

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
JUNE 3, 2013
7:30 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk, and Clerk Cole.

Mayor Blundell opened the meeting with the Pledge of Allegiance.

A motion was made by DM Kovalchik to approve minutes from the May 6th meeting, May 16th workshop and public hearing, and May 30th workshop. Mayor Blundell reviewed the minutes with the following corrections on the May 16th minutes: Public Viewed Installation Permit should state SEQRA is required. Trustee Norris seconded the motion. All were in favor.

RESOLUTION # 9-2013

Municipal Consolidation and Shared Services Grant – Will from Software Consultants presented the Board with a brief description of the software – Planning and Zoning software is being offered through Dutchess County – the initial cost of this software is \$5-7,000.00 at which the cost is absorbed by the County – after the first year a maintenance fee of \$1,000.00 will be required. Currently there are 8 municipalities on board. The Town of Hyde Park will spearhead this program and put the grant application together. All data will be converted over to the new cloud based program used on a web based system. Trustee Zacharzuk questioned what map program. Will stated GEO server – open source system (ESRI). A vote will be taken in Regular Business.

County Legislator Ben Traudt – By the request of Trustee Zacharzuk, Legislator Traudt presented the Board with a County update: * Ben is chair of the Environmental Committee for Solid Waste. A 1-10 year plan was sent to DEC – recycling was at 23%, needs education and professional approach. Currently they are still running under a 1992 operating plan. No more ash fields. * County Jail – overcrowding is a big problem – currently the County rents out space, which is very costly. Two locations (old & new) are being discussed for a new jail. County Executive Marc Molinaro contracted with Beacon and Poughkeepsie for a new sales tax agreement.

Two million has been allocated for consolidation and shared services.

Mayor Blundell stated currently the jail houses 250 inmates, and asks that Ben be certain the County consider an alternative to prison options. Trustee Zacharzuk stated the annual outlay could reach 8 million.

TREASURER'S REPORT

Clerk Cole read the Treasurer's Report – as of 5-31-2013.

BALANCES

General	\$ 6,207.70
Water	\$ 57,263.10
Trust & Agency	\$ 16,621.64
Resource Recovery	\$ 2,723.45
Petty Cash	\$ 40.78
Village Green	\$ 4,483.16

Hardscrabble	\$ 2,420.57
Health Ins.	\$ 740.30
Capital Projects	\$ 356.64

MONTHLY EXPENSES

General	\$ 124,101.62
Water	\$ 41,004.04
Resource Recovery	\$ 2,780.18
Trust & Agency	\$ 16,621.64

Mayor Blundell stated the general fund revenue is up more than expected. Police is \$5,000.00 under budget. Highway did well and overall the budget did well. The AUD will be done by Sedore & Co.

A motion was made by Trustee Trapp and seconded by Trustee Norris to approve the Treasurer's Report. Trustee Norris asked Resource Recovery be changed to Materials Management on this report.

POLICE

Mayor Blundell read the Police Report: 195 incidents, 117 UTTs and 15 arrests. Mayor Blundell stated that he would remind the PD walk a beat and enforce the 2 hour parking.

WATER

Trustee Zacharzuk read the Water Report for the month of May: * the average water consumption was 239,100 gallons per day for May, 2013 (7,413,000 gallons total). In May, 2012 the average water consumption was 255,839 gallons per day. * Two total coliform bacteria samples were taken and tested at the laboratory. Both results were negative for bacteria. * 65 gallons of hypochlorite was used. No deliveries of hypochlorite this month. * Work continues at the well field and water treatment plant building, the 150 KW stand-by generator is operational. Mayor Blundell stated that during storms prior to now the Water Department rented a generator to assure the water pumps would have power, included in water upgrades was a new generator during power outages. This automatic generator has been installed and tested. Mayor Blundell announced the next payment to be released for water upgrades:

Trinity Construction \$52,483.70 & National Metering \$83,371.28. 600 meters have been installed to date. The new water bills will be read in gallons and not cubic feet as previously read.

Mayor Blundell signed the new Time Warner contract for telephone service (prior service was through Frontier). This changeover should result in \$5-600.00 in savings per month.

PLANNING AND ZONING

Trustee Trapp read the Planning and Zoning Report for the month of May: 12 building permits, 2 certificates of occupancy, 11 certificates of compliance, 3 municipal searches, 4 fire inspections, 22 inspections. \$6,481.00 was collected in fees, \$5,000.00 of which went to water for new water service.

The Zoning Review Committee is on track and Trustee Trapp thanks Clerk Cole for getting him the digital format of the Village's zoning.

GARBAGE

No garbage report was available with the exception of \$2,591.00 was sold in tags.

LIBRARY

No report available.

CELEBRATIONS

Trustee Norris reported on celebrations: Although Apple Blossom had a rainy day it was very successful.

- Friday July 19th a movie presentation of Back to the Future.
- August 3rd will be pot luck night with a concert in Abrahams Park.
- Hardscrabble Day will be September 21st – residents are being asked to make donations through indiegogo.com or checks and cash are also accepted. There will be a link on the Hardscrabble website.
- Farmers Market runs every Saturday now through October.
- Town Rec Park has many programs that are free – brochures are available at the Town and Village Hall.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts, as of May 30, 2013, are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 1,371.98
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$ -6,215.78
 - Village Green Committee Checking Account
Balance \$ 2,483.16
2. A Village Green Committee Meeting was held on May 21, 2013 at the Red Hook Village Building. Brenda Cagle, Jeffrey Urbin, Steve Zacharzuk and Brent Kovalchik attended. The following items were discussed:
 - Reviewed April, 2013 Village Green Committee's related budget account balances.
 - Reviewed comments received regarding the installation of benches throughout the Village.
 - Discussed recommendations by RHV Trustee Steve Zacharzuk regarding the planting of tulip bulbs in the planting areas of the Village including:
 - i. Possible locations included the south side planting beds along Prince Street, and/or at the north planting bed along the fence.
 - ii. Around bench site.
 - iii. At Veterans' and/or Richard Abrahams' Park.

The north planting bed of the Village Parking Lot was selected. The initial work will be to remove the existing fabric and gravel, and prepare the soil to receive bulbs; seek

donations from local suppliers to provide the bulbs; mix low shrubs, flowering bushes and small trees with the tulips; begin with an initial 25' area, then gradually enlarge every year.

- Requested that the Tree City USA Awards and other acknowledgments be installed in the Village Building's Prince Street Lobby.
 - Discussed possible planting sites for the annual Fall Planting Day. Possible locations included: RHV Parking Lot, Prince Street and Fraleigh Street.
 - Discussed possible planting projects for Richard Abrahams' Park including: wildflowers in the meadow, trees in additional and varied locations.
3. The Twenty-First Annual New York State ReLeaf Conference is scheduled from July 18-20, 2013 to be held at the SUNY Institute of Technology located in Marcy, New York.
 4. The Village Green Committee is considering updating the Village Green Committee Website.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

The Village Highway Department is currently conducting its new lawn debris and brush pick-up program. This program will continue until the Fall brush/leaf pick-up.

Residents are reminded to place lawn debris and brush curbside on the first and third Monday of every month for removal by the Village Highway Department. Please restrict the size of brush piles to 6'x6'x6' with tree limbs 8" or less in diameter. Please do not include tree trunks or debris from private property tree removal. These will be the responsibility of the property owner. Residents not honoring these restrictions/recommendations may be charged a fee for removal by the Village of Red Hook.

Street catch basins and culverts have been cleaned on East Market Street during the week of May 20, 2013. Reimbursements from FEMA (Hurricane Irene and Storm Lee) of \$1,722.60 for specific catch basins will be applied to the cost of this project. Other catch basins and culverts scheduled to be cleaned include:

* Old Post Road	* Cherry Street
* Park Avenue	* Graves Street
* Church Street Extension	* Tower Street
* Moul Drive	* East Market Street

Funds for this project will be deducted from FY2012-2013 and FY2013-2014 General Fund Maintenance of Streets – Catch Basins Budget Line (#5110.46).

Tri-State Traffic Data, Inc., on behalf of the PDCTC issued a planned put-out list for Week 21 (5/20/13) for traffic counts on Baxter Road from Fisk Street to East Market Street.

