

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
NOVEMBER 4, 2013  
7:30 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk and Clerk Cole

Mayor Blundell opened the meeting with the Pledge of Allegiance.

Deputy Mayor Kovalchik made a motion to approve the minutes from: Public Hearing and Village Board 10-7-13, Workshop 10-28-13. Trustee Norris seconded the motion. All were in favor.

Mayor Blundell added the office has been very busy preparing for the AUD and A-133.

**TREASURER'S REPORT**

Clerk Cole read the Treasurer's Report for the month of October as follows:

**ACCOUNT BALANCES**

General	\$ 393,375.00
Water	\$ 109,486.08
Trust & Agency	\$ 16,624.55
Material Management	\$ 3,412.36
Petty Cash	\$ 25.48
Village Green	\$ 3,125.41
Hardscrabble	\$ 5,284.48
Health Insurance	\$ 5,445.84
Capital Projects	\$ 356.67

**MONTHLY EXPENSES**

General	\$ 142,570.49
Water	\$ 22,278.74
Trust & Agency	\$ 16,624.55
Material Management	\$ 3,951.86

Clerk Cole stated General Expenses are high due to Bond payment on the Village Hall. Also, unpaid taxes have been sent to the County.

**POLICE**

Sergeant Hildenbrand read the Police Report as follows: 212 incidents, 87 UTTs, 21 arrests. In regard to community policing, Sergeant Hildenbrand showed the Board a photo that was submitted by a parent at Mill Road School of a their child in Halloween costume, dressed as a highway cone. The picture was taken with two Red Hook Officers. Stop DWI was the prior weekend with the Red Hook Police having two DWI arrests. Sgt Hildenbrand explained, with regard to some recent activity, that in 2008 the

Social Host Law was put into effect which governs minors drinking at a residence – the hosts are responsible. There was also a heroin bust. Live scan grant for \$30,000.00 for new computers is almost 100% up and running. This process is still in the testing stage. This will fingerprint without paper and transfer directly to Albany. Halloween was quiet due to rain. Trustee Zacharzuk asked if there was an increase in harassment/assault type events. Sergeant Hildenbrand stated yes a slight increase.

Mayor Blundell stated he started with department meetings. Started with a meeting with the Court.

## **WATER**

Trustee Zacharzuk read the Water Report for the month of October:

The chemical feed pump that adds liquid hypochlorite failed and was replaced. The manufacturer recommended diluting the hypochlorite and increasing the pump speed to ensure longer service life, and this was done when the new pump was installed. After replacement, the residual chlorine level was .41 parts per million throughout the system.

Late in the month of September, a leak was detected on Tower Road with the help of an observant citizen. The 8 inch cast iron main, circa 1930s, was found to be leaking from a joint where two sections of pipe meet. In early October the joint section was removed and replaced with modern iron ductile pipe and a pair of high quality couplings. Within hours of excavation the repair was made and water service was restored.

7,197,000 gallons of water were pumped, 65 gallons of hypochlorite were used and (32) five gallon containers were ordered. Since the replacement of the pump, the rate of consumption has been reduced significantly, and should present a cost savings to the Village over time. Six new water services line taps were installed - Knollwood Commons. Two water samples were sent to Smith Laboratory in Hyde Park and tested negative for coliform. On October 4th residual chlorine was measured at .46 parts per million. On October 18th residual chlorine was measured at .51 parts per million. On October 31st (after the new chlorine pump was installed and brought into service), residual chlorine was again tested and was measured at .41 parts per million. Robert Flores from CT Male was present and stated Tower Street water repair had to shut down water, but the tank maintained pressure.

A 72 hour test at well site was done and yielded 400,000 gallons a day at test. Mayor Blundell advised this was one of the mandates of the County Department of Health, test the system's production capability with the highest producing well down. These production values could never be measured before since the system did not have working measurement systems. One of the primary goals of Phase I Water has been met. The Village can now measure and monitor its wells properly. The test results do meet the production needs of the village at this point in time but more production is needed for

Trustee Zacharzuk asked for an update on meter installation. Robert stated 810 are done and the remaining are holding out. The remaining residents will be charged a monthly fee for not complying with the new water meter installation. However, in the remainder are certain, defined locations where accounts existed on the system but no actual use existed, i.e IGA, groundskeeper cottage at cemetery, terminated taps. Water staff are working on certifying the actual count and status.

