

**VILLAGE OF RED HOOK  
RING CENTRAL MEETING  
JUNE 10, 2020  
7 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Laing, Clerk/Treasurer Chiarella.

Mayor Blundell opened the ring central meeting at 7 pm with a moment of silence for First Responders and Essential Workers during Covid-19.

Mayor Blundell made a motion to approve minutes from May 11, 2020. Trustee Trapp seconded this motion. All were in favor.

- Mayor Blundell stated the Village is in compliance with remote meetings, meeting was noted in the paper, website and Village Hall.
- Mayor Blundell presented a proclamation George Beekman for his volunteer service for many years on the Zoning Board of Review.
- Mayor Blundell presented a proclamation to Cindi Chiarella for her 28 years employed at the Village of Red Hook for her up and coming retirement June 26<sup>th</sup>. Cindi will stay on as a consultant to help with the training transition.
- Mayor Blundell scheduled a workshop meeting for June 18<sup>th</sup> to discuss the water-loop and easement contracts.

**TREASURER'S REPORT**

**ACCOUNT BALANCES**

GENERAL FUND	\$ 335,807.39
WATER FUND	\$ 51,916.07
TRUST & AGENCY	\$ 17,323.86
PETTY CASH	\$ 71.36
VILLAGE GREEN	\$ 4,149.92
HARDSCRABBLE	\$ 4,243.11
HEALTH INSURANCE	\$ 8,891.35
SEWER FUND	\$ 30,260.00
CAPITAL PROJECTS	\$ 00.00

**RESERVE CHECKING BALANCES**

FIRE DEPARTMENT (M&T)	\$ 5,025.92
POLICE (M&T)	\$ 14,436.67
USDA (M&T)	\$ 110,593.91

HIGHWAY (M&T)	\$	20,756.19
SNOW RESERVE (M&T)	\$	3,229.80
TOWER RESERVE (M&T)	\$	17,702.81
UNEMPLOYMENT (M&T)	\$	5,516.71
COURT RESERVE (M&T)	\$	3,271.47
OFFICE RESERVE (M&T)	\$	945.96

### MONTHLY EXPENSES

GENERAL FUND	\$	65,504.82
WATER FUND	\$	5,175.80
TRUST & AGENCY	\$	17,323.86
SEWER	\$	00.00

Treasurer Chiarella stated M & T Reserve accounts have been charged a monthly fee of \$ 12.50, said fees charges will be reversed back to January 2020.

Mayor Blundell made a motion to approve the Treasurer’s report as submitted. DM Kovalchik seconded this motion. All were in favor.

### POLICE

Mayor Blundell read the following Police Report-

	Village of Red Hook	Town of Red Hook	Tivoli
Incidents: 533	393	137	3
UTT’s: 32	6		
Arrests: 9	4	5	

Mayor Blundell stated Village Incidents are up due to security checks.

### PLANNING AND ZONING

Trustee Trapp read the following Planning/Zoning report:

Building Permits: 9  
 Certificates of Occupancy: 1  
 Certificate of Compliance: 5  
 Complaints: 2

\$ 1,024.00 was collected in fees.  
 Planning and Zoning meetings will be held virtually.

## **MATERIAL MANAGEMENT**

For the month of May, we sold \$1740 in garbage tags and paid out \$929.99. We had 8.62 tons of garbage and 2.5 tons of recycling: 1.69 tons of commingled, .45 tons of newspaper and .36 tons of cardboard. Our spring cleaning sale will continue through the end of June: when you order and buy 10 tags remotely via mail, you get two free.

## **EVENTS**

Reminder, we have cancelled Hardscrabble Day 2020 due to Covid-19 Concerns. Discussions for a lower key alternative are happening, obviously contingent on where things are in September.

## **WATER**

Trustee Laing read the following water report:

- During the month of May, the water treatment facility treated 8,165,300 total gallons, which is an average of 263,400 gallons per day.
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY.
- During the month of May, the water treatment plant used 80 gallons of sodium hypochlorite. The average daily use was 2.58 gallons per day.
- The Annual Quality Water Report was completed and distributed to water customers.
- Hydrant flushing will begin shortly, which will be noted to the public.
- Mayor Blundell stated Fernando Dongo (VRI) has submitted a proposal to run the sewer treatment plant. Currently Fernando runs the sewer plant for Ken Kearny (Senior Housing).

### **VILLAGE OF RED HOOK HIGHWAY DEPARTMENT MONTHLY REPORT MAY, 2020**

1. The Village Highway Department is picking up leaves and brush every first and third Mondays of the month.

Residents are reminded to place lawn debris and brush, in separate piles, curbside and not in the road. Please limit the size of brush piles to 6' x 6' x 6' with tree branches no larger than 6" in diameter. Brush that includes tree trunks, stumps, grass clippings, garbage and construction material will not be picked up.

2. The Village Board is considering purchasing a new truck (cab and chassis) for the Highway Department to replace truck #14. The existing truck's dump body will be re-used and installed on the new truck. The estimated cost of \$44,431.80 for a 2020 Dodge Ram 5500 with a gas-fueled engine was received from Robert

Green Truck Division on March 20, 2020. The Village Board is considering the allocation of funds from the Highway Reserve Account, Maintenance of Streets – Capital Outlay (5510.02), CHIPS (5110.03), Water Fund (E8340.2), the Snow Equipment Reserve Account, and revenue from the sale of the existing truck to pay for the new truck. A small loan is also being considered to supplement the funding package.

3. Discussions continue on the State, County and Local levels regarding the NYS FY2020-2021 Consolidated Highway Improvement Program funding. Reductions in the State revenue, due to the current pandemic, may impact the usual allocation the Village receives from the State that is used for street repaving projects and new equipment purchases. Alternative options to pay for equipment and street/highway projects are being investigated while the State Legislature deliberates their projected funding allocations.
4. There was no revenue generated from the sale of scrap metal during the month of May, 2020. Total revenue generated in FY2019-2020 is \$2,794.65. Since inception of the Scrap Metal Recycling Program in September, 2007, \$31,502.12 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Highway Department (845-758-8600) or the Village Clerk (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**VILLAGE OF RED HOOK  
VILLAGE GREEN COMMITTEE (VGC)  
MONTHLY REPORT  
MAY, 2020**

5. The current balances of the Village Green Committee’s related budget accounts, as of May 31, 2020, are as follows:
  - Community Beautification – Contractual Expenses (#8510.4)  
Balance . . . . . \$ 2,672.74
  - Shade Tree – Contractual Expenses (#8560.4)  
Balance . . . . . \$ 1,500.00
  - Village Green Checking Account  
Balance . . . . . \$ 4,192.82

6. There were no Village Green Committee Meetings held during the month of May, 2020.
7. Residents and businesses interested in having a tree(s) planted on their adjacent right-of-ways, volunteering for planting days, making a donation to support the VGC's various community beautification projects, may contact David Pearson, Brent Kovalchik or the Village Clerk.

**INTERMUNICIPAL TASK FORCE (ITF)  
RED HOOK INFRASTRUCTURE  
MONTHLY REPORT  
MAY, 2020**

**8. Red Hook Sewer Project**

- a. Meetings were held, via telephone conference calls, on May 1, 5, 8, 15, 22 and 29, 2020. Kathryn Serra (C.T. Male Associates), Victoria Polidoro (Rodenhausen, Chale and Polidoro, LLP), Ed Blundell and Brent Kovalchik participated. The following status of items were discussed:
  - NYSDEC – The NYSDEC granted the Village of Red Hook a SPDES Permit to operate the former Red Hook Commons WWTP on May 1, 2020. A transfer of the permit from RH Commons Sewage Works Corporation to the Village of Red Hook was originally requested. Although a transfer form was submitted, procedurally this could not be processed as a transfer since it is a change in permit type. Red Hook Sewage Works Corporation will continue to pay for operations until the Donation Agreement for the ownership of WWTP and land is finalized between RH Commons Sewage Works Corporation and the Village of Red Hook.
  - Red Hook Commons WWTP Donation Agreement – Documents for the transfer of ownership from Red Hook Commons Sewage Works Corporation and the Village of Red Hook are being finalized. Red Hook must retain ownership of the WWTP, easements and land prior to advertising for bids.
  - Easements – The Supreme Court-State of New York, Dutchess County rendered a Decision and Order on May 13, 2020. The court ruled that the Village complied with the statutory requirements granting the Village of Red Hook, pursuant to Eminent Domain Procedure Law, to file the Acquisition Map to attain the easements to install and maintain components of the Red Hook Sewer System on the property located at 64-66 East Market Street. The property owner has the right to appeal at his cost.
    - An agreement has been made between the property owner of 23 East Market Street and the Village (5/26/20). The easements remain to be signed. A request for an eminent domain determination is still pending with the Supreme Court in

the event the property owner still does not properly execute the current documents and agreements.

- An agreement to finalize the easement for the property located on 34 East Market Street has been approved by the property owner. Final signatures are forthcoming to finalize the easements.
- NYSDOT – C.T. Male is reviewing options to connect the sewer mains from the north side to the south side of East Market Street. Options include open trenching or auger drilling under the existing road. The former is a less costly option and seems to be more acceptable with the NYSDOT. Bid Documents are currently being revised to reflect this option.
- USDA-RD – The Village of Red Hook submitted a request for a one-year extension to the funding due to the delays experienced by the lengthy review process by the DCDOH and the closing of the courts, due to pandemic, to render decisions on eminent domain proceedings. Construction is anticipated to be complete before the funding expiration date of 12/31/2021, but closing of loan may extend further into 2022. The Village has decided to request this funding extension to the more conservative and realistic anticipated close-out date.
  - C.T. Male submitted Bid Documents, including legal, financing and construction documents to the USDA-RD State Engineer/State Environmental Coordinator for review and approval on 5/29/2020. The anticipated time for USDA-RD approval is within two weeks (mid-June, 2020).
- Construction Schedule – The Village of Red Hook anticipates advertising for bids near the end of June, early July, 2020. A 60 day bid period will be followed by reviewing and awarding the construction contracts. Once the contracts have been awarded, an eighteen month construction period is anticipated. Substantial completion is expected by the end of December, 2021.

## **9. Route 9/Old Farm Road Water Main Loop Project**

- a. No meetings regarding the status and updates of the project were held in May, 2020.

The Water Loop Project will connect “dead end” water mains to provide more efficient, safe and easily maintained municipal water distribution to properties along Old Farm Road and properties on the east side of Route 9 north of the M&T Bank. The costs associated with the project, including engineering services and construction, will be paid by private property owners in the project area benefitting from Village municipal water connections. Costs for permitting and construction oversight by RH Village Engineers will be paid by the Village of Red Hook.

## **10. Village of Red Hook Water/Sewer Distribution Systems and Administrative Improvement Project**

a. A conference call with Fernando Dongo (C3ND Environmental Consulting) was held on May 22, 2020. Ed Blundell and Brent Kovalchik participated.

The following items were discussed:

- A fire hydrant flushing schedule, originally prepared by C.T. Male, with revisions by Delaware Engineering was reviewed and discussed. The Village will be notifying water customers of the schedule to prepare them for possible interruptions and water discoloration which may result from hydrant flushing.
- Reviewed and discussed amending and renewing the Intermunicipal Agreement between the Town and Village of Red Hook for an emergency inter-connection between the two municipal water systems.
- Testing of the Town/Village water interconnection has tentatively been scheduled for Wednesday July 6, 2020. The booster pumps at the wells will be temporarily turned off and water will be drawn from the elevated tanks. Pressure will be monitored from both Village and Town sides for acceptable level and to verify the interconnecting valves are in proper working order. The Town and Village of Red Hook will notify customers prior to testing. Noticeable drops in pressure may occur.
- C3ND Environmental Consulting has been directed by the Village of Red Hook to prepare a proposal outlining costs/services/responsibilities regarding administrating the Village's water distribution, treatment and maintenance operations. The proposal will include maintaining a regular hydrant flushing/valve exercising schedule, coordinating work orders, administrative oversight of billings and notification of impending/outstanding items that need to be addressed to the Village Board of Trustees.
- C3ND Environmental Consulting has been discussing future operations of the Red Hook Municipal Sewer System with C.T. Male and representatives from the Orenco Company. C3ND has been directed to prepare a proposal to operate and maintain the Sewer Distribution System and operations of the WWTP. Routine septic tank pumps and pumping schedule for grease traps and septic tanks, billing-oversight and WWTP operations and repairs/trouble-shooting will be included in the proposal.

## **11. Intermunicipal Task Force (ITF)**

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

a. There were no ITF Meetings held during the month of May, 2020.

- a. There were no RHT – ZRC Meetings held during the month of May, 2020.

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
May, 2020 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of May, 2020.
- b. The current balance of the Community Preservation Fund, as of May 31, 2020, is \$1,411,162.31.

Saw Kill Watershed Community (SKWC) – Monthly Report  
May, 2020 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. Issue 7 (May 27, 2020) of the SKWC Newsletter was circulated. Articles included are as follows:
  - “Hummingbirds in your backyard” – Sheila Buff
  - “What’s in a name?” – Julie Gloninger (Bard College Intern)
  - “Enhance your nature experience: Become a citizen scientist with the New York – New Jersey Trail Conference” – Brent Boscarino (NY – NJ Trail Conference Coordinator)

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report  
May, 2020 – Brent Kovalchik – RH Village Representative/Member

- a. There were no LWRP Working Group Meetings held during the month of May, 2020.
- b. Members of the LWRP Working Group are reviewing revisions (4/30/2020) made to Section 2: Inventory and Analysis including:

- |                                 |                                    |
|---------------------------------|------------------------------------|
| A. Overview                     | F. Recreation and Open Space Areas |
| B. Existing Land Uses           | G. Coastal Access Points           |
| C. Physical Features            | H. Utilities                       |
| D. Historic and Scenic Features | I. Transportation                  |
| E. Zoning                       | J. Sea Level Rise                  |

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report  
May, 2020 – Brent Kovalchik – Local Government Representative

- a. There were no NDA Executive Committee Meetings held during the month of May, 2020.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report  
May, 2020 – Ray Towle, Larissa Delango, Jay Trapp and Brent Kovalchik – Members

- a. There were no RHV – ZRC Meetings held during the month of May, 2020.

**Red Hook Court - Honorable Jonah Triebwasser**

- Court is semi-opened – currently Court Clerks are back in the office one at a time with no public contact. Phase II will allow small claims to be heard. Motions will be handled on paper, traffic tickets and arraignments will be on line. Still no traffic court schedule yet. No evictions or foreclosures. May 29<sup>th</sup> safety protocol will include Plexiglas windows. A grant may be available up to \$ 1000 for Covid-19 court expenses.
- Mayor Blundell stated he distributed to the Board a recent court audit provided by Pattison Koskey for review. Mayor Blundell made a motion to approve the court audit as submitted. Trustee Trapp seconded this motion. All were in favor.

**Mayor Blundell**

- Stated the Village is offering to residents who pay taxes an option to pay in two installments without penalty, July 1<sup>st</sup> and September 1<sup>st</sup>. The NYS Governor extended penalty for 21 days.
- Covid Phase II update: June 9<sup>th</sup> restaurants will be allowed to serve outside only. Todd Baright has erected a tent for outside eating and Key Bank has tables in the green lot.
- Village web-site is being continuously updated with Covid-19 updates. Village Hall still has limited access. Larissa DeLango has completed ABC certifications which will allow her to work with Fire Inspector Clark Kimble on fire inspections. Both Larissa and Lara can use Municipality.
- Planning/Zoning meetings will continue to be remotely
- Sewer – update – SPEDE (State Pollutant Discharge Elimination System) Permits have been issued. The Village will take ownership from Ken Kearney. Ken Kearney purchased Anderson Commons on Baxter Rd and requests being tied into the Village sewer.
- On Line water and tax payments will be up and running by mid- month.

**PUBLIC COMMENT**

- Will Noonan – Smith Street – Currently there is a noise coming from the back of the sewer plant. DM Kovalchik stated he will discuss with the engineer to fix.

- David Pearson – Park Ave. – Thanked for the speed trailer being placed on Park Ave. Village Green wants to schedule a meeting. Mayor Blundell will schedule this meeting (zoom)

Mayor Blundell made a motion to enter into executive session at 8:40 to discuss police union. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell made a motion to reconvene into regular session at 8:55. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell made a motion to issue a 3 % hourly increase to police officers for the 2020-2021 budget year and enter into a MOA for one year. Trustee Trapp seconded this motion. All were in favor.

Roll Call

Ed Blundell	yes
DM Kovalchik	yes
Trustee Trapp	yes
Trustee Norris	yes
Trustee Laing	yes

DM Kovalchik made a motion to pay bills after audit. Mayor Blundell seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9 pm. Trustee Norris seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella  
Clerk/Treasurer