No scrap metal was sold during the month of May, 2013. Total revenue generated to date for FY2012-2013 is \$2,280.47. Since inception of the Scrap Metal Recycling Program in September, 2007, \$14,139.86 has been generated. Proceeds from this program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or the Village Clerk at 845-758-1081. The Village Highway Department will assist property owners by picking up scrap metal upon request.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

- a. Adriadne Prior-Grosch presented her Master's Thesis entitled "Water Quality in the Village of Red Hook, New York: Evaluation of Possible Contamination from Septic Systems" at the Bard College Olin Language Center on May 24, 2013. The study investigated water quality at various surface water bodies in and around the Village. The study's results determined, based on limited testing methods, procedures and duration, that minimum contamination was found. The study also establishes a strategy and procedures for future testing to be conducted over a longer period of time. These procedures, occurring at different times/seasons of the year, may produce a more thorough analysis of the effect on ground and surface water quality caused by failing or inadequately sized/maintained septic systems, and surface conditioned drainage run-off.

Jonathan Churins (DCWWA) and Brent Kovalchik (RHV DM) attended.

The Thesis is being considered to be presented by Adriadne Prior-Grosch at the Village of Red Hook Board of Trustees Meeting on July 8, 2013.

2. Red Hook Water Project

- a. A meeting was held on May 7, 2013 at the Red Hook Village Building to review the progress, sign/submit reimbursement requests and review the status of work to be completed for the Red Hook Village Well Field Improvement and Water Meter Installation Project. Representatives from Trinity Construction, USDA-RD, C.T. Male, and Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV DM) attended.
- b. A site inspection of the Well Field Improvement Project was conducted on May 16, 2013. Electrical hook-ups to the new control panels were installed and connected. Representatives from Central Hudson, Whalen Electric, C.T. Male and Brent Kovalchik attended.
- c. The new generator at the site of the Well Field Improvement Project was connected and tested. Operating and emergency procedures were reviewed. Representatives from Peak Performance Systems, C.T. Male, RHV Highway Department and Brent Kovalchik attended.
- d. Over 600 meters with radio read meter-heads have been installed throughout the Village Water System Area.
- e. Currently, Whalen Electric has installed all new monitoring equipment and Team Works (Trinity Construction – subcontractors) are making connections to Well Field water supply and storage systems.

3. 2013 Community Development Block Grant

- a. The 2013 Community Development Block Grant (CDBG) Program: Municipal Orientation was held on May 23, 2013 at the offices of the Dutchess County Department of Planning and Development in Poughkeepsie, NY. Items discussed included:
- | | |
|---------------------------------|--------------------------------------|
| * 2013 Program Year Timetable | * Final Allocation Form (Schedule B) |
| * 2013 Funding Allocations | * Insurance Requirements |
| * Environmental Review Process | * Project Implementation |
| * 2013 Program Year Agreements* | Municipal Request for Payment Form |

4. RHV Zoning Amendments

- a. A meeting was held on May 13, 2013 to discuss possible amendments to the RHV Zoning Law for Special Permits and Site Plan Approval provisions. Representatives from CVS, John Clarke (DCDoP&D), George Rodenhausen (RHV Planning/Zoning Counsel), Ed Blundell and Brent Kovalchik attended.

5. Red Hook Village Pattern Book and Architectural Guides

- a. Legal review and revisions suggested by George Rodenhausen of Rapport Meyers, LLP, on May 16, 2013. Revisions were made, approved and incorporated into the Pattern Book by Stephen Tilly.
- b. The "final" version of the Red Hook Village Pattern Book and Architectural Design Guidelines was issued on May 22, 2013 by Stephen Tilly, Architect.
- c. Amendments to the Village of Red Hook Comprehensive Plan have been recommended by both George Rodenhausen and John Clarke, Development and Design Coordinator of the Dutchess County Department of Planning and Development for the RHV Board of Trustees' consideration. A proposal was requested by the Village and received from Rapport Meyers, LLP to perform the following procedures:
- i. Prepare Comprehensive Plan amendments.
 - ii. Prepare Notices of Public Hearings for the official newspaper.
 - iii. Seek referrals from DCDoP&D and RHV PB.
 - iv. Prepare a resolution for a SEQR determination.
 - v. Attend Public Hearings.
- d. Upon adoption by the Village Board of Trustees, the Pattern Book and Architectural Design Guidelines will serve as a component of the Village's Comprehensive Plan expressing the vision, goal and recommended architectural vocabulary for future development in the Village. As such, it may serve as the basis for future amendments of the Village's Zoning Law.
- e. Funding for the preparation, printing and legal review of the Pattern Book has been provided by grant awards from NYS Council on the Arts, Hudson River Valley Greenway and Furthermore.
3. Intermunicipal Task Force (ITF)
- a. The ITF met on May 3, 10, 17, 24 and 31, 2013 at the Red Hook Town Hall.

