

**VILLAGE OF RED HOOK
WORKSHOP MEETING
AUGUST 29, 2013
7:15 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Zacharzuk, and Clerk Cole

Mayor Blundell opened the meeting asking the Board to sign prepared vouchers for the Water Upgrade Project.

RFP – CDBG Well Upgrades – Clerk Cole opened one bid that was submitted from CT Male for preparation for the 2013 CDBG well upgrades. Total bid from CT Male was \$15,000.00. Pre-development \$7,500.00 and project administration \$7,500.00. DM Kovalchik made a motion to approve CT Male for scope of work for Well 5 & 6 upgrades as submitted in proposal for \$15,000.00. Trustee Zacharzuk seconded. All were in favor.

Mayor Blundell opened discussion on Hardscrabble – each year the General Fund obligates to give the Hardscrabble Fund \$2,000.00. Rhinebeck Bank is the largest sponsor this year. Barights are also large sponsors. Mayor Blundell made a motion to move \$2,000.00 from the General Fund to the Hardscrabble Fund. Trustee Zacharzuk seconded this motion. Hardscrabble Day is September 21st - bands are Bruce Hampton and Jim Wieder. All were in favor.

LOSAP & RED HOOK FIRE DEPARTMENT – Red Hook Fire Department submitted points for volunteers in July – points should be submitted before the Village budget approval. Due to the late submission the Village still has not received an invoice from Penflex. DM Kovalchik questioned if the Fire Department is violating terms of the contract by being late with submission of points. Mayor Blundell will read the contract for violations. Anthony Hill of Penflex has sent Shawn Ball an email with questions on several volunteers with no reply. Mayor Blundell met with Jim Mulvey and Rob Frye from the Fire Department in regards to the Fire Department's meter. Currently the Fire Department does not pay for water nor is their water metered. (Red Hook Little League also is not metered.) Mayor Blundell wants a meter installed for record keeping of consumption at no cost to the Fire Department. Also discussed is the Fire Department's need for parking. Fire trucks are filled from hydrants within the Village. The Village Highway Department no longer works out of the old highway garage. This could be an option for parking. A working committee can be formed to discuss options. Village well fields are next to the Fire Department, which their safety is top priority for the Village. Is there any Homeland Security money to protect Village wells, a question for working group. Currently the Village parks their police cars at the Highway Department. Mayor Blundell stated an interesting option is to move the Police Department to the old Highway Department/Fire Complex area. DM Kovalchik stated any change of use would have to meet all zoning codes. Currently the Village pays the Workman's

Compensation for the Fire Department. Town pays a portion. DM Kovalchik stated the Town should share cost of Fire Department paying for water. Trustee Zacharzuk spoke to Robert Flores and the pump house requires full internet access. Steve will work on this.

AUD – Sedore and Co. has submitted a draft AUD for the Village fiscal year end May 31, 2013. Mayor Blundell has some questions and corrections. \$65,000.00 from Water was not properly reported to the General. Prior audits showed this transfer as a liability. A budget adjustment should be made through a motion but we need the item reviewed for end of extension of 9/30/13 and final resolution.

Pattern Book/Comprehensive Plan – A Public Hearing is scheduled for September 9th at 7:00 PM for a 6 month moratorium on site plan approval. The current Comprehensive Plan dates back to 1972. The Village has a vision and the new Pattern Book has concepts and sketch plans to follow. This is not a zoning code change just a reference for Planning Board to follow and gives the Planning Board the power to demand certain designs. This would also allow the Planning Board to be better prepared for site plans coming into the Village. Comprehensive Plan is a design idea as to what the Village should look like. Would also allow that a site plan is within the Comprehensive Plan and with a SEQRA review. Mayor Blundell read Resolution No. 16-2013 on to set a public hearing for Local Law No. 3-2013 in regards to the 6 month moratorium on site plan applications.

RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE ADOPTION BY THE VILLAGE BAROD OF THE VILLAGE OF RED HOOK OF A SIX MONTH MORATORIUM ON SITE PLAN APPLICATIONS

Whereas, a proposed local law entitled, “A local law placing a six month moratorium on all applications for site plan approval in the Village has been presented to the Village Board; and

Whereas, the Village of Red Hook Pattern Book and Architectural Guidelines Committee has presented the Village Board of Trustees with a Pattern Book to guide future development in the Village; and

Whereas, the Village Board of the Village of Red Hook desires to amend its Comprehensive Plan and Zoning Law to incorporate the planning and design guidelines in the Pattern Book; and

Whereas, the proposed local law constitutes a Type II action for purposes of the State Environmental Quality Review Act pursuant to 6 NYCRR 617.5c (30).

NOW, THEREFORE, BE IT RESOLVED as follows:

The Board of Trustees of the Village shall hold a public hearing on September 9, 2013 at 7:00 pm at the Village Hall 7467 South Broadway, Red Hook, New York to hear all interested parties on said proposed local law; and

The Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspaper of said Village, on or before August 29, 2013 which is not less than ten days prior to the date of said public hearing; and

The Village Clerk is further authorized and directed to provide written notice of the proposed Local Law to the Town Clerk of the Town of Red Hook, on or before August 30, 2013 which is not less than ten days prior to the date of the said public hearing; and The Village Clerk is further authorized and directed to refer the question of the adoption of the proposed local law to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Mayor Blundell	yes
DM Kovalchik	yes
Trustee Norris	absent
Trustee Trapp	absent
Trustee Zacharzuk	yes

Local Law No. 3-2013

Be it enacted by the Board of Trustees of the Village of Red Hook as follows:

Section 1: Legislative Intent.

The Village of Red Hook Pattern Book and Architectural Guidelines Committee has presented the Village Board of Trustees with a Pattern Book to guide future development in the Village. The Village Board is considering amending its Comprehensive Plan to include the Pattern Book and to amend the Zoning Law to implement many of the guidelines in the Pattern Book.

The Village Board, in order to consider, formulate and amend its Comprehensive Plan and its local law and regulations, and to reduce the potential adverse effect of the taking of action during the pendency of its planning consideration, finds that it is in the public interest to enact this local law. This local law prohibits the application for, consideration, processing or approval of any site plan for any principal use or specially permitted use in the Village.

Section 2: Legislative Findings.

The Board of the Village of Red Hook finds:

That a moratorium for (6) months is necessary and in the public interest of the residents of the Village of Red Hook who otherwise may be adversely affected by changes in use occurring during the pendency of the planning process; and

That a moratorium is a Type II action under the State Environmental Quality Review Act regulations and is not subject to environmental review.

Section 3: Moratorium.

A moratorium is hereby imposed from the effective date of this local law for a period of six (6) months thereafter an application for, consideration, processing or approval of any application for site plan approval for any principal or specially permitted use in the Village, except for applications to extend site plan approval of an approved project, by any officer, employee or agency of the Village, including the Planning Board.

Section 4: Hardship Waiver.

a. The Village Board may waive the provision of this moratorium upon the application of an owner of property upon which the development or construction of principal buildings described in Section 3 hereof within the Village would have been a permitted principal or special permit use in the absence of this moratorium, provided that the applicant can demonstrate, and the Village Board can find, based upon competent evidence, that (1) the application of the moratorium to the applicant's property will cause the applicant substantial economic hardship (2) the proposed use of the property will not harm the public health, safety and welfare, and (3) the proposed use of the property is consistent with the comprehensive plan of the Village of Red Hook and compatible with the surrounding land uses.

b. Upon submission of written application to the Village Clerk by the property owner seeking a hardship waiver to this moratorium, the Village Board shall, within the (30) days of receipt of such application, schedule a public hearing. Public notice of such hearing shall be given at least five (5) days prior to the date thereof in the official newspaper of the Village. At said public hearing, the property owner and the other parties wishing to present evidence with regard to the application, shall have an opportunity to be heard, and the Village Board shall within thirty (30) days of the close of said public hearing render its decision either granting, with or without conditions, or denying the application.

Section 5: Supersession of Village Law.

This local law supersedes Sections 7-725-a and 7-725-b of New York Village Law.

Section 6: Penalties for Violation.

In the event of violation of this local law, the penalties shall be those listed in Section 200-51 of the Village Code of the Village of Red Hook.

Section 7: Severability.

Should any sections or provisions of this local law be determined by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the local law as a whole or any part thereof other than the part so decided to be unconstitutional or invalid.

Section 8: Effective Date.

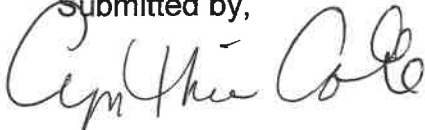
This local law shall take effect immediately upon filing in the office of the Secretary of State of New York as provided by law

DM Kovalchik stated the Village is the only one of the three municipalities that has not updated their Comprehensive Plan. Mayor Blundell stated at this time the Board is scheduling a date for the Public Hearing. DM Kovalchik made a motion to approve a date of September 9, 2013 to hold a Public Hearing on a 6 month moratorium on site plan. Trustee Zacharzuk seconded. All were in favor.

Curtis Street – A letter was submitted from Rapport Meyers in regards to Curtis Street – Mike Brown wants to purchase property from the Village and is currently having a title search on Curtis Street. Village does not have a current deed of ownership.

DM Kovalchik made a motion to adjourn the meeting at 8:45 PM. Trustee Zacharzuk seconded. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer