

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
FEBRUARY 4, 2013
7:30 PM**

Mayor Blundell opened the meeting at 7:30 pm with the Pledge of Allegiance.

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Norris, Trustee Zacharzuk and Trustee Trapp.

On a motion made by DM Kovalchik and seconded by Trustee Norris to approve minutes from January Village Board meeting of January 7, 2013 and workshop meeting of January 17, 2013 with the following changes to the January 7, 2013 minutes: Task Force Report, page 6 paragraph 2A to read: substantial completion time change to – 120 start, 250 sub-completion and 300 days to final completion.

TREASURER'S REPORT

CLERK COLE READ THE TREASURER'S REPORT FOR THE MONTH OF JANUARY:

Balances as of 2-4-13

General Fund	\$ 188,279.19
Water Fund	\$ 85,950.51
T & A	\$ 14,769.18
Resource Recovery	\$ 1,444.55
Petty Cash	\$ 25.43
Village Green	\$ 2,483.16
Hardscrabble	\$ 4,353.15
Health Insurance	\$ 2,440.88

MONTHLY EXPENSES

General	\$ 212,906.16
Water	\$ 56,563.84
T & A	\$ 14,749.18
Resource Recovery	\$ 3,702.05

Trustee Norris made a motion to approve the Treasurer's Report, Trustee Trapp seconded. All were in favor.

POLICE

Mayor Blundell read the police report for the month of January: 125 incidents, 112 UTTs, 11 arrests. Mayor Blundell also stated there is a graph chart of UTTs which will be submitted at the workshop meeting.

Mayor Blundell announced the resignation of Officer Ryan Chase. Officer Chase has been with the Village of Red Hook since January 21, 2010 and has taken a position in Florida. Mayor Blundell read the following proclamation: WHEREAS Police Officer Chase resigned from the Red Hook Police Department effective January 28, 2013 to take on a Retail Crime Investigator position in Florida; WHEREAS, Officer Chase served dutifully and with distinction with the Village of Red Hook Police having been appointed to the Department on January 21, 2010;

NOW THEREFORE; I Edward Blundell Mayor of the Village of Red Hook, on behalf of the Mayor, Village Trustees and our residents, wish Police Officer Ryan Chase and his family good health and happiness, and do hereby honor and commend Officer Chase for his outstanding service to the Village of Red Hook Police; IN WITNESS WHEREOF, I have hereunto set my Hand and caused the Seal of the Village of Red Hook to be affixed this 4th day of February , 2013.

Trustee Zacharzuk questioned the police report – page 4 Special Detail and as to why it states Village and Town of Red Hook. Mayor Blundell will discuss with Sergeant Hildenbrand and have an answer by the workshop.

WATER

Trustee Zacharzuk read the water report as follows: 2 bacteria samples were taken and sent to lab, water was turned off at 35 Church Street as requested, tap was completed on Maizeland Road for new house, 238,774 gallons were the monthly average. Water usage has been going down since summer. Smith Lab water testing results have been completed and there was no asbestos detected. Also, the Annual Water Quality Review report has been completed and a copy will be posted on the Village website. Well field upgrades started today. Robert Flores of C. T. Male will oversee the project. The Village Board will sign vouchers after the meeting that pertain to this project for submission.

PLANNING AND ZONING

Trustee Trapp did not have a report to share this month due to the office clerk being out on personal business. Trustee Trapp did want to remind people to not forget HUGS from Home. CEO Sam Harkins has been making headway in the backlog of fire inspections. Both Trustee Trapp and Mayor Blundell attended the Red Hook Fire Department Officer Installation dinner on behalf of the Village. Zoning Review Committee appointments have been done and this project has been given one year to completion and should be updated every 2 years.

EVENTS

The e-waste recycling event went very well. We had about 6 volunteers from Bard College and collected about 30 cubic yards of electronic waste.

In January, the art sculpture “Man” was moved from Barrytown to TasteBudds, where it will reside for 2013. It was built by Cocoon Theater co-founder Andres San Millan, and was walked from Barrytown by about 20 people.

The Elmendorph had soup night January 26th, a great fundraiser for the Inn. Delicious soup and bread, and music by GrassFed.

The Red Hook Film Festival will be Saturday, Feb 23rd at 6pm at the Red Hook Firehouse. Advance tickets are \$8 adults and \$5 students and seniors. Tickets are available at the RHCAN gallery, RH Chamber of Commerce and TasteBudds.

