

Village of Red Hook
Board Meeting
September 9, 2019

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Trapp, Trustee Laing.

Mayor Blundell opened the meeting at 7 pm with the Pledge of Allegiance.

Mayor Blundell made a motion to approve minutes from August 8th, 12th, 15th, and 28th. Trustee Trapp seconded this motion. All were in favor.

TREASURER'S REPORT - Submitted by Treasurer Chiarella.

ACCOUNT BALANCES

General Fund	\$ 915,845.36
Water Fund	\$ 69,369.60
Trust & Agency	\$ 19,683.56
Petty Cash	\$ 49.05
Village Green	\$ 4,149.92
Hardscrabble	\$ 18,929.00
Health Ins.	\$ 5,624.16
Sewer	\$ 30,260.00

MONTHLY BALANCES

General Fund	\$ 215,267.53
Water Fund	\$ 70,769.08
Trust & Agency	\$ 19,683.56
Sewer	\$ 00.00
Water Reserve	\$ 00.00

Mayor Blundell stated the water fund expenses does not include a water principal and interest payment. Treasurer Chiarella will make corrections for workshop approval.

POLICE

	Village	Town	Tivoli
Incidents	343	110	10
UTT's	73	43	
Arrests	7	8	

Trustee Trapp questioned how the tickets/incidents in Tivoli are incurred since they contract with DC Sheriff. Some V&T infractions nearby can end in Tivoli Court. Mayor Blundell reviewed the current report and noted not all are traffic related. He will check with Sgt. Hildenbrand.

PLANNING / ZONING

Trustee Trapp read the following planning/zoning report:

Building Permits - 10
Certificates of Occupancy - 0
Certificates of Compliance - 3
Municipal Searches -2
Order to Remedy -2

\$ 1,396.75 was collected in fees.

WATER

Trustee Laing read the following water report:

During the month of August the treatment facility treated 7,433,400 total gallons, which is an average of 239,800 gallons per day.

During the month of August the water treatment plant used 90 gallons of sodium hypochlorite. The average daily use was 2.90 gallons per day.

Mayor Blundell stated there are items listed on the report document that warrant a re-design of our operation. The Village was seeking to develop a fully internal means of administration and management of the water department but it is not working out. Staff based water ops was one goal but the required certification has still not been obtained by the designated person. Office Admin person did not work out either and has left our employment. We still need a certified operator and have that in place, but this only manages the pumping and treatment aspect of the operation. There are still maintenance, repairs, billing, accounting, software utilization issues. It is far too important a task and we will utilize our engineer's office to help address open ite. A priority list will be made and recommendations to begin fixing problems.

EVENTS:

Hardscrabble Day will be Saturday, September 21, with music, food, vendors, children's activities and a parade at 4:30. John Waite will be our headliner. We still have some room for vendors, please go to hardscrableday.org for more information.

Village Halloween will be Saturday, October 26. Details to follow.

MATERIALS MANAGEMENT

We sold \$3465 in garbage tags and paid out \$858.92. We had 7.98 tons of garbage and 3.01 tons of recycling: .48 cardboard, 1.29 paper and 1.24 commingled. Due to global issues our recycling needs to be separated, and alternates every other week with commingled and separated cardboard and paper.

Town of Red Hook Zoning Review Committee (RHT - ZRC) – Monthly Report
August, 2019 – Brent Kovalchik – RHV Representative/Member

- a. There were no RHT - ZRC Meetings held during the month of August, 2019.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
August, 2019 – Brent Kovalchik – RHV Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of August, 2019.
- b. The current balance of the Community Preservation Fund, as of August 31, 2019, is \$1,465,041.47.

Saw Kill Watershed Community (SKWC) – Monthly Report
August, 2019 – Brent Kovalchik – RHV Board of Trustees Representative/Member

- a. There were no SKWC Meetings held during the month of August, 2019.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report
August, 2019 – Brent Kovalchik – RHV Representative/Member

- a. There were no NDA Executive Committee Meetings held during the month of August, 2019.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) – Working Group – Monthly Report
August, 2019 – Brent Kovalchik – RHV Representative/Member

- a. A LWRP Working Group Meeting was held on August 27, 2019 in the Red Hook Town Hall. The following items were discussed:
 - Reviewed Section 2: Inventory and Analysis; E – Zoning:
 1. Zoning Districts
 2. Overlay Districts
 3. Residential Uses
 4. Water Dependent Uses
 5. Agriculture and Open Space Uses
 6. Analysis of Zoning
 - Reviewed Section 2: Inventory and Analysis; J – Sea Level Rise (6/25/19 Version 2)

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report
August, 2019 – Ray Towle, Jay Trapp and Brent Kovalchik – Members

- a. RHV – ZRC Meetings were held on August 2, 16 and 23, 2019 in the Red Hook Village Building. The following items were discussed:
- Reviewed and proposed amendments of the Accessory Uses and Special Permitted Uses in the General Business (GB) District.
 - Reviewed uses from the Neighborhood Mixed-Use (NMU) District and Highway Business (HB) District that may be included in the recommendations to the Village Board of Trustees for amendment considerations to the Zoning Law (Chapter 200).
 - The RHV – ZRC submitted recommendations, to the Village Board of Trustees, on August 23, 2019, to expand the boundaries of the GB District to include portions of the R10,000 along East Market Street (from Graves Street to Cherry Street) and also incorporate the existing HB District into the GB District. The RHV – ZRC also recommended expanding the NMU District to include portions on the R10,000 along South Broadway (from Fraleigh Street to Amherst Drive) and a property on Fisk Street (adjacent to the HB District). Recommendations include revising the current Zoning Map. Additional amendments to the provisions of the GB District will be recommended to the Board of Trustees, as a separate submission, at a near future date.
 - Discussed possible concerns from property owners in the R10,000 District by incorporating portions of this District into the GB District or NMU District.

**VILLAGE OF RED HOOK
HIGHWAY DEPARTMENT
MONTHLY REPORT
AUGUST, 2019**

1. The Highway Department is currently picking up brush and lawn debris on every first and third Monday of the month (schedule and time permitting).

Residents are reminded to place lawn debris curbside and not in the street. Please limit the size of the brush pile to 6' x 6' x 6' with tree limbs/branches no larger than 6" in diameter. Brush that includes tree trunks, stumps, grass clippings or building materials will not be picked up.

2. All paving, sidewalk restoration, catch basin and grate repairs have been completed at two locations on East Market Street and three locations on West Market Street. The estimated cost of \$11,500 plus additional costs for providing additional catch basin frames and grates, will be deducted from FY2019-2020 Maintenance of Streets/Street Maintenance (#5110.42) General Fund budget lines.

3. Repairs and upgrades to the electrical services, street lights, installation of new catch basins, repaving and striping have been completed at the Village Municipal Parking Lot. Funding for this project has been provided by a NYS DASNY Grant obtained with the assistance of NYS Assembly Member Kevin Cahill. The Village Board of Trustees passed Resolution #30-2019 on 6/20/19 authorizing the Village Treasurer to utilize the Salisbury Bank Line of Credit, up to \$45,000, to pay the cost of the parking lot upgrades until the awarded grant is processed and the funds are forwarded to the Village.
4. 76 stop bars (at Village stop sign intersections), 8 crosswalks and 6 bike lane symbols have been completed. The estimated \$4,220.00 cost will be deducted from FY2019-2020 General Fund Maintenance of Streets/Street Maintenance (#5110.42) budget line.
5. The Village Board of Trustees is considering striping Park Avenue to narrow travel lanes to reduce speeding and provide additional parking, near Linden Avenue, for Richard Abrahams Memorial Park. Deliberations amongst the Board are ongoing and final determinations are forthcoming. An estimate from EasyStreet Cleaning, Inc. of 8/7/19, includes layout and painting of two fog lanes (2620 total feet) for the amount of \$1,300.00.
6. The Highway Department started work on August 23, 2019 to replace curb stops and service connections on Benner Road from Garden Street to Zipser Drive. Work is expected to be complete in September, 2019. Costs for water service repairs and street restoration will be deducted from the FY2019-2020 Water Fund. Final repaving of this portion of Benner Road is anticipated to be completed in Spring/Summer of 2020.
7. Revenue from the sale of scrap metal was received on July 25, 2019 for the amount of \$592.00. Total revenue generated in FY2019-2020 is \$592.00. Since inception of the Scrap Metal Recycling Program in September, 2007, \$29,299.47 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Materials Management and Water Departments. Residents and businesses interested in donating scrap metal may contact the Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE
MONTHLY REPORT
AUGUST, 2019**

8. Red Hook Sewer Project

- a. Meetings were held on August 9, 16, 23 and 30, 2019 in the Red Hook Village Building. Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- Review telephone call between Ron Miller (DCDOH) and Kathryn Serra (C.T. Male Associates) of 8/9/19 regarding DOH comments and responses.
 - Review Eminent Domain Proceedings end status. Initial Offerings have been made to three property owners on East Market Street. The owners are currently in a 90 day period to either accept or refuse offering. Rodenhausen Chale and Polidoro, LLP will file a petition, on behalf of the Village of Red Hook, with Supreme Court of Dutchess County to authorize the Village to file a condemnation map. This will be filed within the month of September, 2019.
 - Review telephone conversation with Lee Fleshin and Victoria Polidoro regarding RHV Sewer Use Law's provision to review and reassess septic tank size based on expanded or diminished water use.
 - Review comments from DCDOH of 8/20/19 via conference call on 8/23/19 regarding septic capacity in peak flow and emergency situations for residential properties with 1 – 6 bedrooms, and increase in water uses for commercial properties. Review of protocol and procedures to obtain permit approvals from NYSDEC regarding transfer of SPDES Permit from Red Hook Commons Sewage Works Corp. to the Village of Red Hook, and amended SPDES Permit once the Village obtains ownership of the Red Hook Commons WWTP. Kathryn Serra (C.T. Male Associates), Ed Blundell and Brent Kovalchik participated.
 - Conference call with Chad Kurtz (C.T. Male Associates), Ed Blundell and Brent Kovalchik on 8/30/19 regarding responses to DCDOH comments of 8/20/19.
 - Review proposed amendments to the Village of Red Hook Sewer Use Law, protocol and proceedings to conduct a public hearing to amend law.

9. Village of Red Hook Water Distribution Improvements

- a. The Village Board of Trustees approved Resolution #36-2019 for the Village of Red Hook PFOA/S Removal and Water System Resiliency Upgrades – Board Resolution – WIIA/IMG Funding Application on 8/12/19. The Resolution authorized the Village to submit the WIIA/IMG grant application, authorized the Mayor to sign the application and approves of the Village to

- provide matching funds required for the WIIA/IMG projects through the DWSRF.
- b. New York State Historic Preservation Office (SHPO) through its Cultural Resource Information System (CRIS) rendered an effect finding (signed off – approved) for the Village of Red Hook PFOA/PFOS Removal and Water System Resiliency Upgrade Project on 8/13/19.
 - c. The Village Board of Trustees approved Resolution #37-2019 for the Village of Red Hook PFOA/PFOS Removal and Water System Resiliency Upgrades – SEQR Type II Classification at a Special Meeting held on 8/28/19. The Engineering Report of 8/28/19 was also reviewed by the Board of Trustees.
 - d. The Village Board of Trustees approved Resolution #38-2019, upon noticing public of a Public Hearing in the Kingston Daily Freeman, for a “Bond Resolution of the Village of Red Hook, New York, Adopted August 28, 2019, Authorizing Various Improvements to the Village Water System, Stating the Estimated Total Cost Thereof is \$1,800,000, Appropriating Said Amount for such Purpose, and Authorizing the Issuance of Bonds in the Principal Amount of \$1,300,000 to Finance Said Appropriation.” at a Special Meeting on August 28, 2019. The Resolution is subject to a Permissive Referendum. The Resolution will be published in the Kingston Daily Freeman and posted in six locations throughout the Village for public review. Public Comment Period is for thirty days following the publication of the Bond Resolution followed by the publication of the Estoppel Notice for a fifteen day period.
 - e. A Water Infrastructure Improvement Act Grant for Emerging Contaminates (WIIA) Application will be submitted to the NYSEFC DWSRF Program no later than September 13, 2019.

The \$1.8 million project will be funded upon the award of the Grant through the WIIA Grant Program (\$1 million) and the NYSEFC DWSRF Loan Program (\$800,000 at an interest rate of 3.5% for a 30 year term).

The Village of Red Hook Water System Improvements including PFOA/S Removal and Resiliency Upgrades Project will provide for various improvements to Village Water System, including the installation/construction of a carbon filtration system at the water treatment plant, recondition the interior of the elevated water storage tank on Tower Street and insertion of a pumping station at the Red Hook Town/Red Hook Village inter-connect on Willowbrook Road.

3. Community Solar Project

- a. The Village Board of Trustees approved Resolution #34-2019 on 8/12/19 “Authorizing the Execution of the Community Distributed Generation Credit Purchase Agreement with Project Purchase Option with the Red Hook CSA, LLC Regarding Community Distributed Generation Solar Project.”
- b. The Community Solar Project, located at the Village of Red Hook – Firehouse Lane Well Field Site in the Town of Red Hook, will contain approximately nine acres of PV solar panels and provide electrical energy, at a reduced rate, for

the Town of Red Hook, Village of Red Hook and Village of Tivoli municipally owned buildings and facilities. It will also provide electrical energy, at reduced rates, for residents who choose to register for the program. Construction of the project is expected to begin in September, 2019.

4. Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

a. The Intermunicipal Task Force met on August 2, 9 and 30, 2019 in the Red Hook Town Hall. The following items were discussed:

- Reviewed a proposal from Ruges to construct an auto service facility in the Town of Red Hook’s TND – Office/Industrial Subdistrict adjacent to the southern property boundary of Hannafords.
- Reviewed the Village of Rhinebeck’s proposed regulations of Short-Term Rentals (STRs).
- Reviewed the Town of Red Hook’s proposed Table of Residential Accessory Uses for STR Hosted Class I (1 bedroom located within the single-family dwelling, offered for rent); STR Hosted Class II (2 to 4 bedrooms located within the single-family dwelling, offered for rent); and STR Hosted Class III (1 to 2 bedrooms located in an existing accessory building on a single family lot, offered for rent).
- Reviewed Draft Legislation for a STR One-Time Exemption Registration.
- The goal of the ITF is to recommend the adoption, by the Red Hook Town Board, of balanced and reasonable regulations governing STRs, allowing citizens to share the economic benefit of their property, while protecting and preserving the neighborhood character and long term housing availability.

**VILLAGE OF RED HOOK
VILLAGE GREEN COMMITTEE (VGC)
MONTHLY REPORT
AUGUST, 2019**

10. The current balances of the Village Green Committee’s related budget accounts, as of August 31, 2019, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance\$ 4,000.00
- Shade Tree – Contractual Expenses (#8560.4)
Balance\$10,500.00
- Village Green Committee Checking Account
Balance\$ 4,192.92

11. A Village Green Committee Meeting was held on August 31, 2019 in the Red Hook Village Building. David Pearson, Kathy Pearson, Dave Javsicas, Michael Johnson and Brent Kovalchik attended. The following items were discussed:

- Review possible tree site locations for the Annual Fall Planting Day. Possible sites are located on Benner Road, Garden Street, Fraleigh Street, Fisk Street, Smith Street, Old Post Road and South Broadway.
- Recruit possible new VGC Officers and volunteers.
- Review funding options and sketches for sculpture and master plan for Richard Abrahams Memorial Park.

12. Residents and businesses interested in having a tree(s) planted on their adjacent street right-of-way, volunteering for planting days, or donating money for the VGC's community beautification projects, may contact Brent Kovalchik, David Pearson or the Village Clerk.

REGULAR BUSINESS

Mayor Blundell stated the Town Zoning Board of Appeals has a variance matter pending, regarding a private heliport to be located at Rt9/Hannaford Road, on the west side - in a large barn - The Town Building/Code Enforcement Department rejected the concept and it is now before the Zoning Board of Appeals. Mayor Blundell is inclined to submit a letter from the Village Board not in favor of a heliport pad. The Village has no direct authority since we are further than 500' from the zone but helicopter activity would affect our residents and our air space. Trustee Laing stated the Village should trust the Town process to enforce their zoning and the Village should not get involved. Trustee Trapp stated it would increase noise and the Village should voice their opinion. Mayor Blundell made a motion to develop a letter to the Town ZBA with a potential negative of a heliport pad. Trustee Trapp seconded this motion are all in favor.

Water Loop (Hoffman, Hardscrabble and Ross) update - Engineer Plan has been submitted to the BOH - BOH has come back with some questions that have to be answered by the engineer for the customers.

Town Water Inter-Connect - 25 year connect is up for renewal next year.

CDBG - Trustee Trapp stated the application is due October 18, 2019. The Village no longer has low mod so we only qualify for ADA related projects. Reviewing sidewalks by the Elmendorph Inn. Trustee Trapp will walk Cherry Street. Mayor Blundell made a motion to schedule a public hearing October 7, 2019 at 7:00 pm. Trustee Trapp Seconded this motion. All were in favor.

RESOLUTION 39-2019

RESOLUTION 39 - 2019

CREAT BUDGET NOTATION FOR COMMUNIPARK UPGRADES

(SUPPLEMENTAL TEXT TO RESOLUTION # 30 -2019)

Whereas, Resolution # 30-2019 was passed on June 20, 2019 to enable interim funding of Communipark improvements under the DASNY Grant until reimbursement paperwork was processed; and

Whereas, we need a method to best monitor budget lines and not confuse one-time expenses for the project with routine highway costs;

Whereas, project expenses will be gathered, paid and then sent to DASNY for reimbursement.

Therefore be it resolved that the Communipark upgrade expenses be allocated to a new budget line, 5110.48 , and paid with the line of credit authorized in Resolution 30-2019. The Treasurer/Controller are authorized to review and move July 2019 expenses, and any earlier expenses, for this project from highway budget lines to 5110.48.

Motion by Blundell

Seconded by Kovalchik

Vote – All in favor

Blundell
Laing
Norris
Kovalchik
Trapp

PUBLIC COMMENTS

George Beekman is in favor of heliport.

Mayor Blundell made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:20. Mayor Blundell seconded. All are in favor.

Submitted by,

Cynthia Chiarella
Clerk/Treasurer

