

**VILLAGE OF RED HOOK
PLANNING BOARD MEETING
April 8, 2021**

REMOTE MEETING VIA RINGCENTRAL

Present Via RingCentral: Chair Beth Pagano, Co-Chair David Pearson, Member Steve Zacharzuk and Member Jim Rogers.

Member Don Hanson came into meeting late.

(Note: All Members were visible, with exception of Member Hanson who was audio only)

Chair Pagano opened the April 8, 2021 Planning Board Meeting at 7:02pm.

Chair Pagano advised meeting is being held in accordance with NYS Executive order 202.1 & 202-72 which Governs the Open Meetings Law and that tonight's meeting is being held remotely via RingCentral and is being recorded and a transcript will be provided at a later date.

Chair Pagano did a Roll Call for Attendance:

Pagano - present
Pearson – present
Zacharzuk – present
Rogers – present

There is a quorum for the April 8, 2021 Planning Board meeting.

Chair Pagano made a motion to accept and approve the Planning Board minutes dated March 11, 2021. Motion seconded by Co-Chair Pearson. All in favor.

Agenda Item #1

Sarah Carlson – 9 West Market Street – Signage Application
(legal property address is 19 West Market Street – owner: Baright Realty)
Present: Applicant, Sarah Carlson

Ms. Carlson advised she rented 9 West Market to open a home store and presented her signage proposal.

Chair Pagano said there was both hanging signage and window signage. Applicant said correct.

Ms. Carlson advised Kevin Mowry (Mobile Graphics) prepared the signage packet and he is familiar with all rules and regulations. Chair Pagano said the area was a little over 3 feet and in compliance with Code.

Chair Pagano asked if using existing bracket. Ms. Carlson said yes and they are using existing bracket and clearance from ground up is in compliance (8 feet). Co-Chair Pearson said to make sure brackets are secure.

Chair Pagano asked the Board for comment. Member Rogers said graphic was very nice. No other comment.

Chair Pagano asked about the window signage. Secretary Hart advised is less than 25% coverage no approval required. Applicant advised it was less than 25%.

Chair Pagano made a motion to approve the proposed hanging sign for property located at 9 West Market Street, listed as Tax Grid #6272-10-425729, and as depicted in said submitted proposal. The signage shall not exceed the square footage as provided by the Code of the Village of Red Hook, and that the sign is within the limits allowed and conforms to all provisions of Section 200-38 of the Code of the Village of Red Hook. Applicant is required to sign and submit required building permit prior to hanging signage. Motion seconded by Co-Chair Pearson. All in favor.

Chair Pagano advised that no sign shall be permitted to be hung until the applicant has received the required building permit.

Agenda Item #2

Mark Graminski – 7466-7468 South Broadway – Signage Application
(property owner: DLV Ventures, LLC)
Tax Parcel ID #6272-10-435669

Present: Mark Graminski, P.E. L.S.

Mr. Graminski said this part of the subdivision that was before the Board last year and a combined Board with existing 7466 and lot #2. Mr. Graminski said the sign will be located on the parcel for 7468 South Broadway (same location where the existing Firehouse Plaza sign is located now) and sign will be modified to plan detail submitted to the Board. Mr. Graminski advised he spoke to Secretary Hart prior to the meeting and signage was prepared by Timely Signs and was made aware that the signage was in excess of allowable square footage of 20 square feet. Chair Pagano said it was. Mr. Graminski said the signage will be reduced to the dimensions of 20 square feet.

Chair Pagano said there was a 12 inch base and asked if this was existing or new. Mr. Graminski said it will be new. Chair Pagano said so it is basically just the 2 poles and the sign. Mr. Graminski said it was in a planter and the idea was, since the next application is for the MVHFCU, is to have conformity so the reason for the base. Chair Pagano asked if we want uniformity should we discuss at the same time. Secretary Hart said these are 2 different applications and should be discussed separately since 2 separate parcels and 2 separate sign applications. Co-Chair Pearson asked about the difference in square footage. Chair Pagano said the signs cannot be the same size because this one can have a maximum of 20 square per Zoning Section 200-38-(b)-(1). Chair Pagano said right now it is proposed at 22 square feet and Mr. Graminski will modify plan and return to the Board.

Chair Pagano asked if building on a 12 inch planter base and asked if there will be any plants. Mr. Graminski said no.

Chair Pagano asked if lighting. Mr. Graminski said yes as shown. Chair Pagano advised the Board will need cut sheets and lighting details and this Board will retain a 60 day requirement to adjust lighting if needed. Mr. Graminski said ok.

Co-Chair Pearson asked if they are digging down for footing for planter box. Mr. Graminski said yes with some type of foundation and stone.

Chair Pagano asked the Board for Comment.

Member Rogers asked about a variance. Chair Pagano said once Mr. Graminski amends the plan to meet Zoning Code no variance needed. Mr. Rogers said it was not attractive in any way but not in our prevue and if modifications made he has no issue. Member Zacharzuk said the sign looks very good.

Don Hanson arrived at meeting at 7:15pm, and said although not present for presentation after looking at plans it was ok.

Mr. Graminski said he will change signage to 20 square feet. Member Rogers said we need to know specifics of lighting plans. Mr. Graminski said he will submit. Co-Chair Pearson asked if sign can list 7466 as front building and 7468 as back building. Mr. Graminski said he can do that and list as front & rear.

Agenda Item #3

Mark Graminski – 7472 South Broadway – Signage Application
(property owner: MHVFCU)
Tax Parcel ID #6272-10-433677

Present: Mark Graminski, P.E. L.S.

Mr. Graminski said this sign will need to be a maximum of 15 square feet. Chair Pagano said correct. Mr. Graminski said same information as prior application and he will provide lighting information at the next meeting.

Chair Pagano asked about the planter to be used at the MHVFCU and said this one seems to be more square. Mr. Graminski said everything will be proportional. Mr. Graminski said when you state square be more specific. Chair Pagano this side angle Timely Signs did not include with the other one so she was asking about the base id because for this sign you basically have a 80x96 square base and she was not sure about the base under the other sign. Co-Chair Pearson asked if there was any way the bases could look identical and coordinate between these 2 properties. Mr. Graminski said yes and it will be the same stone pavement for both the bases and keep symmetrical for dimensions. Chair Pagano asked if there would be 4 lights. Mr. Graminski said there will be 2 lights on each side but can review with Timely Signs and ask to change to one on each side. Co-Chair Pearson asked if Timely Signs was involved with lighting. Mr. Graminski said yes. Co-Chair Pearson asked if they could coordinate for lighting and base to look similar that would be nice.

Chair Pagano asked Board for comment. No comment.

Agenda Item #4

Coldwell Banker – 7484 South Broadway – Signage Application
(property owner: Matwey)
Tax Parcel ID #6272-10-442688

Applicant not present.

Co-Chair Pearson advised signage was already up. Secretary Hart advised that a violation notice was issued by the Building Department and to table this application so she can reach out to the applicant.

Chair Pagano made a motion to table the signage application of 7484 South Broadway to May 13, 2021 Planning Board meeting. Motion seconded by Member Zacharzuk. All in favor.

Chair Pagano made a motion to table Agenda Item #2 (7466-7468 South Broadway) and #3 (7472 South Broadway) to the May 13, 2021 Planning Board meeting. Motion seconded by Member Zacharzuk. All in favor.

Chair Pagano said the next regularly scheduled Planning Board meeting will be held on May 13, 2021 at 7:00pm.

Chair Pagano made a motion to adjourn the April 8, 2021 Planning Board meeting at 7:28pm. Motion seconded Zacharzuk. All in favor.

LARA HART, Secretary
Village of Red Hook Planning Board