Save the date: Hardscrabble Day will be Saturday, Sept 21st. We will be having our first Hardscrabble Meeting Thursday, Feb 7th at 7pm at the Village Hall. All are welcome to attend, you don't need to live in the Village, just have an interest in helping out! We will discuss not only Hardscrabble, but other events throughout the year.

GARBAGE

In the month of January, we sold \$3,785.00 in garbage tags. We did 12.53 tons of garbage, 7.04 tons of single stream recycling, and paid out \$1,212.28.

LIBRARY

- I. Circulation:
Circulation for Red Hook Public Library increased by 18% in the past year, the largest increase in the Mid-Hudson Library System. We circulated more than 75,000 items in 2012, including books, e-books, audio books, music CDs, DVDs and other materials.
- II. Programs:
 - a. In 2012, we hosted 676 programs, which were attended by 9,217 people.
 - b. All in all, the library had 162,084 visits from patrons!
- III. Technology:
7,547 people came to the library to use public access computers (many of whom were looking for jobs and filling out online job applications). Others checked e-mail, printed out needed tickets or did whatever.
- IV. Outreach:
Read Local Red Hook Literary Festival
 - i. April 12-14:
 1. Friday Night Gallery Opening.
 2. Selected Shorts type reading featuring David Straithairn & Giancarlo Esposito.
 3. Sunday full day of workshops/panels/activities at Red Hook Public Library, Village Hall and RHCAN Gallery.
- V. Long-Range Plan:
 - a. Red Hook Public Library Board of Trustees is currently in the process of developing a long-range plan. Have an idea you want to share about what the library should be doing? Let us know!
- VI. Save the date:
 - a. Wildlife Show with Bill Robinson: 6:30 pm Friday, February 15th, at the Firehouse.
 - b. Friends of Red Hook Public Library will have a fundraiser with Sonando on April 27th.
 - c. Egbert Benson Historical Society & Red Hook Public Library will host "The Red Hook Public Library: Eight Sides to a Story" at 3 pm Sunday, April 28th, at the Elmendorph Inn. After the presentation there will be a tour of the library.

Mayor Blundell is looking for space within the village limits to use for compost. More on this subject is to come.

Trustee Zacharzuk is having combination locks installed on the Water Department Building.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts, as of January 31, 2013, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 2,273.38
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$ -6,035.78
 - Village Green Committee Checking Account
Balance \$ 2,483.16
2. There were no Village Green Committee Meetings held during the month of January, 2013.
 3. Brenda Cagle and Brent Kovalchik (RHV Liaison) met with Kevin Mowry (Hudson Valley Mobile Graphics) on January 11, 2013. Samples and mock-ups of donor acknowledgment plaques for the new bench installations were discussed and reviewed. Plaques acknowledging donations made by the Red Hook Area Chamber of Commerce, Red Hook Rotary Club and the Kearney Realty and Development Group, as well as future memorial plaques for residents interested in “adopting” a bench in memory of a friend or family member, will be installed on the back rail of the bench. Once the VGC selects the material, size and lettering style, the plaques are anticipated to be installed during the month of February, 2013.
 4. The Tree City USA 2012 Application for Certification was signed on January 14, 2013 and submitted to the National Arbor Day Foundation. The four required standards, including: a Tree Board or Department, A Community Tree Ordinance, A Community Forestry Program, and an Arbor Day Observance and Proclamation have been met and submitted for review and approval. This will be the eleventh year the Village of Red Hook has applied for Tree City USA designation.
 5. The Mayor and Village Board of Trustees extend our gratitude and best wishes to Sally Dwyer-McNulty. Sally submitted her resignation to her position on the Village Green Committee on January 15, 2013. The VGC looks forward to working with Sally, and her family, during future tree-planting and Arbor Day events. Residents interested in volunteering for the VGC can contact Brenda Cagle, Brent Kovalchik or the Village Clerk.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. Residents are reminded to remove basketball hoops / sports and other equipment from the sides of Village streets to allow for snow plowing. The Village will not be responsible for damaged equipment remaining on the sides of streets during snow plowing season.
2. The Village’s Snow Ordinance is in effect from November 1, 2012 through March 31, 2013. No parking is allowed on Village streets from 11:00 p.m. to 6:00 a.m. during this period. Vehicles parked on Village streets may be towed before / during / after a snow/ice storm to facilitate removal of snow/ice at the vehicle owner’s expense.
3. West Side Auto (3 St. Johns Street, Red Hook, NY 12571) was awarded the contract to provide towing services for the Village during the effective dates of the Village Snow

Ordinance. Costs and terms associated with this contract, and paid by the vehicle owner, are as follows:

- Towing.....\$75.00 per vehicle
- Storage.....\$25.00 per day
- Pick-up of towed vehicle from West Side Auto is from 7:00 a.m. to 9:00 p.m. seven days per week.