- b. The ITF reviewed final draft language of the Red Hook Town Zoning Law proposed amendments to Sections 1 – 4. The proposal will add a new section entitled “Historic Structures” to protect designated historic structures in the Town; will modify allowable uses in the Business 1 (B1), Limited Development (LD), Rural Development 5 acres (RD5), Hamlet (H), and Light Industrial (LI) Zoning Districts; will increase the required minimum lot area in the Limited Development (LD) and Institutional (I) Districts; and will increase the minimum open space requirements for conservation subdivisions in the Water Conservation (WC), Limited Development (LD), Rural Development 5 (RD5) and Institutional (I) Districts; and shall make minor adjustments to the dimensional requirements in the Residential and Commercial Central sub-districts of the Traditional Neighborhood Development (TND) Districts.
- c. The ITF is currently reviewing draft zoning amendments to Section 143-48 of the Red Hook Town Zoning Law for development within the Scenic Corridor Overlay (SC-O) District.

EDC/CPF-FPAC/ZRC/RHSSC/MMC/GBC-CSCC/RHLCLGC/RHT

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report
May, 2013 – Ed Blundell and Brent Kovalchik – RHV Liaisons

- a. EDC Meetings were held on May 9 and 23, 2013 at the Red Hook Village Building. The following items were discussed:
 - Survey of Red Hook Businesses – Over 80 responses have been received (as of 5-23-13).
 - i. Restaurants and Hospitality businesses were ranked the highest perceived need for types of businesses desirable for the Village.
 - ii. Parking (adjacent to businesses being patronized) was considered the biggest problem to be addressed.
 - a. Remedy: have business owners park in more remote locations to allow for patron parking closer to individual retail establishment.
 - Preparation of “Business Calendar” (i.e. when events such as Bard College Parents’ Day, Graduation, etc., and Community Events such as Hardscrabble Day) is being considered to alert business owners of anticipated higher volume patronage.
 - Prepare “Business Tips” of value oriented and best business practice to keep existing and attract new patrons.
 - Monthly column in The Observer to be written by EDC Members. This column will include topics such as:

* Internet Sales	* Business Planner
* Use of Social Media	* Farming as a Business
* Celebrating the Seasons	* Signs of Spring
* Raising Visibility	* Working collaboratively with other businesses and community groups
* Storefront Window Appeal	
 - Social Media and Public Relations – The EDC is currently working with Dutchess County Tourism to plan and strategize for long term Public Relations initiatives.

- RHCAN Sculpture Expo – Review RHV Permitting Procedures and selecting sites for sculpture throughout the Village. The Opening Reception is being scheduled for June 15, 2013 from 5:30-7:00 pm at the Elmendorph Inn.
- Presentation from Inga McKay (Camp Ramapo) regarding the Staff Assistance Experience Program. This program's objective is to transition 18-25 year olds to independent living.

Community Preservation Fund/Farmland Preservation Advisory Committee (CPF/FPAC) – Monthly Report

May, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FP Advisory Committee Meetings held during the month of May, 2013.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report

May, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of May, 2013.

Red Hook Town/Villages of Tivoli and Red Hook Shared Services Committee – Monthly Report

May, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Shared Services Committee Meeting was held on May 7, 2013. The following items were discussed:
 - i. Bike Trails are being considered for Route 199 from the Red Hook High School west to Meadow Drive and on Linden Avenue from Cookingham Bridge (Rec Park) to Rockefeller Lane. Considerations included:
 - a. Federal Aid availability.
 - b. Right-of-Ways on Dutchess County and NYSDOT roads.
 - c. Conversion from pedestrian to multi-use (pedestrian/bicycle).
 - d. Future connections to Bard College.
 - e. Phasing to take advantage of limited funding opportunities.

Mark Debald (PDCTC), Lisa Mondello (NYSDOT), Jim Rapoli (NYSDOT), Coleen Alexander (Bard College), Deanna Cochran (Bard College), Brenda Cagle (RHT Councilmember), Sue Crane (RHT Supervisor) and Brent Kovalchik (RHV Deputy Mayor) attended.

