

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
APRIL 8, 2013  
7:30 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Norris, Trustee Trapp, Trustee Zacharzuk, and Clerk Cole.

**7:00 PM**

**SWEARING IN CEREMONY** – Honorable Jonah Triebwasser issued the Oath of Office for both newly elected Trustee Jennifer Norris and Trustee Zacharzuk. Both new Trustees have signed the Oath of Office book with Clerk Cole.

**7:05 PM**

**PUBLIC HEARING – 2013-2014 BUDGET – MINUTES ARE SEPARATE**

**7:15 PM**

**PUBLIC HEARING – 2 % TAX CAP OVERRIDE – MINUTES ARE SEPARATE**

**7:30 PM**

**VILLAGE BOARD MEETING –**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk, and Clerk Cole.

Mayor Blundell opened the meeting with the Pledge of Allegiance.

A motion was made by Deputy Mayor Kovalchik and seconded by Trustee Norris to approve minutes from March 4<sup>th</sup> Village Board, March 7<sup>th</sup> and 21<sup>st</sup> workshop. All were in favor.

Mayor Blundell opened the reorganizational portion of the meeting –  
Ethics – Management: Mayor Blundell has direct control and can give tasks to staff as brochure in handout. No other department has authority to direct an employee.  
Responsibilities as follows:

Ed Blundell, Mayor – Police & Law Enforcement, personnel, Red Hook Together, Insurance, All Municipal Departments.

Brent Kovalchik, Deputy Mayor – Highway Department, Infrastructure, Streets & Sidewalks, Architecture & Historic Resources, Village Green, Red Hook Together.

Jay Trapp, Trustee – Planning and Zoning, Veterans Affairs, Emergency Services.

Jennifer Norris, Trustee – Parks, Recreation and Community Programs, Materials Management and Environment, Senior Affairs, Library Relations.

Stephen Zacharzuk, Trustee – Village Building and Grounds, Water Department.

|                                    |                           |         |
|------------------------------------|---------------------------|---------|
| Village Board of Trustees          | 1 <sup>st</sup> Monday    | 7:30 pm |
| Village Board Workshops            | 3 <sup>rd</sup> Thursday  | 7:00 pm |
| Village of Red Hook Justice Court  | 1 <sup>st</sup> Wednesday | 6:00 pm |
| Village of Red Hook Criminal Court | 3 <sup>rd</sup> Wednesday | 4:00 pm |
| Planning Board                     | 2 <sup>nd</sup> Thursday  | 7:00 pm |
| Zoning Board of Appeals            | 4 <sup>th</sup> Thursday  | 7:00 pm |

All Meetings are held in Village Hall and are open to the public.

All other committees and advisory boards meet as announced.

Read or visit:

Kingston Daily Freeman, The Observer or [www.redhooknyvillage.org](http://www.redhooknyvillage.org)

Mayor & Village Board of Trustees

|                    |              |       |
|--------------------|--------------|-------|
| Edward M. Blundell | Mayor        | 04-15 |
| Brent Kovalchik    | Deputy Mayor | 04-15 |
| Jay Trapp          | Trustee      | 04-15 |
| Stephen Zacharzuk  | Trustee      | 04-17 |
| Jennifer Norris    | Trustee      | 04-17 |

Village Clerk & Administrative Officers

|            |               |       |
|------------|---------------|-------|
| Cindi Cole | Village Clerk | 04-15 |
| Cindi Cole | Treasurer     | 04-15 |

Mayor Blundell made a motion to appoint Cindi Cole Clerk/Treasurer. This motion was seconded by Trustee Norris. All were in favor.

Village Justice Court

|                                |                    |       |
|--------------------------------|--------------------|-------|
| Jonah Triebwasser              | Justice            | 04-15 |
| Jeffrey C. Martin              | Acting Justice     | 04-14 |
| Kathy Fell                     | Court Clerk        | 04-14 |
| Lori Urbin                     | Court Clerk        | 04-14 |
| Corbally, Gartland & Rappleyea | Special Prosecutor | 04-14 |

Mayor Blundell made a motion to appoint Kathy Fell, Lori Urbin, Jeffrey Martin and Corbally, Gartland & Rappleyea to Village Justice Court. This motion was seconded by Trustee Zacharzuk and all were in favor.

Planning, Zoning & Building Department

|                      |                         |       |
|----------------------|-------------------------|-------|
| Sam Harkins          | ZEO/CEO                 | 04-14 |
| Sam Harkins          | Building Inspector      | 04-14 |
| Z3 Consulting        | Dep. Building Inspector | 04-14 |
| Dutchess County      | Planning Consultant     | 04-14 |
| C.T. Male Associates | Planning Engineer       | 04-14 |
| Rapport & Meyers     | Atty – Planning/Zoning  | 04-14 |

Mayor Blundell made a motion to appoint Sam Harkins, Z3 Consulting, Dutchess County, C.T. Male, Rapport & Meyers to Planning, Zoning and Building Department. This motion was seconded by Trustee Trapp. All were in favor.

Police Department

|                     |          |
|---------------------|----------|
| Patrick Hildenbrand | Sergeant |
|---------------------|----------|

Mayor Blundell made a motion to appoint Patrick Hildenbrand as Sergeant to the Police Department. This motion was seconded by Trustee Trapp. All were in favor.

Other Officials & Representatives

|                       |                      |       |
|-----------------------|----------------------|-------|
| Consulting Controller | Michelle Zagorski    | 04-14 |
| McCabe & Mack         | Village Attorney     | 04-14 |
| C.T. Male Associates  | Village Engineer     | 04-14 |
| Ted Saad              | PANDA Representative | 04-14 |
| Rebekah Aronson       | PANDA Alternate      | 04-14 |

Mayor Blundell made a motion to appoint Michelle Zagorski as Consulting Controller, McCabe & Mack – Village Attorney, C.T. Male – Village Engineer, Ted Saad – PANDA Representative, Rebekah Aronson – PANDA Alternate. This motion was seconded by Deputy Mayor Kovalchik. All were in favor.

Official Designations

|                        |                          |       |
|------------------------|--------------------------|-------|
| Key Bank               | Official Depository      | 04-14 |
| Kingston Daily Freeman | Official Daily Newspaper | 04-14 |
| The Observer           | Official Bi-weekly       | 04-14 |

Mayor Blundell made a motion to appoint Mary Kelly and Arleen Harkins as Election Inspectors and Ronnie Rhynders and Roger McCauley as election custodians. This motion was seconded by Trustee Trapp. All were in favor.

Mayor Blundell made a motion to appoint Stephanie Fitzpatrick as Dog Warden. This motion was seconded by Trustee Norris. All were in favor.

Mayor Blundell made a motion to use the IRS mileage rate. Deputy Mayor Kovalchik seconded. All were in favor.

Mayor Blundell made a motion to use Key Bank as depository bank. Trustee Trapp seconded. All were in favor.

## **DEPARTMENT/COMMITTEE REPORTS**

### **TREASURER'S REPORT**

Clerk Cole read the Treasurer's Report for the month of March:

Balances as of 4-8-13

|                        |               |
|------------------------|---------------|
| GENERAL FUND BALANCE   | \$ 143,305.15 |
| WATER FUND BALANCE     | \$ 62,331.35  |
| TRUST & AGENCY BALANCE | \$ 15,594.18  |
| RESOURCE RECOVERY      | \$ 648.38     |
| PETTY CASH             | \$ 13.98      |
| VILLAGE GREEN          | \$ 2,483.16   |
| HARDSCRABBLE           | \$ 3,103.15   |
| HEALTH INSURANCE       | \$ 2,062.17   |

Monthly Expenses

|                   |               |
|-------------------|---------------|
| GENERAL FUND      | \$ 162,657.38 |
| WATER FUND        | \$ 27,309.26  |
| T & A             | \$ 15,594.48  |
| RESOURCE RECOVERY | \$ 4,368.25   |

Mayor Blundell stated there are 6 weeks left to the budget year and the budget is holding its own. A motion was made by Trustee Norris to approve the Treasurer's Report and seconded by Deputy Mayor Kovalchik.

### **POLICE**

Mayor Blundell read the Police Report as follows:

185 incidents, 111 UTTs, 17 arrests

### **WATER**

Trustee Zacharzuk read the water report as follows:

The average water consumption was 22,500 gallons per day for March 2013 (6,899,000 gallons total). In March 2012, the average water consumption was 252,194 gallons per day. Two total coliform bacteria samples were taken and tested at the laboratory. Both results were negative for bacteria. 75 gallons of hypochlorite was used. No deliveries were made this month. Maintenance was performed on the chlorine analyzer. Water supply wells 13 and 14 were rehabilitated by Smith Well Drilling and their specific

capacity was improved. Four water services were connected on Firehouse Lane for multi-family units, a water service break was repaired on North Broadway.

Water project update: Robert Flores stated work is moving forward and pay application # 3 for Trinity for \$102,479.35 is ready for submission. In addition, pay application # 1 for National Metering for \$152,543.34 will also be submitted. Installation of new meters will begin on April 22, 2013. A daily log will be kept, all employees will have ID tags and Clerk Cole will have a schedule of replacements.

Don Finn asked how did they rehabilitate the old wells? Robert Flores replied stating the wells received chemical upgrades, were cleaned and scrubbed, flushed and tested.

### **PLANNING AND ZONING**

Trustee Trapp reported on planning and zoning for the month of February and March: 3 building permits, 2 certificates of occupancy, 2 certificates of compliance, 1 fire inspection, and 12 inspections. \$7,760.53 was collected in fees. Susan Ezrati of Tivoli is coordinating planning and zoning courses. Speakers would be from Greenplan & Rapport & Meyers. There will be a cost of \$475.00 per municipality. This will be discussed at a later date when more information becomes available. Trustee Trapp stated there should be a complaint form available for residents to file on building projects. Also, the Zoning Revision Committee is making progress. Updates to follow.

Sidewalk: Mayor Blundell stated, "Wonderful work done by J Wase." Some Block Grant funds were left over and pavers were replaced. At the Village Hall gutters were connected and a dry well installed. Sidewalk repainting is yet to be done.

Backflow protectors: Mayor Blundell is finalizing a letter that will be sent to qualified residents that will require backflow protectors. CEO Sam Harkins will become certified to test protectors.

### **RESOURCE RECOVERY**

Trustee Norris read the monthly report as follows:

In March, we sold \$2,473.00 in tags, and paid out \$913.68. We had 5.78 tons of single stream recycling and 8.46 tons of garbage. Brush pick-up system – the Village will do the spring pick-up in April and now be picking up brush every other Monday from April through November, on garbage days. Brush includes yard waste such as grass clippings, leaves, plant materials and tree limbs less than 8" in diameter. Brush will not include tree trunks or stumps, nor any garbage, building materials or construction debris. No extra fee is required. The old brush landfill is being discontinued to prep for a water production project there.

### **Events:**

Egg Hunt was a big success. More than 500 people attended! Thanks to Sergeant Hildenbrand and the Red Hook Police & Kathy Triebel of Funshine Nursery for pulling

everything together! I am collecting fillable plastic eggs, if anyone has any leftover they would like to donate; we will store them for next year's hunt.

The Read Local Red Hook Literary Festival will be April 12-14. All events are free and open to the public.

**WORD WORKS Exhibition & Lit Festival Opening Reception: Friday, April 12, 6:00 – 8:00 p.m.** All are invited to see how area artists have transformed de-accessioned books from Red Hook Public Library, and other work inspired by the written word. RHCAN Gallery, 7516 N. Broadway, Red Hook.

Saturday, April 13 at 7pm at St Paul's Parish Hall: An evening of short stories starring Oscar-nominated actor **David Strathairn** (*Lincoln, Good Night & Good Luck*), **Jason Downs** (*Racing Daylight, Hairspray*), and **Nicole Quinn** (*Racing Daylight*), reading stories by John Sayles, T.C. Boyle, and Abigail Thomas. Directed by Nina Shengold, Chronogram Books editor, Actors & Writers member, author of Clear-Cut, Writers Guild Award for Labor of Love. Produced by Helen Seslowsky, Oblong Books & Music (Former Head of Arts & Letters Live, Dallas – producer of Texas Bound: Texas-connected actors bringing stories by Texas-connected authors from the page to the stage.)

Sunday, April 14

**11 a.m. – Noon: I Want to Be in a Band** – Music & Movement Program for kids featuring author and musician Suzzy Roche, and illustrator Giselle Potter. Red Hook Public Library, 7444 S. Broadway.

**11 a.m. – 1 p.m.: Past Tense: Writing History** – Panel moderated by Oblong Books Co-Owner Dick Hermans, featuring non-fiction writers Sarah Kilborne (*American Phoenix*), Guy Lawson (*Octopus*) & John Kelly (*The Graves Are Walking*). Red Hook Village Hall, 7340 S. Broadway.

**11 a.m. – 1 p.m.: The Influence of Place on Process** – Poetry panel moderated by Bard College's Phillip Pardi, featuring Will Nixon, Rebecca Schumejda, Lea Graham and Gretchen Primack. Red Hook CAN Gallery, 7516 N. Broadway.

**2:00 – 4:00 p.m.: Hudson Valley YA Society** – Panel featuring Maya Gold (*Spellbinding*), Jennifer Donnelly (*Revolution*) & Kimberly Sabatini (*Touching the Surface*). Red Hook Public Library, 7444 S. Broadway.

**2:00 -4:00 p.m.: Telling Stories: Conversations with Fiction Writers** – Panel moderated by Oblong Books Co-Owner Dick Hermans, featuring Owen King (*Double Feature*), Kelly Braffet (*Save Yourself*), Frank Delaney (*The Last Storyteller*) & Marshall Karp (*NYPD Red*). Red Hook Village Hall, 7340 S. Broadway.

**2:00 -4:00 p.m.: The Business of Books** – Panel moderated by Suzanna Hermans, Co-Owner Oblong Books, featuring Agent Miriam Altshuler, Publisher Paul Cohen, Editor Nan Satter & Author Carol Goodman. Red Hook CAN Gallery, 7516 N. Broadway.

**4:30 – 6:00 p.m.: Teen Talk** – Red Hook High School students (9-12th Grade) will read from their own original work or perform readings of short stories, poems or play excerpts

by other authors that have particular personal resonance. Taste Budds Cafe, 40 W. Market Street.

All book signings will take place immediately following each panel at Bread & Bottle, located on the corner of Main and Market streets in the village of Red Hook, where titles by all participating authors will be available for purchase.

Apple Blossom Day will be held on May 11, 2013 from 10:00 a.m. – 4:00 p.m. Vendors Needed. Any questions please contact Nickelin Weaver at (845) 756-5381 or David Wright at (845) 758-6149.

**Library:**

- I. Circulation:
  - a. In March, we circulated 6,763 items, up 3% from last year at the same time (6,564).
- II. Programs:
  - a. In March, we held 50 programs, attended by 506 adults, 114 teens and 405 kids, for a total of 1,025 people.

Red Hook Public Library will be taking part in World Book Night for the second year in a row. Library staff will be out roaming the streets of the village handing out copies of free books on Tuesday, April 23.

The library will be closed on Tuesday, April 23 as we migrate to a new Integrated Library System. All databases and computer systems will be down, including the card catalog. We are planning on being up and running on the new system by Wednesday, April 24.

Save the date: Two public focus groups are scheduled: the first at 6 p.m. Tuesday, April 16, the second at 6 p.m. Monday, April 29. These are an opportunity for the community to provide feedback to the Library Board about Red Hook Public Library. Each session will be run by Rebekkah Smith-Aldrich of Mid-Hudson Library System; director and staff will not be present. Anyone interested in taking part is welcome to attend.

Saturday, April 27, the library will hold their annual fundraiser with latin dance band Sonando, 6pm at the Firehouse, tickets are \$20 in advance, \$25 at the door. Food and beverages will be available for purchase from Abela's.

Egbert Benson Historical Society & Red Hook Public Library will host "The Red Hook Public Library: Eight Sides to a Story" at 3 p.m. Sunday, April 28, at the Elmendorph Inn. After the presentation there will be a tour of the library.

Deputy Mayor Kovalchik stated the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month brush will be picked up after garbage.

Mayor Blundell stated "a spring cleanup contest" is being considered for the best looking spring lawn. A gift certificate to a local restaurant would be given to the winner. More information to follow.

## **HIGHWAY**

Deputy Mayor Kovalchik read the monthly report as follows:

1. The Village Snow Ordinance expired on March 31, 2013.
2. Spring brush pick-up will begin April 8, 2013. Residents are reminded to limit brush piles to 6' x 6' x 6'. Brush piles, including grass clippings, leaves, plant material and tree limbs less than 8" diameter will be removed. Brush will continue to be picked up during the course of Spring through Fall and the first and third Mondays of every month (April – November).

The Village Landfill will no longer accept any brush or leaves. The landfill/brush pile will be decommissioned to allow for improvements and activation of two Village wells on this site.

3. Estimates are currently being received to repave Garden Street from Church Street to west of Phillips Street. A new catch basin will also be replaced on the south/west corner of the Church Street/West Market Street intersection. Funding for these projects will be reimbursed from the 2013-2014 NYSDOT Consolidated Highway Improvement Program (CHIPS # 5110.3). Supplemental funding may be provided by the General Fund Maintenance of Streets – Contractual Expense Budget Line # 5110.42, if required.
4. The NYSDOT issued a memo to the Village of Red Hook on March 20, 2013 notifying the Village that the close-out documentation and final "Sponsor's Reimbursement Request Form" has been approved for payment and forwarded to the NYSDOT Main Office. This is the final reimbursement for the Red Hook Village Sidewalk Project (PIN: # 8760.64).

This project provided 1,100 linear feet of new sidewalks on the south side of West Market Street (from Phillips Street to Benner Road) and two ADA compliant mid-block crosswalks on South Broadway (Prince Street/South Broadway and Fraleigh Street/South Broadway).

The Red Hook Village Sidewalk Project has been funded by grants from the FHWA STP Small Urban Grant Program and the NYSDOT. The Project was completed on time and approximately \$54,000 under budget.

5. As per a memo received by the Village on March 13, 2013, the PDCTC will be conducting the 2013 Traffic Count Program. Counts will be taken from the following locations:

- Baxter Road (from Fisk Street to East Market Street)
  - Firehouse Lane (from South Broadway to Elizabeth Street)
  - Fisk Street (from South Broadway to Baxter Road)
  - Park Avenue (from Linden Avenue to Old Post Road)
6. Street culverts and catch basins will be cleaned during the spring of 2013 at the following locations:

Village catch basins and culverts will be cleaned annually based on a yearly-quadrant rotation basis (refer to Highway Department Monthly Report of February, 2013 for quadrant/street locations and yearly schedule). Costs for this project will be deducted from the General Fund Maintenance of Streets – Catch Basin Budget Line # 5110.46.

7. No scrap metal was sold during the month of March, 2013. Total revenue generated to date for FY2012-2013 is \$1,246.34. Since inception of the Scrap Metal Recycling Program in September, 2007, \$13,105.73 has been generated. Proceeds from this Program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or the Village Clerk at 845-758-1081. The Village Highway Department will assist property owners by picking up scrap metal upon request.

## VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts, as of March 31, 2013, are as follows:
- Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$ 2,022.38
  - Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ -6,215.78
  - Village Green Committee Checking Account  
Balance ..... \$ 2,483.16
2. A Village Green Committee Meeting was held on March 19, 2013 at the Red Hook Village Building. Brenda Cagle, Jeffrey Urbin, Dave Pearson and Brent Kovalchik attended. The following items were discussed:
- Village Green Committee Website – Richard Wambach will assist and edit the existing content and add current VGC Meeting Minutes, photos and planting dates.

- Vibrant Village Newsletter (enclosed with next water bill) will include Spring Planting/Pruning times and information concerning seedlings being offered to the public. Seedlings will be available at the Red Hook Library, Red Hook Village Building and at the post-planting luncheon.
  - Arbor Day/Spring Planting is scheduled for April 27, 2013. Jeffrey Urbin will prepare signs at new tree planting sites notifying the public that new trees were planted by the volunteers of the VGC. The VGC will join with the Red Hook Town Tree Commission to celebrate Arbor Day at the Red Hook Town Building. Kids' activities, including a possible contest, may be included in the celebration/festivities.
  - Emerald Ash Borer – An expert on the Emerald Ash Borer and the effect on trees is being considered. The Village has a small inventory of Ash trees, but these trees are more predominate in Poughkeepsie and Hyde Park.
  - Fruit Tree Planting Foundation Grant – A fruit tree orchard, of approximately 20-25 trees, is being offered. It was determined that sites at Bard College may be more appropriate for this project to be located.
  - Day Lily Festival, scheduled for May 4, 2013 at Northwind Farms is being planned to return the Day Lily along West Kerley Corners Road. Volunteers for planting are being reminded to assemble at Northwind Farms (11:00 a.m. – 2:00 p.m.) and bring a dish to share for a post-planting luncheon.
  - Next VGC Meeting is scheduled for April 16, 2013 at 6:30 p.m. at the Red Hook Village Building.
3. Annual Spring Planting and Arbor Day Celebration – Volunteers are to meet at Richard Abrahams Park for festivities and tree planting assignments. Please arrive by 9:00 a.m. with shovels, rakes and enthusiasm.
  4. The Tree City USA Luncheon will take place on April 28, 2013 at the Albany Holiday Inn. The Village Green Committee will receive its eleventh year recognition award. VGC members interested in attending can contact Brenda Cagle.
  5. Four bench donor acknowledgment plaques were installed on March 30, 2013 by Hudson Valley Mobile Graphics. The VGC thanks the Red Hook Area Chamber of Commerce, Red Hook Rotary Club and Kearney Realty and Development Group for their generous donations. Funding for the bench project has been provided by reimbursements from the 2007-2008 NYSDEC Urban and Community Grant and a 2004-2005 NYS Governor's Item Grant.

#### ITF

Deputy Mayor Kovalchik read the monthly report as follows:

#### 1. Red Hook Sewer Project

- a. The Village has requested a Member Item Grant from NYS Assemblymember Kevin Cahill. The grant, if approved, will provide funding for a continuation of the

Water Quality Study and an Engineer's Report. The data from the study will be included in the Report and delivered to Federal and State funding agencies for capital funding considerations for a municipal sewer system.

## **2. Red Hook Water Project**

- a. Existing pipes, screens and pumps have been removed, cleaned, repaired and reinstalled at all seven existing wells at the Village Well Field. This process has increased well production capability by 100%.
- b. Flow meters, level sensors, VFDs, control panels, a station for monitoring the new level signals, and a new stand-by generator are currently being installed at the Well Field.
- c. New residential and business customer meters, with radio-read meter heads, have arrived and are ready to be installed beginning in April, 2013.
- d. A meeting was held on March 6, 2013 at the Red Hook Village Building to review the progress of the Well Improvement Project, sign/submit reimbursement requests, review the status of work to be completed, and inspect the construction work at the Village Well Field. Representatives from Trinity Construction, Whalen Electric, National Metering, USDA-RD, C.T. Male Associates, Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Deputy Mayor) attended.

## **3. Intermunicipal Task Force (ITF)**

- a. The ITF met on March 15, 22 and 29, 2013 at the Red Hook Town Hall.
- b. Final Drafts of recommended amendments to the existing zoning regulations for properties located within the National Historic Landmarks District, Land Conservation District, Institutional District and RD-5 District were reviewed and will be submitted to the Red Hook Town Board for implementation considerations.
- c. Demolition regulations of historic structures and amenities, Historic Resource Survey/Environmental Overlay Map, scenic viewsheds and the establishment of a Historical/Architectural Review Committee are currently being reviewed and discussed for future consideration by the Red Hook Town Board.
- d. Review of the current TND lot coverage provisions for Townhouses and Planning Board Fees (i.e. site plan review, subdivision review and incentive zoning fees) are also being reviewed.
- e. The limited development provision and site constraints (road drainage and sight-lines) of the proposed Feller/Newmark Road subdivision were reviewed on March 15, 2013.

**EDC/CPF- FPAC/ZRC/RHSSC/GBC-CSCC/MMC**

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report  
 March, 2013 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. The EDC Meeting, scheduled for March 14, 2013, did not occur due to a lack of quorum.
- b. An EDC Meeting was held on March 28, 2013 at the Red Hook Village Building. The following items were discussed:
  - Business Survey – The EDC Business Survey closed on March 31, 2013. Results will be tabulated to determine future agenda items and projects. The survey results will be used to gather business owner contacts and information to assist the EDC to promote existing businesses, encourage new businesses to locate in the area, and to solicit comments/recommendations to assist local governments and organizations to better serve the Red Hook business community.
  - Public Relations Campaign – The EDC is considering partnering with the Dutchess County Tourism Bureau to help promote and brand Red Hook.

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report  
 March, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. A CPF/FP Advisory Committee Meeting was held on March 19, 2013 at the Red Hook Town Hall. The following items were discussed:
  - Review and recommend to the Red Hook Town Board that PDR funds be used to purchase the development rights of the Kesicke Farm Cattle, Inc. property located near Rokeby Road and Middle Road in the Town of Red Hook. The 74 acre parcel was ranked in Category 3 on the priority list, but was upgraded to Category 2 due to the contiguous location next to the recently preserved Kalina Farm parcel. The site contained 46 acres of statewide important soil and no prime soil or prime/well drained soils. Of the \$430,000 estimated cost to purchase the development rights, 50% (\$215,000) will be provided by the USDA-FRPP, 25% (\$107,500) from Scenic Hudson Land Trust and the Dutchess County Land Conservatory, and 25% (\$107,500) from the Town of Red Hook PDR Program.
  - Representatives from DCLC, SHLT, Susan Ezrati, Richard Biezynski, Pete Hubbell, Ken Migliorelli and Brent Kovalchik attended.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report  
 March, 2013 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of March, 2013.

Red Hook Town/Villages of Tivoli and Red Hook Shared Services Committee – Monthly Report

March, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. Shared Services Committee Meetings were held on March 6 and 11, 2013 to discuss program/scope of work and prepare the 2012-2013 NYS DOS Local Government Efficiency Grant Application. Meetings were held at the Red Hook Town Hall.

The amount of requested funds for the grant is \$75,000.00. The NYS DOS will grant \$67,500.00 (90%) with the three co-applying municipalities contributing \$2,500.00 each (\$7,500.00 total/10% matching obligation).

The grant will fund a study which will “. . . explore ways to integrate the highway function of the three municipalities, by assessing the integration of equipment and staff, and the subsequent cost savings as a result of a reduction in personnel expenditures, facility and equipment maintenance expenditures, and repair and replacement costs, all as the result of integration.” The Town of Red Hook, Village of Red Hook and Village of Tivoli would like to first share services of a combined highway function moving toward a functional consolidation of highway services of the three municipalities.

The grant application was hand delivered to the NYS DOS on March 13, 2013.

Red Hook Green Business Challenge/Climate Smart Communities Committee – Monthly Report

Brent Kovalchik – RHV Representative

- a. The Committee is considering to establish a Green Business Certification Program to promote energy conservation, water efficiency, track energy usage, stormwater management, materials management and the promotion of selling “green” products and locally grown/manufactured products.

Committee members, including Dan Budd, Laurie Husted, Kim McGrath Gomez and Brent Kovalchik are currently reviewing organizational strategies.

Materials Management Committee – Monthly Report

Ed Blundell and Brent Kovalchik – RHV Representatives

- a. A Committee Meeting was held to discuss solutions for materials management with C2 Biotechnologies (C2B). C2B's philosophy is to work with municipalities to treat waste at the source of creation and work to convert it into energy and other products. Their product is a service to construct an integrated bio-fuel, composting and green house operation. The premise is the operation is profitable because it produces multiple products and revenue streams. This is because service produces multiple products and revenue streams and because the waste produced from one operation is the feed stock for the next.

C2B has been gathering information from businesses, and the municipalities of the Town of Red hook and Villages of Red Hook and Tivoli. This information includes yard/brush waste.

Possible solutions being proposed include:

- Convert wood/brush into wood pellets for home heating.
- Collect restaurant cooking oil and convert to diesel for Town/Village vehicles.
- Changes street light bulbs from incandescent to LED.
- Convert wood brush and organic waste to liquid fuel, heat and agriculture products.

Committee members include Brenda Cagle, Laurie Husted, Sarah Imboden, Ed Blundell and Brent Kovalchik.

**Resolution # 5-2013 – Clerk Residency:** Mayor Blundell read Resolution # 5-2013:

WHEREAS 3-300 of the Village Law of the State of New York establishes the residency requirement for appointed officers of the Village of Red Hook, and

WHEREAS 3-300 (2) (a) provides that the Village Board of Trustees may extend the residency of an appointed officer to the county in which the village is located, now therefore be it

RESOLVED, that the Board of Trustees of the Village of Red Hook hereby extends the residency of the Village Clerk of the Village of Red Hook to the County of Dutchess.

Dated March 8, 2013

Mayor Blundell stated Clerk Cole moved out of the Village of Red Hook. Mayor Blundell made a motion to approve Resolution # 5-2013, Trustee Trapp seconded. All were in favor. Trustee Norris stated how this would affect other employees. Lara is civil service and it only refers to the Clerk in the law.

**Resolution # 6-2013**

WHEREAS the attached local law was introduced by the Village of Red Hook Board of Trustees on 4-8-13 and provides for the authority to override the provisions of General Municipal Law 3-c and

WHEREAS a public hearing was held on April 8, 2013 at 7:00 pm at the Village Hall, 7467 South Broadway, Red Hook New York, notice of said hearing duly published and at which time all interested parties had an opportunity to be heard, and

NOW THEREFORE BE IT ENACTED, by the Board of Trustees the Village of Red Hook as follows:

**VILLAGE OF RED HOOK LOCAL LAW 1-2013**

It is the intent of this local law to allow the Village of Red Hook to adopt a budget for the fiscal year commencing June 1, 2013 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

**Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

**Section 3. Tax Levy Limit Override**

The Board of Trustees of the Village of Red Hook, County of Dutchess, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2013 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

**Section 4. Severability**

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective date**

This local law shall take effect immediately upon filing with the Secretary of State.

Mayor Blundell made a motion to approve Resolution # 6-2013 – Local 1-2013 as written. Trustee Trapp seconded the motion. All were in favor.

Mayor Blundell made a motion to appoint Caroline Ryder to the Zoning Board of Appeals. Ms. Rider served on the school board and is a Professor at Marist College. Trustee Trapp seconded the motion. All were in favor.

Telecom Conversion – Trustee Zacharzuk is proposing to switch the Village's long distance carrier from Frontier to Time Warner. Switching to Time Warner would save the Village \$6-700.00 a month. This would be a 5 year agreement and an installation charge of \$350.00. There would be no rate increase for 5 years. All Village telephone numbers would remain the same. This would be a fiber optic connection. Trustee Zacharzuk made a motion to switch from Frontier to Time Warner for long distance calling. Trustee Norris seconded the motion. All were in favor.

**PUBLIC COMMENT**

George Beekman asked the Board the status on extra police protection at the school. He feels it's a liability on the Village and feels the school should find other protection next year.

Mayor Blundell is starting the process for proposals and qualifications for water operators. An RFP will be drawn up.

Trustee Trapp made a motion to pay bills after audit. Deputy Mayor Kovalchik seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn the meeting at 9:30 pm. Trustee Trapp seconded. All were in favor.

Submitted by,



Cynthia Cole  
Clerk/Treasurer

VILLAGE OF RED HOOK  
APRIL 8, 2013  
PUBLIC HEARING  
VILLAGE BUDGET  
7:00 PM

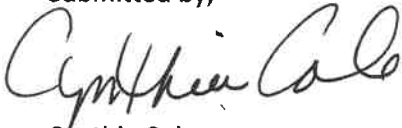
Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zarharzuk

Mayor Blundell opened the meeting at 7:03 to discuss the 2013-2014 budget. Judge Triebwasser approached the board to ask why his clerk's payroll line was cut \$ 5,000.00. The court is a reactive department stated Judge Triebwasser and his office is processing at least one DWI case a week, along with prepping for trials and preparing reports. Also, since 2007 the court case load has tripled and the Judge can't guarantee not to go over payroll. Mayor Blundell stated the number of V&T court sessions has been reduced just recently, compared to more sessions in the past, at the Judge's approval. Trends are being observed and this budget incorporates that trending. Judge Triebwasser stated Clerk Cole has informed him that yet another court grant fund was received for \$ 3985.00 that purchased a new server for the Village and he will make every effort to work within the budget.

Mayor Blundell stated that he received a quote for employee's workman's compensation insurance from Dutchess County, which would be a net \$ 10,000.00 savings from State Insurance Fund. The county will not take on the Fire Company due to several loss runs. Mayor Blundell asked the board to think about the change over and it will be discussed and voted on at the April 18<sup>th</sup> workshop. Mayor Blundell also stated that it would be possible to stay under the 2 % tax cap but wasn't sure if he wanted to approve a budget that was too close with out the over-ride . Mayor Blundell also noted the Garbage budget receipts have been reduced to \$ 45,000.00 due to declining tag receipts.

On a motion made by Trustee Trapp and seconded by Deputy Mayor Kovalchik the budget public hearing was closed at 7:20.

Submitted by,



Cynthia Cole  
Clerk/Treasurer

**VILLAGE OF RED HOOK  
PUBLIC HEARING  
2 % TAX CAP OVERRIDE  
APRIL 8, 2013  
7:15**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk and Clerk Cole

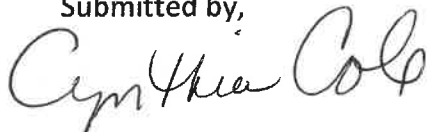
On a motion made by Mayor Blundell and seconded by Trustee Trapp, the public hearing for the 2 % tax cap was opened at 7:20. Mayor Blundell stated revenue is down due to less sales tax and court income. Also, the zoning office may need to purchase a new software program (cloud) which would be an additional expense. The board needs to retain the option of the cap over-ride.

**PUBLIC COMMENT**

George Beekman asked the board what the status was in regards to the states decision on if parking tickets fines were to stay local or go to the state. Mayor Blundell stated that there is no threat to local government and it was voted down in Albany. Linda Bard inquired about the police budget. Mayor Blundell stated that it did not go up. George Beekman also asked if the correction with the Town/Police hours and billing were ever corrected. Mayor Blundell assured that a correction was made on the Town/Police billing.

A motion was made by Trustee Trapp to close the public hearing on the 2 % tax cap override and seconded by Trustee Norris. All were in favor.

Submitted by,



Cynthia Cole