

VILLAGE OF RED HOOK
Village Board Meeting
June 8, 2015
7:00 PM

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Zacharzuk, Trustee Norris was absent, and Clerk/Treasurer Cole.

7:00 PM Public Hearing - Back Flow Cross Connection Prevention - Code modification. Mayor Blundell stated NYS DOH mandates backflow prevention to protect the Red Hook Water supply. There will be a proposed permit fee of \$ 75.00. DM Kovalchik read the list of facilities likely to possess cross connection hazards. Mayor Blundell made a motion to close the public hearing. DM Kovalchik seconded this motion. All were in favor.

7:15 PM Public Hearing - Electric Vehicle Charging station reg/code modification. Mayor Blundell stated our recent revisions to GBD require charging stations in large parking lots. However, code should allow personal use in residential areas. There will no commercial uses put into the home garage. NYSRDA - \$ 2500 grant is available if we modify our code this way.. DM Kovalchik stated it will be in all Village zones but not commercially used in residential. Mary Tucker asked how big the EV Charges will be. DM stated small - about 2 feet tall. The Village is currently waiting for comment from Dutchess County. Mayor Blundell made a motion to continue to keep the public hearing open. DM Kovalchik seconded this motion. All were in favor.

7:30 Mayor Blundell opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENT

Chris Lipuma of 9 Bird Street (for 8 years) - Chris stated he has been talking to Mayor Blundell and David Groth in regard to the noise from the cell tower. He recently made one police report made in regards to the noise, claiming nuisance. He states he equipment is old and in need of repair. He claims maintenance is being ignored by the cell tower Co.'s. A generator turns on Monday morning and runs for a half hour and is so loud they can't hear each other at the bus stop. Workers on the site have been inconsiderate and rude. The last 3 weeks there has been a large crane in the road block emergency vehicles and school buses. Chris submitted a petition of 28 signatures to stop new cell phone installation. Chris also read aloud a list of 14 concerns and a list of recommendation. A copy of which is on file. Mayor Blundell stated currently there are signed leases in place. There are three tenants at the tower. Companies on the tower are AT&T, Sprint and Verizon. The first two are on the tower since 2000 and Verizon went up in 2009. The leases run 20 years and have 5 year renewal increments. The leases are complex and contain clauses that generate significant revenue to the village as well as clauses that protect the village and tenant. Village cannot just terminate the leases without penalties. Secondly, cell phone

capability is the new utility. People and businesses rely on the availability of signal as do emergency services. Thirdly, the federal government regulates the signal and components that supersede any local rules. Blundell indicated we are a board that looks for solutions and we have been doing so with our professional consultant David Groth. Groth helps set up the lease contracts and is also an engineer with similar accounts all over the Northeast. His firm is Radio Engineering Services and he is paid by the village for direct work and engineering for operating the tower..., With regard to the generator, Verizon has one contained in a building and it turns once a week for 20 minutes to do a self-check. This is similar to the one at our well field and village hall. It is needed in case power goes out so cell phones can function. The other tenants have battery back up which only lasts a short time.(Sprint and AT &T). LiPuma stated homeowners were there before the antennas on the water tower and questioned zoning applications. The land and tower are village property. LiPuma stated he wants the tower taken down and moved to another location and the area made a park. Trustee Trapp indicated the leases and facts preclude such a move of the tower. David Groth stated the operators are within the Federal regulations for a public utility. Power levels are low and in compliance. Gary Tucker has lived on Margaret Street and was never notified of antennas being installed. He is concerned about health implications and cancer in relation to signals. Groth stated that ground level tests showed readings at 4% of allowable limits and this is based on federal guidelines.

Mayor Blundell will meet with David Groth at a later date to continue the discussion.

MINUTE APPROVAL - Trustee Trapp made a motion to approve minutes from May 11th, 21st, & 28th. DM Kovalchik seconded this motion. All were in favor.

TREASURER'S REPORT

Clerk/Treasurer Cole read the following Treasurer's report

General	\$ 91,438.80
Water Fund	\$ 103,556.29
Trust & Agency	\$ 17,517.97
Material Mgt.	\$ 2,233.47
Petty Cash	\$ 21.56
Village Green	\$ 3,736.88
Hardscrabble	\$ 1,060.48
Health Ins.	\$ 4,843.12
Capital Projects	\$ 0-0

Monthly Expenses

General Fund	\$ 61,392.26
Water Fund	\$ 8,839.62
Trust & Agency	\$ 17,793.67

Material Mgt. \$ 990.60

Treasurer Cole stated balances were effective May 31, this was the end of the Village's fiscal year. All fund balances look good. Trustee Trapp made a motion to approve the Treasurer's report. DM Kovalchik seconded this motion. All were in favor.

POLICE

Mayor Blundell read the police report for the month of May.
364 Incidents, 173 UTT's, 30 arrests.

WATER

Trustee Zacharzuk read the following water report:

The Water Treatment Plant processed 7,738,000 gallons of water in the month of May for an average of 249,000 gallons per day May 2014 the plant processed 7,336,000 gallons for a daily average of 236,000 gallons per day During the month of May, 75 gallons of 12.5 % liquid Hypochlorite solution was used, for a daily average of 2.41 gallons per day.

Tow water samples were sent to Smith Laboratory in Hyde Park for bacteriological testing. Both samples returned a negative result During the month of May, a service line was accidentally struck, rupturing there coper pipe and causing a loss of water It is absolutely vital that residents who wish to excavate their property call 811 at least 72 hours before they begin digging. This gives utilities an opportunity to locate buried water, electric phone, gas and sewer lines that may pass through or near the excavation area without risking a loss of life and or property.

-CONVERSATION TIP- Consider installing a sprinkler timer on your garden hose spigot. This device automatically shuts off water to the hose after the desired time has passed and newer units will even run the hose at a set time every day, for example, at night when other fixtures in the hoe are not in use. Not only will the lawn look lovely but it may save a few gallons (and dollars) every billing cycle.

PLANNING AND ZONING

Trustee Trapp read the following planning and zoning report:

11 building permits, 5 certificates of occupancy, 1 municipal search, 1 complaint.
\$ 4,147.78 was collected in fees. Trustee Trapp stated the IGA building demolition has begun.

EVENTS:

The Bike Rodeo/Tour de Red Hook took place on May 16. We had over 70 people come for free bike tune ups provided by Kingston Cyclery and the Red Hook Police Department, and gave out 15 new bike helmets. This was done in collaboration with the Town of Red Hook's bike tour. Thank you to Jonathan Wilson and the Red Hook Police

Department, Paul Finch and the Red Hook Central School District, Kingston Cyclery, and Dutchess County Traffic Safety Board.

Save the date: Saturday, August 22 at 5pm our 4th annual Community Potluck and Concert in Abrahams Park with music by GrassFed BlueGrass.

Hardscrabble Day will be Saturday, Sept 19. Vendor applications can be found on hardscrabbleday.org

The Town of Red Hook has their summer recreation flyer out, including gobs of free activities for children. Forms can be completed this Saturday at the Town Hall.

Mayor Blundell stated June 22, 2015 the Renegades will be honoring Home Town Hero Pat Hildenbrand for life saving events.

MATERIALS MANAGEMENT:

For the month of May we sold \$3751 in garbage tags. June is our last month of buy 10 gets one free. We paid out \$1312.22 in tipping fees. We had 12.25 tons of garbage and 6.15 tons of single stream recycling.

Red Hook Economic Development Committee (EDC) – Monthly Report May, 2015 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. EDC Meetings were held on May 13 and 27, 2015. The following items were discussed:
 - Reviewed and discussed “Red Hook in the Hudson Valley.” This is a central website homepage whose goal is to bring all organizations/groups together under one “banner.” An “icon/widget” will be attached to each participating organization’s website that will connect a user to the newly established homepage. Wambach Communications is donating services for the preparation and implementation of this website homepage.
 - Discussed possible uses for the soon-to-be-vacant existing CVS store and site on North Broadway in the Village.

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report May, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. A CPF/FPAC Meeting was held on May 12, 2015 at the Red Hook Town Hall. The following items were discussed:
 - The CPF/FPAC reviewed, discussed and approved the use of CPF for the purchase of conservation easements on three James and Corina Greig Farm

parcels on Rockefeller Lane and one Kalina Farm parcel on Rokeby Road. These two easements had been approved for purchase out of the FDR bond program when there were insufficient funds in the CPF, at the time, for purchasing these easements. The CPF/FPAC agreed that the two easements met the CPF criteria. The CPF/FPAC also agreed that \$225,000 (out of the approximately \$345,000 CPF balance) would be used to pay down the BAN (approximately \$440,000) that had been entered into by the Town of Red Hook at the time that the easements were purchased.

- b. The current balance of the CPF, as of May 31, 2015, is \$ _____.

Town of Red Hook Zoning Review Committee (ZRC) – Monthly Report
May, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of May, 2015.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report
May, 2015 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Highway Shared Services Committee Meeting was held on May 20, 2015 at the Red Hook Village Building. Representatives from the Village of Tivoli, Village of Red Hook and Rondout Consulting, attended. The following items were discussed:
- Review of the draft Intermunicipal Agreement between the Town of Red Hook, Villages of Red Hook and Tivoli, to jointly examine shared highway administration, as outlined in the “Action Plan for Implementation of Recommended Study Options” of April 22, 2015. (Including: Creating and monitoring work orders; Creating purchase orders; Data processing; Records management; Reporting; Accounting; Budgeting; Capital Planning; Asset identification, inventory and management; and Performance planning.
 - Review of the current DC Shared Services Grant Extension request to use the remaining grant funds to develop a detailed highway asset inventory for each of the three municipalities.
 - Review preliminary application narrative and proposed/requested amounts for a DC Shared Services/Implementation Grant to implement the shared highway administration.

Red Hook Together – Monthly Report
May, 2015 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on May 28, 2015 at the RHCAN and Artists’ Collective Gallery. The following items were discussed:

- The original intent/mission of RHCAN, where it stands today and what it could be in the future. The meeting was facilitated by Erin Canaan (Bard College CCE) and Erica Freudenberger (Director RH Library) to gather input on ways RHCAN could collaborate on a grander scale and have a greater impact on the community.
- Members/representatives from RHCAN Steering Committee, RHCAN Artists Collective, RH Library, Bard College CCE, Red Hook Town Board, Red Hook Village Board of Trustees, Historic Red Hook, Red Hook PTSA, Red Hook Education Foundation, Red Hook EDC, Red Hook Area Chamber of Commerce and local business owners attended.

RED HOOK INFRASTRUCTURE

1. Red Hook Sewer Project

- a. A Pre-Application for the U.S. Economic Development Administration (EDA) was forwarded to Andrew Reid (Philadelphia – EDA Regional Office) and Patricia Pomeroy (Executive Director, Hudson Valley Regional Council) on May 28, 2015. The U.S. EDA Application for Investment Assistance for Public Works, prepared by C.T. Male Associates, has been submitted for financial assistance for the Village of Red Hook Downtown Development Project/Municipal Sewer System. The grant, if awarded, may provide funds up to \$1.5 million. State grants, in-kind services and/or private donations (money, land, and treatment plant) may be used to off-set matching obligations.
- b. The NYSEFC is currently establishing methods to disburse \$200 million (\$50,000 for FY2015-2016) to the DWSRF and CWSRF Programs. Funds for this program, along with the Water Infrastructure Improvement Act of 2015, have been adopted by the NYS Legislature’s FY2015-2016 Adopted Budget. Grant funds totaling 60% (up to \$5 million) of projects total capital cost may be awarded to qualified projects. Details and procedures are expected to be included in the NYSEFC 2016 Draft IUP due out in June, 2015.
- c. Applications for financial assistance, in the form of low interest loans and/or grants, are being prepared for submission to the USDA - Rural Development.
- d. The proposed Village of Red Hook Sewer District will be located in the General Business District from the north Village boundary (north end of Old Post Road) extending south to Red Hook Commons/Emporium on Broadway (Route 9); and from Church Street extending east to Tower Street on Market Street (Route 199). The proposed STEP system includes 224 Benefit Units (BU/EDU). Treatment facilities will be located and will incorporate the existing plant at Red Hook Commons. This location contains enough land to expand the plant on a future “as-needed” basis. The estimated total capital cost, exclusive of the existing Red Hook Commons land and treatment facilities, is \$4.9 million.

2. Red Hook Water Projects

- a. Red Hook Village Water Project Phase II: Meetings were held on May 1, 9 and 22, 2015 at the Red Hook Village Building to review the status of Phase II of the USDA-RD funded Village’s Water Supply, Storage and Distribution System Improvement Project. The following items were discussed:
 - Progress prints are currently being reviewed by NYSDOH and USDA-RD.
 - GASB-34 Accounting Practices are being prepared.
 - Bond Counsel determinations.
 - Proposed new storage tank capacity will be reduced from 570,000 gallons to 380,000 as per the Preliminary Engineering Report and necessary storage capacity to fulfill full build-out scenarios in the Village’s TND and Infill Development Plans; and the Town of Red Hook’s TND.
 - Reviewed current status of southwest quadrant: road widths will be consistently 20’ wide with wider portions on Church Street (between West Market and Prince Street) and Garden Street (between South Broadway and Church Street).
 - Proposed patterned asphalt and painted stop bars were reviewed.

3. A meeting was held with Professor Elias Dueker (Bard College Environmental and Urban Studies Program) to review the water quality study being conducted on the Sawkill Watershed. This study includes water sampling and testing of ground water in the Village utilizing some of the test/monitoring wells used for the NYSDEC/NYSEFC EPG Water Quality Study and Engineering Report. A Sawkill Watershed Community Meeting is scheduled for June 18, 2015 at the Red Hook Town Hall. Community members from Red Hook, Rhinebeck and Milan; representatives from Bard College; and experts from the Hudson River Watershed Alliance, DC Soil and Water Conservation District, Scenic Hudson, Hudsonia, and the Hudson River National Estuarian Research Reserve have been invited to participate.

4. 2013 CDBG (Well #15)

- Completion of re-seeding the construction site at the Village Well Field and completion of the final close-out documents are anticipated to be complete in early June, 2015.

5. 2015 CDBG

- a. The Village Board of Trustees opened proposals for engineering services on May 28, 2015. The following engineering firms submitted proposals:
 - Fusko Engineering and Land Surveying, PC (Middletown, NY)
Estimate \$7,000.00
 - Morris Associates Engineering and Surveying Consultants, PLLC
Estimate \$6,150.00
 - C.T. Male Associates

Estimate
\$4,500.00

The Village Board will review the proposal for compliance with the RFP and award the contract for engineering services to the lowest, most responsible engineering firm.

- b. The Village was awarded \$52,372.00 for the reconstruction of a sidewalk section on the southern boundary of the Village (west side of Route 9/Colburn's Laundry) and the installation of ADA compliant sidewalks at the Red Hook Firehouse.

6. Intermunicipal Task Force (ITF)

- a. The ITF met on May 1, 8, 15, 22 and 29, 2015 at the Red Hook Town Hall. The following items were discussed:
 - Reviewed draft of the proposed Red Hook Town Zoning Law Amendments including the proposed new section entitled "Historic Structures and Districts." The intent of this amendment is to protect regulated historic structures in the Town; modify the allowable uses in the B1, LD, RD5, RD3, H, I and LI Zoning Districts; to permit uses that will encourage adaptive re-use of Hudson River estates to preserve their historic and natural character; to increase the required minimum lot area in the LD and I Districts; and to increase the minimum open space requirement for conservation subdivision in the WC, LD, RD5 and I Districts.
- b. Discussed contributions that will be made from the proposed Hoffman Farm TND Development to the Incentive Zoning Fund (approximately \$660,000) in either a one-time or phased payment.

Reviewed provisions in the proposed Zoning Amendments for a "Certificate of Appropriateness" by the proposed Town of Red Hook Design Review Committee

HIGHWAY DEPARTMENT

- 7. The Village Highway Department is currently picking up lawn debris and brush every first and third Mondays of the month.

Residents are reminded to place lawn debris and brush, in separate piles, curbside before the scheduled pick-up. Please store debris "out-of-sight" until the scheduled dates to prevent conflicts with other services and to keep streets clean and free of wind-borne debris. Please limit the size of brush piles to 6' x 6' x 6' (as determined by equipment limitations), with tree limbs/branches no larger than 8" in diameter. Please do not include tree trunks and debris from tree maintenance performed by private contractors and/or tree maintenance companies.