4. Property owners and/or occupants are required to remove snow and ice from adjoining sidewalks within 24 hours after a snow/ice storm (Local Law #165-1). At the discretion of the Village Board of Trustees, the Village Highway Department will remove snow at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (Local Law #165-4b).
5. A new metal catch basin cover plate was installed on the corner of Park Avenue and Old Post Road. The plate was installed to protect pedestrians using the new sidewalk from falling into the drainage depression at this catch basin location.
6. An alternative site for the Village brush pile is being investigated. The existing brush pile, currently available to Village residents with permits, is to be decommissioned to provide space and adhere to regulatory requirements for the re-activation of Village wells on this site. Funding for this well re-development project was awarded to the Village as a 2013 CDBG.
7. No scrap metal was sold during the month of January, 2013. Total revenue generated to date for FY2012-2013 is \$1,246.34. Since inception of the Scrap Metal Recycling Program in September, 2007, \$13,105.73 has been generated. Proceeds from this Program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or the Village Clerk at 845-758-1081. The Village Highway Department will assist property owners by picking up scrap metal upon request.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

- a. A meeting was held on January 9, 2012, at the Red Hook Village Building, to discuss and review a presentation by Siemens Industry, Inc. The Village of Red Hook Energy and Infrastructure Upgrade Program presentation included an energy conservation / efficiency study / implementation overview and a private corporation / public entity partnership to provide operational cost savings and financing alternatives for a proposed sewer system in the Village of Red Hook. Review and guidance is being requested from the Village Attorney, Village Engineer and various State and Federal funding agencies. Thomas Garrett (Siemens Industry, Inc.), Robert Flores (C.T. Male), Steve Zacharzuk (RHV Trustee) and Brent Kovalchik (RHV DM) attended.
- b. A meeting was held on January 18, 2013, at the Red Hook Village Building, to discuss the possibility of the Bard College Center for Civic Engagement / Environmental and Urban Studies Program to conduct a series of tests of ground and surface water sources / bodies at various locations throughout the Village. The purpose of the tests and studies would be to determine if failing and/or inadequately sized existing septic systems

have an effect on the Village's drinking water supply. Tom O'Dowd (Executive Administrator – Bard College Environmental and Urban Studies Program) and Brent Kovalchik attended.

2. Red Hook Water Project

- a. Documentation from the Village of Red Hook and supporting regulatory documentation from the Prime Contractors are being finalized. Construction signage has been approved and will be installed during the month of February.
- b. The Village Board of Trustees extends our thanks to the Red Hook Water customers for submitting contact information with their water bill payments. A data-base is being assembled for the contractors (National Metering) to inform and contact customers regarding individual water meter replacement. Meter replacement is anticipated to begin March, 2013.

3. Red Hook Village Pattern Book and Architectural Guides

- a. Progress is being made to complete the final draft edition of the Pattern Book anticipated to be submitted for review by the Village Trustees in February, 2013.

The Pattern Book and Architectural Guides is being developed to provide instruction and guidance to the Village's Planning Board, Zoning Board of Appeals, design professionals and prospective property owners included in the proposed RHV Traditional Neighborhood District and General Business Infill Development Plan. Emphasis is being placed to develop guides for new development that is sensitive with and complimentary to the historic / traditional architectural context of the Village's existing residential neighborhoods and General Business District.

4. Intermunicipal Task Force (ITF)

- a. The ITF met on January 4, 11, 18 and 25, 2013 at the Red Hook Town Hall.
- b. The ITF is currently reviewing and proposing amendments to the existing zoning regulations for properties located within the National Historic Landmarks District, Land Conservation District, Institutional District and RD-5 Districts. Demolition regulations of historic structures and amenities, build-out provisions, permitted uses. Historic and Natural Resource Survey / Environmental Overlay Map, scenic viewsheds, bulk regulations and a proposed establishment of an Historical / Architectural Review Committee are being reviewed and discussed. Recommendations are being prepared for consideration by the Red Hook Town Board and for the consideration of the Villages of Red Hook and Tivoli.
- c. The ITF is currently preparing grant applications to assist in financing legal and planning review for the proposed zoning amendments.
- d. At the January 18, 2013 meeting, the new owner of the Chocolate Factory presented future improvement possibilities to both the existing facility and surrounding property. The Village's Light Industry Business District's bulk regulations, parking requirements and uses were discussed.

EDC/CPF - FPAC/ZRC/RHSSC/RHT

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report
January, 2013 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. EDC Meetings were held on January 10 and 24, 2013 at the RH Village Building. The following items were discussed:
 - Business Survey – The survey is currently online and available on the RHT, RHV and Red Hook Area Chamber of Commerce websites. Members of the EDC are also distributing hard copies of the surveys to businesses located in the Town, and Villages of Red Hook and Tivoli.
 - The survey results will be used to gather contact and other information to assist the EDC to promote existing businesses, encourage new businesses to located in the area, and solicit comments/recommendations to assist local governments and business organizations to better serve the Red Hook community.
 - A presentation was given by Rita Gentile (RHCAN) outlining a proposed multi-site outdoor sculpture exhibit/events by local and regional artists within the Village of Red Hook.

Community Preservation Fund / Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report

January, 2013 – Brent Kovalchik – RH Village Representative / Member

- a. There were no CPF/FPAC Meetings held during the month of January, 2013.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
January, 2013 – Brent Kovalchik – RH Village Representative / Member

- a. There were no RHT ZRC Meetings held during the month of January, 2013.

Red Hook Town/Village Shared Services Committee – Monthly Report

January, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. There were no Shared Services Committee Meetings held during the month of January, 2013.
- b. A Shared Services Study was presented by Gerald Benjamin and Joshua Simons (CRRED; Center for Research, Regional Education and Outreach) at the Red Hook Village Building on January 17, 2013. The Study focused on the potential for sharing services (Transportation / Highway, Assessment / Assessors, and Health Insurance) based on data collected from fourteen (14) local governments in the Northern Dutchess Area. Funding for this study was provided from a Hudson River Valley Greenway Grant awarded to the Northern Dutchess Alliance. A formal presentation will be given on February 7, 2013 in Rhinebeck.

Red Hook Together – Monthly Report
 January, 2013 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. A Red Hook Together Meeting was held on January 31, 2013 at the Red Hook Library. The following items were discussed:
- Red Hook Community Arts Network (RHCAN)
 - i. February 1 – March 3, 2013. Faces and Figures a juried mixed media show of Portraiture and Figurative artwork opens February 1, 2013 with an artists' reception scheduled on Saturday, February 16, 2013 from 5 – 7 p.m. at the RHCAN Gallery (7516 North Broadway, Red Hook).
 - ii. February 22, 2013. Red Hook Film Festival – “Winter Shorts”. Robert George Design Group in association with RHCAN present “Winter Shorts” an evening featuring four short independent films from award winning Independent Filmmakers as well as student submissions from Bard College and Red Hook High School. Tickets are available through RHCAN (\$10 adults / \$6 students at the door; \$8 adults and \$5 students in advance). All proceeds benefit the RHCAN.
 - Red Hook Library
 - i. February 15, 2013 – Wildlife Show with Bill Robertson at the Red Hook Firehouse.
 - ii. April 12 – 14, 2013 – Read Local Literary Festival with RHCAN and Bard College at the Red Hook Village Building, Library and RHCAN Gallery.
 - iii. April 27, 2013 – Dance fundraiser at the Red Hook Firehouse.
 - iv. April 28, 2013 – Lecture on the Red Hook Library at the Elmendorph Inn with the Egbert Benson Historical Society.
 - Red Hook Area Chamber of Commerce
 - i. April 3, 2013 – Red Hook Summer Camp Fair at the Mill Road K-2 Elementary School.
 - Peggy D’Onofrio – Transition Specialist at Red Hook High School
 - i. College and Career Outreach – Program to offer assistance to students with college applications, selections and financial aid applications. Also assists students, not attending college, to develop tools and skills necessary to enter the workforce upon graduation.
 - ii. Developing a “Job-Shadowing” program with the Red Hook Rotary Club to offer students the opportunity to experience a profession or occupation.
 - iii. Developing a Planning Workshop to assist students and parents with SAT, entrance/financial aid applications, college visitations and interviews.

