

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
JUNE 10, 2019
7:00 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Clerk/Treasurer Chiarella. Trustee Trapp and Trustee Laing were absent.

Mayor Blundell opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Blundell made a motion to leave a blank page in the minutes in memory of Edward Figueuroa, a village resident who recently passed away. He acted as a translator in our Court for Spanish speakers. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to approve minutes from May 13, 16 and June 6th. Trustee Norris stated there were two misspelled names Tessa and Laura Husted. Changes will be made. DM Kovalchik seconded this motion. All were in favor.

PUBLIC COMMENTS

Steve Hobson - 51 Elizabeth Street - has property for sale and is zoned R 10,000. Mr Hobson purchased the property in 2012 and has moved his business. He is requesting a zoning change to make mixed use. Property has been empty for six months and is a non-confirming use. Currently a construction company (Dale from Koerner Construction) wants to purchase but needs mixed use zone. DM Kovalchik states its easier to change the zoning law then to get approval for a change of use. Blundell pointed out that any zoning changes still take a relatively long time since they require public hearings, development of the law changes and a final vote.

Lisa and Dennis Griffin of 7361 South Broadway (Griff's Deli), have a similar situation, have owed this property for 14 years. The Deli has had 2 offers on property that failed due to new owners wanting to do other things at the location. It is currently in a residential zone and working with grandfathering approvals.

Ken Migliorelli ----- is also in the end of the zone with Griff's and operates a farm stand there on his mother's land. He would like to see a re-zoning.

Blundell pointed out that we have a Zoning Review Committee working on other areas of our code. DM Kovalchik stated he will recommend to the ZRC to make changes to mixed use and the Village Board has final approval for zoning law changes.

Mayor Blundell will consider and task the ZRC to give an opinion to the Board.

TREASURER'S REPORT

Ending May 31st

ACCOUNT BALANCES

General Fund	\$ 310,957.22
Water Fund	\$ 120,800.81
Trust & Agency	\$ 17,991.07
Materials Mgt.	\$ (525.72)
Petty Cash	\$ 51.61
Village Green	\$ 4,149.92
Hardscrabble	\$ 1,464.00
Sewer Fund	\$ 10,120.00

MONTHLY EXPENSES

General Fund	\$ 99,660.42
Water Fund	\$ 13,006.11
Trust & Agency	\$ 17,991.07
Materials Mgt.	\$ 1,651.39

June 10, 2019

ACCOUNT BALANCES

General Fund	\$ 421,510.70
Water Fund	\$ 80,513.20
Trust & Agency	\$ 18,896.22
Materials Mgt.	\$ 157.47
Petty Cash	\$ 51.61
Village Green	\$ 4,149.32
Hardscrabble	\$ 1,464.00
Health Ins.	\$ 10,369.17
Sewer Fund	\$ 10,129.00

MONTHLY EXPENSES

General Fund	\$ 195,239.37
Water Fund	\$ 81,393.14
Trust & Agency	\$ 18,892.66
Materials Mgt.	\$ 0.00

June 10th report is high due to Fire contract payments, Liability Insurance and due to's being paid, based on formal board approvals.

Mayor Blundell made a motion to approve Treasurer's report dated May 31 and June 10th as submitted. DM Kovalchik seconded this motion. All were in favor.

POLICE

Mayor Blundell read the May Police report.

	Village of Red Hook	Town of Red Hook	Tivoli
Incidents: 381	269	105	7
UTT's -121	70	51	
Arrests – 24	14	10	

PLANNING / ZONING

Mayor Blundell read the following May Planning and Zoning report

Building Permits – 12

Certificate of Compliance -2

Municipal Search – 14

Orders to Remedy – 1

Stop Work Orders – 2

Fire Inspection – 10

\$ 3,034.50 was collected in fees for the month of May.

MATERIAL'S MANAGEMENT – Presented by Trustee Norris

For the month of May, we sold \$1704 in tags and paid out \$869.61. We had 8.06 tons of garbage and 3.17 tons of recycling. Reminder, we now have to sort recycling, commingled is collected every other week, alternating with paper and separated cardboard.

Hardscrabble Day will be Saturday, September 21. Other fun events are being worked on for the summer, including an event held by the VFW and the Fire Department's 100th anniversary August 16 & 17.

June is the last month for the tag sale – buy 10- get 1 free.

WATER – Mayor Blundell

Presented by Mayor Blundell

- During the month of May the water treatment facility treated 7,229,100 total gallons, which is an average of 233,200 gallons per day. See flow chart.
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY
- During the month of May, the water treatment plant used 86 gallons of sodium hypochlorite. The average daily use was 2.77 gallons per day.

VILLAGE GREEN

1. The current balances, and final balance of FY2018-2019, of the Village Green Committee’s related budget accounts, as of May 31, 2019, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance\$ (-) 601.46
- Shade Tree – Contractual Expenses (#8560.4)
Balance\$ (-) 6.30
- Village Green Committee Checking Account
Balance\$ 4,149.92

2. There were no Village Green Committee Meetings held during the month of May, 2019.

3. Residents or businesses interested in having a tree planted on their adjacent street right-of-way(s), please contact the Village Clerk (845-758-1081).

HIGHWAY

1. The Highway Department is currently picking up brush and lawn debris on every first and third Monday of the month.

Residents are reminded to place lawn debris curbside and not in the road. Please limit the size of the brush piles to 6’ x 6’ x 6’ with tree branches no larger than 6” in diameter. Brush that includes tree trunks, stumps, grass clippings, garbage or building materials will not be picked up.

2. The Highway Department will be repaving portions of Kent Road and Cambridge Drive after June, 2019. The approximately \$70,000.00 project cost will be deducted from the FY2019-2020 Maintenance of Streets (#5110.42) and CHIPS (#5110.3) General Fund budget lines.

3. Four excavating and paving contractors have been contacted to submit bids to repave the Red Hook Village Municipal Parking Lot. Callanan Industries bid to provide paving and Keeler’s bid of \$1,040 to provide new catch basins have been

selected. A Dormitory Authority of the State of New York (DASNY) will be used to pay for the cost of the project. The project is expected to be complete before September, 2019.

4. An estimate to repair two catch basins on East Market Street and three catch basins on West Market Street has been submitted from Frank Vosburgh and Sons, Inc. on 5/13/19. The estimated cost of \$11,500 plus additional costs to provide an additional frame and grate, furnished by the Village of Red Hook, will be deducted from the FY2019-2020 Maintenance of Streets/Street Maintenance (#5110.42) General Fund budget line. The project is expected to be complete before the Fall of 2019.
5. No revenue was generated from the sale of scrap metal during the month of May, 2019. Total revenue generated in FY2018-2019 is \$2,707.30. Since inception of the Scrap Metal Recycling Program in September, 2007, \$28,707.47 has been generated.

Red Hook Sewer Project

Meetings were held on May 3, 10, 17, 24 and 31, 2019 in the Red Hook Village Building. Kathryn Serra (C.T. Male), Chad Kortz (C.T. Male), Victoria Polidoro (Rodenhausen, Chale and Polidoro, LLP), Ed Blundell and Brent Kovalchik attended.

The following items were discussed:

- Reviewed amendments to the Sewer Use Law. The Public Hearing Notice was submitted to the Official Village Newspaper on 4/19. A Public Hearing was held on May 13, 2019 and a Resolution to Adopt Modifications of the Sewer Use Law was approved by the Village of Red Hook Board of Trustees on May 13, 2019 (Local Law 2 of 2019).
- C.T. Male forwarded responses to DC DOH comments of 4/19/19 on 5/2/19 and Revised Construction Documents on 5/13/19.
- Reviewed Change Order #3 submitted by C.T. Male on 5/13/19 for additional fees incurred to provide Easement Revisions and Responses to DC DOH. Total Change Order #3 costs to provide these additional services total \$25,172.50.
- b. A meeting was held with the County of Dutchess, Department of Behavioral and Community Health (DC DOH) on May 31, 2019 in the Red Hook Village Building. A.K. Vaidlan (Commissioner, DC DOH), Marie-Pierre Brulé (Director of Environmental Services, DC DOH), Lee Felshin (Supervising Public Health Engineer, DC DOH), Ron Miller (Senior Public Health Engineer, DC DOH), Chad Kortz (Director of Engineering, C.T. Male), Kathryn Serra (Project Manager, C.T. Male), Victoria Polidoro (Rodenhausen, Chale and Polidoro, LLP), Ed Blundell and Brent Kovalchik attended.

The following items were discussed:

- Reviewed and resolved issues related to DC DOH comments of 2/22/19 and 4/9/19; and responses from C.T. Male of 5/14/19. Two items in particular, including additional storage capacity in the septic tanks to prevent backups into homes and businesses in the event of extended power outages; and provisions for emergency generators to relieve septic tank capacity during emergencies and extended power outages were reviewed, discussed and possibly resolved.

Water Loop Route 9 – Old Farm Road

a. Meetings were held on May 3, 10, 17 and 28, 2019 in the Red Hook Village Building. Robert Ross, James Ross, Todd Baright, Robert Flores (Delaware Engineering), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- Reviewed status of revised plans and NYS DOH and NYS DOT permit applications.
- Discussed coordinating with Kirchhoff (Traditions at Red Hook).
- A revised Application for Approval of Plans for Public Water Supply Improvement was submitted to the Village of Red Hook for review, signatures and submission on 5/30/19.
- A SEQR Public Hearing and Determination was made by the Red Hook Village Board of Trustees on May 13, 2019.
- The Water Main Loop Project will connect “dead end” water mains to provide more efficient, safer and easily repaired water distribution services to properties along Old Farm Road and South Broadway (Route 9 – north of M&T Bank). The costs, associated with the project, will be paid for by private property owners benefitting from Village municipal water connections. Costs for permitting and construction oversight will be provided by the Village of Red Hook.

Red Hook Village Water Project – Phase II

a. The Red Hook Village/Red Hook Town Water Distribution System Interconnect was tested on May 18, 2019. Valves from the Town’s Water System to the Village’s Water System were opened. A drop in pressure occurred and the valves were closed. This test was conducted to verify that a backup water supply would be available when the Village’s elevated water storage tank is decommissioned and an emergency event occurred at the Village’s well field pumps/controls.

b. The Village will decommission the Tower Street Elevated Storage Tank on June 4, 2019. Delaware Engineering and VRI (Village Water Operator) will supervise, coordinate and verify all pump controls work properly in accordance with the design intent.

Red Hook Community Solar Installation

a. The Village Board of Trustees conducted a Public Hearing on May 16, 2019 in the Red Hook Village Building. Approximately 35 people attended and were given an opportunity to express their concerns. The Public Hearing will remain open until June 6, 2019. Lead Agency will be confirmed and the SEQR Full Environmental Assessment Form will be reviewed and completed, a determination will be made, and the Monroe Balancing Test will be conducted by the Village of Red Hook Board of Trustees.

b. The Project, located at the Village of Red Hook – Firehouse Lane Well Field Site in the Town of Red Hook, will contain approximately 9 acres of PV solar panels and provide electrical energy, at a reduced rate, for the Town of Red Hook, Village of Red Hook and Village of Tivoli municipally owned buildings and facilities. It will also provide electrical energy, at reduced rates, for residents who choose to register for the program.

Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

a. The Intermunicipal Task Force met on May 3, 10, 17, 24 and 31, 2019 in the Red Hook Town Hall. The following items were discussed:

- Reviewed draft copies of Red Hook Town Law – Chapter 112: Short-Term Rentals: One-Time Exception Registration (5/21/19 and 5/28/19) and Annual Operating Permit (5/21/19 and 5/28/19) with Red Hook Town Planner Michele Greig.
- Discussions continued regarding permitted STRs in certain Red Hook Town Zoning Districts, number of rooms that can be rented in hosted and non-hosted primary dwelling units and possible regulations that may be enacted with respect to STRs in the Town of Red Hook.
- The goal of the ITF is to propose the adoption, by the Red Hook Town Board, of balanced and reasonable regulations governing STRs, allowing citizens to share the economic benefit of their property, while protecting and preserving neighborhood character and long term housing availability.

Town of Red Hook Zoning Review Committee (RHT - ZRC) – Monthly Report May, 2019 – Brent Kovalchik – RHV Representative/Member

There were no RHT - ZRC Meetings held during the month of May, 2019.

Community Preservation Fund (CPF) Advisory Board – Monthly Report May, 2019 – Brent Kovalchik – RHV Representative/Member

There were no CPF Advisory Board Meetings held during the month of May, 2019.

The current balance of the Community Preservation Fund, as of May 31, 2019, is \$1,426,321.21.

Saw Kill Watershed Community (SKWC) – Monthly Report May, 2019 – Brent Kovalchik – RHV Representative/Member

A SKWC Meeting was held on May 15, 2019 at the Elmendorph Inn. The following items were presented and discussed:

- Dan Miller (NYS DEC) presented a brief history of habitat change in the Hudson River Estuary.
- Research presentations by Bard College students on the impact of road salt on constructed wetlands.
- Update/status report on the SKWC's buffer mapping project.
- Report on Riverkeeper's entero bacteria in source water project.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report May, 2019 – Brent Kovalchik – RHV Representative/Member

a. A NDA Executive Meeting was held on May ____, 2019 in the Red Hook Village Building. The following items were discussed:

- Possible methods to integrate the NDA's Blueprint for Economic Development into local zoning regulations. Particular areas of interest include provision affecting retail, service and manufacturing uses.
- The NDA will be communicating with the Dutchess County Department of Planning and Development to further develop a survey/inventory of Short-Term and Long-Term Rentals in Dutchess County.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) – Working Group – Monthly Report

May, 2019 – Brent Kovalchik – RHV Representative/Member

A LWRP Working Group Committee Meeting was held on May 7, 2019 in the Red Hook Town Hall. The following items were discussed:

- Reviewed revisions to the LWRP. Updated and edited original version to include amendments and revisions.
- Discussed updates to existing maps and the addition of new maps to illustrate current amendments/revisions to the LWRP.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report

May, 2019 – Ray Towle, Jay Trapp, Brent Kovalchik – Members

RHV – ZRC Meetings were held on May 3, 10, 17, 24 and 31, 2019 in the Red Hook Village Building. The following items were discussed:

- Proposal to expand the GBD to include nineteen properties of the R10,000 District and existing Highway Business District along East Market Street.
- Reviewed and proposed amendment to the Permitted Principal Uses and Special Permitted Uses on the existing General Business District. Reviewed possible uses to be included in the amended GBD from the existing HB and NMU Districts.
- Reviewed Use Charts of neighboring municipalities for reference and possible inclusion into the amended RHV – GBD.
- Discussed drafting a letter to the Village of Red Hook Board of Trustees to recommend incorporating portions of the R10,000 along East Market Street and Highway Business Districts while the RHV – ZRC continues its amendment process. Recommendations to expand the Neighborhood Mixed Use District to include four properties from Amherst Road north to the current boundary of the NMU along South Broadway.

Red Hook Fire Department – Rob Frye

Total calls: 85 - Fire – 27, EMS – 58

Mayor Blundell stated the new fire contract has been concluded with an increase rate by the tax cap. There is also a reserve fund set up for \$ 2500.00.

CDBG 2019 – Discussions on sidewalks on Cherry Street by the Elmendorph Inn. There is a tree in the path and the rock can be moved.

Solar Farm Project – Mayor Blundell stated there have been 2 Public Hearings(one a continuation of the other) –project is a NYS funded by private equity and takes federal and NYS tax Incentives into account. No public borrowing is required and it is a formal part of our Town/County/Villages Shared Services program. Currently the project is working through SEQR and the Monroe Process

Hoffman Water – Water Loop - (Hoffman, Ross and Baright) – Delaware Engineering has revised the site plan.

IT – Rick Heinlein will be leaving (as of July 1) and has recommended CMI out of Germantown NY. WE have interviewed them; given them a joint tour of our ops and met our people. A consulting agreement has been submitted to purchase a block of time to be used as needed.

Mayor Blundell made a motion to authorize him to sign an agreement with CMI and to purchase a 10 hour block of time. DM Kovalchik seconded this motion. All were in favor.

Court Audit – Mayor Blundell stated the Uniform Court System requires a court audit that is approved in Board minutes by the end of 2019. In the past Lori Doty has completed the court audits. Mayor Blundell received a quote from Pattison Kosky for \$ 1,500.00. DM Kovalchik stated when the audit is complete he wants to review findings. Mayor Blundell made a motion to authorize Pattison Kosky to complete the Village of Red Hook Court 2019 audit. DM Kovalchik seconded this motion. All were in favor.

PUBLIC COMMENTS

George Beekman – Thanked the highway department for a job well done on patching Cherry Street. Also, why is the Village down to 3 police cars. Mayor Blundell stated a 4th police car is on order.

Mayor Blundell made a motion at 8:30 to enter into executive session without Clerk Chiarella to discuss personnel. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to reconvene from Executive Session at 8:40. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:45. Mayor Blundell seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella
Clerk/Treasurer