

**Village of Red Hook  
Public Hearing 7:00 PM  
Site Plan Moratorium (6 month)  
September 9, 2013**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk, and Clerk Cole

Trustee Trapp made a motion to open the Public Hearing at 7:00 PM. Motion was seconded by Trustee Norris. All were in favor.

Mayor Blundell opened the Public Hearing informing residents to sign in on the sign in sheet; Pattern Books are available for review and a copy of the local law.

Trustee Trapp read into the record sign in obligations:

Public Hearings:

1. When recognized by the Mayor or Presiding Officer, persons addressing the Board will be asked to state their name and address, but may not be compelled to do so.
2. Unless otherwise determined by the Board, the time to be allotted is 5 minutes to each speaker. Once all people wishing to speak have spoken once, any person wishing to speak a second time may do so for a maximum of two minutes.

Decorum:

1. No member of the public is permitted to address the Village Board of Trustees during a Meeting or Public Hearing unless recognized by the Mayor or Presiding Officer.
2. All persons speaking will be given respect and courtesy and in return are expected to be respectful and courteous. The use of profane language, slanderous or personal remarks and boisterous conduct, including booing or hand clapping, is not acceptable.
3. Any persons speaking to the Board, with the consent of the Mayor or Presiding Officer, shall address their remarks to the Board, not to other members of the audience in the form of a debate.

Clerk Cole read Local Law 3-2013:  
**Local Law No. 3 of 2013**  
**Village of Red Hook**

A local law placing a six-month moratorium on all applications for site plan approval in the Village.

Be it enacted by the Board of Trustees of the Village of Red Hook as follows:

Section 1: Legislative Intent.

The Village of Red Hook Pattern Book and Architectural Guidelines Committee has presented the Village Board of Trustees with a Pattern Book to guide future development in the Village. The Village Board is considering amending its Comprehensive Plan to include the Pattern Book and to amend the Zoning Law to implement many of the guidelines in the Pattern Book.

The Village Board, in order to consider, formulate and amend its Comprehensive Plan and its local laws and regulations, and to reduce the potential adverse effect of the taking of action during the pendency of its planning considerations, finds that it is in the public interest to enact this local law. This local law prohibits the application for, consideration, processing or approval of any site plan for any principal use or specially permitted use in the Village, except for applications for a change in use of an existing structure which do not increase parking requirements and for which no exterior alterations are proposed. This law does not include applications for sign permits which do not involve installation of a new structure in accordance with Section 200-38 of the Village Code.

§ 2. Legislative Findings.

The Board of the Village of Red Hook finds:

That a moratorium for six (6) months is necessary and in the public interest of the residents of the Village of Red Hook who otherwise may be adversely affected by changes in use occurring during the pendency of the planning process; and

That a moratorium is a Type II action under the State Environmental Quality Review Act regulations and is not subject to environmental review.

§ 3. Moratorium.

A moratorium is hereby imposed from the effective date of this local law for a period of six (6) months thereafter on application for, consideration, processing or approval of any application for site plan approval for any principal or specially permitted use in the Village by any officer, employee or agency of the Village, including the Planning Board, except for: 1) applications to extend site plan approval of an approved project; and 2)

applications for a change in use of an existing structure or portion of an existing structure which do not increase parking requirements and for which no exterior alterations are proposed.

#### § 4. Hardship Waiver.

a. The Village Board may waive the provisions of this moratorium upon the application of an owner of property upon which the development or construction of principal buildings described in Section 3 hereof within the Village would have been a permitted principal or special permit use in the absence of this moratorium, provided that the applicant can demonstrate, and the Village Board can find, based upon competent evidence, that (1) the application of the moratorium to the applicant's property will cause the applicant substantial economic hardship, (2) the proposed use of the property will not harm the public health, safety and welfare, and (3) the proposed use of the property is consistent with the comprehensive plan of the Village of Red Hook and compatible with the surrounding land uses.

b. Upon submission of written application to the Village Clerk by the property owner seeking a hardship waiver to this moratorium, the Village Board shall, within thirty (30) days of receipt of such application, schedule a public hearing. Public notice of such hearing shall be given at least five (5) days prior to the date thereof in the official newspaper of the Village. At said public hearing, the property owner, and other parties wishing to present evidence with regard to the application, shall have an opportunity to be heard, and the Village Board shall within thirty (30) days of the close of said public hearing render its decision either granting, with or without conditions, or denying the application.