- iv. February 9, 2013 – Financial Aid Program at Suny Ulster – transportation will be provided to high school seniors by RHCSD.
- PANDA
 - i. Currently searching for local musicians / musical groups to provide background music for the Community Calendar.
 - ii. You-Tube Channel – PANDA has a link to Youtube. Previous Village / Town Board meeting can be accessed for viewing.
- Bard Center for Civic Engagement
 - i. February 19, 2013 – Sandy Lewis will present a program on agriculture.
 - ii. Maple Lane Community Center has officially agreed to assist Red Hook Central School and Germantown School students with learning / after school programs.

Mayor Blundell stated budget schedules: March 20th tentative, April 15th public hearing and a completed budget is May 1st. Beginning with February 14th there will be budget workshops every Thursday night until the budget is complete. Mayor Blundell made this in the form of a motion and seconded by Trustee Zacharzuk. All were in favor.

RESOLUTION 3-2013

Clerk Cole read Resolution 3-2013 – WHEREAS the Village of Red Hook appoints Mary Kelly and Arleen Harkins as election inspectors; as per Election Law 15-116(1) Village Election March 19, 2013. Mayor Blundell made a motion to approve Resolution 3-2013 and was seconded by Trustee Trapp. All were in favor.

WATER TAP FEE

Mayor Blundell stated currently water tap fees are \$2,500.00. The Knollwood Commons project is back up and running and is willing to dig the trench and lay down pipes which would lower the water tap fee, since the Village is not doing the work. The Village Water Department would inspect all work. The Village cannot make an exception and allow one owner to have a reduced rate. A saddle and corporation stop would be optional. Mayor Blundell read:

RESOLUTION 4-2013

In situations where there is no need to excavate into a paved roadway and no paved road will be constructed over the lateral, the water tapping fee of \$2,500.00/\$3,000.00 is amended to include a subcategory at a lower rate of \$500 per tap, plus actual cost of the corporation stop and saddle. This would only apply where the project owner does the entire trench excavation, in accordance with the related code, installs the required components, per code, and allows inspection by the Village of Red Hook's Water Operator. It is also required that only the licensed Water Operator install the corporation stop/saddle to make the tap to the village main. The project owner would then complete the backfill of the trench in accordance with the code. Existing forms and application process requirements still apply. Project owner must call the appropriate dig # for mark out, and have our operator on site as village right-of-way is reached by excavator.

Mayor Blundell made a motion to approve Resolution 4-2013 and DM Kovalchik seconded. All were in favor.

SRO Contract

Contract is due for renewal. Mayor Blundell stated due to public safety the contents of this contract will be discussed in executive session.

OTHER BUSINESS

Mayor Blundell stated the USDA (lenders of the water upgrade project) requires an A-133 audit be done for the current budget year. The Village is also seeking a new CPA for year-end AUD. Quotes are as follows: Pattison, Koskey AUD \$4,750 – A-133 \$12,500; Sedore & Co. AUD \$3,700 – A-133 \$12,500 & Toski & Co. AUD \$6,500 – A-133 \$7,700. Mayor Blundell made a motion to approve Pattison, Koskey to complete the A-133 for \$12,500.00 and Sedore & Company to complete the AUD for \$3,700.00. Trustee Trapp seconded. All were in favor.

PUBLIC COMMENT

Don Finn asked the Board why the Village involved in the schools. Mayor Blundell stated the Village has trained SROs and it has been a Board decision to have the Red Hook Police Department in our schools. The Village is reimbursed from the school and having Village School Resource Officers in our schools does not affect the Village budget. George Beekman stated that it's a liability to the Village. Linda Bard asked if retired police officers would be cheaper than non retired officers.

9:05 pm – Mayor Blundell made a motion to enter into executive session to discuss the SRO contract with Red Hook Schools. Trustee Trapp seconded. All were in favor.

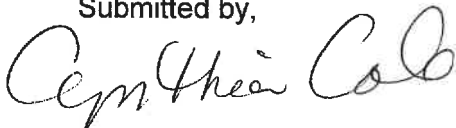
9:22 pm – A motion was made from Trustee Trapp to reconvene from executive session. Trustee Norris seconded this motion. All were in favor.

Mayor Blundell stated what was discussed was the SRO contract with the school to be reimbursed at a rate to the Village. Trustee Trapp made a motion to approve the SRO contract with the Red Hook Central Schools as written. Trustee Norris seconded. All were in favor. This contract will expire on June 30, 2013.

DM Kovalchik made a motion to pay bills after audit. Trustee Norris seconded. All were in favor.

DM Kovalachik made a motion to adjourn the meeting at 9:30 pm. Trustee Norris seconded this motion. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer