

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
MAY 6, 2013
7:30 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk, and Clerk Cole

Mayor Blundell opened the meeting with the Pledge of Allegiance.

A motion was made by Mayor Blundell to approve minutes from April 8th Public Hearings for Tax Cap and 2013/2014 Budget, April 8th Village Board Meeting, and April 18th and 25th Workshops. This motion was seconded with no additions or corrections. This motion was seconded by DM Kovalchik. All were in favor.

TREASURER'S REPORT

Clerk Cole read the Treasurer's Report for the month of April, 2013:

**TREASURER'S REPORT
May 2013
Balances as of 5-8-13**

GENERAL FUND	\$ 35,739.15
WATER FUND	\$ 97,881.80
TRUST & AGENCY	\$ 15,847.84
RESOURCE RECOVERY	\$ 4,897.72
PETTY CASH	\$ 43.36
VILLAGE GREEN	\$ 2,483.16
HARDSCRABBLE	\$ 2,590.57
HEALTH INSURANCE	\$ 1,793.16

Monthly Expenses

GENERAL FUND	\$ 119,951.99
WATER FUND	\$ 22,824.43
TRUST & AGENCY	\$ 15,847.84
RESOURCE RECOVERY	\$ 4,981.58

4 weeks left in the fiscal year which supports the Treasurer's Report. The 2013-2014 Budget was passed on April 25th – Mayor Blundell stated a great job was done by all after multiple meetings with a 2.22 % increase, which is a 3.6 % increase on the tax levy and stayed within the 2% tax cap. Clerk Cole stated that the last sales tax check was down \$ 3-4,000.00. DM Kovalchik made a motion to accept the Treasurer's Report and was seconded by Trustee Trapp. All were in favor.

POLICE

Mayor Blundell read the police report for the month of April as follows:

159 incidents, 81 UTTs, and 14 arrests. Mayor Blundell stated Sergeant Hildenbrand was present at some budget workshop meetings.

WATER

Mayor Blundell stated the Village's Water Operator AW Coon resigned and CT Male has temporarily agreed to do the job. Some interviews have been conducted and an RFP was submitted for Water Operator. This will be discussed and reviewed at the workshop on May 16th.

Trustee Zacharzuk read the water report for the month of April as follows:

The average water consumption was 222,300 gallons per day for April, 2013 (6,669,000 gallons total). In April, the average water consumption was 256,700 gallons per day. Two total coli form bacteria samples were taken and tested at the laboratory. Both results were negative for bacteria. 65 gallons of hypochlorite was used. One delivery on April 23, of (32) 5- gallon containers (160 gallons total) was made. Work continues at the well field and water treatment plant building including installation of a 150 KW standby generator.

Robert Flores of CT Male reported on an update on the water project: New meters are not running yet – meter installation is averaging 20-28 per day – 246 have been installed as of 5-3-13. Well field backup generator must be hooked up and completed in one month. 2 month completion for meter installation – 2 pay applications for project, Trinity for \$109,487.50 & Whalen Electric for \$18,630.00 are prepared for submission and vouchers are available for the Board's signature after tonight's meeting. Trustee Zacharzuk asked if the resident can remove the old meter. Robert Flores stated yes. Clerk Cole stated she has received several calls from residents that their old pipes must be replaced and at a cost to the homeowner. Trustee Zacharzuk asked what will happen to the old meters. Robert Flores stated they will be tested and scrapped. Old and new serial numbers will be logged and a test file will be made. There is a battery in the meter that has a 20 year life. All batteries will be tested before completion. Trustee Zacharzuk asked what would happen if the battery dies in 3 years. Robert stated that he is very confident the batteries will last much longer. Trustee Zacharzuk also stated the pump house will be read digitally. Robert stated the control station will have internet and should have a new IP address.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of April as follows: 14 building permits issued, 3 certificates of occupancy issued, 6 certificates of compliance, and 2 municipal searches, 4 complaints, and 9 inspections. \$1,967.86 was collected in fees. Trustee Trapp stated he is having trouble maintaining board members on the revision committee. Clerk Cole obtained a digital version of the zoning code for

revisions; therefore it does not have to be retyped. There is much more tweaking to be done and it is being revised section by section.

Also, its Girl Scout cookie time, so don't be afraid to put some boxes in the HUGS box.

MATERIALS MANAGEMENT

For the month of April, we sold \$3,086.00 in garbage tags. We collected 12.56 tons of garbage, and 7.96 tons of single stream recycling. We paid out \$1,350.21.

One way to lower your garbage output is by composting. Compost containers are available through the CAC in the Town for \$40 (a \$110 value).

LIBRARY

Circulated 5,748 items in April, 2013. They hosted 68 events, attended by 834 adults, 71 teens, and 196 kids, for a total of 1,101 people. They had programs scheduled for 29 of the 30 days in April. Included in those events were Read Local Red Hook Literary Festival, the Yarn Swap and Eight Sides to a Story: A History of the Library. They are gearing up for the Summer Reading Program.

EVENTS

Apple Blossom Day will be Saturday, May 11 in the Village of Red Hook from 10-4. This will include a 3.5 mile run/walk, Solas An Lae Dance Company, the Stringmasters Country Band, and local "rockin" bands, along with flea market, merchants, food, face painting, and bounce house. For more information please contact David Wright at 845-750-2254.

The Tour de Red Hook (4th annual bike tour) is Sunday, May 19. Registration is at 12:30 pm at the Rec Park.

- Red Hook Central School Budget Presentation: Present from school – Paul Finch, Bruce Martin and Perry Sheldon. Paul Finch stated the school will stay under the 2% tax cap and have maintained opportunities, increase in state aid, health insurance increase of 3.7%, 6 retirees, one third grade class is being eliminated. Two Board members are up for elections. A bus proposition of \$280,000.00 is on the ballot. School vote is on May 21, 2013 at the Mill Road School from 12:00 noon to 9 PM. Perry Sheldon reported on capital improvements – Mill Road heating system, new telephone system, wireless internet, and Security upgrade totaling 7.5 million projects. Mark Burns asked why the heating system upgrades were not done in house. Perry Sheldon stated must go out to bid. George Beekman stated he is not in favor of Red Hook Police in the school, too much of a liability to the Village taxpayers. Paul Finch stated they are discussing having a retired police officer in the schools unarmed.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. The Village Highway Department concluded its annual spring leaf/brush pick-up on Friday, April 26, 2013. The Village will be initiating its new program of picking up lawn debris and brush on May 6, 2013. This pick-up program will continue until the annual fall leaf/brush pick-up.

Residents are reminded to place lawn debris and brush curbside on the first and third Monday of every month for removal by the Village Highway Department. Please restrict the size of brush piles to 6'x6'x6' with tree limbs 8" or less in diameter. Please do not include tree trunks or debris from private property tree removal. These will be the responsibility of property owners. Residents, not adhering to these restrictions may be charged a fee for removal by the Village of Red Hook.

The Village landfill, located east of the Village on Route 199 will no longer accept brush or leaves. The landfill/brush pile is now decommissioned to allow for improvements and activation of two Village wells on this site. The Village has contracted with a private property owner to deposit lawn debris, leaves and brush. Total cost for the use of this property is \$1,500.00. Balances from FY2012-2013 General Fund Landfill (#5140.4) and Maintenance of Streets – Capital Outlay (#5110.2) have been used to pay for this expense for the 2013-2014 Brush/Leaf/Lawn Debris removal/pick-up season.

2. The Village of Red Hook was notified by the NYSDOT on April 24, 2013 that the Village's Consolidated Highway Improvement Program (CHIPS) allocation for FY2013-2014 has been increased from \$31,364.00 to \$40,231.62. A formal procedure by the RHV Board of Trustees will increase the amount, currently allocated for the FY2013-2014 General Fund Account (Budget Line #5110.3), at a future meeting.

Proposed projects to use these funds will include repaving portions of Garden Street from Church Street to west of Phillips Street and installing a new catch basin on the south/west corner of Church Street/West Market Street intersection. Supplemental funding may be provided by FY2013-2014 General Fund Maintenance of Streets – Contractual Expenses Budget Line (#5110.42).

3. Street culverts and catch basins will be cleaned during the Spring 2013 (FY2012-2013) at the following locations:

- | | |
|---|--|
| <ul style="list-style-type: none"> * Old Post Road * Park Avenue * Church Street Extension * Moul Drive | <ul style="list-style-type: none"> * Cherry Street * Graves Street * Tower Road * East Market Street * West Market Street (southside) |
|---|--|

Village catch basins and culverts will be cleaned annually based on a yearly quadrant rotation basis. Costs for this project will be deducted from the General Fund Maintenance of Streets – Catch Basin Budget Line (#5110.46).

4. The Village Highway Department purchased a 2.5 yard Poly Electric Sander from Hudson River Truck and Trailer. The new sander will replace an existing damaged sander for the small dump truck. The total price of this purchase, including an inverted over chain, is \$4,645.00 and will be deducted from FY2012-2013 General Fund Maintenance of Streets – Capital Outlay Budget Line (#5110.2).
5. Scrap metal was sold on March 18, 2013 and March 29, 2013 yielding revenue of \$1,034.13. Total revenue generated to date for FY2012-2013 is \$2,280.47. The Village Highway Department has successfully met its income goal of \$2,000.00 for FY2012-2013. Since inception of the Scrap Metal Recycling Program in September, 2007, \$14,139.86 has been generated. Proceeds from this program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or the Village Clerk at 845-758-1081. The Village Highway Department will assist property owners by picking up scrap metal upon request.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee’s related budget accounts, as of April 30, 2013, are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 2,022.38
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$ -6,215.78
 - Village Green Committee Checking Account
Balance \$ 2,483.16
2. A Village Green Committee Meeting was held on April 16, 2013 at the Red Hook Village Building. Brenda Cagle, Jeffrey Urbin and Brent Kovalchik attended. The following items were discussed:
 - Review of March, 2013 Village Green Committee’s related budget account balances.
 - Discussed Arbor Day Proclamation, Red Hook Village Green’s and the Red Hook Town Tree Commission’s Arbor Day Celebration agendas.

- Discussed mulching methods to be used at Richard Abraham's Park as suggested by Amy Perrella (Bard College Horticulturist). Other improvements suggested and taken under consideration by the VGC include:
 - i. Evergreen tree screening to provide additional privacy to the adjacent neighbors.
 - ii. Additional plantings on the Park's crest with picnic tables.
 - iii. Leaving a portion of the meadow uncut to develop a more "natural" landscape.
 - iv. Possible area designated as a dog park.
 - v. Adding "soft" perimeter pathways around the park.
 - Discussed improvements to Veteran's Park including:
 - i. Re-establishing mulch placement around existing trees.
 - ii. Adding more trees along the major pathway/sidewalk at locations that are "offset" from existing trees.
 - iii. Consider perimeter fencing.
 - iv. Adding shrub clusters at selected locations.
 - v. Adding tree labels identifying species and facts about the trees planted in the Park as part of an education/information program.
 - Discussed an "adopt-a-bench" program for residents and businesses considering memorializing or honoring family members, friends and organizations.
 - Brenda Cagle will be attending the Urban Forestry Council Meeting in May, 2013. Items on the agenda include:
 - i. Procedures/policies for local municipalities to plant and maintain trees on private property and drafting of model municipal ordinance. Brenda Cagle and Brent Kovalchik volunteered to assist the Urban Forestry Council draft a model municipal ordinance.
3. The Village Green Committee conducted the annual Spring Tree planting and Arbor Day Celebrations on April 27, 2013 at Richard Abraham's Memorial Park. Brent Kovalchik read and signed the Village of Red Hook's Arbor Day Proclamation. The Proclamation is required by the National Arbor Day Foundation for the Village to maintain its Tree City U.S.A. status. The Proclamation extolled the environmental, aesthetic and community virtues of planting trees. Other Arbor Day events included:
- Four trees were planted in the Village by volunteers. Three were planted on Fisk Street and one on Cambridge Drive.
 - Eighteen trees in Richard Abraham's Memorial Park were mulched and pruned in accordance with techniques/methods as recommended by Bard College Horticulturist Amy Perrella.
 - Arbor Day festivities, including a luncheon for the volunteers, followed at the Red Hook Town Hall.
4. Ed Blundell and Brent Kovalchik participated in the 5th Annual Spring Clean-Up by picking up waste/debris in the Village's Municipal Parking Lot and General Business District on April 27, 2013.

5. The Day Lily Festival is scheduled for May 4, 2013 at Northwind Farms on West Kerley Corners Road in the Town of Red Hook. Volunteers for planting are reminded to assemble at Northwind Farms (11:00 a.m. – 2:00 p.m.) and bring a shovel for planting and a dish for sharing at the post-planting luncheon. Northwind Farms will be providing franks/drinks for the volunteers.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Water Project

- a. A meeting was held on April 9, 2013 at the Red Hook Village Building to review the progress of the Well Improvement and Water Meter Installation Project, sign/submit reimbursement requests, and review the status of work to be computed. Representatives from Trinity Construction, Whalen Electric, USDA-RD, C.T. Male Associates and the Village of Red Hook attended.
- b. National Metering began installing meters on April 15, 2013. The installation rate is approximately 100 meters per week.
- c. Well Field Improvements continue to progress. The new generator has been installed with final electrical hook-up expected by mid-May, 2013. Trenching and conduit installation has been completed and the new control panels installed. Final hook-up is expected to be completed by late May, 2013.
- d. The next construction meeting is scheduled for May 8, 2013.

2. Red Hook Village Pattern Book and Architectural Guides

- a. A second draft copy of the Pattern Book, prepared by Stephen Tilly, Architect, was received on April 15, 2013. The draft was reviewed and revised. The Final Draft is expected by mid-April, 2013.
- b. The Pattern Book and Architectural Guides is being prepared to provide instruction and guidance to the Village's Planning Board, Zoning Board of Appeals, design professionals, developers and property owners for new development in existing neighborhood, General Business District and proposed Traditional Neighborhood District. Emphasis is being placed to develop guides for new development that is sensitive with and complimentary to the historic/architectural context of the Village.
- c. Grant awards totaling \$24,200.00 from the Hudson River Greenway, New York State Council on the Arts and Furthermore (a program of the J.M. Kaplan Fund) have provided funding for this project.

3. Intermunicipal Task Force (ITF)

- a. The ITF met on April 5, 12, 19 and 26, 2013 at the Red Hook Town Hall.
- b. The ITF reviewed final draft language of the Red Hook Town Zoning Law proposed amendments to Sections 1 – 4. The proposal will add a new section entitled “Historic Structures” to protect designated historic structures in the Town, will modify allowable uses in the Business 1 (B1), Limited Development (LD), Rural Development 5 acres (RD5), Hamlet (H), and Light Industrial (LI) Zoning Districts; will increase the required minimum lot area in the Limited Development (LD) and Institutional (I) Districts; and will increase the minimum open requirement for conservation subdivision in the Water Conservation (WC), Limited Development (LD), Rural Development 5 (RD5) and Institutional (I) Districts; and shall make minor adjustments to the dimensional requirements in the Residential and Commercial Central sub-districts of the Traditional Neighborhood District.
- c. The ITF is currently finalizing a new Hudson River Valley Greenway Grant application to amend the Scenic Roads/Historic Overlay District and Map, the Environmental Protection Overlay District, and the Historic Landmarks District.

EDC/CPF-FPAC/ZRC/RHSSC/MMC/RHT

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report April, 2013 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. An EDC Meeting was held on April 11, 2013 at the Red Hook Village Building. The following items were discussed:
 - Survey of Red Hook Businesses – 33 responses have been received. Press releases to announce and explain the results are forthcoming. The survey will form the basis for the proposed social marketing campaign promoting Red Hook as business friendly.
 - Social Media / Public Relations – Work continues to identify potential social media marketing firms for the campaign.
 - RHCAN / 2013 Sculpture Expo – Preparations continue for the display. The organizers anticipate June, 2013 opening date.
- b. An EDC Meeting was scheduled for April 25, 2013, but did not have a quorum.
- c. The EDC submitted a letter to the New York State Public Service Commission on April 12, 2013 opposing the proposed merger of Central Hudson with the Canadian holding company Fortis, Inc.

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report
April, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FPAC Meetings held during the month of April, 2013.
- b. The CPF/FPAC issued a memorandum to the Red Hook Town Board on April 10, 2013 unanimously recommending that the Town Board fund the Purchase of Development rights of Kesicke Cattle Farm, Inc. The estimated total cost of \$430,000.00 to purchase development rights of this 74 acre parcel will be funded by the USDA-FRPP (50%). Scenic Hudson Land Trust/Dutchess County Land Conservancy (25%) and joint funding from the Town of Red Hook's PDR Program and the CPF Fund.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
April, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of April, 2013.

Red Hook Town/Villages of Tivoli and Red Hook Shared Services Committee – Monthly Report
April, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Shared Services Committee Meetings held during the month of April, 2013.

Materials Management Committee – Monthly Report
April, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives

- a. A Materials Management Committee Meeting was held on April 8, 2013 at the Red Hook Town Hall to discuss solutions and possible private/public business plans for materials management with C2 Biotechnologies (C2B). The purpose of the Committee's work is to find solutions to treat/manage waste at the source of creation and work to convert it into energy and other products resulting in the production of multiple products (bio-fuel, compost, green-house operations) and revenue streams. Brenda Cagle, Laurie Husted, Sarah Imboden, Brent Kovalchik and representatives from C2B attended.

Red Hook Together – Monthly Report
April, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on April 11, 2013 at the Red Hook Library. Items discussed included:
- RHCAN
 - i. June – November, 2013 – RHCAN 2013 Sculpture Expo. Juried sculpture show at various locations throughout the Village of Red Hook.
 - Bard Splash
 - i. April 13, 2013 – Forty Bard College students teaching college level courses all day for 9th – 12th grade RH High School students. Discussions followed concerning taking college courses and college enrollment procedures.
 - Living Eden
 - i. May 11, 2013 – Opening day at 29 West Market Street. A new RHV business offering USA made products, fair trade; vegan and cruelty-free / organic / “natural” products and organic apparel for children and adults.
 - Bard International Students
 - i. April 12, 2013 – Global Fair held at Bard College Bertelsmann Campus Center. Offered a glimpse of cultural backgrounds of Bard College students from 24 different countries.
 - ii. Foreign language assistance is available to RHCS D students.
 - Red Hook Library
 - i. Petite Picasso – painting classes for toddlers (check library schedule for dates).
 - ii. April 16 and April 29, 2013 – Discussions with the public to assist in determining long-range goals for the Red Hook Library.
 - iii. April 27, 2013 – World Book Night. Approximately 50 books were distributed for free to the public.
 - iv. April 28, 2013 – Eight Sides to a Story: The Red Hook Public Library – presentation on the history of the building which now houses the Library at the Elmendorph Inn.
 - Peggy D’Onofrio – Transition Specialist for RHCS D
 - i. College workshops are being conducted for parents and students preparing for college admissions (contact RH High School for dates and details).
 - ii. Career Workshops are being conducted to assist graduating seniors develop tools and skills necessary to enter the workforce (contact RH High School for dates and details).

- RHACoC
 - i. April 3, 2013 – Summer Camp Fair was held at the Mill Road Elementary School.
- RHCSO
 - i. Solar Project. Established to reach a goal to reduce their energy bills by 4%.
 - ii. Capitol Project. A \$7.5 million project includes new wireless telephone infrastructure and two boilers/HVAC improvements at the Mill Road Elementary School. The debt service, according to RHCSO Officials, will not impact the local community.
 - iii. April 15, 22, 29, 2013. Financial Literacy Academy was conducted for eighth grade students at the Linden Avenue Middle School. The academy instructs students on how to balance budgets, prepare/budget for cost of services (telephone), etc.
- Bard College Center for Civic Engagement
 - i. September 24, 2013. Volunteer Fair at the Bard College Campus Center.
 - ii. Model United Nations Program. Expose RH High School students to the concept of multi-culturalism.
- Americorp/Vista Volunteer Program with the Center for Civic Engagement
 - i. Maple Lane Outreach Program. Academic enrichment and community building for under-resourced Germantown and Red Hook students.
 - ii. Mentorship Program. Academic enrichment programs, through mentors with students from RH Middle and High Schools.
 - iii. July – September, 2013. Bard Farm. Bard College students, volunteers and under-resourced students from Red Hook will conduct science experiments, learn practical farming applications, supplement RHCSO curriculum.

Trustee Zacharzuk submitted a proposal agreement with Time Warner for telephone and long distance. The Village Attorney reviewed this agreement. Mayor Blundell stated when the power goes out cable and phone goes out and lose 911ability. Trustee Zacharzuk stated service should only be interrupted a few minutes – after the generator kicks on phone and cable should be restored. Mayor Blundell agrees to sign the contract after Trustee Zacharzuk checks in with Time Warner in regards to long distance minutes.

Agreement Village of Red Hook – Michelle Zagorski – the USDA project pay applications are through the capital fund - are requesting an addendum with the agreement with Michelle Zagorski and state rate of pay and not to exceed \$3,000.00 for

project. Mayor Blundell read addendum: Consultant Controller Michelle Zagorski will also assist the Village of Red Hook by working as finance control person on the water upgrade project. This will involve review of bills, securing vouchers, review with engineer and all related record keeping analyzing and supporting payment generation in line with USDA/RD and NYS EFC paperwork and financial controls. Project hours are billed separately from general work hours required above in the main agreement. Mayor Blundell made a motion to endorse the addendum to the agreement with Michelle Zagorski to comply with the USDA. Deputy Mayor Kovalchik seconded. All were in favor.

Water RFP - to be circulated for Water Operator to run Water Department – currently and temporarily the department is being run by CT Male. This will be an outside entity and will be certified and licensed. This will be discussed in further detail at the 5-16 Workshop.

Mayor Blundell opened discussion on noise code/dogs/trucks – noise complaints are coming in on garbage trucks – a sample law is being reviewed for further discussion. Quality of life issues.

RHCAN – exhibit permit for sculpture for code update (art) – move section to general not zoning section. “Temporary Collective Exhibits” – no liability (injury). A public hearing is scheduled for a Local Law for May 16th at 7:00 PM. Trustee Trapp stated this is a Type II Action. This local law will be reviewed by the Village Attorney.

PUBLIC COMMENT

George Beekman is requesting for escrow funds to be addressed more specifically as to who would request funds and how much. Trustee Trapp stated the chairperson should have a sense of funds needed and should also check with Clerk Cole for escrow balances. Mr. Beekman feels there should be a better way of tracking and is asking for it to be put in writing. Mayor Blundell stated that it should come from Sam Harkins and will write a letter with Trustee Trapp outlining responsibilities to the chairperson.

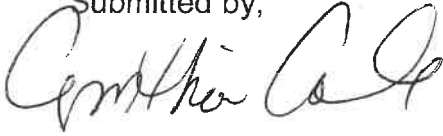
9:30 PM: Mayor Blundell made a motion to enter into Executive Session to discuss Collective Bargaining Unit, Real Estate, and Personnel. Trustee Trapp seconded. All were in favor.

10:05 PM: Mayor Blundell made a motion for the Board to reconvene from Executive Session. Trustee Trapp seconded. All were in favor.

10:05 PM: Trustee Trapp made a motion to pay bills after audit. Deputy Mayor Kovalchik seconded this motion. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn the meeting at 10:05 pm. Mayor Blundell seconded the motion. All were in favor.

Submitted by,

A handwritten signature in black ink, appearing to read 'Cynthia Cole', written in a cursive style.

Cynthia Cole
Clerk/Treasurer