

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
FEBRUARY 10, 2020
7:00 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Laing
Clerk/Treasurer Chiarella. Trustee Norris was absent.

Mayor Blundell opened the meeting at 7 PM with the Pledge of Allegiance.

Mayor Blundell made a motion to leave a blank page in memory of long-time Village
resident Joe Jozefowicz who passed away. DM Kovalchik seconded this motion. All
were in favor.

“In Memory of Joe Jozefowicz”

Mayor Blundell made a motion to leave a blank page in memory of longtime resident Nickelin Weaver who also recently passed away. DM Kovalchik seconded this motion. All were in favor.

“In Memory of Nickelin Weaver”

Mayor Blundell made a motion to approve minutes from January 13th and 16th. DM Kovalchik seconded this motion. All were in favor.

PUBLIC HEARING - ZONING MAP AMENDMENTS

Mayor Blundell made a motion to open the public hearing at 7:05 PM. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell stated this Public Hearing is part of the process for changes in local zoning map. He presented information to include the underlying basis for the changes being recommended by the Zoning Review Committee (ZRC). He indicated we are fortunate to have people on the ZRC who have professional careers related to land use concepts and have taken the Pace University – Land Use Management Program. The ZRC consisted of Jay Trapp, Brent Kovalchik and Ray Towle and has reported out the map and related local law text to the Village Board.

A sign in sheet was submitted for speaking.
Trustee Trapp read the rules for a public hearing.
Trustee Trapp also read the Local Law.

Changes in the map are: Eliminate Highway Business on East market St.; extend General Business District east to remove the R10,000 and replace the HB and extend the Neighborhood Mixed Use north on Boradway and remove the R10,000 there.

Comments:

Chris Stehling, town resident that owns property in the HB on East Market St. which is now in Highway Business, if approved it would change to General Business. He wonders if he can continue with what he has there now or be “grandfathered in” Mayor Blundell stated the GBD code was available and had been reviewed with Chris in a direct meeting.

Jennifer Fier - East Market St-Will there be tax ramifications? Victoria Polidoro stated that is a question for the assessor.

Vinny Zitz - East Market, Highway Business indicated he sees no reason to change the map.

Mayor Blundell made a motion to close the Public Hearing at 7:38 and keep a 21 day written comment period open. Victoria Polidoro suggested that we select March 5 as a stated written comment end-date, which was adopted. She also stated SEQRA must be completed yet and the County referral returned.

7:45 Public Hearing - Senior Water Rate – Public Hearing was cancelled and the Board is waiting on more data for review.

TREASURER’S REPORT

GENERAL FUND	\$ 173,186.44
WATER FUND	\$ 139,436.18
TRUST & AGENCY	\$ 19,437.81
PETTY CASH	\$ 71.36
VILLAGE GREEN	\$ 4,149.92
HARDSCRABBLE	\$ 4,343.13
HEALTH INSURANCE	\$ 4,064.58
SEWER FUND	\$ 30,260.00
CAPITAL PROJECTS	\$ 00.00

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$ 5,013.58
POLICE (M&T)	\$ 14,527.90
USDA (M&T)	\$ 113,181.32
HIGHWAY (M&T)	\$ 20,705.21
SNOW RESERVE (M&T)	\$ 3,269.47
TOWER RESERVE (M&T)	\$ 17,699.88
UNEMPLOYMENT (M &T)	\$ 4,541.43
COURT RESERVE (M&T)	\$ 3,296.63
OFFICE RESERVE (M&T)	\$ 971.95

MONTHLY EXPENSES

GENERAL FUND	\$ 126,272.48
WATER FUND	\$ 58,309.62
TRUST & AGENCY	\$ 19,437.81
SEWER	\$ 00.00

Mayor Blundell made a motion to approve the Treasurer’s report as submitted. DM Kovalchik seconded this motion. All were in favor.

POLICE

	Total	Village	Town	Tivoli
INCIDENTS	448	352	90	6
UTT's	107	91	16	
ARRESTS	8	6	2	

PLANNING/ZONING

Building Permits - 3
Certificates of Compliance – 1
Municipal Searches – 4
Fire Inspections – 3
Complaints – 2
Inspections – 7

\$ 2,963.00 was collected in fees.

EVENTS

The Red Hook Community Center will host a chili warm up fundraiser on Saturday, Feb 21: Warm up on a cold night and support the Red Hook Community Center! \$20/Ticket, choose a bowl, eat the chili, keep the bowl. Featuring beautiful one-of-a-kind handmade bowls created by local artisans. Only 100 tickets will be sold!

The Elmendorph will hold their annual soup night on Saturday, Feb 29, \$10 for two bowls of soup, bread & salad, music provided by Dan Budd's Grassfed Bluegrass Band.

Our annual Egg Scramble will be Saturday, April 4 at the Linden Avenue Middle School lawn, details will be hashed out soon.

Apple Blossom Day will be Saturday, May 9. This annual festival is run by the Red Hook Rotary, please contact them for more information on becoming a vendor.

Hardscrabble Day will be Saturday, September 12. Please note this is a change from the usual 3rd Saturday of September. We are working on making another

great festival, and are always looking for volunteers, Please contact us if you would like to join the crew!

MATERIALS MANAGEMENT

For the month of January, we sold \$2592 in garbage tags and paid out \$808.61. We had 7.51 tons of garbage and 2.9 tons of recycling: .75 commingled, .83 cardboard, 1.32 paper.

WATER

- During the month of January, the water treatment facility treated 7,460,900 total gallons, which is an average of 240,700 gallons per day.
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY.
- During the month of January, the water treatment plant used 50 gallons of sodium hypochlorite. The average daily use was 1.61 gallons per day.

Trustee Laing stated water consumption is cycling high again. Mayor Blundell will ask for charts on elevated tank cycles and consider using Rural Water's services to work with our operator on leak identification. No leaks have been reported to date.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report
January, 2020 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of January, 2020.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
January, 2020 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of January, 2020.
- b. The current balance of the Community Preservation Fund, as of January 31, 2020, is \$1,596,936.25.

Saw Kill Watershed Community (SKWC) – Monthly Report
January, 2020 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of January, 2020.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report
January, 2020 – Brent Kovalchik – RH Village Representative/Member

- a. A NDA Executive Committee Meeting was held on January 3, 2020 in the Red Hook Village Building. The following items were discussed:
 - Annual NDA Breakfast and Awards Program will be held on February 26, 2020 at the Beekman Arms in Rhinebeck, NY.
 - Discussed award nominees for the “Charting Our Course Award” and the “Commitment to Community Award.”
 - Jim Levy (Planning 4 Places) will be the featured speaker. His talk will focus on the NDA Study of Short-Term Rentals in the Northern Dutchess Area.
 - Discuss Short-Term Rental issues in the Northern Dutchess Area, including defining the goals and objectives of the current and future studies, discuss correlations between STRs and the Northern Dutchess Alliance’s “Blueprint for Economic Development,” determining/reviewing what legislation/regulations have worked in other areas.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report
January, 2020

- a. A LWRP Working Group Meeting was held on January 21, 2020 in the Red Hook Town Hall. The following items were discussed/reviewed:
 - The NYSDOS found an 1813 document verifying that the western boundary of the Town of Red Hook is the centerline of the Hudson River.
 - Review amendments to Section II F: Recreation and Open Space Areas.
 - Discuss amendments to Section III: Waterfront Revitalization Program Policies.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report
January, 2020 – Ray Towle, Jay Trapp and Brent Kovalchik – Members

- a. A Public Hearing by the Village Board of Trustees on January 13, 2020. Resolution #1-2020 “Resolution Establishing a Date for a Public Hearing Regarding the Adoption of Proposed Local Law #1-2020, Classifying the Action, and Referring to the Dutchess County Department of Planning and Development” was approved by the Village Board of Trustees.
- b. A Public Hearing was scheduled on February 10, 2020 to hear all interested persons on Proposed Local Law #1-2020 entitled “A Local Law to Amend the

Official Zoning Map of the Village of Red Hook and Make Other Associated Changes.” The proposed Local Law amends the Zoning Map to eliminate the Highway Business District, extends the General Business District east along Route 199, and extends the Neighborhood Mixed Use District south along Route 9 and a section of Fisk Street. Existing residential uses within the General Business District may continue as conforming uses. The text of the Zoning Law is proposed to be amended to be consistent with the revised Zoning Map.