## **PLANNING AND ZONING**

Trustee Trapp read the Planning and Zoning Report for the month of October: 11 building permits were issued, 3 certificates of occupancy, 9 certificates of compliance, 3 municipal searches, and 15 inspections. \$8,400.00 was collected in fees, \$2,500.00 of which was new water installation. Trustee Trapp also reported on: moratorium discussion is going well and the Village is receiving good advice from Victoria Polidoro – The separate zoning revision committee will resume and move forward – currently working on subdivision regulations, which the Village currently does not have any subdivisions. A SEQRA course in Millbrook and was well attended by our two boards.

## **LIBRARY**

Trustee Norris stated numbers did not arrive in time, however they do have programs ongoing, please check out their calendar.

## **EVENTS**

Red Hook Halloween – about 150 families showed up for pumpkin decorating, crafts, trick-or-treating and the costume parade. Once again thanks to Kathy Triebel and Kim Gomez for helping the Village in organizing this event. The Halloween Parade was well attended.

## **UPCOMING EVENTS**

The Merchants will be doing two Winterfest events, on Sunday Dec 8th and Sunday Dec 15th from 1-5. Local crafters will be in the Village Hall, if you would like a spot, it is \$20.00, please email me at [info@hardscrabbleday.org](mailto:info@hardscrabbleday.org). In addition, What To Do in Red Hook, the new merchants association group, is looking for vendors for the Holiday Market on Dec 8th and 15th to sell holiday gifts. Santa will be there, kids decorating, and food vendors. It will be joined up with Winterfest and held at the Municipal Lot. If anyone is interested please email [whattodoinredhook@gmail.com](mailto:whattodoinredhook@gmail.com). The Annual Village Winterfest will be Sunday, December 8th from 3-5, and will have caroling, crafts, holiday characters, tree lighting, hayrides, and general merriment.

News from the Bluebird Committee: There are 4 Bluebird nest boxes that were installed at Richard Abrahams Park this year. 10 Bluebird eggs were laid and 9 Bluebirds fledged, 1 egg did not hatch. There were no “white Bluebird eggs” laid. There were 11 Tree Swallow eggs laid and 6 Tree Swallows fledged – 5 eggs did not hatch.

## **MATERIALS MANAGEMENT**

Trustee Norris reported: \$2,750.00 was sold in tags, and paid out \$1,350.29. We had 5.93 tons of single stream and 12.33 tons of garbage.

**VILLAGE GREEN**

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee’s related budget accounts, as of October 31, 2013, are as follows:

- Community Beautification – Contractual Expenses (# 8510.4)  
Balance ..... \$ 2,924.80
  
- Shade Tree – Contractual Expenses (# 8560.4)  
Balance ..... \$ 4,280.00
  
- Village Green Committee Checking Account  
Balance ..... \$ 3,125.41

2. A Village Green Committee Meeting was held on October 15, 2013 at the Red Hook Village Building. Brenda Cagle, Jeffrey Urbin and Brent Kovalchik attended. The following items were discussed:

- Dedication Plaques:
  - i. Reviewed current sales and availability of benches for future bench plaques.
- Annual Fall Planting:
  - i. Reviewed the locations, selected tree species, planting schedule and volunteer coordination for the Fall Planting event.
  - ii. Dave Pearson volunteered to seek donations of food and beverages for the “after-planting” luncheon to be held at the Red Hook Town Hall.
- NYS Department of Environmental Conservation (NYSDEC) Grants:
  - i. The 2013-2014 NYSDEC Urban and Community Forestry Grant application was discussed. Environmental Protection funds may provide grants from \$2,500.00 - \$50,000.00 for tree inventories, management plans, tree planting, maintenance and invasive pest detection surveys depending on municipal population. A local matching obligation of 50%, in either funds or in-kind services, is required. The VGC is considering applying for funds to be used for green infrastructure/stormwater management practices/implementation for the municipal parking lot or tree planting/maintenance for the Village’s future and existing tree inventory.