#### § 5. Supersession of Village Law.

This local law supersedes Sections 7-725-a and 7-725-b of New York Village Law.

#### § 6. Penalties for Violation.

In the event of violation of this local law, the penalties shall be those listed in Section 200-51 of the Village Code of the Village of Red Hook.

#### § 7. Severability.

Should any sections or provisions of this local law be determined by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the local law as a whole or any part thereof other than the part so decided to be unconstitutional or invalid.

#### § 8. Effective Date.

This local law shall take effect immediately upon filing in the office of the Secretary of State of New York as provided by law.

Mayor Blundell stated the last Red Hook Village Comprehensive Plan is from mid-70's time frame, the last Village zoning upgrade was the NMU zone, but prior to that was 1990. The Town recently passed Centers and Greenspaces law that properly sets Village as center of development with traditional design concepts primary. Trustee Trapp started a Zoning Revisions Committee a year ago.

## **PUBLIC COMMENT**

1. Charlie Calejo - 33 East Market Street - owner of Terry's Bake Shop - concerned why the changes at this time and it will cost the Village money. Concerned it is targeting one person. Will incur financial cost with attorneys and planning.
2. Phil Seymour - owner of Red Hook Business Park - working with the Tiberio family (IGA) and there is a sale pending to CVS. The moratorium will drag out the sale. Some measures must be taken to meet with CVS to inform what the Village wants. Currently the plan is to remove the old building which will also free up parking in the current CVS parking lot. Also, in the Comprehensive Plan, it indicates new dwellings are required to use wood and not vinyl. This is a large added expense with lots of maintenance. The young and old cannot afford it.
3. Richard Gordon - 7570 Old Post Rd. – Looked over the Pattern Book and jokingly stated he has learned his home is defined as a classic style neighborhood feature - IGA is a major focus in the Village and has a large impact in the Village. This is a major transformation and should be given much time to be considered. This is a major location and has large impact on appearance in the Village. Mr. Gordon stated he is in favor of the moratorium.
4. Susan Mora of Old Post Road - stated it is very important to keep the character of historical houses - she is attempting to open a B & B and would like the surrounding area someplace where people would like to visit - is behind the Centers and Greenspaces and walkable Village concept. Feels the Pattern Book is a good idea to incorporate into zoning - in favor.
5. George Beekman - 15 Cherry Street - also ZBA Chair - the proposed changes are referred to as recommendations, which is someone's opinion - feels huge cost to homeowners - homes in the Village are not historical and asking residents to use wood instead of vinyl is not fair to homeowners. Moratorium is raising large cost to the public. Mr. Beekman is in favor of guidelines, but not in favor of making the Village follow such costly restrictions, not a historical Village.
6. David Temple - 22 Kelly Road – son-in-law to owners of IGA - stating it takes a great deal of cost in maintaining property and wants the sale to move forward. With or without a drive-through CVS plan, personal interest in moving sale

forward. On March 21<sup>st</sup> there was a meeting between the Village and CVS and difficulty in defining what is a drive-through window. Technicalities in terms of the CVS plan may be a plan without a drive-through. Looking through architectural guidelines there is a good deal of attention to facades, signs and arboreal concerns - no direct address to parking configurations. CVS is a big company and a constant presence in the Village and will continue to be so. Will continue their presence in Red Hook in some fashion, but impression is that they could be responsible in terms of the look of the building and use of site in such a way which will be compromised to some, but would be the lesser of evil if stretched out for a long time. Currently there is a vacant lot and a family with financial burden maintaining the site. Impression so far is CVS will make property look attractive and maintain presence in the Village and service to the community.

Mayor Blundell - Board has no obligation to respond to each person. Feels the Village Board is thoughtful and is in keeping with the best interest of the Village. Pattern Book was funded by grant money. CVS is not the focal point of Public Hearing. Changes will not affect single family residential properties, sign permits, site repairs, business occupancy and rental - can proceed in the General Business District unless a major business type change, exterior façade changes and exterior site physical changes are requested.

The goal here is to update our Comprehensive Plan, which may serve as the basis for future amendments to the Village's Zoning Law and keep the central business community active and vibrant within the vision of the Comprehensive Plan.

Mayor Blundell made a motion to close the Public Hearing. Moved by Trustee Trapp and seconded by DM Kovalchik. All were in favor. 7:45 PM.

Submitted by,

Cynthia Cole  
Clerk/Treasurer

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
SEPTEMBER 9, 2013  
7:30 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk, and Clerk Cole

Mayor Blundell opened the meeting with the Pledge of Allegiance at 7:45 PM.

Trustee Trapp made a motion to approve minutes from August 5<sup>th</sup> and 29<sup>th</sup>. Trustee Norris seconded this motion. All were in favor.

Site Plan Moratorium 6 Month – Mayor Blundell started the meeting with more discussion on the site plan moratorium. Clerk Cole read the following resolution as follows:

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on September 9, 2013. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT:

ABSENT:

The following Resolution was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ to wit:

RESOLUTION TO ADOPT LOCAL LAW NO. \_\_\_ of 2013, ENTITLED “A LOCAL LAW PLACING A SIX-MONTH MORATORIUM ON ALL APPLICATIONS FOR SITE PLAN APPROVAL IN THE VILLAGE”

WHEREAS, a proposed local law entitled, “A local law placing a six-month moratorium on all applications for site plan approval in the Village” was presented to the Village Board of Trustees on August 29, 2013; and

WHEREAS, the proposed law was referred to the Dutchess County Department of Planning and Development pursuant to Section 239-m of the General Municipal Law, which responded on \_\_\_\_\_ that it was a matter of local concern; and

WHEREAS, a resolution was adopted by the Village Board of Trustees of the Village of Red Hook on August 29, 2013, setting a public hearing to be held by said Village Board of Trustees on September 9, 2013 at 7:30 p.m. at the Village Hall, Red Hook, NY to hear all interested parties on the proposed local law; and

WHEREAS, notice of said public hearing was duly advertised in Daily Freeman, the official newspaper of said Village, on or before \_\_\_\_\_, 2013, which is not less than ten days prior to the date of said public hearing; and

WHEREAS, said public hearing was duly held on September 9, 2013 at said time and place and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

WHEREAS, the proposed local law constitutes a Type II action for purposes of the State Environmental Quality Review Act pursuant to 6 NYCRR § 617.5(c)(30); and

WHEREAS, the Village of Red Hook Pattern Book and Architectural Guidelines Committee has presented the Village Board of Trustees with a Pattern Book to guide future development in the Village; and

WHEREAS, the Village Board of the Village of Red Hook desires to amend its Comprehensive Plan and Zoning Law to incorporate the planning and design guidelines in the Pattern Book; and

WHEREAS, The Village Board of the Village of Red Hook, in order to consider, formulate and amend its Comprehensive Plan and Zoning Law, and to reduce the potential adverse effect of the taking of action during the pendency of its planning considerations, finds that it is in the public interest to enact this local law.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook as follows:

The Village Board hereby adopts said Local Law No. 3 of 2013, entitled, "A local law placing a six-month moratorium on all applications for site plan approval in the Village" a copy of which is attached hereto and made a part of this resolution; and

That the Village Clerk be and she hereby is directed to enter said local law in the minutes of this meeting and in the Village Code of the Village of Red Hook, to give due notice of the adoption of said local law to the Secretary of State of New York, and take all other actions as may be required by law.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Ed Blundell	Voting_____
Brent Kovalchik	Voting_____
Jennifer Norris	Voting_____
Jay Trapp	Voting_____
Steven Zacharzuk	Voting_____

Deputy Mayor made a motion to adopt Resolution 16-2013 for a local law. Trustee Trapp seconded. Open for discussion Mayor Blundell stated there are several differences of opinions noted in the Public Hearing, which is the benefit of discussion. He noted the existing Comprehensive Plan is from the mid-1970's, our current zoning dates to the 1990's and now the Town of Red Hook has created and adopted the most current zoning concept, Centers and Greenspaces. Their adoption properly protects the surrounding farm land and concentrates commercial and residential development in and around the villages. Our comp plan and zoning needs updating to complement the Center and Greenspace concept and protect the village. The Pattern Book is a guideline and are looking to update the Comprehensive Plan with the Pattern Book. The Pattern Book was funded by grants and is the work of an architect who compiled data and surveyed village layout and properties. This may require some zoning changes and urges all to vote yes to this local law. Also, in 2013 the Village created a working group to analyze our Zoning with attention to glaring inconsistencies. That group is actively working and needs to insert their work into the code. Code changes require more public hearing and time to get done. In effect, we need to exercise our right to develop as our code allows but we need to update for 2013 demands and do so properly. Also, nothing in the moratorium affects residential construction since that is not a matter of site plan approval, nor does it affect signs or routine tenant changes in approved settings. \* Trustee Trapp stated all language should come from design guidelines. \* DM Kovalchik stated the Pattern Book is unique to the Village and is consistent and diversified based on patterns and is in favor of the local law. \* Trustee Zacharzuk stated in the past week he has heard much discussion with local residents, most see the need for the Pattern Book, but question the timing of the local law. Mostly effected is Tiberio's IGA and CVS, questions if this is the best for the Village. Would add numerous costs to the Village with attorneys. Trustee Zacharzuk stated he was in favor of this local law a week ago and is no longer going to lend his support. Mayor Blundell stated that all Board members have spoken to residents and the IGA and CVS are not being targeted, the Comprehensive Plan is old and needs upgrades.

Mayor Blundell asked Clerk Cole to take roll call for approval of Local Law 3-2013 for a 6 Month Site Plan Moratorium:

Mayor Blundell	yes
DM Kovalchik	yes
Trustee Trapp	yes
Trustee Norris	yes
Trustee Zacharzuk	no

Mayor Blundell will work hard with the timing of this moratorium and keep the Village's best interests in mind.

### **TREASURER'S REPORT**

Clerk Cole read the Treasurer's Report as follows:

Fund Balances	
General	\$ 643,296.59
Water	\$ 58,600.27
Trust & Agency	\$ 14,761.15
Materials Management	\$ 4,746.60
Petty Cash	\$ 31.13
Village Green	\$ 2,608.16
Hardscrabble	\$ 5,310.57
Health Insurance	\$ 2,283.89
Capital Projects	\$ (31,527.96)

Monthly Expenses	
General	\$ 98,086.22
Water	\$ 54,448.60
Trust & Agency	\$ 14,761.15
Materials Management	\$ 3,966.82

Clerk Cole reported \$43,818.54 in unpaid taxes and noted to Board a report submitted from the Capital Project (water upgrades).

Robert Flores of C.T. Male presented the Board with a water upgrade update. Phase I is coming to an end and came in under budget. Currently they are cleaning up loose ends and preparing closing documents.

Dutchess County Board of Health has regulation on abandoned well and the Village has two, # 2 & 8. These were taken off line about 30 years ago but left with casing unplugged and either need to be properly abandoned(filled w/concrete) or redeveloped. The reason for non-use was salt levels were above limits apparently from old salt storage techniques that were long discontinued. In the intervening years it is likely the salt issue has been resolved but we would need to test the wells. Both wells are deep and would be expensive to drill. For redevelopment we would have to have water sampled and new pumps. This could possibly be additional water supply for the Village. The DOH and USDA project already include mandates to develop supply and the funding is present in the current USDA project. DM Kovalchik stated the Village would be able to increase the controls to run more pumps. Engineer will go ahead and hire well firm to properly handle testing of water in 2 and 8 for redevelopment options.

Flores stated they are reaching the end of water meter installation. A small list of 10 installs remains.

Trustee Zacharzuk asked Robert if the alarm system on the pump house needed full internet. Robert stated yes and the current phone line is shared. Trustee Zacharzuk is in the final stages with Time Warner for finalizing internet connections. Also, added many thanks to Mayor Blundell, DM Kovalchik and Robert Flores for a job well done with water upgrades.

Don Finn asked Robert Flores what chemicals were used to frach wells, Robert will get that information for Mr. Finn.

## **WATER**

Trustee Zacharzuk read the Water Report for the month of August: the average water consumption was 238,000 gallons per day for August 2013 (7,387,000 gallons total). In August 2012 the average water consumption was 255,000 gallons per day. Two total coliform bacteria samples were taken and tested at the laboratory. Both results were negative for bacteria. 120 gallons of hypochlorite was used. One delivery of (32) 5 gallon containers (160 gallons total was made of hypochlorite this month).

## **POLICE**

Mayor Blundell read the Police Report for the month of August: 198 incidents, 159 UTTs, 21 arrests. Mayor Blundell stated he has received several complaints in regard to 2 hour parking, more enforcement is needed. Trustee Zacharzuk asked if the police was doing walking patrols. Mayor Blundell stated yes he has seen officers walking. Mayor Blundell stated the school crossing guard should report to Sergeant Hildenbrand – a memo stating so will be issued.

## **PLANNING AND ZONING**

Trustee Trapp read the Planning and Zoning Report for the month of August: 5 building permits, 3 municipal searches, 2 orders to remedy, 4 fire inspections, 1 complaint and 16 inspections - \$780.00 was collected in fees.

Trustee Trapp once again thanks all the involved parties to make HUGS from Home such a success.

A reminder that residents are urged to report any zoning violations to the Village Hall. A complaint form is available and if wishing to remain anonymous Trustee Trapp will fill out the form.

A second reminder that on 9/24/13 Dutchess County Planning Federation will hold a class in Millbrook for the new SEQRA form.

## **EVENTS**

Trustee Norris reported the following: Hardscrabble Day will be Saturday, September 21. We will have non-profit vendors, merchandise and food vendors. Please also check out our local merchants, and our local restaurants for sit down meals. This year Kidscrabble Day will consist of a clothing swap: all sizes welcome, bring one gently used item and exchange it for a “new one”. Girl Scout Troop 10208 will be on hand leading activities as part of their Silver Award, activities will range from literacy, animals, drama, and other interests the girls are pursuing for their individual awards.

Hardscrabble Parade will start at 4 PM with line up at 3:15 PM. It will go down Philips, Fraleigh, Rt. 9 to Memorial Park. Main stage entertainment consists of two great

musicians playing separate sets: Jim Weider and Project Percolator and Col Bruce Hampton. Show will start approximately 6:30 PM.

Also a shout out to the Village of Tivoli, their street painting festival is October 5<sup>th</sup>.

Save the date: Red Hook Halloween is Saturday October 26<sup>th</sup> with trick or treating from 3-5 PM. Details to follow.

## **LIBRARY**

Numbers were not provided for August.

## **MATERIALS MANAGEMENT – Trustee Norris**

August sold \$4,060.00 in tags, and paid out \$1,155.60. We had 10.80 tons of garbage, and 8.51 tons in recycling. We've been having really great recycling numbers, which is great not just for the planet, but we do not pay for the single stream recycling to the facility, only garbage, so the more we recycle, the better our financials.

## **VILLAGE GREEN**

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts, as of August 31, 2013, are as follows:
  - Community Beautification – Contractual Expenses (# 8510.4)  
Balance ..... \$ 4,000.00
  - Shade Tree – Contractual Expenses (# 8560.4)  
Balance ..... \$ 4,280.00
  - Village Green Committee Checking Account  
Balance ..... \$ 2,608.16
2. A Village Green Committee Meeting was held on August 20, 2013 at the Red Hook Village Building. Brenda Cagle, Dave Pearson and Brent Kovalchik attended. The following items were discussed:
  - Reviewed VGC related budget accounts of July, 2013.
  - Hardscrabble Day:
    - i. The VGC will operate a table at Hardscrabble Day. Information on the VGC, trees, Arbor Day and Tree City USA programs will be available to the public.
    - ii. Dave Pearson and Jeffrey Urbin will organize a "Fun-tree Fact" contest. Prizes for participants will include free ice cream. Ice cream cones have been donated by the Stewarts Shop on North Broadway.

- Bench Plaques:
  - i. Three bench plaques have been purchased by Red Hook residents. These are currently being designed and manufactured for installation.
  - ii. Residents and businesses can purchase a dedication plaque (“in honor of . . . ,” “in memory of . . . ,” “dedicated by . . . ,” etc.) for \$125.00. Proceeds from the sale of dedication plaques will be deposited in the dedicated Village Green Committee Checking Account and used to pay for the cost and installation of the plaques, and Red Hook Village community enhancement projects. Please contact the Village Clerk’s Office for more details at 845-758-1081.
- Village Municipal Parking Lot/Planting Bed
  - i. An 80’ x 10’ section on the north/east side of the Municipal Parking Lot has been weeded and cleaned by the RHV Highway Department.
  - ii. Brent Kovalchik met with Nancy Guski and Loretta Campagna on August 24, 2013, to review planting bed condition and solicit ideas for plantings. Soil amending, grasses, wild flowers, day lilies and trees were recommended. Nancy Guski will prepare a sketch plan and plant selections for VGC review.
- Fall Planting
  - i. A preliminary list of possible tree planting sites were reviewed and discussed. Possible locations include sites on Fraleigh Street, Garden Street, Elizabeth Street, Fisk Street, Prince Street, Municipal Parking Lot and Church Street (Methodist Church). These sites recently had trees that were removed, or have not survived.
  - ii. Spring flowering bulbs were discussed. Suggestions to consult with a landscape architect were also discussed.
- ReLeaf Rust2Green Conference
  - i. Brenda Cagle attended the NYS Urban and Community Forestry Council’s annual ReLeaf Conference in Utica, NY on July 18 and 19, 2013 on behalf of the Village Green Committee. Guest speakers included: Matt Driscoll (former Mayor of Syracuse and current President of the NYSEFC) and Matt Millea (Onondaga County Deputy County Executive). Topics included funding opportunities from the DWSRF and CWSRF from the NYSEFC. Downtown Canandaigua Business Improvement District, stormwater management (bio-retention areas, green streetscape enhancements, urban gardens), and Green Innovation Grants from the NYSEFC.

## HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. The Village Highway Department is currently conducting its lawn debris and brush pick-up program. This program will continue until the Fall 2013 brush/leaf pick-up.

Residents are reminded to place lawn debris and brush curbside on the first and third Monday of each month. Please limit the size of brush piles to 6'x6'x6' with tree limbs no larger than 8" in diameter. Please do not include tree trunks and debris from private property tree removal. These will be the responsibility of the property owner. Residents not honoring these restrictions may be charged a fee for removal by the Village of Red Hook.

2. The first phase of the Firehouse Lane Resurfacing Project has been completed (installation of FiberMat Type A). Phase II (Paver Placed Surface Treatment Type B) will be installed in mid-September, 2013. The total estimated project cost is \$41,032.00 (as of July 10, 2013) and will be funded from the FY2013-2014 NYSDOT Consolidated Highway Improvement Program (CHIPS # 5110.3 (balance = \$40,237.00) with the remaining balance deducted from Maintenance of Streets General Fund Account (# 5110.42 (remaining project funding = \$795.00).
3. The Village Highway Department is currently finishing weed removal from Route 9 (Broadway) and Route 199 (Market Street) curbs and sidewalks.
4. Dan Streib and Brent Kovalchik met with a representative from Montano Equipment on August 9, 2013 to discuss options for a purchase or lease program for a backhoe. Trade-in options, lease-to-buy options, lease options, standard and extended warranty options, and Village Highway Department Vehicle rotation plans were discussed. Proposals are currently being reviewed and/or considered by the Village.
5. No scrap metal was sold during the month of August, 2013. Total revenue generated to date for FY2013-2014 is \$366.96. Since inception of the Scrap Metal Recycling Program in September, 2007, \$14,506.82 has been generated. Proceeds from this program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or the Village Clerk at 845-758-1081. The Village Highway Department will assist property owners by picking up scrap metal upon request.

## **ITF**

Deputy Mayor Kovalchik read the monthly report as follows:

### **1. Red Hook Sewer Project**

- a. The Village submitted a NYS Consolidated Funding Application for the NYS DEC/EFC Wastewater Infrastructure Engineering Planning Grant Program on August 12, 2013. The requested \$30,000.00, if awarded, will be used to continue the Surface/Sub-surface Water Quality Study and to prepare an Engineer's Report. The Water Quality Study and Engineer's Report, once completed, will be submitted for scoring and inclusion on the NYS EFC's Intended Use Plan (IUP). Placement on the IUP determines priority and eligibility for Municipal Sewer District/System capital funding opportunities.

### **2. Red Hook Water Project**

- a. A meeting was held on August 14, 2013 at the Red Hook Village Building to review the progress, sign/submit reimbursement requests, and review the status of Phase I of the Red Hook Village Well Field Improvement and Water Meter Replacement Project. Final list of remaining meters to be replaced, issues accounts, change orders, revised dates of Substantial Completion, punch list items, final project costs and loan closing procedures were reviewed. Funding opportunities and procedures for proposed \$3.8 million Phase II (Red Hook Village Distribution System Improvement Project) were also discussed.
- b. A 72 hour test will be completed at the Well Field Site in September, 2012. This will test the capacity of the improved wells and test the newly installed Variable Frequency Drives and monitoring equipment.
- c. Currently Phase I is \$41,092.00 under budget and under time. Additional work being considered with Phase I funding and included in the Engineer's Report Scope of Work included the installation of security gates and fence enclosing the existing pump/treatment/control building located at the existing well field site, increasing the pump size on Well #3 to increase its output, and test two abandoned wells at the well field site to verify if they can safely be re-commissioned.
- d. The Village Board of Trustees, on August 29, 2013, awarded C.T. Male the contract to improve the distribution system and treat the water from wells #5 and #6 located east of the Village. C.T. Male had the lowest bid and was the most qualified firm that responded to the RFP of August 5, 2013. A CDBG Award of \$150,000.00 will be used to fund this project. Each of these wells has an estimated production yield of 70,000 gallons/day.