- c. The Village Board of Trustees reviewed/amended the draft Full Environmental Assessment Form: Part 1 – Project and Setting on January 13, 2020.
- d. The RHV – ZRC met on January 17, 24 and 31, 2020 in the Red Hook Village Building. The following items were reviewed:
 - Reviewed and proposed amendments to Article V Section 200-38 (Signs and Billboards) of the Supplemental Regulations. Proposed amendments to Article II Section 200-5 (Definitions) were also discussed.

HIGHWAY DEPARTMENT JANUARY, 2020

1. The Village’s Snow Ordinance is currently in effect through March 31, 2020. No parking is permitted on Village streets from 11:00pm to 6:00am and on NYS Highways (Route 199 (Market Street) and Route 9 (Broadway)) from 2:00am to 6:00am during the same period (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow or ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle’s owner(s).
2. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: RHV Local Law #1-199, Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice left uncleared at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law #1-199; Section 165-48).
3. No revenue from the sale of scrap metal was received during the month of January, 2020. Total revenue generated in FY2019-2020 is \$1,552.75. Since inception of the Scrap Metal Recycling Program in September, 2007, \$30,260.22 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Highway Department (845-758-8600) or the Village Clerk’s Office (845-758-1081).

Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE
JANUARY, 2020**

4. Red Hook Sewer Project

- a. Meetings were held on January 3, 10, 17, 24 and 31, 2020 in the Red Hook Village Building. Victoria Polidoro (Rodenhausen, Chale and Polidoro, LLP), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- Reviewed comments from the NYSDEC of 11/22/19 regarding a discrepancy between the maximum discharge from the WWTP listed on the SEQR Negative Declaration approved by the Village Trustees on 11/9/15 and the NYSDEC SPDES permit application. Rodenhausen, Chale and Polidoro, LLP prepared a “Resolution to Adopt an Amended Negative Declaration.” The Village Trustees approved the Resolution #3-2020 on 1/16/20 amending the maximum discharge from 35,000 gpd to 50,000 gpd. The Village Clerk provided copies to the Mayor, all involved and interested agencies, and to the Environmental Notice Bulletin for publication.
 - Reviewed comments from the DCDOH of 12/5/19, 12/11/19 and 1/3/20. C.T. Male Associates responded on 12/19/19 and 1/8/20. C.T. Male Associates forwarded a Response Letter, Revised Plan Sheets, Revised Technical Specifications and Revised Basis of Design Report (rev. 1/17/20) on 1/20/20 to the DCDOH. Final comments from DCDOH are forthcoming.
 - Reviewed procedures and status of Eminent Domain proceedings. All property owners who did not voluntarily submit signed easements to the Village of Red Hook have been served. Responses to initial offerings were due on 1/6/20. Responses were not received and these cases are being reviewed by three DC Supreme Court Judges. A meeting with one of the property owners and counsel was held on 1/24/20 in the RHV Building. A settlement to relocate a portion of the proposed sewer main was agreed to. Revised easement documents will be submitted to the property owner and this action will be resolved. A settlement conference will be held on 1/28/20 with another property owner to seek an agreement and settlement.
 - The Village of Red Hook received a response from the NYSDEC on January 31, 2020 notifying the Village that the application for a DEC Permit is complete and a technical review has commenced. The “Notice of Complete Application” for the State Pollutant Discharge Elimination System (SPDES) permit is for the proposed transfer and

modification of the Red Hook Commons WWTP Facility (SPDES ID NY0271420; DEC 10 # 3-1348-00146/00001). The “Notice” has been published in the Poughkeepsie Journal, Kingston Daily Freeman and NYSDEC Environmental Notice Bulletin (ENB) in the week of 2/3/20. Comments regarding the application must be submitted to the NYSDEC no later than 3/6/20 or 30 days after the publication date (whichever is later). Once the DEC review the comments, final approval of the application will be granted. A decision is due within 90 days (as of 1/31/20).

- A conference call with the DCDOH was conducted on 1/21/20. Review of the Village’s 1/20/20 submission has been completed. A few comments were made. Final approval of the Red Hook Village Sewer Project by the DCDOH is anticipated the week of 2/3/20.

5. Route 9/Old Farm Road Water Main Loop Project

- a. A meeting was held on January 13, 2020. Richard Ross, Ed Blundell and Brent Kovalchik attended. The following items were discussed:
 - Review the Agreement Between the Village of Red Hook (for sale of water to the Red Hook Land Corp.).
 - Reviewed comments from DCDOH of 8/27/19 and LFC Group comments of 8/28/19. Property owners will follow-up with DCDOH for a notification of Final Approval.
 - Reviewed status of easements.
 - Reviewed status of NYSDOT permit approval.
 - Reviewed Amendments to the Final Agreements between the property owners and the Village of Red Hook.

The Water Loop Project will connect “dead end” water mains to provide more efficient, safe and easily maintained water distribution services to properties along Old Farm Road (Traditions and Red Hook Land Corp.) and South Broadway (north of M&T Bank). The costs associated with the project, including engineering services and construction, will be paid by the private property owners benefitting from Village water connections. Costs for permitting and construction oversight by RH Village Engineers will be paid for by the Village of Red Hook.

6. Village of Red Hook Distribution System Administrative Services Improvement Project

- a. Meetings were held on January 3, 10, 17 and 31, 2020 in the Red Hook Village Building. Kyle Muller (Delaware Engineering), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
 - Delaware Engineering proposes to conduct an “on-street” survey to locate all fire hydrants serving the Village Water System and develop a hydrant flushing/valve exercising schedule.

- A new cell read meter head transceiver has been received by the Village. Newly installed cell read water meters can now be read with this equipment.
- Discussed meter end point updates and previous meter readings for replaced meters.
- Reviewed lists of qualified water uses being billed at the senior rate.
- Reviewed current water rates as listed in Red Hook Village Local Law Section 195-26. Amendments to the Local Law and a separate and updated fee schedule were discussed.

7. Red Hook Crosswalk Signal Devices

- A correspondence from the NYSDOT was received by the Village of 1/21/20. Two solar powered, push button activated crosswalk signal devices (RRFB) are expected to be installed in Spring 2020 due to the weather. These devices will be installed at mid-block crosswalks on South Market/Morgan’s Way (Red Hook Commons/Emporium) and on West Market Street/Benner Road. Funding provided by the NYSDOT FAST Grant Program (contract awarded 11/15/19).

8. Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – Red Hook Village Representative/Members

- a. Meetings were held on January 3, 10, 17 and 24, 2020 in the Red Hook Town Hall. The following items were discussed:
- Reviewed/discussed the proposed amendments to the Town of Red Hook Zoning Law to permit Short-Term Rentals (STRs) in certain Town Zoning Districts.
 - Discussed proposed amendments and discussed operations, neighbor reactions, income produced, Air BnB regulations/guest/host review with property owners currently operating a STR in the Town of Red Hook. Meetings with property owners were conducted on 1/17/20 and 1/24/20 in the Red Hook Town Hall.

**VILLAGE GREEN COMMITTEE (VGC)
JANUARY, 2020**

9. The current balances of the Village Green Committee’s related budget accounts, as of January 31, 2020, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance\$ 2,672.74
- Shade Tree – Contractual Expenses (#8560.4)
Balance\$ 1,500.00
- Village Green Committee Checking Account
Balance\$ 4,192.92

10. There were no Village Green Committee Meetings held during the month of January, 2020.

11. Residents and businesses interested in having a tree(s) planted on their adjacent right-of-ways, volunteering for planting days, or making a donation for the VGC's community beautification projects, may contact David Pearson, Brent Kovalchik or the Village Clerk.

Mayor Blundell pointed out that the recently enacted Criminal Justice Reforms are having some unfunded and direct impacts on our PD and Court. While he supports efforts and reform, we cannot be the ones incurring the costs for more police and court related work and the burden of certain court orders to protect identities.

The NY Conference of Mayors has developed a template resolution and has asked that members pass the document and send it along to NYS elected representatives. Earlier we had passed along our position but this is more formal.

RESOLUTION 4-2020

NYCOM Criminal Justice

REQUESTING AMENDMENTS TO NEW YORK STATE'S CRIMINAL JUSTICE REFORMS

WHEREAS while there was a need to reform New York's criminal justice statutes during the 2019 state legislative session, it is widely recognized that several of the changes in the laws pertaining to discovery are overly broad and vague and are having unintended consequences at the municipal level; and

WHEREAS the dramatically shortened time period in which prosecutors must disclose evidence to defendants and the broad expansion of the matters to which such discovery mandates apply will have significant cost, tax and justice implications for cities and villages with police departments, local justice courts or code/parking enforcement departments; and

WHEREAS the discovery reforms mandate prosecutors disclose evidence to the defense within 15 days of arraignment for criminal charges (even if the defendant is not in custody); and

WHEREAS drastically enlarging the scope of material that a prosecutor must review and deliver within 15 days will overwhelm the ability of city and village officials and employees to prosecute cases while managing their misdemeanor

and felony caseloads, and will make it impossible to prosecute vehicle and traffic and local code infractions and violations in compliance with the new discovery mandates; and

WHEREAS arraignment must now take place within 20 days of desk appearance ticket issuance, thereby requiring justice courts, many of which convene monthly, to meet more frequently; and

WHEREAS cities and villages will not reap savings from the bail reform's reduction of the burden on county jails; and

WHEREAS municipalities are already challenged with operating within the now-permanent 2% tax cap and have not received an increase in general purpose state aid in 11 years.

NOW THEREFORE BE IT RESOLVED THAT the **VILLAGE OF RED HOOK** supports the following set of amendments proposed by the New York State Conference of Mayors that are consistent with the intent of the criminal justice reforms but which will allow for more effective and affordable implementation:

- Ensure that cities and villages are provided with additional financial and operational support to offset the cost of these mandated measures;
- Allow 60 days for prosecutors to disclose evidence to the defense for criminal charges;
- Exclude from the accelerated discovery requirements any charge not involving a misdemeanor or felony;
- Adjust the 20-day arraignment requirement to accommodate local courts that meet on a monthly basis;
- Allow prosecutors to withhold sensitive information, such as victim contact information, without having to obtain a court order.

AND BE IT FURTHER RESOLVED that this duly adopted resolution of the **VILLAGE OF RED HOOK** be forwarded to Governor Andrew Cuomo, Senate Majority Leader Andrea Stewart-Cousins, Assembly Speaker Carl Heastie, Senator SUE SERINO and Assembly Member KEVIN CAHILL, the New York State Conference of Mayors, and local media outlets.

Mayor Blundell made a motion to approve resolution 4-2020 as submitted. DM Kovalchik seconded this motion. All were in favor. Blundell will develop a cover letter and get it sent to Sue Serino and Assembly member Cahill.

REGULAR BUSINESS

- On Line Payments – Mayor Blundell stated he has met with VPS who works with Software Consultants – hoping to have on line payment system up and available for June billing. This will be a voluntary way for customers/tax payers to pay for water bills and taxes on line. The Village does not incur any costs. The software talks to our billing software and adjusts the water accounts. Funds are deposited directly into our bank accounts.
- Water/Sewer Admin – Mayor Blundell is seeking Board discussion and thoughts on improving management of our water department. Right now no one person is fully responsible for over all tasks. We have highway doing certain things, admin staff doing certain aspects; outside contractors, etc. When we get the sewer department running there will be even more need for someone to oversee all aspects of the water department.
- Budget workshop – Mayor Blundell stated budget workshops start February 20th.
- Mayor Blundell made a motion to approve and update the SRO contract between the Red Hook Police Department and the Red Hook Central School from February 2020 to June 2021. (Hours have been increased) DM Kovalchik seconded this motion. All were in favor.

8:40 Mayor Blundell made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:40 pm. Trustee Laing seconded this motion. All were in favor.

Submitted by,

Cindi Chiarella
Clerk/Treasurer

