

**VILLAGE OF RED HOOK BOARD MEETING  
VIA RING CENTRAL  
May 10, 2021**

Present: Mayor Edward Blundell, Deputy Mayor Bent Kovalchik, Trustee Charlie Laing, Trustee William Noonan, Trustee Melkorka Kjarval and Village Clerk Lara Hart.

Mayor Blundell advised meeting is being recorded on PANDA.

Mayor Blundell opened the meeting at 7:00pm and announced meeting is held in compliance with Open Meetings Law per Executive Orders 202.1 and continuing orders and being recorded and transcript provided at a later date and in compliance with all regulations.

Mayor Blundell did a ROLL CALL for attendance/quorum

Blundell – present

Kovalchik – present

Noonan – present

Laing – present

Kjarval – present

**Mayor Blundell made a Motion to approve Village Board Meeting minutes dated April 12, 2021 and April 29, 2021. Motion seconded by Deputy Mayor Kovalchik.**

**ROLL CALL:**

**Blundell – yes**

**Kovalchik – yes**

**Laing – yes**

**Noonan – yes**

**Kjarval – yes**

**All in favor. Motion approved.**

Mayor Blundell announced tonight, May 10<sup>th</sup>, would be his last formal Village Board monthly meeting.

Mayor Blundell said the next meeting on May17th will be held regarding sewer and all notices have been mailed.

Mayor Blundell said the Public Hearing for the fire contract will be waived and be moved to next month (June 14, 2021).

Mayor Blundell announced that the RHCSO was present to discuss the Budget, elections and other updates.

At this time Bruce Martin spoke and said in attendance with him was the Superintendent, Janet Warden and Wendy Hanson, representative of the Tivoli Library.

Ms. Warden shared her screen with a presentation. Items discussed were:

- \* Budget Priorities
- \* Where are we in the process
- \* Tax Cap Budget 2021-2022 / RHCS D Budget Projection
- \* Property Tax
- \* Possible Contingent Budget
- \* Additional Items on Ballet
- \* Federal Stimulus Money

Bruce Martin went through details of election and that there will be a Voter registration day on May 12th from noon – 9pm at Mill Road 3-5 Lobby.

Budget Vote will be May 18<sup>th</sup> - Red Hook Voting will be held in the Red Hook School – 3-5 Cafeteria from noon – 9:00pm. Absentee Balloting will be available this year.

Mr. Martin showed a summary version of the budget and went over the budget and funding.

Ms. Warden spoke on priorities and how to use funding wisely and discussed reopening and advised that the budget is below the tax cap.

Mayor Blundell asked the Board for comment. Deputy Mayor Kovalchik asked Mr. Martin if during the shutdown of last year of they saw any savings in the budget. Mr. Martin said yes, fairly substantial savings and last year ran a surplus and exceeded that last June 30<sup>th</sup> for the 1<sup>st</sup> time in the history of his time in Red Hook.

Mayor Blundell thanked the School and all Administration.  
Mr. Martin and Ms. Warden thanked everyone for their time.

Wendy Hanson, Board Member of the Tivoli Free Library, and thanked for your time to present the Tivoli Library's request for a modest increase in the tax levy which increase of \$3500 would cost the average household an additional \$1.38 per year or about .11 per month and discussed services provided by the Library. Ms. Hanson asked to please vote for Proposition #3 on the School Budget vote.

Mayor Blundell thanked Ms. Hanson and asked Board for any comment. No comment.

Mayor Blundell welcomed Mayor select Karen Smythe, whom was present. Mayor Blundell spoke on continuance of remote meetings and Mrs. Smythe said there could be "in-person" meeting but would have to follow all CDC guidelines and that the Executive Order for open meetings has been continued through June 5<sup>th</sup> but expected to be continued.

Mayor Blundell asked all to take a moment of silence for all during COVID.

## **DEPARTMENT COMMITTEE REPORTS:**

### **TREASURER'S REPORT**

Read by Village Treasurer Ray Towle

**ACCOUNT BALANCES:**

GENERAL FUND \$ 440,100.81

Treasurer Towle said this amount was higher due to receiving the unpaid Village taxes from Dutchess County for 2020 and from the quarterly sales taxes.

WATER FUND \$ 190,098.34  
TRUST & AGENCY \$ 21,102.26  
PETTY CASH \$ 24.50

VILLAGE GREEN \$ 4,502.92  
HARDSCRABBLE \$ 2,276.85  
HEALTH INSURANCE \$ 1,722.96  
SEWER FUND \$ 8,126.28

Treasurer Towle said the capital projects account has been closed out.

**RESERVE CHECKING BALANCES:**

FIRE DEPARTMENT (M&T) \$ 5,031.60  
POLICE (M&T) \$ 14,580.12  
USDA (M&T) \$ 133,986.97  
HIGHWAY (M&T) \$ 20,779.63  
SNOW RESERVE (M&T) \$ 3,279.27  
TOWER RESERVE (M&T) \$ 17,710.19  
UNEMPLOYMENT (M&T) \$ 4,543.82  
COURT RESERVE (M&T) \$ 3,298.36  
OFFICE RESERVE (M&T) \$ 972.46

**MONTHLY EXPENSES:**

GENERAL FUND \$ 167,373.02  
WATER FUND \$ 80,194.58  
TRUST & AGENCY \$ 2,477.40  
SEWER \$ 7,637.01

**Mayor Blundell made a motion to approve the Treasurer’s report as submitted by the Village Treasurer. Motion seconded by Trustee Noonan.**

**ROLL CALL:**

**Blundell – yes**

**Kovalchik – yes**

**Laing – yes**

**Noonan – yes**

**Kjarval – yes**

**All in favor. Motion approved.**

Deputy Mayor Kovalchik asked if the extra revenue factored in to the fund balance for the new fiscal year. Mayor Blundell said yes but is not an “extra” it is budgeted for the delinquent tax and in our normal cycle.

**POLICE**

Mayor Blundell read the Police Report as follows:

	<i>Village of Red Hook</i>	<i>Town of Red Hook</i>	<i>Tivoli</i>
Incidents:	371	282	85
UTT's:	39	19	4
Arrests:	1	18	1

Deputy Mayor Kovalchik asked for status on new police vehicle. Mayor Blundell said purchase order is out.

**PERSONNEL:**

Mayor Blundell spoke on the Village seeking part time seasonal help with the Village Highway Department but not getting a lot of interest, but has a couple of applications being reviewed. These are not civil service position and Labor positions.

Trustee Noonan asked if there has been any outreach to the high school for those positions. Mayor Blundell said not that he knows of but that Dan Streib has been getting the word out.

**PLANNING AND ZONING**

Trustee Noonan read reports as follows:

Building Permits:	12
Certificates of Occupancy:	0
Certificates of Compliance:	9
Municipal Searches:	8
Complaints:	0
Order to Remedy:	0
Fire Inspections:	45

Mayor Blundell advised that \$2,350.00 was collected in fees.

Mayor Blundell asked if there was any word from the VFW with regard to the Memorial Day parade. Trustee Noonan has not heard anything. Karen Smythe said she has spoken with Brian Williams and was informed that there will be no parade and that she was asked her to speak at the Memorial Day ceremony at Memorial Park at 11:00am on May 31<sup>st</sup> (rain or shine).

**WATER/SEWER/MATERIALS MANAGEMENT:**

For the month of April, 2021 we sold \$1,572 in garbage tags. We had 6.75 tons of garbage and 2.49 tons of recycling: .3 tons of cardboard, 1.03 newspaper and 1.16 tons of commingled.

Trustee Laing encouraged all to use this Village service.

Trustee Laing read the monthly reports as follows:

- During the month of April the water treatment facility treated 6,758,000 total gallons, which is an average of 225,300 gallons per day - back down to a sustained levels.
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY. All results were negative.
- During the month of March the water treatment plant used 60 gallons of sodium hypochlorite. The average daily use was 2 gallons per day.

Mayor Blundell advised that the Town has reached out to help with getting a level II EV Charging Station in Village lot (we currently have a level I) but that due to cost \$111,000 and the grants being reimbursement grants that the Village does not have the funds to do this and discussions will continue.

Mayor Blundell felt only 2 – not 4 - parking spaces could be given up for these EV Stations. Trustee Laing asked if the Town would be doing their own Station at the Town Hall. Mayor Blundell said it is in discussion. Deputy Mayor Blundell said they are proposing parking at Abraham's Park and is that a possible location and may help. Mayor Blundell said it is worth thinking about but need to look at spending and locations. Trustee Kjarval asked how often they are used. Mayor Blundell said he can ask Gregg to generate a report. Trustee Laing said it would be useful to see that report and to assess the need and taking up the valuable parking spaces.

Mayor Blundell asked Trustee Laing to reach out to Egor Castnelson on the LED Lighting.

#### **Reports read by Trustee Kjarval:**

##### **Red Hook Together**

May's discussion theme was "Sustainability" and the moderator was Laurie Husted head of Bard Office of Sustainability. She led an illustrative discussion about how the three spheres of sustainability; Environment, Equity and Economy are all present and intertwined in Red Hook. A key discussion point was how community leaders communicate out to the public and how we can better engage the community on issues overall.

##### **Human Relations Committee**

The Human Relations committee had an initial brainstorming session Thursday May 7th, during which they discussed possible roles, organizational goals and membership requirements. Present at the meeting were representatives from The Dutchess County Human Rights Commission who gave additional insight into various roles and powers granted to similar committees within Dutchess and Ulster County. Members have agreed to do research on similar models to bring to next month's meeting for further discussion

Mayor Blundell asked if anything was lined up with our off-site IT Admin re: website. Trustee Kjarval said she will reach out.

Mayor Blundell asked Parks/Public Arts - Deputy Mayor said they have held initial meetings and have good ideas and are now in the process of selecting members for this Committee and there are multiple projects out there and they are looking for sources of revenue. Trustee Kjarval said initial meetings were great and a lot of new ideas.

Mayor Blundell announced this Friday will be the start of “Friday Night Music”.

Deputy Mayor Kovalchik read the monthly reports as follows:

**VILLAGE OF RED HOOK  
VILLAGE GREEN COMMITTEE (VGC)  
MONTHLY REPORT  
APRIL, 2021**

1. The current balances of the Village Green Committee’s related budget accounts, as of April 30, 2021, are as follows:

• Community Beautification – Contractual Expenses (#8510.4) Balance .....	\$ 663.94
• Shade Tree – Contractual Expenses (#8560.4) Balance .....	\$(-)3,700.00
• Village Green Committee Checking Account Balance .....	\$ 4,502.92

2. The Village Green Committee met on April 18, 2021 to locate trees on properties of Spring Planting tree sites. David Pearson and Brent Kovalchik attended.
3. Sites were prepared for Spring Planting Day on April 23, 2021. Michele Decker (Decker Construction) volunteered to assist David Pearson dig holes after NY Dig Safely was notified and underground utilities were marked.
4. The 2021 Annual Spring Planting Day and Arbor Day Celebration was held on April 24, 2021. Twelve volunteers planting eight trees on Fraleigh Street, Benner Road, Old Post Road, Park Avenue, and at Richard Abrahams Memorial Park. A memorial tree was planted in Abrahams Park dedicated to Harold and Gladys Fell for their years of community service and stewardship of the Richard Abrahams Memorial Park. Deputy Mayor Kovalchik read the Arbor Day Proclamation and acknowledged the Village of Red Hook has received the Tree City USA designation for the nineteenth consecutive year. The Village Green Committee Officers and Board of Trustees would like to thank Michele Decker, Chris Coon (RHV Highway Department) and the volunteers who contributed their efforts to make the Annual Spring Planting Day and Arbor Day Celebration a success.
5. Residents and businesses interested in having a tree(s) planted on their adjacent right-of-ways, volunteering for planting days, or making a donation to support the VGC’s various community beautification projects, may contact David Pearson, Brent Kovalchik, or the Village Clerk.

**VILLAGE OF RED HOOK  
HIGHWAY DEPARTMENT  
MONTHLY REPORT  
APRIL, 2021**

1. The initial brush and leaf pick-up was concluded in the month of April, 2021. The Village Highway Department will continue to pick up leaves and brush on the first Monday of the month (schedule and weather permitting).

Residents are reminded to place lawn debris and brush in separate piles, curbside, and not in the road. Please limit brush piles to one per household per month; and limit the size of brush piles to 6' x 6' x 6' with tree branches no larger than 6" in diameter. Brush that includes tree trunks, stumps, garbage, or construction material will not be picked up. Neighbors are encouraged to share a brush pile. This will make pick-up easier and quicker.

2. Custom Street Services, LLC (Hyde Park) has finished sweeping Village streets and the Municipal Parking Lot in April, 2021.
3. The NYS DOT notified the Village of Red Hook (4/2/21) that traffic signal generator transfer switches will be installed at the intersection of Route 9 at Rokeby Road and Hannaford Drive. Construction is anticipated to take place between the summer of 2021 and the winter of 2023. Daily lane closures are anticipated as part of the construction activities.
4. The Village purchased a 2021 5500 Dodge Ram from Ruge's Chrysler/Dodge/Jeep on April 26, 2021. Costs were paid through the Salisbury Bank Line of Credit. The line of credit balance for the purchase of the truck (\$39,808.00) and new plow (\$7,000.00) will be reimbursed through the following Red Hook Village fund balances:

• CHIPS (5110.3) . . . . .	(+/-) \$24,000.00
• Maintenance of Streets – Highway Capital Outlay (5110.0) . . . . .	\$10,000.00
• Highway CD Reserve Fund (A9621) . . . . .	\$ 5,000.00
• Water Fund Balance . . . . .	\$ 7,500.00

(re: Resolution #17-2020, Amended 9/14/20 utilizing the Salisbury Line of Credit and the various FY 2020-2021 line items from the General and Water Funds)

5. Revenue from the sale of scrap metal was received on April 5, 2021 (\$669.94) and on April 14, 2021 (\$167.20) for a total of \$837.14. The total revenue generated from the sale of scrap metal in FY 2020-2021 is \$4,832.19. Since inception of the Scrap Metal Recycling Program in September, 2007, \$36,292.31 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents or businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)  
RED HOOK INFRASTRUCTURE  
MONTHLY REPORT  
APRIL, 2021**

**1. Red Hook Sewer Project**

- a. Meetings were held on April 2, 9, 16, 23, and 30, 2021 via telephone conference call and at the Red Hook Village Building. Kathryn Serra (C.T. Male), Victoria Polidoro (Rodenhausen Chale and Polidoro, LLP), Ed Blundell, and Brent Kovalchik attended. The following items were discussed:
- The Bond Resolution, approved by the Board of Trustees on 4/1/21, was sent to the Kingston Daily Freeman for publication on 4/2/21. The resolution was also posted at six locations throughout the Village. The twenty day Estoppel Period ended 4/26/21.
  - Reviewed/completed required funding applications for NYS EFC and USDA-RD considerations.
  - Obtained sign-off of the amended Map, Plan and Report of April 29, 2021 from the DC DOH on 4/29/21.
  - Victoria Polidoro (Rodenhausen Chale and Polidoro, LLP) prepared the Resolution to Schedule a Public Hearing on Revised Apportionment of Local Assessments: Municipal Sewer System – Phase I. Resolution #12-2021 was approved by the Village Board of Trustees on April 29, 2021. A Public Hearing is set for May 17, 2021 via Ring Central. Notification to all property owners, located in the Sewer Service Area and request to publish the notice of a Public Hearing was also sent to the Kingston Daily Freeman on May 3, 2021.
  - April 23, 2021 – A conference call was conducted with Brenda Smith (Director, NYS – USDA-RD Rural Development), John Helgin (Engineer, NYS – USDA-RD Rural Development), Kathryn Serra (C.T. Male), Victoria Polidoro (Rodenhausen Chale and Polidoro, LLP), Ed Blundell, and Brent Kovalchik. USDA-RD agreed to partially fund the Red Hook Sewer Project on the original terms as provided by the Letter of Conditions. The Village is permitted to retain the \$1.2 million grant if the Village also retains the \$2.775 million loan (\$3.7 million minus CWSRF WIIA Grant of \$925,000). USDA-RD consolidated with NYS EFC to allow the EFC to incorporate and pay USDA-RD/RHV debt obligation into the EFC's 0% long-term funding package. Additional grant funding from USDA-RD may also be available to the Village pending review and balance of remaining funds available to NYS through the USDA-RD.
  - A separate conference call with Laura Squires (NYS EFC), Jen Sunkist (NYS EFC), Rob Armitage (NYS EFC), Kathryn Serra (C.T. Male), Ed Blundell, and Brent Kovalchik was also conducted on April 23, 2021. EFC will provide up to \$8.5 million short-term financing at 0% interest and up to \$8.5 million long-term financing at 0% interest. NYS EFC will pay off the \$3.7 million USDA-RD loan and incorporate the debt into EFC's long-term funding at 0% for 30 years. EFC will also permit the Village of Red Hook to seek and receive additional grant funding. Additional grants, if awarded to the Village, will be deducted from the principal of the long-term EFC loan. Written approval was received by NYS EFC on 4/26/21. A final approval notice from NYS EFC will be sent pending approval from the NYS EFC Board in May, 2021. Contracts can be awarded by the Village prior to this final approval notice of EFC.

- Coordinate USDA-RD Form E (Rural Development (RD) Project Budget/Cost Certification and NYS EFC Exhibit C – Estimated Project Costs (CWSRF Project No.: C3-5387-01-00; Recipient: Village of Red Hook: County of Dutchess).
- The total project cost for the RH Sewer Project is \$8,447,118.00. Including the \$1.2 million USDA-RD grant and the \$925,000 WIIA Grant, the amount of Short-Term Interest-Free Hardship Financing is \$6,311,118.00.
- The revised estimated project time-line is as follows:
  - April 29, 2021 – Board of Trustees to set date/time of a Public Hearing for the Apportionment Resolution. Written notification of Public Hearing to the press and property owners within the Sewer Service Area at least 10 days prior to the Public Hearing.
  - May 17, 2021 – Public Hearing, via Ring Central, regarding the Apportionment Resolution. The Board of Trustees will consider public comments and vote to approve Apportionment Resolution. The Board of Trustees will award, upon the approval of the Apportionment Resolution, the contracts to the qualified lowest bidder for the Prime General Contractor and Prime Electrical Contractor
  - May, 2021 – The NYS EFC will review bid documents/packets for bonding, MWBE compliance, insurance, etc.
  - May/June, 2021 – C.T. Male to issue a “Notice to Proceed.”
  - July, 2021 – C.T. Male will conduct a pre-construction meeting with the Prime General Contractor (Carver Construction (\$6,797,145.00)) and the Prime Electrical Contractor (Sausto Contracting, Inc. (\$441,947.00)).
  - September, 2021 – Construction may begin if all required documents are submitted, reviewed, and approved by C.T. Male and the funding agencies.
  - December, 2022 – Anticipated Substantial Completion of the RH Sewer Project.
  - December, 2023 – Anticipated Final Completion of the RH Sewer Project.

## 2. Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

- a. The ITF met on April 30, 2021 at the Red Hook Town Hall. The ITF decided to send the latest versions of Short-Term Rental Amendments to the Red Hook Town Board for their consideration, review, SEQR, and public comment processes. The following Red Hook Town Amendments include:
  - Chapter 112: Short-Term Rentals: Annual Operating Permit (4/8/21)
  - Amendment to the Use-Table regarding the Town of Red Hook Zoning Law for Residential Accessory Uses.
- b. ITF Chairman Bill O’Neil, with the approval of members of the ITF, to recommend to the Red Hook Town Board that they disband the Intermunicipal Task Force, subject to being re-instated at a future date with specific goals in mind.
- c. There were no meetings of the ITF held during the month of March, 2021.
- d. Draft legislation for Short-Term Rentals in the Town of Red Hook is being prepared by Rodenhause, Chale and Polidoro, LLP and Four Corners Planning.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report

April, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of April, 2021.

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
April, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of April, 2021.
- b. The current balance of the Community Preservation Fund, as of April 30, 2021, is \$2,099,615.32.

Saw Kill Watershed Community (SKWC) – Monthly Report  
April, 2021 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of April, 2021.
- b. Issue 16 (April 21, 2021) of the SKWC Newsletter was circulated. This issue includes:
  - “Earth Day 2021”
  - “Project Drawdown” – Steve Appenzeller
  - “Amphibian Migration Project” – Amy Shein and Karen Schneller-McDonald
  - Earth Day Media Events including the Bard College Environmental and Urban Studies Program and the Racial Justice Initiative sponsored Earth Day Panel (4/22/21)

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report  
April, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no LWRP Working Group Meetings held during the month of April, 2021.
- b. The LWRP Working Group continues to wait for review and comments from the NYS Department of State on its proposed amendment to the LWRP. Once comments are received and responded to, a Public Informational Meeting for the Red Hook community will be scheduled to present current proposed amendments of the Local Waterfront Revitalization Plan of the Town of Red Hook.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report  
April, 2021 – Brent Kovalchik – Local Government Representative

- a. There were no NDA Executive Committee Meetings held during the month of April, 2021.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report  
April, 2021 – Ray Towle and Brent Kovalchik – Members

- a. There were no RHV – ZRC Meetings held during the month of April, 2021.
- b. Proposed amendments to Chapter 200 – Zoning – Code of the Village of Red Hook include:
  - Changing the current Highway Business (HB) District to the Gateway (G) District.
  - Amending Section 200-11 regarding Use and Bulk Regulations of the proposed Gateway District.
  - Adding one property, currently in the R10,000 District, to the Gateway (G) District.
  - Amending Section 200-9 (R10,000 District) regarding Special Permitted Uses for Live/Work Units for properties located on East Market Street that are also in the Sewer Service Area.

- Adding eight properties, currently in the R10,000 District on South Broadway and Fisk Street, to the Neighborhood Mixed-Use (NMU) District.
  - Adding a definition of Live/Work Units to Section 200-5.
  - Adding shed bulk regulations to the R10,000 and R20,000 Districts.
- c. Copies of the proposed draft amendments have been sent to Rodenhausen, Chale and Polidoro, LLP for review, comments, and preparation of draft legislation, SEQR documents, and Dutchess County Department of Planning and Development review and approval in accordance with NYS Statute 239-m.

#### **CONTINUATION OF FIRE CONTRACT: (2021-2023 Fire Protection Contract)**

**Mayor Blundell made a Motion to take the postponed public hearing scheduled for this date and set a public hearing on the Fire Protection Contract for Monday, June 14, 2021 at 7:00pm. Motion seconded by Deputy Mayor Kovalchik.**

#### **ROLL CALL:**

**Blundell - yes**

**Kovalchik - yes**

**Noonan - yes**

**Laing - yes**

**Kjarval – yes**

**All in favor. Motion approved.**

Mayor Blundell said he will remind the Fire Company to get the Contract back to them.

#### **REGULAR BUSINESS:**

##### Sewer Update:

Mayor Blundell reminded that the next meeting scheduled for Monday, May 17, 2021 will be to discuss sewer project and that mailings were sent to all properties in the service area and we could have a good crowd; Engineer will be present to give a presentation; and the new Map Plan & Report was distributed to all Members and up on the Village website. Mayor Blundell said if questions are asked of the Board to indicate this project is economically and environmentally necessary and looked at the cost and found 0% interest and bond resolution complete and hope to award the project at the May 17<sup>th</sup> meeting and that everything possible has been done to hold the cost. Deputy Mayor Kovalchik said two big grants were received – 1.2 million from USDA and \$925,000 from WIIA grant which is the water infrastructure improvement act from NYS administered by the NYS Environmental Facilities Corp. and s where we are getting our 0% short/long term funding. Mayor Blundell said the Engineer will be available at the May 17<sup>th</sup> meeting.

##### Water Loop update:

Mayor Blundell said he will be picking up fully executed contracts and easements this week and project going to run the cycle and full circle of water down from Route 9 through Traditions and back up. We will provide any necessary traffic control, if needed.

##### Annual Water Quality Report:

Mayor Blundell said this will be circulated to the public.

Mayor Blundell welcomed Mayor select Karen Smythe and that he has been working with Karen in this transition and announced he tendered his actual formal resignation letter to be effective 12noon on May 21, 2021 and Karen Smythe will come on as Formal Mayor effective 12:01noon. Mayor Blundell said both he and Karen have been working with IT to roll over the mayor Gmail to Karen and to keep him on to consult, if needed.

Mayor Blundell thanked all for the wonderful event for both he and his wife Saturday.

Deputy Mayor Kovalchik read aloud the prepared Proclamations for Jennifer Norris and Mayor Blundell.

Mayor Blundell thanked the staff and Board Members and said one cannot do this alone and we have always welcomed any idea and concept and we look for policy not politics and to keep all engaged.

Mayor Blundell said the newer Committees have begun and reports will follow from Liaisons.

Mayor Blundell encouraged staff to get vaccinated which will help us all to get back to open meetings and help with reopening.

Mayor Blundell advised we are still in negotiations with Contracts for both Police and Highway.

Mayor Blundell asked for Public / Board comment:

Karen Smythe thanked Mayor Blundell for his time and hopes to carry all that good work on.

Mayor Blundell said all have signed Vouchers.

**Mayor Blundell made a motion to pay bills after audit. Motion seconded by Deputy Mayor Kovalchik. All in favor.**

**ROLL CALL:**

**Blundell - yes**

**Kovalchik – yes**

**Laing – yes**

**Noonan – yes**

**Kjarval – yes**

**All in favor. Motion approved.**

**Deputy Mayor Kovalchik made a motion to adjourn the May 10, 2021 Village Board Meeting at 8:59pm. Motion seconded by Mayor Blundell. All in favor. Meeting adjourned.**

Submitted by,  
Lara Hart  
Village Clerk