Materials Management Committee – Monthly Report

May, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Materials Management Committee Meetings held during the month of May, 2013.

Red Hook Green Business Challenge/Climate Smart Communities Committee – Monthly Report

May, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no Climate Smart Communities Committee Meetings held during the month of May, 2013.
- b. The final Climate Smart Communities: Creating a Green Business Certification Program for Red Hook was issued on May 10, 2013.
 - i. The Green Business Certification Program recognizes businesses that address environmental, economic, and social performance in their operations. Businesses participate in the Green Business Certification Program by taking actions to improve energy efficiency, reduce their waste, and conserve water.

Red Hook Library Children's Learning Garden Committee – Monthly Report

May, 2013 – Brent Kovalchik – RH Village Board of Trustees Representative/Member

- a. A Children's Learning Garden Committee Meeting was held on May 17, 2013 at the Red Hook Library.
 - i. The Garden Site is located behind the RH Library in the south/east area behind the retaining wall. The Garden will provide a space for children's educational and environmental programs sponsored by the Library. 80% of the total estimated cost of \$17,000.00 has been raised through donations.
 - ii. Items discussed included:

* Fundraising	* Tables
* Construction/Layout/Planning	* Planting Beds
* Promotion	* Use of Area
* Plantings	* Fencing

Red Hook Together – Monthly Report

May, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on May 9, 2013 at the Red Hook Library. The following items were discussed:
 - i. Red Hook Library – Project includes the Children's Learning Garden with possible collaboration with Bard College.
 - ii. Unveiling of the Loretta Campagna Bicentennial Collection.
 - iii. World Book Night.
 - iv. Summer Reading Program.
- b. Red Hook Area Chamber of Commerce
 - i. Golf Tournament.
 - ii. RHCAN Sculpture Expo.
 - iii. 25th Anniversary of public opening of Montgomery Place scheduled for September, 2013.
 - iv. Kickball tournament being planned for a future date.
- c. PTA and PTSA
 - i. May 14, 2013 – Budget Hearing at the Red Hook High School.
 - ii. Exhibit on ___ Harvesting at the Elmendorph Inn on Hardscrabble Day.
- d. Red Hook Emporium
 - i. New maps are currently available free of charge at various locations throughout Red Hook, Rhinebeck and Milan.
 - ii. Flea Markets will be held one Sunday per month.
 - iii. Food Carts now open for business on the grounds of the Emporium.

- e. AmeriCorp/Vista Volunteers
 - i. Summer Programs are currently being scheduled.
 - ii. Summer Farm Programs at the Bard College Farm are being scheduled.
- f. Bard College Center for Civic Engagement
 - i. Working with RHCS D on protocols for programs presented to RHCS D students by Bard College students.
 - ii. Gave 55 Community Action Awards supporting local initiatives (Housing Authority, Montgomery Place, etc.)
 - iii. Hosted with RHCS D, Mark Kelly (NASA Space Shuttle Astronaut/Americans for Responsible Solutions).
 - iv. Volunteer Fair, co-sponsored by the Village of Red Hook, on September 24, 2013 at the Bard College Student Center.
 - v. Organizing "Big Read" event featuring the book "Housekeeping".

Mayor Blundell stated the Village's brush pick-up on the 1st and 3rd Monday of each month is going well. He has received positive feedback from residents.

Trustee Zacharzuk inquired about the catch basins being cleaned. DM Kovalchik stated catch basins hadn't been cleaned in 20 years. North and East catch basins were just cleaned. Next year it will be finished and each year thereafter 1/3 will be done.

REGULAR BUSINESS

RESOLUTION 9-2013 – Clerk Cole read the following resolution:

RESOLUTION AUTHORIZING THE VILLAGE OF RED HOOK TO PARTICIPATE IN THE MUNICIPAL CONSOLIDATION AND SHARED SERVICES GRANT PROGRAM FOR THE PURCHASE OF MUNICIPALITY SOFTWARE BY DUTCHESS COUNTY

WHEREAS, the Village Board requires effective and modern operations and the Building/Zoning Departments need a software system upgrade. It requires a well-functioning and well managed computer operating system to handle the business and regulatory affairs of that department; and

WHEREAS, the Village already uses Software Consulting Associates and has become aware of a shared services opportunity that has identified new software provided by Software Consulting Associates (SCA) known as "Municipity" software which would greatly improve operations throughout the Village's Building Department; and

WHEREAS, the County of Dutchess is promoting shared services amongst municipalities as a way of reducing costs and saving taxpayer dollars; and

WHEREAS the Town of Hyde Park is initiating a joint application on behalf of all the municipalities who are intending to be part of the application for the purchase of Municipity software; and

WHEREAS, Municipity software will contribute to greater government efficiency; and

WHEREAS, the collective purchase of Municipity software will result in a cost of the software will be provided by the County of Dutchess; subsequent annual contract cost will be by each municipality; and

WHEREAS, 100% of the purchase cost of the software will be provided by the County of Dutchess; subsequent annual contract costs will be by each municipality; and

WHEREAS, each Town or Village shall provide to the Town of Hyde Park and SCA, the software provider, a resolution to declare intent to participate in said grant application.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Red Hook does hereby declare its intent to participate in said grant application with the lead applicant as Town of Hyde Park, and

to join, with other municipalities, in an application to the Municipal Consolidation and Shared Services Grant Program for the procurement of Muncity software and to execute all related application documents.

Mayor Blundell made a motion to approve Resolution 9-2013. This motion was seconded by Trustee Norris. All were in favor.

15 minutes parking in front of Neko's Drug Store (North Broadway) – Mayor Blundell sent the NYS DOT a letter to get approval for a sign for No Parking – This sign would be placed on an existing pole and be for one parking spot only. This would be for customers/older to be able to pick up a prescription which is a quick in and out. Trustee Zacharzuk stated that if you do it for one business you should be willing to do it for all. Trustee Trapp stated that the location of this parking being on a corner makes it harder to park. Some people use parking lane as a passing lane. DM Kovalchik stated that any business on that corner would be able to use this parking spot. Also, enforcement is very important with the 2 hour parking.

Mayor Blundell opened the discussion of backflow protectors – a letter has been drafted to define the need for backflow protectors. This letter is for residents and will have a requirement of compliance. This letter will be mailed in the very near future.

RESOLUTION 10-2013 – On-Line Banking – Mayor Blundell stated the Village has agreed to have on-line banking with Key Bank. No money transaction will take place, look up only. Mayor Blundell receives weekly reports from the NYS Comptroller that requires read only. Mayor Blundell read Resolution 10-2013: The Village of Red Hook will be able to work with various accounts of records on-line since we just signed an electronic banking agreement with our bank, Key Bank. Effective June 1, 2013, we need to have oversight of this new capability.

On-line banking will only be used by the Treasurer and Consulting Accountant/Controller. Each must have unique and separate passwords.

On-line banking will not involve electronic transfers of funds at this time, or until a formal process is defined and this restriction lifted.

On-line bank will be “read only” and used to review account balances.

Current method of wire transfers will continue, but with oversight of Treasurer by Mayor and/or Consulting Accountant. By order of the Village Board and Resolution 6-3-13, Mayor Blundell made a motion to approve Resolution 10-2013 for On-Line Banking. Trustee Trapp seconded. All were in favor.

Collection Display Permit – was approved at the May workshop – Mayor Blundell is asking all Board members to review the file by Friday. Sites for art work have been displayed.

Mayor Blundell made a motion to move the July 1st Village Board meeting to July 8th. This is due to the Clerk being on vacation and the July 4th holiday. Trustee Trapp seconded this motion. All were in favor.

PUBLIC COMMENT

George Beekman is not in favor of 15 minute parking in front of Neko's Drug Store – corner is a bad spot. Should generate more parking tickets and who is going to monitor the law. Trustee

Trapp stated we should put trust that residents will respect the sign and the sign should have a time frame on it.

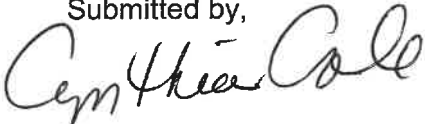
Mayor Blundell made a motion to enter into Executive Session at 9:00 PM. Trustee Trapp seconded. All were in favor.

9:20 PM – Trustee Trapp made a motion to reconvene from Executive Session. DM Kovalchik seconded. All were in favor.

Trustee Trapp made a motion to pay bills after audit; this motion was seconded by Trustee Zacharzuk. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn the meeting at 9:22 PM. This motion was seconded by Trustee Zacharzuk. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer