

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
NOVEMBER 10, 2014
7:00 PM**

Mayor Blundell opened the meeting with the Pledge of Allegiance at 7:00 pm.

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk.

Trustee Trapp made a motion to approve the minutes from October 13th & 16th. DM Kovalchik seconded this motion. All were in favor.

TREASURER' REPORT

Clerk/Treasurer Cole read the as follows for the month of October 2014:

Account Balances

General Fund	\$ 437,856.43
Water Fund	\$ 127,372.99
Trust & Agency	\$ 17,196.35
Materials Management	\$ 6,591.57
Petty Cash	\$ 35.77
Village Green	\$ 3,980.41
Hardscrabble	\$ 4,682.88
Health Insurance	\$ 5,566.14
Capital Projects	\$ 3,606.96

Monthly Expenses

General Fund	\$ 212,860.12
Water Fund	\$ 79,709.00
Trust & Agency	\$ 17,593.02
Material Management	\$ 17,196.35

Clerk Cole stated unpaid taxes were sent to the County and this year the balance was high \$ 55,977.71. Also General Fund expenses were high due to 3 payrolls in the month of October and a village Hall bond payment. DM Kovalchik made a motion to approve the Treasurer's report. Trustee Norris seconded this motion. All were in favor.

-Hoffman Residential Development – Kirchhoff Properties, Rodney Morrison and Richard Rang were both present representing Kirchhoff Properties. In 2012 the Town of Red Hook created Centers and Greenspaces zoning concept. This project is asking to connect to the Village water system for 100 single family homes. At this time there is no set water district. Options include

a direct annexation process of the area by the Village, a town water district, a county zone of assessment operated by the Dutchess County Water and Wastewater Authority or the establishment of another formal water district. Mayor Blundell stated the Village can't sell water out of the Village without creating another district. DM Kovalchik stated he is in favor of forming a district – first priority is to serve the Village residents.

POLICE

Mayor Blundell read the police report as follows: Incidents 192, UTT'S 73, Arrests 15.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report as follows: Building permits 8, Certificates of Occupancy 1, Certificates of Compliance 2, Municipal Searches 5, Complaints 5. \$ 894.00 was collected in fees. Trustee Trapp is on the Board with of Dutchess County Department of Planning and works with Nola Hooper and Ron Hicks of Economic Development will both be retiring January 2015. Trustee Trapp met with Mayor Blundell and the Fire Company to discuss recruitment and retention. Will also discuss with Lara of the zoning office the status of logging fire inspections into the new program.

WATER

Trustee Zacharzuk read the water report as follows: During the month of October the water treatment plant pumped 8,023,000 gallons for a daily average of 258,000 gallons, During October of 2013 the treatment plant pumped 7,197,000 gallons for a daily average of 232,000, Hydrant flushing was performed during the month of October revealing a third hydrant sin need of replacement, as it had become engulfed by the overgrowth of a maple tree. It is scheduled for replacement the first week of November, along with the two previously identified hydrants, Tow samples were brought to Smith Lab in Hyde Park for bacteriological testing. Both were returned with a negative result.

FACILITIES

Trustee Zacharzuk stated the roof repairs are schedule for this week. The Village's electric supply with Central Hudson and Direct Energy will be discussed at the workshop.

EVENTS

We had Red Hook Halloween, with hundreds of children trick or treating around the merchants, pumpkin decorating and arts and crafts. Huge thank you to Kathy Tribel and Funshine, Jo and Anna Salvatico from Montessori School, and the farmer's market for providing crafts throughout the day.

The Red Hook Chamber of Commerce hosted (hopefully) the first annual Chocolate Festival. Kim Gomez deserves a huge thank you and kudos for running this event. There were outside chocolate vendors, and the stores and restaurants were packed.

The second annual Red Hook Film Festival will take place this weekend, Friday Nov 14 and Saturday Nov 15 at 7pm, with a special kid's fest Saturday, Nov 15 at 2pm at the firehouse. Founded by the village residents, just a few business people and local film fans, the Red Hook Film Festival features short-form, independently produced films by established and evolving directors. The evenings are warm, enriching, and exciting; hosted by the community with our specially catered intermission featuring locally harvested foods, drinks and gourmet popcorn. Conversations with the directors follow the screenings moderated by local expert and film teacher Timothy Fitzmaurice.

Save the Date: We are working on Winterfest, which will be Sunday, December 7 at Memorial Park. This will coincide with The Elmendorph's Dutch Christmas, which will be the same day from 1-4. We believe our event will be from 4-5:30, with caroling, and tree lighting.

After Winterfest, we have a little bit of a lull, but we are planning next year's Hardscrabble Day, which will be Saturday, September 19. If you are interested in volunteering, please let us know, we'd love to have some new energy for our group.

MATERIALS MANAGEMENT:

We sold \$4,275.00 in garbage tags and paid out \$1202.88. We had 10.94 tons of garbage and 6.09 tons of single stream recycling.

LIBRARY:

Report to be sent in Monday

Red Hook Town Economic Development Committee (EDC) – Monthly Report

October, 2014 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. EDC Meetings were held on October 8 and 22, 2014 at the Red Hook Village Building.

Items discussed included:

- Red Hook Events Calendar. The EDC and RHACoC are preparing an invitation to businesses, organizations, etc. to join the calendar.
- Discuss fostering greater cooperation with other Town/Village organizations through coordinating efforts and improved communications.
- Discuss cataloging (names, locations, contacts) existing businesses in the Town/Village of Red Hook and the Village of Tivoli.

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report

October, 2014 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FPAC Meetings held during the month of October, 2014.

Town of Red Hook Zoning Review Committee (ZRC) – Monthly Report

October, 2014 – Brent Kovalchik – RH Village Representative/Member

- a. A joint meeting with the Red Hook Town Ag. and Open Space Committee was held on October 9, 2014. The following was discussed:

- A revision to the definition of “Agricultural Fence” (Section 143-4 RHT Zoning Law). The proposed definition was approved by both the Ag. and Open Space Committee and the ZRC as follows:
Agricultural Fence – Fences constructed on parcels that are within a NYS certified Agricultural District and constituting a farming operation as defined in Section 395-a of the NYS Agriculture and Markets Law for purposes of (a) containing or protecting farm animals and crops from wild animals or trespassers or (b) buffering agricultural areas from residential and commercial uses.
- A proposed revision to Red Hook Town Zoning Law Section 143-28A was approved by both the Ag. and Open Space Committee and the ZRC as follows: Delete sentence beginning “Fencing for agricultural purposes” Add the following sentence: “Agricultural fences shall be exempt from building permits and height restrictions in all zones.”
- These recommended revisions will be reviewed by the RHT Attorney before being presented to the RHT Board for public hearing and approval.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report

October, 2014 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Highway Shared Services Steering Committee Meeting was held on October 28, 2014 at the Red Hook Town Hall. The following items were discussed:

- Project status and update.
- Task 3: Feasibility Study of Options and Alternatives. Seven options for Shared Services were identified and discussed. These include:
 - * Option 1: Standardized Policies/Procedures
 - * Option 2: Shared Administration
 - * Option 3: Shared Training Program
 - * Option 4: Shared Capital Planning
 - * Option 5: Re-Align Services for Future (improve quality of specialized services that address unique needs and avoid duplication of equipment, personnel, etc.)
 - * Option 6: Highway Department Consolidation
 - * Option 7: Non-Highway Shared Services (infrastructure upgrades; economics of scale through shared operations and maintenance.)

- The Steering Committee will continue to evaluate these Shared Services Options through one-on-one meetings with the consultants.

Red Hook Together – Monthly Report

October, 2014 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on October 16, 2014 at the RH Village Building.

The following items were discussed:

- Historic Red Hook
 - i. November 16, 2014. A panel presentation and community discussion about the meaning of “organic” featuring local farmers, chefs and educators including: Laura Pensiero (Gigi Hudson Valley), Richard Biezynski (Northwind Farms), Ethel Barone (Red Hook Farms), Liana Hoods (National Organic Coalition) and Jennifer Brizzi (Mother Earth’s Storehouse). These speakers (and more local farmers) are featured in photographs by Francesco Mastalia. The discussion is at the Elmendorph Inn from 2:00 to 5:00 p.m.
 - ii. An exhibit of Francesco Mastalia’s photographs is currently showing at the RHCAN Gallery. After the panel discussion, a reception and book signing (by Francesco Mastalia) will be held at the RHCAN Gallery.
 - iii. December 6, 2014. Dinner and Fundraising Auction at the Elmendorph Inn from 6:30 – 9:00 p.m.
 - iv. December 7, 2014 – Old Dutch Christmas
- RHACoC
 - i. November 1, 2014. Red Hook and the Chocolate Festival.
- Bard Food Advocate
 - i. October 24, 2014. Food Day celebration at Bard and painting of the Real Food Wheel with students from the Linden Avenue Middle School.
- RHCAN
 - i. November 14, 15, 2014. “Harvest Shorts” film festival including works from RH High School, Bard College students and nationally acclaimed independent film makers. An “after-party” will be held at the Gallery on November 15, 2014.
 - ii. November 21, 2014. “Home for the Holidays” exhibit opens with art, cards, hand-made gifts, all under \$100.00.

Libraries Transforming Communities (LTC) – Public Innovators Cohort – Monthly Report

October, 2014 – Brent Kovalchik – RH Village Board of Trustees Representative/Member

- a. A Virtual Innovation Space was held on October 7, 2014. The Red Hook Cohort met at the Bard College CCE Offices. This was a live internet conversation with all ten national recipients of the ALA-LTC Grant Award. Items discussed included:
 - Review of Harwood Development Stages and Cycles of Public Innovation.
 - Gathering change stories.
 - Identifying learning and implications across our libraries.
 - Sharing and discussion of other groups.
- b. The Red Hook Library is one of ten libraries, nationwide, to receive a grant award from the American Libraries Association (ALA) with sponsorship from the Bill and Melinda Gates Foundation. The LTC is an ALA initiative that addresses the critical need within the libraries to engage with their communities in new ways, resulting in stronger roles for libraries to become more reflective of and connected to their communities and build stronger partnerships with civic agencies, non-profits, funders and corporations.
- c. Red Hook Cohort team members include Erica Freudenberger (RH Library Director), Shelley Herrick (RH Library Head of Circulation), Jayne McLaughlin (former NYS Parks Regional Director), Erin Canaan (Associate Director of the Bard College CCE) and Brent Kovalchik (RH Village Deputy Mayor).

INTERMUNICIPAL TASK FORCE (ITF) RED HOOK INFRASTRUCTURE

1. Red Hook Sewer Project

- a. Test wells were removed and sites restored in November. Three (3) test wells remain to monitor water quality through November, 2015.
- b. The NYSEFC is in process of reviewing Engineering Reports, submitted for inclusion on the Intended Use Plan. The Village of Red Hook's Engineering "Draft" Report was submitted on August 29, 2014. The NYSEFC scores the Reports and the results determine the ranking and priority of a particular drinking water or clean water (sanitary sewer) project in New York State. Placement and ranking of a project determines the availability, type and amount of capital funding a project may be eligible for.

2. Red Hook Water Projects

- a. Red Hook Village Water Project Phase I (Well Improvements and Meter Replacement)
 - The first payment, of \$21,360.00, was made on November 6, 2014. The next payment of \$21,000.00 will be made on May 1, 2015.
- b. Red Hook Village Water Project Phase II (Storage and Distribution System Improvements)

- USDA-RD submitted a list (10/14/14) of all documents that are required to be submitted before the Village is authorized to go out for bid on Phase II. A meeting will be scheduled in early November, 2014 with the Village and USDA-RD to review and complete these remaining documents.
- An inquiry (10/17/14) by the NYSEFC, regarding the Village's FY2013-2014 Water Fund Balances, was responded to by Mayor Ed Blundell on October 17, 2014. The Village has shown considerable improvements in maintaining and increasing the Fund Balance and has implemented appropriate water fee adjustments to the satisfaction of the NYSEFC.
- Phase II of the Red Hook Village Water Project will provide for the improvements to the Village's Water Distribution System (water mains, connections, fire hydrants, street restoration in the south/west quadrant) and replacement of the existing elevated storage tank with a surface mounted storage tank at the Firehouse Lane Well Field site.
- The estimated project cost of \$3.8 million will be financed by a USDA-RD Loan at a 3.25% interest rate for a 38 year term.

c. 2013 CDBG

- Work continues at the Firehouse Lane Well Field to drill and install new Well #15. Smith Wells has completed drilling and the equipment, including pump, well screen, adapters have been ordered. Electrical work will begin in mid-November to install a new Variable Frequency Device (VFD) and controls for the new well.
- The 2013 CDBG Award of \$150,000.00 will be used to install the new well. A line of credit from Salisbury Bank of \$200,000.00 (approved by the RHV Trustees on 8/11/2014) will supplement expenditures over the grant award amount. The estimated cost of the Project is \$187,783.00.

3. 2015 CDBG

- A completed application was submitted to Dutchess County Department of Planning and Development on October 17, 2014. The application requests \$52,372.00 for the reconstruction of a sidewalk section on the southern boundary of the Village on the west side of Route 9 South and the installation of a new sidewalk in front of the Red Hook Firehouse to provide handicap accessibility from the existing parking lot to the main entrance and emergency exits of the Firehouse. If awarded, the Village will begin advertising for bids in March, 2015 and complete the Project by September, 2015.
- The Town of Red Hook has been awarded a \$733,824.00 Transportation Assistance Program (TAP) Grant for two (2) new sidewalks on the east side of Route 9 south from the Red Hook Town Hall to Hardscrabble Commons. This is a FHWA funded, locally administered project. The total project cost is \$911,000.00 with a 20% local matching obligation (cash and/or in-kind services). The Village of Red Hook supported this application, in part,

because the west sidewalk section on South Broadway (component of the Village's 2015 CDBG application) was included in the scope of the proposed RHT TAP Project.

4. Intermunicipal Task Force (ITF)

- a. The ITF met on October 10, 17, 25 and 31, 2014. The following items were discussed:
 - Review uses (events) of the Water Conservation District (Ham House/adaptive re-use).
 - Review THD District Boundary in regards to THD Commercial Center Subdistrict (Willms').
 - Discuss THD Street Standards as per Kirchhoff Properties, LLC letter of 9/5/14. (Mountable curbs, curb materials.)
 - Discuss incorporating the former "Hucklebush Trail" as a designated RHT Town Path/Trail.

HIGHWAY DEPARTMENT

5. Fall brush and leaf pick-up continues through mid-December or as weather permits. Residents are reminded to place leaves curbside in rows, not piles, and to separate brush (tree limbs, etc.) from leaves. Brush will be removed separately when leaves are finished being picked up.
6. The Village's Snow Ordinance is in effect from November 1 through March 31, 2015. No parking is permitted on Village streets from 11:00 p.m. to 6:00 a.m. and on NYS Highways (Route 199 and Route 9) from 2:00 a.m. to 6:00 a.m. during the same period (re: Local Law #4 (6/9/14) Section 190-28A, 190-28B). When snow and/or ice cleaning operations are underway, any vehicle, parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding police agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).

Residents are reminded to remove basketball hoops/sports and other equipment from the sides of Village streets to allow for snow plowing and snow storage. The Village will not be responsible for damaged equipment remaining near the street during the snow plowing season.

7. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snow storm. (re: RHV Local Law #1-1999; Section 165-1). At the discretion of the Village Board of Trustees, the Village Highway Department will remove snow/ice, left uncleared, at a cost of \$20.00 per linear foot. This cost will be assessed and collected with the next tax levy (RHV Local Law; Section 165-4B).

8. Catch basin and culvert repair/replacement is anticipated to be complete in early November, 2014 (refer to July, 2014 Highway Department Monthly Report for complete listing of repair/replacement sites). Costs for this service (Frank Vosburgh and Sons, Inc.) and materials (furnished by the Village of Red Hook) will be deducted from the CHIPS (NYSDOT Consolidated Highway Improvement Program - #5110.3) FY2014-2015 allocation.
9. The Village Highway Department is currently receiving estimates for a replacement compact tractor. Revenue from the sale of the existing tractor, remaining FY2014-2015 CHIPS fund balances, appropriations from the Maintenance of Streets – Capital Outlay Budget Line (#5110.2) and revenue from the sale of scrap metal (#5110.47) may be used to pay for this vehicle. Vehicle estimates and fund balances are forthcoming for further review and consideration by the Board of Trustees.
10. Status of NYSDOT traffic light report forthcoming.
11. No scrap metal was sold during the month of October, 2014. Total revenue generated for FY2014-2015 is \$1,075.65. Since inception of the Scrap Metal Recycling Program in September, 2007 - \$17,531.87 has been generated. Proceeds from this program go toward purchasing tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal can contact the Highway Department at 845-758-8600 or the Village Clerk’s Office at 845-758-1081. The Highway Department will assist the property owners and residents by picking up their scrap metal upon request.

VILLAGE GREEN COMMITTEE (VGC)

12. The current balances of the Village Green Committee’s related budget accounts, as of October 31, 2014, are as follows:

• Community Beautification – Contractual Expenses (#8510.4)	
Balance	\$4,280.34
• Shade Tree – Contractual Expenses (#8560.4)	
Balance	\$3,761.03
• Village Green Committee Checking Account	
Balance	\$3,980.41

13. A Village Green Committee Meeting was held on October 5, 2014. Brenda Cagle and Brent Kovalchik attended. Potential new tree planting sites were located and a survey of trees in need of pruning and/or removal was conducted throughout the Village.

- The annual Fall Planting was planned and organized. The scheduled date is October 8, 2014 with volunteers assembling at Veterans' Memorial Park at 9:00 a.m. The following sites have been located, permission from adjoining property owners have been received, and Dig Safely New York has been notified. The following sites have been located for trees:
 - * Methodist Church – 3 Crab Apple trees
 - * 40 Fraleigh Street – 2 Maple trees
 - * Veterans' Memorial Park – 1 Linden (Frank Knobloch Memorial Tree)
 - * Village Municipal Parking Lot – 2 Cherry trees
 - * St. Christopher's Catholic Church (Garden Street) – 1 Oak tree
 - * 26 Fisk Street – 1 Linden tree
- A plaque honoring Red Hook Village Highway Foreman, Dan Streib, will also be dedicated and placed by a tree in Veterans' Memorial Park. The plaque, furnished by the VGC, will acknowledge with "gratitude" the work and assistance Dan has provided, and continues to provide, to the Village Green Committee.

14. The Village Green Committee is currently seeking new members to serve on the Committee. Residents interested in serving may contact the Village Clerk at 845-758-1081 or Brent Kovalchik.

15. There are currently two bench locations remaining without dedication plaques (Trustco Bank and the Emporium on South Broadway). Village residents can purchase a plaque ("In Honor of . . .", In Memory of . . .", "Dedicated by . . .", etc.) for \$125.00. Proceeds from the sale of the plaques will be deposited in the dedicated Village Green Checking Account and used to pay for purchases.

HOFFMAN RESIDENTIAL DEVELOPMENT-TOWN OF RED HOOK LEAD AGENCY

Mayor Blundell read into record a request from the Town of Red Hook for lead agency on the Hoffman Residential Development project. Does the Village consent or not? Trustee Trapp reviewed letter and has no issued with the Town being Lead Agency. Traffic entering the Village is a concern and water must come from the correct district. Mayor Blundell approves with respect to traffic on South Broadway. Trustee Zacharzuk stated he is concerned with the intersection of Amherst and Rt. 9 being more congested.

Mayor Blundell made a motion to approve the Town to be lead agency on the Hoffman Development Project with potential issues at Amherst Rd (another access) and the water district. More street lights should be considered. Trustee Trapp seconded. All were in favor.

Mayor Blundell met with Central Hudson to have addition LED lighting on poles at the highway garage. Needs more lighting for worker safety (250 W).

Resolution 22-2014

Mayor Blundell read the following resolution for Water supply to TND Hoffman residential project

Letter of intent – water supply to TND Hoffman Residential Project – the Village of Red Hook is in accord with the Centers and Greenspaces concept and at this time it is our intent to supply water to the proposed TND Hoffman Farms project and issue a letter of intent as qualified below. This letter of intent does not waive any rights of the village or any applicable regulation or law. It is contingent on a formal district being created by the developer; capacity consideration and availability at the Village source/supply; supply pricing agreements to be determined later and cost such as engineering and legal time be paid in escrow to the Village. The Village of Red Hook has some options to enable the viability to the project. However, at the moment there is no set water district and no certainty as to what type entity will be created. Options include either a district annexation process of the area by the Village, a town water district, a county zone of assessment operated by the Dutchess County Water and Wastewater Authority or the establishment of another formal water district. Mayor Blundell made a motion to approve resolution 22-2014. Trustee Trapp seconded the motion. All were in favor.

Mayor Blundell stated the Village is waiting for EFC for Phase II. The Village must have GASBY 34 accounting system in place. Will further discuss at a later date.

Mayor Blundell stated - AED –Heart Safe Community program. Funding is available for new AED, should have an AED at most gatherings.

Also Gail's County Cleaning will be done December 1, 2014. Mayor Blundell is suggesting a part time highway worker clean the Village Hall.

PUBLIC COMMENT

George Beekman asked the board if the Village is still losing 40 % of their water. George is not in favor of the Village selling water to Kirschhoff. DM Kovalchik stated a water rate has not been set and the Boards first priority is to the Village water customers. There will be no discounted water rate, not selling wholesale water. Don Finn asked who would pay for the new water tank. DM stated it will be paid by Phase II through the USDA.

9:00 Mayor Blundell made a motion to adjourn into executive session to discuss police security and real estate. Trustee Trapp seconded. All were in favor.

9:25 Trustee Trapp made a motion to reconvene from executive session. Trustee Norris seconded. All were in favor.

Mayor Blundell made a motion to approve Central Hudson to install additional LED lighting (250W) at the old highway garage for safety issues. Trustee Trapp seconded. All were in favor.

Trustee Trapp made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:30. Mayor Blundell seconded this motion. All were in favor.

Submitted by,

Cynthia Cole
Clerk/Treasurer