3. The Annual Fall Planting Event was held on November 2, 2013. Volunteers from the Village planted ten trees at the following locations:
  - Village Parking Lot/Prince Street (1 tree)
  - Methodist Church/Church Street (1 tree)
  - 22, 17, 40 Fraleigh Street (4 trees)
  - 39 Prince Street (2 trees)
  - 20 Elizabeth Street (1 tree)
  - West Market Street (1 tree)

The volunteer luncheon was held after planting at the Red Hook Town Hall.

The VGC thanks all of those who volunteered their efforts and time to make the Annual Fall Planting Event a success. The VGC would also like to thank Michelle Decker (Decker Construction) for site preparation and the Red Hook Village Highway Department for their assistance.

4. Bench Plaques:

Village residents can purchase a dedication plaque (“in honor of . . .”, “in memory of . . .”, “dedicated by . . .”, etc.) for \$125.00. Proceeds from the sale of the plaques will be deposited in the dedicated VGC Checking Account and used to pay for the cost/installation of the plaques and Red Hook Village community enhancement projects. Please contact the Village Clerk’s Office, at 845-758-1081, for more details.
5. The Village received a correspondence from Susan Gilnack (Chairperson Bluebird Committee of the Ralph T. Waterman Bird Club) on October 22, 2013. The correspondence outlined the 2013 breeding season resulting from the installation and monitoring of four Bluebird Nest Boxes at Richard Abrahams Memorial Park.
  - 10 Bluebird eggs were laid (9 eggs fledged, 1 egg did not hatch).
  - There were no “white” Bluebird eggs laid.
  - 11 Tree Swallow eggs were laid (6 eggs fledged, 5 eggs did not hatch).

## **VILLAGE HIGHWAY**

Deputy Mayor Kovalchik read the monthly report as follows:

1. Fall brush and leaf pick-up began in October, 2013 and may continue through December, 2013 weather permitting. Residents are reminded to place leaves curbside in rows, not piles and to separate brush (tree limbs, etc.) from the leaves. Please limit brush piles to 6’x6’x6’ with tree limbs/branches no larger than 8” in diameter.
2. The Village’s Snow Ordinance is in effect from November 1, 2013 through March 31, 2014. No parking is allowed on Village streets from 11:00 pm to 6:00 am. Vehicles parked on Village streets will be towed before/during/after a snow/ice

storm to facilitate snow/ice removal. Costs for towing will be charged to the vehicle's owner.

Residents are reminded to remove basketball hoops/sports and other equipment from the sides of Village streets to allow for snow plowing. The Village will not be responsible for damaged equipment remaining near the streets during snow plowing season.

3. A new catch basin and cast-in-curb frame/grate has been installed on the southeast corner of the Church Street/West Market Street intersection. Frank Vosburgh & Sons, Inc. and Annandale Construction Corp. were awarded the contract and performed this service. The final curb restoration will be completed in November, 2013. The estimated \$7,800.00 project cost will be deducted from the General Fund Maintenance of Streets – Street Maintenance Budget Line (#5110.42).
4. The Village received a request from the NYSDOT (October 11, 2013) regarding the Local Highway Inventory Update. The Village responded with the required forms on October 21, 2013. The Village maintains 8.38 center line miles (or 16.76 total lane miles) of local streets and roads. Mileage reported is used to calculate Consolidated Local Street and Highway Improvement Program (CHIPS) funding.
5. Scrap metal was sold on October 3, 2013. Revenue received by this sale totaled \$452.68. Total revenue generated to date for FY2013-2014 is \$819.64. Since inception of the Scrap Metal Recycling Program in September, 2007, \$14,959.50 has been generated. Proceeds from this program go toward purchasing tools and equipment for the Village Highway Department. Residents and businesses interested in donating scrap metal can contact the Highway Department at 845-758-8600 or the Village Clerk at 845-758-1081. The Village Highway Department will assist property owners by picking up scrap metal upon request.

## **ITF**

Deputy Mayor Kovalchik read the monthly report as follows:

1. **Red Hook Water Project – USDA-RD/NYSEFC Funded Phase I**
  - a. Due to the recent furlough of certain federal government agencies, there were no meetings with USDA-RD during the month of October 2013. The next meeting with USDA-RD is scheduled for November 6, 2013.

- b. Change Orders (Phase I Contract 1G) including: The replacement of the pump for Well #3 (identified as being capable of producing approximately twice the capacity as the existing pump will allow (35 gpm to 75 gpm) – estimated cost: \$22,786.00); add security fencing and gates around the control building and generator and; testing abandoned Wells #2 and #8 located at the Firehouse Lane Well Field (estimated cost: \$12,420.00) were submitted to USDA-RD for review and consideration on September 19, 2013.

The Phase I Well Field Improvement Project bid package, included a bid alternate for the drilling of a new well. Upon verification of existing capacity, based on water quality data collected during the well field improvements and installation of new monitoring equipment, refitting of pumps for existing high yield wells were requested instead.

NYS EFC approved the Change Order Requests on October 28, 2013. These approved Change Orders will be signed and delivered to the Project's Prime General Contractor (Trinity Construction) at the November 6, 2013 meeting.

Funding for these Change Orders will be deducted from the contingency allowances provided for in the Phase I USDA-RD/NYSEFC low interest loan award.

## **2. Red Hook Water Project – 2013-2014 CDBG**

- a. The 2013-2014 CDBG Application was submitted to Dutchess County Department of Planning and Development on October 18, 2013. The \$100,000.00 grant request, if awarded, will be used for the rehabilitation of abandoned Wells #2 and #8 located at the Firehouse Lane Well Field.

## **3. Intermunicipal Task Force (ITF)**

- a. The ITF met on October 4, 2013 with John Clarke (DCDoP&D) to review and discuss proposed road/street specifications for the RHT TND/Residential sub-district. The proposed Historic Preservation/Demolition zoning revisions were also reviewed by the RHT Attorney and Planner for the purpose of implementation into a Local law.
- b. The ITF met on October 11, 2013 with Theresa Burke (RHT Highway Superintendent) to review proposed road specifications and review street maintenance/snow removal operations of the New Urbanist Community of Warwick Grove (Warwick Village – Orange County, NY). The Historic Landmarks District proposed zoning amendments were also discussed.
- c. The ITF met on October 18, 2013 with Victoria Polidoro (Rapport Meyers – RHT Attorney) and Winthrop Aldrich (RHT Historian) to review the contributing structures, certificates of appropriateness provisions (for new

additions/construction) and maps of the proposed Historic Landmarks District zoning amendments/revisions.

- d. The ITF met on October 25, 2013 at the RHT Hall to review the “certificate of appropriateness” provision of the proposed Historic Landmarks District and other RHT districts’ zoning amendments/revisions.

#### **EDC/CPF-FPAC/ZRC/SSC/RHT**

Deputy Mayor Kovalchik read the monthly reports as follows:

#### Red Hook Town Economic Development Committee (EDC) – Monthly Report October, 2013 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. EDC Meetings were held on October 9 and 23, 2013. The following items were discussed:
  - Status of “What to do in Red Hook, the Friendliest Town in the Hudson Valley” was discussed. Website, shared advertising and events are being considered and planned by the Merchants’ Group.
  - Re-cap and review suggestions made by Mary Kay Vrba (DC Tourism) of September 26, 2013. Discussed possible events, venues, business operations, tour accommodations, etc.
  - Tax incentives and CPF/Property Tax Relief for new businesses considering to locate in the Village/Town were discussed.

#### Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report October, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FPAC Meetings held during the month of October, 2013.
- b. The RH Town Board held a public hearing and adopted resolutions approving the use of Community Preservation Funds for the purchase of development rights on the Klose Family Farm, LLC and the Kesicke Cattle Farm, Inc. Total cost for the purchase of both farms was \$1,144,340.00. The Town’s total share was \$304,795.00. The remaining funds were provided by the USDA Farm and Ranchland Protection Fund and Scenic Hudson.

#### Red Hook Town Zoning Review Committee (ZRC) – Monthly Report October, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of October, 2013.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report

October, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. Dutchess County Executive Marcus Molinaro announced the award winners of the Dutchess County Municipal Consolidation and Shared Services Grant Program on October 25, 2013. The Town of Red Hook, Villages of Red Hook and Tivoli were awarded \$79,000.00 to develop a program of highway shared services. The program may reduce purchases of redundant equipment, maintenance and storage, administrative costs, personnel training, and material/fuel purchases. RHT Supervisor Sue Crane, RHV Mayor Ed Blundell and Tivoli Mayor Bryan Cranna accepted the award at a ceremony held at the Beacon City Hall.

Red Hook Together – Monthly Report

October, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on October 10, 2013 at the Red Hook Library. The following items were presented:
  - Bard Branches (formerly Maple Leaf) – offering after school tutoring and guidance for Germantown and Red Hook students. A basketball camp and music programs are currently being considered.
  - Citizen Science Program – Bard College freshman are conducting science programs/experiments with the Kingston and Red Hook Middle School students and with eighth graders from the Pine Plains, Germantown, Kingston, Rhinebeck and Red Hook School Districts.
  - Parent, Teacher, Student Association of Red Hook (PTSA) – The PTSA Robotic Program involving Bard College and RHCS D’s computer club to develop programs for robots will be held on November 13, 2013. Curriculum/Education: a NYS Overview Seminar will be held in Spackenkill on November 10, 2013. A seminar “Text Book Wars in Texas” will be held in Room #103 at the Bard College RKC.
  - Red Hook Community Arts Network (RH CAN) – Current and future exhibition schedules are as follows:
    - i. PHOTOgraphy 2013 – A juried photography exhibit is currently showing until November 10, 2013.
    - ii. Imagination Station – A collaborative exhibit and educational show featuring student work from the Red Hook Imagination Station. The show will run from November 15 through November 24, 2013 at the RH CAN Gallery and Artists’ Collective.
    - iii. Ornamentation – A small works show for the holidays featuring work for under \$100.00. The show opens on November 29, 2013.

The RHCAN Sculpture Expo 2013 received the Dutchess County Executive's Art in Public Places Award at a ceremony held at the Villa Borghese in Wappingers Falls on October 10, 2013. Rita Gentile, Kari Feuer, Kim McGrath-Gomez and Brent Kovalchik accepted the award presented by DC Executive Marcus Molinaro.

## **FACILITIES**

Trustee Zacharzuk stated Time Warner emailed and there will be an increase of \$20-30 per month. Contract is awaiting signature.

Mayor Blundell opened the discussion of Senior Tax Exemption – over age 65 tax reduction – must contact Assessor to qualify. Law was updated in 2005 – scale should be changed and updated. Trustee Norris will notify senior organizations of tax exemption. Trustee Zacharzuk stated senior water rate goes from a minimum of \$45.00 to senior rate of \$38.00. 62 years of age should change to 65 years of age. This is not part of the Star program.

## **OTHER BUSINESS**

Mayor Blundell scheduled a Public Hearing on 11-21-13 to discuss the Comprehensive Plan and Pattern book. This meeting is scheduled for 7:15 PM.

Mayor Blundell stated the Village was part of a municipal group awarded a grant for modernizing our Planning Dept software. The total grant was \$224,000 to be shared by 12 municipalities. The other part of the good news is that the local software company (Software Consultants) writes the software right here in Red Hook. The new program to be used by the planning/ zoning department is cloud based and will enable field entry and digital storage of plans with easy transmittal to County. . This grant is offered through Dutchess County Department of Planning.

- Highway Shared Services Grant was received for \$79,000.00 between the Town of Red Hook, Village of Tivoli, and Village of Red Hook
- Renewal of the Time Warner Franchise is due – Mayor Blundell is in favor of receiving more than 5% of the Village's revenue. The Village Attorney will review.
- County Auction – the Village will auction off a sander, generator, contact tank, fuel tank, tapping machine, all previously declared as surplus – will be put on web site contracted to the County– buyer pays fee.

## **PUBLIC COMMENT**

George Beekman asked when the water bills are reflecting gallons instead of cubic feet. Mayor Blundell stated the next water quarter. Also, with the new meters is the water

consumed closer to the water pumped? Mayor Blundell stated we should be closer, but will have better figures after the next quarter.

Mayor Blundell made a motion pay bills after audit. Trustee Trapp seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn. Trustee Norris seconded. All were in favor.

Submitted by,

Cynthia Cole  
Clerk/Treasurer