### **3. Red Hook Village Pattern Book and Architectural Design Guidelines**

- a. A Request for Reimbursement was sent to the Hudson River Valley Greenway on August 12, 2013. The \$10,000.00 grant award was used in conjunction with additional grant awards from NYSCA and the Furthermore Foundation.
- b. The Village Board of Trustees have determined that the Pattern Book and Architectural Guidelines of May 20, 2013 and three Illustrated Sketch Plans are to be included in amendments to the current Comprehensive Plan.
- c. Upon adoption by the Village Board of Trustees, the Pattern Book will serve as a component of the Village's Comprehensive Plan expressing the vision, goal and recommended architectural vocabulary for future development in the Village. As such, it may serve as the basis for future amendments to the Village's Zoning Law.

### **4. Bicycle – Pedestrian Trails/Sidewalks/Crossings**

- a. Village to Village Recreational Trail: Consolidated Funding Application (CFA).
  - i. The Town of Red Hook submitted a CFA for a Village to Village Recreational Trail for funding to enhance, improve, and expand connected networks of walking and bicycling infrastructure, sidewalks and crossings, bicycle lanes and shared-use paths and improve connectivity from the Red Hook Village Center, Tivoli Village Center, Bard College and Red Hook High School.
  - ii. The Red Hook Town Board passed a resolution on August 7, 2013 supporting the proposed project and grant application.
- b. NYSDOT Transportation Enhancement Program (TEP) – Grant Application.
  - i. Brent Kovalchik, on behalf of the Village Board of Trustees, submitted a “Letter of Support” on August 15, 2013 for a Red Hook Town NYSDOT – TEP Grant Application. The grant, if awarded, will be used to fund the installation of a new sidewalk to be located on the east side of South Broadway from the Red Hook Town Hall to Hardscrabble Commons, and if available funds permit, extend to Hannaford Drive.
- c. The Poughkeepsie Dutchess County Transportation Council issued a Draft Bicycle – Pedestrian Plan and Draft Project List for Rhinebeck – Red Hook Priority Projects on August 30, 2013. The Priority Projects List for the Village of Red Hook (based on priority) include:
  - i. Timing back the Route 9/Route 199 signal to a standard pedestrian crossing, where pedestrians cross with parallel traffic. (#2a – Short-Term (within 5 years)).

- ii. Addition of curb extensions and removal of parking spaces to increase the visibility of pedestrians, increase yielding, and shorten crossing distances on Route 9 at Route 199 (as shown in the Illustrative Sketch Plans being considered as an amendment to the Village of Red Hook Comprehensive Plan). (#2b – Short-Term).
- iii. Pedestrian/Bicycle Connection on Linden Avenue (CR79) between the Town Recreation Park and Rockefeller Lane. (#3 – Medium Term (5-10 years)).
- iv. Route 9 (South Broadway – east side) sidewalk extension from Firehouse Lane to Hannaford Drive. (#5 – Medium Term).
- v. Route 199 Pedestrian/Bicycle Connection between Route 199 (West Market Street) to Route 9G. This proposed connection will create a consistent shoulder width to create a shared-use pathway. (#7 – Medium Term).
- vi. Village to Village Bicycle Connections (#2 – Long Term (10-20 years)).
- vii. Amherst Road/Firehouse Lane – Route 9 (South Broadway Intersection). The proposed project will create a standard four-way intersection by aligning Firehouse Lane with Amherst Road and install a traffic signal at the intersection. (#8 Long Term).

The public comment period ends on September 13, 2013. This is part of a Dutchess County wide long-range (20 year) vision for walking and bicycling. Comments should be directed to the PDCTC.

## **5. Intermunicipal Task Force (ITF)**

- a. The ITF met on August 2, 9, and 30, 2013 to review and discuss proposed zoning amendments to Scenic Roads and Historic Preservation regulations and amendments to the Town of Red Hook Highway Specifications.