8. A correspondence, from the NYSDOT, was received by the Village on May 14, 2015. The correspondence informed the Village that a private contractor (Traffic Databank LLC, Mount Vernon, NY) will be conducting a traffic count during the month of May, 2015. This work is undertaken in cooperation with the U.S. Department of Transportation (providing financial assistance), local governments and other NYS departments and agencies. The work is in compliance with U.S. Code 23 CFR 500B whose purpose is to “set forth requirements for development, establishment, implementation, and continued operation of a traffic monitoring system for highways and public transportation facilities and equipment in each state.” The local roads Vehicles Miles of Travel (VMT) project is a one-time effort initiated by the NYSDOT to collect traffic volume data designed to assist with the developments of a base-line estimate of traffic on local roads. The following areas in Red Hook will be monitored:
 - Cambridge at Old Farm Road
 - Garden Street at Route 9 (South Broadway)
 - Smith Street at Garden Street
9. The Highway Department with members of the Village Green Committee will be assessing the health and safety of trees in the Village right-of-ways. Village residents will be notified if a tree, adjacent to their property, is being considered for removal based on this assessment. Residents will have the opportunity to contract with an arborist, at their own expense, to verify the assessment. Property owners with adjacent trees that are removed, may request a replacement tree from the Village Green Committee.
10. Upon the request of a property owner, an assessment of weight limit and parking restriction signage was conducted for Cherry and Graves Streets. There are currently weight limit signs on Graves Street at East Market Street and on Cherry Street at North Broadway. Another sign will be located on Cherry Street at South Broadway. Village Law (Section 190-14 and Section 190-45) states: “. . . trucks in excess of weights indicated are hereby excluded from the following streets or parts thereof, except for the pickup and delivery of materials on such streets; Name of Streets (All Streets); Weight Limit (5 tons); Location (Entire Village).

There are also three (3) “No Parking” signs on Cherry Street adjacent to the west side of the Elemendorph Inn.

11. No scrap metal was sold during the month of May, 2015. Total revenue generated for FY2014-2015 is \$1,873.02. Since inception of the Scrap Metal Recycling Program in September, 2007, \$18,050.24 has been generated. Proceeds from this program go towards the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal can contact the Highway Department at 845-758-8600 or the Village Clerk’s Office at 845-758-1081. The Highway Department personnel will assist property owners and residents by picking up their scrap metal upon request.

VILLAGE GREEN COMMITTEE (VGC)

12. The current, and final, balances of the Village Green Committee’s related budget accounts, as of May 31, 2015, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$
2,526.43

- Shade Tree – Contractual Expenses (#8560.4)
Balance \$
2,338.08

- Village Green Committee Checking Account
Balance \$
3,736.88

13. There were no Village Green Committee Meetings held during the month of May, 2015.

14. Village Green Committee Member Frances Uku has volunteered to update the VGC website. Progress reports will be forthcoming.

15. There are currently two bench locations remaining without dedication plaques (Trustco Bank and the Emporium on South Broadway). Village residents may purchase a plaque for \$125.00. Proceeds from the sale will be used to purchase and install the plaques. The remaining funds will be used for future Village enhancement projects. Please contact the Village Clerk’s Office (845-758-1081) for more information.

- Cross Connection – Trustee Trapp reviewed the Env. I form and Neg. Dec. – Village Attorney filled out SEQRA.
Local Law # 2-2015-Trustee Trapp made a motion to adopt the Negative Declaration for cross connection proposed in Local Law prepared by Council. DM Kovalchik seconded this motion. All were in favor.
Trustee Trapp read Local Law 2-2015. Trustee Trapp made a motion to approve Local Law 2-2015 for Cross Connection Control Program. DM Kovalchik seconded this motion. All were in favor.
Roll Call:
Mayor Blundell- aye
DM Kovalchik- aye
Trustee Trapp- aye
Trustee Zacharzuk aye
- EV Charging Station – Mayor Blundell stated this is on hold while waiting for Dutchess County comments.

- Highway Shared Services IMA – Village Attorney has reviewed and approved. The board reviews the agreement and Mayor Blundell made a motion to sign the Highway Shared Services IMA. Trustee seconded this motion. All were in favor.
- Mayor Blundell stated Special Prosecutor Michael Pollok has resigned from this position. Mayor Blundell made a motion to appoint Christopher Montalto as Special Prosecutor. Trustee Trapp seconded this motion. All were in favor.
- Water Penalty – Clerk Cole has expressed concern in regards to unpaid water increasing monthly. Some unpaid water has been relieved onto tax bills. This discussion will continue at the next workshop.
- Mayor Blundell stated June 23rd will be “Go Skate Day” on Prince Street. Mayor Blundell made this in the form of a motion. Trustee Trapp seconded. All were in favor.
- Mayor Blundell stated highway negotiations are continuing and will meet again on June 9th.

DM Kovalchik made a motion to pay bills after audit. Trustee Trapp seconded. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:45. Trustee Zacharzuk seconded this motion. All were in favor.

Submitted by,

Cynthia Cole