the sign.

**No sign shall be permitted to be hung until the applicant has received the required building permit.
(Secretary Hart advised signage was already hung)**

Motion seconded by Member Zacharzuk. All in favor.

Agenda Item #5

Sarah Jayne – Shoppe Girl – 12 East Market Street – Signage Application
(property owner: Baright Realty)
Tax Parcel ID #6272-10-444706

Ms. Jayne presented her proposed signage as submitted and advised that the sign was 30x36 (7.5 square feet) with black vinyl lettering and color of background image to be very light pink and mounted by existing brackets and sign was made by Hudson Valley Mobile Graphics.

Co-Chair Pearson asked applicant to make sure sign is securely attached and that brackets are secure.

Co-Chair Pearson asked if height from sidewalk was at least 8 feet. Ms. Jayne did not know but will let Kevin Mowry know.

Co-Chair Pearson made a motion to approve the proposed hanging sign located at 14 East Market Street and listed as Tax Grid #: 6272-10-440706 as depicted in submitted proposal. Signage shall not exceed the square footage as provided by the Code of the Village of Red Hook, and signage is within the limits allowed and conforms to all provisions of Section 200-38 of the Code of the Village of Red Hook. Applicant is required to sign and submit required building permit prior to hanging signage. There is no fee for this building permit; with the following condition:

Condition:

Applicant to make sure brackets and hanging mechanisms are checked for security and that signage be at least 8 feet off sidewalk.

**No sign shall be permitted to be hung until the applicant has received the required building permit.
(Secretary Hart advised signage was already hung)**

Motion seconded by Member Zacharzuk. All in favor. Motion approved.

Chair Pagano said the next regularly scheduled Planning Board meeting will be held on June 10, 2021 at 7:00pm.

Chair Pagano made a motion to adjourn the May 13, 2021 Planning Board meeting at 7:34pm. Motion seconded Zacharzuk. All in favor. Motion approved.

LARA HART, Secretary
Village of Red Hook Planning Board