### **EDC/CPF-FPAC/ZRC/CLGC/RHT**

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report August, 2013 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. An EDC Meeting was held on August 8, 2013 at the Red Hook Village Building. The following items were discussed:
  - EDC Newspaper Column – Laura Pensiero wrote the first article for the August 14, 2013 edition of The Observer. Other business related articles will follow in upcoming issues.
  - EDC Membership Recruitment.
  - “What to do in Red Hook” – A new merchants’ group has been established to promote Village and Town businesses. Group advertising, programs and community enhancement projects were discussed.
  - New businesses in the Village of Red Hook.

- Status of the former IGA property.

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report

August, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FP Advisory Committee Meetings held during the month of August, 2013.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report

August, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of August, 2013.

Red Hook Library Children’s Learning Garden Committee – Monthly Report

August, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. A Children’s Learning Garden Committee Meeting was held on August 6, 2013 at the Red Hook Library. The following items were discussed:
  - Fundraising: 100% of the estimated \$17,000.00 has been raised through donations for this project.
  - Landscaping:
  - Mural: base/primed and images sketched. Mid-September is anticipated for completion.
  - Trees: Some trees have been removed. New trees are to be planted in alternate locations.
  - Planting Barrels: Nine (9) barrels have been purchased and are to be planted and installed in the garden.
  - Fence: A new fence, separating the garden from the parking area, is anticipated to be installed in mid-September.
  - Construction: Garden construction, planting beds, concrete walks and bench pads are anticipated to be complete by mid-September.
  - Publicity: Opening day is anticipated in October, 2013.

Red Hook Together – Monthly Report

August, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Red Hook Together Meetings held during the month of August, 2013.
- b. An announcement was made by DC Executive Marcus Molinaro on August 14, 2013 that the Red Hook Community Art Network’s Sculpture Expo 2013 won the 27<sup>th</sup> Annual Dutchess County Executive’s Arts – Art in Public Places Award. Rita Gentile, Kari Feuer and Brent Kovalchik attended the press conference at the

Villa Borghese in Wappingers Falls, NY. The award will be presented by the DC Executive to RHCAN at an awards ceremony scheduled for October 10, 2013.

- c. Ed Blundell and Brent Kovalchik attended the Bard College Student Registration and Orientation held on August 31, 2013 at the Bard College Campus Center.

## **OTHER BUSINESS**

Mayor Blundell announced a Merchants Meeting on September 19<sup>th</sup>.

**2014 CDBG** – Mayor Blundell asked the Board to come up with ideas for the next CDBG, the deadline for filing is in October. Further discussion will be at the Workshop. More sidewalks are an option. Cannot purchase land with block grant money. Mayor Blundell stated Highway Foreman needs a new sander, the old one is rusted and beyond repair. DM Kovalchik made a motion to declare the old sander surplus. This motion was seconded by Trustee Trapp. All were in favor.

Mayor Blundell stated that AT&T has added a supplement to their existing agreement. This will add an additional \$400.00 a month to the Village budget as revenue. Agreements are ready for signature.

**VEHICLE & TRAFFIC COURT** – Mayor Blundell announced Special Prosecutor Karen Hagstrom, who has worked with the Village Court with great success, has submitted her resignation. Mayor Blundell will try and keep local attorneys and is looking for recommendations.

## **PUBLIC COMMENT**

George Beekman stated the water shut off in the road in front of his house is loose and makes noise every time a car drives over it. DM Kovalchik will discuss with Foreman Streib for repairs. Also, why were residents not allowed to ask questions in regards to the Moratorium and his question is why does the Village need it? Mayor Blundell responded that we held a public hearing; repeating that the Village is moving forward in a new era with new issues, but the Comprehensive Plan is old and outdated. The Town has approved Centers and Greenspaces which directly affects the village. DM Kovalchik stated there are new provisions with SEQRA and should comply with the Comprehensive Plan. George Beekman stated he feels it will take a year and will be damaging to businesses and property owners. Trustee Trapp stated it should be done in less than 6 months. Mayor Blundell once again stated the goal is to update the Comprehensive Plan and related zoning needs.

Don Finn asked who pays for the school crossing guard. Mayor Blundell stated the Village does. Clerk Cole stated the Town pays a portion of the school crossing guard's wages.

Trustee Trapp made a motion to pay bills after audit. DM Kovalchik seconded. All were in favor.

DM Kovalchik made a motion to adjourn the meeting. Trustee Trapp seconded. All were in favor.

Submitted by,

Cynthia Cole  
Clerk/Treasurer